



TECHNICIAN TRAINING PROGRAMS

Automotive

Diesel

Collision Repair

Welding

Manufacturer-Specific
Advanced Training

Skilled Trades



+2023-2024

COURSE CATALOG

Vol. 24/No. 01



UNIVERSAL TECHNICAL INSTITUTE

A wise person once said, "Do what you love and you'll never work a day in your life." It's a simple philosophy but it really means something special here at UTI. Our founders had a dream to help people by providing them with the knowledge and skills to pursue their passion. The passion to work with their hands solving technical problems. This is the backbone of our country, this is the "new smart" of American education. I'm proud to report this dream continues to be realized every single day, on every UTI campus, by students just like you.

Now it's your turn to join this proud tradition.

As a student, you're taking your first steps down the road to a future that's full of promise and we're here to support you every step of the way. From caring expert instructors to hands-on experience in our manufacturer-sponsored labs, we have the staff, facilities and industry relationships you'll need to succeed. It's this winning formula that's made us the "industry's choice" for technician training. In fact, today's top manufacturers prefer to employ UTI graduates because they know you'll have what it takes to be a valuable addition to their team.

In this catalog, you'll find the basic facts about the school and your training program. If you have any questions or would like additional information, please contact your UTI Admissions Representative or your UTI campus directly.

Welcome to UTI. We're excited to have you with us because we share the same dream – your future success.



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INTRODUCTION

Mission Statement

We serve students, partners, and communities by providing quality education and training for in-demand careers.

UTI's Philosophy

Universal Technical Institute, Inc., (UTI) is dedicated to providing students with the technical education needed to begin successful careers as technicians in the automotive, diesel, industrial and collision-repair fields. We provide a positive learning environment that encourages students to successfully complete their training programs and apply their knowledge and skills in technician careers. UTI's balance of theory, diagnosis, demonstrations and practical lab work consistently develops graduates who are accepted throughout the industry and recognized as potential leaders in their fields.

Administration

Universal Technical Institute of Arizona, Inc.; Universal Technical Institute of California, Inc.; Universal Technical Institute of Illinois, Inc.; Universal Technical Institute of Northern California, Inc.; Universal Technical Institute of Pennsylvania, Inc.; Universal Technical Institute of Phoenix, Inc.; Universal Technical Institute of Texas, Inc.; Universal Technical Institute of Northern Texas, LLC; Universal Technical Institute of Southern California, LLC; and Universal Technical Institute of North Carolina are wholly owned subsidiaries of UTI Holdings, Inc. Officers of the subsidiaries are Jerome A. Grant, Chief Executive Officer; and Troy R. Anderson, Chief Financial Officer and Executive Vice President.

History

UTI was founded in Phoenix, Arizona, in 1965, with an automotive curriculum. Over the past five decades, the campus has grown from 11 students and a single building to a modern training facility that accommodates the Automotive Technology II and Diesel Technology II training programs. In 2004, the campus relocated to a new 282,000 square-foot facility in Avondale, Arizona.

Through the years, in a continuing effort to match student skills with the needs of the industry, UTI has developed and expanded with additional curriculum and campuses. In 2003, UTI became a public company through a successful initial public offering of its common stock.

In 2004, the Orlando campus was approved to offer Automotive Technology training. Diesel Technology training was added in 2015.

In 2005, Universal Technical Institute of Northern California, Inc., opened in Sacramento, California.

In 2009, UTI established a campus in the Dallas/Fort Worth, Texas area. This location is designed to utilize a more compact space and primarily service the residents of the greater Dallas area. This campus is the first campus in the UTI family to provide all of its programs utilizing a blend of face to face and online modalities.

The campus in Rancho Cucamonga opened in 1998. In 2004, that campus relocated to a new, larger facility.

In 2015, UTI established a campus in Long Beach, California. UTI opened the doors to its Bloomfield, New Jersey, campus in 2018.

WHY UTI STANDS OUT

Scholarship & Institutional Grant Programs

UTI makes available sponsored scholarship and institutional grant programs to students who qualify. Specific conditions, criteria and awards vary by state. For more information, visit our website at www.uti.edu/scholarships.

Institutional Grant Programs

MSAT Grant Program

Universal Technical Institute is offering a grant program to assist students who wish to further their education by enrolling in a Student-Paid Manufacturer Specific Advanced Training Program (MSAT). The MSAT Grant Program will cover the cost of a Student-Paid MSAT in the Automotive or Diesel industry. The grant will be available to all students who meet the eligibility criteria; there is no separate application process. This grant will be awarded after the successful completion of the tenth (10th) course in the initial core program. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant program information.

Eligibility Requirements:

- Be enrolled to start an Automotive, Diesel or Auto/Diesel program on September 18, 2023, and be enrolled in an Automotive or Diesel Student-Paid MSAT Program at the same campus (this program does not include Pit Crew located at the NASCAR Technical Institute campus).
- Eligibility will be based on the approved FAFSA results sent to the school, called an Institutional Student Information Record (ISIR) that is on file for the 2022-2023 financial award year. An approved ISIR meeting the EFC criteria of 0-11,000 must be received by the school no later than 9 days following the student's start date to be considered eligible.
- Eligible applicants must meet the academic requirements for the Student-Paid MSAT Program in order to maintain grant eligibility.
- In the event of withdrawal, suspension, or termination from school, the Student-Paid MSAT Grant Program will become void and cannot be applied to future enrollments.
- If a student program changes out of the MSAT Program at any time during their enrollment, the MSAT Grant Program will be become void and cannot be reapplied at a later time.

Academic Excellence Grant

Universal Technical Institute has launched the Academic Excellence Grant. This grant program was created in an effort to acknowledge and award high school students who have placed focus and commitment on their academic success throughout their high school career. Eligible applicants must complete an application and submit it prior to starting classes. Application submission will be open from July 1, 2023, through September 30, 2023. Grants will be awarded monthly. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and program materials.

Eligibility Requirements:

- Applicant must be able to show proof that they are currently enrolled and set to graduate, or previously graduated from high school, or received a high equivalency diploma, during or after the 2020 academic school year
- Student must be enrolled to begin training at any UTI, MMI or NASCAR Technical Institute campus
- Have a scheduled start date between 7/1/2023 and 9/30/2023
- Submit the Academic Excellence Grant application prior to starting classes at UTI, MMI or NASCAR Technical Institute
- Submit all application document requirements
- Eligible applicant must meet all criteria in one of the three (3) tiers listed below in order to receive a grant:
 - Tier 1 – GPA of 3.0-3.25, or ACT score between 13-17, or SAT score between 850-1,150, or CLT score between 60-75
 - Tier 2 – GPA of 3.26-3.5, or ACT score between 18-23, or SAT score between 1,151-1,200, or CLT score between 75-85
 - Tier 3 – GPA of 4.0 or higher, or ACT score of 24 or higher, or SAT score greater than 1,200, or CL score of 86 or higher

Technical Education Institutional Grant

The Technical Education Institutional Grant is intended to recognize the technical education obtained at the secondary level while motivating students to continue their technical education at the post-secondary level. This is done through an affiliation between Universal Technical Institute, Inc. and various high schools, secondary schools, CTE, or vocational centers. Students who have completed certain vocational or technical training at the secondary level based on certifications and course completions earned through ICAR, ASE, SkillsUSA, AWS, or approved course curriculum may be eligible. Enrolled students with eligible credentials are given an opportunity to receive the Technical Education Institutional Grant, or where applicable, to participate in Advanced Placement Opportunity Testing. Testing results determine if the student can bypass specific courses during their enrollment at UTI. All incoming students are reviewed for Technical Education Institutional Grant eligibility upon enrollment.

Empowering Women through STEM Grant

Universal Technical Institute has launched the Empowering Women through STEM Grant. This grant program was created in an effort to promote an ongoing commitment to empowering women through STEM educational programs and careers. Eligible applicants must complete an essay-based application answering the essay question(s) via written or video response. Application submission will be open from December 2022 through September 30, 2023. Grants will be awarded monthly. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and program materials.

Eligibility Requirements:

- Applicants must be female, non-binary or identify as female
- Be a high school junior or senior at the time of application submission
- Able to provide proof of high school diploma or GED before starting school at UTI
- Able to provide written consent forms from any other individuals depicted in their videos
- Able to provide authorization from a legal guardian if the applicant is under the age of 18 years old

Relocation Grant

The Relocation Grant is designed to assist students who have the greatest financial need and commute 50 miles or greater one way daily or relocate to attend UTI by subsidizing costs associated with relocation, housing or making long commutes back and forth to school, to allow students to focus on academics and gaining local employment. There is no application process, and all enrolled students are reviewed for eligibility on a weekly basis. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for applicable start dates and program restrictions.

Eligibility Criteria:

- Relocating or commuting 50 or more miles daily to campus
- Enrolled more than 30 days prior to start date
- Have an EFC (Estimated Family Contribution) of 11,000 or less

Institutional Grant

The Institutional Grant is designed to assist students who are in the greatest financial need, relocating or commuting 50 miles or greater, to attend UTI by reducing their overall tuition. There is no application process, and all enrolled students are reviewed for eligibility on a weekly basis. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for applicable start dates and program restrictions.

Eligibility Criteria:

- Relocating or commuting 50 or more miles daily to campus
- Enrolled more than 30 days prior to start date
- Have an EFC (Estimated Family Contribution) of 11,000 or less

MSAT Relocation Grant

The MSAT Relocation Grant is designed to assist students who wish to further their education by enrolling in a Manufacturer Program. Eligible students must be currently attending, or previously graduated from Universal Technical Institute and relocating to another Universal Technical Institute campus in order to complete a manufacturer program. Specific campus to campus conditions apply. Students must complete an application to be reviewed for eligibility. All applicants meeting the campus and specific eligibility requirements are awarded a grant upon enrollment in an approved Manufacturer Program. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for qualifying campuses.

Adult Tuition Assistance Grant

The Adult Tuition Assistance Grant consists of a written exam containing both academic and technical questions designed to test the knowledge of participants interested in the transportation industry. The test is open to adult students who are enrolled, or interested in enrolling at Universal Technical Institute, NASCAR Technical Institute or Motorcycle or Marine Mechanics Institute. Testing results and Grant announcements are distributed on a specified date following each testing cycle. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for additional grant information.

American Dream Grant

The American Dream Grant consists of a written exam designed to test the knowledge of participants interested in the transportation industry. The test is open to high school seniors who have already enrolled, or are interested in enrolling at Universal Technical Institute, NASCAR Technical Institute or Motorcycle and Marine Mechanics Institute. Participants have the choice between taking an academic version of the test or a technical version. Testing results and Grant announcements are distributed on a specified date following each testing cycle. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for additional grant information.

Hands-on Competition Grants

Hands-on Competition Grants are awarded by UTI to the top high school competitors of various career and technical organizations. Competitors must be individual members of the career and technical organization in which they are competing in. Students are judged during a timed hands-on competition by a panel of judges associated with the career and technical organization. Winners are placed by the judges based on their scores. Grants are awarded physically at the hands-on competitions and students must redeem them upon enrollment to UTI. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for additional grant information.

Career and Technical Programs in which Grants are offered:

- Automotive Dealers Association
- SkillsUSA
- Future Farmers of America
- Hot Rodders of Tomorrow
- New Jersey Cooperative Education Association Charles V. Rosica Program
- New Jersey Cooperative Education Coordinators Association (NJCECA)

Top Tech Challenge Competition Grant

The Top Tech Challenge Competition is a hands-on competition sponsored by Universal Technical Institute with a purpose to expose local students to the industry that they have a passion for. This competition allows each participant the opportunity to compete and test the knowledge that they have obtained in high school. This is done through a multi-step process that consists of a written test as well as specific tasks performed at multiple hands-on work stations. Each individual workstation task is scored by a subject matter expert. Final scores for each work station as well as the written test are tallied and winners are determined based on the outcome of their scores in comparison to other competitors. Grants are awarded physically at the competition and students must redeem them upon enrollment to UTI. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for additional grant information.

Hands-on Competition Perseverance Grant

The purpose of the Hands-on Competition Perseverance Grant is to acknowledge all of the students who are members of an approved career and technical organization that missed out on competing in a hands-on competition due to the Covid-19 pandemic. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and program restrictions.

Eligibility Requirements:

- Applicant must have been a Junior or Senior student, enrolled in High School during one of the following academic years: 2019/2020, 2020/2021 or 2021/2022
- Applicant must be a resident of a state that cancelled their hands-on competition due to Covid-19 or social distancing precautions
- Applicant must be able to provide proof of 2020, 2021 or 2022 membership (obtained prior to April 1 of the year in which they are applying for) in one of the listed career and technical organizations
 - SkillsUSA
 - FFA (Future Farmers of America)
 - ADA (Automotive Dealers Association)
 - HROT (Hot Rodders of Tomorrow)
- Enrolled at UTI/MMI/NASCAR Technical Institute

Boston Public School District Grant

The Boston Public School District Grant is a program specific to students from the Boston Public School District who seek to enroll at UTI, MMI or NASCAR Technical Institute. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded annually. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and program restrictions.

Eligibility Requirements:

- Be enrolled to start UTI, MMI or NASCAR Technical Institute
- Proof that applicant is currently enrolled and set to graduate, or previously graduated for a high school located within the Boston Public School District during or after the 2018 academic year
- Provide a signature of endorsement from an instructor, guidance counselor or employer as instructed on the application
- Submit the Boston Public School District Grant application to the UTI Scholarship Department prior to the deadline listed on the application

NASCAR Diversity Grant

In an effort to further Diversity, NASCAR is sponsoring a grant program for incoming students exclusively at the NASCAR Technical Institute campus. Students who feel they can create positive change in the racing industry through advancement of diversity initiatives are encouraged to apply. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded two weeks after each submission deadline. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and program restrictions.

Eligibility Requirements:

- Be enrolled at NASCAR Technical Institute for one of the approved start dates listed on the application
- Have a completed FAFSA at the time of application submission
- Submit a completed application to the UTI Scholarship Department by the appropriate deadline as listed on the application

NASCAR Technician of Tomorrow Grant

The NASCAR Technician of Tomorrow Grant Program, sponsored by NASCAR, seeks to assist students who are looking for great career training with NASCAR Technical Institute, and who truly understand and exhibit the traits of a great team member. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded two weeks after each submission deadline. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and program restrictions.

Eligibility Requirements:

- Be enrolled at NASCAR Technical Institute for one of the approved start dates listed on the application
- Submit a completed application to the UTI Scholarship Department by the appropriate deadline as listed on the application

UTI Natural Disaster Grant

The UTI Natural Disaster Grant is available to enrolled students who were residing in a designated area impacted by a natural disaster at the time of declaration as made by the Federal Emergency Management Agency (FEMA). Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded monthly. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and eligibility requirements.

Eligibility Requirements:

- Be enrolled to start UTI, MMI or NASCAR Technical Institute
- Have been a resident of a designated area impacted by the natural disaster at the time of declaration
- Submit the completed application to the UTI Scholarship Department prior to starting classes at UTI
- Must utilize grant and start classes at Universal Technical Institute, NASCAR Technical Institute or Motorcycle and Marine Mechanics Institute within one year of grant award
- Be applying for a natural disaster as designated by the Federal Emergency Management Agency (FEMA) that has occurred within the last 12 months of the application date

Program Exclusions:

- This program excludes Covid-19 related declarations

UTI Caribbean Natural Disaster Grant Program

The UTI Caribbean Natural Disaster Grant provides assistance to students directly impacted by the natural disasters as declared by the Federal Emergency Management Agency (FEMA), which devastated the Caribbean Islands in 2019, 2020 and/or 2022. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Grants are awarded monthly. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant application and eligibility requirements.

Eligibility Requirements:

- Be enrolled to start UTI, MMI or NASCAR Technical Institute
- Applicant must have been a resident of Puerto Rico, or a designated impacted area as declared by the Federal Emergency Management Agency at the time of declaration
- Submit the completed application to the UTI Scholarship Department prior to starting classes at UTI
- Must utilize grant and start classes at Universal Technical Institute, NASCAR Technical Institute or Motorcycle and Marine Mechanics Institute within one year of the grant award

Program Exclusions:

- This program excludes Covid-19 related declarations

Salute to Service Grant

The Salute to Service Grant Program is available to all students enrolled to attend Universal Technical Institute, NASCAR Technical Institute or Motorcycle and Marine Mechanics Institute who are currently serving, or who previously served honorably in a branch of the United States Armed Forces. Eligible students are required to complete an application and submit proof of service via a valid DD214, or for enlisted members, a copy of their Military ID. Grants are awarded within two weeks of submission to the UTI Scholarship Department. Eligible applicants must complete an application and meet all eligibility requirements to be awarded a grant. Visit the UTI Scholarship website at: www.UTI.edu/financial-aid/scholarships-grants for grant details and program restrictions.

Scholarship Programs

Please visit www.UTI.edu/financial-aid/scholarships-grants for a listing of all scholarship programs offered at Universal Technical Institute, NASCAR Technical Institute and Motorcycle and Marine Mechanics Institute.

Significant Investment in Facilities and Equipment

UTI has made significant investments in late-model vehicles, equipment and up-to-date facilities to give our students valuable hands-on training that's in demand by employers in the automotive and diesel industries.

UTI training facilities encompass the following campuses:

- Austin, Texas Campus – 6 classrooms, 17 labs and approximately 108,000 square feet of space
- Avondale, Arizona campus – 52 classrooms, 26 labs and approximately 275,000 square feet of space
- Bloomfield, New Jersey campus – 21 classrooms, 15 labs and approximately 108,000 square feet of space
- Dallas/Fort Worth, Texas campus – 20 classrooms, 6 class labs, 2 main labs, 1 resource center and approximately 95,000 square feet of space
- Long Beach, California campus – 26 classrooms, 19 class labs and approximately 142,600 square feet of space
- Miramar, Florida campus – 6 classroom, 17 labs and approximately 105,000 square feet of space
- Orlando, Florida campus – 31 classrooms, 6 labs, 7 class-labs, 2 learning resource centers and approximately 154,200 square feet of space
- Sacramento, California campus – 13 classrooms, 10 class/labs and 4 labs and approximately 128,000 square feet of space
- Rancho Cucamonga, California campus – 27 classrooms, 8 labs and approximately 147,000 square feet of space

All training areas have the required lighting, heating, ventilation, cooling and plumbing/sanitation facilities as determined by local requirements.

Curriculum Development

UTI maintains a national curriculum development department to design and modify our programs according to industry needs. Working closely with industry advisory boards and ASE Education Foundation standards, our curriculum development professionals build a learning experience to provide students with both the theoretical and the hands-on experience needed to prepare for the field.

The UTI curriculum development team is comprised of industry and education experts who work together to develop course guides and lab exercises that are on the cutting edge of the industry and educationally sound. Course guides are used in classroom activities, outside of class study and in the lab environment. Supplemental textbooks are provided to help students reinforce material covered in the classroom and lab.

ASE Education Foundation Accreditation

UTI is one of the few private career schools in the nation to offer Automotive Technology, Diesel & Industrial Technology, and Collision Repair and Refinish Technology programs that are accredited by the ASE Education Foundation, a non-profit organization that evaluates technician training programs against standards developed by the automotive, truck and collision industries.

Note: Any new UTI campus or program is required to graduate its first class before becoming eligible to receive ASE Education Foundation accreditation. Therefore, not all programs may be ASE Education Foundation accredited. Contact the Education Department at your campus for more information.

Experienced Instructors

Before joining UTI, all instructors are required to have a combination of field experience and training sufficient to meet accreditation standards and state regulations in the states in which the school is licensed or approved to operate. Due to their experience and training, UTI instructors are able to share information and insights with students that otherwise might take years to learn on the job.

UTI updates its instructors through a variety of seminars and workshops that keep them abreast of new technology so they can pass that knowledge along to students. Instructors also continue their education and improve their teaching skills through training provided by the Center of Excellence in Education.

All of UTI's Automotive Technology II, Diesel Technology II, Automotive and Diesel Technology II, and Collision Repair & Refinish Technology instructors are required to be ASE certified in the areas they teach. In addition, Collision Repair & Refinish Technology instructors also are required to be certified by I-CAR for the areas they teach. UTI's Welding instructors have more than five years of industry experience in addition to being certified in the welding processes, positions and materials for the areas they teach. Many UTI instructors are Master Certified and some have achieved the distinction of acquiring multiple Master Certifications.

Manufacturer Paid Manufacturer-Specific Advanced Training Programs

UTI's manufacturer paid Manufacturer-Specific Advanced Training (MSAT) programs are for the following manufacturers:

- AGCO
- Mercedes-Benz
- Peterbilt Motors Company
- Porsche Cars of North America, Inc.
- Volvo Car USA, LLC

These programs offer qualified students the opportunity to train for challenging and rewarding careers with worldclass manufacturers. To qualify, students must interview successfully and meet the established GPA, driving record, drug testing, relocation and entrance-exam requirements. Also, MSAT applicants cannot have a felony conviction or pending felony charge to qualify for admission. To be eligible for acceptance into any Manufacturer-Specific Advanced Training program, you must be a U.S. citizen or present a current visa. The effective period of the visa must cover the entire period of attendance, including the training program and dealership employment obligation. Tuition for these programs is sponsored by the manufacturer in accordance with established terms of employment.

Note: These MSAT programs are not part of UTI's accreditation. Additionally, these programs are not regulated or approved by any state regulator or licensing agency. Program availability and locations vary.

Industry-Aligned Training Program

UTI refined its curriculum delivery program to train the way the industry trains its technicians in the field. Using a blended learning approach, students complete foundational Interactive Online Learning (IOL) modules before engaging in instructor-led discussions of real-world application that culminate in hands-on lab tasks which give students an opportunity to apply what they've learned by using the tools and training aids they've been discussing.

Student Support Staff

UTI has an experienced and highly skilled staff dedicated to assisting students. We help students determine whether they qualify for financial aid, assist them in obtaining affordable housing and part-time employment, and offer support in many more areas.

Graduate Employment Assistance

Although we cannot guarantee employment, we do place great emphasis on assisting UTI graduates to obtain entry-level technician positions as they begin their careers.

Graduate Refreshers

To refresh their knowledge, graduates can retake any course they have successfully completed as often as they desire at no additional tuition cost (provided the course is still offered and space is available). Students will be responsible for any other costs, such as lab fees associated with any course they may wish to retake. Graduate refreshers are treated as audited courses and do not impact a student's CGPA (i.e., do not replace the previous attempt(s)).

Industry Alliances

To respond to the high demand for highly qualified technicians in the automotive and diesel industries, UTI has built alliances with many leading manufacturers. UTI is able to provide students with Manufacturer-Specific Advanced Training programs through alliances with internationally renowned organizations, such as AGCO, BMW, Cummins, Daimler Trucks North America, Ford, GM, Mercedes-Benz, Peterbilt Motors Company, Porsche, Toyota, and Volvo.

Tuition Reimbursement Incentive Program (TRIP)

Because the demand for UTI and NASCAR Tech graduates is high, many companies participate in the Tuition Reimbursement Incentive Program (TRIP). This program has been implemented to help companies attract and retain top technicians by offering our graduates tuition reimbursement. TRIP employers assist the graduates they hire by making all or a portion of their monthly student loan payments. These employers demonstrate a high level of commitment to the UTI and NASCAR Tech graduates they hire while investing in their present and future technician workforces.

Note: Not all employers participate in the TRIP program. Incentive programs and employee eligibility are at the discretion of the employer and available at select locations. Special conditions may apply. TRIP does not reduce the total cost of tuition. Ask the Career Services department for more information about participating companies.

Articulation Opportunities

UTI strongly supports education as the key to a successful future. Part of this support involves arranging strategic alliances with other institutions of higher education for students interested in continuing their education after graduation. UTI has developed articulation agreements with several schools around the country that make it possible for graduates to transfer some of the credits earned at UTI. This provides UTI graduates with excellent opportunities to transfer to advanced degree programs.

Grand Canyon University (GCU) offers UTI graduates an opportunity to continue their education and receive a scholarship toward a 10% reduction in GCU tuition. From a growing campus community that features new facilities to leadership experienced in online education, GCU offers a unique educational experience to students enrolled in its academic programs. Whether UTI grads pursue a degree in person or online, they have access to a variety of GCU resources, the support of full-time faculty and a choice of programs.

UTI has credit-acceptance programs with City University of Seattle,* a private, nonprofit higher education institution serving working adults who want to pursue further educational opportunities without interrupting their careers. With campus locations throughout the United States and around the world, City University of Seattle offers UTI graduates an opportunity to obtain an associate or bachelor's degree in less time (usually less than four years, depending on the number of UTI credits accepted*) via distance learning from wherever their careers may take them.

UTI graduates also can earn an associate, bachelor's or master's degree in some of the fastest growing fields at DeVry University, which has more than 45 locations in major metropolitan areas across the country. Students can transfer course credit as technical specialty or elective course credit into DeVry's baccalaureate program for a Bachelor of Science degree in Technical Management. Also, most programs are offered online, meaning courses can be taken anywhere, anytime.

The University of Phoenix also has made it possible for students at applicable UTI campuses who are earning an occupational associate degree to transfer some of the credits earned directly to University of Phoenix toward a Bachelor of Science degree in Management.* With campuses located in most major cities nationwide and online, the university is prepared to accept those graduates who meet their admissions requirements and want to continue their education to obtain its bachelor's degree.

UTI also has teamed with Wayland Baptist University (WBU) to offer UTI graduates an opportunity to continue their education through a credit transfer program. WBU has campuses in Arizona, Texas and other states as well as online programs.

UTI students will be provided detailed information on these important continuing education opportunities during the career development portion of their training. Enrolling students may obtain information directly from their Admissions Representative. In all cases, UTI graduates must meet the admissions requirements of the accepting campus in order to transfer credit and complete a program.

*The institution accepting UTI credits determines if and how many credits will be accepted.

Transfer of UTI Course Credits to Another Institution

UTI does not ensure the transferability of any credits to any other institution. An institution's accreditation does not guarantee that credits earned at that institution would be accepted for transfer by any other institution. Students must contact the registrar of the receiving institution to determine what if any, credits that institution will accept.

Transfer of Other Institution Credits to UTI

UTI/NASCAR Tech/MMI generally does not accept transfer credits from other Institutions unless formalized through an articulation agreement with a participating institution. Courses are reflected as Transfer Credit on transcripts in these scenarios and are included SAP calculations.

In addition, students transferring from one school in the UTI network to another due to a campus closure are eligible to have all prior courses reviewed to determine applicable transfer credit. Official transcripts will be reviewed by the Education Department to ensure courses are of similar content, contain comparable learning objectives and hours, and have been completed with a C or better. Transcripts will reflect any courses where credit is granted as Transfer Credit for the course status.

Unless noted above, students with relevant prior coursework or experience may attempt to test out of the course. If the student passes the test, the course status becomes "tested out." Courses with the status of tested out are not included in the CGPA, POP or MTF calculations. Please see the Challenge Course Credit and Campus Transfer Credit policy in this catalog for more information.

ACCREDITATION AND STATE LICENSING

UTI is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC). The ACCSC is recognized by the U.S. Department of Education as an institutionally recognized accrediting agency.



Agency Approvals

In many states, UTI is an approved vendor recipient of third-party tuition funds from the agencies listed below. Approvals vary by state for each UTI campus. UTI's Agency Department can provide information on the programs available for each campus location.

- Department of Defense Tuition Assistance
- Foster Care
- Native American Tribes
- Trade Adjustment Act
- U.S. Department of Veterans Affairs
- Vocational Rehabilitation Services
- Workers' Compensation
- Workforce Innovations and Opportunities Act

State Licensing

Approvals apply to campuses denoted at the end of each agency listing with an "A" for the Arizona campus, "C" for the California campuses, "F" for the Florida campus, "N" for the New Jersey Campus and "T" for the Texas campus.

Approved and licensed to operate by the Arizona State Board for Private Postsecondary Education. A

Universal Technical Institute is a private institution that it is approved to operate by the California Bureau for Private Postsecondary Education (www.bppe.ca.gov). The approval to operate means compliance with state standards as set forth in the California Education Code and Title 5 of the California Code of Regulations. C

Licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL, 32399-0400 Toll-free: 888-224-6684. F

UTI Representatives comply with all applicable legal requirements to recruit in the State of Nevada.

Approved and licensed to operate by the State of New Jersey Department of Labor and Workforce Development. N

This school has been approved for Designation of an Out-of-State Proprietary School by the New Mexico Higher Education Department. C (Long Beach)

Approved and regulated by the Texas Workforce Commission, Career Schools and Colleges Section, Austin, TX. T

(Occupational Degree Programs) Universal Technical Institute of Northern California, Inc. is authorized by the Washington Student Achievement Council and meets the requirements and minimum educational standards established for degree-granting institutions under the DegreeGranting Institutions Act. This authorization is subject to periodic review and authorizes Universal Technical Institute of Northern California, Inc. to advertise and recruit for specific degree programs. The Council may be contacted for a list of currently authorized programs. Authorization by the Council does not carry with it an endorsement by the Council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at degreeauthorization@wsac.wa.gov. C (Sacramento)

(Non-Degree Programs) Authorized to operate in the state of Washington under WA RCW 28C.10. C (Sacramento).

Licensed by the Oregon Higher Education Coordinating Commission. C (Sacramento)

For more information or to view the campus licenses and accreditation documents, please visit the Office of the Campus President.

Memberships

Active memberships are held in the following organizations:

- American Boat & Yacht Council
- Arizona Fleet Maintenance Council
- Arizona Guidance and Personnel Association
- Arizona Private School Association
- Arizona Trucking Association
- Arizona Veterans Program Association
- Automotive Aftermarket Industry Association
- Automotive Service Association
- Automotive Training Managers Council
- Automotive Wholesalers of Arizona
- Automotive Youth Educational Systems
- Better Business Bureau
- California Association of Private Postsecondary Schools
- California Automotive Business Coalition
- Career Colleges and Schools of Texas
- Central Florida Hispanic Chamber of Commerce
- Chamber630
- Chester County (Pennsylvania) Chamber of Business and Industry
- Chicagoland Apartment Association
- Collision Industry Council
- Exton Chamber of Commerce
- Greater Houston Partnership
- Houston Auto Body Association
- Houston Automobile Dealers Association
- Houston Chamber of Commerce
- Illinois Chamber of Commerce
- Independent Automotive Service Association
- Inter-Industry Conference on Auto Collision Repair
- International Autobody Congress & Exposition
- International Automotive Technicians Network
- Irving Chamber of Commerce
- Lisle Area Chamber of Commerce

- Massachusetts Association of Private Career Schools
- Mooresville-South Iredell (NC) Chamber of Commerce
- Naperville Area Chamber of Commerce
- National Association of Student Financial Aid Administrators
- National Auto Body Council
- National Automotive Technicians Education Foundation
- National Institute for Automotive Service Excellence
- National Rehabilitation Association
- Natomas Chamber of Commerce
- NextEd
- North American Council of Automotive Teachers
- North Carolina Association of Career Colleges and Schools
- North Carolina Business Committee for Education
- North Carolina Motorsports Association
- North Natomas Chamber of Commerce
- Orlando Chamber of Commerce
- Pennsylvania Private School Association
- Phoenix Chamber of Commerce
- Rancho Cucamonga Chamber of Commerce
- Sacramento Metro Chamber of Commerce
- SEMA
- Servicemembers Opportunity Colleges
- SkillsUSA
- Society for Technical Communication
- Statesville (NC) Chamber of Commerce
- Texas Industrial Vocational Association
- Technology & Maintenance Council
(American Trucking Association)

ADMISSION PROCEDURES AND ENTRANCE REQUIREMENTS

To be eligible for enrollment, a prospective student must be at least 16 years of age. Please note that all students enrolling under the age of 18, require a parent or guardian to execute the Enrollment Agreement.

The school determines, with reasonable certainty and in advance of class start date, that the applicant has proper qualifications to complete training. Each Enrollment Agreement and other pertinent information submitted by the applicant will be reviewed prior to starting classes.

Prospective students may complete their enrollment through UTI's electronic enrollment process.

All students, upon acceptance of an Enrollment Agreement, are conditionally admitted to UTI. The conditional status remains until the student's documentation is judged acceptable. Allowing adequate lead time (ideally 30 days minimum) for both evaluation of the document(s) submitted and an alert regarding any deficiency prior to any planned relocation to attend school is highly advised.

To comply with the school's entrance requirements prior to starting or re-enrolling, students must supply and UTI must accept one of the following documents:

- Standards-based high school diploma recognized by the student's state (documented with a copy of the diploma, an official transcript provided by the high school or a DD Form 214 showing verification of high school graduation). Diplomas and transcripts are evaluated upon receipt. UTI evaluates diplomas for validity and reserves the right not to accept those deemed invalid. **Note:** All students at NASCAR Tech are required to submit copies of their official high school transcripts rather than copies of their high school diplomas to satisfy admissions requirements; or
- State-issued GED or state-authorized equivalent exam; or
- Evidence of having previously attended a Title IV-eligible program at a postsecondary institution under the Ability to Benefit (ATB) provision prior to July 1, 2012 (documented with a copy of the official ATB test scores and transcript). **Note:** This provision does not apply to the UTI-Avondale, UTI-Rancho Cucamonga, UTI-Sacramento, UTI-Orlando, UTI-Dallas/Fort Worth, UTI-Long Beach, UTI-Austin, or UTI-Miramar locations, as these locations do not accept ATB students
- Successful completion of a degree program at the postsecondary level (associate degree and beyond proven by submission of an official transcript from the college); or
- Successful completion of at least 60 semester or trimester credit hours or 72 quarter credit hours that does not result in the awarding of an associate's degree (proven by submission of an official transcript from the college); or
- Successful completion of an officially recognized home schooling program. The home schooling documentation required by UTI for review varies based on state requirements. If home schooling was completed in a state that issues a secondary school completion credential, a copy of the credential is required. If the state has no such requirements, additional documentation – including a transcript showing all courses, grades and graduation date, and a signed statement – must be submitted for review. The campus Registrar or designee will review home school documents and notify the applicant if further documentation is required.

Special Notes on Certificates of Completion and Special Education Diplomas

Students possessing a certificate of high school completion (i.e., completed all courses but did not pass all state standards-based requirements such as testing), or high school diploma or transcript indicating the student earned a special education diploma that did not meet all of the state standards-based requirements must provide a copy of a state-issued GED or state-authorized equivalent exam prior to starting class.

Special Notes on UTI Re-enrollees Previously Accepted Under Ability to Benefit (ATB) Provision

- Students whose prior ATB enrollment resulted in graduation can re-enroll.
- Students whose prior ATB enrollment resulted in withdrawal can re-enroll provided they meet all other re-enrollment criteria.
- Former ATB students who may have been accepted to begin coursework but never attended and whose enrollment was therefore canceled must provide a copy of a state-issued GED or state-authorized equivalent exam prior to starting class.

Special Notes on Transfers from Other Institutions who Previously Attended Under ATB Provision

Students whose prior ATB enrollment can be validated with acceptable documentation demonstrating they had attended a Title IV-eligible program of study prior to July 1, 2012, may be accepted for enrollment at UTI.

- It is not necessary for these students to have received federal financial aid while attending the previous school.
- A transcript from the previous institution is required to verify attendance. These students may submit a copy of official ATB scores from the previous school or take a new ATB test for UTI admission.
- If a prospective student fails on these attempts, he or she must earn a GED certificate or state-authorized equivalent exam before reapplying.

Foreign Education

Foreign education documents from outside the United States or its territories that cannot immediately be confirmed as valid proof of high school completion by a college official must be submitted for assessment by a third-party evaluation agency at the prospective student's expense.

Additional Admission Procedures/Entrance Requirements

Students enrolled in the Cummins Engines or Cummins Power Generation program must maintain a minimum 3.5 GPA in order to complete the program.

Computer Equipment

To participate in online course content, students will need access to a laptop computer that meets the following recommended minimum computer specifications.

Laptop Computer:

- 4 GB memory
- 1280 x 1024 graphics resolution or higher
- Audio required via headphones or speakers (closed captioning also available)
- Broadband Internet connection (7 Mbps download or faster)

System Software:

- Operating System: Windows 10 or Windows 11 Home or Pro edition (SE edition is not supported)
- Web Browser: Chrome latest version

Non-matriculating Students

For those students who do not enroll in a full, approved program and are therefore ineligible for federal student aid and a degree/diploma from an accredited program, proof of high school graduation, GED or state-authorized equivalent exam is not required. If a student chooses later to enroll in a full program, all admissions requirements listed above must be satisfied.

Criminal Background Conditions for Admissions and Active Enrollments (California Campuses Excluded)

UTI is committed to providing a safe learning environment for all students and faculty. Applications from prospective students who have: (i) been convicted of, pleaded guilty or no contest to, any felony or other violent crime; or (ii) is required to register as a sex offender, will be subject to further review by UTI before being accepted. This policy extends to those students who have already enrolled or are active students. Conviction of a felony while attending or while awaiting a first class start is grounds for discipline including and up to termination or denial. Certain felony convictions and charges or convictions for drug offenses will also limit an applicant's eligibility to apply for and receive federal student loans and grants. With regard to admissions decisions, UTI, after its review, will notify students in writing of its decision to accept or deny the application for enrollment.

UTI will not accept applicants who:

- Have been convicted, or pleaded guilty or no contest to a violent crime involving a weapon.
- Have been convicted of, or pleaded guilty or no contest to sexual assault, attempted sexual assault or other sexually related crime, or any other crime or offense for which registration as a sex offender is required, including but not limited to child pornography or any non-consensual, involuntary sexual act.
- Have been convicted of, or pleaded guilty or no contest to any felony within one year of expected enrollment date.
- Have been convicted of, or pleaded guilty or no contest to a felony and released from prison/jail within one year of expected enrollment date.
- Have been convicted of, or pleaded guilty or no contest to murder, attempted murder, vehicular manslaughter, or involuntary or voluntary manslaughter.

- Have been convicted of, or pleaded guilty or no contest to selling, transporting, delivering, cultivating and manufacturing, or intending to sell illegal drugs or controlled substances, resulting in a felony unless such conviction or plea is more than 15 years old.
- Have been convicted of, or pleaded guilty or no contest to human trafficking.
- Have been convicted of, or pleaded guilty or no contest to two or more felonies unless the most recent felony is more than 10 years old.

The above restrictions apply to convictions received as an adult, as well as those received as a juvenile if the applicant was convicted as an adult. An applicant's entire criminal background, including but not limited to misdemeanor convictions or status as a registered sex offender, is considered when reviewing his or her application for enrollment. Applicants convicted of a misdemeanor after their most recent felony conviction and within the past year are ineligible for enrollment until at least one year after their most recent conviction. Applicants who were convicted in a military court proceeding (e.g., general or special court-martial) fall under the same felony review process and must provide all appropriate background paperwork. Applicants from states that do not use felony and misdemeanor language have the same requirements for equivalent offenses.

Applicants who have a pending felony charge must resolve the situation to final disposition before consideration by the Appeals Committee. Also, applicants who have a disposition of adjudication withheld and have not completed the requirements of their disposition will be required to complete all aspects of their adjudication and receive final disposition before being reviewed by the Appeals Committee. Finally, applicants who have a disposition of adjudication withheld and have proof of final disposition will be required to go through the criminal background process and be reviewed by the Appeals Committee.

For the safety and security of the campus and depending upon the circumstances, it may be advisable to deny application based on the applicant's past criminal background even if the applicant does not fall into the above categories. Applicants with a criminal background will be reviewed on a case-by-case basis. Actively enrolled students are expected to notify Financial Aid and Student Services representatives if they are charged or convicted, or there are changes in charge/conviction status related to a violent crime, felony or drug offense while attending UTI. Students who incur a qualifying offense will be subject to the same process and evaluation as new applicants, which may lead to termination of enrollment.

The Central Enrollment Manager has the responsibility of reviewing and approving enrollment agreements to ensure proper qualifications in accordance with admissions standards. Applicants who are denied admission will be notified promptly in writing by the campus. In support of a drug-free environment, UTI students agree, as a condition of acceptance, to UTI's Substance Abuse Prevention policy. Specific details are published in this catalog and are available upon request from the Student Services Department.

UTI, based on information obtained during the interview process, may request a criminal background check on any applicant. Adverse reports will be taken into consideration regarding acceptance.

International Students

The school is authorized under federal law to enroll non-immigrant students. In addition to the general admissions requirements, all non-immigrant applicants who have entered or wish to enter the U.S. for educational studies must secure and provide documentation of M-1 visa status prior to registration. UTI does not endorse student visas nor provide any visa services.

Students must also demonstrate proficiency in the English language during the admissions interview. If a student requires certification of high school equivalency, students may take the General Educational Development (GED) exam, a battery of tests administered by the state Department of Education that provides adults an opportunity to receive certification indicating an equivalency to a high school diploma, or state-authorized equivalent exam. UTI is required to report all students issued I-20s who do not attend class as scheduled to the Department of Homeland Security. UTI reserves the right to not issue additional I-20s to, or allow re-enrollment of, students who fail to attend class as planned.

It is each student's responsibility to be aware of the rules and regulations that govern his or her stay in the United States and enrollment in school. This includes, but is not limited to, rules which make M-1 visa students ineligible to take a Leave of Absence, and that students are required to notify the school within 10 days the student's change of address. UTI encourages students to carefully review Page 3 of Form I-20, which outlines some of those rules and regulations.

M-1 students enrolled in hybrid programs of study must maintain a physical presence at the location for which they are enrolled. In order to meet this requirement, M-1 students must complete the online portion of their training in the Learning Resource Center during campus operating hours. The number of hours an M-1 student must complete varies by hybrid program of study. The Learning Resource Center maintains a log to record the number of hours completed. Please contact your Student Services Director for further guidance.

M-1 students are not permitted to accept any type of employment during their program of study. It is the responsibility of the M-1 students interested in pursuing Practical Training after the completion of his/her program at UTI to contact the Designated School Official (DSO) in their UTI campus' Student Services Department prior to graduation (6 months prior to graduation is recommended). An application for Practical Training must be submitted by the student before the student's UTI graduation date. M-1 students are ineligible to apply for Practical Training once they have graduated.

Presently only MMI Phoenix (M-1) and MIAT Houston (F-1) are authorized under federal law to enroll non-immigrants.

English Language Proficiency

All instruction at all UTI campuses (including MIAT) is conducted in English. English language proficiency is an admissions requirement for all programs. English language fluency is established through verification of the applicant's graduation from a US high school, from a high school in a country in which English is the primary language, or where English as a Second Language is mandatory, or a GED or similar equivalency certificate issued by a US state or school district. If an applicant cannot provide one of these documents, proficiency may be determined through the admissions interview process. No formal English language proficiency testing is offered by UTI; however, a student may be required to pass a TOEFL test if there are concerns about the applicant's level of fluency. UTI does not provide any ESL or other English language learning services.

Manufacturer Paid Manufacturer-Specific Advanced Training Program Acceptance Standards

To be eligible for acceptance into any Manufacturer Paid Manufacturer-Specific Advanced Training (MSAT) program, you must be a U.S. citizen or present a current visa. The effective period of the visa must cover the entire period of attendance, including the training program and dealership employment obligation, and must be a visa eligible for this type of program. M-1 visas are NOT eligible for this type of training. To qualify, students must interview successfully and meet established GPA, attendance, driving record, drug testing, relocation and entrance-exam requirements. Also, MSAT applicants must have no felony convictions in order to qualify for admissions. Tuition for these programs is sponsored by the manufacturer in accordance with established terms of employment.

Note: Manufacturer-paid MSAT programs are not part of UTI's accreditation. Additionally, these programs are not regulated or approved, and locations vary.

Enrollment

Classes are not conducted on a term basis; enrollment may take place at any time during the year. However, instruction may begin only when classes are scheduled. UTI classes are scheduled approximately every six weeks.

Graduation Documents

UTI awards Associate of Occupational Studies (AOS) degrees, Occupational Associate Degrees (OAD), diplomas, and certificates. The graduation documents awarded for the programs in which students are enrolled are listed in the Tuition Chart, which also outline the length and cost of each program. Within 30 days of graduation, each student will be mailed a diploma or degree. Additional copies may be obtained anytime thereafter for a \$20 charge and requests will be processed online through a partnership with Parchment.

Course Schedules

Courses are three weeks in length. New students can enroll approximately every six weeks. Certain start dates may be limited. Check with the Admissions Office at your campus or your Admissions Representative regarding availability.

Start dates, holidays and vacation schedules are included in the back of this catalog. Because class sessions vary among all UTI campuses, specific times are listed on the Enrollment Agreement for each campus. Each student's actual class time is determined at orientation. UTI reserves the right to change the times of its scheduled classes at its discretion, and class start/end times may vary during peak enrollment periods at the discretion of the Campus President. UTI reserves the right to change a student's session at any time based upon course availability.

Change of Start Date

A student may change start dates after signing an Enrollment Agreement. If a change in start date is requested within 72 hours after signing the Enrollment Agreement and making an initial payment, no reregistration fee will be charged. If a change in start date is requested after the 72-hour period, the agreement will be canceled and a new agreement with its own separate terms must be signed.

Tools and Supplies

All tools necessary for training are supplied with the following exceptions: Each student in the Automotive Technology II and/or Diesel Technology II programs is required to have a digital multimeter that meets or exceeds specifications set by UTI. This meter is used throughout the program and ultimately will be an essential tool for students when they graduate and obtain employment in the occupational field. The approved digital multimeter is available for purchase at the campus and the current cost of the multimeter is listed on the Tuition Chart.

Each student in the Welding Technology program is required to have welding safety apparel and basic tools that meet or exceed specifications set by UTI. The apparel is made up of a welding helmet, jacket and gloves that will be used throughout the program, and the tools consist of a chipping hammer, MIG pliers and wire brushes. Ultimately, these items will be essential for students when they graduate and obtain employment in the occupational field. The approved welding safety apparel and tools are available for purchase at the campus and the current cost is listed on the Tuition Chart.

Students in the Automotive Technology II and/or Diesel Technology II Programs who are near graduation and have no outstanding obligations to the school will receive a Career Starter Tool Set Voucher, redeemable for a choice of Snap-on® tool sets with a list price value of more than \$1,700. Vouchers should be redeemed with your campus Snap-on® tools representative prior to graduation. Vouchers hold no value 90 days after graduation.

Students in the Automotive Technology II and/or Diesel Technology II Programs are only eligible to receive tools through this offer one time. Students who have transferred to another campus within the MMI/UTI/NASCAR Tech system after having received a Snap-on® tool voucher will not be eligible to receive another Snap-on® tool voucher through this offer. Students will also have access to tool discounts through the Snap-on® Student Excellence Program as long as they are attending classes at UTI full time.

The major tools and equipment that students will use are described individually in the course descriptions for each program (where appropriate).

Lab Fees

This fee is in addition to tuition and is listed on the Tuition Chart.

Instructional Materials and Uniforms

The cost of course books, safety glasses and at least two uniform shirts (varies by location) are included in tuition. Additional work shirts may be purchased on campus.

Registration/Testing/Orientation

Registration is normally conducted the week prior to the first week of class. Challenge testing (if applicable) and orientation are also scheduled prior to that first week. Please check with your campus for the current schedule.



ASE CERTIFICATION AND ASE EDUCATION FOUNDATION ACCREDITATIONS

What are ASE Certification and ASE Education Foundation Accredited Programs?

ASE Certification

ASE certification is an industry-recognized standard for professional technicians. To become ASE certified, a technician must have two years of work experience and pass ASE certification examinations. A graduate from one of UTI's ASE Education Foundation accredited programs is able to substitute his or her training for one year of work experience toward ASE's two-year work requirement. In addition, UTI's curriculum is designed to help prepare students for taking ASE examinations and all UTI Automotive, Diesel and CRRT instructors are ASE certified in the areas they teach.

ASE Education Foundation Accreditation

ASE Education Foundation accreditation means UTI's Auto, Diesel and CRRT programs have been accredited by the ASE Education Foundation, a non-profit organization that evaluates technician training programs against standards developed by the automotive, truck and collision industries. UTI is one of the few private career schools in the nation to offer ASE Education Foundation-accredited Automotive Technology, Diesel & Industrial Technology, and Collision Repair and Refinish Technology programs.

How Did UTI's Automotive Technology II, Diesel Technology II, and Collision Repair and Refinish Technology Programs Become ASE Education Foundation Accredited?

UTI completed an extensive self-evaluation and application process. Upon ASE Education Foundation's review, an evaluation team conducted on-site inspections at all UTI campuses, reviewing curriculum, teaching techniques, facilities, equipment, training aids, task sheets, tools, budgets and safety measures.

Note: Any new campus or program is required to graduate its first class before applying to receive ASE Education Foundation accreditation. Therefore, some UTI programs and their campuses may not yet be ASE Education Foundation accredited.

To confirm ASE Education Foundation accreditation of a program and its campus, a student may contact the Education Director at the applicable campus.

UTI's ASE Education Foundation Accredited Programs

UTI offers a variety of ASE Education Foundation accredited program options including:

We Support



Education Foundation

Automotive Technology II

Including the following accredited areas:

1. Brakes
2. Electrical/Electronic Systems
3. Engine Performance
4. Suspension and Steering
5. Automatic Transmission and Transaxle
6. Engine Repair
7. Heating and Air Conditioning
8. Manual Drive Train and Axles

Diesel Technology II

Including the following accredited areas:

1. Diesel Engines
2. Suspension and Steering
3. Brakes
4. Electrical/Electronic Systems
5. Preventive Maintenance Inspection
6. Drive Train
7. Heating, Ventilation and Air Conditioning
8. Hydraulics

Automotive & Diesel Technology II

Includes all of the areas listed above.

Collision Repair & Refinish Technology

Including the following accredited areas:

1. Structural Analysis and Damage Repair
2. Nonstructural Analysis and Damage Repair
3. Mechanical and Electrical Components
4. Painting and Refinishing
5. Damage Analysis, Estimating and Customer Service

CURRICULUM INFORMATION

Clock-to-credit-hour Conversion

One semester credit hour equals 45 units (and one quarter credit hour equals 30 units) comprised of the following academic activities:

- One clock hour in a didactic learning environment = 2 units
- One clock hour in a supervised laboratory setting of instruction = 1.5 units
- One hour of externship = 1 unit
- One hour of out-of-class work and/or preparation for the didactic learning environment or supervised laboratory setting of instruction designed to measure the student's achieved competency relative to the required subject matter objectives = 0.5 unit

Texas Workforce Commission (TWC) Clock-to-credit-hour Conversion

One academic semester credit hour is equal to a minimum course time of:

- 15 hours of classroom lecture;
- 30 hours of laboratory experience; or
- 45 hours of externship.

The school shall calculate lecture, laboratory, and externship credit hour conversions individually for each class, rounding down to the nearest half credit hour. The school shall add the total for the credit hours for lecture, laboratory, and externship to determine the total credit hours for a class.

Curriculum Changes

The school is continuously seeking to improve the quality of the education it provides. As a result, the school reserves the right to make changes to the curriculum. These changes may occur at any time and may include such items as:

- Varying course offerings and/or course sequence in any program of study.
- Revising the curriculum content of any program or course.
- Changing the number of credit hours in any program of study or any course in any program of study.

Such changes will not negatively affect currently enrolled students and will be approved in advance by the school's state regulatory body. The Education Director can provide information on plans that the school has for improving the curricula.

Comparable Program Information

Information on comparable programs, tuition, fees and program length is available through the Accrediting Commission of Career Schools and Colleges (ACCSC). For more information, contact:



2101 Wilson Blvd., Suite 302 Arlington, VA 22201
703-247-4212
www.accsc.org

Graduation Rate and Required Disclosures

For more about our graduation rates, the median debt of students who completed the program and other important information, please visit www.uti.edu/disclosures.

Enrollment Agreement with Binding Arbitration Provision

As a condition of enrollment, Universal Technical Institute, Inc. ("UTI") requires each student to sign a binding arbitration agreement. The full arbitration agreement can be found here in the Admissions section of the campus catalog (<https://www.uti.edu/programs/catalogs>). Under the arbitration agreement, each student and UTI agree to resolve through binding and mandatory arbitration any dispute between the student and UTI or any current or former employee(s) of UTI. Arbitration is the referral of a dispute to an impartial person (an arbitrator) for a final and binding determination of the dispute. In agreeing to binding and mandatory arbitration, the parties voluntarily give up certain rights, including the right to pursue a dispute in court, the right to a trial by a judge or jury, rights to appeal, and other rights that may be available in a court, such as broader discovery rights. As provided by the arbitration agreement, the parties also give up the right to bring or participate in any class action, collective action, private attorney general action, or any other type of action or proceeding in which anyone acts or proposes to act in a representative capacity on behalf of others. If you have any questions about this arbitration agreement or the arbitration process, please contact Student Services.

Modifications to Arbitration Agreement.

As required by 34 C.F.R. § 685.300(e) and (f), UTI agrees to the following modifications of this arbitration agreement, but only to the extent and so long as the regulations requiring the modifications remain in effect. To the extent the regulation is declared invalid by a court of competent jurisdiction or is rescinded by the United States Department of Education, the modification associated with the invalidated or rescinded regulation shall immediately become null and void:

Modification Required by 34 C.F.R. § 685.300(e). We agree that this agreement cannot be used to stop you from being part of a class action lawsuit in court. You may file a class action lawsuit in court, or you may be a member of a class action lawsuit even if you do not file it. This provision applies only to class action claims concerning our acts or omissions regarding the making of the Direct Loan or our provision of educational services for which the Direct Loan was obtained. We agree that the court has exclusive jurisdiction to decide whether a claim asserted in the lawsuit is a claim regarding the making of the Federal Direct Loan or the provision of educational services for which the loan was obtained.

Modification Required by 34 C.F.R. § 685.300(f). We agree that neither we nor anyone else will use this agreement to stop you from bringing a lawsuit concerning our acts or omissions regarding the making of the Federal Direct Loan or the provision by us of educational services for which the Federal Direct Loan was obtained. You may file a lawsuit for such a claim, or you may be a member of a class action lawsuit for such a claim even if you do not file it. This provision does not apply to lawsuits concerning other claims. We agree that only the court is to decide whether a claim asserted in the lawsuit is a claim regarding the making of the Federal Direct Loan or the provision of educational services for which the loan was obtained.



PROGRAM DESCRIPTIONS

The listings below are the core Automotive Technology and Diesel & Industrial Technology programs and Manufacturer-Specific Advanced Training (MSAT) along with their descriptions and objectives. Also listed are the various approved combinations of the core programs and MSAT along with their available locations. The course numbers are made up of numbers and letters that represent the name of the program and the sequence of courses offered.

Note: Manufacturer-Specific Advanced Training may not be taken by themselves and require the completion of a core program or prerequisites as shown in the course description for each Manufacturer-Specific Advanced Training.

Traditional or Blended

Our blended programs are based on a learning model that combines online instructor led training, technology enabled interactions and hands on training to prepare students for careers in the industry. The model also introduces students to the job and training requirements of today's service technicians by using technology and current industry best practices. Automotive, Diesel, Motorcycle, and Marine programs are taught in a blended format. All other programs are taught fully on-ground.

The flexible design of the material allows the student to move quickly from fundamentals to hands-on by specialty area, following guidelines from groups such as the ASE Education Foundation. The benefits of this approach include:

- Serving different learning styles by providing information designed in a variety of formats with a strong emphasis on instructional and competency-based testing.
- Supporting flexibility, consistency and efficiency in curriculum delivery and facility utilization.

- Delivering conceptual topics through web-based training experiences that may include video lectures, digital lesson presentations, computer interactive online learning modules, and technology-enabled student/instructor interactions, such as threaded discussions and progress analysis assignments.
- Making the most of the time that students spend on campus completing hands-on lab activities and demonstrating competency in learning objectives.
- Preparing students to use the same training methodology that industry provides its employees in ongoing technical education.

Automotive & Diesel Technology II Programs Overview

As a student in UTI's Automotive Technology II and Diesel Technology II programs, you will learn how to diagnose, maintain, and repair domestic and imported automobiles, as well as light- and medium-duty diesel trucks. You also will learn how to troubleshoot problems of all kinds, using the latest engine analyzers, handheld scanners and other computerized diagnostic equipment. Topics covered will include basic engine systems, computerized fuel injection, anti-lock brakes, passenger restraint systems and computerized engine controls.

UTI's core programs are Automotive Technology II, Diesel Technology II and Automotive & Diesel Technology II. These programs include on-campus and online* education to provide greater flexibility to the student. Classes are 3 hours each day Monday through Friday. In addition to class hours, interactive online learning is part of the student's learning experience.

Automotive Technology II

Train for a Career as an Automotive Technician

51 weeks, 61 semester credits

Hours: 705.97 classroom, 674.03 lab

As a student in UTI's Automotive Technology II program, you will learn how to diagnose, maintain and repair domestic and imported automobiles.

Automotive Technology II Program Objective

The objective of UTI's Automotive Technology II program is to prepare students for entry-level automotive technician positions with the basic knowledge and skills required to diagnose malfunctions in the complete automotive mechanical and electrical systems, and make all necessary repairs and replacements.

UTI's Automotive Technology II program offers an innovative educational approach that combines hands-on training with online instruction. Through a combination of classroom instruction, hands-on work in the lab and self-paced, online learning, students will become proficient in troubleshooting, diagnosing, servicing and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student, you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
Total		705.97	674.03	0	1,380	61.0	60.5

Diesel Technology II

Train for a Career as a Diesel Technician

45 weeks, 53.5 semester credits

Hours: 609.9 classroom, 592.6 lab

In UTI's Diesel Technology II program, students get hands-on training with powerful trucks and engines, including products from Navistar International, Cummins, Detroit Diesel, Caterpillar, Peterbilt, Freightliner and Volvo Trucks North America. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all – from preventative maintenance to the latest in high-tech electronics, including air brakes, hydraulics and transport refrigeration.

Diesel Technology II Program Objective

The objective of the Diesel Technology II program is to provide students with the basic knowledge and skills to diagnose malfunctions in mechanical and electrical systems, and make necessary repairs and replacements. This program is intended for students who want to learn the diesel and industrial trade or practicing technicians who want to upgrade their skills. It is designed to prepare students for entry-level positions as service technicians in diesel engine repair facilities, medium/heavy truck repair facilities or truck dealerships; or industrial applications that include material handling, construction equipment and transport refrigeration.

The program will provide students with the basic knowledge and skills to diagnose malfunctions in mechanical and electrical systems, and make necessary repairs and replacements.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drive Train	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Total		609.9	592.6	0	1,202.5	53.5	52.5

Automotive & Diesel Technology II

Train for a Career as an Automotive & Diesel Technician

75 weeks, 90 semester credits

Hours: 1043.25 classroom, 989.75 lab

UTI's ASE Education Foundation-accredited Automotive and Diesel Technology II program combines all of the core Automotive and Diesel courses UTI offers. By mastering each of these fields, students will have the flexibility to qualify for positions in both industries. Also, students can choose to specialize their diesel training by enrolling in the Cummins Power Generation Manufacturer-Specific Advanced Training or the Cummins Engines or the DTNA Finish First Manufacturer-Specific Advanced Training.

Automotive & Diesel Technology II Program Objective

The objective of UTI's Automotive and Diesel Technology II program is to provide students with the basic knowledge and skills to obtain entry-level positions as automotive and medium/heavy truck technicians, including diagnosing malfunctions in complete mechanical and electrical systems, and making necessary repairs and replacements.

The Automotive and Diesel Technology II program will prepare students to work as service technicians in automotive repair facilities, automotive dealer service departments, diesel engine repair facilities, medium/heavy truck repair facilities and truck dealerships.

UTI's Automotive and Diesel Technology II program for entry-level technician training gives students the best of both worlds: every Automotive Technology II course and Diesel Technology II course that UTI offers. By training in each of these fields, students will have the flexibility to qualify for positions in both industries.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drive Train	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Total		1,043.25	989.75	0	2,033	90.0	89.5



STUDENT PAID MANUFACTURER-SPECIFIC ADVANCED TRAINING

UTI Automotive and Diesel students can take their training to a higher level by supplementing their core training programs with Manufacturer-Specific Advanced Training (MSAT). MSAT training provides manufacturer-specific training that can lead to entry-level career opportunities with major automotive and diesel manufacturers. The following Manufacturer-Specific Advanced Training is available to UTI students:

BMW FastTrack – 12-week Manufacturer-Specific Advanced Training available at UTI’s Avondale, Orlando, Long Beach, Miramar, Houston, and Exton campuses.

Ford Accelerated Credential Training (FACT) – 15-week Manufacturer-Specific Advanced Training available at UTI’s Avondale, Bloomfield, Sacramento, Rancho Cucamonga and Orlando campuses.

GM Technician Career Training – 12-week Manufacturer-Specific Advanced Training available at UTI’s Avondale campus.

Toyota Professional Automotive Technician (TPAT) – 12-week Manufacturer-Specific Advanced Training available at UTI’s Rancho Cucamonga campus.

Cummins Engines – 12-week Manufacturer-Specific Advanced Training available at UTI’s Avondale campus.

Cummins Power Generation – 12-week Manufacturer-Specific Advanced Training available at UTI’s Avondale campus.

Daimler Trucks North America (DTNA) Finish First – 12-week Manufacturer-Specific Advanced Training at UTI’s Avondale and Orlando campuses.

Program Objectives

All Manufacturer-Specific Advanced Training programs complement UTI’s accredited Automotive Technology II, Diesel Technology II and Automotive & Diesel Technology II training programs.

BMW FastTrack

Avondale, AZ; Orlando, FL; Long Beach, CA; Miramar, FL; Houston, TX; Lisle, IL; and Exton, PA campuses

12 weeks, 16 semester credits

Hours: 96 classroom, 264 lab

Students enrolled in the BMW FastTrack elective will develop knowledge and skills specific to BMW products that will qualify them for opportunities with BMW service departments, supplementing the skills acquired in their core Automotive program

The coursework will focus on workshop technologies, BMW diagnostic and information systems, electrical and electronic systems, BMW dynamic stability control and advanced chassis systems, advanced braking systems, BMW engine theory and operations, advanced turbocharging, fuel systems and intro to BMW workshops. ASE test preparation and training is included, and students will take the BMW Associate Level ASE test as part of this Manufacturer-Specific Advanced Training Course.

Students will earn 7 BMW training credentials and can achieve the BMW Associate Level Technician status with the successful completion of the BMW Associate Level ASE test.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
XBMW-101	BMW FastTrack 1	32.0	58.0	0	90.0	4.0	3.5
XBMW-102	BMW FastTrack 2	24.0	66.0	0	90.0	4.0	3.5
XBMW-103	BMW FastTrack 3	25.0	65.0	0	90.0	4.0	3.5
XBMW-104	BMW FastTrack 4	15.0	75.0	0	90.0	4.0	3.5
Total		96.0	264.0	0	360.0	16.0	14.0

Ford FACT

AZ, FL, NJ, Rancho Cucamonga and Sacramento, CA campuses

15 weeks, 20 semester credits

Hours: 200 classroom, 250 lab

Students enrolled in the Ford FACT Manufacturer-Specific Advanced Training will receive the same Ford Service Technician Specialty Training (STST) that Ford provides to its dealership technicians. The coursework will focus on electrical and electronic systems, hybrid and electric vehicle high voltage systems, advanced braking systems, climate control, steering and suspension systems, gasoline engine repair, engine performance, noise vibration and harshness diagnosis, diesel engine repair, diesel engine performance and Ford's Quick Lane technician training.

FACT students have the opportunity to earn Ford STST credentials. As a result of achieving the credentials, graduates can become Ford Certified Specialists within the Ford and Lincoln dealer network. Additionally, students can obtain Ford Quick Lane hands-on skills and certification that Ford, Lincoln and Quick Lane dealers desire in their technicians.

Each student will have his or her Ford Motor Company training history stored under the student's STARS ID, Ford's Standardized Training and Resource System.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
ADTF-130	Ford Systems 1	37.0	53.0	0	90	4.0	3.5
ADTF-131	Ford Systems 2	33.0	57.0	0	90	4.0	3.5
ADTF-132	Ford Systems 3	41.0	49.0	0	90	4.0	4.0
ADTF-137	Ford Systems 4	46.0	44.0	0	90	4.0	4.0
ADTF-138	Ford Systems 5	43.0	47.0	0	90	4.0	4.0
Total		200	250	0	450	20.0	19.0

GM Technician Career Training

AZ campus

12 weeks, 16 semester credits

Hours: 157 classroom, 203 lab

Students enrolled in the GM Technician Career Training Manufacturer-Specific Advanced Training will receive the same GM Service Technical College training that GM provides to its dealership technicians. The GM STC coursework will focus on:

- Electrical and electronic systems including vehicle networks, diagnostics and repair procedures
- Engine mechanical and measurements
- Engine performance
- Braking systems
- Chassis control systems
- Noise, vibration and harshness
- HVAC systems and operation
- 6.6L Duramax Diesel operation, diagnosis and service
- Introduction to vehicle maintenance and inspection

GM Technician Career Training students have the opportunity to earn GM STC course credits that can elevate you to Bronze, Silver and Gold certification status in multiple service areas within the GM Dealer network.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
ADTG-101	GM Systems 1	36.0	54.0	0	90.0	4.0	3.5
ADTG-102	GM Systems 2	41.0	49.0	0	90.0	4.0	4.0
ADTG-103	GM Systems 3	41.0	49.0	0	90.0	4.0	4.0
ADTG-104	GM Systems 4	39.0	51.0	0	90.0	4.0	4.0
Total		157	203	0	360	16.0	15.5

Toyota Professional Automotive Technician (TPAT)

Rancho Cucamonga, CA campus

12 weeks, 16 semester credits

Hours: 132 classroom, 228 lab

The TPAT curriculum is equivalent to the training that Toyota provides to its dealership technicians. The TPAT Manufacturer-Specific Advanced Training will develop knowledge and skills specific to Toyota and Lexus procedures and vehicles, qualifying students for opportunities within the dealer network.

The Toyota coursework is focused on electrical and electronic systems, suspension, steering and alignment, braking systems, climate control, engine performance, automatic and manual transmissions and transfer cases, Toyota Hybrid General Service and Toyota's Express Maintenance training. ASE test preparation and training is included throughout the Manufacturer-Specific Advanced Training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
TPAT-011	TPAT 1	33.0	57.0	0	90	4.0	3.5
TPAT-012	TPAT 2	33.0	57.0	0	90	4.0	3.5
TPAT-013	TPAT 3	33.0	57.0	0	90	4.0	3.5
TPAT-014	TPAT 4	33.0	57.0	0	90	4.0	3.5
Total		132.0	228.0	0	360.0	16.0	14.0

Cummins Engines

AZ campus

12 weeks, 15 semester credits

Hours: 137 classroom, 223 lab

Cummins engines power everything from Dodge Ram trucks, RVs, emergency vehicles and buses to one of every four tractor trailers on the road in the United States. Students enrolled in Cummins Engines will train exclusively on Cummins heavy-duty ISX15 Engines. Each graduate has the opportunity to achieve Cummins qualifications by passing a written test and hands-on evaluation for 2010 through 2017 Cummins ISX15 heavy-duty engines. Each student will have his or her Cummins training history stored under the student's Cummins Promotional ID number.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
CMNS-001	Intro to Cummins & Midrange Engines	37.0	53.0	0	90.0	4.0	4.0
CMNS-002	Midrange Cummins Engine	28.0	62.0	0	90.0	3.5	4.0
CMNS-003	Heavy Duty Engines Overhaul	37.0	53.0	0	90.0	3.5	4.0
CMNS-004	Heavy Duty Electronically Controlled Engines	35.0	55.00	0	90.0	4.0	3.5
Total		137.0	223.0	0	360.0	15.0	15.5

Cummins Power Generation

AZ campus

12 weeks, 16 semester credits

Hours: 139 classroom, 221 lab

The Cummins Power Generation Manufacturer-Specific Advanced Training provides the skill and knowledge students will need to understand the fundamentals of power generation; Cummins generator engines and their controls; and the installation, preventive maintenance, testing and servicing of power generators. Application of power generators include standby, prime and rental power for healthcare, RVs, data centers, commercial/office buildings and entertainment venues.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
CPGN-001	Cummins Power Generation Course 1	33.0	57.0	0	90.0	4.0	4.0
CPGN-002	Cummins Power Generation Course 2	33.0	57.0	0	90.0	4.0	4.5
CPGN-003	Cummins Power Generation Course 3	36.0	54.0	0	90.0	4.0	4.0
CPGN-004	Cummins Power Generation Course 4	37.0	53.0	0	90.0	4.0	4.0
Total		139.0	221.0	0	360.0	16.0	16.5

Daimler Trucks North America (DTNA) Finish First

AZ, FL campuses

12 weeks, 16 semester credits

Hours: 112 classroom, 248 lab

Students will receive hands-on training on the following DTNA brands: Freightliner, Western Star and Detroit Diesel Engines.

Graduates of the Manufacturer-Specific Advanced Training must pass written and hands-on certification testing as well as DTNA-prescribed, module-based training. Students will have the opportunity to earn Professional Level Certification in the areas of heavy-duty truck systems, electrical troubleshooting, electronic systems and HVAC diagnostics. They also will have the opportunity to earn two Detroit Diesel Engine certifications for major repair and basic diagnostics. Each student will have his or her DTNA training history stored under the student's DTNA Aftermarket Resource Center ID.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
FLNR-101	Freightliner Finish First Course 1	28.0	62.0	0	90.0	4.0	3.5
FLNR-102	Freightliner Finish First Course 2	28.0	62.0	0	90.0	4.0	3.5
FLNR-103	Freightliner Finish First Course 3	28.0	62.0	0	90.0	4.0	3.5
FLNR-104	Freightliner Finish First Course 4	28.0	62.0	0	90.0	4.0	3.5
Total		112.0	248.0	0	360.0	16.0	14.0



AUTOMOTIVE TECHNOLOGY II PROGRAMS

Automotive Technology II

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 179 – NJ campuses

Program 5000 – Austin, AZ, DFW, Orlando, Miramar, Long Beach, Rancho Cucamonga and Sacramento, CA campuses

51 weeks, 61 semester credits

Hours: 705.97 classroom, 674.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction, interactive online learning and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose drivability concerns in addition to training in service operations.

As an Automotive Technology II student you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
Total		705.97	674.03	0	1,380	61.0	60.5

Automotive Technology II

Program 5050 – Long Beach, Rancho Cucamonga, Sacramento campuses

51 weeks, 61 semester credits

Hours: 705.97 classroom, 674.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing, and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student, you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction to Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
Total		705.97	674.03	0	1,380	61.0	60.5

Automotive Technology II +1 Industry Emphasis (BMW FastTrack)

Program 5110 – AZ, FL, and Long Beach, CA campuses

63 weeks, 77 semester credits

Hours: 801.97 classroom, 938.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Students enrolled in the BMW FastTrack elective will develop knowledge and skills specific to BMW products that will qualify them for opportunities with BMW service departments, supplementing the skills acquired in their core Automotive program

The coursework will focus on workshop technologies, BMW diagnostic and information systems, electrical and electronic systems, BMW dynamic stability control and advanced chassis systems, advanced braking systems, BMW engine theory and operations, advanced turbocharging, fuel systems and intro to BMW workshops. ASE test preparation and training is included, and students will take the BMW Associate Level ASE test as part of this Manufacturer-Specific Advanced Training Course.

Students will earn 7 BMW training credentials and can achieve the BMW Associate Level Technician status with the successful completion of the BMW Associate Level ASE test

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
BMW FastTrack							
XBMW-101	BMW FastTrack 1	32.0	58.0	0	90.0	4.00	3.50
XBMW-102	BMW FastTrack 2	24.0	66.0	0	90.0	4.00	3.50
XBMW-103	BMW FastTrack 3	25.0	65.0	0	90.0	4.00	3.50
XBMW-104	BMW FastTrack 4	15.0	75.0	0	90.0	4.00	3.50
	Total	801.97	938.03	0	1,740	77.0	74.5

Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)

Program 5160 – Long Beach campus

63 weeks, 77 semester credits

Hours: 801.97 classroom, 938.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing, and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student, you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Students enrolled in the BMW FastTrack elective will develop knowledge and skills specific to BMW products that will qualify them for opportunities with BMW service departments, supplementing the skills acquired in their core Automotive program.

The coursework will focus on workshop technologies, BMW diagnostic and information systems, electrical and electronic systems, BMW dynamic stability control and advanced chassis systems, advanced braking systems, BMW engine theory and operations, advanced turbocharging, fuel systems and intro to BMW workshops. ASE test preparation and training is included, and students will take the BMW Associate Level ASE test as part of this Manufacturer-Specific Advanced Training Course.

Students will earn 7 BMW training credentials and can achieve the BMW Associate Level Technician status with the successful completion of the BMW Associate Level ASE test.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction to Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
BMW FastTrack							
XBMW-101	BMW FastTrack 1	32.0	58.0	0	90.0	4.00	3.50
XBMW-102	BMW FastTrack 2	24.0	66.0	0	90.0	4.00	3.50
XBMW-103	BMW FastTrack 3	25.0	65.0	0	90.0	4.00	3.50
XBMW-104	BMW FastTrack 4	15.0	75.0	0	90.0	4.00	3.50
	Total	801.97	938.03	0	1,740	77.0	74.5

Automotive Technology II + 1 Industry Emphasis (Ford FACT)

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 172 – NJ campuses

Program 5100 – AZ, FL, Rancho Cucamonga and Sacramento, CA campuses

66 weeks, 81 semester credits

Hours: 905.97 classroom, 924.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Students enrolled in the Ford FACT Manufacturer-Specific Advanced Training will receive the same Ford Service Technician Specialty Training (STST) that Ford provides to its dealership technicians. The coursework will focus on electrical and electronic systems, hybrid and electric vehicle high voltage systems, advanced braking systems, climate control, steering and suspension systems, gasoline engine repair, engine performance, noise vibration and harshness diagnosis, diesel engine repair, diesel engine performance and Ford's Quick Lane technician training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
Ford FACT							
ADTF-130	Ford Systems 1	37.00	53.00	0	90.00	4.00	3.50
ADTF-131	Ford Systems 2	33.00	57.00	0	90.00	4.00	3.50
ADTF-132	Ford Systems 3	41.00	49.00	0	90.00	4.00	4.00
ADTF-137	Ford Systems 4	46.00	44.00	0	90.00	4.00	4.00
ADTF-138	Ford Systems 5	43.00	47.00	0	90.00	4.00	4.00
Total		905.97	924.03	0	1,830	81.0	79.5

Automotive Technology II + 1 Industry Emphasis (Ford FACT)

Program 5150 – Rancho Cucamonga, Sacramento campuses

66 weeks, 81 semester credits

Hours: 905.97 classroom, 924.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing, and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student, you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Students enrolled in the Ford FACT Manufacturer-Specific Advanced Training will receive the same Ford Service Technician Specialty Training (STST) that Ford provides to its dealership technicians. The coursework will focus on electrical and electronic systems, hybrid and electric vehicle high voltage systems, advanced braking systems, climate control, steering and suspension systems, gasoline engine repair, engine performance, noise vibration and harshness diagnosis, diesel engine repair, diesel engine performance and Ford's Quick Lane technician training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction to Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
Ford FACT							
ADTF-130	Ford Systems 1	37.00	53.00	0	90.00	4.00	3.50
ADTF-131	Ford Systems 2	33.00	57.00	0	90.00	4.00	3.50
ADTF-132	Ford Systems 3	41.00	49.00	0	90.00	4.00	4.00
ADTF-137	Ford Systems 4	46.00	44.00	0	90.00	4.00	4.00
ADTF-138	Ford Systems 5	43.00	47.00	0	90.00	4.00	4.00
Total		905.97	924.03	0	1,830	81.0	79.5

Automotive Technology II + 1 Industry Emphasis (GM)

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 5109 – AZ campus

63 weeks, 77 semester credits

Hours: 862.97 classroom, 877.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

Students enrolled in the GM Technician Career Training Manufacturer-Specific Advanced Training will receive the same GM Service Technical College training that GM provides to its dealership technicians. The GM STC coursework will focus on: electrical and electronic systems including vehicle networks, diagnostics and repair procedures, engine mechanical and measurements, engine performance, braking systems, chassis control systems, noise, vibration and harshness, HVAC systems and operation, 6.6L Duramax Diesel operation, diagnosis and service, introduction to vehicle maintenance and inspection.

GM Technician Career Training students have the opportunity to earn GM STC course credits that can elevate you to Bronze, Silver and Gold certification status in multiple service areas within the GM Dealer network.

Automotive Technology II +1 Industry Emphasis (Toyota TPAT)

Program 5102 – Rancho Cucamonga, CA campus

63 weeks, 77 semester credits

Hours: 837.97 classroom, 902.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

The TPAT curriculum is equivalent to the training that Toyota provides to its dealership technicians. The TPAT Manufacturer-Specific Advanced Training will develop knowledge and skills specific to Toyota and Lexus procedures and vehicles, qualifying students for opportunities within the dealer network.

The Toyota coursework is focused on electrical and electronic systems, suspension, steering and alignment, braking systems, climate control, engine performance, automatic and manual transmissions and transfer cases, Toyota Hybrid General Service, and Toyota's maintenance training. ASE test preparation and training is included throughout the Manufacturer-Specific Advanced Training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
GM							
ADTG-101	GM Systems 1	36.0	54.0	0	90.0	4.0	3.5
ADTG-102	GM Systems 2	41.0	49.0	0	90.0	4.0	4.0
ADTG-103	GM Systems 3	41.0	49.0	0	90.0	4.0	4.0
ADTG-104	GM Systems 4	39.0	51.0	0	90.0	4.0	4.0
	Total	862.97	877.03	0	1740	77	76

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00

Toyota TPAT							
TPAT-011	TPAT 1	33.00	57.00	0	90	4.00	3.50
TPAT-012	TPAT 2	33.00	57.00	0	90	4.00	3.50
TPAT-013	TPAT 3	33.00	57.00	0	90	4.00	3.50
TPAT-014	TPAT 4	33.00	57.00	0	90	4.00	3.50
Total		837.97	902.03	0	1740	77	74.5

Automotive Technology II + 1 Industry Emphasis (TPAT)

Program 5152 – Rancho Cucamonga campus

77 weeks, 63 semester credits

Hours: 837.97 classroom, 902.03 lab

UTI's Automotive Technology II Program offers an innovative educational approach with hands-on training. Through a combination of classroom instruction and hands-on work in the lab, students will become proficient in troubleshooting, diagnosing, servicing, and repairing domestic and foreign automobiles. Students will learn the fundamentals of engines, powertrains, undercar, electrical systems, electrical and electronic applications, high performance engines, performance applications, braking systems, steering and suspension systems, manual and automatic transmissions, and HVAC systems. Students also will learn to diagnose driveability concerns in addition to training in service operations.

As an Automotive Technology II student, you also will train on hybrid and alternative-fuel vehicles. Students will learn to perform basic maintenance and repairs on hybrid systems and components, including hybrid vehicle batteries and electric motors and controls. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an assembler, and fleets as a repair and maintenance technician.

The TPAT curriculum is equivalent to the training that Toyota provides to its dealership technicians. The TPAT Manufacturer-Specific Advanced Training will develop knowledge and skills specific to Toyota and Lexus procedures and vehicles, qualifying students for opportunities within the dealer network.

The Toyota coursework is focused on electrical and electronic systems, suspension, steering and alignment, braking systems, climate control, engine performance, automatic and manual transmissions and transfer cases, Toyota Hybrid General Service, and Toyota's maintenance training. ASE test preparation and training is included throughout the Manufacturer-Specific Advanced Training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction to Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
Toyota TPAT							
TPAT-011	TPAT 1	33.00	57.00	0	90	4.00	3.50
TPAT-012	TPAT 2	33.00	57.00	0	90	4.00	3.50
TPAT-013	TPAT 3	33.00	57.00	0	90	4.00	3.50
TPAT-014	TPAT 4	33.00	57.00	0	90	4.00	3.50
Total		837.97	902.03	0	1740	77	74.5



DIESEL TECHNOLOGY II PROGRAMS

Diesel Technology II

Program 290 – Austin, AZ, CA, DFW, Orlando, Miramar and NJ campuses

45 weeks, 53.5 semester credits

Hours: 609.9 classroom, 592.6 lab

In UTI's Diesel Technology II program, students get hands-on training with powerful trucks and engines, including products from Navistar International Corp.; Cummins, Inc.; Detroit Diesel Corporation; Caterpillar; Mack Trucks, Inc.; Mercedes Engines and Volvo Trucks North America. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all – from preventive maintenance to the latest in high-tech electronics, including air brakes, hydraulics and transport refrigeration. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an diesel assembler, and tractor companies as a repair and maintenance technician.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drive Train	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Total		609.9	592.6	0	1,202.5	53.5	52.5

Diesel Technology II

Program 295 – Long Beach, Rancho Cucamonga, Sacramento campuses

45 weeks, 53.5 semester credits

Hours: 609.90 classroom, 592.60 lab

In UTI's Diesel Technology II program, students get hands-on training with powerful trucks and engines, including products from Navistar International Corp.; Cummins, Inc.; Detroit Diesel Corporation; Caterpillar; Mack Trucks, Inc.; Mercedes Engines and Volvo Trucks North America. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all – from preventive maintenance to the latest in high-tech electronics, including air brakes, hydraulics, and transport refrigeration. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as a diesel assembler, and tractor companies as a repair and maintenance technician.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drivetrain	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
Total		609.9	592.6	0	1,202.5	53.5	52.5

Diesel Technology II + 1 Industry Emphasis (Cummins Engines)

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 5404 – AZ campus

57 weeks, 68.5 semester credits

Hours: 746.9 classroom, 815.6 lab

In UTI's Diesel Technology II program, students get hands-on training with powerful trucks and engines, including products from Navistar International Corp.; Cummins, Inc.; Detroit Diesel Corporation; Caterpillar; Mack Trucks, Inc.; Mercedes Engines and Volvo Trucks North America. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all – from preventive maintenance to the latest in high-tech electronics, including air brakes, hydraulics and transport refrigeration. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an diesel assembler, and tractor companies as a repair and maintenance technician.

Cummins engines power everything from Dodge Ram trucks, RVs, emergency vehicles and buses to one of every four tractor trailers on the road in the United States. Students enrolled in Cummins Engines will train exclusively on Cummins heavy-duty ISX15 Engines. Each graduate has the opportunity to achieve Cummins qualifications by passing a written test and hands-on evaluation for 2010 through 2017 Cummins ISX15 heavy-duty engines. Each student will have their Cummins training history stored under the student's Cummins Promotional ID number.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Diesel Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drive Train	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Cummins Engines							
CMNS-001	Intro to Cummins & Midrange Engines	37.00	53.00	0	90.00	4.00	4.00
CMNS-002	Midrange Cummins Engine	28.00	62.00	0	90.00	3.50	4.00
CMNS-003	Heavy Duty Engines Overhaul	37.00	53.00	0	90.00	3.50	4.00
CMNS-004	Heavy Duty Electronically Controlled Engines	35.00	55.00	0	90.00	4.00	3.50
Total		746.9	815.6	0	1,562.5	68.5	68.0

Diesel Technology II + 1 Industry Emphasis (Cummins Power Generation)

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 5402 – AZ campus

57 weeks, 69.5 semester credits

Hours: 748.9 classroom, 813.6 lab

In UTI's Diesel Technology II program, students get hands-on training with powerful trucks and engines, including products from Navistar International Corp.; Cummins, Inc.; Detroit Diesel Corporation; Caterpillar; Mack Trucks, Inc.; Mercedes Engines and Volvo Trucks North America. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all – from preventive maintenance to the latest in high-tech electronics, including air brakes, hydraulics and transport refrigeration. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an diesel assembler, and tractor companies as a repair and maintenance technician.

The Cummins Power Generation Manufacturer-Specific Advanced Training provides the skill and knowledge students will need to understand the fundamentals of power generation; Cummins generator engines and their controls; and the installation, preventive maintenance, testing and servicing of power generators. Application of power generators include standby, prime and rental power for healthcare, RVs, data centers, commercial/office buildings and entertainment venues.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Diesel Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.5	3.0	3.0
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.5	3.5	3.0
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.5	3.0	3.0
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.0	3.5	3.0
AD12-105	Electrical Applications	41.91	39.59	0	81.5	3.5	3.5
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.0	4.0	4.0
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.5	4.0	4.0
DT12-161	Hydraulics	34.41	38.59	0	73.0	3.0	3.0
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.5	3.0	3.0
DT12-163	Drive Train	43.16	39.84	0	83.0	3.5	3.5
DT12-164	Brakes	46.66	39.34	0	86.0	4.0	4.0
DT12-211	Diesel Engines	46.41	39.59	0	86.0	4.0	4.0
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.0	4.0	4.0
DT12-213	Preventative Maintenance	47.41	39.59	0	87.0	4.0	4.0
DT12-214	Transport Refrigeration	39.91	39.59	0	79.5	3.5	3.5
Cummins Power Generation							
CPGN-001	Cummins Power Generation Course 1	33.00	57.00	0	90.0	4.0	4.0
CPGN-002	Cummins Power Generation Course 2	33.00	57.00	0	90.0	4.0	4.5
CPGN-003	Cummins Power Generation Course 3	36.00	54.00	0	90.0	4.0	4.0
CPGN-004	Cummins Power Generation Course 4	37.00	53.00	0	90.0	4.0	4.0
Total		748.9	813.6	0	1,562.5	69.5	69.0

Diesel Technology II + 1 Industry Emphasis (DTNA Finish First)

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 5403 – AZ and FL campuses

57 weeks, 69.5 semester credits

Hours: 721.9 classroom, 840.6 lab

In UTI's Diesel Technology II program, students get hands-on training with powerful trucks and engines, including products from Navistar International Corp.; Cummins, Inc.; Detroit Diesel Corporation; Caterpillar; Mack Trucks, Inc.; Mercedes Engines and Volvo Trucks North America. Today's diesel engines, commercial vehicles and heavy-equipment systems are highly sophisticated, with advanced computer controls and electronic functions. Students will work on it all – from preventive maintenance to the latest in high-tech electronics, including air brakes, hydraulics and transport refrigeration. Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as an diesel assembler, and tractor companies as a repair and maintenance technician.

Students will receive hands-on training on the following DTNA brands: Freightliner, Western Star and Detroit Diesel Engines.

Graduates of the Manufacturer-Specific Advanced Training must pass written and hands-on certification testing as well as DTNA-prescribed, module-based training. Students will have the opportunity to earn Professional Level Certification in the areas of heavy-duty truck systems, electrical troubleshooting, electronic systems and HVAC diagnostics. They also will have the opportunity to earn two Detroit Diesel Engine certifications for major repair and basic diagnostics. Each student will have his or her DTNA training history stored under the student's DTNA Aftermarket Resource Center ID.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Deisel Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drive Train	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Daimler Trucks of North America (DTNA)							
FLNR-101	Freightliner Finish First Course 1	28.0	62.0	0	90.0	4.0	3.5
FLNR-102	Freightliner Finish First Course 2	28.0	62.0	0	90.0	4.0	3.5
FLNR-103	Freightliner Finish First Course 3	28.0	62.0	0	90.0	4.0	3.5
FLNR-104	Freightliner Finish First Course 4	28.0	62.0	0	90.0	4.0	3.5
Total		721.9	840.6	0	1562.5	69.5	66.5

AUTOMOTIVE & DIESEL TECHNOLOGY II PROGRAMS

Automotive & Diesel Technology II

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 279 – NJ campuses

Program 5500 – Austin, AZ, DFW, Orlando, Miramar, Rancho Cucamonga and Long Beach and Sacramento, CA campuses

75 weeks, 90 semester credits

Hours: 1043.25 classroom, 989.75 lab

UTI's Automotive and Diesel Technology II program combines all of the core Automotive and Diesel courses UTI offers. As a student in UTI's Automotive and Diesel Technology II program, you will learn how to diagnose, maintain and repair domestic and imported automobiles. You will also learn how to troubleshoot problems of all kinds, using the latest engine analyzers, handheld scanners and other computerized diagnostic equipment. Topics covered will include basic engine systems, computerized fuel injection, anti-lock brakes, passenger restraint systems and computerized engine controls.

By mastering each of these fields, students will have the flexibility to qualify for positions in both industries.

Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as a diesel/automotive assembler, and fleets and tractor companies as a repair and maintenance technician. Automotive and Diesel Technology II includes on campus and on-line education to provide greater flexibility to the student. In addition to class hours (4.5 hours per day), interactive online learning is part of the student's learning experience.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drivetrain	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Total		1,043.25	989.75	0	2,033	90.0	89.5

Automotive & Diesel Technology II

Program 5550 – Long Beach, Rancho Cucamonga, Sacramento campuses

75 weeks, 90 semester credits

Hours: 1043.25 classroom, 989.75 lab

UTI's Automotive and Diesel Technology II program combines all the core Automotive and Diesel courses UTI offers. As a student in UTI's Automotive and Diesel Technology II program, you will learn how to diagnose, maintain and repair domestic and imported automobiles. You will also learn how to troubleshoot problems of all kinds, using the latest engine analyzers, handheld scanners, and other computerized diagnostic equipment. Topics covered will include basic engine systems, computerized fuel injection, anti-lock brakes, passenger restraint systems and computerized engine controls.

By mastering each of these fields, students will have the flexibility to qualify for positions in both industries.

Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as a diesel/automotive assembler, and fleets and tractor companies as a repair and maintenance technician. Automotive and Diesel Technology II includes on campus and on-line education to provide greater flexibility to the student. In addition to class hours (4.5 hours per day), interactive online learning is part of the student's learning experience.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drivetrain	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Total		1,043.25	989.75	0	2,033	90.0	89.5



Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)

(Refer to the Tuition Addendum to see graduation documents offered.)

Program 255 – NJ campuses

Program 5600 – AZ, FL, Rancho Cucamonga and Sacramento, CA campuses

90 weeks, 110 semester credits

Hours: 1243.25 classroom, 1239.75 lab

UTI's Automotive and Diesel Technology II combines the entire core Automotive and Diesel courses UTI offers. By mastering each of these fields, students will have the flexibility to qualify for positions in both industries.

Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as a diesel/automotive assembler, and fleets and tractor companies as a repair and maintenance technician.

Students enrolled in the Ford FACT Manufacturer-Specific Advanced Training will receive the same Ford Service Technician Specialty Training (STST) that Ford provides to its dealership technicians. The coursework will focus on electrical and electronic systems, hybrid and electric vehicle high voltage systems, advanced braking systems, climate control, steering and suspension systems, gasoline engine repair, engine performance, noise vibration and harshness diagnosis, diesel engine repair, diesel engine performance and Ford's Quick Lane technician training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive and Diesel Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-102	Introduction to Powertrains	34.91	39.59	0	74.50	3.50	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Application of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drive Train	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Ford FACT							
ADTF-130	Ford Systems 1	37.00	53.00	0	90.00	4.00	3.50
ADTF-131	Ford Systems 2	33.00	57.00	0	90.00	4.00	3.50
ADTF-132	Ford Systems 3	41.00	49.00	0	90.00	4.00	4.00
ADTF-137	Ford Systems 4	46.00	44.00	0	90.00	4.00	4.00
ADTF-138	Ford Systems 5	43.00	47.00	0	90.00	4.00	4.00
Total		1,243.25	1,239.75	0	2483	110	108.5

Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)

Program 5650 – Rancho Cucamonga, Sacramento campuses

90 weeks, 110 semester credits

Hours: 1243.25 classroom, 1239.75 lab

UTI's Automotive and Diesel Technology II program combines all the core Automotive and Diesel courses UTI offers. As a student in UTI's Automotive and Diesel Technology II program, you will learn how to diagnose, maintain and repair domestic and imported automobiles. You will also learn how to troubleshoot problems of all kinds, using the latest engine analyzers, handheld scanners, and other computerized diagnostic equipment. Topics covered will include basic engine systems, computerized fuel injection, anti-lock brakes, passenger restraint systems and computerized engine controls.

By mastering each of these fields, students will have the flexibility to qualify for positions in both industries.

Students in this program may work in the following positions and work settings such as dealerships and owner shops as a technician/mechanic or inspector, factories as a diesel/automotive assembler, and fleets and tractor companies as a repair and maintenance technician. Automotive and Diesel Technology II includes on-campus and on-line education to provide greater flexibility to the student. In addition to class hours (4.5 hours per day), interactive online learning is part of the student's learning experience.

Students enrolled in the Ford FACT Manufacturer-Specific Advanced Training will receive the same Ford Service Technician Specialty Training (STST) that Ford provides to its dealership technicians. The coursework will focus on electrical and electronic systems, hybrid and electric vehicle high voltage systems, advanced braking systems, climate control, steering and suspension systems, gasoline engine repair, engine performance, noise vibration and harshness diagnosis, diesel engine repair, diesel engine performance and Ford's Quick Lane technician training.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
Automotive and Diesel Technology II							
AD12-101	Introduction to Engines	31.66	39.84	0	71.50	3.00	3.00
AD12-103	Introduction Automotive Physical Science: Undercar Systems	33.16	39.34	0	72.50	3.00	3.00
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	36.66	39.34	0	76.00	3.50	3.00
AD12-105	Electrical Applications	41.91	39.59	0	81.50	3.50	3.50
AT12-150	Power & Performance I: Engine Build	46.16	39.84	0	86.00	4.00	4.00
AT12-151	Power & Performance II: Bolt-On Performance	42.41	39.59	0	82.00	3.50	3.50
AT12-152	Braking Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-153	Steering and Suspension Systems	34.16	39.84	0	74.00	3.00	3.00
AT12-154	Manual Transmissions	43.41	39.59	0	83.00	3.50	3.50
AT12-155	Automatic Transmissions	46.41	39.59	0	86.00	4.00	4.00
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	47.41	39.59	0	87.00	4.00	4.00
AD12-157	Advanced Electrical Applications	46.91	39.59	0	86.50	4.00	4.00
AT12-201	Introduction to Drivability	45.41	39.59	0	85.00	3.50	4.00
AT12-202	Applications of Drivability	46.91	39.59	0	86.50	4.00	4.00
AT12-203	Power & Performance III: Computer Performance Tuning	46.41	40.09	0	86.50	4.00	4.00
AT12-204	Advanced Technology/ Hybrid & Service Advising	47.91	39.59	0	87.50	4.00	4.00
AT12-206	Battery Electric Vehicle Technology	34.91	39.59	0	74.50	3.50	3.00
DT12-161	Hydraulics	34.41	38.59	0	73.00	3.00	3.00
DT12-162	Steering and Suspension Systems	32.91	39.59	0	72.50	3.00	3.00
DT12-163	Drivetrain	43.16	39.84	0	83.00	3.50	3.50
DT12-164	Brakes	46.66	39.34	0	86.00	4.00	4.00
DT12-211	Diesel Engines	46.41	39.59	0	86.00	4.00	4.00
DT12-212	Diesel Engine Fuel Systems and Accessories	46.41	39.59	0	86.00	4.00	4.00
DT12-213	Preventative Maintenance	47.41	39.59	0	87.00	4.00	4.00
DT12-214	Transport Refrigeration	39.91	39.59	0	79.50	3.50	3.50
Ford FACT							
ADTF-130	Ford Systems 1	37.00	53.00	0	90.00	4.00	3.50
ADTF-131	Ford Systems 2	33.00	57.00	0	90.00	4.00	3.50
ADTF-132	Ford Systems 3	41.00	49.00	0	90.00	4.00	4.00
ADTF-137	Ford Systems 4	46.00	44.00	0	90.00	4.00	4.00
ADTF-138	Ford Systems 5	43.00	47.00	0	90.00	4.00	4.00
Total		1,243.25	1,239.75	0	2483	110	108.5



AUTOMOTIVE TECHNOLOGY II AND DIESEL TECHNOLOGY II COURSE DESCRIPTIONS

Introduction to Engines (AD12-101)

Students learn fundamentals of engine repair and operation by learning the various components that make up the internal combustion engine. Students are taught to perform the steps necessary to diagnose and service automobiles with engine mechanical-related concerns.

Major equipment used in this course: various engines, engine components, and precision measuring equipment

Introduction to Powertrains (AD12-102)

Students learn to diagnose and service driveline concerns on rear wheel drive vehicles related to driveshaft, U-joint, differential and axle assemblies. Also, students will be able to diagnose and service manual transmission clutch, flywheel and clutch control systems. This course includes an introduction to automatic transmissions in which students will be able to diagnose and service some of the basic automatic transmission concerns related to leaks, identify possible causes for shift concerns and perform regular fluid maintenance procedures.

Major equipment used in this course: clutch trainers, transmission trainers, rear axle trainers and driveshaft trainers

Prerequisites: None

Introduction to Automotive Physical Science: Undercar Systems (AD12-103)

Upon completion of this course, students will have learned to diagnose and service automotive undercar systems using principles and theory of physical science. Topics include Hooke's law, transformation of kinetic to thermal energy, Pascal's law of hydraulics, and brake fluid properties.

Major equipment used in this course: wheel balancers, tire machines, vehicle hoists and brake lathes

Prerequisites: None

Automotive Physical Science Principles: Electrical Fundamentals (AD12-104)

Upon completion of this course, students will have learned to diagnose and service electrical circuits, batteries and starting/charging systems through physical science education using quantitative principles in electricity. Topics rooted in natural and physical sciences include but are not limited to Ohm's law, Watt's law, operations and properties of electrical circuits and components, magnetism/electromagnetism, and battery chemistry.

Major equipment used in this course: digital multimeters, charging and starting system testers, and electrical system simulators

Recommended but not required: AD12-101, AD12-102*, AD12-103 (* for Non-EV Programs)

Electrical Applications (AD12-105)

Students learn about the electrical and electronic devices that support engine management systems. They also become able to diagnose malfunctions with the various engine control sensors.

Major equipment used in this course: digital multimeters, and oscilloscopes

Prerequisite: AD12-104

Power & Performance I: Engine Build (AT12-150)

Students gain knowledge of basic engine rebuilding procedures when given an exacting set of specifications (blueprinting). Small block domestic performance engines are disassembled, measured and reassembled with emphasis on high performance engine building techniques and practices. Students learn basic cylinder head design and the operation of a flow bench in improving cylinder head flow characteristics. Computer-aided component selection and blueprinting procedures are stressed along with proper block preparation and cylinder head assembly. Cylinder head designs, valve train geometry, roller rockers and lifters, and connecting rod angularity also are explained during this course. Camshaft theory and operation with respect to lift, duration, lobe separation and valve opening/closing speeds are discussed. Block decking, compression ratio calculations and varying bore/stroke combinations are covered. Students become aware of all aspects of building an engine to order and how the proper selection of components that complement each other will lead to satisfactory results.

Major equipment used in this course: Chevrolet 350 small block engines, flow bench and computers

Prerequisites: AD12-101

Power & Performance II: Bolt-On Performance (AT12-151)

Students gain knowledge in the operation of dynamometer testing with emphasis on tuning and component selection for optimum performance. Both chassis and engine dynamometers are utilized to garner a better understanding for students in regards to engine vs. rear wheel horsepower. High performance induction, ignition and power train theories are explained with emphasis on using formulas to calculate correct header and carburetor size. Utilization of dynamometer data helps students understand what changes to an engine's induction, exhaust and fueling system do in regard to the performance capability of the internal combustion engine.

Major equipment used in this course: Ford Roadster or T-bucket replicas, chassis dynamometer, engine dynamometer (except at the Bloomfield campus), high performance cylinder heads, camshafts, nitrous oxide systems and computers

Prerequisites: AD12-101, AD12-104, AD12-150

Braking Systems (AT12-152)

Students diagnose and service wheel bearings, brake power assist systems, brake hydraulic systems, brake electrical systems, anti-lock, traction control, and stability control systems.

Major equipment used in this course: hydraulic press, hub trainers, chassis trainers, ABS/traction control/stability control equipped vehicles and brake trainers

Prerequisites: AD12-103, AD12-104, AD12-105

Steering and Suspension Systems (AT12-153)

Students perform alignments, diagnose and service independent suspension systems, steering columns, power assist steering systems and performance suspension systems.

Major equipment used in this course: chassis trainer, alignment machine, steering column trainer

Prerequisites: AD12-103, AD12-104, AD12-105

Manual Transmissions (AT12-154)

Students troubleshoot and repair rear axle noise and vibration complaints, properly diagnose limited slip and locking differential concerns, and properly select and use specialty tools associated with driveline repairs. Students also troubleshoot and repair 4WD and AWD systems and components, and diagnose and repair longitudinal and transverse manual transmissions/transaxle complaints associated with clutch, shifter mechanisms, synchronizers, final drive and half shaft assemblies.

Major equipment used in this course: hydraulic press, manual transmission/transaxle trainers, differential trainers, transfer case trainers and axle trainers

Prerequisite: Prerequisite: AD12-102* (* for Non-EV Programs)

Automatic Transmissions (AT12-155)

Students diagnose and service electronic automatic transmission and transaxle concerns related to electronic control systems faults, and perform external hydraulic system diagnosis using proper equipment. Students also perform torque converter and clutch slip diagnosis to accurately distinguish between engine performance and transmission-related faults. In addition, students will also properly disassemble and perform in depth inspection and testing to identify root cause of internal failures on electronic automatic transmissions and transaxles.

Major equipment used in this course: automatic transmissions and transaxles, transmission dynamometer, and solenoid tester

Prerequisites: Prerequisites: AD12-102*, AD12-104, AD12-105 (* for Non-EV Programs)

Technology Principles and Consumer Communication of Automotive HVAC (AD12-156)

Upon completion of this course, students will have learned the technology principles of automotive heating, ventilation and air conditioning (HVAC) through diagnosis and service of HVAC systems and sub systems, refrigerant systems and electronic climate control systems. Students will have learned to ethically communicate with consumers through HVAC work orders, diagnosis and billing for consumer satisfaction. Theory and application of principles include but are not limited to refrigerant/refrigerant oil chemistry, compliant refrigeration environmental techniques, and thermal energy and heat transfer.

Major equipment used in this course: A/C recovery and recycling machine, manual A/C system trainers, automatic climate control trainers, A/C system electrical trainers, clip cars and manifold gauge sets

Prerequisites: AD12-104, AD12-105

Advanced Electrical Applications (AD12-157)

Upon completion of this course, students will have learned about the function, operation, and diagnosis of electrical and electronic devices that support vehicle body electrical systems. Students will diagnose and service automobiles with concerns related to malfunctions of supplemental restraints systems; entertainment systems; and popular electronic safety, comfort and convenience systems. They will receive an applied general education in physical sciences and technology. Students will study the science of electricity, electrical principles, magnetism, electromagnetism and electronic components such as electrochromatic mirrors, transistors and capacitors. They will explore electronic networking of vehicle body electrical systems. Students will gain experience in the use of technology and troubleshooting procedures. They will use the learned scientific principles to isolate problems, use vehicle electrical schematics, and perform component and circuit testing. Students will perform tasks related to the inspection and diagnosis of electrical and electronic systems using a variety of test equipment, including digital multimeters, graphing multimeters, oscilloscopes and diagnostic scan tools.

Major equipment used in this course: scan tools, air bag simulator, mini vans, lighting systems trainers, instrument panel trainers, wiper system trainers, power window trainers, power door lock trainers, power seat trainers and network system trainers

Prerequisites: AD12-104, AD12-105

Introduction to Driveability (AT12-201)

Students diagnose and service automobiles with driveability concerns related to malfunctions within computer controls, engine mechanical, and fuel delivery injection and air induction systems.

Major equipment used in this course: scan tools, oscilloscopes, diagnostic break out boxes, fuel injection system testers and evaporative emissions system testers

Prerequisites: AD12-101, AD12-104, AD12-105

Applications of Driveability (AT12-202)

Students diagnose and service automobiles with driveability concerns related to malfunctions within computer controlled fuel injection, forced induction, variable camshaft timing and lift, ignition, and emission control systems.

Major equipment used in this course: scan tools, oscilloscopes and diagnostic break out boxes

Prerequisites: AD12-101, AD12-104, AD12-105, AT12-201

Power & Performance III: Computer Performance Tuning (AT12-203)

Students learn how vehicle modifications and performance-oriented equipment can change the engine computer's ability to function at its peak. Students use aftermarket software to change the calibration of the vehicle's powertrain control module (PCM) to better manage performance enhancements and modifications.

Major equipment used in this course: chassis dynamometer, turbocharged engines, Honda and Acura performance cars, Ford performance cars, GM performance cars, SCT, Hondata and HP Tuners PCM tuning software

Prerequisites: AD12-101, AD12-104, AD12-105, AT12-201, AT12-202

Recommended but not required: AT12-150, AT12-151

Advanced Technology/Hybrid and Service Advising (AT12-204)

Students learn theory, diagnosis and repair information necessary to safely and effectively service hybrid vehicles and alternative fuels systems and technology. Students learn the principles of service advising and how they fit into service operations. They learn written and verbal communication standards typical of a professional dealership environment in providing customer service, questioning techniques, efficient diagnosis of customer concerns, report completion, organization and co-worker/management interaction skills.

Major equipment used in this course: hybrid vehicles, hybrid drive system components, scan tools and alternative fuels trainers

Prerequisites: AD12-101, AD12-102, AD12-103, AD12-104, AD12-105, AT12-152, AD12-156, AD12-157, AT12-201, AT12-202

Recommended but not required: AT12-153

Battery Electric Vehicle Technology (AT12-206)

This course focuses on Battery Electrical Vehicle (BEV) operation with emphasis on critical safety standards, measures and understanding of how-to diagnose, repair, test, and remove components on high-voltage vehicles. Students will learn about different types of electric vehicles, electric vehicle safety, electrical and electronic systems, network operations and diagnosis, high-voltage components and operations, high-voltage battery service and BEV subsystems.

Major equipment used in this course: electric vehicles, high-voltage batteries, drive units, diagnostic tools, control modules, and PPE.

Prerequisites: AD12-101, AD12-103, AD12-104, AD12-105, AT12-152, AD12-156, AD12-157, AT12-201, AT12-202,

Recommended but not required: AT12-153

Hydraulics (DT12-161)

This course covers diagnosis of the hydraulic and hydrostatic system operation, and related pump and control systems. These tasks are performed on test simulators. After completing the hydraulic course, students will have the basic skills needed to safely diagnose and perform repairs on the hydraulic system.

Major equipment used in this course: MF100 hydraulic trainer, MF300 hydraulic trainer, MF200 hydraulic trainer, log splitter, hose crimp machine and mini excavator

Prerequisites: AD12-104, AD12-105

Recommended but not required: AD12-101

Steering and Suspension Systems (DT12-162)

The course introduces students to the diagnosis and service of wheels and tires, front hub assemblies, steering linkage, gear boxes, steering column, power steering pumps, and rear suspension systems and alignment. After completing the course, students will have the basic skills needed to perform steering and suspension repairs and wheel alignments.

Major equipment used in this course: wheel alignment equipment, and power steering analyzers

Prerequisites: AD12-103, AD12-104,

Recommended but not required: DT12-161

Drive Train (DT12-163)

This course provides students with an understanding of the drive train. By providing an overview and beginning diagnostics on the clutch system, students will learn the basics of the drive train before proceeding to the more complex manual and automated transmissions. This course includes the tasks of diagnosing and servicing clutch systems, driveline, drive axle, single and twin countershaft manual transmission, electronically automated standard transmissions, PTO, 4X4 configurations, and transfer case. After completing the course, students will have the basic skills needed to perform drive train repairs.

Major equipment used in this course: OEM-style specialty transmission and differential tools, heavy-duty lifting devices, precision measuring devices, and computers with OEM service and information programs

Prerequisites: Prerequisites: AD12-102*, AD12-104 (* for Non-EV Programs)

Recommended but not required: AD12-105, DT12-161

Brakes (DT12-164)

This course begins with a fundamental overview of brakes, including brake theory, foundation, and types of brakes along with the air supply system. Students are introduced to a variety of tools used for diagnosing concerns with the brake system. This course also covers hydraulic brake systems, ABS electronic systems, automatic traction control, power assist units, and high pressure brake system diagnostics.

Major equipment used in this course: medium and heavy duty trucks, truck brake/chassis simulators, lifting equipment, wheel dollies, pneumatic tools, seal and bearing installers, 3/4 in. torque wrenches, wheel/bearing sockets, digital multimeters and scan tools, PC-based diagnostic software and computers and brake system display boards

Prerequisites: AD12-103, AD12-104, AD12-105, DT12-161

Diesel Engines (DT12-211)

This course begins with basic engine fundamentals and manufacturer identification. The focus of the course is to remove and disassemble a cylinder head, then assemble and install a cylinder head, piston and liner assembly, and all components. During these procedures, students perform diagnostic tests and service the engine and components. Overviews, diagnostics, and servicing of the lubrication system, cooling system, air induction/exhaust system, starting aids, turbochargers and charge air coolers, engine brakes, EGR systems, and exhaust gas after treatment devices round out the course.

Major equipment used in this course: Mid-Range International and Cummins diesel engine, OEM service information, pressure and vacuum test equipment and OEM specialty tools

Prerequisites: AD12-101, AD12-104, AD12-105, DT12-161

Diesel Engine Fuel Systems and Accessories (DT12-212)

The focus of the diesel engine fuel systems and accessories course is diesel fuel systems, including mechanical system components, the electrical system and injectors; and diesel engine diagnostics. Students learn about comprehensive diagnostics and service on the following systems: low pressure common rail, hydraulic electronic unit injection (HEUI), high pressure common rail system, high pressure injection-time pressure (HPI-TP), electronic management and engine retarder. At the conclusion of the course, alternate and multi-fuel systems are introduced and students will perform diesel engine failure mode diagnostics.

Major equipment used in this course: Detroit Diesel DD Series engines, Detroit Diesel Series 60 engines, Cummins heavy-duty model engines, Cummins MidRange model engines, International DT 466E and MaxxForce DT Series engines, and Caterpillar MidRange model engines

Prerequisites: AD12-101, AD12-104, AD12-105, DT12-161, DT12-211

Preventative Maintenance (DT12-213)

This course introduces students to different inspections according to FMCSA guidelines and manufacturer specifications. Dividing the vehicle into systems and subsystems ensures proper total vehicle inspection and documentation. This course teaches standards to ensure the vehicle is properly maintained and able to pass a DOT inspection in accordance to FMCSA regulations. In addition, an overview is presented on hybrid units and the isolated batteries system.

Major equipment used in this course: heavy-duty diesel tractors, medium-duty diesel trucks, electronic diesel exhaust emission tester, computerized driveline vibration analyzer, OEM diagnostic computer/software, electronic scan tools, and vehicle wheel lift systems

Prerequisites: AD12-103, AD12-104, AD12-105, DT12-161, DT12-162, DT12-163, DT12-164, DT12-211, DT12-212

Transport Refrigeration (DT12-214)

This course provides a fundamental overview of standard refrigeration theories, including refrigerant, refrigerant oil, and the refrigeration system. It also covers regulatory policies and procedures, including EPA 608 requirements. Students will also be introduced to the multiple refrigeration system diagnostic procedures. This includes a full day of the refrigeration system brazing procedure with an instructor demonstration. The course also includes the diagnostics and servicing of auxiliary power units.

Major equipment used in this course: Thermo King® transport refrigeration systems, Carrier® transport refrigeration systems, auxiliary power unit (APU) systems, refrigerant reclaiming equipment and OEM diagnostic computer/software

Prerequisites: AD12-104, AD12-105, AD12-156

Recommended but not required: AD12-101, DT12-161



STUDENT PAID MANUFACTURER-SPECIFIC ADVANCED TRAINING COURSE DESCRIPTIONS

BMW FastTrack

Students enrolled in the BMW FastTrack elective will develop knowledge and skills specific to BMW products that will qualify them for opportunities with BMW service departments, supplementing the skills acquired in their core Automotive program.

BMW FastTrack 1 (XBMW-101)

BMW Workshop Fundamentals – This course is designed to instruct students on working safely in a shop environment, introduce BMW information systems and help students create effective work habits that will serve them throughout their careers as BMW automotive technicians. Students will learn how to use BMW specific computer systems and diagnostic equipment. Students will also learn how to incorporate BMW “Best Practices” into everyday work habits. Students will learn how to efficiently perform scheduled services, quality control inspections, multi-point inspections, pre-delivery inspection and CPO Certifications. Student will also learn about BMW Technology and features, introduction to coding and programming. Additional BMW web-based and ASE preparatory training will be included in this course.

Major equipment used in this course: SMART battery chargers, battery testers, BMW diagnostic computers

Prerequisites: All Automotive Technology II courses except AT12-150, AT12-151, AT12-154, AT12-155, AT12-203 and AT12-204

BMW FastTrack 2 (XBMW-102)

BMW Electrical Technology - This course begins with a review of basic electricity and the use of the digital volt-ohm meters (DVOM). Students will learn to use BMW ‘V’ cables, breakout boxes, and BMW diagnostic procedures to diagnose and solve electrical problems. Students will use BMW-approved procedures to service charging and starting systems, vehicle battery and electronic systems. Additional BMW web-based and ASE preparatory training will be included in this course.

Major equipment used in this course: ‘V’ cables, break out boxes, DVOM

Prerequisite: XBMW-101

BMW FastTrack 3 (XBMW-103)

BMW Chassis Technology – Students will learn the components and operations of BMW Dynamic Stability Control, Tire Pressure Monitoring Systems (TPMS) and electronic systems troubleshooting on related chassis control systems. Students will perform chassis service procedures, strut removal, phasing and installation, TPMS diagnosis and testing, and gain proficiency on advanced wheel balancing equipment.

Major equipment used in this course: tire machine, tire balancer,
Prerequisite: XBMW-102

BMW FastTrack 4 (XBMW-104)

Drivetrain & Integration into BMW Workshops – In this course, students will learn BMW engine and turbocharging theory through a combination of classroom and lab work. The focus will be on BMW’s newest engine models, with emphasis on OEM approved disassembly, service and repair procedures.

Students will learn engine compression and leakdown procedures, fuel system diagnosis, engine timing procedures and cooling system bleeding processes. The last week of this class will be a dealership simulation to prepare students for integration into BMW dealerships. Students will work on comprehensive workshop activities and utilize Repair Orders to identify their assignments, capture the work completed on the vehicles, and document their repair times. Additional BMW web-based and ASE preparatory training will be included in this course.

Major equipment used in this course: BMW special tools, fuel pressure gauges, compression testers.

Prerequisite: XBMW-103

Ford FACT

The Ford FACT Manufacturer-Specific Advanced Training offered by UTI is the same training Ford Motor Company provides its technicians. UTI and Ford Motor Company reserve the right to update FACT training at any time it is determined necessary by Ford in order to ensure FACT students receive the latest information, technology and subject content to be successful in the Ford dealer service network.

Ford Systems 1 (ADTF-130)

Students will learn Ford-specific procedures for performing battery, starting and charging systems diagnosis and circuit diagnosis. They will receive training in electronics theory and operation. They will use diagnostic tools to troubleshoot and repair electrical problems. Students will learn to use the latest equipment to diagnose noise, vibration and harshness concerns. Students are also trained to use the Ford Motor Company online service publications and resources to diagnose and repair Ford and Lincoln vehicles.

Major equipment used in this course: electrical training aids, digital multimeter, charging and starting diagnostic equipment and special tools, PC-based vehicle measurement system (VMS) software, and special service tools

Prerequisites: All Automotive Technology II courses except AT12-150, AT12-151, AT12-154, AT12-155, AT12-203, AT12-204

Ford Systems 2 (ADTF-131)

Students will learn Ford-specific training in the areas of electronic system diagnosis, networks and multiplexing, hybrid and electric vehicle high voltage systems, electronics feature group and safety systems. Students will receive Ford's Quick Lane Technician training, which includes the Ford process of performing quality vehicle inspections and maintenance procedures.

Major equipment used in this course: electronic trainers, digital multimeter, PC-based integrated diagnostic software and special service tools

Prerequisite: ADTF-130

Ford Systems 3 (ADTF-132)

Students will be trained to diagnose and service Ford braking systems. They will learn to diagnose and repair advanced braking systems using dedicated tools and procedures. Students will learn to diagnose and repair Ford's base and electronic steering systems. They will also acquire Ford-specific training in multiplexed steering and suspension systems. Performing quality vehicle and system inspections will be emphasized during the course.

Major equipment used in this course: system specific trainers, PC-based integrated diagnostic software, on-car brake lathe, and special service tools and equipment

Prerequisite: ADTF-131

Ford Systems 4 (ADTF-137)

Students will learn Ford-specific ignition systems, fuel and air systems, OBD II monitors, emission systems diagnosis and repair procedures, and diagnostic process and routines. Advanced PC-based diagnostic systems will also be taught. Advanced climate control systems will also be covered. Performing quality vehicle and system inspections will be emphasized during the course.

Major equipment used in this course: PC-based integrated diagnostic software, PC/ED usage, evaporative testing equipment, specialized AC testing, and service and refrigerant recovery equipment

Prerequisite: ADTF-132

Ford Systems 5 (ADTF-138)

Students will learn Ford-specific gasoline engine repair diagnosis and repair procedures required to service today's high-tech engines. They will learn about diesel engine fundamentals, fuel injection and direct injection turbocharged applications, including the 3.0L and 6.7L Ford Powerstroke engines. Students will acquire knowledge in electronic components used for engine control operation, including diagnostic and repair procedures. They will gain knowledge in diesel terminology, diesel engine operation, fuel systems and service publication/reference manual use. Students will acquire knowledge in electronic components used for engine control operation and control, and failure strategies. Automotive measuring tools and Ford-specific engine diesel repair technology are also covered. Performing quality vehicle and system inspections will be emphasized during the course.

Major equipment used in this course: PC-based integrated diagnostic software and specialized service tools and equipment

Prerequisite: ADTF-137

GM Technician Career Training

GM Systems 1 (ADTG-101)

This course covers specific General Motors vehicle system: components, operation, descriptions and diagnostic procedures. Topics include electrical theory, service information navigation, electrical connector system identification; terminal, connector and wire harness repair, common circuit types and functions used in GM electrical architectures, Global Diagnostic System 2 (GDS2) and the Multiple Diagnostic Interface (MDI); serial data communication systems and discrete and communicated input and output functions. This course is designed to provide the student with the skills necessary to properly diagnose electrical system concerns on current and future General Motors vehicle platforms.

Major equipment used in this course: electrical training aids, digital multimeter, GM electrical training boards, Pico oscilloscope, GM electronic diagnostic tools (scan tools), GM online information system (Service Information), and special tools and equipment

Prerequisites: all Automotive Technology II courses except AT12-150, AT12-151, AT12-154, AT12-155, AT12-203, AT12-204

GM Systems 2 (ADTG-102)

This course covers specific General Motors vehicle system: components, operation, descriptions and diagnostic procedures. Topics include engine theory, engine subsystem (lubrication, cooling and valvetrain) diagnosis and service procedures, including disassembly and assembly of engines, making precision measurements, and determining necessary actions to facilitate proper repairs. Additional topics will include: engine controls and management subsystems (fuel, ignition and emission controls), including diagnosis and service of drivability and emission related concerns. This course is designed to provide the student with the skills necessary to properly diagnose powertrain system concerns on current and future General Motors vehicle platforms.

Major equipment used in this course: engine mechanical training aids, precision measuring tools, digital multimeter, GM electronic diagnostic tools (scan tool), GM online information system (Service Information) and special tools and equipment

Prerequisite: ADTG-101

GM Systems 3 (ADTG-103)

This course covers specific General Motors vehicle system: components, operation, descriptions and diagnostic procedures. Topics include braking, steering and suspension and NVH theory. Braking, Chassis and NVH diagnosis and service procedures, including disassembly and inspection, and determining necessary actions to facilitate proper repairs. Additional topics will include: chassis and braking controls and management subsystems (ABS, TCS, ESP, Power Steering), including diagnosis and service of noise vibration and harshness concerns. This course is designed to provide the student with the skills necessary to properly diagnose chassis system concerns on current and future General Motors vehicle platforms.

Major equipment used in this course: brake, chassis and suspension training aids, Road Force Tire Balancer, tire changing equipment, digital multimeter, GM electronic diagnostic tools (scan tool), GM online information system (Service Information) and special tools and equipment

Prerequisite: ADTG-102

GM Systems 4 (ADTG-104)

This course covers specific General Motors vehicle system: components, operation, descriptions and diagnostic procedures. Topics include HVAC theory, HVAC subsystem (heating, refrigerant, air distribution) diagnosis and service procedures. Additional topics will include: diesel engine performance subsystems (fuel supply, injection and emission controls), including diagnosis and service of drivability and emission related concerns. Also included in this course are maintenance topics covering the inspection and maintenance of vehicle systems. This course is designed to provide the student with the skills necessary to properly diagnose HVAC, diesel engine system concerns and perform maintenance tasks on current and future General Motors vehicle platforms.

Major equipment used in this course: engine mechanical training aids, precision measuring tools, digital multimeter, GM electronic diagnostic tools (scan tool), GM online information system (Service Information) and special tools and equipment

Prerequisite: ADTG-103

Toyota TPAT

TPAT 1 (TPAT-011)

Students will learn about the Toyota culture, traditions and product line. They will also learn to perform customer service using recommended methods. Toyota wiring diagrams and electrical diagnostic tools will be used to perform diagnosis on various electrical circuit problems, such as open and short circuits, circuit resistance and feedback problems. ASE certification preparation and training will be emphasized throughout the course.

Major equipment used in this course: electrical training aids, digital multimeter, Toyota electrical training boards, Toyota Techstream scan tool, online information system, and special tools and equipment

Prerequisites: All Automotive Technology II courses except AT12-150, AT12-151, AT12-203, AT12-204

TPAT 2 (TPAT-012)

Students will learn Toyota Hybrid general service procedures. Students will learn Toyota safety and repair procedures related to air conditioning diagnosis and service procedures. Students will learn to diagnose engine control systems, recover diagnostic trouble codes, inspect fuel system components and diagnose performance concerns.

Major equipment used in this course: A/C diagnostic tools and equipment, A/C recovery unit, Toyota Techstream scan tool, TIS online information system, and special tools and equipment

Prerequisite: TPAT-011

TPAT 3 (TPAT-013)

Students will perform tire and wheel service, inspect suspension components, diagnose power steering problems, diagnose vehicle handling concerns and perform various alignment methods. Also covered will be various brake systems components and hydraulic circuits. Students will learn to diagnose ABS and traction control systems. ASE certification preparation and training will be emphasized throughout the course.

Major equipment used in this course: Road Force wheel balancer, alignment equipment, brake tools, Pro-Cut on-car brake lathe, TIS online information system, and special tools and equipment

Prerequisite: TPAT-012

TPAT 4 (TPAT-014)

Students will learn about the components of automatic transmissions, manual transmissions and transaxles. Students will receive training on their operation and power flow. Removal of manual transmission/transaxle, clutch and components, and procedures for diagnosing faulty components will be included. Students will become Toyota Maintenance Certified in the TPAT Manufacturer-Specific Advanced Training. They are also trained in Toyota maintenance procedures, including vehicle maintenance service, safety and multipoint inspections. ASE certification preparation and training will be emphasized throughout the course.

Major equipment used in this course: Toyota specific automatic transmission and transaxle tools and equipment, TIS online information system, and special tools and equipment

Prerequisite: TPAT-013

Cummins Engines

Cummins Course 1 (CMNS-001)

Students will be trained to perform electrical circuit diagnosis, and harness and connector repair using Cummins procedures. They will learn to use Cummins Insite computer-based software while performing ECM recalibrations, templates and other procedures. Training will also include Cummins online information systems. Students will receive training and testing to be qualified on BETT and Insite.

Major equipment used in this course: electrical training aids, digital multimeter, QSOL, Insite, various manufacturer connector repair kits and student laptops

Prerequisites: completion of UTI Diesel program or equivalent

Cummins Course 2 (CMNS-002)

Students will be trained on the 2010-2017 ISX15 Cummins engines. They will learn the diagnosis and repair of cooling systems, fuel systems, intake air systems, variable geometry turbo (VGT) chargers, and aftertreatment emission-related SMART components and diagnostics. Students will receive training on the CM2250 and CM2350 control system components. They will learn to troubleshoot electronic components of the CM2250 and CM2350 control system, identify and troubleshoot fault codes, and perform INSITE ECM diagnostic tests. Students will also receive training and testing on the XPI low side fuel diagnostics.

Major equipment used in this course: QSOL, Insite, EDS (Expert Diagnostic System), digital multimeters, coolant evacuation tool, student laptops, ISX15/X116b CM2350 engine and ISX15 CM2250 engine

Prerequisite: CMNS-001

Cummins Course 3 (CMNS-003)

Students will continue training on the 2010-2017 ISX15 Cummins engines. They will receive training and testing on the XPI high side fuel diagnostics. Students will complete testing and the associated competencies on ISX15 CM2250 EPS 2010, ISX15 CM2350 X101 EPA 2013, ISX15 CM2350 X114B, and X116B EPA 2017 engines. Students will use a live truck to perform hands-on activities on the air, lube, cooling and aftertreatment systems; and Clean Care. They will remove and install the Cummins ISX engine and transmission from a truck.

Major equipment used in this course: QSOL, Insite, EDS (Expert Diagnostic System), digital multimeters, student laptops, ISX15 2010-2017 engines, and Freightliner Cascadia truck

Prerequisite: CMNS-002

Cummins Course 4 (CMNS-004)

Students will be trained on overhauls on the Cummins ISX15 engines. They will learn proper teardown, inspection and assembly procedures. Students will learn to use the engine Clean Care guidelines during repairs. Students will disassemble the engine, perform a component inspection, review a parts order and reassemble the engine. Students will receive testing on the ISX15 engine mechanicals.

Major equipment used in this course: QSOL, Insite, student laptops, ISX101/ISX116b engine and ISX15 CM2250 engine

Prerequisite: CMNS-003

Cummins Power Generation

Cummins Power Generation Course 1 (CPGN-001)

Students will be introduced to the basic concepts of power generation. They will learn the basic operation of a generator, the types of generators, ratings and features. Students will learn the importance of electrical safety throughout the program. Students will receive training on the NFPA 70E. This course teaches fundamentals of AC/DC electrical systems used for power and control in industrial, commercial, agricultural and residential applications using virtual training technology and hands-on application. Students will learn industry-relevant skills included in subject areas such as basic electrical circuits, electrical measurement, circuit analysis, inductance and capacitance, combination circuits, and transformers. They will be introduced to schematics and wiring diagrams, and electrical safety. This course also will familiarize students with grounding. Students will learn the operation of system grounding and a ground-fault protection device, and the construction of a grounding system. Students also will learn about lightning and surge protection. They will be able to describe the operation of a lightning protection system and surge arresters. Students will learn how to install a surge arrester for a circuit. They will be introduced to battery systems, including battery operation, capacity characteristics, battery types and battery banks.

Major equipment used in this course: digital multimeter, workstation with AC/DC power supply, output and input device component set, transformer module, capacitor/inductor set, online simulators

Prerequisites: completion of UTI Diesel program or equivalent

Cummins Power Generation Course 2 (CPGN-002)

Students will enhance their knowledge of the AC Generator while gaining a better understanding of maintenance and troubleshooting procedures. Students will learn the difference between low, medium, and high voltages. They will be able to distinguish between self- and separately excited generators, brushed and brushless generators, bar and wire winding, and will be able to recognize the various requirements for generator applications. The Power and Industrial Electronics Learning system will teach students how to operate, adjust and troubleshoot electronic components, circuits, and systems used in power generation machine applications. Students will learn oscilloscope usage, linear power supplies, power supply filtration and regulation, solid state relays, discrete sensing devices, thermal sensing devices, amplifiers and op amps, analog sensing, solid state switching, and solid state speed and power control. Students also will learn about motor control. Electric motor control teaches electric relay control of AC electric motors found in industrial applications. Students will gain understanding of the operation, installation, design and troubleshooting of AC electric motor control circuits for many common applications. They will develop skills in interpreting schematics, system design, motor start/stop circuits, motor sequence control, reversing motor control and motor jogging. Safety is emphasized throughout, highlighting motor safety, lockout/tagout and safety interlocks.

Major equipment used in this course: manual fault insertion system, interface to automatic fault insertion system, electronic filter components, transistor components, diode components, electronic sensor, amplifier components, digital multimeter, signal generator and electronic troubleshooting software

Prerequisite: CPGN-001

Cummins Power Generation Course 3 (CPGN-003)

Students will be introduced to troubleshooting as it relates to motor control. They will learn control component, motor starter, power component and systems troubleshooting. This course will also teach students about reversing motor control, automatic input devices and basic timer control (on-delay and off-delay). Students will learn about rotating electric machines. This portion of the course will introduce electrical circuits and work through many industry tasks in electrical systems, including rotating electric motors, split-phase AC motors, three-phase AC induction motors, DC generators, alternators, alternator synchronization methods, and synchronous motors. Students will learn industry-relevant skills, including how to operate, configure, commission, and troubleshoot Cummins Power Generation PowerComman Controls. They will be introduced to commercial generator set controllers and will be able to describe what makes a PowerComman Control and download service literature. Students will learn Basic Generator Set Operation, AVR inputs/ outputs, and Governor inputs/outputs.

Major equipment used in this course: fault controller module; electronic troubleshooting software; power on/off switch; online fault control for both manual and automatic; 613-01W motors workstation; digital instrumentation module with AC volts, DC volts and DC current; pony brake unit; three-phase induction motor; DC motor/generator; single phase multi-purpose motor for capacitor start and split-phase AC motor; capacitive load unit; alternator/synchronous motor; and synchronizing switch and light unit

Prerequisite: CPGN-002

Cummins Power Generation Course 4 (CPGN-004)

Students learn the basic troubleshooting principles of Cummins Power Generation Automatic Transfer Switches and how to apply those principles. They will learn to identify an Automatic Transfer Switch and describe the main components and basic construction of an ATS. Students will be able to describe the Time Delays used by ATS and the monitoring and sensing parameters. They will be able to describe the different switch types used in CPG transfer switches. Students will understand Power Relays and the purpose of Auxiliary Switches. Students will be identify and explain the function of each of the terminal blocks on the EC Control Panel. They will be able to identify the major components of the OT 40-1200A Mechanism and the function of each piece of hardware. Students will be able to identify the major components of the GT 20-500A Mechanism and be able to repair/replace commonly repaired components. Fundamentals of Transfer Switches introduces participants to the basic operation and troubleshooting principles of automatic transfer switches then applies those principles to practical hands-on exercises.

Major equipment used in this course: basic standard and metric hand tools; Fluke 87 multimeter; functional OTEC transfer switch; P0/P1, UC22/27 and HC4/5/6 generators; and running gensets

Prerequisite: CPGN-003

Daimler Trucks North America (DTNA) Finish First

Freightliner Finish First Course 1 (FLNR-101)

Students will learn how to access DTNA service information systems such as Vehicle Information, Diagnostic Link, Excelsior and EZ Wiring, and become familiar with the DTNA web-based modules. They will learn to locate service bulletins and use DTNA and component vendor service information systems. Students will be trained to find adjustment specifications on different types of suspensions and prepare a vehicle for suspension adjustment. They will learn to identify the types of clutches used on DTNA vehicles and prepare a vehicle for a clutch adjustment. Students will learn the importance of proper wheel seal installation. They will go over ABS systems and learn to identify correct plumbing routing using the brake plumbing schematic.

Major equipment used in this course: Vehicle Information, Diagnostic Link, Excelsior, EZ Wiring, DTNA Service Manuals, student laptops and appropriate vehicles to support the lab

Prerequisites: completion of UTI Diesel program or equivalent

Freightliner Finish First Course 2 (FLNR-102)

Students will learn to read DTNA wiring diagrams and schematics, trace circuits, locate electrical components and become familiar with DTNA electrical power distribution, electrical systems and circuit routing. They will practice vehicle electrical system inspections, service and repair, including starting/charging systems and electrical/electronic circuits that include OEM wire harnesses on live vehicles and simulators. Students will be introduced to multiplex electrical theory and operation, data link systems, and test/repair multiplexed dashboard gauge clusters and engine/transmission systems as well as fault code diagnosis. They will use DTNA-recommended electronic diagnostic tools and computer-based software to provide effective vehicle electronic system troubleshooting on live trucks.

Major equipment used in the course: Vehicle Information, Diagnostic Link, Excelsior, EZ Wiring, DTNA Service Manuals, student laptops and appropriate vehicles to support the lab

Prerequisite: FLNR-101

Freightliner Finish First Course 3 (FLNR-103)

Students will learn to diagnose problems and isolate them in dual evaporator systems. Students will learn to use diagnostic routines in conjunction with applicable service documentation to troubleshoot HVAC systems on a vehicle. They will learn to identify the components that comprise the Park Smart auxiliary HVAC system, and the tools and resources to assist in the diagnostics of parked HVAC systems. Students will become familiar with M2 model vehicle systems and understand the unique M2 multiplexed electrical systems. Students will become familiar with the Cascadia model and vehicle systems. Students will use DTNA service information resources and diagnostic tools to provide effective vehicle troubleshooting on M2 models.

Major equipment used in the course: Vehicle Information, Diagnostic Link, Excelsior, EZ Wiring, DTNA Service Manuals, student laptops and appropriate vehicles to support lab

Prerequisite: FLNR-102

Freightliner Finish First Course 4 (FLNR-104)

Students will be introduced to all of the core competencies required with Detroit Diesel engine diagnostics. Students will learn how to use DiagnosticLink electronic service tool. They will be introduced to major repair with emphasis on the systems of the engine. Students will also disassemble and reassemble the engine. They will also learn the differences between the EPA07, EPA10, Gen 5, GHG14 and GHG17 engines.

Major equipment used in the course: Vehicle Information, Diagnostic Link, Excelsior, EZ Wiring, DTNA Service Manuals, student laptops, and DD engines to support labs

Prerequisite: FLNR-103



COLLISION REPAIR & REFINISH TECHNOLOGY

Collision Repair & Refinish Technology Program Objective

The objective of UTI's Collision Repair & Refinish Technology program is to qualify students as entry-level collision repair technicians equipped with the basic knowledge and skills to analyze, repair and refinish collision-damaged vehicles. The CRRT program is designed to prepare students to work as entry-level collision repair and refinish technicians or estimators for dealerships, collision centers or fleet repair facilities.

Collision Repair & Refinish Technology

Program 751 – Long Beach, CA campus

51 weeks, 68 semester credits

Hours: 476 classroom, 1,054 lab

With UTI's Collision Repair and Refinish Technology (CRRT) program, students can gain the training required to pursue a rewarding career as an automotive collision repair and refinish technician. UTI's CRRT program can give students the highly specialized education for which many collision centers and dealerships are searching.

Students in UTI's CRRT program will learn to repair and refinish structural and non-structural damage as well as how to prepare cost estimates on all phases of repair and refinishing. Students also will learn to repair mechanical and electrical damage. Successful graduates will have the opportunity to achieve certifications in Axalta refinishing, 3M plastics repair, and Chief Automotive measuring and straightening systems.

The program includes six weeks of training focused on custom body and paint. In the three-week custom body course, students will learn the concepts of metal fabrication, shaping and manipulation. They also will learn the concepts behind custom painting in a three-week custom paint course that teaches pin stripping and the use of airbrushes.

The CRRT program is divided into six distinct modules that collectively cover all facets of collision repair and refinish training with a sixth module that includes custom body and paint. The curriculum is based on the industry standard, I-CAR Live. The I-CAR curriculum was developed to train entry-level technicians in auto body repair, and includes the I-CAR Steel Welding Qualification Test and Aluminum Welding Qualification Test (SWQT & AWQT). Graduates who successfully complete the program will be recognized as an I-CAR ProLevel individual for Non-Structural Technician Level 1, Steel Structural Technician Level 1, Aluminum Structural Technician Level 1 and Refinish Technician Level 2, giving them a status valued and/or required by employers in the collision repair and insurance industries. If a student successfully achieves the Axalta refinish certification, he or she also will receive Refinish Technician Level 3 and become a Platinum individual.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
CRRT-101	Exterior Panel Alignment	52.0	38.0	0	90.0	4.00	4.00
CRRT-123	Exterior Panel Repair I	22.0	68.0	0	90.0	4.00	3.00
CRRT-124	Exterior Panel Repair II	11.0	79.0	0	90.0	4.00	3.00
CRRT-103	Exterior Panel Replacement	15.0	75.0	0	90.0	4.00	3.50
CRRT-105	Welding and Cutting	18.0	72.0	0	90.0	4.00	3.00
CRRT-125	Structural Damage Analysis	45.0	45.0	0	90.0	4.00	4.50
CRRT-126	Structural Alignment & Replacement	42.0	48.0	0	90.0	4.00	4.00
CRRT-108	Introduction to Refinishing	40.0	50.0	0	90.0	4.00	4.00
CRRT-109	Vehicle Preparation for Painting	30.0	60.0	0	90.0	4.00	4.00
CRRT-127	Finish Applications	14.0	76.0	0	90.0	4.00	3.00
CRRT-128	Skills Application	14.0	76.0	0	90.0	4.00	3.00
CRRT-113	Power Systems & Controls	41.0	49.0	0	90.0	4.00	4.00
CRRT-114	Drive Train & Related Systems	34.0	56.0	0	90.0	4.00	3.50
CRRT-115	Vehicle Undercar and SRS	35.0	55.0	0	90.0	4.00	3.50
CRRT-130	Damage Analysis I	39.0	51.0	0	90.0	4.00	4.00
CRRT-116	Custom Paint Fundamentals	12.0	78.0	0	90.0	4.00	3.00
CRRT-122	Custom Body Fundamentals	12.0	78.0	0	90.0	4.00	3.00
Total		476	1,054	0	1,530.0	68.00	60.00

Collision Repair & Refinish Technology + Estimating

Program 754 – Long Beach, CA campus

54 weeks, 72 semester credits

Hours: 526 Classroom, 1,094 Lab

With UTI's Collision Repair & Refinish Technology (CRRT) program with Estimating, students can gain the training required to pursue a rewarding career as an automotive collision repair and refinish technician or as an estimator. UTI's CRRT program can give students the highly specialized education for which many collision centers and dealerships are searching.

Students in UTI's CRRT program with Estimating will learn to repair and refinish structural and non-structural damage as well as repair mechanical and electrical damage. Students will also spend an additional three weeks focusing on damage analysis, estimate preparation using industry software programs, and tracking of customers' vehicles through all stages of a collision facility repair process. Successful graduates will have the opportunity to achieve certifications in Axalta refinishing, 3M plastics repair, and Chief Automotive measuring and straightening systems.

Students will experience six weeks of training based around custom body and paint. In the three-week custom body course, students will learn the concepts of metal fabrication, shaping and manipulation while the three-week custom painting course includes concepts such as pin striping and the use of airbrushes.

The CRRT program is divided into six distinct modules that collectively cover all facets of collision repair and refinish training. The curriculum is based on the industry standard, I-CAR Live. The I-CAR curriculum was developed to train entry-level technicians in auto body repair, and includes the I-CAR Steel Welding Qualification Test and Aluminum Welding Qualification Test (SWQT & AWQT). Graduates who successfully complete the program will be recognized as I-CAR ProLevel individuals for Non-Structural Technician Level 1, Steel Structural Technician Level 1, Aluminum Structural Technician Level 1, Estimating Level 1 and Refinish Technician Level 2, giving them a status valued and/or required by employers in the collision repair and insurance industries. If a student successfully achieves the Axalta refinish certification, he or she also will receive Refinish Technician Level 3 and become a Platinum individual.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
CRRT-101	Exterior Panel Alignment	52.0	38.0	0	90.0	4.00	4.00
CRRT-123	Exterior Panel Repair I	22.0	68.0	0	90.0	4.00	3.00
CRRT-124	Exterior Panel Repair II	11.0	79.0	0	90.0	4.00	3.00
CRRT-103	Exterior Panel Replacement	15.0	75.0	0	90.0	4.00	3.50
CRRT-105	Welding and Cutting	18.0	72.0	0	90.0	4.00	3.00
CRRT-125	Structural Damage Analysis	45.0	45.0	0	90.0	4.00	4.50
CRRT-126	Structural Alignment & Replacement	42.0	48.0	0	90.0	4.00	4.00
CRRT-108	Introduction to Refinishing	40.0	50.0	0	90.0	4.00	4.00
CRRT-109	Vehicle Preparation for Painting	30.0	60.0	0	90.0	4.00	4.00
CRRT-127	Finish Applications	14.0	76.0	0	90.0	4.00	3.00
CRRT-128	Skills Application	14.0	76.0	0	90.0	4.00	3.00
CRRT-113	Power Systems & Controls	41.0	49.0	0	90.0	4.00	4.00
CRRT-114	Drive Train & Related Systems	34.0	56.0	0	90.0	4.00	3.50
CRRT-115	Vehicle Undercar and SRS	35.0	55.0	0	90.0	4.00	3.50
CRRT-130	Damage Analysis I	39.0	51.0	0	90.0	4.00	4.00
CRRT-131	Damage Analysis II	50.0	40.0	0	90.0	4.00	4.00
CRRT-116	Custom Paint Fundamentals	12.0	78.0	0	90.0	4.00	3.00
CRRT-122	Custom Body Fundamentals	12.0	78.0	0	90.0	4.00	3.00
Total		526	1,094	0	1,620	72.00	64.00

COLLISION REPAIR & REFINISH TECHNOLOGY COURSE DESCRIPTIONS

Module I: Non-Structural Repair

Exterior Panel Alignment (CRRT-101)

Students will learn about the safety requirements for the collision industry, PPE and MSDS. Additionally, students will learn to read and interpret a vehicle damage repair report, assess the damage, and develop a repair plan. Lab work will include removal of trim, door handle and locks, and the alignment of door, hood and deck lid panels. Students will learn to remove and disassemble doors; remove, install and align fenders, hoods, bumpers and deck lids; and verify and adjust door seals. Students will also begin developing professionalism skills that will translate to their future careers.

Major equipment used in this course: Tool sets

Exterior Panel Repair I (CRRT-123)

Students will learn the identification of automotive plastics and how to make repair decisions. Also covered will be repair of plastics using welding and adhesive technologies. Students will gain a working knowledge of adhesive repairs and welding repairs in addition to repairing SMC. Additionally, they will learn to repair cosmetic sheet metal panel damage and how to use body metal working tools. They will learn to prepare a damaged area for the application of body filler. Students will also learn methods for applying body filler and sanding to various contours.

Major equipment used in this course: Plastic welders

Prerequisite: CRRT-101

Exterior Panel Repair II (CRRT-124)

Students will learn about repairing cosmetic panel damage and how to use body metal working tools. They will learn to shrink stretched metal and prepare a damaged area for the application of body filler. Also covered will be techniques for applying body filler and preparing body filler for final finishing and sanding to various contours.

Prerequisites: CRRT-101, CRRT-105, CRRT-123

Major equipment used in this course: Welders

Exterior Panel Replacement (CRRT-103)

Students will learn to remove and replace both welded and bonded door skins and quarter panels. Also covered is preparing door frames for new outer door panels; analysis of intrusion beams; removal, replacement and alignment of door glass and door trim panels; and fundamentals of the removal and installation of convertible tops and power sunroof panels. Students will also learn procedures for removing a door skin and how to weld and bond replacement skin to the doorframe. Additionally, they will learn procedures for replacing stationary glass (windshield or back glass), removing quarter panels, straightening flanges in preparation for reinstallation, and applying welding and bonding procedures to install panels.

Major equipment used in this course: gas metal arc (MIG) welders

Prerequisites: CRRT-101, CRRT-105, CRRT-123, CRRT-124

Module II: Structural Repair

Welding and Cutting (CRRT-105)

Students will learn principles of MIG welding, and oxyacetylene and plasma cutting. The emphasis will be on safe practices. Also covered will be the application of metal repairs using MIG welding. Students will learn to set up and tune a MIG welder for welding steel and aluminum, and how to perform welds in various positions on a vehicle. Additionally, they will learn to set up and operate a plasma cutter and an oxyacetylene torch for cutting.

Major equipment used in this course: gas metal arc (MIG) welders, oxyacetylene and plasma cutters

Recommended but not required: CRRT-101

Structural Damage Analysis (CRRT-125)

Topics covered will include an introduction to damage analysis, interpreting body-dimension specification sheets, various measuring systems, steel unitized structures, advanced high strength steels and how to diagnose damage using computerized measuring systems. Students will learn to analyze and interpret vehicle structural damage; measure vehicles using centering gauges, laser and computerized measuring systems; and interpret printouts to determine damage location in vehicle structures. Students will also learn to safely secure a vehicle for pulling, use squeeze-type resistance welding equipment and fabricate a rail section.

Major equipment used in this course: centering gauges, computerized measuring systems and squeeze-type resistance welding equipment

Prerequisites: CRRT-101, CRRT-105

Structural Alignment and Replacement (CRRT-126)

Students will learn principles of straightening structural parts, use of pulling systems, and stress-relief methods. Students will learn how to perform pulling on structural parts and apply stress-relief methods. Also covered will be principles of panel replacement and sectioning, steel unitized structures, new technologies and repair.

Major equipment used in this course: centering gauges, computerized measuring systems and frame racks from Chief Automotive Systems

Prerequisites: CRRT-101, CRRT-105, CRRT-125

Module III: Refinishing

Introduction to Refinishing (CRRT-108)

Students will learn the application of safety and environmental practices; and surface preparation for refinishing. They will learn procedures for paint removal, preparation of adjacent panels for blending, and application of sealers and stone chip resistant coatings. Students will also learn to analyze existing finishes of panels/vehicles, remove paint using various procedures, apply metal conditioners, sand panels in preparation for primer-surfacer application, and apply primer-surfacer.

Major equipment used in this course: DA sanders, paint guns, paint booths and computerized paint mixing systems

Recommended but not required: CRRT-101

Vehicle Preparation for Painting (CRRT-109)

Students will learn equipment preparation, and about refinish materials and paint area. They will learn about mixing refinish materials, preparation of spray gun and test panels. Also covered will be color characteristics, color match and obtaining blendable matches. Students will learn sanding operations, mixing paint from vehicle paint codes, applying waterborne basecoat paints to panels, tinting colors to achieve blendable matches and applying clear coat.

Major equipment used in this course: DA sanders, paint guns, paint booths and computerized paint mixing systems

Prerequisites: CRRT-108

Recommended but not required: CRRT-101

Finish Applications (CRRT-127)

Students will learn about cycle time; principles of blending; and single stage, base coat, clear coat and tri-coat finishes. Students will learn to identify and solve paint application problems and paint finish problems such as mottling, orange peel, sags and runs. Also covered will be diagnosis and repair of finish defects; and determining causes of and repairing poor adhesion, cracking, water spotting and environmental damage. Students also will learn to detail a vehicle for customer delivery.

Major equipment used in this course: DA sanders, paint guns, paint booths, computerized paint mixing systems and polishers

Prerequisites: CRRT-101, CRRT-108, CRRT-109, CRRT-123, CRRT-124

Recommended but not required: CRRT-105

Skills Application (CRRT-128)

In this course students will apply the training learned in previous courses to a simulated collision repair facility. Emphasis will be placed on cosmetic panel replacement and alignment, panel repair procedures, MIG welding, application and sanding of body filler, sanding panels in preparation for primer surfacer, application of primer surfacer, masking procedures, mixing refinish materials, preparation of spray gun and test panels, application of paint to panels, tinting of colors to achieve blendable matches, application of clear coat, and final detail in preparation for vehicle delivery to customer. Students will also learn about hazardous airborne pollutants and waste control as it applies to the collision industry.

Major equipment used in this course: DA sanders, paint guns, paint booths, computerized paint mixing systems and polishers

Prerequisites: CRRT-101, CRRT-103, CRRT-105, CRRT-108, CRRT-109, CRRT-113, CRRT-114, CRRT-123, CRRT-124, CRRT-127

Recommended but not required: CRRT-115, CRRT-125, CRRT-126

Module IV: Mechanical and Electrical Repair

Power Systems and Controls (CRRT-113)

Students will learn fundamentals, troubleshooting and repair of electrical and electronic systems. They will learn to troubleshoot and repair electrical systems using digital multimeters, read wiring diagrams and repair damaged wiring harnesses.

Major equipment used in this course: DVOM, electrical training boards, solder gun, diagnostic scan tools and computerized information retrieval systems

Recommended but not required: CRRT-101

Drive train and Related Systems (CRRT-114)

Students will learn about air conditioning; cooling and heating systems; fuel, intake and exhaust systems; and drive trains. They will learn fundamentals, operation maintenance, inspection and testing, and repair of these systems. They will also learn to discharge, recover, evacuate and recharge air conditioning systems; drain and recover cooling systems; and simulate removal and reinstallation of drive train assemblies. Additionally, students will learn about hybrid vehicle safety as it applies to the collision industry.

Major equipment used in this course: air conditioning recycling machine, and fuel and cooling system testers

Prerequisites: CRRT-113

Recommended but not required: CRRT-101

Vehicle Undercar and SRS (CRRT-115)

Students will learn the diagnosis and service of steering systems as well as alignment, suspension and related subassemblies. Students will learn to analyze steering and suspension systems for damage, and perform wheel alignments. In addition, they will learn to analyze and replace damaged or worn brake components and bleed brake systems. Also covered is the removal, inspection and replacement of restraint systems. Students will learn to analyze restraint systems, including seat belts, motorized seat belts, air bag assemblies and related components.

Major equipment used in this course: computerized wheel alignment machines, strut spring machines and brake trainers

Prerequisites: CRRT-113

Recommended but not required: CRRT-101

Module V: Damage Analysis, Estimating & Customer Service

Damage Analysis I (CRRT-130)

Topics covered in this course relate to collision facility operation, customer communication, insurance and estimating. Students will apply the training learned in previous courses to carry out damage analysis and write estimates on vehicles using computer-based estimating software. Emphasis will be placed on blueprinting and estimating different scenarios of damage, including front, side, rear and mechanical impact-damaged vehicles. Students will learn about restraint system damage, insurance relations in the collision industry, procedures, documentation and how to work with adjusters. Students also will learn about inspecting repairs for quality control.

Major equipment used in this course: computers with estimating software, tram gauge, measuring system, digital cameras

Prerequisites: CRRT-101, CRRT-103, CRRT-105, CRRT-108, CRRT-109, CRRT-113, CRRT-123, CRRT-124, CRRT-125, CRRT-126, CRRT-127

Recommended but not required: CRRT-114, CRRT-115

Damage Analysis II (CRRT-131)

Students will continue to apply the training learned in CRRT-130 to carry out damage analysis and write estimates on vehicles using computer-based estimating software. Students will be introduced to a different estimating software provider and learn how to convert from one type to another. Students will learn how to write estimates on vehicles that have damage caused by hail, theft, fire and flood, and to electrical systems. Students also will learn about total loss, salvage, storage titling and the use of recycled parts in the industry. In addition, students will learn how to schedule, assign and track vehicles, parts and technicians in the collision facility.

Major equipment used in this course: computers with estimating software, tram gauge, measuring system, digital cameras

Prerequisites: all CRRT courses except CRRT-116, CRRT-122, CRRT-128

Module VI: Auto Customizing

Custom Paint Fundamentals (CRRT-116)

Students will be taught fundamentals of airbrush techniques, including the use of stencils and freehand airbrushing; special effects paint techniques, including the use of candy and pearl paints; how to apply special effects paint to simulate a wood grain effect; and the age-old techniques of hand pin striping. The students also will apply etching to glass.

Major equipment used in this course: airbrushes, paint guns, paint booth, sand blasting cabinet and safety equipment associated with all aspects of the Custom Paint Fundamentals class

Prerequisites: CRRT-108, CRRT-109

Recommended but not required: CRRT-101, CRRT-105, CRRT-122

Custom Body Fundamentals (CRRT-122)

Students will learn auto body customizing, including frenching antennas, frenching license plates and fabricating roll pans. They will learn the skills used to shave door handles and have the opportunity to work with the equipment and learn the skills used by some of the top metal fabricators in the field today.

Major equipment used in this course: sheet metal shrinkers, sheet metal stretchers, English wheels, sheet metal rollers, bead rollers, sheet metal brakes, sheet metal shears, MIG welder, oxyacetylene torch and safety equipment associated with all aspects of the Custom Body Fundamentals class

Prerequisites: CRRT-105

Recommended but not required: CRRT-101, CRRT-108

SKILLED TRADES

Airframe & Powerplant Technician

Program A01000: Avondale, AZ and Long Beach, CA Campuses

78 weeks, 69 semester credits

Hours: 766 class, 1184 lab

Major equipment used in this course: Aircraft Components and Systems trainers, Engine run trainers, Engine Overhaul Equipment, Sheet Metal Tools, Composite Repair Equipment, Non-Destructive Testing (NDT) Equipment

Program Description:

The Airframe and Powerplant Technician program combines classroom and hands-on instruction and outside work/homework. Upon completion of this FAA (Federal Aviation Administration) certificated program, graduates are eligible to apply and test for an FAA-issued mechanic certificate with an airframe and/or powerplant rating that is nationally recognized. Graduates who obtain a mechanic certificate will possess industry-recognized certificates that may qualify them for additional entry-level career opportunities in the aviation industry. Career options may be limited without an FAA-issued mechanic certificate.

Career options may include, but are not limited to, Commercial Airlines, Corporate Aviation, Helicopters, Unmanned Aircraft Systems, General Aviation, Manufacturing, Repair and Overhaul, and Avionics. The following is a sample of entry-level careers. Airframe Technician, Powerplant Technician, Aircraft Restoration, Jet Engine Mechanic, Avionics Technician, Avionics Installer, Engine Manufacturing, Structures Technician, Line Service Technician, Ground Service Equipment Mechanic, Sheetmetal Technician, Structures Technician. Graduates can also secure entry-level positions in other technical areas such as: Manufacturing Production (Electrical, Hydraulics/ Pneumatics Technician, Maintenance Technician, Sheetmetal/Composite Technician), Engine and Other Machine Assemblers (Engine Assembly/Builder, Fuel Injection Technician, Dynamometer Technician, Maintenance Technician, Mechanical Technician, Testing Technician, Turbine Mechanic, Turbine Technician) and Electrical/Electronics (Control Technician, Instrument Repair Technician, Electronics Technician, Field Service Technician, Service Technician). Additionally, the general education courses expand and enhance non-technical skills important to the career growth and development of graduates of this program.

Aviation Program Objective

UTI's Airframe and Powerplant course offers an exceptional opportunity for aspiring aviation enthusiasts to embark on an exciting journey toward a successful career in the aviation maintenance industry. Our program is specifically designed to provide comprehensive and top-quality training in accordance with the Federal Aviation Administration's (FAA) regulations under FAR Part 147. The primary objective of our course is to equip students with the essential knowledge, skills, and certifications needed to become FAA-certified Airframe and Powerplant mechanics, opening doors to rewarding and fulfilling opportunities in the field.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
AS10-101	Human Factors, Math & Basic Physics	41.0	34.0	0	75.0	3.0	3.5
AS10-102	Drawings, FARs, and Ground Control	32.0	43.0	0	75.0	2.5	3.0
AS10-103	Materials and Processes, Cleaning and Corrosion, Inspection Concepts	34.0	41.0	0	75.0	3.0	3.0
AS10-104	Fluid Lines, Fittings, Tools, Safety, and Weights and Balance	24.0	51.0	0	75.0	2.5	3.0
AS10-105	Basic Electricity I	37.5	37.5	0	75.0	3.0	3.5
AS10-106	Basic Electricity II	32.0	43.0	0	75.0	2.5	3.0
AF10-201	Basic Sheet Metal	19.0	56.0	0	75.0	2.5	2.5
AF10-202	Advanced Sheet Metal	12.0	63.0	0	75.0	2.5	2.5
AF10-203	Non-metallic Structures and Repair	27.0	48.0	0	75.0	2.5	3.0
AF10-204	Non-metallic Structures and Aircraft Finishes	31.0	44.0	0	75.0	2.5	3.0
AF10-205	Assembly & Rigging; Fuel Systems	17.0	58.0	0	75.0	2.5	2.5
AF10-206	Airframe Electrical I	33.0	42.0	0	75.0	2.5	3.0
AF10-207	Airframe Electrical II, Airframe Instruments and Airframe Fire Protection	30.0	45.0	0	75.0	2.5	3.5
AF10-208	Navigation and Communication Systems	27.0	48.0	0	75.0	2.5	3.0
AF10-209	Hydraulics and Pneumatics; Landing Gear Systems	24.0	51.0	0	75.0	2.5	3.0
AF10-210	Airframe Environmental Systems and Airframe Inspections	25.0	50.0	0	75.0	3.0	3.0
PP10-201	Reciprocating Engine and Engine Instrument Systems	35.0	40.0	0	75.0	3.0	3.0
PP10-202	Reciprocating Engine Fuel Metering System, Induction, Exhaust	34.0	41.0	0	75.0	3.0	3.0
PP10-203	Reciprocating Engine Ignition Systems	31.0	44.0	0	75.0	2.5	3.0
PP10-204	Powerplant Lubrication and Propellers	31.0	44.0	0	75.0	2.5	3.0
PP10-205	Reciprocating Engine Inspection and Overhaul	16.0	59.0	0	75.0	2.5	2.5
PP10-206	Powerplant Fire Protection, AD Research, Measurements and Troubleshooting	27.0	48.0	0	75.0	2.5	3.0
PP10-207	Turbine Designs and Operations	42.5	32.5	0	75.0	3.0	3.5
PP10-208	Turbine Engine Accessories	42.0	33.0	0	75.0	3.0	3.5
PP10-209	Turbine Inspection, Overhaul, and Maintenance	31.0	44.0	0	75.0	2.5	3.0
PP10-210	Turbine Engine Instruments and Troubleshooting	31.0	44.0	0	75.0	2.5	3.0
Total		766	1,184	0	1,950	69	78.5

HVACR Technician

Program H01000: Austin, TX campus

39 weeks, 38.5 semester credits

Hours: 506.5 class, 468.5 lab

Major equipment used in this course: Standard efficiency furnaces, High efficiency furnaces, residential air conditioning systems, conventional Heat Pump systems, Walk-in cooler, Hot water boiler, ductless mini-spilt systems, duct fabrication equipment, and Package Rooftop unit.

Program Description:

The HVACR (Heating, Ventilation, Air-conditioning and Refrigeration) Technician Program is a combination of classroom, hands-on assignments, and outside/homework. The program consists of four phases: heating, ventilation, air-conditioning, and refrigeration. Students will develop troubleshooting skills, learn the proper and safe handling of potentially hazardous materials, understand how to balance ventilation systems, and develop a variety of other skills necessary to perform the functions of a HVACR technician. Upon successful completion of this program, graduates will have entry-level career opportunities in a variety of areas in the HVACR industry to include residential and commercial heating, air-conditioning, and refrigeration. A sample of job titles include: AC Technician, Environmental Technician, Building Maintenance Technician, Installation Technician, Apprentice, Industrial Air Handling Technician, Refrigeration Technician, and Furnace Repair Technician.

Program Objective

The program is designed to provide students with effective knowledge and skills to obtain entry level employment in the HVACR field as an installation, service, or maintenance technician.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
HV10-001	HVAC Core & Basic Electricity	42	33	0	75	3	3.5
HV10-002	Electric Motors, OSHA	42	33	0	75	3	3.5
HV10-003	Basic Refrigeration Systems	45	30	0	75	3	4
HV10-004	Air Conditioning Systems I	24	51	0	75	2.5	3
HV10-005	Heating Systems I	37.5	37.5	0	75	3	3.5
HV10-006	Indoor Air Fundamentals and Duct Fabrication	34	41	0	75	3	3
HV10-007	Heating Systems II	21	54	0	75	2.5	2.5
HV10-008	Air Conditioning Systems II	34	41	0	75	3	3
HV10-009	Construction Codes and EPA 608	67	8	0	75	3.5	4
HV10-010	Alternative Heating Systems	29	46	0	75	3	3
HV10-011	NATE Core & Building Management	60	15	0	75	3.5	4.5
HV10-012	Commercial Refrigeration I	40	35	0	75	3	3.5
HV10-013	Commercial Refrigeration II	31	44	0	75	2.5	3
Total		506.5	468.5	0	975	38.5	44

Industrial Maintenance Technician

Program E01000: Rancho Cucamonga, CA campus

30 weeks, 28 semester credits

Hours: 393.5 class, 356.5 lab

Major equipment used in this course: Students will train on hydraulic, pneumatic, and electrical trainers, as well as torque and tensioning equipment, a steam boiler system, pumps, gearing systems, and inspection equipment of vibration sensors, borescopes, and thermal imaging displays.

Program Description:

The Industrial Maintenance Technician program is a combination of classroom, hands-on assignments, and outside work/homework. Power generation, power plant operations, compression technology and process systems are covered. Graduates may have entry level career choices in: Gas, Coal, Nuclear, Standby Power, Hydroelectric, Methane/Landfill Gas Generation, Power Distribution and Dispatch, Water Treatment, Equipment Repair and Installation, Testing, Inspecting, Assembly and Production. Jobs include: Power Plant Operator, Maintenance Worker/Repairer, Industrial Mechanic, Electrical/Electrician Repairer, Auxiliary Operator, Control Operator, Operations and Maintenance Technician, Field Service Technician, Boiler Operator, Gas Turbine Technician, Quality Control Technician, Millwright, Testing Technician, Telecommunication Technician, Maintenance Apprentice, and Generator Technician.

Program Objective

The objective of the Industrial Maintenance Technician Program is to provide students with the basic knowledge and skills to obtain an entry level position as an energy related, Power Production Technician or Manufacturing and Process Technician/Repairer, including diagnosing malfunctions in complete mechanical and electrical systems, and making necessary repairs and replacements.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
ET10-101	Energy Industry Fundamentals	52	23	0	75	3	3.5
ET10-102	Safety Compliance	35	40	0	75	2.5	3
RT10-102	Practical Math and Applied Physics	45	30	0	75	3	4
RT10-103	Metrology	41	34	0	75	2.5	3.5
ET10-104	DC Electrical Theory	31	44	0	75	2.5	3
ET10-105	AC Electrical Theory	37.5	37.5	0	75	3	3.5
ET10-106	Advanced Electrical and Industrial Controls	36	39	0	75	2.5	3
ET10-113	Materials Processing, Fabrication and Basic Diesel	37	38	0	75	3	3
ET10-114	Gas Turbine Theory and Process Technology	39.5	35.5	0	75	3	3.5
ET10-115	Boilers and Steam Turbine Operations	40	35	0	75	3	3.5
Total		394	356	0	750	28	33.5

Robotics & Automation Technician

Program R01000: Rancho Cucamonga, CA campus

51 weeks, 49 semester credits

Hours: 697.5 class, 577.5 lab

Major Equipment: Industrial robots, PLCs, conveyor belts, 3D printers, pneumatic systems, electrical trainers, and a variety of smart sensor trainers.

Program Description

The Robotics & Automation Technician program is a combination of classroom and hands-on instruction and outside work/homework. Upon completion of this program, graduates are prepared to enter various industries at an entry level. Career paths include, but are not limited to, manufacturing, automotive, agriculture, industrial automation, energy, aerospace, biomedical, smart warehousing, telecommunications, unmanned vehicles, and industrial robotics. A sample of entry-level careers includes Control Systems Technician, Robotics & Automation Technician, and Maintenance Technician.

Program Objective

The objective of the Robotics and Automation Technician Program is to provide students with the basic knowledge and skills to obtain an entry level position as a technician in the field. Students will be trained to perform maintenance, troubleshooting, and repair of electro mechanical systems along with industrial controls.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
RT10-101	Manufacturing Systems and Technology	55	20	0	75	3	4
RT10-102	Practical Math and Applied Physics	45	30	0	75	3	4
RT10-103	Metrology	41	34	0	75	2.5	3.5
ET10-104	DC Electrical Theory	31	44	0	75	2.5	3
ET10-105	AC Electrical Theory	37.5	37.5	0	75	3	3.5
RT10-106	Advanced Electrical for Automation	36	39	0	75	2.5	3
RT10-209	Hydraulics & Pneumatics	43	32	0	75	3	3.5
RT10-210	Mechanical Systems & Maintenance	38	37	0	75	3	3.5
RT10-207	Computer Aided Design	39	36	0	75	3	3.5
RT10-201	Digital Electronics & Circuits	40	35	0	75	3	3.5
RT10-204	Foundation Programming	49	26	0	75	3	3.5
RT10-205	Instrumentation and Control	44	31	0	75	3	3.5
RT10-202	Programmable Logic Controllers	49	26	0	75	3	3.5
RT10-203	Industrial Networking	51	24	0	75	3	3.5
RT10-206	Industrial Robotics	42	33	0	75	3	3.5
RT10-208	Advanced Programming	45	30	0	75	3	4
RT10-211	SCADA	12	63	0	75	2.5	2.5
Total		697.5	577.5	0	1275	49	59

Wind Turbine Technician

Program E02000: Rancho Cucamonga, CA campus

30 weeks, 25.5 semester credits

Hours: 370.5 class, 379.5 Lab

Major equipment used in this course: DeWind nacelle drive train, Fit for purpose climb and rescue training structure, Fall arrest equipment of lanyards, harnesses, self-retracting life lines and rescue gear. Students will also train on hydraulic, pneumatic and electrical trainers, as well as torque and tensioning equipment

Program Description

The Wind Power Technician program is a combination of classroom, hands-on assignments, and outside work/homework. Graduates may have entry-level career choices in the wind industry including Service, Manufacturing, Construction, Commissioning, and Sales. Jobs may include: Wind Service Technician, Wind Turbine Construction Technician, Blade Repair Technician, Control Room Operator, Generator/Winder, Control/SCADA Operator and Wind Turbine Sales Representative.

Program Objective

The objective of the Wind Technology Program is to provide students with the basic knowledge and skills to diagnose malfunctions in mechanical and electrical systems, and make necessary repairs and replacements.

This program is intended for students who want to learn the Wind and Renewable Energy trade or practicing technicians who want to upgrade their skills. It is designed to prepare students for an entry-level position as a Service Technician, either travel or stationary, for the repair of Wind Towers, Construction of Wind Parks or Safety and Quality Assurance of Wind Turbine Generators.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
ET10-101	Energy Industry Fundamentals	52	23	0	75	3	3.5
ET10-102	Safety Compliance	35	40	0	75	2.5	3
RT10-102	Practical Math and Applied Physics	45	30	0	75	3	4
RT10-103	Metrology	41	34	0	75	2.5	3.5
ET10-104	DC Electrical Theory	31	44	0	75	2.5	3
ET10-105	AC Electrical Theory	37.5	37.5	0	75	3	3.5
ET10-106	Advanced Electrical and Industrial Controls	36	39	0	75	2.5	3
ET10-109	Renewable Energy and Control Devices	31	44	0	75	2.5	3
ET10-110	Wind Turbine Components	34.5	40.5	0	75	2.5	3
ET10-111	Wind Turbine Operations, Climb & Rescue	28	47	0	75	2.5	3
Total		371	379	0	750	26.5	32.5



SKILLED TRADES COURSE DESCRIPTIONS

Airframe & Powerplant Technician

Human Factors, Math & Basic Physics (AS10-101)

In this course, students explore how human factors impact aviation and gain an introductory knowledge of aircraft. They are also introduced to basic math and formulas encountered by technicians performing daily activities. The basic principles of physics and how they affect aircraft systems and components are explained. Students learn to use simple machines and gain an understanding of the principles of sound, fluid, and heat dynamics; basic aerodynamics; aircraft structures; and the theory of flight.

Major equipment used in this course: Aircraft

Prerequisites: None

Drawings, FARs and Ground Control (AS10-102)

This course includes a study of the elements necessary to understand and interpret aircraft drawings. Students learn how to use and interpret aircraft drawings, symbols, and system schematics. They learn to draw sketches of repairs and alterations as well as proper use of blueprints, graphs, and charts. This course provides the student with a fundamental understanding of FAA-acceptable publications. Publications include Federal Aviation Regulations (FARs), maintenance manuals, and the privileges/limitations of an A&P license. Students read, comprehend, and apply information contained in FAA and manufacturers' specific aircraft maintenance documents such as datasheets, manuals, publications, regulations, airworthiness directives, and advisory material.

Major equipment used in this course: Aircraft, manuals, FAA regulations, Engine run trainers

Prerequisites: None

Materials and Processing, Cleaning and Corrosion, Inspection Concepts (AS10-103)

In this course, students learn to identify a variety of hardware and materials used in aircraft repair and maintenance. They also learn about inspection techniques used in corrosion control including visual inspections, nondestructive testing techniques, and tap testing on composites. Students also learn how to effectively clean aircraft parts and structures as well as methods used to protect them from corrosion. This process includes inspecting and preparing surfaces for paints and finishes while keeping personal protective equipment (PPE) in mind. Additionally, students are exposed to heat-treated and non-heat-treated aluminum alloys and are educated in various tools including torque wrenches, soldering kits, precision measuring instruments, and safety wiring tools.

Major equipment used in this course: Hardware, Aircraft, Non-Destructive Testing (NDT) Equipment

Prerequisites: None

Fluid Lines, Fittings, Tools, Safety, and Weight and Balance (AS10-104)

In this course, students will acquire knowledge and skills relating to the fabrication, repair, and inspection of rigid and flexible fluid lines used in aircraft systems. The student will also be introduced to both hand tools and power tools used by aviation mechanics. With the ability to select the proper tool, the student will then gain an understanding of how to properly and safely use the tools that are essential to the Aviation Maintenance Technician. Students are taught hangar safety, starting aircraft, directing aircraft for a taxi, tying down aircraft, and jacking an aircraft. They will also study the weight and balance of aircraft and its relationship to maintenance, installation, and flight characteristics. The student will learn to weigh aircraft and how to perform complete a weight and balance check and record data.

Major equipment used in this course: Rigid lines and flexible hoses, Aircraft

Prerequisites: None

Basic Electricity I (AS10-105)

This course will introduce students to basic DC electrical theory. This includes principles such as Ohm's law, power calculations, various types of aircraft batteries, and their application to aircraft systems. Students will also be introduced to AC electrical theory and principles including aircraft electrical circuit diagrams, solid state devices, and logic functions.

Major equipment used in this course: Multimeter, Aircraft Components, and Systems trainers

Prerequisites: None

Basic Electricity II (AS10-106)

This course will familiarize the students in DC and AC circuit operation and electrical fundamentals, which will prepare the student for advanced electrical functions and troubleshooting. The characteristics of both AC and DC electricity will be explored, and their unique operation and application will be demonstrated. Students will also develop the demanding skills needed for aviation troubleshooting. Hands-on activities to identify problems commonly found in aviation maintenance and logically develop solutions to those problems, such as soldering procedures, will be practiced.

Major equipment used in this course: Multimeter, Aircraft Components, and Systems trainers

Prerequisites: AS10-105

Basic Sheet Metal (AF10-201)

Throughout this course, students receive a general introduction to FAA's requirements for sheet metal fabrication and repair. Industry-standard practices such as de-burring metal to prevent cracking and failure will be included. Proper interpretation of repair drawings as well as the process of developing a repair plan are discussed and applied to publications. This course includes layouts, bends in sheet metal, forming, and stressed skin repairs. Fasteners such as NAS1097 rivets, MS20470 rivets, AN470 rivets, MS20426 rivets, and AN426 rivets are selected and installed as per print. Repair procedures and requirements are evaluated and employed during this phase of training.

Major equipment used in this course: Sheet Metal Tools

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Advanced Sheet Metal (AF10-202)

In this course, students develop advanced sheet metal skills and techniques used in the workplace. Students will gain an understanding of the use of advanced hardware such as Hi-Loks, Cherry Max Rivets, and Taper-Lock fasteners. The advanced fabrication skills gained in the course provide significant hands-on experience that prepares students for careers focused on sheet metal repair and fabrication. Welding is also discussed at an entry-level, covering the fundamental operations such as MIG, TIG, and oxyacetylene equipment operation and safety are explored.

Major equipment used in this course: Sheet Metal Tools, and advanced hardware

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106, AF10-201

Non-Metallic Structures and Repair (AF10-203)

This course introduces students to some of the historically traditional aircraft building materials and techniques, like wood and fabric. Additionally, they study the complex construction of today's aircraft such as fiberglass and Kevlar, then the students create simple projects using such materials.

Major equipment used in this course: Aircraft Components, Composite Repair Equipment, Non-Destructive Testing (NDT) Equipment

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Non-Metallic Structures and Aircraft Finishes (AF10-204)

In this course, students fabricate composite project(s) utilizing techniques within the industry while practicing safety precautions as outlined by OSHA standards.

Students learn to identify aircraft dopes, paints, thinners, and related materials. Application of materials, an inspection of finishes, and recognition of defects are all completed by the students. Students also learn to apply trim, letters, and touch-up paint; identify and select aircraft finishing materials; apply finishing materials; inspect finishes and identify defects.

Major equipment used in this course: Aircraft Components, Composite Repair Equipment, Non-Destructive Testing (NDT) Equipment, Paint tables

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106, AF10-203

Assembly and Rigging; Fuel Systems (AF10-205)

This course covers the theory of flight and explains correct aircraft nomenclature for both fixed and rotary-wing aircraft. It includes verification of structural alignment, control responses, and balancing. Aircraft components and cabling assembly, inspection, and repair are completed by students.

This course also covers aircraft fuel systems and all associated components from the fueling point to the combustion chamber. Students will learn to check and service fuel dump systems; perform fuel management transfer and defueling; inspect, check, and repair pressure fueling systems; repair aircraft fuel system components; inspect and repair fluid quantity indicating systems; troubleshoot, service, and repair fluid pressure and temperature warning systems; and inspect, check, service, troubleshoot and repair aircraft fuel systems.

Major equipment used in this course: Aircraft, Fuel Systems trainer

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Airframe Electrical I (AF10-206)

Throughout this course, complex drawings and systems will be evaluated and inspected as part of electrical training. Students will study various electrical systems from a functional point of view and identify faults and practice and demonstrate an understanding of the troubleshooting and fault isolation processes.

Major equipment used in this course: Aircraft, Multimeter, Electrical Systems trainers

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Airframe Electrical II, Airframe Instruments and Airframe Fire Protection (AF10-207)

This course will familiarize students with basic airframe and powerplant electrical installation and troubleshooting. Component identification by location and function will be included. Troubleshooting and fault isolation will be demonstrated and practiced by students. This course also contains the theory of all instruments and instrument systems used for flight and navigation of an aircraft. The students will develop an understanding of avionics at the systems level and how data is transferred in those systems.

Major equipment used in this course: Aircraft, Multimeter, Electrical Systems trainers, Fire Protection trainer

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106, AF10-206

Navigation and Communication Systems (AF10-208)

This course provides students with an understanding of aircraft navigation, communication, approach control systems, and autopilot. The course includes knowledge concerning aircraft inspection, installation, service, and FAA regulations. Training on traditional analog gauges, as well as digital advanced systems, will also be provided to students in this course.

Major equipment used in this course: Aircraft, Avionics Systems trainer

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Hydraulics and Pneumatics; Landing Gear Systems (AF10-209)

This course acquaints students with basic hydraulic and pneumatic principles, operation, and servicing of equipment. It includes information covering fluids, washers, seals, pressures, and component repair. Basic theory is reinforced through hands-on activities such as the inspection of a hydraulic pump for efficiency after a detailed disassembly and reassembly by the student. The study of landing gear systems increases the students' knowledge of how hydraulic and pneumatic systems are incorporated into landing gear systems, including operation, tires, and anti-skid brakes. This course includes a discussion of inspection, troubleshooting, and repair of systems. Hands-on activities include oleo strut identification and disassembly, brake system inspection to include pad wear, and rotor measurement.

Major equipment used in this course: Aircraft, Hydraulic System trainer, Landing Gear trainer

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Airframe Environmental Systems and Airframe Inspections (AF10-210)

This course trains students on the inspection, troubleshooting, service, and repair of heating, cooling, air conditioning, pressurization systems, and air cycle machines. Students will learn to inspect, operate, troubleshoot, service, and repair oxygen systems. Students will also be exposed to ice and rain systems, maintenance, and installation. Students will gain knowledge of fire detection, warning, and protection systems as they relate to the airframe. Students will be required to perform airframe conformity and airworthiness inspections including 100 hour and annual type. The process will include the proper completion of all required records and forms. This process will be conducted in a lock-step fashion using approved maintenance manuals and inspection techniques. Any defect will be recorded, and a logbook entry will be completed. Also included is an Airworthy Directive search for compliance with the FARs.

Major equipment used in this course: Ice and Rain trainer, Air Cycle trainer, Oxygen System trainer

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Reciprocating Engine and Engine Instruments (PP10-201)

In this course, students explore the various types of reciprocating engines and their applications. They learn to recognize and classify the different types of engines used in the aviation industry. Additionally, students learn how engines turn gasoline into motion (Otto Cycle). By the conclusion of the course, students are prepared to run reciprocating engines, having learned about their complex instrument systems.

Major equipment used in this course: Engine Cutaway, Engine Run trainer

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Reciprocating Engine Fuel Metering System, Induction, Exhaust (PP10-202)

In this course, students gain an understanding of float-type carburetors, pressure-type carburetors, and continuous-flow fuel injection theory and operation. The course also includes inspection, removal, and adjustment of carburetors, as well as an explanation of the physics required for a carbureted engine to function. Students will acquire knowledge of the pressures of a fuel injection system, its injectors, and their operation. This course provides students with skills in the inspection, troubleshooting, service, and repair of reciprocating engine induction and exhaust components, operation, and inspection including turbochargers, superchargers, heat exchangers, airflow and temperature controls, and engine ice and rain control systems.

Major equipment used in this course: Aircraft, Reciprocating Engine Cutaway trainer, Carburetors

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Reciprocating Engine Ignition Systems (PP10-203)

This course offers hands-on experience in disassembling, inspecting, timing, and reassembling magnetos, removing, inspecting, checking, troubleshooting, and reinstalling ignition wiring. Sparkplug operation, cleaning, and testing will be demonstrated and performed by the students. High-tension wires and magneto operations will be examined.

Major equipment used in this course: Aircraft, Magnetos, Magneto Tester, Engine run trainers

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Powerplant Lubrication and Propellers (PP10-204)

This course provides students with skills in the identification of lubricants and their functions. It includes identifying, servicing, and adjusting the components, installing rings and lines, interpreting FAA regulations pertaining to oil tanks, and disassembling and reassembling engine oil pumps. Students will become familiar with the theory of aircraft propellers, installation procedures, major and minor repair, balancing, tracking, government regulations, and the applications of propellers and governors. They will also gain an understanding of service and repair propeller synchronizing propeller lubricants balancing and repair of propeller control systems. Students will also inspect, service, and repair fixed-pitch, constant-speed, and feathering propellers and governing systems, as well as learn to install and remove propellers and repair aluminum propeller blades.

Major equipment used in this course: Aircraft, Engine run trainers, Reciprocating cutaway, Propellers

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Reciprocating Engine Inspection and Overhaul (PP10-205)

This course provides students with hands-on experience with the theories behind reciprocating engines, including inspection, servicing, repair, and overhaul of opposed engines. Standard operating procedures such as shop safety and equipment protection will be emphasized. Engine removal, troubleshooting, and engine installation are emphasized as well as disassembly, inspection, and reassembly. Several key measurements such as piston wear will be taken and recorded using precision measuring devices such as micrometers. Reassembly by students will include the use of tools such as torque wrenches and cylinder base wrenches as required.

Major equipment used in this course: Reciprocating Engine Overhaul Equipment

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Powerplant Fire Protection, AD Research, Measurements and Troubleshooting (PP10-206)

In this course, students utilize approved maintenance publications and Federal Aviation Administration databases such as the Airworthiness Directive catalog to practice the systematic identification of problems that develop in engine systems, such as intake, fuel delivery, ignition, and exhaust. Faults introduced to training engines by design are identified and corrected by students to allow an engine to run on a test stand. In this course, students will be exposed to fire detection, warning, and protection systems as they relate to the powerplant. The students will learn how to inspect, check, service, troubleshoot and repair engine fire detection and extinguishing systems.

Major equipment used in this course: Fire Protection Trainer, Precision Measurement Tools, FAA website

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Turbine Designs and Operations (PP10-207)

This course begins by introducing students to the historical development of the gas turbine engine. Students then gain an understanding of the physics and construction behind turbine engine operation. Additionally, students learn about the individual turbine engine sections and their individual operations. Lastly, students are trained to understand the principles of operation and physical characteristics of turbojet type engines. Various applications of turbojet type engines will be covered.

Major equipment used in this course: Aircraft Components and Systems trainers, Turbine Engine, Turbine Engine trainer,

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Turbine Engine Accessories (PP10-208)

In this course, students gain a fundamental understanding of accessories and auxiliary turbine engine systems, such as engine ignition, fuel, thrust augmentation, bleed air, and others. All accessories used to support the turbine engine will be explained and diagrammed for students.

Major equipment used in this course: Turbine Engine

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Turbine Inspection, Overhaul, and Maintenance (PP10-209)

In this course, students are introduced to the maintenance and inspections required for turbine engines. This course utilizes approved maintenance publications and Federal Aviation Administration databases such as the Airworthiness Directive catalog. Inspection techniques such as borescope inspection are included in this course. Students are exposed to the overhaul procedures of turbine engines.

Major equipment used in this course: Turbine Engine, Overhaul Equipment

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

Turbine Engine Instruments and Troubleshooting (PP10-210)

In this course, students are introduced to engine locations to facilitate maintenance. Students are introduced to the instrument systems required for turbine engines, troubleshooting techniques, and guidelines used for turbine engine repair. This course utilizes approved maintenance publications, as well as maintenance manuals and Federal Aviation Administration databases such as the Airworthiness Directive catalog.

Major equipment used in this course: Turbine Engine Run trainer, Turbine Engine

Prerequisites: AS10-101, AS10-102, AS10-103, AS10-104, AS10-105, AS10-106

HVACR Technician

HVAC Core & Basic Electricity (HV10-001)

This course introduces the student to the career paths and opportunities in the HVACR industry. Professional associations and professional certification are discussed as well. Basic Electricity and motors are fundamental to the success of an HVACR technician. This course is designed to provide the students with the knowledge and technical skills to be applied to advanced courses further in the program as well as job duties in the field. In this course, the student is introduced to electrical safety, electrical theory, and principles. Basic concepts such as types of electrical circuits, circuit components, circuit protection, and the national electric code are discussed in the beginning of this course. As students advance, they will learn about AC and DC voltage supply and application in HVACR, circuit diagrams, and the application of schematics in equipment troubleshooting and repair. In this course, students will learn about Three Phase power supply theory and application, as well as installation and troubleshooting of three phase HVACR systems' components.

Major equipment used in this course: Standard efficiency furnaces, High efficiency furnaces, residential air conditioning systems, conventional Heat Pump systems, Walk-in cooler, Hot water boiler, ductless mini-split systems, and Package Rooftop unit.

Prerequisites: None

Electric Motors, OSHA (HV10-002)

In this course the student is introduced to electrical safety and safety around construction areas. The student will learn to use a variety of electrical, pressure, and temperature measuring devices as well as electrical motors operation, troubleshooting, and repairs. Types of electric motors, motor controls, and troubleshooting will be covered in this course.

Major equipment used in this course: a variety of electrical motors

Prerequisites: HV10-001

Basic Refrigeration Systems (HV10-003)

Students will learn about the basic components of a refrigeration system and refrigeration systems accessories function, installation, and service, as well as the basic refrigeration cycle. Additional topics covered will be heat transfer, heat transfer methods, and heat content. Introduction to refrigerants will be included in this course, which will give the student a comprehensive understanding of the different types of refrigerants and the impact of refrigerants on the environment.

Major equipment used in this course: Residential air conditioning systems, Walk-in cooler, ductless mini-split systems, and Package Rooftop unit.

Prerequisites: None

Air Conditioning Systems I (HV10-004)

Students will expand their knowledge of piping and tubing/ soldering and brazing. This course will expose students to the safe and proper procedures of refrigerant handling including refrigerant recovery, recycling, and reclaim. In this course, students will learn about residential air conditioning systems as well as commercial air conditioning systems. The course will expose students to the methods of equipment sizing and election.

Major equipment used in this course: Standard residential air conditioning systems, ductless mini-split systems, and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002, HV10-003)

Heating Systems I (HV10-005)

This course will cover hydronic heating systems such as hot water and steam boilers. The course will cover different areas, such as sizing and equipment selection as well as identifying the various components used in hydronic heating systems. Students will learn about the installation and service of hydronic systems.

Major equipment used in this course: Standard efficiency furnaces, High-efficiency furnaces, conventional Heat Pump systems, Hot water boiler, ductless mini-split systems, and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002

Indoor Air Fundamentals and Duct Fabrication (HV10-006)

The student will examine air movement and measurement including the understanding of the concepts of climate and weather, humidity, and an understanding of how air movement affects human comfort. The student will study air quality control as measured by temperature, humidity, fresh airflow, pollutants, and chemicals in an enclosed space. Air distribution and ventilation system services are discussed during this course. This course will introduce students to duct fabrication and assembly.

Major equipment used in this course: Standard efficiency furnaces, High efficiency furnaces, residential air conditioning systems, conventional Heat Pump systems, Walk-in cooler, Hot water boiler, ductless mini-split systems, duct fabrication equipment, and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002

Heating Systems II (HV10-007)

This course will cover heat load calculations, equipment sizing, equipment selection, and equipment installation and service for both residential and commercial setups. Students will be introduced to gas, oil, and electric heating systems as well as control systems that operate in combination with heating systems such as thermostats and humidity and energy recovery systems. Students will practice furnace troubleshooting and tune-up using instruments, including combustion analyzers, monometers, and multi-meters. After completing this course, students will be able to install, troubleshoot, and service heating systems.

Major equipment used in this course: Standard efficiency furnaces, High efficiency furnaces, residential air conditioning systems, conventional Heat Pump systems, Walk-in cooler, Hot water boiler, ductless mini-split systems, duct fabrication equipment, and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002

Air Conditioning Systems II (HV10-008)

Students will practice the proper methods and procedures of installation and troubleshooting for air conditioning systems such as residential central systems and commercial rooftop units. Preventive maintenance will be included in this course.

Major equipment used in this course: Standard residential air conditioning systems, Walk-in cooler, ductless mini-split systems and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002, HV10-003

Recommended but not required: HV10-004

Construction Codes and EPA 608 (HV10-009)

Students will learn about the mechanical codes that regulate the installation of HVACR systems. Students will be exposed to the proper State mechanical codes as well as the International mechanical codes. The student will be introduced to EPA regulations, recovery requirements, leak detection, and repair. The intent of the course is to get students prepared to take and successfully pass the EPA 608 exam as well as R 410A refrigerant safety.

Major equipment used in this course: Standard residential air conditioning systems, Walk-in cooler, ductless mini-split systems and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002, HV10-003

Recommended but not required: HV10-004

Alternative Heating Systems (HV10-010)

Students will learn about alternative, non-traditional HVAC systems, such as ductless multi-zone systems, geothermal systems, Heat Pumps, Electric and Oil Heating Systems. Students will learn about the components of such systems as well as installation and service.

Major equipment used in this course: Standard efficiency furnaces, High efficiency furnaces, conventional Heat Pump systems, Hot water boiler, ductless mini-split systems, and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002, HV10-003

Recommended but not required: HV10-004

NATE Core & Building Management (HV10-011)

Students will learn about the importance of energy conservation as well as the purpose of building controls, protocols, and principles of control system troubleshooting and repairs. Students will learn about the role of information technology in HVACR and building management systems installation and services and components added to an existing system to improve energy conservation.

North American Technician Excellence: is a nationally recognized certification by HVACR contractors. Students review course materials and be prepared to take the NATE Core examination. Topics such as communication skills, mathematics, basic science, personal ethics and conduct, fabrication tools, safety, heat transfer, comfort, electricity, and motors will be covered in this extensive course.

Major equipment used in this course: Standard efficiency furnaces, High efficiency furnaces, conventional Heat Pump systems, Hot water boiler, ductless mini-split systems, and Package Rooftop unit.

Prerequisites: HV10-001, HV10-002, HV10-003

Recommended but not required: HV10-004

Commercial Refrigeration I (HV10-012)

In this course, the student is introduced to commercial refrigeration systems. This class explains system configurations, high-side components, low-side components, and piping. Special refrigeration systems and applications will be discussed to include transportation refrigeration as well as alternative methods.

Major equipment used in this course: Walk-in cooler, ice machine, and commercial refrigerator

Prerequisites: HV10-001, HV10-002, HV10-003

Recommended but not required: HV10-004

Commercial Refrigeration II (HV10-013)

In this course, the student will build upon the concepts and applications introduced in Commercial Refrigeration I.

Major equipment used in this course: Walk-in cooler, ice machine, and commercial refrigerator

Prerequisites: HV10-001, HV10-002, HV10-003

Recommended but not required: HV10-004, HV10-012

Industrial Maintenance Technician

Energy Industry Fundamentals (ET10-101)

This course reviews the history of the power technology industry up to and including the present and a review of common terminology and definitions used in the industry. An overview of the components and the function of a power plant will be presented. The student will engage in hands-on activities that support principles of physics as they apply to hydraulics and pneumatics and the basic knowledge of the many components used in these systems. This introductory class will alert the student to the many hazards encountered in the production and use of high and low voltage electrical equipment.

Major equipment used in this course: Students will train on hydraulic, pneumatic, and gearing systems and inspections equipment of vibration sensors, borescopes, and thermal imaging displays.

Prerequisites: None

Safety Compliance (ET10-102)

This introductory class will alert the student to the many hazards encountered in the workplace. Topics explored in this class will be related to Lifting and Rigging, Fire Prevention, Lock Out Tag Out, as well as, Confined Space and Hazmat Safety. The student will apply what has been learned during the classroom activities while conducting real-time audits for the standard operating procedures.

Major equipment used in this course: Confined space trainer, lock out tag out, lifting and rigging equipment

Recommended but not required: ET10-101

Practical Math and Applied Physics (RT10-102)

Students will gain knowledge in mathematics, which will be applied to relevant subject areas throughout the program, including applications of formulas, conversions, imperial systems, metric systems, and other subject areas relevant to progress in the program. Additionally, students will learn physics concepts and calculations with relevance to the disciplines of industry.

Major equipment used in this course: Calculators

Prerequisites: None

Metrology (RT10-103)

In this course, the students will learn the proper use and interpretation of precision measuring devices such as dial indicators, micrometers, calipers, depth gauges, thread pitch gauges, etc., and the importance of precision measuring devices. This course will include both standard and metric tools, calculations, and additional technology that will be encountered in the field. Additionally, the students will learn about safety requirements while performing tasks on the job, including an understanding of Occupational Safety and Health Administration (OSHA) regulations and certification. General lab safety and material handling will be covered as well as regulation compliance.

Major equipment used in this course: PLCs, pneumatic systems, electrical trainers, and various smart sensor trainers.

Prerequisites: None

DC Electrical Theory (ET10-104)

In this course, students will learn direct current (DC) electrical theory and applications. This course is designed to teach students electrical circuit schematics and diagrams including charging and storage functions. This also includes circuit operations and electrical fundamentals, which will prepare the student for electrical functions, design, and troubleshooting. Students will design, calculate, build, and troubleshoot a variety of electrical circuits with the use or construction of an electrical schematic utilizing the proper testing equipment.

Major equipment used in this course: PLCs, electrical trainers, and smart sensor trainers.

Prerequisites: None

AC Electrical Theory (ET10-105)

In this course, students will learn single phase, alternating current, electrical theory and principles, and their application to energy technology and power generation systems. Students will learn (AC) electrical circuit schematics and design, including AC electrical component operation, electrical fundamentals, circuit calculation, circuit design, circuit construction, and proper procedures for testing for advanced electrical functions and troubleshooting. Students will demonstrate complete lab projects, with the use of schematics, troubleshooting electrical faults, and disassembly of components for repair, testing, and inspections.

Major equipment used in this course: PLCs, electrical trainers, and smart sensor trainers.

Prerequisites: ET10-104

Advanced Electrical and Industrial Controls (ET10-106)

In this course, students will utilize the prior learning from DC and AC Electrical Theory for advancing their knowledge of more sophisticated electrical circuits and troubleshooting electrical controls like; Programmable Logic Controllers (PLC's), Variable Frequency Drives (VFD's) and 3 phase power usage. 3 phase motors, transformers and control circuits will be built to support the student's practical knowledge. Students will demonstrate complete lab projects, with the use of schematics, troubleshooting electrical faults, and disassembly of components for repair, testing, and inspections.

Major equipment used in this course: Electrical trainers, 3-phase motors, Programmable Logic Controllers (PLCs), and variable frequency drives

Prerequisites: ET10-104, ET10-105

Recommended by not required: RT10-102

Materials Processing, Fabrication and Basic Diesel (ET10-113)

In this course, the student will complete standard inspections and preventative maintenance practices will be demonstrated. The selection and use of proper tooling and standard maintenance practices will be emphasized. The student will demonstrate what they have learned by completing assigned hands-on projects in the lab that bring together precision measuring, drilling, threading, fastening, torquing, and similar other material processing techniques. Diesel engine labs will help the student better understand the fundamentals and how diesel components relate to each other and how these prime movers can support the power industry as standby power. Students will properly complete pre-job task meetings and documentation, job hazard analysis/job safety analysis, confined space permits, lock-out tag-out forms, and hot work permits.

Major equipment used in this course: Deisel engine, precision measuring tools, various hand tools, torque, and tensioning equipment

Prerequisites: ET10-101,ET10-102,RT10-102,RT10-103, ET10-104, ET10-105, ET10-106

Gas turbine theory and Process Technology (ET10-114)

This course covers basic principles and fundamentals of the refrigeration processes, and operations, with a primary focus on industrial and commercial refrigeration equipment. The student will understand the relationship and efficiency increase related to trigeneration or combined cooling, heat, and power (CCHP) systems of gas turbines. This application of energy technology refers to the simultaneous generation of electricity, useful heating, and cooling from the combustion of a fuel or a heat collecting solar system. The student will study basic preventative maintenance, basic scheduled maintenance, and basic troubleshooting, as it relates to gas turbines. The student will gain an understanding of the various components and operations of the energy industries. The selection and use of proper tooling, manuals, documentation, safety equipment, techniques, and standard maintenance practices will be emphasized in this course.

Major equipment used in this course: Hydraulic, pneumatic, and electrical trainers, as well as torque and tensioning equipment, a steam boiler system, pumps, gearing systems, and inspection equipment of vibration sensors, borescopes, and thermal imaging displays.

Prerequisites: ET10-101,ET10-102,RT10-102,RT10-103, ET10-104, ET10-105, ET10-106, ET10-113

Boilers and Steam turbine operations (ET10-115)

The student will study basic preventative maintenance, basic scheduled maintenance, and basic troubleshooting. The student will gain an understanding of the various components and operations of energy industries. Specific equipment such as screw, reciprocating, scroll, and centrifugal compressors, along with, positive displacement pumps and centrifugal pumps will be taught. The basic theory behind compression and pumping will be discussed in detail. Standard inspection, troubleshooting, operation, repair, and preventative maintenance practices of these types of components will be demonstrated and practiced.

The selection and use of proper tooling, manuals, documentation, safety equipment, techniques, and standard maintenance practices will be emphasized in this course.

In this class, the student will learn the basic operation and design, as well as the start-up and shutdown of boiler systems. The safety required for high pressure and high heat systems will be explained and reinforced through case studies.

Major equipment used in this course: Steam boiler system, pumps, gearing systems, and inspections equipment of vibration sensors, borescopes, and thermal imaging displays.

Prerequisites: ET10-101,ET10-102,RT10-102,RT10-103, ET10-104, ET10-105, ET10-106, ET10-113, ET10-114

Robotics & Automation Technician

Manufacturing Systems and Technology (RT10-101)

In this course, students will gain knowledge of the technology used in the field of manufacturing. The students will acquire an understanding of safety, automation processes, types, and uses of industrial robots, machine tools, and various other equipment within the field of automation. Students will be evaluated based on their knowledge through testing and lab projects.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, 3D printers, pneumatic systems, electrical trainers, and various smart sensor trainers.

Prerequisites: None

Practical Math and Applied Physics (RT10-102)

Students will gain knowledge in mathematics, which will be applied to relevant subject areas throughout the program, including applications of formulas, conversions, imperial systems, metric systems, and other subject areas relevant to progress in the program. Additionally, students will learn physics concepts and calculations with relevance to the disciplines of industry.

Major equipment used in this course: Calculators

Prerequisites: None

Metrology (RT10-103)

In this course, the students will learn the proper use and interpretation of precision measuring devices such as dial indicators, micrometers, calipers, depth gauges, thread pitch gauges, etc., and the importance of precision measuring devices. This course will include both standard and metric tools, calculations, and additional technology that will be encountered in the field. Additionally, the students will learn about safety requirements while performing tasks on the job, including an understanding of Occupational Safety and Health Administration (OSHA) regulations and certification. General lab safety and material handling will be covered as well as regulation compliance.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, 3D printers, pneumatic systems, electrical trainers, and various smart sensor trainers.

Prerequisites: None

DC Electrical Theory (ET10-104)

In this course, students will learn direct current (DC) electrical theory and applications. This course is designed to teach students electrical circuit schematics and diagrams including charging and storage functions. This also includes circuit operations and electrical fundamentals, which will prepare the student for electrical functions, design, and troubleshooting. Students will design, calculate, build, and troubleshoot a variety of electrical circuits with the use or construction of an electrical schematic utilizing the proper testing equipment.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, electrical trainers, and smart sensor trainers.

Prerequisites: None

AC Electrical Theory (ET10-105)

In this course, students will learn single phase, alternating current, electrical theory and principles, and their application to energy technology and power generation systems. Students will learn (AC) electrical circuit schematics and design, including AC electrical component operation, electrical fundamentals, circuit calculation, circuit design, circuit construction, and proper procedures for testing for advanced electrical functions and troubleshooting. Students will demonstrate complete lab projects, with the use of schematics, troubleshooting electrical faults, and disassembly of components for repair, testing, and inspections.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, electrical trainers, and smart sensor trainers.

Prerequisites: ET10-104

Advanced Electrical for Automation (RT10-106)

In this course, students will utilize the prior learning from DC and AC Electrical Theory to advance their knowledge of more advanced electrical circuits. Students will gain knowledge of electrical equipment such as; Programmable Logic Controllers, Variable Frequency Drives, servo motors, and 3-phase power. Power and control circuits will be built to support the student's practical knowledge of electricity used in factory and process automation environments. Students will work on lab projects, with the use of schematics, troubleshooting electrical faults, repair, testing, and inspections.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, electrical trainers, and smart sensor trainers.

Prerequisites: ET10-105

Digital Electronics & Circuits (RT10-201)

Students will learn the basics of digital electronics by exploring semiconductors, numbering systems, logic gates, Boolean logic, and integrated circuits. Students will construct basic electronic circuits and further their learning by working on test instruments such as an oscilloscope to troubleshoot electronic equipment. Students will be evaluated using lab projects, demonstrations, and testing.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, 3D printers, pneumatic systems, electrical trainers, and smart sensor trainers.

Prerequisites: ET10-105

Programmable Logic Controllers (RT10-202)

In this course, students will use the knowledge obtained from prior course content to build up their programming foundations to an industrial control level. Programming will be explored in reference to industry-specific control applications such as manufacturing and process control along with additional practical applications. Students will be required to demonstrate their knowledge and skills by completing lab projects which will be further developed for future applications in this program.

Major equipment used in this course: Programmable Logic Controllers (PLCs)

Prerequisites: RT10-204, RT10-201

Industrial Networking (RT10-203)

In this course, students will gain basic industrial networking knowledge with an emphasis on industrial automation systems. Networking and integration will be taught in respect to factory automation and process automation. Industrial networking will be defined and compared to the more well-known computer-based network. The class will dive into open source and proprietary protocols, network types and topology, cabling, and advancements emerging with Industry 4.0. Network infrastructure and architecture will be explained, and students will begin to understand the importance of monitoring, reliability, and security within an industrial process. Learning about networking in an industrial environment is essential to troubleshooting machine communication and control problems. This foundation is crucial to working with the basic automation as well as the growing adoption of smart, automated systems in so many industries.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts

Prerequisites: RT10-101, RT10-201

Foundation Programming (RT10-204)

Students will gain knowledge of basic programming concepts that will be expanded in future courses. Understanding a general-purpose programming language will set the student up to learn how to work with a wide variety of applications including industrial controllers, motion control, robotics, and more. Numbering systems and terminology will be reviewed so that students can move into program flow, basic arithmetic, I/O, and hardware use. Students will use data types, functions, loops, and conditionals to gain operation knowledge of programming. Proper programming etiquette will be stressed as students complete a variety of projects that will challenge them to design, build from, and troubleshoot code.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, Laptop computers, and programming software

Prerequisites: RT10-201

Instrumentation and Control (RT10-205)

The course teaches students about calibration, maintenance, and control strategies for process automation. Students will explore devices that measure temperature, pressure, level, and flow as well as the associated terms and diagrams used in industry. The course will cover workplace safety, process monitoring, controller tuning, device calibration, system maintenance, and adjustable control parameters such as the proportional, integral, and derivatives. Testing and troubleshooting of industrial instrumentation devices and process control applications will be practiced and evaluated. Students will become aware of all areas involved with instrumentation and process control and how it fits in with areas like industrial networking and the larger automation industry.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, Laptop computers, and programming software

Prerequisites: ET10-105

Industrial Robotics (RT10-206)

Students will gain knowledge of industrial robotic systems, programming methods, safety, and maintenance. Students will explore robot operations, set up frames, write/execute/modify programs, robot integration, and system troubleshooting. The programming of these robots will be done hands-on with the equipment as well as through leading industry simulation software just as it is done in the field. Students will demonstrate the operation, programming, and troubleshooting of industrial robots and will be evaluated based on their knowledge through testing and lab projects.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, Laptop computers, and programming software

Prerequisites: ET10-105

Computer Aided Design (RT10-207)

In this course, students will gain basic knowledge of Computer Aided Design software and mechanical drawings. This course will cover 2D and 3D designs, symbols, lines, types of views, title block information, dimensioning and tolerances. Students will work with a variety of technical tooling to replicate components, create models for application, and design drawing layouts based on drawing standards. The students will bring these designs to life utilizing additive manufacturing equipment, which they will work hands on with to prepare both file and equipment for printing. Software parameters and equipment settings will be discussed and practiced as students will test their ability to meet specified criteria for design and editing.

Major equipment used in this course: Laptop computers and programming software

Recommended not required: RT10-101

Advanced Programming (RT10-208)

This course will work on advancing the student's ability to program the equipment covered in past courses. Students will program, integrate, and troubleshoot equipment that was covered in courses such as instrumentation and control, industrial networking, programmable logic controllers, industrial robotics, and mechanical systems, as well as their electrical and electronics courses. Motion control, feedback, integration, and interfacing will be a focus as the students are faced with more advanced projects than they have seen before. The course will focus on advanced manufacturing applications and on electromechanical equipment. The students will be evaluated based on their knowledge through testing and lab projects.

Major equipment used in this course: Laptop computers and programming software

Prerequisites: RT10-202, RT10-203, RT10-206

Hydraulics and Pneumatics (RT10-209)

In this course, students gain basic knowledge for operation and control of fluid power systems. Students will work with fluid systems to gain an understanding of the components involved as well as how the fluids are used in industry. Hydraulic and pneumatic systems are explored in a lab environment to understand how the fluids carry out a variety of manufacturing processes and manipulate work pieces. Students will explore the differences between the pressurized fluids with respect to abilities such as speed, precision, and power. This course will prepare the students for programming courses that will work on industrial control of fluid power components.

Major equipment used in this course: Pneumatic training aid systems

Recommended not required: RT10-102

Mechanical Systems & Maintenance (RT10-210)

This course will provide students with knowledge about mechanical systems that support automation and manufacturing technology. Students will go through preventative maintenance projects involved with industrial robots. Maintenance manuals and data sheets are used to pull details such as tolerances for working on equipment. Students will demonstrate their knowledge of system inspections through hands on projects as well as documenting, calibrating, and testing systems.

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, pneumatic systems, electrical trainers

Recommended not required: RT10-209

SCADA (RT10-211)

In this course, students will apply prior course knowledge to learn about SCADA systems. Students will use industrial control equipment to fully embed technology such as conveyer belts, sorting operations, and robotic arms. Students will use industry software to simulate and design their own facility. The goal of this course is to fully automate an environment so that it can be operated and controlled with an HMI (human machine interface).

Major equipment used in this course: Industrial robots, PLCs, conveyor belts, pneumatic systems, Laptop computers, and programming software

Prerequisites: RT10-202

Recommended not required: RT10-203

Wind Turbine Technician

Energy Industry Fundamentals (ET10-101)

This course reviews the history of the power technology industry up to and including the present and a review of common terminology and definitions used in the industry. An overview of the components and the function of a power plant will be presented. The student will engage in hands-on activities that support principles of physics as they apply to hydraulics and pneumatics and the basic knowledge of the many components used in these systems. This introductory class will alert the student to the many hazards encountered in the production and use of high and low voltage electrical equipment.

Major equipment used in this course: Students will train on hydraulic, pneumatic, and gearing systems and inspections equipment of vibration sensors, borescopes, and thermal imaging displays.

Prerequisites: None

Safety Compliance (ET10-102)

This introductory class will alert the student to the many hazards encountered in the workplace. Topics explored in this class will be related to Lifting and Rigging, Fire Prevention, Lock Out Tag Out, as well as, Confined Space and Hazmat Safety. The student will apply what has been learned during the classroom activities while conducting real-time audits for the standard operating procedures.

Major equipment used in this course: Confined space trainer, lock out tag out, lifting and rigging equipment

Recommended but not required: ET10-101

Practical Math and Applied Physics (RT10-102)

Students will gain knowledge in mathematics, which will be applied to relevant subject areas throughout the program, including applications of formulas, conversions, imperial systems, metric systems, and other subject areas relevant to progress in the program. Additionally, students will learn physics concepts and calculations with relevance to the disciplines of industry.

Major equipment used in this course: Calculators

Prerequisites: None

Metrology (RT10-103)

In this course, the students will learn the proper use and interpretation of precision measuring devices such as dial indicators, micrometers, calipers, depth gauges, thread pitch gauges, etc., and the importance of precision measuring devices. This course will include both standard and metric tools, calculations, and additional technology that will be encountered in the field. Additionally, the students will learn about safety requirements while performing tasks on the job, including an understanding of Occupational Safety and Health Administration (OSHA) regulations and certification. General lab safety and material handling will be covered as well as regulation compliance.

Major equipment used in this course: PLCs, pneumatic systems, electrical trainers, and various smart sensor trainers.

Prerequisites: None

DC Electrical Theory (ET10-104)

In this course, students will learn direct current (DC) electrical theory and applications. This course is designed to teach students electrical circuit schematics and diagrams including charging and storage functions. This also includes circuit operations and electrical fundamentals, which will prepare the student for electrical functions, design, and troubleshooting. Students will design, calculate, build, and troubleshoot a variety of electrical circuits with the use or construction of an electrical schematic utilizing the proper testing equipment.

Major equipment used in this course: PLCs, electrical trainers, and smart sensor trainers.

Prerequisites: None

AC Electrical Theory (ET10-105)

In this course, students will learn single phase, alternating current, electrical theory and principles, and their application to energy technology and power generation systems. Students will learn (AC) electrical circuit schematics and design, including AC electrical component operation, electrical fundamentals, circuit calculation, circuit design, circuit construction, and proper procedures for testing for advanced electrical functions and troubleshooting. Students will demonstrate complete lab projects, with the use of schematics, troubleshooting electrical faults, and disassembly of components for repair, testing, and inspections.

Major equipment used in this course: PLCs, electrical trainers, and smart sensor trainers.

Prerequisites: ET10-104

Advanced Electrical and Industrial Controls (ET10-106)

In this course, students will utilize the prior learning from DC and AC Electrical Theory for advancing their knowledge of more sophisticated electrical circuits and troubleshooting electrical controls like; Programmable Logic Controllers (PLC's), Variable Frequency Drives (VFD's) and 3 phase power usage. 3 phase motors, transformers and control circuits will be built to support the student's practical knowledge. Students will demonstrate complete lab projects, with the use of schematics, troubleshooting electrical faults, and disassembly of components for repair, testing, and inspections.

Major equipment used in this course: Electrical trainers, 3-phase motors, Programmable Logic Controllers (PLCs), and variable frequency drives

Prerequisites: ET10-104, ET10-105

Recommended by not required: RT10-102

Renewable Energy and Control Devices (ET10-109)

In this course, the student will learn about many forms of renewable energy systems. The course will provide the student with knowledge of renewable energy sources and how they work in the energy industry. The student will demonstrate their acquired knowledge from the course by conducting research projects relating to renewable energy systems and presenting their findings. The student will gain hands-on experience with renewable energy systems utilizing the system manuals and electrical schematics of the laboratory training aids to become familiar with the functions, operations, design, maintenance, troubleshooting, and repair of these systems.

Major equipment used in this course: Electrical trainers, 3-phase motors, Programmable Logic Controllers (PLCs), solar wind trainer, hydraulic and pneumatic trainers

Prerequisites: ET10-101, ET10-102, RT10-102, RT10-103, ET10-104, ET10-105, ET10-106

Wind Turbine Components (ET10-110)

In this course, the student will learn about wind turbine power generation and its function in the renewable energy technology industry. Fluid types, system inspection, and all aspects of component identification, function, maintenance, and repair will be addressed. System troubleshooting will be demonstrated and applied in this course. Additionally, the student will be taught proper maintenance, repair, and inspection requirements related to gear trains and lubrication systems. Inspection, mechanical purpose, maintenance procedures, and operational fundamentals of fluids, instrumentation, electrical and other components of a wind turbine will be taught through classroom and hands-on instruction.

Major equipment used in this course: DeWind nacelle drive train, and hydraulic and pneumatic trainers

Prerequisites: ET10-101, ET10-102, RT10-102, RT10-103, ET10-104, ET10-105, ET10-106, ET10-109

Wind Turbine Operations, Climb & Rescue (ET10-111)

In this course, the student will learn the operations and design of wind turbines in the energy technology and power generation industries. Students will demonstrate what they have learned by identifying the major components and their relationship to the wind turbine operation. With the use of the correct equipment manuals, and electrical schematics, the student will properly disassemble, test, and/or inspect and reassemble wind turbine components and systems crucial to systems operation. Students will also learn proper torquing procedures and complete torquing procedures per equipment manual instruction. Identification of and adherence to proper technical and safety procedures will be emphasized to establish a culture of safety.

Students will learn the hazards involved in working at heights. Each student will learn the American National Standards Institute (ANSI), and Global Wind Organization (GWO), safety standards, and safety regulations relating to safe and accurate climbing and rescue operations. The student will be taught and properly demonstrate correct equipment inspection techniques and proper use of the equipment. Demonstration and use of the approved equipment and correct rescue techniques will be completed in compliance with standards for certification.

Major equipment used in this course: Fit-for-purpose climb and rescue training structure, Fall arrest equipment of lanyards, harnesses, self-retracting lifelines and rescue gear. Students will also train on hydraulic, pneumatic, and electrical trainers, as well as torque and tensioning equipment

Prerequisites: ET10-101, ET10-102, RT10-102, RT10-103, ET10-104, ET10-105, ET10-106, ET10-109, ET10-110



WELDING TECHNOLOGY

Train for a Career as a Welder

Program 560 – Austin, TX; Avondale, AZ; Bloomfield, NJ; Dallas, TX; Miramar, FL; Long Beach, Rancho Cucamonga and Sacramento CA campuses

36 weeks, 36 semester credits

Hours: 501 classroom, 399 lab

Program Description

With UTI's Welding Technology program, students can gain the training required to pursue a career as an entry-level welder and fabricator. UTI's program gives students the education and skills required in today's construction, pipe and fabrication industries. The curriculum has been developed with Lincoln Electric to train students in multiple forms of welding and applications. The welding program is designed to develop students' welding and fabrication techniques using different types of metal transfer as they become equipped with the basic knowledge and skills used in the construction, structural, pipe and fabrication industries. Additionally, students learn how to cut metal using thermal cutting techniques, and develop, fabricate and calculate the cost of projects.

Successful graduates should have the skills and knowledge necessary to prepare them to take relevant industry welding tests or American Welding Society (AWS) certifications used in structural, construction and pipe projects. Graduates who successfully complete the program will be able to weld using GMAW, SMAW, GTAW and FCAW equipment on different materials, giving them a skill set valued and/or required by employers in the construction, pipe and fabrication industries.

Program Objective

The objective of UTI's Welding Technology program is to train students so they are equipped with the basic knowledge and skills required to carry out welding of plate, pipe and sheet metal. The program is designed to prepare students to work as entry-level welders in the construction, structural, pipe and fabrication industries.

Subject #	Subject/Title	Course Time Hours				Sem. Credit Hours	TWC Sem. Credit Hours
		Lec.	Lab	Ext.	Total		
WELD-101	Introduction to Welding, Safety & Careers	53.0	22.0	0	75.0	3.0	4.0
WELD-102	Principles of Welding	53.0	22.0	0	75.0	3.0	4.0
WELD-103	Gas Metal Arc Welding I	42.0	33.0	0	75.0	3.0	3.5
WELD-104	Shielded Metal Arc Welding I	42.0	33.0	0	75.0	3.0	3.5
WELD-105	Engineering & Fabrication	57.0	18.0	0	75.0	3.0	4.0
WELD-123	Gas Metal Arc Welding II	34.0	41.0	0	75.0	3.0	3.0
WELD-124	Shielded Metal Arc Welding II	34.0	41.0	0	75.0	3.0	3.0
WELD-125	Flux-Cored Arc Welding	38.0	37.0	0	75.0	3.0	3.5
WELD-126	Gas Tungsten Arc Welding	42.0	33.0	0	75.0	3.0	3.5
WELD-130	Pipe Welding	38.0	37.0	0	75.0	3.0	3.5
WELD-131	Welding Applications I	34.0	41.0	0	75.0	3.0	3.0
WELD-132	Welding Applications II	34.0	41.0	0	75.0	3.0	3.0
Total		501	399	0	900.0	36.0	41.5

COURSE DESCRIPTIONS

Introduction to Welding, Safety and Careers (WELD-101)

In this course students will be introduced to the various types of welding methods and equipment used. Students will learn about personal protection and safety while operating welding equipment. Students will also be introduced to two different types of thermal cutting using both plasma and oxy/fuel equipment. Also covered will be the many careers and positions that a successful welder may pursue and how to become certified in the industry.

Major equipment used in this course: oxyacetylene welding/cutting equipment, plasma cutter, grinder, power saw, sheet metal cutter, VRTEX Virtual welding equipment

Prerequisites: None

Principles of Welding (WELD-102)

Students will be introduced to the different types of joints, positions and symbols used throughout welding technology. They will learn the properties of metal, their classification and how to use tools that prepare metal for welding. Students will learn welding coupon preparation to include beveling, sawing and grinding.

Major equipment used in this course: VRTEX Virtual welding equipment, grinder, power saw, sheet metal cutter

Recommended but not required: WELD-101

Gas Metal Arc Welding I (GMAW-1) (WELD-103)

In gas metal arc welding (also referred to as MIG welding), students will learn how to set up and use GMAW equipment and the accessories required to weld. Students then will use a MIG welder to perform the basic positions of a lap, tee, butt, and butt with backing bar to produce groove-style joints in the flat and horizontal planes. Students also will learn basic maintenance of a GMAW-style welder, including gas hookup and wire spool replacement.

Major equipment used in this course: VRTEX Virtual welding equipment, GMAW MIG welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101

Shielded Metal Arc Welding I (SMAW-1) (WELD-104)

In shielded metal arc welding (often referred to as stick welding), students will learn how to set up and use SMAW equipment and accessories required to weld. Students will learn the different electrodes/rods available to carry out specific weld types. Students then will use a SMAW welder to perform the basic positions of a lap, tee, butt, and butt with backing weld to produce groove style joints in the flat and horizontal planes.

Major equipment used in this course: VRTEX Virtual welding equipment, SMAW stick welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101

Engineering and Fabrication (WELD-105)

Students will learn how to read blueprints and interpret the codes, standards, terms and definitions used in welding documentation. In addition, they will acquire the applied math and measurement skills needed for planning, preparation and fabrication of projects. Students also will be introduced to planning, quality control and design software to build projects.

Major equipment used in this course: examples of computer-based design software

Prerequisites: WELD-101

Gas Metal Arc Welding II (GMAW-2) (WELD-123)

The GMAW-2 course will build upon the knowledge and skills that students previously learned. In addition to the flat and horizontal planes, students will perform vertical and overhead welds to produce lap, tee, butt, and butt with backing bar. Additionally, students will learn how to correctly set up and operate a GMAW welder, change out whips/guns, set up different shielding gas, and replace the rollers.

Major equipment used in this course: VRTEX Virtual welding equipment, GMAW MIG welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101, WELD-102, WELD-103

Recommended but not required: WELD-105

Shielded Metal Arc Welding II (SMAW-2) (WELD-124)

Students will use the skills they learned while stick welding in previous courses to perform horizontal, vertical and overhead welding operations on flat steel plates using fillet- and groove-style joints. Additionally, students will learn how to correctly set up and operate a SMAW welder, replace the electrode/stick holder, and gain an understanding of carbon arc gouging.

Major equipment used in this course: VRTEX Virtual welding equipment, SMAW stick welder, grinder, power saw

Prerequisites: WELD-101, WELD-102, WELD-104,

Recommended but not required: WELD-105

Flux-Cored Arc Welding (FCAW) (WELD-125)

Students will discover the benefits of both gas and gasless flux-cored welding and where they are used. They will learn how to set up and operate flux-cored welding equipment. Students will perform multiple joint types and carry out welds in the flat, horizontal, vertical and overhead positions.

Major equipment used in this course: VRTEX Virtual welding equipment, FCAW welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101, WELD-102, WELD-103

Recommended but not required: WELD-105

Gas Tungsten Arc Welding (GTAW) (WELD-126)

This course will introduce the student to gas tungsten arc welding, its characteristics and safety. Using the information they have learned in previous courses, students will develop the skills necessary to make gas tungsten arc welds on different metals, using both direct and alternating current methods.

Major equipment used in this course: GTAW TIG welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101, WELD-102

Recommended but not required: WELD-103, WELD-104, WELD-105

Pipe Welding (WELD-130)

Students will be introduced to the different methods of welding pipe. They will learn various welding positions, and how to use the correct tools and equipment for cutting and beveling joints during assembly.

Major equipment used in this course: various SMAW stick welders, grinder, power saw, pipe rollers, pipe cutters, CNC plasma cutter

Prerequisites: WELD-101, WELD-102, WELD-103, WELD-104, WELD-124

Recommended but not required: WELD-105, WELD-123, WELD-125, WELD-126

Welding Applications I (GMAW & FCAW) (WELD-131)

Students will build projects using the skills learned throughout the program. They will use blueprinting and project planning skills along with both GMAW and FCAW processes and equipment to fabricate specific projects. Students will demonstrate their ability to perform multiple weld types in various positions.

Major equipment used in this course: GMAW MIG welder, FCAW welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101, WELD-102, WELD-103, WELD-104, WELD-105, WELD-123, WELD-125

Recommended but not required: WELD-124, WELD-126

Welding Applications II (SMAW & GTAW) (WELD-132)

Student will build projects using the skills learned throughout the program. They will use blueprinting and project planning skills along with both GMAW and FCAW processes and equipment to fabricate specific projects. Students will demonstrate their ability to perform multiple weld types in various positions.

Major equipment used in this course: SMAW stick welder, GTAW TIG welder, grinder, power saw, sheet metal cutter

Prerequisites: WELD-101, WELD-102, WELD-103, WELD-104, WELD-105, WELD-124, WELD-126

Recommended but not required: WELD-123, WELD-125



STUDENT SUPPORT SERVICES

Student Services

The Student Services department offers a wide range of services designed to assist the academic, social, and personal needs of the students. Services provided include Housing, Academic and Personal Advisement, Student Records, Student Activities, Veterans' Assistance, and Scheduling. Students receive additional campus specific information about their Student Services Department at New Student Orientation.

Awards

UTI offers many prestigious awards that are direct reflections of students' attitudes and performance in their programs. All awards are based on the criteria described below. Winners are recognized at graduation and their awards are mailed to them within 30 days of graduation.

Student of the Course awards are given at the end of each course as part of an incentive program to encourage initiative and excellence. Certain Manufacturer-Specific Advanced Training programs do not issue Student of the Course awards. Any student repeating a course is not eligible for this award in the repeated class.

Criteria for the Student of the Course award indicate the student must receive a grade of at least 90% in class, lab, and professionalism categories. In the event of a tie, the award is given to the student with the highest grade in lab work. In the event of a second tie, the award is given to the student with the highest grade in class work. In the event of a third tie, the award is given to the student with the highest professionalism grade. In the event of a fourth tie, the award is given to the student with the highest online academic activity, if applicable. In the event of a fifth tie, multiple awards will be given for the course. If no student attains the required performance, no award will be presented.

Students who receive a class work and lab grade of 90% or higher in three consecutive courses are recognized on the Director's Honor List. Students with attendance failures within the three-course period are not eligible for this award.

Professionalism Awards are also awarded to students who achieve the following during a block of courses (either core course block or elective course block):

- Highest Honors in Professionalism: 100% Professionalism grade in all completed courses within a block
- High Honors in Professionalism: 95% or better Professionalism grade in at least 90% of the completed courses within the block

Students with any attendance failures or academic failures due to professionalism within the block are not eligible for this award for the block in question. Courses at dropped status and refresher courses are not included in determining professionalism award eligibility. For students with voluntary retakes, the class with the highest overall course grade will be included for professionalism award eligibility.

National Honor Society

The prestigious Alpha Beta Kappa National Honor Society was founded in 1977 to encourage and recognize superior academic and laboratory training in honorable fields of endeavor. Universal Technical Institute became the society's first member, receiving its charter as the Alpha chapter. Students with any attendance failures are not eligible for this award.

Qualifications for nomination to Alpha Beta Kappa include a minimum cumulative grade point average of 3.50. Candidates for nomination are notified after graduation.

Office Hours

UTI offices are typically open 8 a.m. to 5 p.m. Monday through Friday, except on company observed holidays. Hours may vary at each location.

Student Insurance

UTI provides secondary insurance coverage for injuries to students only while they are on campus attending classes. See the Administration or Student Services Department for more information.

Housing

UTI uses independent housing services to help us assist students who are relocating. All provide a full range of services and work closely with students to determine the right options.

UTI's Housing department can assist students with finding roommates. The Housing department also works with students on an individual and ongoing basis to resolve any housing problems that may arise throughout their rental term.

In addition to the options above, you may also choose to acquire housing on your own. Please contact the Housing department at your desired campus for more information.

Please note that while the student services department can assist with transporting and housing options, transportation and housing while attending school is the responsibility of the student.

Career Services

The Career Services department is available to all students and graduates. Services include providing job leads, assisting with résumés, and providing interview guidance for local jobs while students are in school and career jobs upon graduation. Although our Career Advisors have been successful in assisting students to find jobs, no guarantee of local or graduate employment is made or implied.

Because the Career Services department uses occupational contacts from all over the country, graduates seeking career assistance may need to relocate in order to take advantage of employment opportunities.

Local Employment Assistance

UTI students who desire assistance finding local employment should visit the Career Services department at their campus. A list of job openings in the local area is developed and maintained at each campus. UTI staff members are available to meet with students one-on-one to provide leads and help them find jobs to cover living expenses while they attend school. To get the most from the services provided by the Career Services Department, students should work closely with their Career Advisors. Students are encouraged to visit the Career Services Department several times a week to pick up new leads until they are hired.

Ongoing Career Assistance

UTI places great emphasis on assisting graduates in beginning meaningful careers. While employment cannot be guaranteed, services are available to graduates and alumni through the UTI National Job Database or by contacting the Career Services office at the campus.

Career Development

Through the Career Development class, UTI helps students strengthen career skills stressed in technical training. This class is designed to enhance the job search and application skills of each student. Students become more familiar with services available through UTI's Career Services department, including:

- Providing information on the enhanced career opportunities made possible through both student-paid and manufacturer-paid advanced training programs
- Locating Tuition Reimbursement Incentive Program (TRIP) employers
- Providing information on nationwide dealer employment opportunities
- Maintaining up-to-date job listings
- Contacting students by phone, text and email after graduation to offer continued job search assistance, allowing us also to verify their employment
- Assisting students to produce professional résumés
- Providing tips on interview techniques

Your Responsibilities

To get the most from the services provided by UTI's Career Services department, you and your Career Advisor must work together as partners. Here's what you can do to build a successful partnership:

- Talk to your advisor about exploring the advantages of continuing your education by taking manufacturer-specific programs
- Fill out your résumé paperwork and submit it to the Career Services department as soon as possible.
- Make the best use of campus career fairs by engaging with many different employers to find out about their opportunities.
- If you don't have definite career plans, visit the Career Services department at least twice a week to check on employment opportunities as you get close to graduation.
- Provide your advisor with your relocation preferences upon graduation so he or she or can assist you in identifying job opportunities in these areas.
- Contact interested employers to set up interviews. Make follow-up calls to all potential employers with whom you have interviewed or sent résumés.
- After graduation, stay in touch with your Graduate Career Advisor for job leads and assistance in your job search. It is also important to keep your contact information updated so the school can stay in touch with you as well.

Industry Expectations

To qualify for the best opportunities the industry has to offer, it's important for you to do the following:

- Maintain a valid driver's license
- Maintain a good driving record with very few (if any) moving violations
- Maintain a good school attendance record
- Display a positive attitude
- Prepare for every interview by researching the company and knowing the job description
- Remain drug free
- Maintain a professional appearance
- Demonstrate strong fundamental technical skills

Interview Opportunities

The UTI Career Services staff works with employers and students to develop on-campus interview opportunities. These on-campus interviews are great opportunities for students to get interview experience and potential job offers before graduation. Every effort is made to assist graduates in finding employment in their preferred geographical area. However, it may be necessary to relocate to areas where career opportunities are more abundant.

Financial Aid

The Financial Aid department provides students and parents with expert advisement and application processing related to various federal and non-federal financial aid programs. Information and guidance on federal and state grants, federal and private student loans, internal and external scholarships, and in-school cash payment plans are available. Financial aid packages generally consist of a combination of funding from more than one program or resource. No specific guarantee of financial aid eligibility is made or implied. For more information, please contact the Financial Aid department at the campus where attendance is planned.

DRESS CODE

Students at all campus locations must present themselves in a way that promotes a safe educational environment and meets industry standards for professionalism. While UTI/MMI's standards are designed to prepare students for the industry, employers may have more stringent guidelines. Students should be aware of this when participating in interviews on and off campus. In addition, some courses and programs may have more specific safety requirements related to dress code expectations.

General

The following general guidelines are applicable to clothing, jewelry, exposed skin, personal items, vehicles, and other similar items:

- No vulgarity, profanity, sexually or racially provocative, derogatory, or otherwise socially controversial words, images, or paraphernalia may be displayed.
- The above standard applies to tattoos; any tattoos that meet the above standard must be covered by the appropriate length of clothing.
- No threatening or violent words, images, or paraphernalia, hate group association/affiliation or hate speech may be visible.
- Drug, alcohol, or gang related words, images, or paraphernalia is not acceptable. No club or color patches may be worn on campus.

No student should be disproportionately affected by dress code enforcement because of racial identity, sex assigned at birth, gender identity or expression, sexual orientation, disability status, ethnicity, cultural or religious identity.

Caps/Hats/Headwear

- Students may wear a UTI/MMI, industry-related, United States Armed Forces, or plain baseball, other brimmed-style type cap, or knit cap. Caps may be facing forwards except when in lab working with equipment. Caps must be in good shape, clean, and have no rips or tears. Students may wear a bandana or similar type head wrap when trying to keep hair away from the face during lab. Religious headwear is also permissible unless it presents safety concerns in the lab setting.

Clothing/Uniform

- Trousers are to be solid-colored, and without any rips or tears. Blue jeans, corduroy pants, and commercially available work pants are acceptable. Pants must fit appropriately, worn at the waistline, and secured with a belt to prevent them from slipping below the waist or touching the ground. Multi colored pants, overalls, cutoffs, sweatpants, yoga/workout pants, shorts, camouflaged pants, and pants with oversized pockets are not permitted.
- Approved UTI/MMI uniform shirts, including UTI/MMI t-shirts and polo style shirts as appropriate, are acceptable. Uniform work shirts must be worn buttoned from the second button down. Shirts with tails must be tucked in. Uniform shirts are not to be cut or altered. Vests of any kind are not allowed.
- Hoodies may be worn, but the hood must not be worn over the head while in a MMI building. Drawstrings may present a safety risk and must be tucked into the hoodie while in lab.
- Students may wear a shirt under the uniform shirt or UTI/MMI logo apparel, but the uniform shirt or UTI/MMI logo apparel must be the outermost garment layer.
- All clothing (shirts, pants, hoodies) must be clean, in good repair without holes, rips or tears.

Footwear

- Students must wear shoes or boots with oil/slip resistant soles and a robust upper material that ensures safety in the lab environment.

- If the shoe or boot has laces, the laces must be tightly laced with the tongue in.
- No gym or canvas shoes, flip-flops, sandals, open-toed shoes, or high-heeled shoes are allowed.
- Steel toe shoes are not required.

Jewelry/Piercings/Implants

- Dangling items presenting a safety hazard must be secured or removed while working in the classrooms and labs. Jewelry around the neck cannot hang outside of the shirt. Students will be asked to remove jewelry items that pose a safety-related concern or disrupt proper instruction as determined by the Institute and Instructor.
- Students are allowed to have only post or stud type earrings. Dangling or hooped earrings are not allowed. Body piercings, including facial and tongue piercings, are permitted as long as they do not cause a safety risk. Industrial bars of any size or shape cannot be worn.
- Facial, microdermal, transdermal and subdermal implants are allowed provided they are simple stud or gem types.
- Ear piercings larger than standard earrings must be plugged with solid plugs of a single color.

Hair Policy

Students are required to keep their hair and facial hair neat, and well groomed at all times, in such a manner that it will not be caught in the equipment. Hair styles must comply with professional and safety standards. In all lab settings, hair must be secured away from the face and eyes as well as all equipment, so it does not pose a safety threat. For hair that extends beyond the collar, this generally means the hair must be fastened securely to the back of the head or secured away from the face with a hair clasp. Hair may be placed in a bun or single ponytail, but a ponytail should be tucked into the shirt during lab. Students may wear a bandana or similar type head wrap in order to keep hair away from the face during lab.

Other

- Safety glasses must be worn at all times while working in labs. All glasses must meet ANSI standards with approved side shields. Blue light blocking lenses are permissible provided they meet safety standards. Sunglasses or shaded safety glasses may not be worn during class unless Student Services approves their use after submission of a medical doctor's note requiring that they be worn.
- ID badges must be worn at all times when on campus. The badge must be unaltered and worn above the waist on the outermost layer of clothing so it can easily be viewed by any staff member. Pictures or names may not be covered.
- Chain wallets, key rings, key chains, cell phones or any other items that hang from the waistline of the pants are not allowed in lab areas, as they may cause a safety concern or scratch the vehicles/motorcycles.
- Students may not wear headphones or play music on personal devices, including cell phones, while in class or the lab.
- Cell phones must be on silent mode and put away (out of sight in pocket or backpack) during class and lab. They may not be worn clipped to clothing or on a belt.

Students in violation of the dress code are subject to disciplinary action, including dismissal from class, and/or dismissal from school if guidelines are not followed after advisement. The Campus President, Director of Student Services, and/or the Education Director will review unresolved disputes on a case-by-case basis and make a final determination. **Safety and professionalism will always take precedence in matters of dress code interpretation.**

Students who need an exception to this policy due to medical or religious reasons should contact Student Services for appropriate next steps.



 **Start Dates**

 **Graduation Dates***

HOLIDAYS

Observed by UTI staff and students on these days. Holidays shown in **bold**.

- Jan 2** New Year's Day (observed)
- Jan 16** Martin Luther King, Jr. Day
- May 29** Memorial Day
- July 4** Independence Day
- Sep 4** Labor Day
- Nov 10** Veterans Day (observed)
- Nov 23-24** Thanksgiving
- Dec 25-29** Winter Break

IN-SERVICE DAYS

Campus will be closed for instructor and staff development on these days.

- May 5** All campuses

S	M	T	W	Th	F	Sa	
1	2	3	4	5	6	7	JAN
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	1	2	3	4	FEB
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	1	2	3	4	MAR
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	1	APR
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	1	2	3	4	5	6	MAY
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	JUN
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	1	JUL

S	M	T	W	Th	F	Sa	
25	26	27	28	29	30	1	JUL
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31	1	2	3	4	5	AUG
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	1	2	SEP
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
1	2	3	4	5	6	7	OCT
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	1	2	3	4	
5	6	7	8	9	10	11	NOV
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	1	2	DEC
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	JAN

* The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Team Member to confirm your graduation and/or ceremony date. Registration/orientation normally are conducted the week prior to the first week of class. Testing is also scheduled prior to that first week. Please check with your campus for the current schedule. Dates are subject to change. Class start dates also are subject to cancellation at the discretion of the Campus President.



Auto/Diesel 2023

HOLIDAYS

Observed by UTI staff and students on these days. Holidays shown in **bold**.

- Jan 2** New Year's Day (observed)
- Jan 16** Martin Luther King, Jr. Day
- May 29** Memorial Day
- July 4** Independence Day
- Sep 4** Labor Day
- Nov 10** Veterans Day (observed)
- Nov 23-24** Thanksgiving
- Dec 25-29** Winter Break

IN-SERVICE DAYS

Campus will be closed for instructor and staff development on these days.

May 5 All campuses

* The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Team Member to confirm your graduation and/or ceremony date.

Registration/orientation normally are conducted the week prior to the first week of class. Testing is also scheduled prior to that first week. Please check with your campus for the current schedule. Dates are subject to change. Class start dates also are subject to cancellation at the discretion of the Campus President.

G = Grad Dates	Austin, TX	Avondale, AZ	Bloomfield, NJ	Dallas/Fort Worth, TX	Exton, PA	Houston, TX	Lisle, IL	Long Beach, CA	Miramar, FL	Mooreville, NC	Orlando, FL	Rancho Cucamonga, CA	Sacramento, CA
	• = Start Dates												
January 6		G	G		G		G			G	G	G	G
January 9	•	•	•	•	•	•	•	•		•	•	•	•
January 27		G	G		G		G	G		G	G	G	G
January 30		•			•	•	•		•	•	•	•	•
February 17	G	G	G	G	G		G			G	G	G	G
February 20	•	•	•	•	•	•	•	•		•	•	•	•
March 10		G	G		G	G	G	G		G	G	G	G
March 13		•			•	•	•		•	•	•	•	•
March 31	G	G	G		G		G			G	G	G	G
April 3	•	•	•	•	•	•	•	•		•	•	•	•
April 21		G	G		G		G	G		G	G	G	G
April 24		•			•	•	•		•	•	•	•	•
May 12	G	G	G	G	G		G			G	G	G	G
May 15	•	•	•	•	•	•	•	•		•	•	•	•
June 2		G	G		G		G	G	G	G	G	G	G
June 5		•		•	•	•	•		•	•	•	•	•
June 23	G	G	G		G	G	G		G	G	G	G	G
June 26	•	•	•	•	•	•	•	•		•	•	•	•
July 14		G	G		G		G	G	G	G	G	G	G
July 17	•	•	•	•	•	•	•		•	•	•	•	•
August 4	G	G	G	G	G		G		G	G	G	G	G
August 7	•	•	•	•	•	•	•	•	•	•	•	•	•
August 25		G	G		G		G	G	G	G	G	G	G
August 28	•	•	•	•	•	•	•		•	•	•	•	•
September 15	G	G	G		G	G	G		G	G	G	G	G
September 18	•	•	•	•	•	•	•	•		•	•	•	•
October 6		G	G		G		G	G	G	G	G	G	G
October 9		•		•	•	•	•		•	•	•	•	•
October 27	G	G	G	G	G		G		G	G	G	G	G
October 30	•	•	•		•	•	•	•		•	•	•	•
November 17		G	G		G		G	G	G	G	G	G	G
November 20		•		•	•	•	•		•	•	•	•	•
December 8	G	G	G		G	G	G		G	G	G	G	G
December 11	•	•	•		•	•	•	•		•	•	•	•

Welding 2023

G = Grad Dates												
	Austin, TX	Avondale, AZ	Bloomfield, NJ	Dallas/Fort Worth, TX	Exton, PA	Houston, TX X = CRRT start/grad date	Lisle, IL	Long Beach, CA X = CRRT start/grad date	Miramar, FL	Mooreville, NC X = CNCT start/grad date	Rancho Cucamonga, CA	Sacramento, CA
• = Start Dates												
January 6		G	G				G			G X	G	
January 9	•			•	•	X	•	X		• X	•	
January 27		G	G					G			G	
January 30		•	•			•		•	•			
February 17	G	G	G	G			G			G X	G	
February 20	•			•	•	•	•			• X	•	
March 10		G	G			G		G			G	
March 13		•	•			• X		• X	•			
March 31	G	G	G				G		G	G X	G	
April 3	•			•	•	•	•			• X	•	
April 21		G	G					G	G		G	
April 24		•	•			•		•	•			
May 12	G	G	G	G			G			G X	G	
May 15	•			•	•	• X	•	X		• X	•	
June 2		G	G					G	G		G	
June 5		•	•			•		•	•			
June 23	G	G	G			G	G		G	G X	G	
June 26	•			•	•	• X	•	X		• X	•	
July 14		G	G					G	G		G	
July 17		•	•			•		•	•			•
August 4	G	G	G	G			G		G	G X	G	
August 7	•			•	•	• X	•	X		• X	•	
August 25		G	G					G	G		G	
August 28		•	•			•		•	•	•		•
September 15	G	G	G			G	G		G	G X	G	
September 18	•			•	•	• X	•	X		• X	•	
October 6		G	G					G	G		G	
October 9		•	•			•		•	•			•
October 27	G	G	G	G			G		G	G X	G	
October 30	•			•	•	• X	•			• X	•	
November 17		G	G					G	G		G	
November 20		•	•			•		•	•			•
December 8	G	G	G			G	G		G	G X	G	
December 11	•			•	•	•	•			• X	•	

HOLIDAYS

Observed by UTI staff and students on these days. Holidays shown in **bold**.

- Jan 2** New Year's Day (observed)
- Jan 16** Martin Luther King, Jr. Day
- May 29** Memorial Day
- July 4** Independence Day
- Sep 4** Labor Day
- Nov 10** Veterans Day (observed)
- Nov 23-24** Thanksgiving
- Dec 25-29** Winter Break

IN-SERVICE DAYS

Campus will be closed for instructor and staff development on these days.

May 5 All campuses

* The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Team Member to confirm your graduation and/or ceremony date.

Registration/orientation normally are conducted the week prior to the first week of class. Testing is also scheduled prior to that first week. Please check with your campus for the current schedule. Dates are subject to change. Class start dates also are subject to cancellation at the discretion of the Campus President.

2024 CALENDAR



Start Dates

Graduation Dates*

HOLIDAYS

Observed by UTI staff and students on these days. Holidays shown in **bold**.

- Jan 1** New Year's Day
- Jan 15** Martin Luther King, Jr. Day
- May 27** Memorial Day
- July 4 & 5** Independence Day
- Sep 2** Labor Day
- Nov 11** Veterans Day
- Nov 28-29** Thanksgiving
- Dec 23-27** Winter Break

IN-SERVICE DAYS

Campus will be closed for instructor and staff development on these days.

May 3 All campuses

S	M	T	W	Th	F	Sa	
31	1	2	3	4	5	6	JAN
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	FEB
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	1	2	MAR
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31	1	2	3	4	5	6	APR
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	1	2	3	4	MAY
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31	1	JUN
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	1	2	3	4	5	6	JUL

S	M	T	W	Th	F	Sa	
30	1	2	3	4	5	6	JUL
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31	1	2	3	AUG
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	
1	2	3	4	5	6	7	SEP
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	1	2	3	4	5	OCT
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31	1	2	NOV
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
1	2	3	4	5	6	7	DEC
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31	1	2	3	4	

* The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Team Member to confirm your graduation and/or ceremony date. Registration/orientation normally are conducted the week prior to the first week of class. Testing is also scheduled prior to that first week. Please check with your campus for the current schedule. Dates are subject to change. Class start dates also are subject to cancellation at the discretion of the Campus President.

2024

START/GRAD DATES



Auto/Diesel 2024

G = Grad Dates • = Start Dates	Austin, TX	Avondale, AZ	Bloomfield, NJ	Dallas/Fort Worth, TX	Exton, PA	Houston, TX	Lisle, IL	Long Beach, CA	Miramar, FL	Mooreville, NC	Orlando, FL	Rancho Cucamonga, CA	Sacramento, CA
	January 5		G	G		G		G			G	G	G
January 8		•	•	•	•	•	•	•		•	•	•	•
January 26		G	G	G	G		G	G		G	G	G	G
January 29	•	•			•	•	•		•	•	•	•	•
February 16	G	G	G		G		G			G	G	G	G
February 19		•	•	•	•	•	•	•		•	•	•	•
March 8		G	G		G	G	G	G		G	G	G	G
March 11	•	•			•	•	•		•	•	•	•	•
March 29	G	G	G		G		G			G	G	G	G
April 1		•	•	•	•	•	•	•		•	•	•	•
April 19		G	G	G	G		G	G		G	G	G	G
April 22	•	•			•	•	•		•	•	•	•	•
May 10	G	G	G		G		G			G	G	G	G
May 13		•	•	•	•	•	•	•		•	•	•	•
May 31		G	G		G		G	G	G	G	G	G	G
June 3	•	•		•	•	•	•		•	•	•	•	•
June 21	G	G	G		G	G	G		G	G	G	G	G
June 24		•	•	•	•	•	•	•		•	•	•	•
July 12		G	G	G	G		G	G	G	G	G	G	G
July 15	•	•	•	•	•	•	•		•	•	•	•	•
August 2	G	G	G		G		G		G	G	G	G	G
August 5	•	•	•	•	•	•	•	•	•	•	•	•	•
August 23		G	G		G		G	G	G	G	G	G	G
August 26	•	•	•	•	•	•	•		•	•	•	•	•
September 13	G	G	G		G	G	G		G	G	G	G	G
September 16	•	•	•	•	•	•	•	•		•	•	•	•
October 4		G	G	G	G		G	G	G	G	G	G	G
October 7	•	•		•	•	•	•		•	•	•	•	•
October 25	G	G	G		G		G		G	G	G	G	G
October 28		•	•		•	•	•	•		•	•	•	•
November 15		G	G		G		G	G	G	G	G	G	G
November 18	•	•		•	•	•	•		•	•	•	•	•
December 6	G	G	G		G	G	G		G	G	G	G	G
December 9		•	•		•	•	•	•		•	•	•	•

HOLIDAYS

- Observed by UTI staff and students on these days. Holidays shown in **bold**.
- Jan 1** New Year's Day
 - Jan 15** Martin Luther King, Jr. Day
 - May 27** Memorial Day
 - July 4 & 5** Independence Day
 - Sep 2** Labor Day
 - Nov 11** Veterans Day
 - Nov 28-29** Thanksgiving
 - Dec 23-27** Winter Break

IN-SERVICE DAYS

Campus will be closed for instructor and staff development on these days.

May 3 All campuses

* The graduation date listed on this calendar may not be your ceremony date. Please check with a Student Services Team Member to confirm your graduation and/or ceremony date.

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2024

START/GRAD DATES



Welding 2024

G = Grad Dates • = Start Dates	Austin, TX	Avondale, AZ	Bloomfield, NJ	Dallas/Fort Worth, TX	Exton, PA	Houston, TX X = CRRT start/grad date	Lisle, IL	Long Beach, CA X = CRRT start/grad date	Miramar, FL	Mooreville, NC X = CNCT start/grad date	Rancho Cucamonga, CA	Sacramento, CA
	January 5		G	G							G X	G
January 8		•	•			• X		•	•	X		•
January 26			G	G			G	G			G	
January 29	•			•	•	•	•			•	•	
February 16	G	G	G							G X	G	
February 19		•	•			•		•	•	X		•
March 8			G			G	G	G			G	
March 11	•			•	•	• X	•			•	•	
March 29	G	G	G						G	G X	G	G
April 1		•	•			•		•	•	X		•
April 19			G	G			G	G	G		G	G
April 22	•			•	•	•	•			•	•	
May 10	G	G	G							G X	G	G
May 13		•	•			• X		•	•	X		•
May 31			G				G	G	G		G	G
June 3	•			•	•	•	•			•	•	
June 21	G	G	G			G			G	G X	G	G
June 24		•	•			• X		•	•	X		•
July 12			G	G			G	G	G		G	
July 15	•			•	•	•	•			•	•	
August 2	G	G	G						G	G X	G	G
August 5		•	•			• X		•	•	X		•
August 23			G				G	G	G		G	
August 26	•			•	•	•	•			•	•	
September 13	G	G	G			G			G	G X	G	G
September 16		•	•			• X		•	•	X		•
October 4			G	G			G	G	G		G	
October 7	•			•	•	•	•			•	•	
October 25	G	G	G						G	G X	G	G
October 28		•	•			• X		•	•	X		•
November 15			G				G	G	G		G	
November 18	•			•	•	•	•			•	•	
December 6	G	G	G			G			G	G X	G	G
December 9		•	•			•		•	•	X		•

HOLIDAYS

Observed by UTI staff and students on these days. Holidays shown in **bold**.

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IN-SERVICE DAYS

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May 3 All campuses

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STUDENT INFORMATION GUIDE – INTRODUCTION

The Student Information Guide provides UTI/NTI/MMI student policies and state-specific policies. Some states have specific regulatory requirements the school must meet when serving the educational needs of their students.

Contents and policies included in this catalog are intended to remain in effect for a period of one year from the date of publication. However, UTI reserves the right to make changes when required by Institutional policy or federal, state or accrediting agency regulation. Such changes will not negatively affect currently enrolled students and will be approved in advance when required by the school's state regulatory body. UTI will endeavor to provide advance notice of any changes in these requirements for states in which it is licensed prior to those changes becoming effective. Questions regarding any portion of these requirements should be directed to the Campus President listed in the Administration Rosters section.

For the most updated Catalog, go to www.uti.edu/catalogs.

Ownership and Corporate Officers

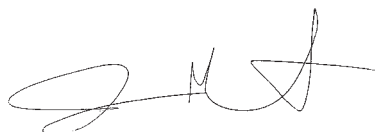
Universal Technical Institute is owned by UTI Holdings, Inc., which is owned by Universal Technical Institute, Inc., 4225 E. Windrose Dr., Suite 200 Phoenix, Arizona 85032

Corporate Officers:

Name	Title	Degree	Years of Experience
Jerome Grant	Chief Executive Officer	Bachelor of Business Administration	35 years
Sherrell Smith	Executive VP Campus Operations and Services	Bachelor of Business Management	34 years
Troy Anderson	Chief Financial Officer	Masters of Business Administration	30 years
Todd Hitchcock	Chief Strategy and Transformation Officer	Bachelor of Business Administration and Management	30 years
Lori Smith	Chief Information Officer	Bachelor of Business Administration	30 years

This document is certified to be true and correct to the best of my knowledge.

Contents and policies included in this document are intended to remain in effect for a period of one year from the date of publication. However, UTI reserves the right to make changes when required by institutional policy, or federal, state or accrediting agency regulation. As required in certain states where the school is licensed, the school will provide advance notice of changes to the information contained in this document.



Jerome A. Grant
Chief Executive Officer

Administration Rosters

Austin, Texas Campus:

301 W Howard Lane, Austin, Texas 78753 • 737-284-3100

Julie Mueller Campus President
Melissa Royer Director of Education
Roxanna Padilla Director of Student & Career Services

Avondale, Arizona Campus:

10695 W. Pierce Street, Suite 100, Avondale, AZ 85323
623-245-4600

Roger Speer Campus President
Patrick Bennett Director of Operations
Theresa Emehiser Director of Campus Admissions
Lindsey Kingsley Director of Student Experience
Cheryl Radke Sr. Director of Career Services

Bloomfield, New Jersey Campus:

1515 Broad Street, Bloomfield, NJ 07003 • 973-866-2200

Shawn S. Alexander Campus President
Peter Fallone Director of Education
Shana Kerr Director of Student Services
Brad Aiello Director of Career Services
Steve Mulvihill Director of Facilities

Dallas-Fort Worth, Texas Campus:

5151 Regent Boulevard, Irving, TX 75063 • 972-505-2200

Jesus Miranda Campus President
Kim Laney Director of Student Services
Marlin Brignoni Director of Career Services
Gretchen Jenkins Director of Financial Aid

Exton, Pennsylvania Campus:

750 Pennsylvania Drive, Exton, PA 19341 • 610-458-5595

Steven McElfresh Campus President
Rosangela Dempster Director of Operations Education
David Isidori Director of Student Services
Katie Yurick Director of Career Services
Diana Nguyen Director of Financial Aid

Houston, Texas Campus:

721 Lockhaven Drive, Houston, TX 77073 • 281-443-6262

Darrin Brust Campus President
Sandra Walker Director of Student & Career Services
Charlotte Baker Director of Financial Aid
Claude Toland Director of Educational Programs

Lisle, Illinois Campus:

2611 Corporate West Drive, Lisle, IL 60532 • 630-529-2662

Roger Gomez Campus President
Brian Gallagher Director of Operations Education
Kettisha Stamp Sr. Director of Student Services
Ian Hardie Sr. Director of Career Services

Long Beach, California Campus:

4175 East Conant Street, Long Beach, CA 90808 • 562-541-7000
 Anthony Pham Campus President
 Anthony Pham Interim Director of Education
 Craig Barrington Director of Student and Employment Services
 Mike Hong Financial Aid Director

Miramar, Florida Campus:

2601 SW 145th Avenue, Miramar, FL 33027 • 754-946-5595
 Robert Burnfield Campus President
 Courtney Woodward Director of Education
 Vivian Gonzalez Director Financial Aid
 David Carter Jr. Director of Student & Career Services
 Nethaneel Dyer Manager of Facilities

Rancho Cucamonga, California Campus:

9494 Haven Avenue, Rancho Cucamonga, CA 91730
 909-484-1929
 Migdalia Vazquez Campus President
 Carrie Woods Director of Education
 John Phillips Director Regional Campus Admissions
 Janean Dismukes Director of Student and Employment Services
 Marcie Gutierrez Sr. Director Financial Aid

Sacramento, California Campus:

4100 Duckhorn Drive, Sacramento, CA 95834 • 916-263-9100
 Tess Dubois-Carey Campus President
 Tess Dubois-Carey Interim Director of Education
 Matt Ralstin Director of Student and Career Services
 Bambi Jorgensen Director of Financial Aid
 Todd Ratigan Director of Facilities

NASCAR Technical Institute, Mooresville, North Carolina Campus:

220 Byers Creek Road, Mooresville, NC 28117 • 704-658-1950
 Robert Kessler Campus President /VP Regional Operations
 Keith Pittman Director Operations Education & Learning Resource Center
 Uneather Dixie Director Campus Admissions
 Tenika Glenn Director Student Services
 Corey Green Director Financial Aid
 Margie Decker Director Career Services

Universal Technical Institute, Marine Mechanics Institute, and Motorcycle Mechanics Institute, Orlando, Florida Campus:

2202 W. Taft Vineland Road, Orlando, FL 32837 • 407-240-2422
 Tim Dauber Campus President
 Lou Vendrell Director of Operations Education
 Rebecca Holland Director of Student Services
 David Breen Director of Career Services
 Edna Robinson Director of Financial Aid

Motorcycle Mechanics Institute, A Division Of Universal Technical Institute, Phoenix, Arizona Campus:

10695 W. Pierce Street, Suite 200, Avondale, AZ 85323
 623-869-9644

Name	Title	Degree	Years of Experience
Teri Chakos	Campus Director/ Student Services Director	Bachelor of Business Management	30 years
Michel Brown	Director of Career Services	Masters of Education /Human Relations	18 years
Jim Wagnon	Director of Education	Associate of Arts/ Business and Bachelor of Business Management	17 years
Steven Johnson	Director of Financial Aid	High School Diploma	9 years

ACADEMIC AND ATTENDANCE POLICIES**Attendance-Related Policies****General Information**

It is essential in the pursuit of a successful technical education that absenteeism is kept to an absolute minimum. Therefore, all absences, tardies and early leaves will be recorded, regardless of the reason. There are no excused absences for scheduled class days, tardies or early leaves except for campus closures due to weather issues or emergencies. Students cannot miss essential instruction time beyond prescribed limits as noted for any reason. It is, therefore, vital that students immediately contact the Student Services Department for advice on appropriate options for absence from school to avoid withdrawal.

- A student who has not been granted an official Leave of Absence and who is absent for 10 or more consecutive, regularly scheduled school days without providing timely written intent to return will be suspended upon the 10th day of absence.
- By state regulation, students attending a Texas campus must be terminated at the point of exceeding 10 consecutive school days absent, regardless of intent to return for the next course. The only exception to termination for these students is an official Leave of Absence (LOA). A student who was terminated from school for violation of the attendance policy may not re-enroll before the start of the next progress evaluation period. This provision does not circumvent the approved refund policy.
- Suspension will result in a withdrawal from the school and discontinuation of financial aid eligibility. Further, UTI will notify local, state and/or federal education benefit agencies about the withdrawal as appropriate and required, including but not limited to the U.S. Department of Veterans Affairs. Such notifications may result in the cancellation of benefits and/or require the recipient of the funds to repay the agency involved.

Academic Standing Policy and Satisfactory Academic Progress Policy

The Academic Standing and Satisfactory Academic Progress (SAP) policies are guidelines defining how student academic performances are evaluated at different points during their programs. These policies apply to all enrolled students, including those utilizing Title IV and veterans education benefits, and dictate a student's ability to remain enrolled.

Academic Standing Policy

Two consecutive failures will result in academic probation for the two courses that follow. Financial aid eligibility will not be affected during the probation period. Students who fail a course while on academic probation will be suspended from school, resulting in withdrawal from school and discontinuation of financial aid eligibility. Exceptions to the academic standing policy may be made at the discretion of the Student Services Director or designee. Students should carefully review the Course Retakes section of this catalog for information on related transcript and GPA impact as well as applicable fees. Those who wish to re-enroll after suspension should refer to the Re-enrollment section of this catalog.

In accordance with Texas standards, students attending a Texas campus must maintain a Cumulative Grade Point Average (CGPA) of 2.0 at the end of every evaluation period. An evaluation of a student's CGPA occurs every six (6) weeks or two (2) courses. Any student who is not meeting CGPA standards at the end of an evaluation period will be placed on academic probation for six weeks during which the students must comply with all academic standards. Failure to meet those requirements will result in the consequences defined in the section covering those policies. If one or both courses are not successfully completed during the initial probation period and the student is still below a 2.0 CGPA, the student will be terminated from school. If at the end of the evaluation period a student has completed his or her courses but has not achieved a 2.0 CGPA, the student will be placed on an additional probation period of six weeks. A student who is eligible for a second probation period but fails to achieve CGPA standards at the conclusion of two successive evaluation periods will be terminated.

Grade Points

Each course within a program is assigned semester credit hours based on the quantity of instructor-led training hours, interactive online learning (where applicable) and lab hours contained. Course credit hours are used in conjunction with grade points earned in a course to determine the cumulative grade point average (CGPA). The relationship of course's numeric grade, performance level and grade points is as follows:

Numeric Grade	Performance Level	Grade Points
90-100	A	4
80-89	B	3
70-79	C	2
69 or lower	F	0

Calculating the Cumulative Grade Point Average (CGPA)

Cumulative grade point average is computed in two steps: (a) Multiply the grade points earned in the course by the number of credit hours for that course, and (b) take the sum of these products and divide by the sum of the credit hours. Failed courses will be included in the CGPA until they are successfully repeated. In the case of multiple successful attempts of the same course, the course with the highest overall grade will be included in the CGPA calculation. Each course will be used only once in the CGPA calculation (see Course Retakes section). The following example shows a CGPA calculation involving three course attempts:

Course	Numeric Course Grade	Letter Grade	Grade Points	Credit Hours	Grade Points x Credit Hours
Course 1	85	B	3.0	4.0	12.0
Course 2	72	C	2.0	4.0	8.0
Course 3	93	A	4.0	4.0	16.0
Total				12	36.0

$$\text{CGPA} = 36 \div 12 = 3.0$$

In the event of a discrepancy or disagreement, grade change requests/appeals must be submitted within 30 days of the course end date to be considered.

Two consecutive failed classes will result in probation. If the student receives an academic or attendance failure during the probationary period, the student will be suspended (withdrawn) from school. For further details, see the Academic Standing Policy section.

Satisfactory Academic Progress

General Information

The school's Satisfactory Academic Progress (SAP) policy is based on federal regulation and applies to all enrolled students, including those utilizing Title IV and veterans education benefits. Included in this policy are the measurement components, relevant definitions and details of the appeals process.

SAP is evaluated each financial aid payment period, which is student and program specific. Please see your Financial Aid Advisor for an individualized explanation of payment period breakdowns.

Failed courses remain in the Cumulative Grade Point Average (CGPA) until they are successfully repeated. Such courses include those within the same department group not retaken due to a program change and legacy courses not taken when students transfer into the blended learning program. In the event a student does not retake the failed course, these failures will remain in these calculations permanently. In addition, all failed courses remain in the Maximum Timeframe (MTF) and Pace of Progression (POP) calculations regardless of later completion.

SAP Measurement Components

Measurements	Explanations
Cumulative Grade Point Average (CGPA)	Students must maintain a minimum CGPA of 2.0. CGPA calculations include any successfully completed courses and any failed courses until they are repeated. Courses that are dropped, taken as refreshers, or audited are NOT included in the calculation. In programs over two academic years in length, a student must achieve a CGPA of 2.0 by the end of the second academic year in order for additional financial aid to be awarded, processed or disbursed.
Pace of Progression (POP)	Students must successfully complete at least 66.67% of the credit hours attempted. However, depending on the length of the program, earlier checkpoints may have lower incremental requirements. POP calculations include all successfully completed courses, failed courses, repeats and dropped courses unless the course was dropped-LOA, dropped-incomplete, or dropped-cancelled status. Calculations exclude courses in tested-out status.
Maximum Time Frame (MTF)	Students must complete their program in 150% of the normal duration of the program (measured in credit hours). Example: If a student is in a 63 credit hour program, he or she must not attempt more than 94.5 credits (150% of 63). At each payment period, the Institution will assess whether a student can still meet these terms by graduation.

Courses with the status of “tested out” are excluded from CGPA, POP and MTF calculations.

UTI/NASCAR Tech/MMI generally does not accept transfer credits from other Institutions unless formalized through an articulation agreement with a participating institution. Courses are reflected as Transfer Credit on transcripts in these scenarios and are included SAP calculations.

In addition, students transferring from one school in the UTI network to another due to a campus closure are eligible to have all prior courses reviewed to determine applicable transfer credit. Official transcripts will be reviewed by the Education Department to ensure courses are of similar content, contain comparable learning objectives and hours, and have been completed with a C or better. Transcripts will reflect any courses where credit is granted as Transfer Credit for the course status.

Please see the Challenge Course Credit and Campus Transfer Credit policy in this catalog for more information.

CGPA, POP and MTF calculations are cumulative. If a student withdraws from school and re-enrolls, the courses from the previous and current enrollment sequences are included in these measurements. The calculations do not start over. This includes courses taken at another UTI/NASCAR Tech/MMI campus as long as they are in the same department group. Internal transfer credits will be included in the calculations for all three components.

Status Definitions

SAP-related Statuses	Definitions
Good Standing	Students who are meeting CGPA, POP and MTF requirements at a checkpoint are determined to be in good standing.
Financial Aid Warning	Students in good standing who do not meet one or more of the measurements listed above at a payment period checkpoint are automatically placed on financial aid warning status for the next payment period. Students in FA warning status will maintain Title IV eligibility for the duration of the status. To maintain eligibility beyond one payment period and return to good standing, students must meet all three SAP components by the end of the FA warning period. If students fail to meet the SAP components by the end of the warning period, they will lose Title IV fund eligibility but have the option to appeal and re-establish eligibility and remain in school.
Financial Aid Probation	Students who successfully appeal will re-establish Title IV eligibility and are placed on financial aid probation status for the subsequent payment period. At the end of the payment period, students must meet all three SAP components (or the terms of an academic plan) to continue to receive Title IV funds and be placed in good standing.
Terminated	Students will be terminated (withdrawn) from school under one of the following circumstances: failure to meet SAP requirements (or the terms of his or her academic plan) after a FA probation period or does not have a successful appeal following a FA warning period. This will result in a loss of Title IV eligibility. Students have the right to appeal to re-enroll. Students who successfully appeal must find an alternative way to fund their education until they successfully meet all three SAP components.

Students who are not meeting SAP at any given checkpoint will be advised by a Student Affairs Advisor or designee. The advisement will include notification of any SAP-related status changes, the effect on FA eligibility, a review of the appeals process and options available to the student.

Appeals for Financial Aid Probation and Re-enrollment

Responsible Party	Steps Required/Timing
Student	<p>The student must submit a written appeal to the Student Services Director or designee. The appeal must include:</p> <ul style="list-style-type: none"> • An explanation of the circumstances that prevented the student from meeting SAP along with any relevant supporting documentation.* • An explanation of what has changed that will allow the student to meet SAP going forward. • The student's plan to ensure he or she will be successful if the appeal is accepted. <p>*Appeals for FA probation will be considered only if there are mitigating circumstances that prevented a student from meeting SAP expectations. Mitigating circumstances include, but are not limited to, death in the family, serious illness, transportation issues, family emergencies and work-related scheduling issues.</p> <p>Appeals to establish FA probation status must be submitted within one week of the student being notified he or she has failed to meet the terms of FA warning status. To allow adequate time for student submission of an appeal for FA probation and the Appeals Board to adjudicate, a student has two options: (a) take a leave of absence from the course following the FA warning payment period if one is available, or (b) begin attending the next course with the understanding that should the appeal be denied, he or she would not receive Title IV funds and is responsible for any tuition and fees incurred for that course.</p> <p>Appeals to re-enroll can be submitted at any time. However, the student will not be eligible to re-enroll until at least six weeks after termination.</p>
Appeals Board	<p>The board reviews the appeal and the student's record to ensure he or she can meet CGPA, POP and MTF requirements by graduation then makes a determination to accept or deny the appeal.</p> <p>Appeals for FA probation will be reviewed by the end of week 2 of the subsequent course.</p> <p>Appeals to re-enroll will be reviewed within 7 days of receipt of the appeal.</p>
Student Services Director or Designee	<p>The Director or designee informs the student of the decision by the Appeals Board within 24 hours.</p> <p>For approved appeals of FA probation: If it is not possible for the student to meet SAP by the next checkpoint, the Student Services Director or designee will partner with the student to develop an academic plan. The plan outlines expectations of the student, specific benchmark goals the student must meet at the subsequent checkpoint and the deadline for the student to meet CGPA, POP and MTF expectations. The plan must be developed and implemented within 48 hours of appeal approval. The student will be placed on FA probation status and have Title IV eligibility reinstated for one payment period or the length of his or her academic plan. The student must meet SAP standards by the end of the payment period or the terms and benchmark goals set in the academic plan to maintain eligibility.</p>

Academic Standing Policy vs. Satisfactory Academic Progress Policy

Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress																														
Evaluation Points and Measurements	Evaluates students at the end of each course. Measures the results of the course (pass/fail) and identifies consecutive course failures.	Evaluates students at the end of each payment period. Measures three things: <ul style="list-style-type: none"> • Cumulative grade point average (CGPA) must be 2.0 at all checkpoints. • Pace of progression (POP) varies based on checkpoint, but generally must be 66.67% by the next to last payment period. See next section for details. • Maximum time frame (MTF) requires a student to complete their program without exceeding 150% of the program's original duration. 																														
Evaluation Checkpoint Details – POP	N/A	<p>If the student's program is less than 15 courses, all checkpoints must have a pace of progression of no less than 66.67%.</p> <p>Note: These values are not rounded up.</p> <p>Program is 15 to 19 courses:</p> <table border="1"> <thead> <tr> <th>Payment Period</th> <th>Minimum POP</th> </tr> </thead> <tbody> <tr> <td>First</td> <td>60.00%</td> </tr> <tr> <td>Second</td> <td>66.67%</td> </tr> <tr> <td>Third +</td> <td>66.67%</td> </tr> </tbody> </table> <p>Program is 20 to 24 courses:</p> <table border="1"> <thead> <tr> <th>Payment Period</th> <th>Minimum POP</th> </tr> </thead> <tbody> <tr> <td>First</td> <td>50.00%</td> </tr> <tr> <td>Second</td> <td>60.00%</td> </tr> <tr> <td>Third</td> <td>66.67%</td> </tr> <tr> <td>Fourth +</td> <td>66.67%</td> </tr> </tbody> </table> <p>Program is 25 or more courses:</p> <table border="1"> <thead> <tr> <th>Payment Period</th> <th>Minimum POP</th> </tr> </thead> <tbody> <tr> <td>First</td> <td>50.00%</td> </tr> <tr> <td>Second</td> <td>55.00%</td> </tr> <tr> <td>Third</td> <td>60.00%</td> </tr> <tr> <td>Fourth</td> <td>66.67%</td> </tr> <tr> <td>Fifth +</td> <td>66.67%</td> </tr> </tbody> </table>	Payment Period	Minimum POP	First	60.00%	Second	66.67%	Third +	66.67%	Payment Period	Minimum POP	First	50.00%	Second	60.00%	Third	66.67%	Fourth +	66.67%	Payment Period	Minimum POP	First	50.00%	Second	55.00%	Third	60.00%	Fourth	66.67%	Fifth +	66.67%
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Policy Topics and FAQs	Academic Standing	Satisfactory Academic Progress
What is included in measurements?	All attempted courses, including voluntary repeats. Refresher (audit) courses are not included in academic standing considerations.	CGPA: All successfully completed courses and any failed courses until they are repeated and successfully completed. POP and MTF: All successfully completed courses, failed courses, repeats and dropped courses unless the course was dropped-LOA, dropped-incomplete, or dropped-cancelled status.
What happens if a student does not meet the measurement criteria?	<p>A student who fails a course is notified via email and is granted one free repeat. For any failure that follows, the student will be charged a fee.</p> <p>A student who fails two consecutive courses is placed on academic probation for the following two courses. If a student fails either course while on probation, he or she is suspended from school.</p> <p>A student who has been suspended loses Title IV eligibility while out of school and cannot request to re-enroll for two course lengths (this may be shortened to one course length at the discretion of the Student Services Director or designee). If the re-enroll request is approved, the student will return on academic probation for the first two courses and re-establish Title IV eligibility. If the student fails either course, he or she will be terminated from school and ineligible to re-enroll without an appeal.</p>	<p>A student who fails to meet SAP requirements at the evaluation point following a payment period is advised by the Student Affairs Advisor or designee and placed on financial aid warning (FW) for the subsequent payment period. The student will retain eligibility for Title IV funding while on FW status.</p> <p>Students on FW who fail to meet SAP requirements at the end of the payment period are terminated from school and lose eligibility for additional Title IV funding.</p>
Can a student appeal the suspension/termination status?	<p>There are two types of appeals:</p> <ul style="list-style-type: none"> • Appeal to have the suspension/termination waived – The student must provide a written request, as well as documentation of a mitigating circumstance by the end of the day. The student may be allowed to remain in class pending the appeals at the discretion of the Student Services Director or designee. • Appeal to re-enroll – A terminated student may appeal to re-enroll. They must submit a written appeal detailing the circumstances and what has changed that will allow them to be successful upon re-enrollment. The Appeals Board will review the appeal. If accepted, the student may contact the Student Affairs Advisor or designee to request re-enrollment. 	<p>A student who fails to meet the CGPA, MTF or POP requirements at the evaluation point can apply for an appeal if he or she has mitigating circumstances. See SAP policy for examples of mitigating circumstances.</p> <p>The student must submit a written appeal and include the following:</p> <ul style="list-style-type: none"> • An explanation of the mitigating circumstance as to why the student did not meet SAP. Documentation may be required at the discretion of the Appeals Board. • What has changed in the student's life that will allow them to be successful going forward? • Student's action plan should he or she be allowed to continue enrollment and re-establish Title IV eligibility. <p>If the appeal is granted, the student will be put on financial aid probation (FP) status and Title IV eligibility will be reinstated for the subsequent payment period. If the Student Affairs Advisor determines a student needs more than one payment period to make SAP, the Advisor may require an academic plan that details expectations and benchmark goals for the student.</p>

Note: An academic probation status may run concurrently with a financial aid warning or financial aid probation status. If a student does not meet expectations while on financial aid probation or has an appeal denied after a financial aid warning status, the termination overrides the suspension for the academic probation.

Academic Standing Example

This is a general example. Each program has specific course names. The table demonstrates academic standing requirements only.

Course	Academic Status	Academic Standing
Course 1	Fail	Good standing
Course 2	Pass	Good standing
Course 3	Fail	Good standing
Course 4	Fail	Academic probation (begins with next course)
Course 5	Pass	Academic probation
Course 1	Fail	Suspended/terminated for not meeting academic probation standards

Texas CGPA Academic Probation Example

Course	Academic Status	CGPA	Academic Standing
Course 1	Fail	0	First course
Course 2	Pass with a B	1.38	CGPA reviewed, placed on probation for next 2 courses
Course 3	Fail	0.95	Probation
Course 1	Pass with an A	1.77	Probation

Note: Student did not pass both courses while on Texas CGPA academic probation and student did not achieve 2.0 at the end of the evaluation period. As a result, student's enrollment is terminated.

Example of Cumulative Grade Point Average (CGPA)

This is an example of a CGPA calculation. Each program has specific course names and credit hour assignments.

Course	Numeric Grade	Letter Grade	Grade Points	Credit Hours	Grade Points x Credit Hours
Course 1	65	F	0	N/A	0
Course 1	88	B	3	3	9
Course 2	90	A	4	3	12
Course 3	56	F	0	N/A	0
Course 4	62	F	0	N/A	0
Course 3	98	A	4	3	12
Course 4	74	C	2	3.5	7
Course 5	82	B	3	3.5	10.5
Total				16	50.5

CGPA: $50.5 / 16 = 3.16$ (student is currently meeting CGPA requirements of 2.0 or better)

Example of Pace of Progression

This is an example of a POP calculation. Each program has specific course names and credit hour assignments.

Course	Course Status	Credits Completed	Credits Attempted
Course 1	Pass	3	3
Course 2	Pass	3	3
Course 3	Fail	0	3
Course 4	Fail	0	3
Course 3	Pass	3	3
Course 4	Pass	3.5	3.5
Course 5	Pass	3.5	3.5
Total		16	22

POP $16 / 22 = 72.7\%$ (student meeting POP requirements)

Example of Maximum Time Frame (MTF)

This is an example of an MTF calculation. Each program has specific overall program credits and credit hour assignments per course.

Program with 63 credits

Credits attempted to date: 28

Credits in remaining required courses: 42

Total: 70

$70/63 = 111\%$ (student is on pace to meet MTF requirements at graduation)

PROGRAM SPECIFIC ATTENDANCE AND GRADING INFORMATION

UTI and NASCAR Tech

- Students who are scheduled to return from a Leave of Absence must attend no later than the start of the first day of the course they are scheduled to attend. Students who do not attend class on their scheduled return date will be considered as having withdrawn unless they have been approved to return the day after their scheduled return date due to special circumstances or an additional leave has been requested and approved.
- Students who do not attend any portion or show academic activity (if blended) during week one or week two of a course will receive a failure for the course. Students will be required to retake the course and pay any applicable fees.
- Students are responsible for keeping track of their own attendance during each course. The school will notify students regarding course status, including failures, via emailed progress reports the week following a course end date.
- Graduation dates are subject to change when students fail a course, take a Leave of Absence, or otherwise experience an interruption during their program of study. Students will be advised of graduation date changes during advising sessions on the aforementioned items.

Academic Standards and Grading

The purpose of technical education is to prepare graduates for employment in their chosen careers. For this reason, academic evaluation is administered to relate a student's progress in terms of employee proficiencies expected by business and industry. Grading is based on lab work, classwork and professionalism. Student progress reports are issued at the end of each course period. Sponsoring agencies are mailed copies of progress reports, where permitted by FERPA, on a regular basis. In order to successfully complete a course, students must achieve at least a 70% numeric grade in each course performance factor (classwork, lab work, and professionalism). In the event of a failed course, a satisfactory grade of 70% or better for a retaken course will replace the previous unsatisfactory grade in the Cumulative Grade Point Average and on the transcript.

Online Work for Students Receiving U.S. Department of Veterans Affairs (VA) Educational Benefits.

Veteran students at Non-Degree granting campuses who are utilizing educational benefits are required by the VA to complete the online portion of their training on campus where applicable. A qualified instructor is available in the classroom and/or Learning Resource Center to provide assistance to all Veteran students who may need support while they complete their online work.

Where required, the online work will be incorporated into the student's overall grade.

Overall Course Grade UTI/NASCAR Tech – Student grades are a weighted average of the following factors:

Class = 50%
Lab = 50%

Overall Course Grade – Student grades are a weighted average of classwork (50%) and lab work (50%). However, a score under 70% in any performance factor (classwork, lab work, or professionalism) is equivalent to a failed course regardless of the overall course grade. For courses with an industry emphasis and depending on the emphasis, there may be additional requirements to pass the course.

MMI Marine / MMI Motorcycle

- Students who are scheduled to return from a Leave of Absence must attend no later than the start of the first day of the course they are scheduled to attend. Students who do not attend class on their scheduled return date will be considered as having withdrawn unless they have been approved to return the day after their scheduled return date due to special circumstances or an additional leave has been requested and approved.
- Students who do not attend any portion or show academic activity (if blended) during week one or week two of a course will receive a failure for the course. Students will be required to retake the course and pay any applicable fees.
- Students are responsible for keeping track of their own attendance during each course. The school will notify students regarding course status, including failures, via emailed progress reports the week following a course end date.
- Graduation dates are subject to change when students fail a course, take a Leave of Absence, or otherwise experience an interruption during their program of study. Students will be advised of graduation date changes during advising sessions on the aforementioned items.

Academic Standards and Grading

The purpose of technical education is to prepare graduates for employment in their chosen careers. For this reason, academic evaluation is administered to relate a student's progress in terms of employee proficiencies expected by business and industry. Grading is based on lab work, class work and professionalism. Student progress reports are issued at the end of each course period. Sponsoring agencies are mailed copies of progress reports, where permitted by FERPA, on a regular basis.

- Students will receive deductions in the professionalism components of the overall course grade for tardiness or early departure.
- Students will be required to repeat any course in which they receive more than seven professionalism infractions. Under these conditions, the course grade will be entered as "Failed." (An explanation is in the Academic Standards and Grading section.) In keeping with the concept that all learning opportunities should be maximized, such students are encouraged to attend the remainder of the course, complete lab work, and take tests (excluding end-of-course tests). A numeric grade will not be awarded.

Overall Course Grade

In order to successfully complete a course, Marine Program students must achieve at least a 70% numeric grade in each course performance factor (classwork, lab work, and professionalism). A numeric grade for each course is determined by the weighted average of the overall classwork grade (50%) and lab work grade (50%) for the course.

In order to successfully complete a course, Motorcycle Program students must achieve at least a 70% overall course grade and no more than 7 professionalism infractions. A numeric grade for each course is determined by the weighted average of the overall classwork grade (20%) and lab work grade (80%) for the course.

In the event of a failed course in Marine or Motorcycle, a satisfactory grade of 70% or better for the repeated course will replace the previous unsatisfactory grade in the cumulative grade point average and on the transcript.

EDUCATION GRADING POLICY

Overall Course Grade

Successful completion of the course is determined by the following elements.

Class Academic Grade

- Students must score 70% or higher on a combination of the following to complete the class academic portion of this course*:
 - Chapter quizzes.
 - End-of-Course Class Final Exam.
 - IOLs (specific programs – see *Education Grading Policy Appendix*).
 - Self-study (specific programs – see *Education Grading Policy Appendix*).
- The Class Academic grade is a part of the overall course grade. Please see *Education Grading Policy Appendix* for details.

Lab Academic Grade

- Students must score 70% or higher on a combination of the following items to complete the lab academic portion of the course*:
 - Lab assignments.
 - Lab finals.
- The Lab Academic grade is a part of the overall course grade. Please see *Education Grading Policy Appendix* for details.

Professionalism Standards

- Students will start with a 100% and will receive a deduction for each infraction.
- Please see *Education Grading Policy Appendix* for details.

Online Academic Activity Standards

Note: These standards apply only to students enrolled in a blended program.

- Students must complete at least 70% of the following online coursework by the end of the course rotation to complete the course:
 - Digital Lesson Presentations.
 - Video assignments.
 - ILT lecture videos.
 - ILT demos.
 - Lab demonstrations.
 - Summaries.
 - Progress Analysis Assignment.
- If available, students must achieve at least 70% of the available IOL Test Drive POINTS by the end of the course rotation to complete the course. IOLs and videos are graded by the system, and feedback is provided daily.
- Students must score at least 66.67% of the available Threaded Discussion points by the end of the course rotation. Threaded Discussions are due weekly, and may have additional due dates during the week. Threaded discussions submitted online for instructor grading will be provided back to the student within 5 business days.

On a weekly basis, students must show progress in at least one of the following categories:

- Online academic activity standards
- On-campus class/lab session attendance
- IOLs (if applicable)

No progress in any of these three areas during week one or week two of the course rotation will result in course attendance failure.

Students must have a CGPA of 2.0 or higher to graduate from their program.

* Motorcycle excepted. Refer to *Education Grading Policy Appendix* for more information.

Class Academic Grade

Composition

Select programs may contain self-study elements. Please refer to the *Education Grading Policy Appendix* for more information.

Quiz Makeup

Students can make up missed quizzes. Quiz makeup must occur within two business days of a student returning to class. The maximum number of allotted makeup quizzes per course rotation is outlined in the *Education Grading Policy Appendix*. Exceptions are approved by the Education Manager/Education Director.

Quiz Retake

Students can retake one quiz per course. The higher of the two scores will be the score of record.

- Students who complete a retake quiz will not be eligible for the Student of the Course award.
- Exceptions are approved by the Education Director.

End-of-Course Class Final Exam

If the final exam was not taken on the last day of class as a result of a qualified absence, the student must complete the final exam on the next business day to be eligible for credit on the exam.

- A qualified absence is noted in the Makeup Policy located below.
- Final exams are not eligible for retake.

Lab Academic Grade

Lab Work

Students can work with their instructor to make up lab work for academic enrichment and to support successful completion of assessments if this can be accommodated in a reasonable fashion. Details can be found below in the *Lab Academic Activity Standards* section.

End-of-Course Lab Final

Approximately 70% of the lab grade is comprised of lab tasks. Approximately 30% of the lab grade is comprised of the lab final score**.

- If a student is absent during the lab final as a result of a qualified absence with supporting documentation, UTI will do its best to accommodate the makeup lab task as soon as possible.
- Lab final is not eligible for a retake.

** Motorcycle and Marine excepted. Refer to *Education Grading Policy Appendix* for more information.

Professionalism Standards

Students will receive a professionalism infraction for every instance of the student not meeting the following standards:

- Attitude: Exhibiting positive behaviors when things go right AND when things go wrong.
- Appearance: Compliance with dress code.
- Work Habits & Accountability: Courtesy, safety, cleanliness and following rules.
- Communication: Listening and interacting effectively with other students and staff.
- Punctuality & Attendance: the ability to show up on time.
- Teamwork: Cooperating with others.
- Problem Solving: Effectively solving problems and knowing when to ask for help.
- Ethics: Doing the right thing.

Each infraction will reduce the student's professionalism grade. Multiple infractions may be given for absences or excessive instances of unprofessional behavior. Exceeding 7 infractions results in course failure. Students do not have remediation options available to them for incurring professionalism infractions except for those due to absences.

Academic Activity Standards

Student academic activity is tracked in two different ways.

Online Academic Activity Standards

Note: These standards apply only to students enrolled in a blended program.

Students in specific programs (see *Education Grading Policy Appendix*) must complete at least 70% of the online coursework by the end of the course rotation to successfully complete the course.

- Digital Lesson Presentations.
- Video assignments.
 - ILT lecture videos.
 - ILT demos.
 - Lab demonstrations.
 - Summaries.
- Progress Analysis Assignment.

Students must score at least 66.67% of the available Threaded Discussion points by the end of the course rotation. Threaded Discussions are due weekly, and may have additional due dates during the week. (specific programs – see *Education Grading Policy Appendix*).

In addition, students must score 70% of the IOL Test Drive points, and must have accessed all IOL Test Drives prior to the end of the course (specific programs – see *Education Grading Policy Appendix*).

There is no makeup work available for this standard. Exceptions are approved by the Education Director/Director of Operations/ Student Services Director.

Lab Academic Activity Standards

On-campus attendance is manually recorded by the instructor into the appropriate system. It is only tracked if a student is present or not.

- Students who miss a lab due to an absence, will receive a score of '0' for the labs completed on that day, unless the student is approved to make up labs, and does so within the defined timeframe.
- Students will be allowed to make up one day's worth of lab assignments by collaborating with their instructor to schedule the makeup labs.
- Any subsequent lab makeups will have to be approved by the Instructor and Education Manager, following the Makeup Policy below.
- In some instances, it is not possible to make up a lab. The instructor should attempt to find a reasonable alternative, but cannot guarantee that all labs can be made up.
- Exceptions are approved by the Education Director/Student Services Director through the appeals process.

For Texas residents attending Texas campuses, student make up time cannot exceed more than 5% of the program hours. Total make up hours are a rolling calculation and do not reset with the beginning of each new course.

Makeup Policy

Participation Approval

If approved for participation, the student will be assigned a date to attend the makeup session in collaboration with the course Instructor and Education Manager. Except for acts of nature, the student must provide documentation (e.g., funeral card, newspaper clipping) supporting the reason for the makeup time to the Education Manager prior to making up the hours. If documentation cannot be provided until after the fact, the student can provide it when they complete their makeup time (generally, no later than Day Two on campus of the following course).

The approved circumstances are listed below:

- Death in the student's immediate family (parents, children, spouse, siblings, etc.).
- Appointments for the student or an immediate family member (parents, children, spouse, siblings, etc.) for serious illness, injury or conditions with reoccurring appointments.
- Act of nature.
- Student involved in a serious accident.
- Hospitalization of the student or an immediate family member (parents, children, spouse, siblings, etc.).
- Students with a documented court appearance or jury duty and need to be present as required by law.
- Required short-term military service (verified by official email or memo).
- Religious holidays (verified by documentation from student's religious leader).
- Pre-approved job interview, orientation, or training (verified by email from Career Services or SMART comment). If a student finds a job interview on his/her own and can provide supporting material, the student can make up time missed for interviewing and/or mandatory training.
- Students with documented transportation issues (e.g., car breaks down in route to class).
- Student is approved for a later return from an LOA. Student Services will notify Education that an approval has been granted so a student who wants to make up time has the opportunity to do so.
- Exceptions – Other situations not noted in this policy approved by the Education Director/Director of Operations. The situation and approvals must be documented in SMART.

Makeup Due Date

Makeup work must be completed no later than the last Saturday (assuming Saturday availability) of the course in which the hours were missed. It cannot be done after the course has ended unless an exception has been approved by the Education Director/Director of Operations. If the student does not attend at the assigned time, the opportunity to make up the missed work is lost. It is recommended that sound judgment is used. If a student has a good reason and there is a reasonable time to make up the work, the makeup time will be rescheduled. All grades must be updated by Day Two on campus of the following course.

Note: Under Texas law, a student attending a Texas campus may only make up 5% of his or her total program hours. Participation in makeup hours will be governed by the total number of hours a student has previously made up. Makeup hours shall:

1. be supervised by an instructor approved for the class being made up;
2. require the student to demonstrate substantially the same level of knowledge or competence expected of a student who attended the scheduled class session;
3. be completed within two weeks of the end of the grading period during which the absence occurred;
4. be documented by the school as being completed, recording the date, time, duration of the makeup session, and the name of the supervising instructor; and
5. be signed and dated by the student to acknowledge the makeup session.

Students may only make up 5% of their total program hours. Participation in makeup hours will be governed by the total number of hours a student previously made up. Makeup hours are rolling calculations and do not reset with the beginning of each new course. Once a student has reached 5% of the total hours for his or her program, there no longer is an opportunity to make up hours under the published Makeup Hours policy.

EDUCATION GRADING POLICY

APPENDIX

Auto, Diesel, and Auto/Diesel (Tech I and Tech II)

Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
Class Grade	30% IOL scores, 50% quiz scores, 20% final score. Must score 70% or better to pass course.
Quiz/Test/Final Makeup Opportunities	Tech I: 3 quizzes, Tech II: 1 quiz.
Lab Grade	70% lab scores, 30% final lab score. Must score 70% or better to pass course.
Professionalism	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
Online Academic Activity	Average Video/DLP and Progress Analysis Assignment completion Must score 70% or better to pass course
Interactive Online Learning (IOL)	Average score on all the IOLs Test Drives for the course. Must score 70% or better to pass course. Must score 70% or better for each chapter and have participated in all chapter IOL Test Drives to be quiz eligible. Must have participated in all IOL Test Drives for the course to be final eligible.
Threaded Discussion	Average of all Threaded Discussions. Must score 66.67% to pass course.
Other	Self-study: 10% of quizzes.

NASCAR

Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
Class Grade	Average of all tests/quizzes/finals Must score 70% or better to pass course
Quiz/Test/Final Makeup Opportunities	3 quizzes
Lab Grade	70% lab scores, 30% final lab score Must score 70% or better to pass course
Professionalism	100 - (4.28 x professionalism infractions) Must score 70% or better to pass course
Online Academic Activity	DADN-140 and 141: Average Video and Progress Analysis Assignment completion; must score 70% or better to pass course All other NASCAR courses: N/A
Interactive Online Learning (IOL)	N/A
Threaded Discussion	DADN-140 and 141: Must score 66.67% to pass course (4 threaded discussions). All other NASCAR courses: N/A
Other	N/A

CRRT / Welding / CNC Machining

Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
Class Grade	Average of all tests/quizzes/finals. Must score 70% or better to pass course.
Quiz/Test/Final Makeup Opportunities	3 quizzes
Lab Grade	Average of all labs and lab finals. Welding: 70% lab scores, 30% final lab score. Must score 70% or better to pass course.
Professionalism	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
Online Activity	N/A
Interactive Online Learning (IOL)	N/A
Threaded Discussion	N/A
Other	N/A

Airframe & Powerplant Industrial Maintenance Technician Wind Turbine Technician Robotics and Automation Technician HVACR Technician

Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
Class Grade	Average of all assignments/quizzes/finals. Must score 70% or better to pass course.
Quiz/Final Makeup Opportunities	3 quizzes
Lab Grade	Average of all labs. 100% lab scores. Must score 70% or better to pass the course.
Professionalism	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
Online Activity	N/A
Interactive Online Learning (IOL)	N/A
Threaded Discussion	N/A
Other	N/A

MSATs / Electives

***Additional program-specific requirements may apply – see syllabus/catalog.**

Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog. Exception: Freightliner Finish First must score 80% or better to pass course.
Class Grade	90% quizzes/finals, 10% self study. Must score 70% or better to pass course. Exception: Freightliner Finish First must score 80% or better to pass course.
Quiz/Test/Final Makeup Opportunities	As approved by instructor - documentation may be required per makeup work policy
Lab Grade	Average of all labs Must score 70% or better to pass course. Exception: Freightliner Finish First must score 80% or better to pass course.
Professionalism	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course. Exception: Freightliner Finish First must score 80% or better to pass course.
Online Activity	N/A
Interactive Online Learning (IOL)	N/A
Threaded Discussion	N/A
Other	Self-study: 10% of quizzes.

Marine

Overall Course Grade	50% class grade/50% lab grade. Must score 70% or better to pass course. *Additional program-specific requirements may apply – see syllabus/catalog.
Class Grade	Average of all tests/quizzes. Must score 70% or better to pass course.
Quiz/Test/Final Makeup Opportunities	1 quiz
Lab Grade	Weighted average of all labs
Professionalism	100 - (4.28 x professionalism infractions). Must score 70% or better to pass course.
Online Academic Activity	Average Video and Progress Analysis Assignment completion. Must score 70% or better to pass course.
Interactive Online Learning (IOL)	N/A
Threaded Discussion	Average of all Threaded Discussions. Must score 66.67% to pass course (2 threaded discussions).
Other	Self-study: 10% of quizzes.

Motorcycle

Overall Course Grade	20% class grade/80% lab grade.
Class Grade	Average of all tests/quizzes.
Quiz/Test/Final Makeup Opportunities	1 quiz
Lab Grade	Weighted average of all labs (Except H-D Late Model courses and HonTech HTCD-201, HTCD-202, HTCD-204) Harley-Davidson Late Model courses and HonTech (except HTCD-203): Lab grade is calculated based on efficiency and productivity scores for all labs performed during the course.
Professionalism	100 - 4.28 for each infraction Must score 7 infractions or fewer
Online Academic Activity	Average Video and Progress Analysis Assignment completion. Must score 70% or better to pass course.
Interactive Online Learning (IOL)	N/A
Threaded Discussion	Average of all Threaded Discussions. Must score 66.67% to pass course (2 threaded discussions).
Other	Self-study: 10% of quizzes. Students cannot fail due to individual component scores / grades below 70%; instead, the overall course grade and attendance grades are used as a measure of completion.

UTI EXTON - AUTOMOTIVE/DIESEL & INDUSTRIAL TECHNOLOGY (AST)

The following grading policy applies to students in the Exton AST Automotive/Diesel & Industrial program only:

Assessment & Grading

Course Grade

The overall course grade is calculated by taking the total number of points earned, divided by the total possible points in the course.

Example only:

Total Possible	1,000	Total Possible	700
Point Earned	700	Point Earned	500
	70%		71%

Threaded Discussions

Threaded discussions are worth 50 points each. Each course contains 5 threaded discussions that should be completed weekly. Threaded discussions have a 70% minimum requirement (140/200 or 175/250 points required to pass).

Assignments

Assignments range from 100 points each to 130 depending on the complexity of the assignment.

Final

Each course has a final that makes up a significant portion of the overall class grade. If students do not take the final exam, or do not complete the exam earning a grade of 70 or better, the final will be marked as a 0.

PLEASE NOTE: Assignment submissions for course credit will not be accepted unless they are uploaded properly through the Blackboard assignment submission interface. Assignments submitted through comments will not be accepted.

A copy of the full grading policy may be found in BlackBoard.

Excused Makeup Work

If a late submission has been requested in advance of the due date and the instructor grants an extension, no points will be deducted from the assignment grade. General Education –

Attendance Policy

Students must demonstrate academic activity in the first week to remain in the course. If week one assignments are not completed by the assigned due date, they will be removed from the course for not meeting attendance standards in week one. Further, it is required that work be completed each week.

ACADEMIC STANDARDS AND GRADING FOR MANUFACTURER-SPECIFIC ADVANCED TRAINING - STUDENT PAID

BMW FastTrack

In order to be credentialed by BMW, students enrolled in BMW FastTrack are required by BMW N.A. to meet separate objectives; by completing 100% of the FastTrack modules available through UTI; and achieving a minimum 80% in Professionalism, classwork, and lab work grades in each OEM curriculum section of the FastTrack courses

Students may pass each FastTrack course with a minimum course grade average of 70% or greater in classwork and lab work grades but must maintain an 80% or higher grade in Professionalism in order to graduate as required by UTI. Students will not be eligible to receive BMW credentials for modules that fall below the 80% BMW grading standard.

Any student who does not achieve these minimum requirements in any BMW FastTrack course area will have failed that respective UTI course and be required to repeat the course, and meet the above standards in order to graduate from the program.

Ford FACT

Students enrolled in Ford FACT are required by Ford Motor Co. to meet separate objectives by completing 100% of the assigned FACT modules available through UTI/NASCAR Tech and achieving an 80% or better classroom and lab evaluation grade for each of the Ford courses in the FACT section of their program to be considered credentialed by Ford.

The Ford basic electrical and electronics credentials require students to achieve a minimum 80% in both the classroom and lab evaluation grades in order to continue their training in FACT. Students who do not achieve the Ford 80% minimum requirement for these two credentials will have failed that respective UTI/NASCAR Tech course and be required to repeat that course in order to continue in FACT.

Once the basic electrical and electronics credentials have been achieved, students may pass each UTI/NASCAR Tech course with a minimum course grade average of 70% or greater in order to graduate as required by UTI/NASCAR Tech. However, they will not be eligible to receive any additional Ford credential that falls below the 80% Ford grading standard.

GM Technician Career Training

Students enrolled in GM Technician Career Training are required by General Motors to meet separate objectives by completing 100% of the classroom designated GM modules available through UTI and achieving a minimum 80% grade in both classroom and lab work grades in each OEM curriculum section of the course.

Any student who does not achieve these minimum requirements in any GM course area will have failed that respective UTI course and be required to repeat the UTI course and meet the above standards in order to graduate from the program.

Toyota TPAT

Students enrolled in Toyota TPAT are required by Toyota Motor North America U.S.A. Inc. to meet separate objectives by completing 100% of the TPAT modules available through UTI and achieving a minimum 80% in both classwork and lab work grades in each OEM curriculum section of the TPAT courses to be considered credentialed by Toyota.

Any student who does not achieve these minimum requirements in any TPAT course will have failed that course and be required to repeat the course in order to graduate from the program.

Toyota TPAT students are required to achieve at least 80% in both the classroom and lab evaluations, and complete 100% of the assigned training in each OEM curriculum section to be eligible for graduation from the course.

Cummins Engines

The first Cummins Engines course has a GATE test in the second week of the course. Passing the GATE is measured by scoring a 90% or above on each of the three lab tests and 84% or above on the BETT written test. Students who do not achieve the minimum requirements will have failed and be required to repeat the course in order to continue in the Cummins Engines program. Students who fail the GATE will not be allowed to take any further post-tests in that respective Cummins course without a complete course retake. In order to be eligible for the Cummins engine program students must have a 3.5 GPA or better.

Having received the initial BETT and Insite credentials, a student must achieve an 84% in classroom and 90% lab evaluations on each credential that follows in order to receive that credential. In addition, students may not exceed 18 hours of missed time in the full 12-week course to be eligible for earning credentials. However, a student may continue the remaining Cummins Engines courses (CMNS-002, CMNS-003, CMNS-004) and not earn credentials by meeting UTI grading standards of 70% or greater. In order to be considered a Cummins Engine graduate by Cummins and receive the related qualifications, students must meet the education objectives of an 84% minimum on written tests and a 90% minimum on lab tests.

Upon completion of the Cummins Engine program, a student may be classified as either a program graduate or a program completed student.

Cummins Power Generation

The first Cummins Power Generation course, CPGN-001, has a GATE test in the third week of the course. Passing the GATE is measured by scoring an 84% or above on both the BETT and safety written tests, and a 90% or above on the BETT lab test. Students who do not achieve the minimum requirements will have failed CPGN-001 and be required to repeat the course in order to continue in the Cummins Power Generation program. Students who fail the GATE will not be allowed to take any further post-tests in the respective CPGN-001 course without a complete course retake.

Having received the initial BETT and safety credentials, a student must achieve an 84% in classroom and 90% in lab evaluations on each credential that follows in order to receive that credential. However, a student may continue the remaining Cummins Power Generation courses (CPGN-002, CPGN-003, and CPGN-004) and not earn credentials by meeting UTI grading standards of 70% or greater. In order to be considered a Cummins Power Generation graduate by Cummins and receive the related qualifications, student must meet the education objectives of an 84% minimum on written tests and a 90% minimum on lab tests.

Upon completion of the Cummins Power Generation program, a student may be classified as either a program graduate or a program completed student.

DTNA Finish First

Students enrolled in Finish First are required by DTNA to earn a passing score of at least 80% in each of four areas: classroom, lab work, and professionalism. Students who do not complete DTNA web-based courses assigned for self-study will not be eligible to take the final exam, thereby failing the course. Students will be allowed three attempts to pass the final written test. The highest score for a retry that will be entered in the gradebook is an 80%. Any student who does not achieve the minimum requirements in any DTNA Finish First course will have failed that course and be required to repeat it in order to proceed to the next Finish First course and graduate from the program.

COURSE CREDENTIAL REPEAT POLICIES AND INFORMATION

BMW FastTrack

Students in the BMW FastTrack program must achieve a minimum grade of 80% in professionalism and 70% in lab and class work to receive a passing grade and UTI credit for this program. Failure to achieve the minimum grades in one or more of these categories will prevent the student from passing the course and will require the student to repeat the course. Students who do not achieve the above standards in classroom, lab, and professionalism will be considered to have failed that course and be required to retake it to graduate from the BMW FastTrack MSAT.

Standard UTI retake policy will apply.

Students will only receive BMW credentials by earning 80% or greater in professionalism, lab and class work each module.

Ford FACT

The Ford FACT basic electrical and electronics credentials require students to achieve a minimum 80% in both the classroom and lab evaluation grades in order to continue their training in FACT. Students who do not achieve the Ford 80% minimum requirement for these two credentials will be considered to have failed that course and be required to repeat it in order to continue in FACT.

Once the basic electrical and electronics credentials have been achieved, students enrolled in the Ford FACT program who pass the course with the UTI minimum 70% grade threshold but do not meet the 80% threshold required by Ford for each credential may repeat the section of the UTI course related to that subject matter then repeat the credential final evaluation. All lab final evaluations are graded as a pass or fail outcome.

Students must make pre-approved arrangements with campus education management to participate in the course hours during their off session, keeping in mind the Ford credential prerequisites must be met prior to the completion of FACT.

Students choosing to repeat the specific section of FACT training during their off session in order to achieve the Ford credential will not receive course credit for the time spent in class and the UTI course grade earned previously will not be adjusted.

Students will receive the Ford credential if they earn the required 80% or better in both the classroom and lab evaluation grades, and meet all the credential prerequisite requirements. All lab final evaluations are graded as a pass or fail outcome.

Students may take advantage of this Ford FACT credential repeat opportunity once per course and there is no additional charge for the makeup hours completed during a student's off session.

Mopar TEC

The Stellantis introduction to electrical classroom credit requires students to pass the Stellantis on-line electrical proficiency test in order to continue their training in the Mopar TEC program. Students who do not achieve the Stellantis minimum requirement for this classroom credit will be considered to have failed that respective UTI/NASCAR Tech course and be required to retake the course in order to continue in Mopar TEC.

Once the introduction to electrical classroom credit has been achieved, students must pass each UTI/NASCAR Tech course with a minimum course grade average of 70% or greater in order to graduate as required by UTI/NASCAR Tech. However, they will not be eligible to receive any additional Stellantis classroom credit that falls below the Stellantis grading standard.

Cummins Engines

The Cummins Engine BETT Qualification requires students to achieve a minimum 84% on a written test. The BETT Circuit Building lab, BETT Relay and DVOM lab, and Insight lab qualification tests require the student to achieve a minimum 90% on each lab evaluation.

All the above are required to be credentialed by Cummins in these areas and to continue training in the Cummins Engines course. Students who do not achieve the Cummins 84% classroom and 90% lab minimum requirements for these two credentials will be considered to have failed that respective UTI course (Avondale: CMNS-001, Houston and Exton: CMNS-101) and be required to repeat that course in order to continue in Cummins Engines.

A student who does not achieve the minimum requirements in course (Avondale: CMNS-001, Houston and Exton: CMNS-101) will be required to seek advisement from Student Services for a break in attendance until the course is available to repeat.

Having received the initial BETT and Insight credentials, a student must achieve an 84% on classroom and 90% on lab evaluations on each successive credential in order to receive that credential. However, a student may continue the remaining Cummins Engines courses (Avondale: CMNS-002, CMNS-003, CMNS-004) (Houston and Exton: CMNS-102, CMNS-103, CMNS-104) by meeting UTI grading standards of 70% or higher.

Cummins Power Generation

The Cummins Power Generation BETT Qualification and Safety course requires students to achieve a minimum of 84% on a written test. The BETT Circuit Building lab, BETT Relay and DVOM lab qualification tests require the student to achieve a minimum of 90% on each lab evaluation.

All of the above are required to be credentialed by Cummins in these areas and to continue in the Cummins Power Generation course. Students who do not achieve the Cummins 84% classroom and 90% lab minimum requirements for these two credentials will be considered to have failed that respective UTI course (CPGN-001) and be required to repeat the course in order to continue in the Cummins Power Generation course.

A student who does not achieve the minimum requirements in course CPGN-001 will be required to seek advisement from Student Services for a break in attendance until the course is available to repeat.

Having received the initial BETT and Safety credentials, a student must achieve an 84% on classroom and 90% on lab evaluations on each successive credential in order to receive that credential. However, a student may continue the remaining Cummins Power Generation courses (CPGN-002, CPGN-003, CPGN-004) by meeting the UTI grading standards of 70% or higher.

Daimler Trucks North America (DTNA) Finish First

Students enrolled in Finish First are required by DTNA to earn a passing score of at least 80% in each of four areas: classroom, lab work, and professionalism. The classroom segment consists of DTNA web-based training (WBT) courses that are prerequisites to take the final online course test. The score for a student's first attempt at any WBT is entered into the UTI electronic grade book. Each student is permitted once per course to try increasing a WBT score to reach the minimum passing score of 80%. (There is no retry for the final online course test.) If a student does not pass all WBT, the final online course test will not open and the student will fail the course. A student cannot continue to the next DTNA Finish First course or be credentialed in Finish First with a score less than 80% in any of the four areas.

Students who do not achieve the DTNA 80% requirement in classroom, lab, and professionalism will be considered to have failed that course and be required to retake it in order to graduate from the Finish First MSAT. Standard UTI retake policy will apply.

Students will receive the DTNA credential if they earn the required 80% or better in the classroom, lab, and professionalism grades, and meet all the credential prerequisite requirements.

PROGRAM GRADUATION REQUIREMENTS

Mopar TEC

In order to be considered a Mopar TEC program graduate by Stellantis, students are required to meet separate objectives.

- Complete 100% of the Stellantis classroom credits available through the Mopar TEC program.
- Achieve a minimum of 70% in both the classroom and lab evaluation in the introduction to electrical classroom module.
- Once the introduction to electrical classroom credit has been achieved, students must pass each UTI/NASCAR Tech course with a minimum course grade average of 70% or greater in order to graduate as required by UTI/NASCAR Tech. However, they will not be eligible to receive any additional Stellantis classroom credit for coursework that falls below the Stellantis grading standard.

Toyota TPAT

Students enrolled in the Toyota TPAT program are required to achieve at least 80% in class work and 80% in lab work in each OEM curriculum section of the TPAT MSAT courses to be eligible for graduation from those programs. Upon successfully completing all requirements for graduation and satisfying all indebtedness to the school, the school will award the student the appropriate credentials for the student's program of study.

DTNA Finish First

Following UTI standards, students in DTNA Finish First are evaluated in each of three areas:

- **Classwork** – graded written assignments or activities that do not require manual manipulation (e.g., tests or Interactive Online Learning (IOL) activities)
- **Lab work** – graded hands-on manipulative activities that require the use of tools, training aids and/or equipment (note that hands-on manipulative activities may be conducted in the lab, shop or classroom)
- **Professionalism**

To become credentialed in DTNA Finish First, a student must earn passing scores of at least 80% in classwork, lab work, and professionalism.

Students will be allowed three attempts to pass the final written test. The highest score for a retry that will be entered in the gradebook is an 80%. Students who fail their third attempt will have failed the course and be required to repeat it.

Cummins Engines

To earn credentialing in Cummins Engines, a student must earn an 84% or greater on all written tests and a 90% or greater on all lab qualifications. Students must complete all Cummins Virtual College assignments required by Cummins to receive its qualifications. A student can pass a UTI/Cummins course and not earn a credential.

Cummins Power Generation

To earn credentialing in Cummins Power Generation, a student must earn an 84% or greater on all written tests and a 90% or greater on all lab qualifications. Students must complete all Cummins Virtual College assignments required by Cummins to receive its qualifications. A student can pass a UTI/Cummins course and not earn a credential.

CLASSIFICATION STANDARDS

Ford

Upon completion of the FACT program, a student may be classified by Ford as:

Program Graduate Student – A student who has earned all of the Ford credentials offered through the FACT training program and has met all UTI/NASCAR Tech standards.

Program Completed Student – A FACT student who has earned a minimum of the basic electrical and electronics credentials and completed the FACT according to UTI/NASCAR Tech standards. Students who earn this designation will only receive credit for the eligible credentials they have earned at the 80% classroom and lab evaluation grading standard.

Stellantis

Upon completion of the Mopar TEC elective, a student may be classified by Stellantis as:

Program Graduate Student – A student who has earned all of the Stellantis classroom credits that are offered through the Mopar TEC training program, including all Stellantis web-based training courses that are listed on the Stellantis student training planner, and has met all UTI/NASCAR Tech graduation standards.

Program Completed Student – A student who has earned a minimum of the introduction to electrical and completed the Mopar TEC training program according to UTI/NASCAR Tech graduation standards. Students will only receive credit for the eligible classroom credits they have earned at the 70% classroom and lab evaluation grading standard.

Cummins Engines

In order to be considered a Cummins Engines graduate by Cummins, students are required to meet separate objectives. To earn credentials in Cummins Engines, a student must earn an 84% or greater on all written tests and a 90% on all lab qualifications. Students must complete all Cummins Virtual College assignments required by Cummins to receive its qualifications. A student can pass a UTI/Cummins course and not earn a credential.

Program Graduate Student – A student who has earned all the Cummins Engines certifications offered, completed all CVCs/web-based training in the program guide and met all UTI standards. These students have met the following objectives:

- Completed 100% of the Cummins certifications through the Cummins Engine program.
- Achieved 84% or better in classroom and 90% minimum in lab evaluation.
- Completed all CVCs/web-based training required by Cummins.

Program Completed Student – A student who has earned a minimum of the BETT/Insite certification and CVCs, and completed the Cummins Engines program according to UTI standards.

Cummins Power Generation

In order to be considered a Cummins Power Generation graduate by Cummins, students are required to meet separate objectives. In order to receive Cummins Power Generation qualifications, a student must meet the objective of an 84% minimum on written tests and a 90% minimum on lab tests.

Upon completion of the Cummins Power Generation Program, a student may be classified as either a program graduate or a program completed student.

Program Graduate Student – A student who has earned all the Cummins Power Generation certifications offered, completed all CLCs/web-based training in the program guide and met all UTI standards. These students have met the following objectives:

- Completed 100% of the Cummins Certifications through the Cummins Power Generation program.
- Achieved 84% minimum in classroom and 90% minimum in lab evaluation.
- Completed all CLCs/web-based training required by Cummins.

Program Completed Student – A student who has earned a minimum of the BETT certification and CLCs, and completed the Cummins Program according to UTI standards.

Student progress reports are issued at the completion of each course and distributed at the beginning of the next course. Sponsoring agencies are mailed a copy of the progress reports on a scheduled basis.

Religious Accommodation

Universal Technical Institute will make good faith efforts to provide reasonable religious accommodations to students who have sincerely held religious practices or beliefs that conflict with a scheduled course/program requirement. Students requesting a religious accommodation should make the request, in writing, directly to the Director of Student Services, with documentation reasonably detailing the accommodation being requested, with as much advance notice as possible. Being absent from class or other educational responsibilities does not excuse students from keeping up with any information shared or expectations set during the missed class. Students are responsible for obtaining materials and information provided during any class missed. The student shall work with the instructor to determine a schedule for making up missed work.

FAA CERTIFICATION

Students who satisfactorily complete the required sections of the aviation curriculum are qualified to apply for FAA certification and associated ratings. In order to secure this FAA certification, applicants must pass written, oral, and practical examinations. These examinations are administered by an FAA designated third party. A fee is charged at the time of the examination. The school's Certificate of Completion certifies the student has successfully met the educational objectives in accordance with required standards under 14 CFR Part 147. Students in the Airframe and Powerplant Technician program are eligible to receive three (3) Certificates of Completion - General, Airframe, and Powerplant - provided all required courses are complete with a passing grade (2.0 grade point average or above).

Note: A student presenting the FAA Certificate of Completion for General, Airframe or Powerplant may take the written examination for each section upon completion of the corresponding curriculum. FAA Written Airman Knowledge Testing Procedures are described in the following section.

FAA Written Airman Knowledge Testing (AKT) Procedure for General, Airframe, and Powerplant

1. Contact Student Services to obtain a Certificate of Completion for General, Airframe or Powerplant once the section is completed.
2. Follow the directions in the Certificate of Completion packet provided by Student Services. To register for an FAA tracking number, go to: <http://iacra.faa.gov/IACRA>.
3. Use your FAA tracking number to register for an account on <https://faa.psiexams.com/faa/login>.
4. See Third Party Exam Fees section below for information about costs.

Students choosing to test for the General certification prior to completion of the Airframe or Powerplant section should be aware:

1. To qualify to take the AMG written test, a student must have passed all components of the curriculum in the General (Air Science) curriculum.
2. If applicable, before retesting after a failed AMG written test, the student must either:
 - a. Undergo additional instruction by an airman (such as a faculty or staff member at the school) holding an FAA mechanic certificate on code specific instructional items associated with the previous test, or
 - b. Wait thirty (30) days to retest.

If additional instruction is successfully completed with a school instructor, the student will receive an approval form certifying that the student has been provided with additional instruction for each subject failed on the AMG written test and that the instructor considers the student ready for retesting.

FAA Oral and Practical Airman Knowledge Testing (AKT) Procedure for Airframe and Powerplant

1. Complete two (2) 8610-2 Airman Certificate and/or Rating applications at www.faa.gov. These forms must be completed legibly. Take these forms to the Designated Mechanic Examiner (DME) for the oral and practical tests.
2. Schedule a general and airframe or a general and powerplant oral and practical test with a Designated Mechanic Examiner (DME). DME contact information may be obtained from Student Services or Education.
3. Present the UTI Certificate of Completion and the written Airman Knowledge Test Reports (AKTR) for general and airframe or general and powerplant to a Designated Mechanic Examiner (DME) for the oral and practical test.
4. The Designated Mechanic Examiner (DME) will administer the oral and practical test and issue a temporary certificate upon successful completion.
5. Student should provide a copy of all testing results to UTI.

Early FAA Oral and Practical Exams

In accordance with 14 CFR 65.80, whenever UTI demonstrates to an FAA inspector that a student has made satisfactory progress at the school and is prepared to take the oral and practical tests prescribed by 14 CFR 65.79, that student may take those tests during the final subjects of training in the approved curriculum, before meeting the applicable experience requirements for 14 CFR 65.77 and before passing each section of the written tests prescribed by 14 CFR 65.75. A student may request to take their final oral and practical (O&P) exams before completion of the last written exams. To qualify for early oral and practical testing, a student must have a cumulative grade point average of 3.0 and be approved by the Education Director. Students wishing to take an early oral and practical exam must submit UTI's Request for Early Testing. Early oral and practical exams can be taken 45 days prior to the last day of scheduled training and must be completed prior to the last day of scheduled training.

Third Party Exam Fees

UTI will fund the cost of third-party professional licensing exam fees (up to the specified maximum amount outlined in Catalog Addendum) provided the exam is completed within 120 calendar days from the student's graduation and the student satisfies at least one of the following:

1. Achieves a GPA of 3.0 or higher in the completed section(s) for which the student wishes to take the third-party licensing exam;
2. Passes all embedded practice tests within the curriculum (with an 85% or better score) for the applicable section(s);
3. Takes a "full question study" in the school's test prep software and passes with a minimum of 85% in the area(s) for which the student wishes to take the third-party licensing exam: General, Airframe, and/or Powerplant; or
4. Participate in a total of 16 hours of one-on-one tutoring with an Aviation instructor or qualified LRC staff in the specific section being tested.

Students are responsible for fees and costs associated with third-party licensing exams taken beyond 120 calendar days from their graduation date.

COURSE RETAKE POLICIES AND INFORMATION

Course Retakes

All failed courses required for an enrolled program of study must be retaken until successfully completed.

A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. If a student voluntarily repeats a course to improve grades, the student must take the repeat course prior to the final course in their program. The course will be scheduled as a retake and all academic standards are applicable, as described further in this section. (After a program is completed, all repeated courses are refreshers and do not impact grades or Cumulative Grade Point Average.) Upon the second and subsequent retakes, the student will incur a \$750 charge.

Retake fee appeals will be considered if students had extenuating circumstances (with documentation) that prevented them from successfully completing the course and/or they academically failed after exhausting all options and resources. Students wishing to appeal a retake fee should consult the Course Retake Fee Appeal Types section below and contact the Student Services department for more detail on this appeals process.

A student may retake a previously completed course at no charge if a class is not available in the student's scheduled session as long as space permits. The course will be scheduled as a retake and the final grade, including an attendance or academic failure, will appear on the transcript. The course with the highest overall grade will be included in CGPA calculations. Standards of Academic Progress (SAP) and academic standing policies apply to voluntary retakes as well as required retakes.

In situations when a student completed courses under different curriculum versions, it is not always possible for the course that is voluntarily retaken to replace the previous course(s) grade. This occurs when courses in one program do not have direct equivalents in the other program/curriculum. In these situations, the course(s) that is voluntarily retaken will remain on the top of the transcript and included in CGPA calculations as will the prior course(s) since there is not a direct (1:1) course equivalent. For more information, please visit the Student Services Department.

Upon graduation, students may return at any time and refresh classes from their original programs as often as they desire at no additional tuition cost (provided the course is still offered and there is space available in the course). Students will be responsible for any other costs, such as lab fees associated with any course they may wish to retake. The course can only be taken for informational purposes to refresh knowledge in the subject area. Class size and availability may affect a requested return date. Grades for refresher courses will not be included in any official transcript.

Course Retake Fee Appeal Types

Type 1 – Type 1 scenarios occur when a student is requesting a retake fee be waived due to extenuating circumstances for which he or she has "legitimate documentation," which includes any evidence that clearly connects the student's failure in the course to the circumstance outlined in the documentation. Type 1 situations can result from either academic or attendance failures. Student Services Directors (or designee) have discretion to approve waivers in these situations.

Type 2 – Type 2 scenarios occur when a student is requesting a retake fee be waived due to extenuating circumstances for which documentation is either absent or incomplete. The Appeals Committee will review and approve/deny any requests.

BREAKS IN ATTENDANCE

Leave of Absence (LOA)

General Guidelines

Students requesting to take an LOA must communicate with the Student Services Department who will process the LOA request as long as it is consistent with UTI's policy and standards.

Typically, students are allowed to take one LOA within a 12-month period. UTI may grant additional LOAs within the same period as long as the reason is deemed acceptable under UTI's policy. Under no circumstances may the total of all LOA's exceed 180 days in any 12-month period. Students who re-enroll are subject to the same approvals/requirements, and the 180-day timeframe does not "reset" with a new enrollment sequence in the same department group. When requesting an LOA, a student will need to complete, sign, and submit an LOA request form along with any required documentation, if applicable. In cases where an LOA request form is not submitted, the LOA request must be in writing via email or text and contain the required information. An LOA must be requested prior to the period needed unless extenuating circumstances exist that prevent the student from doing so. These requirements apply to all LOA requests.

Student Services personnel will determine LOA eligibility and approval or denial. When granting an LOA, the school must have a reasonable expectation that a student will return. Acceptable LOA reasons include:

- Student/family medical issue
- Temporary personal family matter
- Housing issue
- Time to resolve a financial matter
- Student employment issue
- Bereavement
- Military service requirements
- Jury duty
- Transportation concerns
- Personal travel needs
- Unanticipated travel difficulties
- National Emergency

In addition to the reasons listed above, students may request an LOA for scheduling purposes if other options have been presented and the student feels this option is most appropriate based on individual circumstances. The following options will be reviewed and discussed to ensure students are fully informed: take the course in a different session if available, retake a previously completed course at no charge, refresh a previously completed course at no charge, or proceed to another course with a pre-requisite waiver if the Education Department determines it is appropriate based on a student's academic achievement.

Note: A new student may not take an LOA until day 6 of the course because students are not considered an official start until after the fifth day of class. Students with an unforeseen need for a break during their first five class days should instead be carefully evaluated for a "Cancel with Attendance" status, and advised accordingly.

Additional LOA's

Students may require additional LOA time, either as an extension to an existing LOA, or for a different period of time in the future. All LOA time granted must meet the requirements of our LOA policy and be supported by appropriate documentation. A personal written statement may be accepted if other supporting documentation is not available. Written statements will be accepted at the discretion of the institution and must include the reason for the LOA request, the student signature (and date), as well as the reason the student cannot obtain supporting documentation.

To request an LOA, students must complete, sign, and submit a written request (either on a formal LOA form, or other document as long as all required elements of the LOA form are included). Signed LOA requests and supporting documentation (if applicable) should be submitted on or before the LOA start date.

Note: Students are limited to no more than 180 days of LOA time in a 12-month period. Students who have reached the 180-day limit and need additional time away from their program must be formally withdrawn from the institution.

Permissible Late LOA Returns

At times, students know in advance they cannot return from an LOA on day 1 of the course due to extenuating circumstances. In these instances, UTI may allow a later return date provided documentation is submitted during the request process validating the need for a return on day 2 or day 3. In no instance may a student return later than day 3. Upon approval, the student will be advised carefully regarding the effect of missed lab time, as their official LOA status will have expired.

Due to unforeseen circumstances, a student may determine they are unable to return from an LOA on the agreed-upon return date, but want to return to their scheduled course late, rather than take an additional LOA. In particular, this can happen when the student encounters travel issues or other unforeseen circumstances. If the student notifies the Student Services office on or before their scheduled return date to request a late return from LOA, UTI may approve the request and avert withdrawal, provided that the student is able to return no later than the 3rd day of the class. The student should also provide a written statement regarding the late return request and any supporting documentation, if applicable. If a longer period is needed, an additional LOA for the duration of a full course can be considered instead. Upon approval, the student will be advised carefully regarding the effect of missed lab time, as their official LOA status will have expired. Any student approved for a late return from LOA will be offered the option to make up assignments due to the unforeseen circumstances.

In rare circumstances, students may experience a situation that prevents them from notifying UTI of an inability to return on or before the expiration of the LOA. In these instances, UTI may approve a later return as long as supporting documentation is provided, the student can return by day 3, and the student submits the request in writing. Upon approval, the student will be advised carefully regarding the effect of missed lab time, as their official LOA status will have expired. Any student approved in this circumstance will be offered the option to make up lab assignments due to the unforeseen circumstances.

Enrollment Status

Students who are granted an LOA are not considered to have withdrawn. Periods during which students are on an approved LOA will not be included in the maximum time frame calculation, nor included as days attended in any withdrawal-related calculation. Students who do not engage in academic activity by day 1 of their scheduled return course will be considered as having withdrawn from UTI/MMI/NASCAR Tech, unless an additional leave has been requested and approved or a late return was approved. Students who are not able to return on day 1 but wish to remain enrolled must request and receive approval for an additional LOA within the parameters as noted in the guidelines.

Financial Ramifications

Taking an LOA will extend original anticipated aid disbursement dates and can interrupt veteran benefits, including Monthly Housing Allowance (MHA) payments for students using Chapter 33 benefits. In some cases, a loss of federal aid can occur based on timing of the LOA in relation to the federal award year. Further, students who have borrowed federal student loans must be informed that if they fail to return from LOA, their last date of attendance will be reported to the Department of Education and they will lose the days spent in LOA status from the 6 month grace period associated with the onset of repayment. For these reasons, students considering an LOA are encouraged to meet with the Financial Aid Department prior to taking the leave. The leave will not involve additional charges to students. UTI cannot grant a student an LOA to delay the return of unearned Title IV funds.

LOAs and International Students

Students attending school on an M-1 visa are not generally eligible for an LOA. If a student has a medical condition that is documented by a licensed medical doctor, doctor of osteopathy, or licensed clinical psychologist, a reduced course load (RCL) option can be reviewed as long as the student plans to remain in the United States. A student may not be on a reduced course load status for more than an aggregate of five (5) months.

Withdrawal / Drop Policy

If a student wishes to resume school after being considered withdrawn, the student must wait at least six weeks to allow for record processing.

Students who voluntarily decide not to continue their education at UTI/NASCAR Tech/MMI will be considered withdrawn from school as of:

- the date UTI/NASCAR Tech/MMI is notified of the student's withdrawal, or
- the date the school determines the student is no longer attending, or
- the date the student is expected to resume classes but fails to do so following an approved leave of absence (see Leave of Absence policy) or as stated on a written intent to return to class.

Withdrawn students should refer to the refund policy as described in their individual Enrollment Agreements. A \$100 administrative fee will be charged for a withdrawal (where applicable).

UTI/NASCAR Tech/MMI will send withdrawal notifications to local, state and/or federal education benefit agencies as appropriate and required, including but not limited to the U.S. Department of Veterans Affairs. Such notifications may result in the cancellation of benefits and/or the recipient of funds being required to repay funds to the agency involved.

Re-enrollment

Students in good standing at the time of withdrawal from school are eligible to reapply for admission. If a student is approved for reenrollment, the student may be subject to a probationary period depending on his or her status at the time of withdrawal. The Student Services department provides assistance with the reenrollment process. (Due to the COVID pandemic, some students left school prior to completing the lab portion of their course(s). Those courses will reflect as Dropped-Incomplete. Students will need to retake the course in full in its current format upon return.)

Students may be granted re-enrollment after suspension at the discretion of the Student Services Director or designee. Terminated students must submit a successful appeal for re-enrollment and should consult the Appeals (other than FA Probation) section of this Catalog. Generally, all withdrawn students must wait to resume school at least six weeks to allow for record processing. Upon re-enrolling from suspension for failing to meet the terms of an academic probation, students will be placed on a two-course academic probation and financial aid eligibility will be reinstated. Failure of either course during the probation period will result in termination from school. Please see the Academic Standing vs. Satisfactory Academic Progress chart for more details. Those who wish to re-enroll and graduate from a lesser program must first fulfill or resolve any outstanding appeals, drug treatment counseling, disciplinary concerns, etc., if applicable. Students in these scenarios should contact Student Services for additional guidance.

In order to receive the tuition price at the time of the student's original enrollment, the student must re-enroll into the same program and resume class within three years of their last date of attendance. After three years, students are subject to the current tuition price.

Re-enroll students are subject to the retake fee policy under Course Retakes effective September 1, 2023. Re-enroll benefits are still being honored for eligible students until no longer applicable.

Students are required to complete at least 25% of the credits for their program at the location awarding their credentials. Exceptions to this policy are made for students who transfer to attend an MSAT program. Students returning to a degree-granting program may have additional credit requirements if the student previously attended a non-degree program; Student Services will review additional credit requirements with students during the re-enroll process.

Graduates who wish to re-enroll in the same department group will receive the tuition price at the time of the student's original enrollment if they re-enroll and resume class within three years of their graduation date. After three years, graduates are subject to the current tuition price. Note: the tuition for graduates who wish to return will be based on flat rate tuition where available.

Students must pay a minimum of \$250 towards their balance AND have identified funding to cover all of the prior balance prior to re-enrollment. Students will be eligible to make payments on the remaining balance. Students with remaining prior balances must meet with a financial aid advisor to be counseled and work through the funding options. If a student cannot identify a funding source outside and chooses to utilize the payment plan, for a portion or all of the prior balance, the payment plan must still be financially reasonable and appropriate for the student's needs and ability to pay. Note: If a student is able to secure the entire prior balance, including the \$250 payment minimum with alternative resources, then an exception can be made for the \$250 payment prior to re-enrollment.

Appeals

Students are encouraged to seek assistance for any type of concern or problem from an appropriate department Director or Campus President. The various Directors and Campus Presidents are identified with contact information in the administration rosters in this document.

Appeal for re-enrollment following termination for academic or attendance reasons: An appeal must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re-enrollment. If the termination was due to failure to meet Satisfactory Academic Progress (SAP), the appeal letter must include details on why the student failed to maintain SAP (mitigating circumstances), what has changed in the student's situation that will allow him or her to demonstrate SAP by the next checkpoint, and how and why the student feels he or she would be successful if permitted to re-enroll. The student must also provide any supporting documentation regarding the mitigating circumstances (e.g., doctor's note for medical condition) leading up to the failure to meet SAP. See the SAP policy for additional details.

An Appeals Committee will consist of at least three of the following administrators or their designees: Campus President, Director of Student Services, Director of Financial Aid, Director of Career Services, or Education Director.

Appeals received with complete supporting documentation will be reviewed within seven business days by the Appeals Committee. Students will be notified in writing, in person or via telephone of the committee's decision. If a student is approved for re-enrollment by the Appeals Committee and later decides to re-enroll at another campus, another appeal hearing generally is not required. Students are protected from retribution under the harassment policy listed in this document.

Extenuating circumstances for appeals: A student has the right to appeal the decision to suspend or terminate his or her training based on a SAP violation and the loss of financial aid eligibility where extenuating circumstances have affected the student's progress in school. If a student is deemed unable to meet MTF requirements by graduation, his or her enrollment will be terminated. Students may appeal this decision and/or may appeal to request re-enrollment. Extenuating circumstances include, but are not limited to, death in the family, serious illness or an accident involving the student and/or immediate family member. A student is encouraged to submit an appeal by 5:00 p.m. on the following school day. An appeal must be submitted in writing to Student Services and thoroughly explain why the student feels the decision to suspend or terminate training should be changed. If appealed immediately, the student may, at the discretion of the Director of Student Services or designee, be allowed to remain in class until the Appeals Committee has reviewed the appeal. If the immediate appeal is successful, the student will be placed on a minimum two-course probationary period and remain eligible for financial aid.

Note: Students terminated for disciplinary reasons must follow steps outlined in the Petition for Re-enrollment Following Termination section of the Code of Conduct published in the Course Catalog.

Note: Additional information related to SAP standards can be found in the Academic Standing and Satisfactory Academic Progress Policy section.

DOUBLE COURSING/PROGRAM ACCELERATION

All UTI / NASCAR Tech / MMI Locations

All students are considered to be full-time students. However, students can accelerate their progress through a program by taking two courses at one time. Students wishing to double their courses must first meet the criteria stated in this guide. Financial Aid, Accounting, Career Services and Student Services must approve the request. Approvals are subject to space availability and meeting the criteria below is not a guarantee that double coursing will be approved.

Double coursing is a privilege and is subject to course availability and space. All balances must be paid in full prior to doubling. Paperwork may be required for each course a student wishes to double. All paperwork must be submitted no later than the second Friday of the course prior to the course wishing to double. Students meeting the double course criteria should contact the Student Services Department for the appropriate paperwork and more information.

Criteria to Double Course

- Student must have a CGPA of 3.0 or higher.
- Student cannot have more than two failures.
- Student must have completed at least 25% of their program.

* Exceptions may be granted by the Student Services Director and Education Director.

Criteria for Ford FACT Double Coursing

Because of the increased academic demand of the FACT program, double course options related to FACT are limited. In addition to meeting the UTI standards for double coursing, the following guidelines must also be followed:

- Courses DADA-102, DADA-203 and DADA-129 (AT12-150, AT12-203 and AT12-151 for the Avondale, Dallas, Rancho Cucamonga and Sacramento campuses) may be doubled with courses ADTF-132, ADTF-137 and ADTF-138 in any combination as long as prerequisites are met.
- Courses ADTF-130 and ADTF-131 cannot be doubled with any other course.
- No two FACT courses can be doubled.
- FACT courses cannot be doubled with any MSAT program. Doubling of concurrent student paid MSAT programs must be approved by the Campus Director of Education and the National Program Manager.

Any exceptions to the FACT standards above must be approved by the National Program Manager.

Criteria for Mopar TEC Double Coursing

Because of the increased academic demand of the Mopar TEC program, double course options related to Mopar TEC are limited. In addition to meeting the UTI/NASCAR Tech standards for double coursing, the following guidelines must also be followed:

- Course MTEC-001 cannot be doubled with any other course.
- No two Mopar TEC courses can be doubled.
- Mopar TEC courses cannot be doubled with any MSAT programs.
- Mopar TEC courses cannot be doubled with any elective programs.

Any exceptions to the Mopar TEC standards above must be approved by the Campus President and Regional Director of Education.

GRADUATION REQUIREMENTS

To be eligible for graduation, a student must have a Cumulative Grade Point Average (CGPA) of 2.0 or better, (after rounding) and a Pace of Progression (POP) of at least 66.67% in addition to completing the program in a time frame not to exceed 150% of the original length of the program. Upon successfully completing all the requirements for graduation, the school will award the student the appropriate credential for the student's program of study.

TRANSCRIPTS

UTI/NASCAR Tech/MMI maintains a full record of all course attempts for each student. All attempted and completed courses will appear on the official transcript. All failed courses remain at the top of a transcript until successfully repeated. That includes courses within the same department group not retaken due to a program change and legacy courses not taken when the student transfers into a blended learning program. In instances of a course being completed successfully more than once, the attempt with the highest course grade will be included in the calculation of the cumulative grade point average (CGPA). Within 30 days of graduation, each student will be mailed two copies of their official transcript. Additional official copies may be obtained anytime thereafter for a \$15 charge and requests will be processed online through a partnership with Parchment. Unofficial transcripts are available free of charge.

CLASS SIZE

Class size is limited to provide adequate personal instruction in both classroom and lab, and allow adequate access to special tools and equipment. Maximum classroom or lab enrollment is 30 students. On occasion, when the maximum is exceeded, UTI will provide an additional instructor to maintain the appropriate student-to-instructor ratio.

MMI

Class size is limited to provide adequate personal instruction in both classroom and lab, and allow adequate access to special tools and equipment. Maximum classroom or lab enrollment for courses is 30 students. On occasions when the maximum is exceeded, MMI will provide an additional instructor to maintain the appropriate student-to-instructor ratio. Some manufacturer-specific courses may have a lower number of maximum students.

PROGRAM CHANGES

Upgrades or downgrades to programs must be made through the Career Services Department. Revisions to existing enrollment agreements and tuition schedules must be completed before enrollment in a program is official. A program change may affect a student's financial aid eligibility.

A student may upgrade his or her program at any time and be charged the program cost in effect at the time of original enrollment for the new program. Before the completion of the first three courses, a student may reduce or downgrade his or her program and be charged the tuition price at the time of enrollment. After the completion of the three courses, a student who wants to shorten or downgrade the program will be subject to the current tuition price for the requested program.

For Automotive students who wish to drop an MSAT program or a core program to add a different MSAT at the same campus, regardless of the number of courses, the change will be calculated as an upgrade. Motorcycle students may switch to a different elective program that is the same number of weeks. A downgrade fee will not be charged and time of enrollment tuition will be honored. Automotive and Diesel students who wish to remove a student paid MSAT such as Daimler Trucks Finish First, Ford FACT, GM Technician Career Training, Mopar TEC, and Toyota TPAT from their program due to an academic failure will not be charged a downgrade fee and time of enrollment tuition for the new program will be honored. This does not apply to students who fail the course due to attendance or professionalism, or wish to downgrade to graduate sooner. Note, this only applies to students in the Cummins Engines and Power Generation programs if they fail the course after passing the GATE test.

A \$100 administrative fee will be charged for each program downgrade requested after completion of the first three courses (Arizona, California, Florida, Massachusetts and Texas campuses only). The administrative fee cannot be covered by financial aid and must be paid prior to processing the change.

When changing programs, students may incur no-fits (i.e., courses they completed or attempted but are not needed for the new program). Students are responsible for the cost of the no-fit courses. The tuition for these courses will be included in their new program change calculation.

Program changes are at the discretion of the school and can be denied due to but not limited to excessive absences, space availability, ability to meet Maximum Time Frame expectations in the new program and any balance owed the school. The Institute cannot allow a change into a program no longer offered by the school or for which the school is no longer licensed and accredited.

CLASS TIME/SESSION CHANGES

Permanent class time changes must be requested through Student Services. For a session change, a student may be required to provide documentation supporting the reason, such as work schedule, child care availability issues or transportation.

Temporary class time changes should be requested through the Instructor or Education Manager. All requests must be received at least one day prior to the date of the change and will be accepted or denied based upon space availability in the class. The Institute reserves the right to change a student's class time so class sizes may be properly scheduled.

CHALLENGE COURSE CREDIT

UTI (Automotive & Diesel Technology)/ NASCAR Tech/MMI

A student or sponsoring agency may request challenge exam credit. There is a maximum number of six courses that may be challenged.

MMI Motorcycle Programs

A student or sponsoring agency may request challenge exam credit for only the following courses:

- MOTD-101 Engines, Transmissions and Precision Measurement
- MOTD-102 Chassis, Suspension and Final Drive
- MOTD-103 Electrical Systems
- MOTD-104 Vehicle Maintenance
- MOTD-105 Engine Troubleshooting and Noise Diagnosis
 - **Note:** To challenge MOTD-105, you must complete or successfully challenge MOTD-101.
- MOTD-106 Electrical Diagnostics
 - **Note:** To challenge MOTD-106, you must complete or successfully challenge MOTD-103.

MMI Marine Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- MRND-101 Engines
- MRND-102 Lower Units/Outdrives
- MRND-103 Rigging
- MRND-104 Service Operations
- MRND-105 Fuel & Lubrication Systems
- MRND-106 Electrical Basics
- MRND-107 Electrical Systems
 - **Note:** To challenge MRND-107, you must complete or successfully challenge MRND-106.

Robotics Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- ET10-104 DC Electrical Theory
- ET10-105 AC Electrical Theory
- RT10-102 Practical Math and Applied Physics
 - Student must provide proof of OSHA 10 certification
- RT10-103 Metrology
- RT10-201 Digital Electronics and Circuits
- RT10-207 Computer Aided Design
- RT10-209 Hydraulics and Pneumatics

IMT/Wind Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- ET10-101 Energy Industry Fundamentals
 - Student must show proof of EIF certification
- ET10-102 Safety Compliance
- ET10-104 DC Electrical Theory
- ET10-105 AC Electrical Theory
- RT10-102 Practical Math and Applied Physics
 - Student must provide proof of OSHA 10 certification
- RT10-103 Metrology

Aviation Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- AS10-101 Human Factors, Math & Basic Physics
- AS10-102 Drawings, FARs, and Ground Control
- AS10-103 Materials and Processes, Cleaning and Corrosion, Inspection
- AS10-104 Fluid Lines, Fittings, Tools, Safety, and Weights and Balance
- AS10-105 Basic Electricity I
- AS10-106 Basic Electricity II

Students who have achieved FAA certification are not required to challenge test courses in that section as knowledge mastery is demonstrated via the certification process.

HVACR Program

A student or sponsoring agency may request challenge exam credit for only the following courses:

- HV10-001 HVAC Core & Basic Electricity
- HV10-002 Electric Motors, OSHA
- HV10-003 Basic Refrigeration Systems
- HV10-004 Air Conditioning Systems I
- HV10-007 Heating Systems II
- HV10-009 Construction Codes and EPA 608
 - Student must provide EPA 608

In addition to a challenge exam, students will be required to complete a hands-on demonstration to validate proficiency of the course content for all HVACR courses except HV10-009.

Collision Repair & Refinish Program

Students may challenge only the courses below, provided they have current completion records in the required I-CAR modules listed and are verified with their I-CAR transcripts:

- CRRT-101 Exterior Panel Alignment
- CRRT-105 Welding and Cutting
- CRRT-108 Introduction to Refinishing
- CRRT-124 Exterior Panel Repair II

CNC Machining/Welding Programs

CNCT and Welding: Students may request a challenge exam for up to six courses in either the CNCT or Welding program based on experience, training and education. In addition to a challenge exam, students will be required to complete a hands-on demonstration to validate proficiency of the course content.

UTI may award course credit when a challenge exam is passed. We allow challenge testing based on student attestation of prior related experience, related and current ASE certification, or education that demonstrates proficiency of the content knowledge. Student attestation consists of having the student document in writing what prior related experience they have had in the field. Courses with the tested out status will not be included in MTF, pace of progression, or CGPA calculations. If the request occurred prior to completion of the first course period of attendance, program tuition will be decreased based on the number of approved challenge tests the student passes. Challenge requests made after the completion of the first course period of attendance will not decrease program tuition. There are no fees for challenge exams.

Note: Any student using veterans education benefits must undergo an evaluation for all potential challenges and transfer course credit to comply with Veterans Affairs (VA) requirements. Challenge credit will be granted based on successfully completing an examination. All appropriate credit will be recorded on the student's enrollment record, with the length of the program reduced accordingly. UTI must notify the VA that all education and prior training for each VA student has been evaluated and credit granted where appropriate.

All students receiving VA benefits who have attended another school, received prior training or have related work experience must provide official transcripts and/or related documents so evaluation can take place. Benefit cessation will occur for failure to provide appropriate documentation within the designated time frame. Students receiving VA benefits are eligible to challenge any course based on evaluation of previous training. Students receiving VA benefits are not limited to the number of courses they can challenge.

Campus Transfer Credit Through Challenge Testing

Per the standards of our accrediting body, the Accrediting Commission of Career Schools and Colleges (ACCSC), a student must complete at least 25% of the program in which they will earn credentials. The 25% rule was established to maintain the integrity of accredited institutions and ensure students receive appropriate training for their tuition dollars. For UTI students, the 25% rule affects how and when a campus transfer can occur. For example, if a student is enrolled in a program that is 100 credits, they must complete at least 25 of the credits at the campus from which they will graduate. The only exception to this rule is if the student is transferring to another UTI location to complete manufacturer-specific training. In these instances, the 25% rule does not apply. In all other instances, students must complete at least 25% of their training at the UTI location that issues their credentials. Note, the exception to the 25% rule does not apply to students in Auto, Diesel or Automotive/Diesel who want to withdraw and transfer to another UTI campus. The exception only applies to program combinations that include manufacturer-specific training. Students may speak to a team member of the Student Services Department to review this rule in detail and receive answers to any questions they may have about their specific situations.

STUDENT CODE OF CONDUCT

UTI/NASCAR Tech/MMI/MIAT (collectively "UTI" or the "Institute") success depends on many factors, including the quality of its instruction, the employment of its graduates and the image its students project. From the day a student starts at UTI, they become part of a proud tradition and, as part of that tradition, we expect that students want to share in the benefits of UTI's reputation for years to come.

There is more to being a successful technician than learning the skills in class. Qualities such as dependability, professionalism, positive attitude, and good attendance are as important to any employer as the technical knowledge the employee possesses. The rules listed below will help develop the qualities necessary to become a successful student and employee.

Scope of the Code of Conduct

The Code of Conduct applies to conduct that occurs from the time of a student's application for admission to UTI through the actual awarding of a diploma, degree, or certificate (even if the conduct is not discovered until after the diploma, degree, or certificate is awarded). The Code of Conduct also applies to conduct that occurs on or off campus, including conduct that occurs online or virtually, including through electronic communications, on social media platforms, and on third-party websites. UTI reserves the right to investigate and resolve reports of alleged violations of the Code of Conduct, and impose disciplinary action where appropriate, in all such situations. UTI officials will determine in their sole discretion if the Code of Conduct has been violated.

UTI reserves the right to investigate and resolve any report or incident of an alleged violation of this Code of Conduct and impose disciplinary action as appropriate regardless of whether that conduct is also alleged to have violated a local, state, or federal law or regulation. UTI's Student Conduct Investigation and Resolution Procedure set forth below is separate, distinct, and independent of any criminal processes. While UTI may temporarily delay its processes under this procedure to avoid interfering with law enforcement efforts if requested by law enforcement, UTI will otherwise apply this policy and its processes without regard to the status or outcome of any criminal process.

Prohibited Conduct

The following conduct and behaviors are prohibited or restricted by this Student Code of Conduct. Violations of these policies or assisting or encouraging others in the violation of these policies, may lead to disciplinary action. An attempt to commit any of these acts, as well as assisting or willfully encouraging any such act, is considered a violation of UTI policy.

Academic Dishonesty

Enrollment at UTI requires adherence to the Institute's standards of academic integrity. Behavior that violates these standards, includes, but is not limited to:

1. **Cheating:** using unauthorized notes, study aids, or information on an examination; altering a graded work after it has been returned, then submitting the work for regrading; allowing another person to do one's work and submitting that work under one's own name; submitting identical or similar assignments for credit in more than one course without prior permission from the course instructors; submitting someone else's work as your own, including, but not limited to material obtained in whole or in part from commercial study or homework help websites, or submitting content generated or altered by digital paraphrasing tools or other artificial intelligence technologies.

2. **Plagiarism:** submitting material that in part or whole is not entirely one's own work without attributing those same portions to their correct source.
3. **Fabrication:** falsifying or inventing any information, data, or citation; presenting data that were not gathered in accordance with standard guidelines defining the appropriate methods for collecting or generating data and failing to include an accurate account of the method by which the data were gathered or collected.
4. **Obtaining an unfair advantage:**
 - a. stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor;
 - b. stealing, destroying, defacing, or concealing library, training equipment, or other resource materials with the purpose of depriving others of their use;
 - c. unauthorized collaborating on an academic assignment;
 - d. retaining, possessing, using, or circulating previously given examination materials, where those materials clearly indicate that they are to be returned to the instructor at the conclusion of the examination or otherwise not to be shared or circulated;
 - e. intentionally obstructing or interfering with another student's academic work;
 - f. recycling one's own work done in previous classes without obtaining permission from one's current instructor; or
 - g. otherwise undertaking activity with the purpose of creating or obtaining an unfair academic advantage over other students' academic work.
5. **Aiding and abetting academic dishonesty:**
 - a. providing material, information, or other assistance to another person with knowledge that such aid could be used in any of the violations stated above;
 - b. providing false information in connection with any inquiry regarding academic integrity; or
 - c. providing (including selling) class materials to websites that sell or otherwise share such materials – including homework, exams and exam solutions, submitted papers or projects, as well as original course materials (for example, note packets, PowerPoint decks, etc.).
6. **Falsification of records and official documents:** altering documents affecting academic records; forging signatures of authorization; falsifying information on an official academic document, such as a grade report, letter of permission, petition, drop/add form, ID card, or any other official Institute document; falsifying medical or other official documentation that has a bearing on campus access, the excuse of absences or missed examinations and assignments.
7. **Unauthorized access to computerized academic or administrative records or systems:** viewing or altering computer records, modifying computer programs or systems, releasing or dispensing information gained via unauthorized access, or interfering with the use or availability of computer systems or information.

Civility, Mutual Respect, and Violence

As members of the UTI community, students are expected to treat other members of the UTI community, including other students, instructors, staff, and guests, with civility, respect, and consideration. Demeaning, intimidating, threatening, or violent behaviors depart from this standard for civility and respect and have no place in the UTI community. Conduct that violates this policy includes, but is not limited to the following:

- Intimidating, harassing, or bullying any UTI community member or visitor through words or actions. Such behavior includes:
 - Physical contact, such as hitting or shoving;
 - Threats of violence or expressions of intent to cause physical harm;
 - Verbal assaults, such as teasing, name-calling, derogatory language, and insults;
 - Social isolation and manipulation;
 - Knowingly spreading false rumors; and
 - Any other behavior that causes harm to a person or damage to property or causes fear for a person's safety or the safety of others
- Profanity, cursing, vulgar language, and profane gestures
- Antagonizing or not following reasonable instructions of UTI staff or instructors;
- Any other type of behavior that infringes on the safety of any UTI community member or affects any community member's ability to learn or work in the UTI community.

This policy covers conduct both on- and off-campus, and in all forms of electronic communications and online activity, including on social media and third-party sites.

Destruction Of Property

Destroying, damaging, defacing, or vandalizing UTI property or the personal property of UTI students, staff, or visitors on or off campus is not tolerated.

Disruptive or Disorderly Conduct

Any type of disruptive behavior or conduct that involves disturbing the peace of the Institute and/or local community is not tolerated. Prohibited conduct includes, but is not limited to:

- Sleeping in class, laboratories, or other instructional areas;
- Leaving the classroom or shop area without permission;
- Significantly interfering with the functioning of the Institute;
- Causing or allowing excessive or disruptive noise, including but not limited to excessive noise from motorcycles, cars, and stereos, and any violations of local noise ordinances;
- Urinating or defecating in public view or in a public space, or in any space not intended for such purpose;
- Any behavior that objectively prevents a student or group of students from benefiting from a class, program, or activity.

Cellular Phones

Cell phones must be on silent mode and put away (out of sight in pocket or backpack) during class and lab, including during quizzes and examinations. Cell phone usage is allowed during official break times or in the case of emergencies with prior instructor authorization.

Drugs and Alcohol

UTI's full Drug and Alcohol Policy can be found in the Course Catalog.

UTI prohibits the use, possession, or distribution of alcohol, marijuana, illegal drugs, and other controlled substances on Institute property or as part of any officially sponsored off-campus activity. This prohibition includes:

- Use or possession of alcohol by individuals under the age of 21 (or the age of majority in the jurisdiction), on or off Institute property;
- Providing or distributing alcohol to individuals under the age of 21 (or the age of majority in the jurisdiction), on or off Institute property;
- Being intoxicated or under the influence of alcohol, marijuana, or illegal drugs on Institute property and at Institute sponsored events;
- Driving while intoxicated or under the influence of alcohol, marijuana, or any illegal drug or controlled substance, on or off Institute property;
- Misuse of controlled substances, including prescription medication (except as expressly permitted by all levels of legal authority), on or off Institute property;
- Manufacturing or distribution of illegal drugs, controlled substances, or drug paraphernalia on or off Institute property; and
- Violations of any other laws, regulations, or policies pertaining to the use, possession, manufacture, or distribution of alcohol, marijuana, illegal drugs, controlled substances, or drug paraphernalia whether on or off Institute property.

Although UTI has campuses in some states that have passed laws allowing the use of marijuana in certain circumstances, federal laws classify marijuana as a controlled substance and prohibit marijuana use, possession, and distribution at institutions of higher education. UTI's policy follows federal law and accordingly prohibits the use, possession, and distribution of marijuana at all of its campuses, including in states where marijuana usage is otherwise permitted under state law.

As a condition of acceptance, UTI students agree that they may be subject to random and/or for cause drug testing throughout their attendance as set forth in UTI's Drug and Alcohol and Substance Abuse Prevention Policy included in the Course Catalog. UTI works cooperatively with police and drug/alcohol agencies to promote prevention strategies and, where necessary, respond to students who are in possession of or under the influence of alcohol or illegal drugs.

Electronic Communications, Social Media, and Online Conduct

The Code of Conduct prohibits any conduct that occurs through electronic forms of communication, on social media sites, or on other third-party sites or platforms that constitutes a violation of the Code of Conduct and/or any UTI policy. The Code of Conduct also applies to students using or participating in UTI's online training. Students should not engage in any conduct online or electronically, including during online trainings, that is prohibited under the Code. This includes any language or behavior that is harassing, threatening, discriminatory, denigrating, unprofessional or disrespectful, and any other behavior prohibited by this Code.

Endangering Self or Others

Any action (or threat of action) that endangers or threatens to endanger the health, safety, or well-being of any person (including oneself). Severity and/or persistence may be considered.

Conduct that can amount to endangering self or others includes, but is not limited to:

- Acts that endanger human life, or threaten physical injury
- Unwanted physical contact with any person that reasonably places that person in fear of physical injury or danger (e.g., physical restriction, fighting, pushing, punching, slapping, spitting on, and/or kicking any person).

Failure to Comply

The Student Code of Conduct and all other UTI policies are designed with the safety and well-being of the UTI community in mind. As such, students are expected to comply with the request or instruction of a UTI official when they are addressing policy or Code violations or concerns. This includes, but is not limited to, the following prohibited conduct:

- Failure to comply promptly with the reasonable request or instruction of an Institute official or law enforcement or emergency personnel acting in an official capacity;
- Refusing to provide identification;
- Refusing to dispose of or turn over to UTI personnel prohibited items;
- Failing to respond; and,
- Failing to follow temporary expectations or guidelines imposed for the purposes of safety and welfare, such as those associated with COVID-19.

Students encountering requests to comply with an Institute official that they believe exhibit demonstrable signs of being rooted in bias can report the incident pursuant to UTI's Discrimination Grievance Procedure.

Fire Safety

Acts that jeopardize the safety or security of the UTI, the UTI community, or any UTI facilities, building, or premises, including:

- Intentionally damaging or destroying property by fire or explosives;
- Creating or maintaining a fire or fire hazard (except as specifically authorized);
- Tampering with or misuse of emergency or fire safety equipment, including emergency call devices, fire alarms, fire exits, firefighting equipment, smoke/heat detectors, or sprinkler systems;
- Failing to immediately exit any facility or building when a fire alarm or other emergency notification has been sounded, or hindering or impairing the orderly evacuation of any UTI facility, building, or premises;
- Smoking in any enclosed UTI facility, in any designated outdoor areas, or within 25 feet of an entrance, open window, ventilation intake, or similar feature of any enclosed UTI facility; and
- Violations of state or local fire and fire-related ordinances.

Food

In order to maintain a clean, professional environment and avoid distraction:

- Food and drinks are not allowed in labs, computer labs or shop areas.
- Food is not allowed in the classrooms unless the campus specifically allows students to eat in the classrooms during lunch or break times to accommodate campus space limitations.
- Students are generally allowed to bring drinks into the classroom during class time but are required to follow any limitations or restrictions imposed by the campus, facility, or instructor with regard to drinks.
- Littering on campus is prohibited.

Guns/Weapons

Possession of guns or weapons of any description, including any knife with a blade longer than 2 inches, box cutters, fireworks or explosive devices is prohibited on campus, on campus property, and at UTI activities or events, including in parking lots and vehicles, except where state law mandates exceptions to this prohibition and only to the extent of that mandated exception. Possession of toy, fake, replica or other imitation guns (collectively, "toy guns"), which include any type of airsoft, water, or gel guns (and look-alikes) is also prohibited on campus, on campus property, and at school activities or events. Toy guns may not only pose a risk to other students when used, but also may create a risk of harm to community members, including the possessor, due to their resemblance to real guns.

Information Technology

Misconduct related to UTI computer, network, or telecommunications systems or resources, including the following:

- Unauthorized use of facilities, services, equipment, account numbers, or files, including using a user name or account assigned to another user or providing another user with access to your user name or account;
- Reading, copying, changing, deleting, tampering with, or destruction of another user's files, software, programs, and accounts (including monitoring another user's data communications) without permission of the owner;
- Use of UTI resources to interfere with the work of another student, a faculty member, or a UTI official, or that otherwise interferes with normal operation of UTI systems;
- Use of computing facilities and resources in violation of copyright laws (including unauthorized downloading or sharing of copyrighted files); and
- Violation of any other UTI policy regarding computers, networks, or electronic communication.

Misconduct within the Student Conduct Process

Misconduct related to the student conduct process, including the following:

- Failure or refusal to appear upon request or to cooperate in the investigation, hearing, or administration of cases of alleged violations of UTI policies;
- Falsification, distortion, or misrepresentation of information in the investigation, hearing, or administration of cases of alleged policy violation;
- Making a frivolous or malicious complaint pursuant to the UTI's student conduct procedures (including an appeal);
- Any action that attempts to retaliate against, intimidate, threaten, coerce, discriminate against, or improperly influence any UTI community member for reporting alleged violations of policy or concern for the health or safety of a UTI community member, assisting another in making such a report, or participating in an investigation or resolution of such matters;
- Unauthorized release or disclosure of information related to a student conduct proceeding;
- Failure to comply with the sanctions or outcomes imposed for violations of this code or other UTI policies; and
- Failure to comply with the interim actions or informal resolution put in place by a UTI administrator, including, but not limited to, failure to comply with a no-contact directive.

Misrepresentation

Acts of fraud, misrepresentation, or dishonesty, including the following:

- Forgery, alteration, or misuse of UTI documents, records, or identification or other materials;
- Knowingly furnishing false, forged, or inappropriately altered information to UTI, any UTI official, or emergency response personnel;
- Intentionally misrepresenting UTI, any UTI official, your status at UTI or utilizing UTI's brand without permission;
- Possession, use, manufacture, or distribution of identification cards or devices that are false or fraudulent or that misrepresent an individual's identity, age, or other personal characteristics, including using another individual's identification.
- Intentionally initiating or causing to be initiated any false report, warning, or threat of emergency or crisis.

Other Vehicles

- Mini and pocket bikes are not allowed on campus.
- Skateboarding is prohibited on campus.
- Vehicles that are UTI property, including UTI training vehicles, are not to be removed from campus. UTI training vehicles may only be driven in and out of labs when supervised by the Instructor. Motorcycle Mechanics Institute vehicles may not be ridden into or out of labs. Test drives and test rides of any UTI vehicle off campus are prohibited.

Photography and Audio or Video Recording

Audio or video recorders, cameras or any other electronic reproduction devices are not permitted in the classroom unless used pursuant to an accommodation plan issued by Student Services. This prohibition includes the use of camera and audio- or video-recording features or applications on a cellphone, computer, or other personal device. Unauthorized photography or the audio/video recording of Instructors, other UTI staff, or other students without their consent is prohibited. UTI will abide by any state, local or federal laws that require UTI to allow recordings.

Smoking/Chewing Tobacco

The use of any tobacco products, including cigarettes, electronic cigarettes, alternative nicotine products, and chewing tobacco is only allowed in designated areas on campus by students of legal age to use or consume such products, as determined by applicable federal, state, and/or municipal laws or regulations. Each campus posts the locations of designated smoking/chewing areas. When not in use, electronic smoking devices (e.g., e cigarettes, e cigs, e cigars, e pipes, personal vaporizers, electronic nicotine delivery systems) must be stored in appropriate cases. Battery powered devices are prohibited on UTI premises unless carried in cases that prevent activation of the battery or noncombustible cases. Cases should:

- Securely hold the device and ensure smoking devices are not accidentally activated.
- Allow the battery and activation component to be stored separately.
- Be made of non combustible material, such as metal.

No charging is allowed on or within UTI premises, and no portable charging cases are allowed.

Speeding/Reckless Driving

Speeding and reckless driving of motorcycles and cars on and around campus is prohibited. Please help us honor our neighbors and community by riding and driving in a professional manner. Speed is not to exceed 5 miles per hour or posted speed limit signs on campus.

Theft and Possession of Stolen Property

Stealing or taking property that does not belong to you without permission from the owner and the knowing possession, sale, or distribution of stolen property on or off campus are not tolerated.

Unauthorized Use of UTI Properties

Unauthorized access to, entry to, presence in, or use of UTI properties, including the following:

- UTI facilities, property, systems, or services;
- Roofs, balconies, or fire escapes of any UTI building or facility for any purpose except in case of an emergency;
- Possession, duplication, distribution, or use of keys, access codes, access cards, or other means of entry or access to any UTI property, premises, or location.

Violations of Laws and Other Policies

Any action in violation of federal, state, or local laws or ordinances based on conduct occurring on or off campus, and any action that violates any other UTI policies, is not tolerated.

Disciplinary Action

When a student is found in violation of the Code of Conduct, disciplinary actions appropriate to the policy violation(s) will be assigned. Disciplinary actions may include the following types of actions or any combination of the following actions. They do not necessarily occur in the order below based on the severity of the violation.

Compliance with all assigned sanctions within the time allocated is mandatory. Failure to complete or comply with any assigned sanction, or failure to meet an assigned deadline (if applicable), may result in further disciplinary action, and/or the placement of a hold on a student's UTI account. If a student withdraws or takes a leave from UTI prior to the completion of their sanctions, they must complete all assigned sanctions before they will be considered for re-enrollment.

- **Warning:** Formal notice that a student's actions violated an Institute policy, that such actions are not acceptable in our community, and that further misconduct, or any other violation of an Institute policy, may result in more impactful disciplinary action.
- **Written Notice:** A written statement to the student that UTI/NASCAR Tech/MMI/MIAT regulations have been violated with the possibility that stronger disciplinary action could occur in the event of future violations.
- **Removal From Class:** A student can be subject to removal from class. Such students are required to go to the Student Services department for advisement related to absence for the remainder of the course to avoid withdrawal from school. The professionalism grade of the student may be affected. The retake fee/tuition policy will apply if the student is removed for the remainder of the course.
- **Restitution:** Repayment for conduct such as damage to or theft of property may take the form of repairing, replacing, or otherwise account for the property affected.
- **Probation/Loss or Restriction of Privileges or Activities:** A student's on campus activities may be limited for a specified period of time. The student is advised in writing of probable suspension or termination for further violations.
- **Suspension:** Suspension will result in a withdrawal from school and discontinuation of financial aid eligibility. A student who is suspended may request to re-enroll after the suspension period.
- **Termination:** Termination actions are for situations that warrant action more severe than suspension. Depending on the severity of the situation, students may be terminated due to a single violation of the Code of Conduct. Termination may also be appropriate after a student has received more than one suspension for violations of the Code of Conduct. Students who are terminated from UTI for Code of Conduct violations must be approved for re admittance through the Petition for Re-enrollment process set forth below.

Additional Disciplinary Actions for Academic Dishonesty

In addition to the above sanctions, disciplinary actions for proven cases involving academic dishonesty may include:

- Reduced or failing grade
- Ineligibility for certain awards, honors, and special programs
- Revocation of an awarded degree

Petition For Re-Enrollment Following Termination

Procedure for petitioning for re enrollment following termination due to violations of the Student Code of Conduct: A petition must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re enrollment. The petition must explain how and why the student feels he or she would be successful if permitted to re enroll. The student may also provide any supporting documentation regarding the petition.

A Readmission Petition Committee will consist of at least three of the following administrators or their designees: Campus President, Student Services Director, Financial Aid Director, Career Services Director, and/or Education Director.

A Readmission Committee will be formed upon receipt of the student's complete petition. The Committee will seek to review the petition within seven business days of the Committee being formed. Students will be notified in writing, in person or via telephone of the Committee's decision. If a student is approved for re enrollment by the Committee at a particular campus and the student seeks to re enroll at another campus, another appeal may be required. Students are protected from retaliation under the harassment policy listed in this document.

STUDENT CONDUCT INVESTIGATION AND DISCIPLINARY PROCEDURES

Applicability

This policy applies to reports or complaints of violations of the Code of Conduct, which may be submitted by anyone. Reports or complaints of alleged conduct that falls within the scope of a separate specific UTI/NASCAR Tech/MMI/MIAT ("UTI") policy (e.g., Harassment, Title IX Sexual Harassment, Sexual Misconduct) will be handled in accordance with the procedures outlined in those specific policies. If more than one policy or procedure may apply to some or all of the conduct at issue in a report or complaint, UTI will determine in its discretion what policy and procedure to use in addressing and resolving the report or complaint.

Procedures

Concerns regarding a potential violation of the Code of Conduct should be reported to the Student Services Director. UTI will consider and evaluate all such concerns based on the specific facts and in consultation with other appropriate individuals as needed. Many concerns may not warrant a formal investigation and can be resolved through informal discussions with the individuals involved. If UTI determines that an investigation is necessary, the following steps will typically apply.

The allegations shall be investigated fully and fairly, within a reasonable amount of time, and as confidentially as possible, consistent with the need to conduct an investigation. An investigation will typically consist of the following steps, but these steps are provided only as a guideline and are not binding:

- Written notice to the student of the alleged violation(s) of the Code of Conduct and a brief summary of the available facts relating to the alleged violation
- An interview or interviews with the accused student
- Interviews with other individuals as needed
- Review of relevant documents or other information gathered

An investigation will typically be carried out internally by UTI personnel but may be referred to an external investigator depending on the circumstances.

All members of the UTI community are expected to cooperate in good faith and to be truthful in participating in conduct investigations. Refusal to cooperate and/or provide truthful information may warrant disciplinary action.

The individual conducting the investigation will determine whether a preponderance of the evidence supports a finding that one or more violations of the Code of Conduct has occurred. The investigation shall be documented with factual findings and supporting evidence in the form of an outcome letter or other documentation.

As soon as practicable, the student shall be informed of the results of the investigation. This may be done within the context of a meeting or in writing, at the sole discretion of the individual overseeing the matter. Students who are directed to attend a meeting must promptly respond to a meeting request and schedule the meeting for the earliest possible date. Refusal or failure to respond to communications on behalf of UTI regarding holding a meeting to review investigation results or to schedule and attend the scheduled meeting may result in disciplinary action, which could include suspension until such time as the meeting occurs or initiation of the applicable termination process.

If the investigation results in no finding against the student, the matter will be closed. If the investigation results in a finding that a violation of the Code of Conduct occurred, appropriate corrective and/or disciplinary action will be taken. Potential disciplinary action may include, but is not limited to, one or more of the "Disciplinary Actions" set forth in the Code of Conduct. Refusal or failure to cooperate with the assigned corrective and/or disciplinary action may result in additional disciplinary action, up to and including termination.

Either party may appeal the finding on the following grounds:

- A procedural irregularity that could have affected the outcome;
- There is new evidence that was not reasonably available during the investigation that could have affected the outcome;
- The investigator had a conflict of interest or bias against the appealing party that could have affected the outcome; or
- The sanction is disproportionate to the finding.

The appeal must be in writing and submitted to the Student Services Director or designee within ten (10) business days of the date of the student is notified of the results of the investigation. It must include an explanation of the basis for appeal and any supporting information for the appeal. The Student Services Director or designee will review the appeal, any supporting materials, and any response, and will issue a written determination as soon as practicable. The Student Services Director may, in their discretion, defer any disciplinary or corrective action until the appeal process has been finalized.

The determination of a complaint becomes final when the time for appeal has passed with no party filing an appeal or, if any appeal is filed, at the point when the Student Services Director has resolved all appeals. No further review beyond the appeal is permitted.

Notwithstanding the foregoing provisions, UTI shall have the immediate right, where reasonably necessary in its discretion to preserve an appropriate learning environment and/or to protect the health and safety of the student or of others, to remove such student from class or any other program-related activity or function on an interim basis pending the outcome of an investigation and/or appeal. In such a circumstance, the student will be provided written notice of the reasons for the interim removal and an opportunity to meet with the Student Services Director as soon as practicable to discuss the reasons for the interim removal.

Retaliation And Bad Faith Allegations

UTI is committed to fostering an environment in which individuals may candidly and honestly report suspected misconduct without fear of retribution. Accordingly, retaliation is prohibited in any form against any individual who reports alleged misconduct or who participates in the investigation. Any individual who is found to have knowingly filed a false allegation of misconduct may be subject to disciplinary action, up to and including termination.

Handling Threatening Student Behavior Policy

Purpose and Scope

Universal Technical Institute ("UTI") values the dignity of all students and does not tolerate behavior or threatened behavior that poses a significant risk to the health or safety of the UTI community. Students who engage, or threaten to engage in, such behavior, shall be in violation of the Student Code of Conduct and will be subject to disciplinary action up to and including termination from school. Having a policy barring such conduct and threatened conduct is necessary, as allowing such behavior interferes with students' educational experiences. This policy helps ensure that all students can take advantage of the educational opportunities UTI offers.

This Handling Threatening Student Behavior Policy (“Policy”) describes the criteria and process that UTI will use to respond to reports that a student has engaged or threatened to engage in behavior that poses a significant risk to the health and safety of others. It also addresses what information may be needed for re-enrollment as well as other points of consideration.

Covered Behavior

UTI may initiate a risk assessment and safety intervention when presented with credible information that a student has engaged or threatened to engage in behavior that poses a significant risk to the health or safety of individuals or the community as a whole, on or off campus. A significant risk exists when there is a high probability of substantial harm and not just a slightly increased, speculative, or remote risk.

Procedures

Interim Involuntary Withdrawal

Upon receiving credible information that a student has engaged in Covered Behavior that may require immediate action, UTI will conduct a review of the available information, conferring with appropriate campus and Home Office professionals as necessary, to assess the level of risk and/or disruption posed by the student.

UTI reserves the right to contact law enforcement for immediate assistance. In the event a potentially threatening situation is referred to law enforcement, the information gathered and analyzed during the risk assessment process will be provided to the law enforcement agency to the extent allowed by law.

Following this review, UTI may temporarily remove the student from UTI and/or restrict the student’s access to UTI’s campus, services, or activities. Before imposing an interim involuntary withdrawal, UTI will first seek voluntary cooperation of the student. Imposition of an interim involuntary withdrawal is intended to be a temporary measure to protect health and safety and is not considered disciplinary in nature. An interim involuntary withdrawal will remain in effect pending completion of the individualized assessment outlined below.

UTI will notify the student in writing of a decision to implement an interim involuntary withdrawal. The notice will include the rationale for the decision and a summary of the student’s right under the process, including the student’s right to meet with the Student Services Director or designee. UTI’s decision will be provided to the appropriate UTI administrators.

The student shall be provided an opportunity to meet with the Student Services Director or designee (either in person or by some other method that allows the student and Student Services Director or designee to communicate effectively (e.g., telephone or video conferencing)) within two (2) business days from the effective date of the interim involuntary withdrawal.

Safety Intervention and Involuntary Withdrawal Process

When presented with a credible report that a student has engaged in Covered Behavior, UTI will initiate a risk assessment of the student’s conduct to determine how to address the conduct, including whether a safety intervention or involuntary withdrawal is appropriate. The purpose of the assessment is to determine the level or risk the student poses to health and safety and to inform decisions about the student’s future participation in UTI’s programs.

As part of UTI’s review, the student may be required to submit diagnostic or treatment information from the student’s current, treating health care professional. At this assessment, the student will be asked to provide a medical release for access to a student’s relevant medical and mental health records as reasonably necessary to complete its individualized assessment. The release must be signed by the student and a witness. UTI may also consult other healthcare professionals if UTI determines that it is appropriate to do so and will take into consideration other elements of the student’s behavioral history.

In conducting the individualized assessment, UTI takes into account student confidentiality and bases its decision on reasonable judgment that relies on current medical knowledge or on the best available objective evidence to ascertain the nature, duration, and severity of the risk; the probability that the potential injury will actually occur; and whether reasonable modifications of policies or the provision of accommodations will mitigate the risk.

During the assessment process, the student will be provided an opportunity to meet with the Student Services Director or designee and provide relevant documents or other information, including the result of any evaluation conducted by the student’s own treating health professional. The student is encouraged to provide information about remedial efforts to address problematic behavior and the student’s plan to mitigate any ongoing risk of harm. At this meeting, the Student Services Director or designee will seek the cooperation of the student, including discussion of possible measures to reduce the risk of harm or a voluntary medical withdrawal/leave of absence.

After reviewing the information, UTI will determine whether a safety intervention or involuntary withdrawal should be imposed. The Student Services Director or designee will confer with other appropriate campus and Home Office professionals, which may include the Campus President, Legal, Director of Program Compliance, National Director of Student Success – Student Services, Vice President of Student Success to assess the level or risk or disruption posed by the student and whether there are any reasonable accommodations or mitigating measures which will allow the student to remain safely in some or all UTI activities or programs. Safety interventions may include, but are not limited to, compliance with a behavioral contract, reduced course load, consultations with health care professionals, compliance with health care provider recommendations, or restrictions on participation in UTI programs or activities.

The Student Services Director or designee will issue a written decision regarding any necessary safety interventions or whether the student should be withdrawn from UTI, the rationale for that decision, any requirement(s) the student must meet prior to application for readmission if the student is withdrawn, the student’s right to appeal the decision to the Student Services Director or designee, and the process to apply for readmission or return to UTI programs or activities. A copy of this decision will be sent to the appropriate UTI administrators. This decision will be issued within ten (10) business days of receiving all required documentation and assessment results unless an extension is provided for good cause.

If UTI determines that the standards for safety intervention or involuntary withdrawal have not been met, UTI shall assist a student who has been placed on interim involuntary withdrawal to resume studies immediately and provide assistance regarding any coursework the student missed while withdrawn.

Appeal

Within three (3) business days from the date of UTI’s decision, a student may file a written appeal with the Student Services Director or designee. The Student Services Director or designee will review the student’s written appeal and render a decision within ten (10) business days unless an extension has been granted for good cause. The Student Services Director or designee may choose, but is not required, to meet with the student to discuss the grounds for the student’s appeal. UTI’s decision is final.

Readmission/Re-enrollment

A student seeking readmission to UTI should notify the Student Services Director or designee. The student must be able to demonstrate that (1) the student can participate in UTI’s programs without posing a danger to others, (2) the student meets all relevant academic requirements for readmission, and (3) the student has met any requirements for readmission posed by UTI.

Depending on the individualized circumstances of the student's situation, UTI may require returning students to provide information from a treating healthcare provider and/or documentation of participation in counseling sessions or other steps the student has taken to mitigate the previous behavior. UTI may request additional records from the student and permission to speak to a treating professional. The records and information that will be requested and required are determined on a case-by-case basis depending on what information is necessary to determine whether the student is able to return and fulfill the fundamental requirements of UTI's programs. If the student refuses to submit any of the required information, the Student Services Director or designee may deny the student's request for readmission.

The Student Services Director or designee may request to meet with the student as part of the consideration of the readmission request. The Student Services Director or designee will review the relevant materials submitted by the student, other available information, and may confer with other appropriate campus and Home Office professionals regarding the request for readmission. The Student Services Director or designee will consult with the Campus President and Home Office Student Services Team and will notify the student of the readmission decision in writing within ten (10) business days unless an extension has been granted for good cause. If the student's request is denied, the Student Services Director or designee's decision will detail when and if UTI will consider a subsequent request for readmission. If the student is readmitted, the Student Services Director or designee's decision will include any conditions for continued attendance. As part of the return process, a student may choose to discuss with UTI whether reasonable accommodations are appropriate, consistent with UTI's Section 504/ADA Policy.

The student may appeal this decision to the Student Services Director or designee by submitting a written appeal within five (5) business days of UTI's decision. The Student Services Director or designee will review the student's written appeal and render a decision within ten (10) business days unless an extension has been granted for good cause. Student Services Director or designee may choose, but is not required, to meet with the student to discuss the grounds for the student's appeal. UTI's decision is final.

Other Action

Actions taken under this Policy do not affect the student's obligation to comply with other UTI policies or the sanctions to which the student may be subject for violation of any such policies. Pending or related student conduct or academic proceedings may continue even when a student is subject to an intervention or withdrawal under this Policy.

Confidentiality

All information provided to UTI pursuant to this Policy will be handled in a confidential manner and disclosed only in accordance with state and federal law.

Students with Disabilities

UTI does not exclude students with disabilities from participation in UTI programs or activities, or condition their participation in UTI programs or activities, based on criteria or requirements that are not equally applicable to similarly situated nondisabled students. This Policy is intended to assure that students with disabilities are not subjected to adverse action on the basis of unfounded fear, prejudice, or stereotypes.

This policy applies to both on- and off-campus conduct and statements.

RULES AND REGULATIONS

Student Property

The Institute bears no responsibility or obligation for any student's personal belongings that are lost, stolen or damaged on or off the school premises or during any school activities. Additionally, the school has no responsibility with respect to any disputes arising between students or for any damages or injuries arising therefrom.

Vaccination Policy

The school recommends the student receive the following vaccinations or immunizations within the 12 months immediately preceding the start of the student's program of study at the school:

- tetanus-diphtheria
- polio series
- mumps
- rubella
- chickenpox
- two (2) rubeola
- varicella
- hepatitis-A
- hepatitis-B

Student-Assigned Email Addresses

UTI assigns email addresses to students, and uses these addresses to communicate important messages and reminders. Students are expected to check email on a regular basis and are responsible for any information communicated this way.

UTI Student and Visitor Internet Access (U-WEB) Acceptable Use Policy

U-WEB is an Internet service (the "Service") provided to the visitors and students (collectively, "You" or "Your") of Universal Technical Institute, Inc. (UTI).

The U-WEB Acceptable Use Policy (the "Policy") is intended to help enhance the use of the Internet by preventing unacceptable use. You, as a user of this Service, must comply with this Policy. By using the U-WEB Service, You acknowledge and agree to follow this Policy and the terms of this Policy as stated herein. Your violation of this Policy may result in the suspension or termination of Your access to the Service, criminal and /or civil liability, or other actions by UTI, including but not limited to cooperation with legal authorities and/or third parties involved in the investigation of any suspected or alleged crime or civil wrongdoing. Violation of this policy may also affect Your status as a student at UTI.

The U-Web Acceptable Use Policy Prohibits the Following:

1. **Illegal or Harmful Activity** – You may access and use U-Web Services only for lawful purposes. It is prohibited to transmit, receive, post, store or access any material that violates applicable criminal or civil laws.
2. **Offensive Content** – Download, storage or retransmission of content that is obscene, indecent, lewd, harassing, inflammatory, harmful, libelous, defamatory, threatening and invasive of publicity rights or privacy is prohibited.
3. **Harmful or Malicious Content** – Intentionally downloading, developing or releasing malicious content that is harmful to the U-Web or other users of the UTI network such as viruses, Trojan horses, worms, time bombs, zombies or computer programs that may damage, intercept or capture any personal information, system, program or data is prohibited.
4. **Infringement** – It is prohibited to use the UTI U-Web to download, store or retransmit any content that infringes on the intellectual property rights of others protected by copyright, trademark, patent or trade secrets. This includes unauthorized distribution, copying and/or posting of pictures, software, logos, articles, musical works and videos.

5. **Fraudulent Activity** – Operating fraudulent business operations and practices such as offering of fraudulent services, promotions, goods or schemes (i.e., get rich quick schemes, pyramid schemes) is prohibited.
6. **U-WEB Network Security** – You may not attempt to circumvent, disable or modify the function or configuration of any host network or security device by any means. Examples of network security violations include:
 - a. **Hacking** – Unauthorized access to UTI systems or networks, including probing, scanning or testing the vulnerability of any UTI network or system in an attempt to breach the access or authentication controls, is strictly prohibited.
 - b. **Interception** – The use of network packet sniffers, hardware keyloggers, eavesdropping or monitoring of UTI data or traffic on any UTI networks or systems by any means is prohibited.
 - c. **Intentional Interference** – Intentionally interfering with any UTI network or host with denial-of-service attacks, news bombing, mail bombing, other flooding techniques or deliberate attempts to overload a system, network or user is prohibited.
 - d. **System Restrictions Avoidance** – Intentionally using electronic means or manual methods to avoid any information security policy limitations established by UTI or attempting to circumvent, disable or bypass security devices such as firewalls, web content filters (proxies), remote access systems and intrusion detection systems is prohibited.
 - e. **Personal Wi-Fi Wireless** – Operation or connection of non-approved wireless access points to the UTI network is prohibited.
 - f. **Personal Cellular Device Tethering** – Connection of cellular access devices to UTI hosts or networks to bridge Internet access is prohibited.
7. **Excessive Consumption of Network Resources** – Consuming a disproportionate amount of available UTI network resources resulting in disruption or degradation of the U-Web services by others is prohibited.

The restrictions provided above are not exhaustive but are provided as a framework for the types of activities that fall into the category of unacceptable use of the Service.

Indemnification

You agree to indemnify, defend and hold harmless UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners from any and all third-party claims, liabilities, costs, and expenses, including reasonable attorneys' fees, arising from or related to Your access or use of the Service, any content You transmit through the Service, Your violation of this Policy, or Your violation of any rights of another. This means, primarily You agree You are responsible to pay for any costs or damages that result from Your use of this service and You agree to reimburse or pay for any damages or costs that UTI might incur as a result of Your use. Your indemnification obligations under this Policy shall survive any termination or expiration of the Policy.

Filtering and Logging

UTI uses an Internet content filtering and monitoring application that may log Your usage of the Service and prevent access to certain inappropriate websites. These sites may include shopping sites, gambling sites, pornographic sites, hacking sites, etc. Your attempted access to these restricted sites by users may be logged and periodically reviewed by UTI. In appropriate circumstances, UTI at its sole discretion reserves the right to review and/or monitor any transmissions sent or received through the Service.

Disclaimer of Warranties and Limitation of Liability

Limitation of Liability

You assume total responsibility for use of the Service and the Internet, and access the same at Your own risk. UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners have no responsibility whatsoever for the content accessible or actions taken on the Internet and the Service, and shall not be liable to You for any direct, indirect, incidental, special or consequential damages of any kind including but not limited to any loss of use, business and/or profit arising out of or related to the Service or this Policy. Under no circumstances will UTI and/or its affiliates, officers, employees, agents, suppliers, sponsors or other partners of the Service be liable to You or any third parties for any amount. This section of the Policy shall survive any termination or expiration of the Policy.

Disclaimer of Warranties

The Service is provided on an "as is" and "as available" basis. UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners make no warranty of any kind—written or oral, statutory, express or implied—including any warranty of merchantability, infringement or fitness for a particular purpose. No advice or information given by UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners of the Service shall create a warranty. UTI and its affiliates, officers, employees, agents, suppliers, sponsors or other partners do not warrant the Service will be uninterrupted, error-free, or free of viruses or other harmful components. This section of the Policy shall survive any termination or expiration of the Policy.

Revisions to this Acceptable Use Policy

UTI reserves the right to revise, amend or modify this Policy, or implement additional policies and agreements at any time and in any manner. Notice of any revision, amendment, modification or update will be either provided directly to You or posted on the Service.

COPYRIGHT INFRINGEMENT

Copyright laws protect an author's original works. This includes but is not limited to books, photographs, music, art, schematics, movies, media, software and databases. It is a violation of copyright law to use peer-to-peer file-sharing networks to download or share copyrighted works without permission from the owner. It is a violation of copyright law to make or receive an illegal copy of a downloaded work. Students shall obtain permission prior to utilizing any copyrighted materials. Any copyright infringement occurring in connection with a student's enrollment or usage of UTI/NASCAR Tech/MMI property is a violation of the Code of Conduct and the law. Any student who engages in copyright infringement will be subject to discipline by the school, up to and including termination. The student is also subject to a referral by the school to legal authorities and face possible civil penalties of \$750 to \$30,000 per violation and criminal penalties, which may include imprisonment for up to 5 years and fines of up to \$250,000 per violation.

STUDENT COMPLETION RATES AND STUDENT RIGHT-TO-KNOW REPORTING

For more information about our graduation rates, the median loan debt of students who completed the program and other important information, please visit www.uti.edu/disclosure. Also, in compliance with the Student Right-to-Know and Campus Security Act of 1990 (Public Law 101-542), it is the policy of UTI/NASCAR Tech/MMI to make available its completion rates to all current and prospective students. Completion rate data will be updated annually. The full report will be available to prospective students before they enroll or enter into any financial obligation with the Institution. If you are interested in learning more about the completion rate for your campus, please see the Student Services Department. New students receive a copy of the most recent data at Orientation and the information is disseminated annually.

ANNUAL CONSTITUTION DAY AND CITIZENSHIP DAY

To align with federal statute, UTI campuses participate in a variety of Constitution Day and Citizenship Day programming in commemoration of the September 17, 1787, signing of the U.S. Constitution. These activities take place annually on September 17 unless the day falls on a weekend or holiday, in which case functions are held during either the preceding or following week.

CLASSROOM AND FACILITY SAFETY RULES

Safety is everyone's responsibility. The Institute strives to provide students with a secure and safe environment. Classrooms and laboratories comply with the requirements of applicable federal, state and local regulations.

Safety in Classrooms and Labs

Students, staff and instructors are required to wear clear lens safety glasses or prescription glasses with side shields at all times during labor shop instruction. Safety glasses must be rated Z-87 or higher (per OSHA). Approved safety glasses are sold at the campus. Students are expected to:

- Wear clothing that does not confine movement but is not so loose it could get caught in moving equipment.
- Wear safe, non-slip shoes and keep them tied.
- Not engage in horseplay while on campus.
- Utilize good judgment and common sense (essential when one's personal safety is at stake). If a student has any doubt about whether a condition, a motion or a job is unsafe, DON'T DO IT.

Climb and Rescue Safety Requirements Policy

UTI has adopted and complies with the safety standards published by ANSI (American National Standards Institute) with respect to our Climb and Rescue course and the personal fall arrest equipment utilized. This standard establishes requirements for the design, performance, qualification testing, test methods, marking, instruction, training, maintenance, and removal from service of lanyards and positioning lanyards. The training contains certain physical practical training activities including without limitation: climbing vertical and sloped surfaces, suspension in a full body harness, using mechanical advantage rope systems to pull loads, walking at heights, carrying and lifting heavy objects, and standing on hard surfaces. Students must be able to safely participate in these activities, and due to the capacity restrictions of the necessary safety equipment, students must maintain their bodyweight in the required range of 130 to 275 pounds. Additionally, students must be able to lift and carry at least 45 pounds.

ANSI Z359.1-2020 requirements concern the following:

1.1 Scope

1.1.1 The Fall Protection Code (Code) is a set of standards that covers program management; system design; training; qualification and testing; equipment, component and system specifications for the processes used to protect workers at height in a managed fall protection program. This standard identifies those requirements and establishes their role in the Code and their interdependence.

1.1.2 The Fall Protection Code encompasses standards for personal fall protection systems that incorporate a full body harness intended to protect the user against falls from a height either by preventing or arresting free falls. In general, systems that prevent a free fall are preferable to systems that arrest a free fall. The types of systems that shall be addressed by this Fall Protection Code include:

- a. Fall restraint systems
- b. Work positioning systems
- c. Rope access systems
- d. Fall arrest systems
- e. Rescue systems

The capacity range noted above is calculated with the weight of the individual plus the weight of all the equipment and/or tools. At the discretion of the instructor, compliance with the capacity range may have to be verified

Training Conditions/Physical Requirements

Students in the Climb and Rescue course must be able to:

1. Adhere to the Personal Protection Equipment policy, including wearing safety glasses, hard hats, and safety harnesses, as appropriate.
2. Work above ground (at heights up to 15 feet) from various ground support equipment.
3. Work safely within confined spaces.
4. Work with and near moving mechanical parts, such as engines, propellers and tooling (drill press, chop saws, sheet metal shears, rivet guns, etc.).
5. Work in an environment that may include items such as mineral spirits, paint fumes and sanding dust.
6. Work in an environment that includes regular exposure to factors such as temperature extremes (working indoors and outdoors through all seasons, climates and weather conditions).
7. Be exposed to intermittent and/or continuous loud noise (e.g., engine runs, riveting, etc.).
8. Perform repeated, intermittent and/or continuous physical exertion such as standing, walking, stooping, bending, climbing, pushing, pulling and lifting material, some of which may be heavy or awkward.
9. Routinely move and/or lift items of up to 20 pounds.
10. Manipulate support equipment, tools and parts some of which are heavy and/or awkward to maneuver and utilize.
11. Sit for extended periods of time, up to six hours, in a classroom or lab setting (with 10-minute breaks every hour and a 50-minute lunch period).
12. Understand verbal and visual material presented in a darkened room for extended periods of time such as during lectures with or without visual presentations performed with lights out.
13. Have basic computer literacy; non-technical knowledge about computers and how to use them; familiarity and experience with computers, software, and computer systems.

Qualified individuals with disabilities may receive reasonable modifications tailored to their individual needs to ensure equal access to UTI's programs and services, provided such modification does not require an adjustment that would alter or waive essential academic requirements or constitute a fundamental alteration of a service, program, or activity. Some examples of reasonable modifications may include extended time, use of assistive technology, and assistance liaising with external agencies such as rehabilitative services, if applicable. Additional information regarding the procedure for requesting modifications/accommodations is located in the ADA/504 Policy.

Accidents/Injuries

Accidents/injuries that occur on campus must be reported as follows: an Accident/Injury Report must be completed immediately by the Instructor and submitted by the Instructor to the Director of Education. The Director of Education must then file the Report with the Campus President Administrative Assistant/HRC.

Medical Release

UTI reserves the right to require students who have taken a medical leave due to illness or injury to provide a release from an appropriate licensed medical professional stating the student is able to begin or continue Climb and Safety Rescue training

Vehicle Operation Code

All cars, trucks and motorcycles must be operated in a safe, quiet, courteous and professional manner (e.g., NO wheelies, stoppies, burnouts, squealing, chirping or sliding tires, loud exhaust noise, loud stereo noise, high speed and/or rpm) on and around the campus. This includes the parking lot, entrances and exits, and streets and roads around the school. This policy is strictly enforced and for the safety and courtesy of students, staff and visitors of the campus as well as out of respect for our community.

Failure to operate a vehicle within the posted speed limits on campus or operating a vehicle in an unsafe or loud manner as described above will result in a reduced professionalism grade and/or possible suspension or termination from school.

These penalties will be over and above any distributed by the local law enforcement officials patrolling the areas around the campus.

Parking

All students and staff members are responsible for proper parking of their vehicles. All student cars must be registered and the school parking sticker/tag (if applicable) must be properly displayed. Unregistered vehicles are subject to towing. The maximum speed limit on campus is 5 mph and pedestrians have the right of way at all times. A 15 mph speed limit is in effect in all school zones on public streets. Students should follow all posted speed limit and other traffic signs. Some states, such as California, require all students to register their vehicles with the state even if the vehicle already is registered in another state. Please check with the state Department of Motor Vehicles for more information.

The Institute will make every effort to protect all vehicles and property. However, the Institute assumes no responsibility for the protection of any vehicle or its contents while on campus.

The Institute reserves the right to impound or have impounded, without notice, any vehicle parked in a manner dangerous to vehicular or pedestrian traffic or otherwise in violation of Institute traffic or parking regulations. The vehicle owner will be responsible for the costs involved in removing, impounding and storing such vehicle.

Student parking is permitted in designated areas only and must not obstruct walkways or block on-site storage containers. There is no overnight parking in the parking lot. Taking up two parking spaces and parking a motorcycle in a car space are not allowed. Motorcycles should park in designated motorcycle parking spots only.

In the event of car trouble, please notify the Education Director, Facilities Manager or an Education Manager as soon as possible.

Violators of the parking policy may be subject to a fine and a reduced professionalism grade.

Recreational activities such as football, hacky sack and frisbee playing are not allowed in the parking lots.

Campus Safety Policy / Annual Security Report

Universal Technical Institute, Inc. and its subsidiaries (collectively, "UTI") are committed to providing a safe environment for students, faculty, staff and visitors at all UTI/NASCAR Tech/MMI facilities (collectively "Facilities"). This commitment includes providing information about campus security to prospective and current students and employees. Each year by Oct. 1, UTI publishes an Annual Security Report that includes, but is not limited to, the following information:

- reporting procedures for emergency situations and criminal activity on and around campus
- UTI's response plans, including information about timely warnings and emergency notification/evacuation procedures
- general information about security procedures and practices, and training and resources available to staff and students
- UTI's Substance Abuse policy and information about prevention and education/rehabilitation programs
- UTI's Sexual Assault policy, procedures to report an assault and resources available to victims
- details on how to obtain information about sex offenders in the area around the campus locations
- each campus's annual disclosure of crime statistics (in which we report crimes for the past three years both on campus and in the public areas immediately surrounding the campus)

The Annual Security Report and campus crime statistics are available at www.uti.edu/asr. Paper copies may be obtained by request through the campus's Director of Student Services or designee. Additional information on local area crime statistics or information on sexual offenders can be obtained by contacting the local law enforcement agency in the area where the student is attending classes.

The well-being and safety of our students is our priority, additional information on campus-specific and community resources covering a range of topics are available at www.uti.edu/campus-safety.

UTI prioritizes the safety of the campus community in all cases of emergencies and is committed to developing and administering a comprehensive emergency management plan (EMP). The EMP supports UTI's emergency preparedness provisions to ensure an effective response for the protection of UTI's students, employees, and visitors. While the scale and magnitude of different events vary, the EMP has been developed to coordinate resources for an effective response to any foreseeable emergency. Campus-specific EMPs are available at www.uti.edu/campus-safety.

SUBSTANCE ABUSE PREVENTION POLICY

As noted in the Annual Security Report, UTI/NASCAR Tech/MMI supports a drug-free environment and does not allow the unlawful possession, use or distribution of illicit drugs or alcohol on or off campus. As a condition of acceptance, UTI/NASCAR Tech/MMI students agree to random and for-cause drug testing throughout their attendance as set forth in UTI/NASCAR Tech/MMI Substance Abuse Prevention Policy in this guide. A violation will result in UTI/NASCAR Tech/MMI taking appropriate action up to and including termination.

Purpose

Universal Technical Institute, Inc. and its subsidiaries (collectively, "the Institute") is extremely concerned about the safety and well-being of its students. Of additional concern is the Institute's reputation as a premier provider of professional technicians and an industry leader in the postsecondary technical education industry. The Institute believes the unlawful possession and use of illicit drugs and abuse of alcohol is harmful and dangerous. Alcohol and drug abuse not only have an adverse effect on safety, but also on the health and welfare of the entire community. The Institute's objectives in this policy include the following:

- To establish and maintain a safe, healthy environment for all students;
- To encourage counseling and rehabilitation assistance for those who seek help;
- To preserve the reputation of the Institute within the community and industry at large;
- To reduce the number of accidental injuries to persons or property;
- To reduce absenteeism and tardiness; and
- To improve the success rate of the student body.

Drug and Alcohol Policy

The Institute has developed a strict and rigidly enforced policy regarding drug and alcohol abuse.

THE INSTITUTE CANNOT AND DOES NOT CONDONE DRUG OR ALCOHOL ABUSE BY ITS STUDENTS.

The Institute will not allow the possession, use or distribution of illicit drugs or alcohol by students or staff on its property or as part of any of its officially sponsored off-campus activities. Students are also prohibited from being under the influence of alcohol, illegal drugs or any other substance that could adversely affect the health, safety or welfare of students, faculty or staff on Institute property or at any of its officially sponsored activities. This includes field trips and student-sponsored social activities if they are considered sponsored by the school. All forms of synthetic marijuana are prohibited, regardless of the legality of the substance.

Medical Marijuana: Although UTI has campuses in some states that have passed laws allowing the use of medical marijuana in certain circumstances (i.e., possessing a lawfully issued medical marijuana card), federal laws classify marijuana as a controlled substance and prohibit marijuana use, possession, and distribution at institutions of higher education. As such, the use of medical marijuana is prohibited on all UTI campuses and as any part of their activities. In addition, due to the nature of UTI programs and their requirements, UTI cannot accommodate off campus use of medical marijuana. This means students who fail a drug test due to marijuana usage cannot avoid responsibility under UTI policies by claiming that they legally using medical marijuana.

The Institute may discipline its students for off-campus activities that include the illegal use of alcohol or drugs. The Institute will report to local and/or state law enforcement, as applicable by federal and state drug laws, any student who is found in possession of, using or selling illegal drugs on campus as well as anyone who is found to have broken the state laws regarding underage drinking.

Note: If a student discloses the use of medication associated with cautions related to operating machinery, UTI may require the student to provide documentation from a medical provider indicating the student is able to safely participate in lab environment/lab activities. If documentation is not submitted, UTI may withhold a student from class if a safety concern exists.

Illegal possession or use of drugs or alcohol can have penalties, including community service, suspension or loss of driver's license, jail time and fines. For statutes and penalties on drug and alcohol offenses in the states where our campuses are located, please refer to the annual DAAPP notification at: www.uti.edu/daapp.

The Institute recognizes alcohol and drug abuse may have an adverse effect on classroom performance and is concerned with this impact. In addition, the Institute recognizes the significant health risks associated with the use of illegal drugs and the abuse of alcohol. While the frequency, duration and severity vary, there are a number of serious health consequences. For all drugs, there is a risk of overdose leading to convulsions, coma and death. Mixing certain drugs can also be lethal. Following is a list of some potential health risks:

Alcohol

- vitamin deficiencies
- stomach ailments
- alcohol poisoning
- liver disease
- weight gain and high blood pressure
- depressed immune system
- cancer
- heart or respiratory failure

Drugs

- tremors and seizures
- nausea, rapid heart rate
- skin disorders
- depression and disorientation
- paranoia and psychosis
- memory impairment
- weakened immune system
- impotence
- heart attack
- respiratory failure

The Institute recognizes alcohol and drug abuse may be successfully treated, enabling the student to return to a satisfactory performance level. Students who have a substance abuse problem are encouraged to voluntarily seek assistance and deter others from engaging in illegal drug or alcohol use, possession or distribution.

Violation of this policy will result in the Institute taking appropriate action, up to and including termination and/or requiring the student to participate satisfactorily in a drug abuse, alcohol abuse or other assistance/rehabilitation program.

Substance Abuse Prevention Policy – General Procedures

The Institute will take appropriate disciplinary action whenever a student violates or is suspected of violating this Substance Abuse Prevention Policy. Reporting to campus under the influence of alcohol, drugs or any substance that impairs a student's mental or physical capacity **WILL NOT BE TOLERATED**. This includes all forms of synthetic marijuana. Any student using physician-prescribed medication or other medication that may impair performance in either the classroom or the lab shall immediately inform his or her instructor of such medication. Additionally, any physician-prescribed drug that might result in a positive drug test must be reported to the Student Services Department as soon as the student begins using the medication. Failure to provide such notification in a timely manner may subject the student to all the actions, requirements and conditions described in the Drug Testing Procedures of this policy. Possession of illegal drugs, drug paraphernalia or alcohol is prohibited.

When the Institute becomes aware of reasonable grounds (as listed below) to believe a student has violated the Substance Abuse Prevention Policy, the Institute will immediately investigate. Such investigation may include appropriate drug and/or alcohol testing. As a result of such investigation and in the Institute's sole discretion, one or more of the following actions may occur, depending upon factors that include the nature and severity of the offense:

- verbal warning/advisement
- written warning/advisement
- immediate screening test
- referral to an approved rehabilitation/counseling agency
- attendance failure
- termination
- referral for prosecution

Students should be aware the Institute may bring matters of illegal drug use to the attention of local law enforcement. Students should fully understand that the Institute supports the criminal prosecution of policy violators, when appropriate.

Reasonable grounds for suspecting substance abuse include, but are not limited to, any one or more of the following:

- slurred speech
- red eyes
- erratic behavior
- inability to perform job/task
- smell of alcohol or marijuana emanating from student's body
- inability to carry on a rational conversation
- other unexplained behavioral changes
- dilated pupils
- incoherence
- unsteadiness on feet
- increased carelessness
- receipt of information by UTI/NASCAR Tech/MMI indicating a violation of this policy has occurred

To assure clear communication of the required standards of conduct and the sanctions imposed for violation of those standards, the Institute will provide students with a copy of the Substance Abuse Prevention Policy. Students are hereby notified that COMPLIANCE WITH STANDARDS OF CONDUCT REQUIRED BY THE SUBSTANCE ABUSE PREVENTION POLICY IS MANDATORY. IN ORDER TO ENSURE COMPLIANCE, UTI MAY ENGAGE IN DRUG AND/OR ALCOHOL SCREENING TESTS UNDER THE FOLLOWING CIRCUMSTANCES:

- After an accident occurring at the Institute.
- If the Institute believes an individual has been observed possessing or using a prohibited substance on campus.
- When the Institute believes an individual may be affected by the use of drugs or alcohol, and the use may adversely affect the individual's effectiveness in the classroom environment or his or her safety as well as the safety of others.
- When the Institute believes a student is impaired during school hours or while engaged in Institute business or Institute-sponsored activities.
- When the Institute receives a written report from another individual with a relationship to the student (e.g., roommate, parent, landlord) alleging, with documented reasonable grounds, the student has abused drugs or alcohol.
- Upon notification by proper authorities of alleged violations of the Substance Abuse Prevention Policy.
- In addition, periodic random drug screening tests will be administered and any individual who has had a positive drug or alcohol impairment test may be subjected to further testing for the duration of his or her program.

Drug Testing Procedures

As part of the Institute's efforts to ensure safety and to promote an alcohol- and drug-free environment, for cause drug or alcohol testing is conducted when reasonable grounds exist. Random drug testing may occur at the campus discretion as well. In the absence of extraordinary circumstances, any student who tests positive, or admits to illegal drug or alcohol use as a result of either random selection or selection for cause will be subject to at least the following school actions, requirements and conditions, at the Institute's discretion:

- Immediate dismissal from school for the remainder of the current course. The student will also be subject to any additional actions that may occur as a result of the course dismissal, including, but not limited to, repeat fees or being placed on probationary status.
- The student must be assessed by a certified evaluator from one of the drug treatment programs approved by the Institute. Documentation noting the assessment and plan of action must be submitted to the Institute prior to the student returning to school.

Note: The time taken to enroll in a program will determine whether the student merely "attendance fails" a class, or is suspended or terminated from the Institute for violation of attendance policies.

- The student must follow the assignments of the evaluator and provide evidence of completion of those assignments, if applicable.
- The student must sign a release form at the treatment center giving the Institute access to information regarding his or her progress in the treatment program.
- The student must earn and submit a certificate of completion, if applicable, or submit similar documentation to the Institute prior to receiving any official graduation documents.

Failure to complete a recommended drug treatment program in a timely manner, as determined by the Institute, may be cause for termination from the Institute until proof of completion of the program.

Refusal to test or, in the case of urine testing, failure to produce a sample within the allotted time frame after being selected is considered the same as a "positive" test and may result in the same actions and requirements identified above.

For students who have entered an approved program and returned to the Institute, the following stipulations apply:

- The student must agree to cease drug use and destroy all drug-related paraphernalia.
- The student is required to meet with the Advisor on a regular basis (frequency determined by the Advisor) and show proof of continued attendance or completion of the drug education program at each meeting, if applicable.
- The student is subject to on-demand drug testing as determined by the Institute.
- The student must pay all expenses involved in assessment and drug education.
- The student must pay all costs associated with any suspension, including but not limited to tuition cost resulting from course retakes.

Failure to abide by the established guidelines will result in termination of training at the Institute.

Any student who tests positive for or admits to drug or alcohol use a second time will be immediately terminated from the Institute. A student who has been terminated from training must utilize the appeals process to determine the possibility of returning to the Institute.

Except in certain situations, students will not be terminated for voluntarily seeking assistance for a substance abuse problem. However, repeated incidents or continued performance, attendance or behavior problems may result in termination.

Available Assistance / Referrals

Advising and referrals to outside agencies are available from an Institute Advisor who has an "open door" policy and is available to students. Information from students will be kept confidential. Exceptions to confidentiality will occur when there is risk of bodily harm to others or as required by law. In addition, the Institute Advisor must take appropriate action when they become aware that a student is in violation of this Substance Abuse Prevention Policy.

Drug and alcohol abuse seminars or awareness workshops may be scheduled intermittently throughout the year and notices are posted on student bulletin boards. Pamphlets and general information regarding illegal drugs and alcohol abuse are available in the Student Services Department. A list of referrals for outside agency assistance, assessment and counseling are available in the Annual Security Report and through the Institute Advisor's office.

Any questions regarding this Substance Abuse Prevention Policy should be directed to the Student Services Department.

ADA/504 POLICY

Notice of Nondiscrimination

Universal Technical Institute, Inc. and its subsidiaries (collectively, "UTI") are committed to educational and work communities that are free from prohibited discrimination and harassment. UTI prohibits discrimination and harassment on the basis of race, color, national origin, sex, religion, disability, age, veteran status, sexual orientation/gender identity or expression, genetic information, and any other legally protected status in the provision of its courses, programs, services or activities.

UTI has designated the Director of Program Compliance as the individual responsible for the coordination and administration of its non-discrimination and harassment policies. In addition, the Director of Program Compliance has been designated to coordinate UTI's compliance with Section 504, the ADA and the Age Act. Questions or comments about discrimination or harassment can be directed to the Director of Program Compliance at 4225 E. Windrose Dr., Suite 200 Phoenix, Arizona 85032, or by calling 800-859-7249 or sending an email to jramirez@uti.edu.

Student Services Directors serve as deputy coordinators responsible for the duties mentioned previously at each campus and also can assist with any questions or comments. Their contact information is as follows:

Campus	Campus Address	Toll Free
UTI-Austin	301 W. Howard Lane, Austin, TX 78753	800-940-9101 rpadilla@uti.edu
UTI-Avondale	10695 W. Pierce Street, Suite 100, Avondale, AZ 85323	800-859-1202 likingsley@uti.edu
UTI-Bloomfield	1515 Broad Street, Bloomfield, NJ 07003	833-207-6077 skerr@uti.edu
UTI-Dallas/ Fort Worth	5151 Regent Boulevard, Irving, TX 75063	877-873-1083 kimlaney@uti.edu
UTI-Exton	750 Pennsylvania Drive, Exton, PA 19341	877-884-3986 disidori@uti.edu
UTI-Houston	721 Lockhaven Drive, Houston, TX 77073	800-325-0354 swalker@uti.edu
UTI-Lisle	2611 Corporate West Drive, Lisle, IL 60532	800-441-4248 kstamp@uti.edu
UTI-Long Beach	4175 E. Conant Street, Long Beach, CA 90808	844-308-8838 cbarrington@uti.edu
UTI-Miramar	2601 SW 145th Avenue Miramar, FL 33027	800-827-7305 davidcarter@uti.edu
UTI-Rancho Cucamonga	9494 Haven Avenue, Rancho Cucamonga, CA 91730	888-692-7800 jdismukes@uti.edu
UTI-Sacramento	4100 Duckhorn Drive, Sacramento, CA 95834	877-884-2254 mrjalstin@uti.edu
MMI-Phoenix	10695 W. Pierce Street, Suite 200, Avondale, AZ 85323	800-528-7995 tchakos@uti.edu
MMI/UTI Orlando	2202 Taft Vineland Road, Orlando, FL 32837	800-342-9253 rholland@uti.edu
NASCAR Tech	220 Byers Creek Road, Mooresville, NC 28117	866-316-2722 omeade@uti.edu
Manufacturer-Paid Training Programs	4225 E. Windrose Drive, Suite 200, Phoenix, AZ 85032	800-859-7249 jramirez@uti.edu

For inquiries or reports related to discrimination or harassment on the basis of sex, contact the Title IX Coordinator. The Title IX Coordinator is the Director of Program Compliance and can be reached at Universal Technical Institute, Inc., 4225 E. Windrose Dr., Suite 200 Phoenix, Arizona 85032, 800-859-7249, jramirez@uti.edu.

For further information on notice of non-discrimination, you may contact the appropriate federal office by visiting the website <https://ocrcas.ed.gov/contact-ocr> for the address and telephone number of the office that serves your area, or by calling 800-421-3481.

Inquiries concerning Title IX also may be made to the Office for Civil Rights at:

U.S. Department of Education
Office for Civil Rights
Lyndon Baines Johnson Department of Education Bldg.
400 Maryland Ave., SW
Washington, DC 20202-1100
Telephone: 800-421-3481
FAX: 202-453-6012
TDD: 877-521-2172
Email: OCR@ed.gov

Students with Disabilities

Except where excused as a matter of law, UTI/MIAT/MMI/NASCAR Tech is responsible for:

- Providing or arranging through the Director of Student Services or designee reasonable accommodations; reasonable modifications of policies, practices and procedures; and/or appropriate auxiliary aids and services for potential applicants, applicants and students with disabilities in connection with its courses, programs, services or activities, including examinations. These accommodations will be provided at no additional cost to the student.
- Ensuring the school will not make a pre-admission inquiry as to whether an applicant is a person with a disability.
- Ensuring social organizations do not discriminate against persons on the basis of disability.
- Ensuring the school will respond appropriately to incidents of misconduct or harassment (e.g., bullying, hazing, teasing) due to disability.
- Requesting an accommodation, modification or auxiliary aid or service when needed and seeking information, advice and assistance regarding a reasonable and appropriate accommodation, modification or auxiliary aid or service in a timely fashion.

The Institute, potential or active applicants, and students with disabilities may have rights or responsibilities that are not listed above.

Procedure for Obtaining Modifications / Accommodations

UTI welcomes students with disabilities. UTI is committed to making reasonable, appropriate, and effective modifications (commonly called “reasonable accommodations”) in policies, practices, and procedures for qualified individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Amendments Act, and applicable state and local laws. A qualified student with a disability must have a physical or mental impairment that substantially limits one or more major life activities; have a record of such an impairment; or be regarded as having such an impairment. Qualified students with disabilities also must meet the academic and technical standards for admission or participation in UTI’s educational programs and services either with or without reasonable accommodations.

Qualified individuals with disabilities who comply with the process outlined below may receive reasonable modifications tailored to their individual needs to ensure equal access to UTI’s programs and services, provided such modification does not require an adjustment that would alter or waive essential academic requirements or constitute a fundamental alteration of a service, program, or activity. Some examples of modifications may include extended time, use of assistive technology, and assistance liaising with external agencies such as rehabilitative services, if applicable. To receive services, students must:

1. Identify the need for modifications through the Student Services Department.
 - a. Submit the Accommodation Request and Consent Form to the Department of Student Services.
 - b. Provide all requested documentation to the Student Services Department.
2. If found eligible for services, meet with the Director of Student Services or designee to discuss modifications. The Director of Student Services or designee will set up a mutually convenient time for an in-person or telephone conference to review the Accommodation Plan.
3. Provide the Student Services Department with a signed consent form.
4. It is the student’s responsibility to provide the Accommodation Form to each instructor. Students must comply with this requirement to receive approved accommodations. Classroom accommodations are not retroactive but effective only upon the student sharing approved accommodations with the instructor. Students who wish to receive classroom accommodations are encouraged to complete the process promptly. They should not wait until after completing a course or activity, or receiving a poor grade to request services.

If a request for accommodations is denied, students may contact the Director of Student Services to discuss or utilize the ADA/Section 504 grievance procedure.

Students are encouraged to submit all requested documentation promptly; ideally, requests for accommodations should be submitted approximately six weeks prior to the start date of the class for which accommodations are requested. This will allow the Student Services Department to ensure that approved accommodations are provided in a timely manner.

Documentation Requirements

To assist UTI in evaluating requests for accommodations, students with disabilities who seek modifications must provide documentation of the reported disability to the Director of Student Services or designee. Students should provide the following:

1. Copies of any IEP and Section 504 or other individualized plans. The Student Services Department will evaluate these documents on a case-by-case basis; however, additional and more current documentation may be required; or
2. Signed and dated certification that is on letterhead from an appropriately licensed health care provider, which:
 - a. Describes any physical or mental impairment that substantially limits a major life activity;
 - b. Identifies the major life activity(ies) impacted;
 - c. Describes how the impairment affects the student’s ability to participate in UTI’s courses, programs, services and/or activities; and
 - d. Specifically describes any accommodation or modification recommended and the relationship between the requested modification and the impairment.

If UTI requires additional documentation, the Student Services Department will notify the student. Upon request, students may be required to provide the Director of Student Services or designee with the following from an appropriately licensed or credentialed professional that is on letterhead, dated, and signed:

- An evaluation by an appropriately licensed or credentialed professional stating the nature of the impairment and the current impact of the impairment on the student’s ability to participate in postsecondary educational programs and services (also known as “functional limitations”).
- A list of recommended accommodations for the student and an explanation of the relationship between the requested accommodations and the impairment.

Students bear the cost of obtaining this documentation. Some students may not need documentation if the disability is permanent, observable, and stable. Documentation provided must be current, generally less than three years old. For conditions that are more permanent, documentation may be less recent. However, more current documentation may be required for chronic or changing conditions. Please consult with the Student Services Department about the need for, and appropriateness of, documentation.

Requests for certain accommodations such as note takers, sign language interpreters, and course materials in alternative format may take several weeks to fulfill. Students should obtain necessary documentation 6-8 weeks in advance of the applicable start date to avoid delays in participating in UTI’s programs and activities.

UTI will give primary consideration to the auxiliary aid or service that a student requests but may decide to provide alternative aids or services if they are equally effective. In addition, an effective alternative may be provided if the requested auxiliary aid or service would fundamentally alter the nature of a service, program or activity.

UTI delivers conceptual topics through web-based training experiences that may include video lectures, digital lesson presentations, computer interactive online learning modules, and technology-enabled student/instructor interactions such as threaded discussions and progress analysis assignments. Qualified individuals with a disability may require auxiliary aids and services to afford equal access and provide an equal opportunity to benefit from this method of education. Captioning, for example, may be necessary and required to make audio and audiovisual information and communication accessible.

Students Who Are Deaf or Hard Of Hearing and are Requesting Accommodations

An IEP or Section 504 plan generally will be sufficient to establish the need for accommodations. However, additional information may be required to determine the appropriate accommodations to be provided. The Student Services Department will make this determination on a case-by-case basis. Upon request, students should provide documentation to support a request for accommodations from appropriate professionals qualified to diagnose and treat hearing impairments, such as audiologists, otolaryngologists, and other speech/hearing specialists. Documentation should be on letterhead and include:

- The credential of the professional providing the evaluation;
- A diagnosis of deafness or hearing loss and a statement regarding whether the student's hearing is static or changing;
- A discussion of the student's condition and current level of functioning, and how it may impact the student in a postsecondary educational environment;
- Specific recommendations for accommodations in the academic setting that explain how the recommendations are related to the student's current functional limitations; and
- A summary of assessment procedures and evaluation instruments used to diagnose the student and a narrative summarizing the evaluation results (for students with permanent, lifelong impairments such as deafness, documentation may not need to be as recent).

Special Note for Students Attending Manufacturer-Paid Training Programs

Students attending manufacturer-paid training programs are eligible to request disability-related accommodations by following the procedure outlined in the ADA/504 policy, unless otherwise noted in this paragraph. To request an accommodation, UTI graduates who have an existing accommodation plan should contact the Director of Program Compliance at 800-859-7249 or jramirez@uti.edu. The Director of Program Compliance will review the accommodation request on file as well as the accommodation plan prepared previously. An individualized evaluation of the student's needs, and the nature and requirements of the manufacturer-paid training program will occur to determine the accommodations the student is eligible to receive and to ensure the student remains eligible to receive previously granted accommodations. The Director of Program Compliance will review the plan with the student, including any necessary modifications. As described above, students are responsible for providing the plan to the instructor. Students entering these programs from other schools and UTI graduates who do not have a prior accommodation plan must submit an accommodation request and required paperwork to the Director of Program Compliance, as outlined in the ADA/504 policy.

Manufacturer-paid training programs may also include video lectures, digital lesson presentations, computer interactive online learning modules, and technology-enabled student/instructor interactions such as threaded discussions and progress analysis assignments. Qualified individuals with a disability may require auxiliary aids and services to afford equal access and provide an equal opportunity to benefit from this method of education. Captioning, for example, may be necessary and required to make audio and audiovisual information and communication accessible.

Section 504 / ADA Grievance Procedure

This procedure applies to complaints of discrimination and/or harassment based on disability, including complaints regarding student requests for accommodations or modifications.

1. Filing a complaint: Any individual who believes he or she has been discriminated against based on disability in UTI's programs or activities is encouraged to immediately contact the Director of Student Services. Complaints generally should be filed within 180 days of the date of the alleged discrimination. Complaints filed after this date may be eligible for a discretionary waiver. Requests for a waiver should be made to the Director of Student Services. If there is a conflict of interest with the Director Student Services, the Campus President will assume all duties assigned to the Director of Student services under this procedure.
2. Optional informal resolution of complaints: A complainant may choose to resolve a complaint informally by participating in a facilitated meeting with the respondent and the Director of Student Services within two weeks of the filing of the complaint. A complainant may end the informal process at any time and request formal resolution of the complaint.
3. Formal resolution of complaints: Unless a complainant elects to participate in the optional informal resolution process, complaints will be addressed through the formal resolution process.
 - a. Within 45 business days of the filing of the complaint or the conclusion of the optional informal resolution process, the Student Services Department will investigate the complaint. The investigation generally will consist of an assessment of the complaint, the gathering and review of relevant documentation, and, if necessary, interview of the complainant, respondent and other relevant witnesses. UTI uses the preponderance of the evidence or "more likely than not" standard of review during its investigation and resolution of complaints.
 - b. If the investigative phase will take longer than 45 days, the Director of Student Services will provide the parties with an explanation for the delay.
 - c. Within one week of the conclusion of the investigation, the Student Services Department will provide the parties with written notice of the outcome of the investigation.
4. This procedure provides for the prompt, adequate, reliable, and impartial resolution of the complaints, including an equal opportunity for the parties to access, review, and present witnesses and other evidence.
5. UTI will provide to the complainant interim measures as appropriate (e.g., arranging for changes in class schedules) and will strive to keep the complaint and investigation confidential to the extent possible. UTI will take steps to prevent the recurrence of any discrimination or harassment and to correct discriminatory effects on the complainant and others, as necessary.
6. UTI does not tolerate retaliation against complainants, witnesses, or any person who participates in the investigatory process or otherwise exercises rights under Section 504 or the ADA. Any retaliatory conduct should be promptly reported to the Director of Student Services.

7. The complainant and respondent have an equal right to appeal outcome decisions made by the Director of Student Services or designee. Appeals may be made on the following bases: (1) a party obtains new relevant evidence that was unavailable at the time of the investigation and could change the outcome of the investigation; (2) there is evidence of procedural error significant enough to call the outcome of the investigation into question; or (3) in cases where a sanction was imposed, the sanction was substantially disproportionate to the findings. Appeals must be made to Melanie Scheet, Vice President Student Success, at 4225 E. Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, mscheet@uti.edu. Appeals must be filed within seven (7) calendar days of the date that written notice of the outcome was provided. The EVP Campus Operations and Services will decide the appeal promptly but generally within 30 calendar days and provide the respondent and complainant with written notice of the final determination within seven (7) calendar days of making the final determination, including any changes to the previous determination and/or the sanctions imposed. The appeal decision is final and not subject to further appeal.

Service / Support Animal Policy

Service animals assisting persons with disabilities are welcome in areas open to the public on UTI's campuses. A service animal is a dog that is individually trained to do work or perform tasks for a person with disabilities. In some instances, similarly trained miniature horses may qualify as service animals. Examples of work or tasks that service animals may perform include guiding people who are blind, alerting people who are deaf, pulling a wheelchair, reminding a person with a mental illness to take prescribed medications, or alerting and protecting a person who is having a seizure. If necessary to determine what service a dog provides, UTI staff may only ask: (1) whether the dog is a service animal required because of a disability and (2) what work or task the dog has been trained to perform. UTI staff will not ask about the individual's disability, require medical documentation or documentation for the dog, or ask that the dog demonstrate its ability to perform the work or task. UTI may require additional information with respect to miniature horses.

Service animals may be excluded from UTI's premises if the animal is out of control and the handler does not take effective action to control it or the animal is not housebroken. A service animal must be kept under control by a harness, leash or other tether unless the person is unable to hold those or if such use would interfere with the service animal's performance of work or tasks. In such instances, the service animal must be kept under control by voice, signals or other effective means. The person with the disability may remain on campus without the animal if the animal is excluded for the aforementioned reasons. Service animals in training are welcome on UTI's campuses in the same manner and subject to the same requirements as service animals that are fully trained.

UTI will allow support animals on its campuses on a case-by-case basis. Support animals are used by individuals with disabilities for emotional support, well-being or comfort. Because they are not individually trained to perform work or tasks, support animals are not service animals. Students who request to have a support animal on campus must submit the request in writing to the Student Services Department and provide appropriate supporting documentation upon request.

Support animals can be excluded from UTI's premises if the animal is out of control or the animal is not housebroken. They can also be excluded if the animal poses a direct threat to the health or safety of others that cannot be mitigated by reasonable modifications of policies, practices or procedures, or the provision of auxiliary aids or services. A support animal generally must be kept under control by a harness, leash or other tether unless the person is unable to hold those, or if such use would interfere with the service animal's performance of work or tasks. If such means cannot be used to control the animal, the support animal must be kept under control by voice, signals or other effective means.

Questions regarding service animals should be directed to the Student Services Department. Individuals in Florida, Massachusetts and North Carolina are also covered by their respective state law definitions of "service animal."

Guidelines For Applicants With Disabilities

UTI does not discriminate against individuals with disabilities seeking to apply to its programs. The admissions application process for students with disabilities is the same as for other students. Applicants with disabilities who may need accommodations in the application process should contact the Student Services Department. Contacts with the Student Services Department are strictly confidential and this information will not be shared with the Admissions Office. UTI is aware that some prospective students with disabilities may choose to disclose their disabilities during the application process (for example, to help UTI understand adverse information in their educational records). Such disclosure is entirely voluntary and optional. UTI will not use any information provided in a discriminatory manner.

HARASSMENT

All students and employees have the right to learn and work in an environment free from intimidation and harassment because of their gender, race, age, religion, national origin, disability, marital status, sexual orientation and any other legally protected basis. Universal Technical Institute, Inc., and its subsidiaries (collectively, "the Institute") prohibit harassment by employees and students on the basis of any legally protected characteristics. Such harassment is unlawful, violates the Institute's policies and will not be tolerated.

Harassment is verbal, written, visual or physical conduct that denigrates, or shows hostility or aversion toward an individual because of his or her race, religion, age, gender, national origin, disability, marital status, sexual orientation or any other legally protected characteristic and that creates an intimidating, hostile or offensive environment, or unreasonably interferes with an individual's academic or work performance or ability to participate in or benefit from the services, activities or opportunities offered by the Institute.

Harassment may include verbal acts and name-calling; graphic and written statements, including the use of cell phones or the Internet; or other conduct that may be physically threatening, harmful or humiliating. Harassment may include activity not intended to harm, not directed at a specific target or not involving repeated incidents. Examples of activities that may constitute harassment are epithets, slurs, negative stereotyping, threatening or intimidating acts, and displaying or circulating denigrating jokes or visual or graphic materials that relate to legally protected characteristics.

Individuals who believe they are victims of or have observed harassment by a student, instructor or staff member should bring the matter to a school official's attention. The Institute will take immediate and appropriate action to investigate or otherwise determine what occurred in a prompt, thorough and impartial manner. If an investigation reveals unlawful harassment occurred, the Institute will take prompt and appropriate steps to end the harassment, eliminate the hostile environment, prevent the harassment from recurring and address its effects.

Discrimination Grievance Procedure – Title VI, the Age Act, and Other Protected Statuses

Policy Statement

The purpose of this policy is to outline details regarding UTI's student grievance procedures related to Title VI, Title VII, the Age Act, and other protected statuses unless outlined in a separate policy as noted later in this paragraph. Title VI of the Civil Rights Act of 1964 protects people from discrimination based on race, color, or national origin in programs or activities that receive federal financial assistance. Title VII prohibits employment discrimination based on race, color, religion, sex, and national origin. This procedure is also applicable for other forms of discrimination not covered under the ADA/504 Grievance Procedure or the Title IX Grievance Procedure, including the Age Act. The Age Act of 1975 prohibits discrimination based on age in programs or activities that receive federal financial assistance.

Policy Scope

I. Notice of Non-Discrimination

Universal Technical Institute, Inc. and its subsidiaries (collectively, "UTI") are committed to educational and work communities that are free from prohibited discrimination and harassment. UTI prohibits discrimination and harassment on the basis of race, color, national origin, sex, religion, disability, age, veteran status, sexual orientation/gender identity or expression, genetic information, and any other legally protected status in the provision of its courses, programs, services or activities.

UTI has designated the Director of Program Compliance as the individual responsible for the coordination and administration of its non-discrimination and harassment policies for students. Questions or comments about discrimination or harassment can be directed to the Director of Program Compliance at 4225 E. Windrose Drive, Suite 200, Phoenix, AZ 85032, jramirez@uti.edu, or by calling 800-859-7249 or 623-445-0730.

Student Services Directors serve as deputy coordinators responsible for the duties mentioned above at each campus and can also assist with any student questions or comments. Their contact information is as follows:

Campus	Campus Address	Toll Free
UTI-Austin	301 W. Howard Lane, Austin, TX 78753	800-940-9101 rpadilla@uti.edu
UTI-Avondale	10695 W. Pierce Street, Suite 100 Avondale, AZ 85323	800-859-1202 likingsley@uti.edu
UTI-Bloomfield	1515 Broad Street, Bloomfield, NJ 07003	833-207-6077 skerr@uti.edu
UTI-Dallas/ Fort Worth	5151 Regent Boulevard, Irving, TX 75063	877-873-1083 kimlaney@uti.edu
UTI-Exton	750 Pennsylvania Drive, Exton, PA 19341	877-884-3986 disidori@uti.edu
UTI-Houston	721 Lockhaven Drive, Houston, TX 77073	800-325-0354 swalker@uti.edu
UTI-Lisle	2611 Corporate West Drive, Lisle, IL 60532	800-441-4248 kstamp@uti.edu
UTI-Long Beach	4175 E. Conant Street, Long Beach, CA 90808	844-308-8838 cbarrington@uti.edu
UTI-Miramar	2601 SW 145th Avenue Miramar, FL 33027	800-827-7305 davidcarter@uti.edu
UTI-Rancho Cucamonga	9494 Haven Avenue, Rancho Cucamonga, CA 91730	888-692-7800 jdismukes@uti.edu
UTI-Sacramento	4100 Duckhorn Drive, Sacramento, CA 95834	877-884-2254 mrjalstin@uti.edu
MMI-Phoenix	10695 W. Pierce Street, Suite 200, Avondale, AZ 85323	800-528-7995 tchakos@uti.edu
MMI/UTI Orlando	2202 Taft Vineland Road, Orlando, FL 32837	800-342-9253 rholland@uti.edu
NASCAR Tech	220 Byers Creek Road, Mooresville, NC 28117	866-316-2722 cmeade@uti.edu
Manufacturer- Paid Training Programs	4225 E. Windrose Drive, Suite 200, Phoenix, AZ 85032	800-859-7249 jramirez@uti.edu

For further information on notice of non-discrimination, you may contact the appropriate federal office at <https://ocrcas.ed.gov/contact-ocr> for the address and telephone number of the office that serves your area, or by contacting the U.S. Department of Education, Office for Civil Rights, Lyndon Baines Johnson Department of Education Bldg., 400 Maryland Ave., SW, Washington, DC 20202-1100, OCR@ed.gov, 800-421-3481.

II. Grievance Procedure

This procedure applies to student complaints of discrimination and/or harassment based on race, color, national origin, age, and other protected categories. Grievance procedures for discrimination based on sex are included in the Title IX Policy, and grievance procedures for discrimination based on disability are outlined in the ADA/504 policy.

1. *Filing a complaint:* Any student who believes they have been discriminated against in UTI's programs or activities is encouraged to immediately contact the Director of Student Services. Complaints generally should be filed within 180 days of the date of the alleged discrimination. Complaints filed after this date may be eligible for a discretionary waiver. Requests for a waiver should be made to the Director of Student Services. If there is a conflict of interest with the Director of Student Services, the Campus President will assume all duties assigned to the Director of Student Services under this procedure.
Optional informal resolution of complaints: A complainant may choose to resolve a complaint informally by participating in a facilitated meeting with the respondent and the Director of Student Services within two weeks of the filing of the complaint. A complainant may end the informal process at any time and request formal resolution of the complaint.
2. *Formal resolution of complaints:* Unless a complainant elects to participate in the optional informal resolution process, complaints will be addressed through the formal resolution process.
 - a. Within 45 business days of the filing of the complaint or the conclusion of the optional informal resolution process, the Student Services Department will investigate the complaint. The investigation generally will consist of an assessment of the complaint, the gathering and review of relevant documentation, and, if necessary, interviews of the complainant, respondent, and other relevant witnesses. UTI uses the preponderance of the evidence or "more likely than not" standard of review during its investigation and resolution of complaints.
 - b. If the investigative phase will take longer than 45 days, the Director of Student Services will provide the parties with an explanation for the delay.
 - c. Within one week of the conclusion of the investigation, the Student Services Department will provide the parties with written notice of the outcome of the investigation.
3. This procedure provides for the prompt, adequate, reliable, and impartial resolution of complaints, including an equal opportunity for the parties to access, review, and present witnesses and other evidence.
4. UTI will provide to the complainant interim measures as appropriate (e.g., arranging for changes in class schedules, work schedules, etc.) and will strive to keep the complaint and investigation confidential to the extent possible. UTI will take steps to prevent the recurrence of any discrimination or harassment and to correct discriminatory effects on the complainant and others, as necessary.
5. UTI does not tolerate retaliation against complainants, witnesses, or any person who participates in the investigatory process or otherwise exercises rights under Title VI, the Age Act, or other applicable statutes. Any retaliatory conduct should be promptly reported to the Director of Student Services.

Sexual Harassment

All students and employees have the right to learn and work in an environment free from sexual harassment. Sexual harassment, which includes sexual violence, is a form of sex discrimination prohibited under federal law. UTI/MIAT/MMI/NASCAR Tech prohibits sexual harassment, including sexual violence.

Title IX Sexual Harassment Policy Information

I. Policy Statement

Consistent with UTI's Non-Discrimination Notice and the U.S. Department of Education's implementing regulations for Title IX of the Education Amendments of 1972 ("Title IX") (see 34 C.F.R. § 106 *et seq.*), UTI prohibits Sexual Harassment that occurs within its education programs or activities.

For purposes of this policy, Sexual Harassment includes Quid Pro Quo Sexual Harassment, Hostile Environment Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, and Stalking.

Administrators, faculty member, staff, students, contractors, guests, and other members of the UTI community who commit Sexual Harassment are subject to the full range of UTI discipline including verbal reprimand; written reprimand; mandatory training, coaching, or counseling; mandatory monitoring; partial or full probation; partial or full suspension; fines; permanent separation from the institution (that is, termination or dismissal); physical restriction from UTI property; cancellation of contracts; and any combination of the same.

UTI will provide persons who have experienced Sexual Harassment ongoing remedies as reasonably necessary to restore or preserve access to UTI's Education Programs or Activities.

II. Scope

This policy applies to Sexual Harassment that occurs within UTI's Education Programs or Activities and that is committed by an administrator, faculty member, staff, student, contractor, guest, or other member of the UTI community.

This policy does not apply to Sexual Harassment that occurs off-campus, in a private setting, and outside the scope of UTI's Education Programs or Activities; such sexual misconduct may be prohibited by the Student Code of Conduct if committed by a student, Employee Handbook, or other UTI policies and standards if committed by an employee.

III. Definitions

(Additional definitions, including state law definitions and definitions required under the Violence Against Women Act amendments to the Clery Act, are set forth in Appendix A.)

- A. "Sexual Harassment" is conduct on the basis of sex that constitutes Quid Pro Quo Sexual Harassment, Hostile Environment Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence, or Stalking.
- B. "Quid Pro Quo Sexual Harassment" is an employee of the UTI conditioning the provision of an aid, benefit, or service of UTI on an individual's participation in unwelcome sexual conduct.
- C. "Hostile Environment Sexual Harassment" is unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person access to UTI's Education Programs or Activities.
- D. "Sexual Assault" includes the sex offenses of Rape, Sodomy, Sexual Assault with an Object, Fondling, Incest, and Statutory Rape.¹
 1. "Rape" is the carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity. There is "carnal knowledge" if there is the slightest penetration of the vagina or penis by the sexual organ of the other person. Attempted Rape is included.
 2. "Sodomy" is oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
 3. "Sexual Assault with an Object" is using an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity. An "object" or "instrument" is anything used by the offender other than the offender's genitalia.
 4. "Fondling" is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental or physical incapacity.
 5. "Incest" is sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by applicable state law.
 6. "Statutory Rape" is sexual intercourse with a person who is under the statutory age of consent as defined by applicable state law.
- E. "Domestic Violence" is felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the applicable state, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the applicable state.
- F. "Dating Violence" is violence committed by a person –
 1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
 2. Where the existence of such a relationship will be determined based on a consideration of the following factors:
 - The length of the relationship;
 - The type of relationship; and
 - The frequency of interaction between the persons involved in the relationship.
- G. "Stalking" is engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - o Fear for their safety or the safety of others; or
 - o Suffer substantial emotional distress.
- H. "Consent" refers to affirmative, conscious, and voluntary agreement to engage in sexual activity. Neither the lack of protest or resistance nor silence constitutes consent. Consent may be withdrawn at any time. Affirmative consent must be given by all parties to sexual activity. A person who is incapacitated cannot consent (see discussion of incapacitation below). Past consent does not imply consent to engage in sexual activity with another. Coercion, force, or threat of either invalidates consent.
- I. "Coercion" refers to direct or implied threat of danger, hardship, or retribution sufficient to persuade a reasonable person to engage in sexual activity in which they otherwise would not engage or to which they otherwise would not submit. Coercion is different from seductive behavior based on the type of pressure someone uses to get another to engage in sexual activity. A person's words or conduct cannot amount to coercion unless they wrongfully impair the other's free will and ability to choose whether or not to engage in sexual activity. Coercion can include unreasonable and sustained pressure for sexual activity. When someone makes clear that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.
- J. "Incapacitated" refers to the state where a person may be unable to give consent due to the effect of drugs or alcohol consumption, medical condition or disability, or due to a state of unconsciousness or sleep. In evaluating whether a complainant was incapacitated due to the consumption of alcohol, UTI will consider the totality of the circumstances, including factors such as the presence of slurred speech, an unsteady gait/stumbling, unfocused eyes, and impaired memory.
- K. "Inducing incapacitation" is to providing alcohol or drugs to an individual, with or without that individual's knowledge, for the purpose of causing impairment or intoxication or taking advantage of that individual's impairment or incapacitation.
- L. "Intimidation" is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- M. "Retaliation" is intimidation, threats, coercion, or discrimination against any individual for the purpose of interfering with any right or privilege secured by Title IX and its implementing regulations or because an individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy.
- N. "Complainant" means an individual who is alleged to be the victim of conduct that could constitute Sexual Harassment.
- O. "Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute Sexual Harassment.

- P. “Formal Complaint” means a document filed by a Complainant or signed by the Title IX Coordinator alleging Sexual Harassment against a Respondent and requesting that UTI investigate the allegation of Sexual Harassment in accordance with this policy. At the time of filing a Formal Complaint, a Complainant must be participating in or attempting to participate in UTI’s Education Programs or Activities. A “document filed by a Complainant” means a document or electronic submission (such as an email) that contains the Complainant’s physical or electronic signature or otherwise indicates that the Complainant is the person filing the Complaint.
- Q. “Supportive Measures” are non-disciplinary, non-punitive individualized services offered, as appropriate, and reasonably available, and without fee or charge, that are designed to restore or preserve equal access to UTI’s Education Programs or Activities without unreasonably burdening another party, including measures designed to protect the safety of all parties implicated by a report or UTI’s education environment, or to deter Sexual Harassment. Supportive measures may include: counseling, extensions of academic or other deadlines, course-related adjustments, modifications to work or class schedules, campus escort services, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of campus, and other similar measures. Supportive Measures may also include mutual restrictions on contact between the parties implicated by a report.
- R. “Education Programs or Activities” refers to all the operations of UTI, including, but not limited to, in-person and online educational instruction, employment, extracurricular activities, and community engagement and outreach programs. The term applies to all activity that occurs on campus or on other property owned or occupied by UTI. It also includes off-campus locations, events, or circumstances over which UTI exercises substantial control over the Respondent and the context in which the Sexual Harassment occurs, including Sexual Harassment occurring in any building owned or controlled by a student organization that is officially recognized by UTI.

IV. Understanding Hostile Environment Sexual Harassment

In determining whether a hostile environment exists, UTI will consider the totality of circumstances, including factors such as the actual impact the conduct has had on the Complainant; the nature and severity of the conduct at issue; the frequency and duration of the conduct; the relationship between the parties (including accounting for whether one individual has power or authority over the other); the respective ages of the parties; the context in which the conduct occurred; and the number of persons affected. UTI will evaluate the totality of circumstances from the perspective of a reasonable person in the Complainant’s position. A person’s adverse subjective reaction to conduct is not sufficient, in and of itself, to establish the existence of a hostile environment.

UTI encourages members of the UTI Community to report any and all instances of Sexual Harassment, even if they are unsure whether the conduct rises to the level of a policy violation.

Some specific examples of conduct that may constitute Sexual Harassment if unwelcome include, but are not limited to:

- Unreasonable pressure for a dating, romantic, or intimate relationship or sexual contact
- Unwelcome kissing, hugging, or massaging
- Sexual innuendos, jokes, or humor
- Displaying sexual graffiti, pictures, videos, or posters
- Using sexually explicit profanity
- Asking about, or telling about, sexual fantasies, sexual preferences, or sexual activities
- E-mail, internet, or other electronic use that violates this policy
- Leering or staring at someone in a sexual way, such as staring at a person’s breasts or groin

- Sending sexually explicit emails, text messages, or social media posts
- Commenting on a person’s dress in a sexual manner
- Giving unwelcome personal gifts such as lingerie that suggest the desire for a romantic relationship
- Insulting, demeaning, or degrading another person based on gender or gender stereotypes
- Spreading rumors of a sexual nature

V. Understanding Consent and Incapacitation

A. Consent

Lack of consent is a critical factor in determining whether Sexual Harassment has occurred. As defined above, consent is a mutual, voluntary, and informed agreement to participate in specific sexual acts with another person that is not achieved through unreasonable manipulation or coercion—or any kind of physical force or weapon—and requires having cognitive ability to agree to participate. Consent requires an outward demonstration, through mutually understandable words, conduct or action, indicating that an individual has freely chosen to engage in the specific sexual acts. A verbal “no” constitutes lack of consent, even if it sounds insincere or indecisive.

Impairment or incapacitation due to alcohol and/or drug use, permanent/ temporary psychological or physical disability, and being below the age of consent in the applicable jurisdiction are factors which detract from or make consent impossible.

Silence or an absence of resistance does not imply consent, and consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Even in the context of an ongoing relationship, consent must be sought and freely given for each specific sexual act. Consent may be withdrawn at any time. When consent is withdrawn, sexual activity must immediately stop.

B. Incapacitation

Incapacitation is a state where an individual cannot make an informed and rational decision to consent to engage in sexual contact because the individual lacks conscious knowledge of the nature of the act (e.g., to understand the “who, what, where, when, why or how” of the sexual interaction) and/ or is physically or mentally helpless. An individual is also considered incapacitated, and therefore unable to give consent, when asleep, unconscious, or otherwise unaware that sexual contact is occurring.

Incapacitation can only be found when the Respondent knew or should have known that the Complainant was incapacitated when viewed from the position of a sober, reasonable person. One’s own intoxication is not an excuse for failure to recognize another person’s incapacitation.

Incapacitation may result from the use of alcohol and/or other drugs; however, consumption of alcohol or other drugs, inebriation, or intoxication alone are insufficient to establish incapacitation. Incapacitation is beyond mere drunkenness or intoxication. The impact of alcohol or drugs varies from person to person, and evaluating incapacitation requires an assessment of how consumption of alcohol and/or drugs impacts an individual’s:

- Decision-making ability
- Awareness of consequences
- Ability to make informed judgments
- Capacity to appreciate the nature of circumstances of the act.

No single factor is determinative of incapacitation. Some common signs that someone may be incapacitated include slurred speech, confusion, shaky balance, stumbling or falling down, vomiting, and unconsciousness.

Vi. Reporting Sexual Harassment

Any person may report Sexual Harassment to the Title IX Coordinator. Reports may be made in person, by regular mail, telephone, electronic mail, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report. In-person reports must be made during normal business hours, but reports can be made by regular mail, telephone, or electronic mail at any time, including outside normal business hours.

The name and contact information for the Title IX Coordinator is:

Jaslyn Ramirez
 Director of Program Compliance, Title IX Coordinator
 4225 East Windrose Drive, Suite 200
 Phoenix, AZ 85032
 800-859-7249
jramirez@uti.edu

The name and contact information for the Deputy Title IX Coordinator is:

Annalise Manginelli
 National Director – Student Success - Student Services
 Deputy Title IX Coordinator
 4225 East Windrose Drive, Suite 200
 Phoenix, AZ 85032
 800-859-7249 • 623-445-0813
amanginelli@uti.edu

In addition to reporting to the Title IX Coordinator, any person may report Sexual Harassment to any UTI employee with managerial authority over other employees, including other managers (collectively "Reporting Officials") who must promptly forward such report of Sexual Harassment to the Title IX Coordinator.

UTI employees who are not Reporting Officials are encouraged, but are not required to, forward reports of Sexual Harassment to the Title IX Coordinator.

In cases involving California campuses, reports of certain sexual misconduct made to campus security authorities will be disclosed to local law enforcement.

VII. Special Advice for Individuals Reporting Sexual Assault, Domestic Violence, Dating Violence, or Stalking

If you believe you are the victim of Sexual Assault, Domestic Violence, or Dating Violence, get to safety and do everything possible to preserve evidence by making certain that the crime scene is not disturbed. Preservation of evidence may be necessary for proof of the crime or in obtaining a protection order. For those who believe that they are victims of Sexual Assault, Domestic Violence, or Dating Violence, UTI recommends the following:

- Get to a safe place as soon as possible.
- Try to preserve all physical evidence of the crime—avoid bathing, using the toilet, rinsing one's mouth or changing clothes. If it is necessary, put all clothing that was worn at the time of the incident in a paper bag, not a plastic one.
- Do not launder or discard bedding or otherwise clean the area where the assault occurred- preserve for law enforcement
- Preserve all forms of electronic communication that occurred before, during, or after the assault
- Contact law enforcement by calling 911.
- Get medical attention - all medical injuries are not immediately apparent. This will also help collect evidence that may be needed in case the individual decides to press charges. Local hospitals have evidence collection kits necessary for criminal prosecution should the victim wish to pursue charges. Take a full change of clothing, including shoes, for use after a medical examination.

- Contact a trusted person, such as a friend or family member for support.
- Talk with a professional licensed counselor or health care provider who can help explain options, give information, and provide emotional support.
- Make a report to the Title IX Coordinator.
- Explore this policy and avenues for resolution under the Title IX Grievance Process.

It is also important to take steps to preserve evidence in cases of Stalking, to the extent such evidence exists. Such evidence is more likely to be in the form of letters, emails, text messages, electronic images, etc. rather than evidence of physical contact and violence. This type of non-physical evidence will also be useful in all types of Sexual Harassment investigations.

Once a report of Sexual Assault, Domestic Violence, Dating Violence, or Stalking is made, the victim has several options such as, but not limited to:

- obtaining Supportive Measures
- contacting parents or a relative
- seeking legal advice
- seeking personal counseling (always recommended)
- pursuing legal action against the perpetrator
- filing a Formal Complaint
- requesting that no further action be taken

The Title IX, Deputy Title IX Coordinator, or campus Student Services Director/Advisor is available to provide information or resources regarding how to seek an order of protection. In addition, an individual may request as an interim protective measure or accommodation that UTI honor an order of protection or no contact order entered by a State civil or criminal court.

VIII. Amnesty

UTI encourages the reporting of incidents of sexual harassment and recognizes that some students may be reluctant to make such reports as a result of their personal consumption of drugs or alcohol at the time of the incident. UTI generally will not discipline complainants, respondents, or witnesses for personal consumption of drugs or alcohol in violation of UTI's policies where such conduct occurred at the time of the incident and did not endanger the health or safety of others. Educational responses to the conduct may be implemented, as appropriate. Note that UTI's commitment to amnesty in these situations does not prevent action by police or legal authorities against an individual who has illegally consumed alcohol or drugs.

In California, Complainants and witnesses are protected from sanctions for violations of student conduct policies that occurred around the time of the reported incidents, unless UTI finds the violations egregious.

IX. Preliminary Assessment

After receiving a report under "Reporting Sexual Harassment," the Title IX Coordinator will conduct a preliminary assessment to determine:

- Whether the conduct, as reported, falls or could fall within the scope of this policy (see "Scope"); and
- Whether the conduct, as reported, constitutes or could constitute Sexual Harassment.

If the Title IX Coordinator determines that the conduct reported could not fall within the scope of the policy, and/or could not constitute Sexual Harassment, even if investigated, the Title IX Coordinator will close the matter and may notify the reporting party if doing so is consistent with the Family Educational Rights and Privacy Act ("FERPA"). The Title IX Coordinator may refer the report to other UTI offices, as appropriate.

If the Title IX Coordinator determines that the conduct reported could fall within the scope of the policy, and/or could constitute Sexual Harassment, if investigated, the Title IX Coordinator will proceed to contact the Complainant (see "Contacting the Complainant").

As part of the preliminary assessment, the Title IX Coordinator may take investigative steps to determine the identity of the Complainant, if it is not apparent from the report.

X. Contacting the Complainant

If a report is not closed as a result of the preliminary assessment (see "Preliminary Assessment") and the Complainant's identity is known, the Title IX Coordinator will promptly contact the Complainant to discuss the availability of Supportive Measures (see "Supportive Measures"); to discuss and consider the Complainant's wishes with respect to Supportive Measures; to inform the Complainant about the availability of Supportive Measures with or without filing a Formal Complaint; and to explain the process for filing and pursuing a Formal Complaint. The Complainant will also be provided options for filing complaints with the local police and information about resources that are available on campus and in the community.

XI. Supportive Measures

If a report is not closed as a result of the preliminary assessment (see "Preliminary Assessment"), UTI will offer and make available Supportive Measures to the Complainant regardless of whether the Complainant elects to file a Formal Complaint.

Contemporaneously with the Respondent being notified of a Formal Complaint, the Title IX Coordinator will notify the Respondent of the availability of Supportive Measures for the Respondent, and UTI will offer and make available Supportive Measures to the Respondent in the same manner in which it offers and makes them available to the Complainant. UTI will also offer and make available Supportive Measures to the Respondent prior to the Respondent being notified of a Formal Complaint, if the Respondent requests such measures.

UTI will maintain the confidentiality of Supportive Measures provided to either a Complainant or Respondent, to the extent that maintaining such confidentiality does not impair UTI's ability to provide the Supportive Measures in question.

XII. Interim Removal

At any time after receiving a report of Sexual Harassment, the Title IX Coordinator may remove a student Respondent from one or more of UTI's Education Programs or Activities on a temporary basis if an individualized safety and risk analysis determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Sexual Harassment justifies removal. In the event the Title IX Coordinator imposes an interim removal, the Title IX Coordinator must offer to meet with the Respondent within twenty-four hours and provide the Respondent an opportunity to challenge the interim removal.

In the case of a Respondent who is a non-student employee (administrator, faculty, or staff), and in its discretion, UTI may place the Respondent on administrative leave at any time after receiving a report of Sexual Harassment, including during the pendency of the investigation and adjudication process (see "Investigation" and "Adjudication").

For all other Respondents, including independent contractors and guests, UTI retains broad discretion to prohibit such persons from entering onto its campus and other properties at any time, and for any reason, whether after receiving a report of Sexual Harassment or otherwise.

XIII. Formal Complaint

A Complainant may file a Formal Complaint with the Title IX Coordinator requesting that UTI investigate and adjudicate a report of Sexual Harassment in accordance with the provisions "Investigation" and "Adjudication." Provided, however, that at the time the Complainant submits a Formal Complaint, the Complainant must be participating in, or attempting to participate in, one or more of UTI's Education Programs or Activities.

A Complainant may file a Formal Complaint with the Title IX Coordinator in person, by regular mail, or by email using the contact information specified in "Reporting Sexual Harassment." No person may submit a Formal Complaint on the Complainant's behalf.

In any case, including a case where a Complainant elects not to file a Formal Complaint, the Title IX Coordinator may file a Formal Complaint on behalf of UTI if doing so is not clearly unreasonable. Such action will normally be taken in limited circumstances involving serious or repeated conduct or where the alleged perpetrator may pose a continuing threat to the UTI Community. Factors the Title IX Coordinator may consider include (but are not limited to): (a) was a weapon involved in the incident; (b) were multiple assailants involved in the incident; (c) is the accused a repeat offender; and (d) does the incident create a risk of occurring again.

If the Complainant or the Title IX Coordinator files a Formal Complaint, then UTI will commence an investigation as specified in "Reporting Sexual Harassment" and proceed to adjudicate the matter as specified in "Adjudication," below. In all cases where a Formal Complaint is filed, the Complainant will be treated as a party, irrespective of the party's level of participation.

In a case where the Title IX Coordinator files a Formal Complaint, the Title IX Coordinator will not act as a Complainant or otherwise as a party for purposes of the investigation and adjudication processes.

XIV. Consolidation of Formal Complaints

UTI may consolidate Formal Complaints as to allegations of Sexual Harassment against more than one Respondent, or by more than one Complainant against one or more Respondents, or by one party against the other party, where the allegations of Sexual Harassment arise out of the same facts or circumstances. Where the investigation and adjudication process involve more than one Complainant or more than one Respondent, references in this policy to the singular "party," "Complainant," or "Respondent" include the plural, as applicable. A Formal Complaint of Retaliation may be consolidated with a Formal Complaint of Sexual Harassment.

XV. Dismissal Prior to Commencement of Investigation

In a case where the Complainant files a Formal Complaint, the Title IX Coordinator will evaluate the Formal Complaint and *must* dismiss it if the Title IX Coordinator determines:

- The conduct alleged in the Formal Complaint would not constitute Sexual Harassment, even if proved; or
- The conduct alleged in the Formal Complaint falls outside the scope of the policy specified in “Scope” (that is, because the alleged conduct did not occur in UTI’s Education Programs or Activities and/or the alleged conduct occurred outside the geographic boundaries of the United States).

In the event the Title IX Coordinator determines the Formal Complaint should be dismissed pursuant to this Section, the Title IX Coordinator will provide written notice of dismissal to the parties and advise them of their right to appeal as specified in “Appeal.” The Title IX Coordinator may refer the subject matter of the Formal Complaint to other UTI offices, as appropriate. A dismissal pursuant to this Section is presumptively a final determination for purposes of this policy, unless otherwise specified in writing by the Title IX Coordinator in the written notice of dismissal.

XVI. Notice of Formal Complaint

Within five (5) days of the Title IX Coordinator receiving a Formal Complaint, the Title IX Coordinator will transmit a written notice to the Complainant and Respondent that includes:

- A physical copy of this policy or a hyperlink to this policy;
- Sufficient details known at the time so that the parties may prepare for an initial interview with the investigator, to include the identities of the parties involved in the incident (if known), the conduct allegedly constituting Sexual Harassment, and the date and location of the alleged incident (if known);
- A statement that the Respondent is presumed not responsible for the alleged Sexual Harassment and that a determination of responsibility will not be made until the conclusion of the adjudication and any appeal;
- Notifying the Complainant and Respondent of their right to be accompanied by an advisor of their choice, as specified in “Advisor of Choice.”
- Notifying the Complainant and Respondent of their right to inspect and review evidence as specified in “Access to Evidence.”
- Notifying the Complainant and Respondent of UTI’s prohibitions on retaliation and false statements specified in Sections “Bad Faith Complaints and False Information” and “Retaliation.”
- Information about resources that are available on campus and in the community.

Should UTI elect, at any point, to investigate allegations that are materially beyond the scope of the initial written notice, UTI will provide a supplemental written notice describing the additional allegations to be investigated.

XVII. Investigation

A. Commencement and Timing

After the written notice of Formal Complaint is transmitted to the parties, an investigator selected by the Title IX Coordinator will undertake an investigation to gather evidence relevant to the alleged misconduct, including inculpatory and exculpatory evidence. The burden of gathering evidence sufficient to reach a determination in the adjudication lies with UTI and not with the parties. The investigation will culminate in a written investigation report, specified in “Investigation Report,” that will be submitted to the adjudicator during the selected adjudication process. Although the length of each investigation may vary depending on the totality of the circumstances, UTI strives to complete each investigation within thirty (30) to forty-five (45) days of the transmittal of the written notice of Formal Complaint.

B. Equal Opportunity

During the investigation, the investigator will provide an equal opportunity for the parties to be interviewed, to present witnesses (including fact and expert witnesses), and to present other inculpatory and exculpatory evidence. Notwithstanding the foregoing, the investigator retains discretion to limit the number of witness interviews the investigator conducts if the investigator finds that testimony would be unreasonably cumulative, if the witnesses are offered solely as character references and do not have information relevant to the allegations at issue, or if the witnesses are offered to render testimony that is categorically inadmissible, such as testimony concerning sexual history of the Complainant, as specified in “Sexual History.” The investigator will not restrict the ability of the parties to gather and present relevant evidence on their own.

The investigation is a party’s opportunity to present testimonial and other evidence that the party believes is relevant to resolution of the allegations in the Formal Complaint. A party that is aware of and has a reasonable opportunity to present particular evidence and/or identify particular witnesses during the investigation, and elects not to, will be prohibited from introducing any such evidence during the adjudication absent a showing of mistake, inadvertence, surprise, or excusable neglect.

C. Documentation of Investigation

The investigator will take reasonable steps to ensure the investigation is documented. Interviews of the parties and witnesses may be documented by the investigator’s notes, or transcribed. The particular method utilized to record the interviews of parties and witnesses will be determined by the investigator in the investigator’s sole discretion, although whatever method is chosen shall be used consistently throughout a particular investigation.

D. Access to the Evidence

At the conclusion of the evidence-gathering phase of the investigation, but prior to the completion of the investigation report, the Investigating Officer will transmit to each party and their advisor, in either electronic or hard copy form, all evidence obtained as part of the investigation that is directly related to the allegations raised in the Formal Complaint, including evidence UTI may choose not to rely on at any hearing and inculpatory or exculpatory evidence whether obtained from a party or some other source. Thereafter, the parties will have ten (10) days in which to submit to the investigator a written response, which the investigator will consider prior to completing the investigation report.

The parties and their advisors are permitted to review the evidence solely for the purposes of this grievance process and may not duplicate or disseminate the evidence to the public.

E. Investigation Report

After the period for the parties to provide any written response as specified "Access to Evidence" has expired, the investigator will complete a written investigation report that fairly summarizes the various steps taken during the investigation, summarizes the relevant evidence collected, lists material facts on which the parties agree, and lists material facts on which the parties do not agree. When the investigation report is complete, the investigator will transmit a copy to the Title IX Coordinator. The investigator will also transmit the investigation report to each party and their advisor, in either electronic or hard copy form.

XVIII. Adjudication Process Selection

After the investigator has sent the investigation report to the parties, the Title IX Coordinator will transmit to each party a notice advising the party of the two different adjudication processes specified in "Adjudication." The notice will explain that the hearing process specified in "Hearing Process" is the default process for adjudicating all Formal Complaints and will be utilized unless both parties voluntarily consent to administrative adjudication as specified in "Administrative Adjudication (Optional)" as a form of informal resolution. The notice will be accompanied by a written consent to administrative adjudication and will advise each party that, if both parties execute the written consent to administrative adjudication, then the administrative adjudication process will be used in lieu of the hearing process. Parties are urged to carefully review this policy (including the entirety of "Adjudication"), consult with their advisor, and consult with other persons as they deem appropriate (including an attorney) prior to consenting to administrative adjudication.

Each party will have three (3) days from transmittal of the notice specified in this Section to return the signed written consent form to the Title IX Coordinator. If either party does not timely return the signed written consent, that party will be deemed not to have consented to administrative adjudication and the Formal Complaint will be adjudicated pursuant to the hearing process.

XIX. Adjudication

A. Hearing Process

The default process for adjudicating Formal Complaints is the hearing process specified in this Section ("Hearing Process"). The hearing process will be used to adjudicate all Formal Complaints unless both parties timely consent to administrative adjudication as specified in "Adjudication Process Selection."

1. **Hearing Officer:** After selection of the hearing process as the form of administrative adjudication, the Title IX Coordinator will promptly appoint a hearing officer who will oversee the hearing process and render a determination of responsibility for the allegations in the Formal Complaint, at the conclusion of the hearing process. The Title IX Coordinator will see that the hearing officer is provided a copy of the investigation report and a copy of all evidence transmitted to the parties by the investigator as specified in "Access to Evidence."
2. **Hearing Notice and Response to the Investigation Report:** After the hearing officer is appointed by the Title IX Coordinator, the hearing officer will promptly transmit written notice to the parties notifying the parties of the hearing officer's appointment; setting a deadline for the parties to submit any written response to the investigation report; setting a date for the pre-hearing conference; setting a date and time for the hearing; and providing a copy of UTI's Hearing Procedures (www.uti.edu/campus-safety). Neither the pre-hearing conference, nor the hearing itself, may be held any earlier than ten (10) days from the date of transmittal of the written notice specified in this Section ("Hearing Notice and Response to the Investigation Report").

A party's written response to the investigation report must include:

- To the extent the party disagrees with the investigation report, any argument or commentary regarding such disagreement;
- Any argument that evidence should be categorically excluded from consideration at the hearing based on privilege, relevancy, the prohibition on the use of sexual history specified in "Sexual History," or for any other reason;
- A list of any witnesses that the party contends should be requested to attend the hearing pursuant to an attendance notice issued by the hearing officer;
- A list of any witnesses that the party intends to bring to the hearing without an attendance notice issued by the hearing officer;
- Any objection that the party has to the UTI's Hearing Procedures;
- Any request that the parties be separated physically during the pre-hearing conference and/or hearing;
- Any other accommodations that the party seeks with respect to the pre-hearing conference and/or hearing;
- The name and contact information of the advisor who will accompany the party at the pre-hearing conference and hearing;
- If the party does not have an advisor who will accompany the party at the hearing, a request that UTI provide an advisor for purposes of conducting questioning as specified in "Hearing."

A party's written response to the investigation report may also include:

- Argument regarding whether any of the allegations in the Formal Complaint are supported by a preponderance of the evidence; and
 - Argument regarding whether any of the allegations in the Formal Complaint constitute Sexual Harassment.
3. **Pre-Hearing Conference:** Prior to the hearing, the hearing officer will conduct a pre-hearing conference with the parties and their advisors. The pre-hearing conference will be conducted live, with simultaneous and contemporaneous participation by the parties and their advisors. By default, the pre-hearing conference will be conducted with the hearing officer, the parties, the advisors, and other necessary UTI personnel together in the same physical location. However, upon request of either party, the parties will be separated into different rooms with technology enabling the parties to participate simultaneously and contemporaneously by video and audio.

In the hearing officer's discretion, the pre-hearing conference may be conducted virtually, by use of video and audio technology, where all participants participate simultaneously and contemporaneously by use of such technology.

During the pre-hearing conference, the hearing officer will discuss the hearing procedures with the parties; address matters raised in the parties' written responses to the investigation report, as the hearing officer deems appropriate; discuss whether any stipulations may be made to expedite the hearing; discuss the witnesses the parties have requested be served with notices of attendance and/or witnesses the parties plan to bring to the hearing without a notice of attendance; and resolve any other matters that the hearing officer determines, in the hearing officer's discretion, should be resolved before the hearing.

4. **Issuance of Notices of Attendance:** After the pre-hearing conference, the hearing officer will transmit notices of attendance to any UTI employee (including administrator, faculty, or staff) or student whose attendance is requested at the hearing as a witness. The notice will advise the subject of the specified date and time of the hearing and advise the subject to contact the hearing officer immediately if there is a material and unavoidable conflict.

The subject of an attendance notice should notify any manager, faculty member, coach, or other supervisor, as necessary, if attendance at the hearing will conflict with job duties, classes, or other obligations. All such managers, faculty members, coaches, and other supervisors are required to excuse the subject of the obligation, or provide some other accommodation, so that the subject may attend the hearing as specified in the notice.

UTI will not issue a notice of attendance to any witness who is not an employee or a student.

5. **Hearing:** After the pre-hearing conference, the hearing officer will convene and conduct a hearing pursuant to UTI's Hearing Procedures. The hearing will be audio recorded. The audio recording will be made available to the parties for inspection and review on reasonable notice, including for use in preparing any subsequent appeal.

The hearing will be conducted live, with simultaneous and contemporaneous participation by the parties and their advisors. By default, the hearing will be conducted with the hearing officer, the parties, the advisors, witnesses, and other necessary UTI personnel together in the same physical location. However, upon request of either party, the parties will be separated into different rooms with technology enabling the parties to participate simultaneously and contemporaneously by video and audio.

In the hearing officer's discretion, the hearing may be conducted virtually, by use of video and audio technology, where all participants participate simultaneously and contemporaneously by use of such technology.

While the Hearing Procedures and rulings from the hearing officer will govern the particulars of the hearing, each hearing will include, at a minimum:

- Opportunity for each party to address the hearing officer directly and to respond to questions posed by the hearing officer;
- Opportunity for each party's advisor to ask directly, orally, and in real time, relevant questions, and follow up questions, of the other party and any witnesses, including questions that support or challenge credibility;
- Opportunity for each party to raise contemporaneous objections to testimonial or non-testimonial evidence and to have such objections ruled on by the hearing officer and a reason for the ruling provided;
- Opportunity for each party to submit evidence that the party did not present during the investigation due to mistake, inadvertence, surprise, or excusable neglect;
- Opportunity for each party to make a brief closing argument.

Except as otherwise permitted by the hearing officer, the hearing will be closed to all persons except the parties, their advisors, the investigator, the hearing officer, the Title IX Coordinator, and other necessary UTI personnel. With the exception of the investigator and the parties, witnesses will be sequestered until such time as their testimony is complete.

During the hearing, the parties and their advisors will have access to the investigation report and evidence that was transmitted to them pursuant to "Access to Evidence."

While a party has the right to attend and participate in the hearing with an advisor, a party and/or advisor who materially and repeatedly violates the rules of the hearing in such a way as to be materially disruptive, may be barred from further participation and/or have their participation limited, as the case may be, in the discretion of the hearing officer.

Subject to the minimum requirements specified in this Section ("Hearing"), the hearing officer will have sole discretion to determine the manner and particulars of any given hearing, including with respect to the length of the hearing, the order of the hearing, and questions of admissibility. The hearing officer will independently and contemporaneously screen questions for relevance in addition to resolving any contemporaneous objections raised by the parties and will explain the rationale for any evidentiary rulings.

The hearing is not a formal judicial proceeding and strict rules of evidence do not apply. The hearing officer will have discretion to modify the Hearing Procedures, when good cause exists to do so, and provided the minimal requirements specified in this Section ("Hearing") are met.

6. **Subjection to Questioning:** In the event that any party or witness refuses to attend the hearing, or attends but refuses to submit to questioning by the parties' advisors, the statements of that party or witness, as the case may be, whether given during the investigation or during the hearing, will not be considered by the hearing officer in reaching a determination of responsibility.

Notwithstanding the foregoing, the hearing officer may consider the testimony of any party or witness, whether given during the investigation or during the hearing, if the parties jointly stipulate that the testimony may be considered or in the case where neither party requested attendance of the witness at the hearing.

In applying this Section ("Subjection to Questioning"), the hearing officer will not draw an inference about the determination regarding responsibility based solely on a party or a witness's absence from the live hearing and/or refusal to submit to questioning by the parties' advisors.

7. **Deliberation and Determination:** After the hearing is complete, the hearing officer will objectively evaluate all relevant evidence collected during the investigation, including both inculpatory and exculpatory evidence, together with testimony and non-testimony evidence received at the hearing, and ensure that any credibility determinations made are not based on a person's status as a Complainant, Respondent, or witness. The hearing officer will take care to exclude from consideration any evidence that was ruled inadmissible at the pre-hearing conference, during the hearing, or by operation of "Subjection to Questioning." The hearing officer will resolve disputed facts using a preponderance of the evidence (that is, "more likely than not") standard and reach a determination regarding whether the facts that are supported by a preponderance of the evidence constitute one or more violations of the policy as alleged in the Formal Complaint.
8. **Discipline and Remedies:** In the event the hearing officer determines that the Respondent is responsible for violating this policy, the hearing officer will, prior to issuing a written decision, consult with an appropriate UTI official with disciplinary authority over the Respondent and such official will determine any discipline to be imposed. The hearing officer will also, prior to issuing a written decision, consult with the Title IX Coordinator who will determine whether and to what extent ongoing support measures or other remedies will be provided to the Complainant.

9. **Written Decision:** After reaching a determination and consulting with the appropriate UTI official and Title IX Coordinator as required by "Discipline and Remedies," the hearing officer will prepare a written decision that will include:

- Identification of the allegations potentially constituting Sexual Harassment made in the Formal Complaint;
- A description of the procedural steps taken by UTI upon receipt of the Formal Complaint, through issuance of the written decision, including notification to the parties, interviews with the parties and witnesses, site visits, methods used to gather non-testimonial evidence, and the date, location, and people who were present at or presented testimony at the hearing.
- Articulate findings of fact, made under a preponderance of the evidence standard, that support the determination;
- A statement of, and rationale for, each allegation that constitutes a separate potential incident of Sexual Harassment, including a determination regarding responsibility for each separate potential incident;
- The discipline determined by the appropriate UTI official as referenced in "Discipline and Remedies";
- Whether the Complainant will receive any ongoing support measures or other remedies as determined by the Title IX Coordinator; and
- A description of UTI's process and grounds for appeal, as specified in "Appeal."

The hearing officer's written determination will be transmitted to the parties. Transmittal of the written determination to the parties concludes the hearing process, subject to any right of appeal as specified in "Appeal."

Although the length of each adjudication by hearing will vary depending on the totality of the circumstances, UTI strives to issue the hearing officer's written determination within fourteen (14) days of the conclusion of the hearing.

B. **Administrative Adjudication**

In lieu of the hearing process, the parties may consent to have a Formal Complaint resolved by administrative adjudication as a form of informal resolution. Administrative adjudication is voluntary and must be consented to in writing by both parties and approved by the Title IX Coordinator as specified in "Adjudication Process Selection." At any time prior to the issuance of the administrative officer's determination, a party has the right to withdraw from administrative adjudication and request a live hearing as specified in "Hearing Process."

If administrative adjudication is selected, the Title IX Coordinator will appoint an administrative officer. The Title IX Coordinator will see that the administrative adjudicator is provided a copy of the investigation report and a copy of all the evidence transmitted to the parties by the investigator as specified in "Access to Evidence."

The administrative officer will promptly send written notice to the parties notifying the parties of the administrative officer's appointment; setting a deadline for the parties to submit any written response to the investigation report; and setting a date and time for each party to meet with the administrative officer separately. The administrative officer's meetings with the parties will not be held any earlier than ten (10) days from the date of transmittal of the written notice specified in this paragraph.

A party's written response to the investigation report must include:

- To the extent the party disagrees with the investigation report, any argument or commentary regarding such disagreement;
- Any argument that a particular piece or class of evidence should be categorically excluded from consideration at the hearing based on privilege, relevancy, the prohibition on the use of sexual history specified in "Sexual History," or for any other reason;
- Argument regarding whether any of the allegations in the Formal Complaint are supported by a preponderance of the evidence;
- Argument regarding whether any of the allegations in the Formal Complaint constitute Sexual Harassment.

After reviewing the parties' written responses, the administrative officer will meet separately with each party to provide the party with an opportunity make any oral argument or commentary the party wishes to make and for the administrative officer to ask questions concerning the party's written response, the investigative report, and/or the evidence collected during the investigation.

After meeting with each party, the administrative officer will objectively evaluate all relevant evidence, including both inculpatory and exculpatory evidence and ensure that any credibility determinations made are not based on a person's status as a Complainant, Respondent, or witness. The administrative officer will take care to exclude from consideration any evidence that the administrative officer determines should be ruled inadmissible based on the objections and arguments raised by the parties in their respective written responses to the investigation report. The administrative officer will resolve disputed facts using a preponderance of the evidence (that is, "more likely than not") standard and reach a determination regarding whether the facts that are supported by a preponderance of the evidence constitute one or more violations of the policy as alleged in the Formal Complaint.

Thereafter, the administrative officer will consult with any UTI official and the Title IX Coordinator, in the manner specified in "Deliberation and Determination" and will prepare and transmit a written decision in the manner as specified in "Written Decision" which shall serve as a resolution for purposes of informal resolution.

Transmittal of the administrative officer's written determination concludes the administrative adjudication, subject to any right of appeal as specified in "Appeal."

Although the length of each administrative adjudication will vary depending on the totality of the circumstances, UTI strives to issue the administrative officer's written determination within twenty-one (21) days of the transmittal of the initiating written notice specified in this Section ("Administrative Adjudication").

Other language in this Section ("Administrative Adjudication") notwithstanding, informal resolution will not be permitted if the Respondent is a non-student employee accused of committing Sexual Harassment against a student.

XX. Dismissal During Investigation or Adjudication

UTI shall dismiss a Formal Complaint at any point during the investigation or adjudication process if the Title IX Coordinator determines that one or more of the following is true:

- The conduct alleged in the Formal Complaint would not constitute Sexual Harassment, even if proved; or
- The conduct alleged in the Formal Complaint falls outside the scope of the policy specified in "Scope" (that is, because the alleged conduct did not occur in UTI's Education Programs or Activities and/or the alleged conduct occurred outside the geographic boundaries of the United States).

UTI may dismiss a Formal Complaint at any point during the investigation or adjudication process if the Title IX Coordinator determines that any one or more of the following is true:

- The Complainant provides the Title IX Coordinator written notice that the Complainant wishes to withdraw the Formal Complaint or any discrete allegations therein (in which case those discrete allegations may be dismissed);
- The Respondent is no longer enrolled or employed by UTI, as the case may be; or
- Specific circumstances prevent UTI from gathering evidence sufficient to reach a determination as to the Formal Complaint, or any discrete allegations therein (in which case those discrete allegations may be dismissed).

In the event the Title IX Coordinator dismisses a Formal Complaint pursuant to this Section, the Title IX Coordinator will provide written notice of dismissal to the parties and advise them of their right to appeal as specified in "Appeal." The Title IX Coordinator may refer the subject matter of the Formal Complaint to other UTI offices, as appropriate. A dismissal pursuant to this Section is presumptively a final determination as it pertains to this policy, unless otherwise specified in writing by the Title IX Coordinator in the written notice of dismissal.

XXI. Appeal

Either party may appeal the determination of an adjudication, or a dismissal of a Formal Complaint, on one or more of the following grounds:

- A procedural irregularity affected the outcome;
- There is new evidence that was not reasonably available at the time the determination or dismissal was made, that could have affected the outcome;
- The Title IX Coordinator, investigator, hearing officer, or administrative officer, as the case may be, had a conflict of interest or bias for or against complainants or respondents generally, or against the individual Complainant or Respondent, that affected the outcome.

No other grounds for appeal are permitted.

A party must file an appeal within seven (7) days of the date they receive notice of dismissal or determination appealed from or, if the other party appeals, within three (3) days of the other party appealing, whichever is later. The appeal must be submitted in writing to Sonia Mason, Chief Human Resources Officer SVP, 4225 E Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, smason@uti.edu, who serves as the appeal officer. The appeal must specifically identify the determination and/or dismissal appealed from, articulate which one or more of the three grounds for appeal are being asserted, explain in detail why the appealing party believes the appeal should be granted, and articulate what specific relief the appealing party seeks.

Promptly upon receipt of an appeal, the appeal officer will conduct an initial evaluation to confirm that the appeal is timely filed and that it invokes at least one of the permitted grounds for appeal. If the appeal officer determines that the appeal is not timely, or that it fails to invoke a permitted ground for appeal, the appeal officer will dismiss the appeal and provide written notice of the same to the parties.

If the appeal officer confirms that the appeal is timely and invokes at least one permitted ground for appeal, the appeal officer will provide written notice to the other party that an appeal has been filed and that the other party may submit a written opposition to the appeal within seven (7) days. The appeal officer shall also promptly obtain from the Title IX Coordinator any records from the investigation and adjudication necessary to resolve the grounds raised in the appeal.

Upon receipt of any opposition, or after the time period for submission of an opposition has passed without one being filed, the appeal officer will promptly decide the appeal and transmit a written decision to the parties that explains the outcome of the appeal and the rationale.

The determination of a Formal Complaint, including any discipline, becomes final when the time for appeal has passed with no party filing an appeal or, if any appeal is filed, at the point when the appeal officer has resolved all appeals, either by dismissal or by transmittal of a written decision.

No further review beyond the appeal is permitted.

Although the length of each appeal will vary depending on the totality of the circumstances, UTI strives to issue the appeal officer's written decision within (21) days of an appeal being filed.

XXII. Advisor of Choice

From the point a Formal Complaint is made, and until an investigation, adjudication, and appeal are complete, the Complainant and Respondent will have the right to be accompanied by an advisor of their choice to all meetings, interviews, and hearings that are part of the investigation, adjudication, and appeal process. The advisor may be, but is not required to be, an attorney.

Except for the questioning of witnesses during the hearing specified in "Hearing," the advisor will play a passive role and is not permitted to communicate on behalf of a party, insist that communication flow through the advisor, or communicate with UTI about the matter without the party being included in the communication. In the event a party's advisor of choice engages in material violation of the parameters specified in this Section and "Hearing," UTI may preclude the advisor from further participation, in which case the party may select a new advisor of their choice.

In the event a party is not able to secure an advisor to attend the hearing specified in "Hearing," and requests UTI to provide an advisor, UTI will provide the party an advisor, without fee or charge, who will conduct questioning on behalf of the party at the hearing. UTI will have sole discretion to select the advisor it provides. The advisor UTI provides may be, but is not required to be, an attorney.

UTI is not required to provide a party with an advisor in any circumstance except where the party does not have an advisor present at the hearing specified in "Hearing," and requests that UTI provide an advisor.

XXIII. Treatment Records and Other Privileged Information

During the investigation and adjudication processes, the investigator and adjudicator, as the case may be, are not permitted to access, consider, disclose, permit questioning concerning, or otherwise use:

- A party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party; or
- Information or records protected from disclosure by any other legally-recognized privilege, such as the attorney client privilege;
- unless UTI has obtained the party's voluntary, written consent to do so for the purposes of the investigation and adjudication process.

Notwithstanding the foregoing, the investigator and/or adjudicator, as the case may be, may consider any such records or information otherwise covered by this Section if the party holding the privilege affirmatively discloses the records or information to support their allegation or defense, as the case may be.

XXIV. Sexual History

During the investigation and adjudication processes, questioning regarding a Complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the Complainant's prior sexual behavior are offered to prove that someone other than the Respondent committed the conduct alleged, or if the questions and evidence concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent and are offered to prove consent. Notwithstanding the foregoing, a Complainant who affirmatively uses information otherwise considered irrelevant by this Section for the purpose of supporting the Complainant's allegations, may be deemed to have waived the protections of this Section.

XXV. Informal Resolution

At any time after the parties are provided written notice of the Formal Complaint as specified in "Notice of Formal Complaint," and before the completion of any appeal specified in "Appeal," the parties may voluntarily consent, with the Title IX Coordinator's approval, to engage in mediation, facilitated resolution, or other form of dispute resolution the goal of which is to enter into a final resolution resolving the allegations raised in the Formal Complaint by agreement of the parties. Administrative Adjudication as specified in "Administrative Adjudication" is a form of informal resolution.

The specific manner of any informal resolution process will be determined by the parties and the Title IX Coordinator, in consultation together. Prior to commencing the informal resolution process agreed upon, the Title IX Coordinator will transmit a written notice to the parties that:

- Describes the parameters and requirements of the informal resolution process to be utilized;
- Identifies the individual responsible for facilitating the informal resolution (who may be the Title IX Coordinator, another UTI official, or a suitable third-party);
- Explains the effect of participating in informal resolution and/or reaching a final resolution will have on a party's ability to resume the investigation and adjudication of the allegations at issue in the Formal Complaint; and
- Explains any other consequence resulting from participation in the informal resolution process, including a description of records that will be generated, maintained, and/or shared.

After receiving the written notice specified in this paragraph, each party must voluntarily provide written consent to the Title IX Coordinator, before the informal resolution may commence.

During the pendency of the informal resolution process, the investigation and adjudication processes that would otherwise occur are stayed and all related deadlines are suspended.

If the parties reach a resolution through the informal resolution process, and the Title IX Coordinator agrees that the resolution is not clearly unreasonable, the Title IX Coordinator will reduce the terms of the agreed resolution to writing and present the resolution to the parties for their written signature. Once both parties and the Title IX Coordinator sign the resolution, the resolution is final, and the allegations addressed by the resolution are considered resolved and will not be subject to further investigation, adjudication, remediation, or discipline by UTI, except as otherwise provided in the resolution itself, absent a showing that a party induced the resolution by fraud, misrepresentation, or other misconduct or where required to avoid a manifest injustice to either party or to UTI. Notwithstanding the foregoing if the form of informal resolution is Administrative Adjudication as specified in "Administrative Adjudication," there shall not be an agreed resolution requiring the parties' signatures; instead, the determination issued by the administrative officer shall serve as the resolution and conclude the informal resolution process, subject only to any right of appeal. With the exception of a resolution resulting from the Administrative Adjudication process specified in "Administrative Adjudication," all other forms of informal resolution pursuant to this Section are not subject to appeal.

A party may withdraw their consent to participate in informal resolution at any time before a resolution has been finalized.

Absent extension by the Title IX Coordinator, any informal resolution process must be completed within twenty-one (21) days. If an informal resolution process does not result in a resolution within twenty-one (21) days, and absent an extension, abeyance, or other contrary ruling by the Title IX Coordinator, the informal resolution process will be deemed terminated, and the Formal Complaint will be resolved pursuant to the investigation and adjudication procedures. The Title IX Coordinator may adjust any time periods or deadlines in the investigation and/or adjudication process that were suspended due to the informal resolution.

Other language in this Section notwithstanding, informal resolution will not be permitted if the Respondent is a non-student employee accused of committing Sexual Harassment against a student.

XXVI. Presumption of Non-Responsibility

From the time a report or Formal Complaint is made, a Respondent is presumed not responsible for the alleged misconduct until a determination regarding responsibility is made final.

XXVII. Resources

Any individual affected by or accused of Sexual Harassment will have equal access to support and counseling services offered through UTI. UTI encourages any individual who has questions or concerns to seek support of UTI identified resources. The Title IX Coordinator is available to provide information about UTI's policy and procedure and to provide assistance. A list of UTI identified resources is located at the following link:

www.uti.edu/campus-safety

XXVIII. Conflicts of Interest, Bias, and Procedural Complaints

The Title IX Coordinator, investigator, hearing officer, administrative officer, appeals officer, and informal resolution facilitator will be free of any material conflicts of interest or material bias. Any party who believes one or more of these UTI officials has a material conflict of interest or material bias must raise the concern promptly so that UTI may evaluate the concern and find a substitute, if appropriate. The failure of a party to timely raise a concern of a conflict of interest or bias may result in a waiver of the issue for purposes of any appeal specified in "Appeal," or otherwise.

XXIX. Objections Generally

Parties are expected to raise any objections, concerns, or complaints about the investigation, adjudication, and appeals process in a prompt and timely manner so that UTI may evaluate the matter and address it, if appropriate.

XXX. Relationship With Criminal Process

This policy sets forth UTI's processes for responding to reports and Formal Complaints of Sexual Harassment. UTI's processes are separate, distinct, and independent of any criminal processes. While UTI may temporarily delay its processes under this policy to avoid interfering with law enforcement efforts if requested by law enforcement, UTI will otherwise apply this policy and its processes without regard to the status or outcome of any criminal process.

XXXI. Recordings

Wherever this policy specifies that an audio or video recording will be made, the recording will be made only by UTI and is considered property of UTI, subject to any right of access that a party may have under this policy, FERPA, and other applicable federal, state, or local laws. Only UTI is permitted to make audio or video recordings under this policy. The surreptitious recording of any meeting, interview, hearing, or other interaction contemplated under this policy is strictly prohibited. Any party who wishes to transcribe a hearing by use of a transcriptionist must seek pre-approval from the hearing officer.

XXXII. Vendors, Contractors and Third Parties

UTI does business with various vendors, contractors, and other third-parties who are not students or employees of UTI. Notwithstanding any rights that a given vendor, contractor, or third-party Respondent may have under this policy, UTI retains its right to limit any vendor, contractor, or third-party's access to campus for any reason. And UTI retains all rights it enjoys by contract or law to terminate its relationship with any vendor, contractor, or third-party irrespective of any process or outcome under this policy.

XXXIII. Bad Faith Complaints and False Information

It is a violation of this policy for any person to submit a report or Formal Complaint that the person knows, at the time the report or Formal Complaint is submitted, to be false or frivolous. It is also a violation of this policy for any person to knowingly make a materially false statement during the course of an investigation, adjudication, or appeal under this policy. Violations of this Section are not subject to the investigation and adjudication processes in this policy; instead, they will be addressed under the Code of Student Conduct in the case of students and other UTI policies and standards, as applicable, for other persons.

XXXIV. Retaliation

It is a violation of this policy to engage in Retaliation. Reports and Formal Complaints of retaliation may be made in the manner specified in "Reporting Sexual Harassment," and "Formal Complaint." Any report or Formal Complaint of Retaliation will be processed under this policy in the same manner as a report or Formal Complaint of Sexual Harassment, as the case may be. UTI retains discretion to consolidate a Formal Complaint of Retaliation with a Formal Complaint of Sexual Harassment for investigation and/or adjudication purposes if the two Formal Complaints share a common nexus.

XXXV. Confidentiality

UTI will keep confidential the identity of any individual who has made a report or Formal Complaint of Sexual Harassment or Retaliation including any Complainant, the identity of any individual who has been reported to be a perpetrator of Sexual Harassment or Retaliation including any Respondent, and the identity of any witness. UTI will also maintain the confidentiality of its various records generated in response to reports and Formal Complaints, including, but not limited to, information concerning Supportive Measures, notices, investigation materials, adjudication records, and appeal records. Notwithstanding the foregoing, UTI may reveal the identity of any person or the contents of any record if permitted by FERPA, if necessary to carry out UTI's obligations under Title IX and its implementing regulations including the conduct of any investigation, adjudication, or appeal under this policy or any subsequent judicial proceeding, or as otherwise required by law. Further, notwithstanding UTI's general obligation to maintain confidentiality as specified herein, the parties to a report or Formal Complaint will be given access to investigation and adjudication materials in the circumstances specified in this policy.

While UTI will maintain confidentiality specified in this Section, UTI will not limit the ability of the parties to discuss the allegations at issue in a particular case. Parties are advised, however, that the manner in which they communicate about, or discuss a particular case, may constitute Sexual Harassment or Retaliation in certain circumstances and be subject to discipline pursuant to the processes specified in this policy.

Note that certain types of Sexual Harassment are considered crimes for which UTI must disclose crime statistics in its Annual Security Report that is provided to the campus community and available to the public. These disclosures will be made without including personally identifying information.

XXXVI. Other Violations of This Policy

Alleged violations of this policy, other than violations of the prohibitions on Sexual Harassment and Retaliation, will be subject to review under the Student Code of Conduct for students Employee Handbook or other UTI policies and standards for employees.

XXXVII. Signatures and Form Of Consent

For purposes of this policy, either a physical signature or digital signature will be sufficient to satisfy any obligation that a document be signed. Where this policy provides that written consent must be provided, consent in either physical or electronic form, containing a physical or digital signature, as the case may be, will suffice.

XXXVIII. Deadlines, Time, Notices, and Method of Transmittal

Where this policy specifies a period of days by which some act must be performed, the following method of calculation applies:

- Exclude the day of the event that triggers the period;
- Count every day, including intermediate Saturdays, Sundays, and legal holidays recognized by the federal government;
- Include the last day of the period until 5:00 p.m. central time, but if the last day is a Saturday, Sunday, or legal holiday recognized by the federal government, the period continues to run until 5:00 p.m. central time on the next day that is not a Saturday, Sunday, or legal holiday recognized by the federal government.

All deadlines and other time periods specified in this policy are subject to modification by UTI where, in UTI's sole discretion, good cause exists. Good cause may include, but is not limited to, the unavailability of parties or witnesses; the complexities of a given case; extended holidays or closures; sickness of the investigator, adjudicator, or the parties; the need to consult with UTI's legal counsel; unforeseen weather events; and the like.

Any party who wishes to seek an extension of any deadline or other time period may do so by filing a request with the investigator, hearing officer, administrative officer, appeal officer, or Title IX Coordinator, as the case may be, depending on the phase of the process. Such request must state the extension sought and explain what good cause exists for the requested extension. The UTI officer resolving the request for extension may, but is not required to, give the other party an opportunity to object. Whether to grant such a requested extension will be in the sole discretion of UTI.

The parties will be provided written notice of the modification of any deadline or time period specified in this policy, along with the reasons for the modification.

Where this policy refers to notice being given to parties “simultaneously,” notice will be deemed simultaneous if it is provided in relative proximity on the same day. It is not necessary that notice be provided at exactly the same hour and minute.

Unless otherwise specified in this policy, the default method of transmission for all notices, reports, responses, and other forms of communication specified in this policy will be email using UTI email addresses.

A party is deemed to have received notice upon transmittal of an email to their UTI email address. In the event notice is provided by mail, a party will be deemed to have received notice three (3) days after the notice in question is postmarked.

Any notice inviting or requiring a party or witness to attend a meeting, interview, or hearing will be provided with sufficient time for the party to prepare for the meeting, interview, or hearing as the case may be, and will include relevant details such as the date, time, location, purpose, and participants. Unless a specific number of days is specified elsewhere in this policy, the sufficient time to be provided will be determined in the sole discretion of UTI, considering all the facts and circumstances, including, but not limited to, the nature of the meeting, interview, or hearing; the nature and complexity of the allegations at issue; the schedules of relevant UTI officials; approaching holidays or closures; and the number and length of extensions already granted.

XXXIX. Other Forms of Discrimination

This policy applies only to Sexual Harassment as defined in this Policy. Complaints of other forms of sex discrimination are governed by UTI’s Non-Discrimination Policy.

XL. Education

UTI is committed to having in place sexual harassment, including sexual assault, dating violence, domestic violence, and stalking, prevention and awareness programs for students and employees. UTI implements prevention and awareness programming during new student and new employee orientation. Informational prevention and awareness materials also are available on an on-going basis.

XLI. Outside Appointments, Dual Appointments, and Delegations

UTI retains discretion to retain and appoint suitably qualified persons who are not UTI employees to fulfill any function of UTI under this policy, including, but not limited to, the investigator, hearing officer, administrative officer, informal resolution officer, and/or appeals officer.

UTI also retains discretion to appoint two or more persons to jointly fulfill the role of investigator, hearing officer, administrative officer, informal resolution officer, and/or appeals officer.

The functions assigned to a given UTI official under this policy, including but not limited to the functions assigned to the Title IX Coordinator, investigator, hearing officer, administrative officer, informal resolution officer, and appeals officer, may, in the UTI’s discretion, be delegated by such UTI official to any suitably qualified individual and such delegation may be recalled by UTI at any time.

XLII. Training

UTI will ensure that UTI officials acting under this policy, including but not limited to the Title IX Coordinator, investigators, hearing officers, administrative officers, informal resolution facilitators, UTI provided advisors, and appeals officers receive training in compliance with 34 C.F.R. § 106.45(b)(1)(iii) and any other applicable federal or state law.

XLIII. Recordkeeping

UTI will retain those records specified in 34 C.F.R. § 106.45(b)(10) for a period of seven years after which point in time they may be destroyed, or continue to be retained, in UTI’s sole discretion. The records specified in 34 C.F.R. § 106.45(b)(10) will be made available for inspection, and/or published, to the extent required by 34 C.F.R. § 106.45(b)(10) and consistent with any other applicable federal or state law, including FERPA.

XLIV. Definitions

Words used in this policy will have those meanings defined herein and if not defined herein will be construed according to their plain and ordinary meaning.

XLV. Discretion In Application

UTI retains discretion to interpret and apply this policy in a manner that is not clearly unreasonable, even if UTI’s interpretation or application differs from the interpretation of the parties.

Despite UTI’s reasonable efforts to anticipate all eventualities in drafting this policy, it is possible unanticipated or extraordinary circumstances may not be specifically or reasonably addressed by the express policy language, in which case UTI retains discretion to respond to the unanticipated or extraordinary circumstance in a way that is not clearly unreasonable.

The provisions of this policy and the Hearing Procedures referenced in “Hearing” (www.uti.edu/campus-safety) are not contractual in nature, whether in their own right, or as part of any other express or implied contract. Accordingly, UTI retains discretion to revise this policy and the Hearing Procedures at any time, and for any reason. UTI may apply policy revisions to an active case provided that doing so is not clearly unreasonable.

Sexual Misconduct Policy

The sexual misconduct policy may apply to scenarios beyond the scope of Title IX.

I. Notice of Non-Discrimination

Universal Technical Institute (UTI) is dedicated to maintaining safe learning and working environments for students, employees, and third parties. UTI does not tolerate sexual misconduct, which includes sex discrimination and sexual harassment, or retaliation in its programs and activities. UTI's policies specifically prohibit dating violence, domestic violence, sexual assault, and stalking, consistent with the Violence Against Women Act (VAWA) amendments to the Clery Act.

UTI has designated the Director of Program Compliance to coordinate its compliance with Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex. Questions or comments about sexual misconduct, which includes sex discrimination and sexual harassment, can be directed to: Director of Program Compliance, Title IX Coordinator, 4225 East Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, or qramirez@uti.edu or National Director - Student Success - Student Services/Deputy Title IX Coordinator, 4225 East Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, 623-445-0813, or amanginelli@uti.edu.

Inquiries concerning Title IX also may be made to the Office for Civil Rights at: U.S. Department of Education, Office for Civil Rights, Lyndon Baines Johnson Department of Education Bldg., 400 Maryland Ave., SW, Washington, DC 20202-1100, Telephone: 800-421-3481, FAX: 202-453-6012, TDD: 877-521-2172, Email: OCR@ed.gov.

II. Anti-Discrimination and Anti-Harassment Statement

UTI does not tolerate sexual misconduct, which includes sex discrimination and sexual harassment, or retaliation in its programs and activities. UTI takes prompt, effective action to address sexual misconduct, including sexual harassment and sex discrimination, of which it has notice. This includes taking appropriate steps to determine what occurred, end a hostile environment if one was created, prevent the recurrence of a hostile environment, and provide any necessary remedies. UTI utilizes fair, impartial processes to address allegations of sexual misconduct. If UTI finds that a violation of this policy has occurred, it imposes discipline, provides remedies to affected parties, and implements other corrective actions, as appropriate. UTI strongly prohibits retaliation against individuals who make a complaint of sex discrimination, sexual harassment, or sexual misconduct, participate in Title IX investigations, or otherwise assert rights protected by Title IX. UTI also does not tolerate other forms of "covered conduct," as described below.

III. Scope and Jurisdiction

This policy applies to students, employees, and third parties, regardless of sex, gender, gender identity, or sexual orientation. It covers sex discrimination and allegations of sexual misconduct (including dating violence, domestic violence, sexual assault, and stalking) as defined in this Sexual Misconduct Policy that are not governed by the Title IX Sexual Harassment Policy and that occurs on campus or in, or has a continuing effect on, UTI's programs or activities.

IV. Covered Conduct - Definitions and Examples

(Additional definitions, including state law definitions and definitions required under the Violence Against Women Act amendments to the Clery Act, are set forth in Appendix A of the policy available at www.uti.edu/campus-safety.)

Complainant: The individual who experienced the alleged sex discrimination, sexual harassment, or sexual misconduct. In certain instances, such as where there is a danger to the UTI community and the individual who experienced the alleged conduct is unable or unwilling to file a complaint, UTI reserves the right to proceed with the complaint based on the relevant details of the situation even if the reporting party does not want to continue.

Consent: Affirmative, conscious, and voluntary agreement to engage in sexual activity. Neither the lack of protest or resistance nor silence constitutes consent. Consent may be withdrawn at any time. Affirmative consent must be given by all parties to sexual activity. A person who is incapacitated cannot consent (see discussion of incapacitation below). Past consent does not imply future consent. Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another. Coercion, force, or threat of either invalidates consent.

For cases involving California campuses, the following will not excuse a failure to obtain consent: a respondent's own intoxication or recklessness and a respondent's failure to take reasonable steps to ascertain whether the complainant affirmatively consented.

Coercion: Coercion is direct or implied threat of danger, hardship, or retribution sufficient to persuade a reasonable person to engage in sexual activity in which they otherwise would not engage or to which they otherwise would not submit. Coercion is different from seductive behavior based on the type of pressure someone uses to get another to engage in sexual activity. A person's words or conduct cannot amount to coercion unless they wrongfully impair the other's free will and ability to choose whether or not to engage in sexual activity. Coercion can include unreasonable and sustained pressure for sexual activity. When someone makes clear that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant. (i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence: (i) A felony or misdemeanor crime of violence committed— (A) By a current or former spouse or intimate partner of the complainant; (B) By a person with whom the complainant shares a child in common; (C) By a person who is cohabitating with, or has cohabitated with, the complainant as a spouse or intimate partner; (D) By a person similarly situated to a spouse of the complainant under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or (E) By any other person against an adult or youth complainant who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

Incapacitation: A person may be unable to give consent due to incapacitation as a result of drug or alcohol use, use of medication, or disability status (for example, a person may be unable to communicate due to a mental or physical condition). A person who is passed out, asleep, or unconscious is incapacitated and cannot consent to sexual activity. In evaluating whether a complainant was incapacitated due to the consumption of alcohol, UTI will consider the totality of the circumstances, including factors such as the presence of slurred speech, an unsteady gait/stumbling, unfocused eyes, and impaired memory.

Inducing Incapacitation: To provide alcohol or drugs to an individual, with or without that individual's knowledge, for the purpose of causing impairment or intoxication or taking advantage of that individual's impairment or incapacitation.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.

Respondent: The individual accused of the alleged sex discrimination, sexual harassment, or sexual misconduct.

Retaliation: Adverse conduct of which the institution is aware, where there is evidence of a causal connection between the conduct and a protected activity such as filing a Title IX complaint, participating in a Title IX investigation, or otherwise asserting rights under Title IX. Retaliation includes, but is not limited to, ostracizing the person, pressuring the person to drop or not support the complaint or to provide false or misleading information, engaging in conduct that may reasonably be perceived to affect adversely that person's educational, living or work environment, threatening, intimidating, coercing the person, or otherwise discriminating against any person for exercising their rights or responsibilities under this policy.

Sexual Assault: Non-consensual physical contact of a sexual nature. This includes penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without consent. Examples: sexual intercourse with a person who is asleep or unconscious; digital penetration of a person without consent.

Non-consensual sexual contact: Any intentional sexual touching, however slight, with any object, by an individual that is without consent or by force.

Sexual Contact includes intentional contact with the breasts, buttocks, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, genitals, mouth, or other orifice.

Non-consensual sexual intercourse: Any intentional sexual touching, however slight, with any object, by an individual that is without consent or by force.

Intercourse includes vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

Sex Discrimination: Sex discrimination occurs when persons are excluded from participation in, or denied the benefits of, any UTI program or activity because of their sex. Sex discrimination can include adverse treatment based on one's sex, as well as conduct that meets the definitions of sexual harassment, sexual assault, and sexual violence, as set forth below. Sex discrimination also includes discrimination on the basis of pregnancy and failure to conform to stereotypical notions of femininity and masculinity (i.e., gender stereotyping).

Sexual Exploitation: When a person takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses. Examples include invasion of sexual privacy, non-consensual video or audio-taping of sexual activity, voyeurism, going beyond the boundaries of consent, etc.

Sexual Harassment: Unwelcome conduct of a sexual nature that unreasonably interferes with an individual's work or educational performance; limits a student's ability to participate in or benefit from the Institute's programs, activities, or opportunities; or creates an intimidating, hostile or offensive work or educational environment. A single or isolated incident of sexual harassment may create a hostile environment if the conduct is sufficiently severe.

In determining whether a hostile environment exists, UTI will consider the totality of circumstances, including factors such as the actual impact the conduct has had on the victim's participation in UTI's programs and activities, the nature and severity of the conduct at issue, the frequency and duration of the conduct, the relationship between the parties (including accounting for any power differential), the respective ages of the parties, the context in which the conduct occurred, and the number of persons affected.

Sexual harassment may include unwelcome sexual advances, requests for sexual favors, unnecessary touching, graphic verbal or visual commentaries about an individual's body, sexually suggestive objects or pictures, sexually explicit jokes, and other verbal, visual or physical conduct of a sexual nature when it is pervasive, persistent, or severe enough to deny access to UTI's programs and activities.

Sexual Misconduct: This is an umbrella term that covers the types of conduct covered by this policy, including sex discrimination, sexual harassment, sexual assault, sexual violence, dating and domestic violence, and stalking.

Sexual Violence: Sexual violence is a particularly severe form of sexual harassment. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual or other disability. Sexual violence includes acts such as rape, sexual assault (forcible and non-forcible), sexual battery and sexual coercion.

Stalking: (i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to— (A) Fear for the person's safety or the safety of others; or (B) Suffer substantial emotional distress. (ii) For the purposes of this definition— (A) Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property. (B) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. (C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

V. Making a Report

Individuals with knowledge of sexual misconduct in UTI's programs or activities are encouraged to immediately make a report to the Title IX or Deputy Title IX Coordinator. Individuals identified in the "Responsible Employees" section below must report incidents of possible sexual misconduct to the Title IX or Deputy Title IX Coordinator within 24 hours of becoming aware of such conduct.

Where to file: Reports can be made in person, or by sending a written complaint to the Title IX and/or Deputy Title IX Coordinator via email or regular mail using the contact information set forth above. A complaint form is available at www.uti.edu/campus-safety. If the actions of the Title IX Coordinator are at issue or there is otherwise a conflict of interest, reports should be sent to the Director – Regional People Services, 4225 East Windrose Drive, Phoenix, AZ 85032, 800-859-7249, lpalone@uti.edu. The Title IX Coordinator and Deputy Title IX Coordinator are campus security authorities and will report applicable data about covered conduct (e.g., date, time, location) for inclusion in UTI's Annual Security Report, which is provided to the campus community and made available to the public, as required by the Clery Act. These disclosures are made without including personally identifying information, including the name of the complainant. *In cases involving California campuses, reports of certain sexual misconduct made to campus security authorities will be disclosed to local law enforcement.*

When to file: UTI encourages persons to make complaints of sexual misconduct as soon as possible because late reporting may limit UTI's ability to investigate and respond to the reported.

Contacting local law enforcement: For immediate assistance following an incident, an alleged victim can dial 911 to make a report to local law enforcement, though such a report is not required. The Title IX Coordinator, Deputy Title IX Coordinator, or designee can assist in making such a report. A complainant may pursue simultaneous complaints with UTI and local law enforcement.

Confidentiality: UTI respects the privacy of students, employees, and third parties and shares reports of sexual misconduct on a limited, "need-to-know" basis, consistent with applicable state and federal laws. If a complainant requests that UTI handle a complaint on a confidential basis, UTI will honor that request where possible. UTI's Title IX Coordinator, Deputy Title IX Coordinator, or designee, reviews requests for confidentiality and determines whether such requests can be honored in light of factors such as the safety of the campus and the number of complaints against a respondent. UTI reserves the right to initiate an investigation despite a complainant's request for confidentiality in limited circumstances involving serious or repeated conduct, where the alleged perpetrator may pose a continuing threat to the UTI community, or in other circumstances where UTI deems appropriate. UTI will promptly notify the complainant of its determination regarding a request for confidentiality.

Individuals who wish to speak with someone in confidence about an experience of sexual misconduct may contact an off-campus resource. A resource list is provided at www.uti.edu/campus-safety. UTI does not employ practicing licensed counselors or pastoral counselors, and therefore, does not have any confidential reporting resources on campus.

Written notification of resources for reports involving dating violence, domestic violence, sexual assault, and stalking: In cases of dating violence, domestic violence, sexual assault, and stalking, UTI will provide written notification to the complainant and respondent, which includes an explanation of their rights, outside resources, information on preserving evidence, as well as how to request interim measures, including requests to change academic situations or request for "no contact" directives. In addition, the notification contains information about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for complainants, both within UTI and in the community whether the offense occurred on or off campus. Information is provided regardless of whether the incident occurred on or off campus.

Amnesty: UTI encourages the reporting of incidents of sexual misconduct and recognizes that some students may be reluctant to make such reports as a result of their personal consumption of drugs or alcohol at the time of the incident. UTI generally will not discipline complainants, respondents, or witnesses for personal consumption of drugs or alcohol in violation of UTI's policies where such conduct occurred at the time of the incident and did not endanger the health or safety of others. Educational responses to the conduct may be implemented, as appropriate. Note that UTI's commitment to amnesty in these situations does not prevent action by police or legal authorities against an individual who has illegally consumed alcohol or drugs.

In California, complainants and witnesses are protected from sanctions for violations of student conduct policies that occurred around the time of the reported incidents, unless UTI finds the violations egregious.

Interim measures: Interim measures may be available to parties involved in an investigation of sexual misconduct. Interim measures may include no contact orders, changes to academic situations for students, leave for employees, housing transfer for students who are participating in Collegiate Housing Services shared housing, if available, changes in working situations, transportation, or other actions. Such measures, if reasonably available, may be provided regardless of whether the complainant chooses to report the incident to local law enforcement. Interim measures will be administered in an individualized and appropriate manner based on available information, with an intent to preserve the fundamental fairness of the process. Requests for interim measures should be made to the Title IX Coordinator, Deputy Title IX Coordinator, or designee, using the contact information provided above. The Title IX Coordinator, Deputy Title IX Coordinator, or designee, may also, at any point during an investigation, determine that interim measures will be implemented without a request for such being made. UTI will maintain as confidential any interim measures provided, to the extent that maintaining such confidentiality would not impair UTI's ability to implement the measure.

Orders of protection: If a party has obtained an ex parte order of protection, full order of protection, or any other restraining order or no contact order against another from a criminal, civil or tribal court, the order should be provided to the Title IX Coordinator, Deputy Title IX Coordinator, or designee. UTI will take all reasonable and legal action to implement such an order. If an order is violated, local law enforcement can also be contacted for assistance.

Preservation of evidence: The preservation of evidence is crucial in sexual misconduct cases. Regardless of whether the individual chooses to report the incident, UTI encourages individuals of any form of violence to seek medical attention as soon as possible, even if they feel no injury was sustained. Medical assistance providers can treat injuries, test for and treat sexually transmitted diseases, test for pregnancy, and provide emergency contraception (if requested). If a complainant chooses to obtain a forensic examination following a sexual assault, the complainant may wish to avoid the following activities prior to the examination to preserve evidence: showering, drinking, eating, douching, brushing teeth or hair, or changing clothes. In addition, hospitals can also test for the presence of alcohol or drugs and perform a rape evidence collection procedure or coordinate these services with another provider if needed. It is also important to take steps to preserve other types of evidence such as pictures, emails, text messages, social media posts, etc., rather than evidence of physical contact and violence.

VI. Responsible Employees

Responsible employees must report to the Title IX Coordinator and/or Deputy Title IX Coordinator all information about the incident of possible sexual misconduct of which they are aware. This may include the names of the parties, the date, time, and location of the incident, and available facts about what occurred. Responsible employees should not undertake any investigation of the incident unless specifically directed to do by the Title IX or Deputy Title IX Coordinator or designee.

Responsible employees include employees who have the authority to take action to redress sexual misconduct; who have been given the duty of reporting incidents of sexual misconduct or other student misconduct; or whom a student could reasonably believe has this duty. UTI has designated the following personnel as responsible employees: Student Services Directors, Student Services Supervisors, Senior Student Affairs Advisors, Student Affairs Advisors, Education Directors, Education Managers, and People Services staff.

UTI employees who have not been designated as responsible employees are strongly encouraged to report to the Title IX Coordinator incidents of sexual misconduct of which they are aware.

VII. Informal Resolution

Parties may agree to participate in the informal resolution of a complaint that does not involve a full investigation and adjudication. Informal resolution, such as mediation, may only be attempted if voluntarily agreed to by both parties after receiving a full disclosure of the allegations and their options for formal resolution, and with the Title IX Coordinator, Deputy Title IX Coordinator, or designee determining that the particular complaint is appropriate for an informal process. UTI will not require that a complainant informally resolve a complaint directly with the respondent.

If informal resolution is pursued, either party may terminate the process and elevate the complaint to or continue with the formal process. In addition, the Title IX Coordinator, Deputy Title IX Coordinator, or designee has the discretion to discontinue an informal process at any time if, for example, one or both parties are not adequately and timely participating.

If an informal resolution is reached, it will be documented in writing and signed by both parties. An informal resolution cannot be appealed.

VIII. Procedure Once a Report is Received

Standard of review: UTI uses the preponderance of the evidence or “more likely than not” standard of review during the investigation and resolution of complaints of sexual misconduct.

Response by the Title IX/Deputy Title IX Coordinator:

Evaluation: The Title IX Coordinator, Deputy Title IX Coordinator or designee will review all reports of sexual misconduct within 7 calendar days of receipt and will determine the appropriate response. If there are jurisdictional considerations that preclude Title IX consideration, the complainant will be notified of such limitations. If the complaint is dismissed at this stage, the complainant will receive written notice of the outcome and has the opportunity to appeal the determination using the appeal procedure below.

Investigation: Within 10 calendar days of receiving the report, the Title IX Coordinator, Deputy Title IX Coordinator, or designee will commence an investigation of the allegation(s), if appropriate. If an investigation is commenced, a prompt written notice will be provided to the respondent of the allegations constituting a potential violation of this policy, including the identities of the parties involved, the specific section of the policy allegedly violated, the precise conduct constituting the potential violation, and the date and location of the alleged incident.

The investigation may include contacting the complainant, respondent, and relevant witnesses to obtain additional information about the allegation(s), and the parties will receive written notice in advance of such a meeting so that they have sufficient time to prepare for meaningful participation. UTI has developed trauma-informed protocols for interviewing complainants that include follow-up and support, as appropriate. Similarly, UTI ensures that respondents receive a fundamentally fair process that is sensitive to the possibility that a respondent may be facing simultaneous criminal charges.

The complainant and respondent will have an equal opportunity to provide witnesses and evidence throughout the process; the Title IX Coordinator and/or Deputy Title IX Coordinator will assist the parties in locating and identifying witnesses, as appropriate. Both parties will have meaningful access to evidence and opportunity to respond. All parties and witnesses involved in the investigation are expected to cooperate and provide complete and truthful information.

The Title IX and/or Deputy Title IX Coordinator generally will conclude the investigation within 30 calendar days. This timeframe may be extended in extenuating circumstances (e.g., school breaks). The Title IX and/or Deputy Title IX Coordinator will notify the parties of any delays and the reasons for the delays.

Investigatory report: At the conclusion of the investigation, the Title IX Coordinator, Deputy Title IX Coordinator or designee will prepare a preliminary investigatory report that summarizes the evidence, makes factual findings and determines whether sexual misconduct has occurred. Both parties will be provided with an opportunity to review the preliminary report and allowed to respond to it, in writing, within 3 calendar days. Upon consideration of the parties' written comments to the preliminary report, if any, the Title IX Coordinator, Deputy Title IX Coordinator, or designee may find the respondent responsible or not responsible for the alleged violation, or may find that there is insufficient evidence to make such a finding. If the Title IX Coordinator, Deputy Title IX Coordinator, or designee finds the respondent responsible, the Title IX Coordinator, Deputy Title IX Coordinator or, designee will impose an appropriate sanction and determine whether any remedies should be provided to the complainant and/or campus community.

Notice of the outcome: Within 15 calendar days of the conclusion of the investigation, the complainant and respondent will receive concurrent/simultaneous written notice of the outcome, including any sanction imposed, consistent with applicable state and federal privacy laws, as well as notification of the applicable appeal procedures.

Advisor of choice: In cases of sexual misconduct, the complainant and respondent may choose to have an advisor of their choice present during meetings or disciplinary proceedings. If a party selects an advisor who is an attorney, the party must notify the Title IX Coordinator or Deputy Title IX Coordinator at least 24 hours prior to the first meeting or disciplinary proceeding in which the advisor will be in attendance. During a meeting or proceeding, the advisor does not serve as an advocate on behalf of the complainant or respondent, may not be actively involved, and must agree to maintain the confidentiality of the process. The complainant and respondent have the same opportunity to have an advisor present during meetings and other aspects of the disciplinary proceeding. Advisors are present to support their advisees and must refrain from interrupting or disrupting interviews or other meetings with campus officials or their designees. Advisors may not speak during interviews or meetings unless invited to do so by a campus official or designee. One warning will be given if an advisor attempts to actively participate without being invited to do so or otherwise becomes disruptive. If the behavior continues, the advisor will be asked to leave the meeting or interview. Meetings or interviews generally will not be re-scheduled because an advisor is unavailable to attend.

Timeframes: The investigation and resolution of the complaint will be done in a timely manner. The Title IX Coordinator, Deputy Title IX Coordinator, or designee will provide regular status updates to the parties. All timeframes identified in this policy may be extended for good cause or if UTI determines in its discretion that a deadline should be extended, in which case UTI will notify the parties in writing of the extension and the rationale for it.

Training: The Title IX Coordinator and others with responsibilities under this policy receive training, including trauma-informed training, on at least an annual basis.

Recordkeeping: UTI maintains records related to complaints of sexual misconduct consistent with its record retention policy and federal and state laws.

IX. Sanctions and Remedies

Sanctions for students may include sexual assault or other related training, no contact directives, bans from specific areas of campus, professionalism infractions, removal from a course, requirement to change sessions, suspension, or termination from school. For employees, sanctions may include a final warning with sexual assault training or termination. As to third parties, UTI will implement available sanctions, such as bans from campus, as appropriate. UTI will also abide by and support any sanctions imposed by law enforcement. UTI will also provide remedies or other corrective actions to the complainant and campus community, as appropriate, such as educational programming, policy review and revision, and counseling.

X. Appeal Procedure

The complainant and respondent have an equal right to appeal outcome decisions made by the Title IX Coordinator, Deputy Title IX Coordinator, or designee. Appeals may be made on the following bases: (1) a party obtains new relevant evidence that was unavailable at the time of the investigation and could change the outcome of the investigation; (2) there is evidence of procedural error significant enough to call the outcome of the investigation into question; or (3) the sanction was substantially disproportionate to the findings. Appeals must be made to Sonia Mason, Chief Human Resources Officer SVP, 4225 East Windrose Drive, Suite 200, Phoenix, AZ 85032, 800-859-7249, or smason@uti.edu. Appeals must be filed within 7 calendar days of the date that written notice of the outcome was provided. The EVP Campus Operations and Services will decide the appeal promptly but generally within 30 calendar days and provide the respondent and complainant with concurrent/simultaneous written notice of the final determination within 7 calendar days of making the final determination, including any changes to the previous determination and/or the sanctions imposed. The appeal decision is final and not subject to further appeal.

XI. Resources

In addition to the resources provided above, additional on- and off-campus resources are listed on UTI's webpage at www.uti.edu/campus-safety. Written information about resources and services also may be obtained by contacting the Title IX Coordinator, Deputy Title IX Coordinator, or in the Student Services Department.

XII. Prevention and Awareness Programs

UTI is committed to having in place sexual misconduct, including dating violence, domestic violence and stalking, prevention and awareness programs for students and employees. UTI implements prevention and awareness programming during new student and new employee orientation. Informational prevention and awareness materials also are available on an on-going basis.

XIII. Non-Fraternization

UTI has a Non-Fraternization Policy set forth in its Course Catalog and Employee Handbook. UTI employees may not engage in conduct of a sexual nature with any students or with employees where there is supervisory or evaluative relationship, regardless of whether such conduct is consensual. Conduct in violation of the Non-Fraternization Policy also may be addressed under the Title IX Policy if the conduct meets one of the definitions above (e.g., sexual harassment, dating or domestic violence, stalking).

XIV. Prohibition Against Retaliation

Retaliation in any form (including acts of intimidation or harassment) against any person who makes a Title IX report, witnesses or experiences harassment, or asserts rights under Title IX will also not be tolerated. Reports of retaliatory conduct should be made to the Title IX Coordinator and/or Deputy Title IX Coordinator using the contact information set forth above.

XV. False Reporting

Allegations of discrimination and harassment are extremely serious and must be made honestly and in good faith. Knowingly providing false information to a school official may result in disciplinary action up to and including termination for employees, and suspension or termination for students.

Statement of Non-Discrimination on the Basis of Gender Identity or Expression

Universal Technical Institute is committed to maintaining safe learning and working environments for students, employees and third parties. UTI prohibits discrimination and harassment on the basis of race, color, national origin, sex, religion, disability, age, veteran status, sexual orientation, gender identity or expression, genetic information, and any other legally protected status in the provision of its courses, programs, services or activities.

UTI welcomes students who are transgender and does not discriminate based on gender identity or expression. UTI provides the following information to help ensure an inclusive experience for students, regardless of their gender identity or expression:

Names and Pronouns

Students who wish to use names and pronouns that reflect their gender identity or expression rather than their birth names may contact Student Services to discuss their needs. The Student Services Director reviews requests and works with students and UTI administrators to address students' requests. For example, if a student wishes to use the name "Jane Doe" rather than the birth name "John Doe," the Student Services Director works with the student to complete a Preferred Name Change Request document.

Restrooms

Transgender students may use the restroom of their choice, including the restroom that corresponds to the students' gender identity or expression. For example, a student who is transitioning from male to female may use the women's restroom. On some UTI campuses, a limited number of gender-neutral restrooms may be available.

On-Campus Support

Transgender students who have questions about this notice may contact the Student Services Department on campus.

How to Raise Concerns

Students who have concerns about possible discrimination or harassment based on gender identity or expression in UTI's programs or activities are encouraged to contact UTI's Title IX Coordinator. UTI takes prompt and appropriate action to address discrimination or harassment in its programs and activities, including taking steps to end discrimination or harassment, eliminating a hostile environment if one has been created, and preventing the recurrence of future discrimination or harassment. UTI's Title IX Coordinator may be reached at:

Director of Program Compliance
Title IX Coordinator
4225 E. Windrose Dr., Suite 200
Phoenix, Arizona 85032
800-859-7249
jramirez@uti.edu

UTI's Title IX Policy—which sets forth UTI's prohibition against discrimination, harassment and retaliation based on sex, including gender identity or expression—is available at www.uti.edu or in the Student Services Department. The Policy also explains how to obtain interim remedies and the procedure for resolving complaints.

Campus Sexual Assault Victims' Bill of Rights

In accordance with the Campus Sexual Assault Victims' Bill of Rights Act of 1991, the following rights shall be accorded, by all campus officers, administrators and employees of this Institution, to victims of campus-related sexual assaults:

1. The right to have any and all sexual assaults against them treated with seriousness; the right, as victims, to be treated with dignity; and the right for campus organizations which assist such victims to be accorded recognition.
2. The right to have sexual assaults committed against them investigated and adjudicated by the duly constituted criminal and civil authorities of the governmental entity in which the crimes occurred; and the right to the full and prompt cooperation and assistance of campus personnel in notifying the proper authorities. The foregoing shall be in addition to any campus disciplinary proceedings.
3. The right to be free from any kind of pressure from campus personnel that victims:
 - a. Not report crimes committed against them to civil and criminal authorities or to campus law enforcement and disciplinary officials; or
 - b. Report crimes as lesser offenses than the victims perceive them to be.
4. The right to be free from any kind of suggestion that campus sexual assault victims not report, or underreport, crimes because:
 - a. Victims are somehow "responsible" for the commission of crimes against them;
 - b. Victims were contributorily negligent or assumed the risk of being assaulted; or
 - c. By reporting crimes they would incur unwanted personal publicity.
5. The same right to legal assistance, or ability to have others present, in any campus disciplinary proceeding that the Institution permits to the accused; and the right to be notified of the outcome of such proceeding.
6. The right to full and prompt cooperation from campus personnel in obtaining, securing and maintaining evidence (including a medical examination) as may be necessary to the proof of criminal sexual assault in subsequent legal proceedings.
7. The right to be made aware of, and assisted in exercising any options, as provided by state and federal laws or regulations, with regard to testing of sexual assault suspects for communicable diseases and with regard to notification to victims of the results of such testing.
8. The right to counseling from any mental health services previously established by the Institution, or by other victim-service entities, or by victims themselves.
9. After campus sexual assaults have been reported, the victims of such crimes shall have the right to require that campus personnel take the necessary steps or actions reasonably feasible to prevent any unnecessary or unwanted contact or proximity with alleged assailants, including immediate relocation of the victim to safe and secure alternative housing, and transfer of classes if requested by the victims.
10. In addition to the above rights, sexual assault victims have a right to be free from sexual or physical intimidation in campus housing and in campus accommodations for which the college receives any compensation, direct or indirect.

NON-FRATERNIZATION POLICY

Purpose

Relationships between individuals in inherently unequal positions should be conducted so as to avoid conflicts of interest, exploitation or personal bias. Such relationships may undermine the integrity of the supervision and evaluation process as well as affect the trust inherent in the educational environment. It is the policy of Universal Technical Institute, Inc., and its subsidiaries (collectively, "the Institute") that social or business relationships between individuals in unequal positions not be conducted if such relationships have the potential to threaten the integrity of the supervision and evaluation process.

Policy

Institute faculty, administration and staff shall not establish inappropriate intimate, sexual, business, contractual or other social relationships with any student, subordinate or colleague upon whose academic or work performance he or she will be required to make professional judgments. The Institute considers it a violation of this policy for any member of Institute faculty, administration or staff to offer or request sexual favors, make sexual advances, engage in sexual conduct, propose or engage in inappropriate business relationships, enter contractual arrangements, purchase or sell goods or services, hire or employ, or inappropriately socialize with any person who is:

- Enrolled in a class at the Institute.
- Receiving academic advising or mentoring at the Institute.
- Working in a capacity at the Institute where the faculty, administrator or staff member is in a position to evaluate the work of such person.
- Subject to any form of evaluation by the faculty member, administrator or staff member.

The list above is not exhaustive and other situations of fraternization may also result in a violation of this policy. In all circumstances, consent may not be considered a defense to engaging in sexual advances, sexual conduct, or sexual harassment, or engaging in contractual relationships or other inappropriate business relationships with a person whose academic or work performance he or she will be required to evaluate. The determination of what constitutes inappropriate fraternization depends on the specific facts and circumstances in which the conduct occurs. Violations of this policy may result in disciplinary action, up to and including employment termination.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The following guidelines represent the policy of the Universal Technical Institute, Inc., and its subsidiaries (collectively, the "Institute") concerning the rights of students with respect to their education records under the Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. § 1232g et seq; 34 C.F.R. Part 99). FERPA is a federal law that protects the privacy of student education records. This law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

It is Institute policy to annually inform individuals attending educational institutions of students' rights under FERPA. Students' rights include the right to inspect and review their education records; to request the amendment of their education records; to provide written consent before the Institution discloses personally identifiable information from their education records, except to the extent that FERPA authorizes disclosure without consent; and to file a complaint with the U.S. Department of Education.

I. Students' Rights to Inspect and Review Education Records

Under FERPA, students have the right to inspect and review their education records within 45 days of the day the Institution receives the request for access.

A student is any person who is or has been in attendance at an educational institution.

Education records are any records that are directly related to the student and maintained by an educational institute or an agent of the Institution. Such records include information recorded in any way, such as typewritten, handwritten, computer-generated, video, audio, film, microfilm, microfiche or e-mail.

Students do not have the right to inspect and review the following information:

- Records kept in the sole possession of the maker thereof that are used only as a personal memory aid, and are not accessible or revealed to any other individual except a temporary substitute for the maker of the record.
- Records that are created or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting or assisting in their professional capacity and created, maintained, or used only in connection with the provision of treatment to the student and not disclosed to anyone other than individuals providing that treatment. However, the student may have those records reviewed by a physician or other appropriate professional of the student's choice.
- Grades on peer-graded papers before they are collected and recorded by an instructor.
- Records relating to a student who is employed by an educational agency or institution as long as the individual is not employed as a result of his or her status as a student. The records must be made and maintained in the normal course of business and relate exclusively to the individual in that individual's capacity as an employee.
- Records created for a law enforcement purpose by a law enforcement unit of an educational institution and maintained by the law enforcement unit.
- Records created or received by an educational institution after the individual is no longer attending the institution and that are not directly related to the individual's attendance as a student.
- Financial records, including any information those records contain, of the parents of a student.

- Those portions of a student's records that contain information on other students.
- Confidential letters and statements of recommendation placed in a student's education records before July 1, 1975, as long as the statements are used only for the purposes for which they were specifically intended.
- Confidential letters and statements of recommendation placed in the student's education records after July 1, 1975 and to which the student has waived the right to review and access as long as the waiver is made in writing and signed by the student. The waiver may be used for confidential letters or statement of recommendation that relate to the student's admission to the Institution, application for employment, or receipt of an honor or honorary recognition.
- The Institution may not require the waiver as a condition for admission to or receipt of any service or benefit from the Institution. If the student chooses to waive his or her right of access, he or she will be notified, upon request, of the names of all persons making confidential recommendations. Such recommendations will be used only for the purpose for which they were specifically intended. A waiver may be revoked by the student in writing at any time and the revocation will apply to all subsequent recommendations.

II. Procedure with Respect to Inspection and Review of Records

A student's request to inspect and review his or her records shall be made in writing (whether or not the student personally appears) and shall identify the record(s) the student wishes to inspect. The request should be addressed to the Director of Student Services at the relevant educational institution.

The Institution will provide access within a reasonable period of time but not more than forty-five (45) days after it has received the request. The Director of Student Services will make arrangements for access and notify the student of the time and place where the records may be inspected.

The Institution may require the presence of an Institution official during the inspection and review of a student's records.

If circumstances effectively prevent the parent or eligible student from being able to inspect and review the records, a copy of the record may be provided or other arrangements may be made for the individual to inspect the records. A fee of 25 cents per page may be assessed unless UTI determines such cost would prevent the student's access to the records. In such cases, the fee may be reduced or waived.

The Institution will respond to reasonable requests from the student for explanations and interpretations of records inspected and reviewed.

The Institute will not destroy any education records if there is an outstanding request to inspect and review the records.

No fees will be charged to search for or to retrieve the education records of a student in response to requests made in accordance with this policy.

III. Students' Rights to Request Amendment of Their Education Records

A student who believes that information contained in his or her educational records is inaccurate or misleading, or violates his or her privacy may request that the Institution amend the records. The Institution will decide whether to do so within a reasonable period of time. If the Institution declines to amend the student's records, it will inform the student of that decision and the student's right to a hearing. A hearing may not be requested by a student to contest the assignment of a grade unless the grade was recorded inaccurately in the student's record.

If as a result of a hearing the Institution determines that a student's record is not inaccurate, misleading or otherwise in violation of the privacy rights of the student, the Institution will inform the student of his or her right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the Institution's decision. Any such explanation will be kept as part of the student's record as long as the contested portion of the record is kept and will be disclosed whenever the contested portion of the record is disclosed.

If as a result of a hearing the Institute determines a student's record is inaccurate, misleading or otherwise in violation of the privacy rights of the student, the Institution shall amend the record accordingly and inform the student of the amendment in writing.

IV. Student's Rights to Consent Before the Institution Discloses Personally Identifiable Information Contained in the Student's Education Records, Except to the Extent That FERPA Authorizes Disclosure Without Consent

Generally, the Institution may not disclose education records or personally identifiable information from education records to anyone other than the student without prior consent of the student. The consent must be written, signed and dated, and must specify the records to be disclosed, the purpose of the disclosure, and the party to whom the disclosure may be made. A copy of the record disclosed will be provided to the student upon request and at his or her expense.

The Institution may only disclose education records without prior written student consent if it redacts all personally identifiable information such that the student's identity is not personally identifiable or, under certain limited circumstances, to include:

- Disclosures to school officials with legitimate educational interests. School officials of an educational institution include instructional or administrative personnel, attorneys, accountants, and any other individuals or parties with whom the Institution has contracted to provide services to or on behalf of the Institution (such as an auditor or collection agent). A school official has a legitimate educational interest if the official needs to review the education record in order to fulfill his or her instructional, supervisory, advisory, administrative, or other authorized professional responsibilities or duties for the educational Institution.
- Disclosures to officials of other schools in which a student seeks or intends to enroll or is enrolled as long as the disclosure is for purposes related to the student's enrollment or transfer.
- Disclosures to authorized representatives of the Comptroller General of the United States, the Attorney General of the United States, the Secretary of the U.S. Department of Education, and state and local educational authorities, but only in connection with an audit or evaluation of federally or state-supported educational program, or for the enforcement of or compliance with federal legal requirements relating to those programs.
- Disclosures in connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility, amount of the aid, the conditions of aid or enforcement of terms or conditions of the aid.
- Disclosures to state and local officials to which such information is specifically required to be reported by effective state law if the disclosure concerns the juvenile justice system and the system's ability to effectively serve the student whose records are released. With respect to such laws adopted after Nov. 19, 1974, the recipients of the information shall certify in writing to the Institute that the information will not be disclosed to any other party (except as provided under state law) without the prior written consent of the student.
- Disclosures to organizations conducting studies for or on behalf of an institution to develop, validate or administer predictive tests; administer student aid programs or improve instruction. The studies must be conducted in a manner that does not permit data access by anyone other than representatives of the organization with legitimate interests in the information. The information must be destroyed when no longer needed for the purposes of the study and the Institution must enter into a written agreement with the organization limiting the use of the information.
- Disclosures to accrediting organizations for purposes necessary to carry out their functions.
- Disclosures to parents of a student who is a dependent for income tax purposes.
- Disclosures to comply with a judicial order or lawfully issued subpoena, but only after the Institution makes a reasonable effort to notify the student of the order or subpoena so the student may seek protective action unless the order or subpoena prohibits such notification.
- Disclosures to appropriate parties in connection with a health or safety emergency, where knowledge of the information is necessary to protect the health or safety of the student or other individuals.
- Disclosures to a victim of an alleged perpetrator of a crime of violence or a non-forcible sex offense. Such a disclosure may only include the final results of any disciplinary proceedings conducted by the school with respect to that alleged crime or offense.
- Disclosures in connection with Institutional disciplinary proceedings. The Institution must not disclose the final results of the disciplinary proceeding unless it determines the student is an alleged perpetrator of a crime of violence or non-forcible sex offense, and, with respect to the allegation made, the student has committed a violation of the Institution's rules or policies.
- Disclosure to the parent or legal guardian of a student under the age of 21 information regarding any violation of Institutional policy or state, federal or local law governing the use or possession of alcohol or a controlled substance if the school determines the student has committed a disciplinary violation with respect to that use or possession.
- Disclosures concerning sex offenders and other individuals required to register under the Violence Crime Control and Law Enforcement Act of 1994.
- Disclosures of directory information as described in this *Catalog*.

Generally, an educational institution may only make disclosures without the student's prior consent under one of the exceptions above on the condition the recipient will not disclose the information to any other party without the prior consent of the student and the information may only be used for the purposes for which disclosure was made. Failure to obey the limitations on redisclosure of personally identifiable information may result in a party being prohibited from receiving further information for at least five (5) years.

Directory Information

Educational institutions may disclose to anyone, without prior student consent, information designated as directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Under this policy, directory information includes:

- Student's full name
- Addresses
- E-mail address
- Telephone listing
- Date of birth
- Field of study
- Degrees and awards received
- Most recent previous school attended
- Photograph
- Dates of Attendance
- Enrollment status
- Class schedule

Directory information never includes:

- Social Security Number
- Student identification number
- Race
- Ethnicity
- Nationality
- Gender
- Next-of-kin information

The Institute will give annual public notice to students of additional categories of information designated as directory information and will allow a reasonable period of time after such notice for the student to inform the Institute that he or she does not wish any or all of the information designated as directory information to be disclosed.

Students may prohibit the disclosure of directory information by completing the FERPA Revocation Form or by submitting a written request to the Student Services Director. The request should be dated and signed by the student.

Records of Disclosure

The Institute generally must maintain a record for each request for access to and each disclosure of personally identifiable information from the education records of each student. The record must be maintained with the education records of the student for as long as the education records are maintained. This record of the request for access and disclosure must include the identity of the requester, the identity of the recipient and the requester's legitimate interests. Disclosures in response to a health or safety emergency must include a record of the articulable and significant threat to the health of a student or other individual that formed the basis of the threat as well as the parties to whom the information was disclosed. Records of requests for access and disclosure of information are not required to be made for certain disclosures.

Revisions to Policies and Procedures

At its discretion, the school reserves the right to revise all terms, provisions, policies, requirements and procedures contained in this Catalog. Each student will be bound and must comply with all terms, provisions, policies, requirements and procedures contained in this Catalog.

VOTER REGISTRATION

UTI/NASCAR Tech/MMI encourages eligible students to register to vote. Voter registration forms are available in the Student Services Department. For more information, see the Student Services team members. Students can also register at www.uti.edu/support-services/voter-registration.

UTI/NASCAR TECH/MMI PROGRAM DISCLOSURE

For more information about our graduation rates, the median debt of students who completed the program and other important information, please visit www.uti.edu/disclosures.

FINANCIAL AID AND GENERAL FINANCE

Federal Financial Aid

UTI/NASCAR Tech/MMI Institutions are designated by the U.S. Department of Education (ED) as eligible for participation in federal programs of student financial assistance under Title IV of the Higher Education Act of 1965 as amended (federal financial aid programs). UTI/NASCAR Tech/MMI participates in federal financial aid programs, including:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- Iraq and Afghanistan Service Grant (IASG)
- William D. Ford Federal Direct Student Loan Program
- Federal Direct PLUS Loan Program

Assistance from the federal financial aid programs is available to those who qualify. Students may also be eligible to receive funding through state grant or scholarship programs in their states where available. Depending on the program, student eligibility may be need-based, non-need-based, credit-based or dependent on other specific conditions.

General Requirements

General eligibility requirements for financial aid program funds include the following:

- Student must be a U.S. citizen or eligible noncitizen.
- Student must be enrolled in an eligible program of study.
- Student cannot also be enrolled in elementary or secondary school.
- Student must have a high school diploma or general educational development (GED) credential or prior to July 1, 2012, have met alternative Ability to Benefit testing admission requirements consistent with UTI policies.
- Student must make satisfactory academic progress (SAP).
- Student must meet enrollment status requirements.
- Student must have resolved any drug conviction issue. Certain charges or convictions for drug offenses may limit a student's ability to receive federal student loans and grants.
- Student must have a timely registration for Selective Service, if required by law.

To apply for assistance from the various federal financial aid programs, a student must complete and submit a Free Application for Federal Student Aid (FAFSA). The UTI/NASCAR Tech/MMI Financial Aid Staff will guide and assist the family with this application process.

To receive federal financial aid program funds for each academic year of a program of study, the completion of a new FAFSA is required for each federal award year, which starts on July 1 and ends the following June 30. Various components of the FAFSA data are used by the U.S. Department of Education to derive an Expected Family Contribution (EFC), which in turn determines eligibility for various federal Title IV aid program funds. UTI/NASCAR Tech/MMI makes financial aid advisement available to all students and their families throughout the student lifecycle—from prospective inquiry to graduation and beyond. Federal, private, state and institutional loans must be repaid by the student or parent borrower. Dissatisfaction with or non-receipt of the educational services offered by UTI/NASCAR Tech/MMI will not release the borrower from repayment responsibility for any educational loan made for enrollment or attendance at UTI/NASCAR Tech/MMI.

Verification

Following procedures established by federal regulations, a federal financial aid applicant may be selected for the verification process by the U.S. Department of Education. The purpose of verification is to maintain the integrity of federal financial aid programs by verifying the information provided by students and parents on the FAFSA. An asterisk next to the expected family contribution (EFC) on the Student Aid Report (SAR) or SAR Acknowledgement Report identifies applicants selected for verification. For those selected, UTI/NASCAR Tech/MMI requires verification to be complete prior to the award and disbursement of federal financial aid funds.

If an applicant is selected for verification, UTI/NASCAR Tech/MMI will request appropriate documentation, which may include an IRS tax transcript from the student and parent (and spouse, if applicable) and a completed verification worksheet. Additional documents may be requested by UTI/NASCAR Tech/MMI to complete the application process. A student will receive written notification from UTI/NASCAR Tech/MMI of the verification requirements and deadlines for completion of the process. Failure to comply with any request for verification documents can result in disqualification for federal financial aid program funds. Based on the documentation provided to achieve an accurate FAFSA output and expected family contribution for aid awarding purposes, UTI/NASCAR Tech/MMI will perform corrections to FAFSA data and submit it to the U.S. Department of Education as needed.

Professional Judgment

UTI/NASCAR Tech/MMI may use “professional judgment” to exercise discretion to accommodate special circumstances with respect to some aspects of eligibility for federal financial aid program funds. The use of professional judgment allows UTI/NASCAR Tech/MMI to treat a student individually when the student has special circumstances not sufficiently addressed by standard procedures. UTI/NASCAR Tech/MMI uses professional judgment strictly on a case-by-case basis and requires stringent documentation to support decisions made.

Special circumstances include conditions that differentiate an individual student from a whole class of students. UTI/NASCAR Tech/MMI will not accept professional judgments made for a student by another school, but will review the circumstances and, if appropriate, document the professional judgment decision. The decision made by UTI/NASCAR Tech/MMI regarding professional judgment is final and cannot be appealed to the U.S. Department of Education.

Where applicants have also been selected for verification, UTI/NASCAR Tech/MMI will complete verification before exercising professional judgment.

Financial Aid Awarding

The law requires financial aid administrators to determine whether a student is eligible for Federal Pell Grant funds prior to awarding federal loan programs, thereby reducing the student’s need for borrowing. Federal Pell Grant eligibility is determined before originating a subsidized or unsubsidized Federal Direct Loan for the student. In addition, an unsubsidized Direct Loan is not originated without first determining the financial need for a subsidized Federal Direct Loan. However, if the amount of the subsidized Federal Direct Loan is \$200 or less and that amount can be included as part of an unsubsidized Federal Direct Loan, UTI/NASCAR Tech/MMI is not required to originate a separate subsidized Federal Direct Loan.

For a dependent student, UTI/NASCAR Tech/MMI cannot originate a PLUS and disburse PLUS funds without first determining the Federal Pell Grant and subsidized Federal Direct Loan eligibility for the student.

Prior to students receiving private non-federal loans, UTI/NASCAR Tech/MMI requires the exhaustion of all less expensive federal aid eligibility available to the student, to assist in encouraging wise debt management. In no case will a combination of federal, state and private aid be permitted to exceed the student’s cost of attendance as determined by UTI/NASCAR Tech/MMI.

Federal grants and loans are processed in academic year increments, which for the purposes of federal aid is defined as a minimum of 24 credits and 30 weeks of instructional time. An academic year is divided into two payment periods during which financial aid funds are ordinarily disbursed. A student is generally eligible to receive funds shortly after attendance has begun during the first payment period at the beginning of the academic year and during the second payment period after the midpoint of the academic year. An estimated disbursement schedule is provided in an award notification. To meet eligibility standards for second and subsequent federal aid disbursements, the student must successfully complete both the credits attempted and the instructional weeks in the first payment period of the academic year as well as maintain satisfactory academic progress (SAP) according to UTI/NASCAR Tech/MMI policy. Leaves of absence as well as course failures may delay the timing of scheduled disbursements.

Application of Financial Aid Funds

UTI will apply funds received from a Title IV financial aid disbursement to unpaid allowable charges for the current payment period. Any remaining Title IV credit balance will be disbursed in the form of a stipend check to the student or parent, in the case of a PLUS loan, the disbursement will occur no later than the end of the academic year for which it was received. Receipt of a stipend does not signify all balances due for other periods have been paid in full. Students and/or parents are advised that any stipend check generated as a result of Title IV funds will be voided if it remains uncashed for 90 days or more, and the funds will be returned to the U.S. Department of Education.

Federal Pell Grant

The Federal Pell Grant is a need-based grant that generally does not have to be repaid. For eligible students, Federal Pell Grants are the foundation upon which all other financial aid awards are built. Current award year amounts range up to \$6,345. The amount a student may receive depends on financial need as determined by the student’s EFC, the student’s cost of attendance and the percentage of the student’s enrollment at UTI/NASCAR Tech/MMI that is within the current federal award year.

Federal Supplemental Education Opportunity Grant (SEOG)

Federal SEOG is a need-based grant that generally does not require repayment. SEOG awards are made to students who are also Federal Pell Grant recipients with exceptional financial need. UTI/NASCAR Tech/MMI is allocated a limited amount of SEOG funds from the U. S. Department of Education each year to award to eligible students, so no assurance of an award can be made. Current awards of SEOG at UTI range up to \$1,000.

Iraq and Afghanistan Service Grant Program

A student who is not eligible for a Federal Pell Grant but whose parent or guardian was a member of the U.S. Armed Forces and died as a result of service performed in Iraq or Afghanistan after Sept. 11, 2001, may be eligible to receive a grant under the Iraq and Afghanistan Service Grant Program. The grant award is equal to the amount of a maximum Pell Grant for the current federal award year. Additionally, the student must be either:

- Under 24 years of age, or
- Enrolled in college at least part-time at the time of the parent's or guardian's death.

William D. Ford Federal Direct Loan Program

Federal Direct Student Loans are made by the U.S. Department of Education. Federal Direct Student Loans may be subsidized (need-based) or unsubsidized (non-need-based). Depending on financial need, UTI/NASCAR Tech/MMI students often receive a combination of both subsidized and unsubsidized loans each academic year. As required by federal regulation, UTI/NASCAR Tech/MMI will report information about borrowers' loans to the National Student Loan Data System (NSLDS). Information in NSLDS is accessible to schools, lenders and guarantors for specific purposes as authorized by the U.S. Department of Education.

Subsidized Federal Direct Student Loans

The interest rate for new subsidized Federal Direct Student Loans first disbursed after July 1, 2020, is fixed at 2.75%. Subsidized Federal Direct Student Loans are interest-free while the student is enrolled in school at least half-time. Loan repayment follows a six-month grace period that starts the day after the borrower graduates, drops below half-time or withdraws from school. Repayment begins after the end of the grace period.

Upon completion of the financial aid application process, UTI/NASCAR Tech/MMI will recommend the Federal Direct Student Loan amounts to be borrowed based on a student's need and will also advise on next steps. A student may choose to borrow an amount up to financial need but not more than the annual maximum eligible loan amount based on student grade level and dependency status. Other terms and conditions for Federal Direct Student Loans can be reviewed online at <https://studentaid.ed.gov/sa/types/loans/subsidized-unsubsidized>.

Federal Direct Plus Loan Program

The Federal Direct PLUS Loan is for parent borrowers of dependent students and provides additional funds for educational expenses. PLUS loans are made by the U.S. Department of Education. Applicants do not have to show financial need but must complete the FAFSA to ensure all potential federal grant aid is first determined and undergo a credit check by the Department of Education. Currently, the interest rate for new PLUS loans is fixed at 5.30%. Interest is charged during all enrollment, deferment and forbearance periods. Repayment begins within 60 calendar days of disbursement, with deferments available under certain conditions. Federal Direct PLUS loans cannot exceed the cost of education minus other financial aid. Parents may request to borrow up to this amount. More information, including other terms and conditions, can be reviewed at <https://studentaid.ed.gov/sa/types/loans/plus> or with a Campus Financial Aid Advisor.

Loan Payment Calculator

Loan payment calculators for students or potential students to calculate monthly payments under the standard and extended repayment plans are available at finaid.org/calculators/loanpayments.phtml. Additional information regarding various repayment plans such as standard, extended, graduated, income contingent, and income based plans is also available at www2.ed.gov/offices/OSFAP/DirectLoan/calc.html.

Federal Student Loan Counseling

Entrance Counseling

UTI/NASCAR Tech/MMI requires Federal Direct Student Loan borrowers to complete loan entrance counseling prior to a first disbursement of loan funds. Entrance counseling must be completed online at www.studentloans.gov. Students lacking outside computer access may use the computer lab in the campus learning center. Members of the campus financial aid staff are available to answer any questions. Entrance counseling generally includes the following:

- explanation of the use of a master promissory note (MPN)
- importance of repayment obligation
- description of consequences of default
- sample repayment schedules
- information in reference to a borrower's rights and responsibilities
- other terms and conditions

Exit Counseling

UTI/NASCAR Tech/MMI ensures loan exit counseling is conducted prior to graduation or via mail within 30 days of withdrawal from enrollment. Graduating students must complete their required exit counseling online at www.studentloans.gov. Withdrawn students will receive a Federal Exit Counseling Guide through regular mail and be encouraged to complete the online counseling. Exit counseling generally includes the following:

- importance of repayment obligation
- description of consequences of default
- sample repayment schedules
- information in reference to a borrower's rights and responsibilities
- payment deferment and forbearance options
- other terms and conditions

Student Rights and Responsibilities

Students receiving federal financial aid have varying rights and responsibilities. In accordance with the Borrower's Rights and Responsibilities Statement attached to the Master Promissory Note (MPN) for their federal loan(s), the student has the right to the following:

- Written information on loan obligations and information on rights and responsibilities as a borrower.
- A copy of the MPN, either before or at the time loan is disbursed.
- A grace period and an explanation of what this means.
- Notification, if in grace period or repayment, no later than 45 days after a lender assigns, sells or transfers the loan to another lender.
- A disclosure statement received before repayment begins that includes information about interest rates, fees, balance owed and a loan repayment schedule.
- Deferment or forbearance of repayment for certain defined periods, if qualified and requested.
- Prepayment of loan in whole or in part anytime without an early-repayment penalty.
- Documentation the loan is paid in full.

In accordance with the Borrower's Rights and Responsibilities Statement attached to the Master Promissory Note (MPN), the student is responsible for the following:

- Completing exit counseling before leaving school or dropping below half-time enrollment.
- Repaying loan according to repayment schedule even if the student has not completed academic program, is dissatisfied with the education received or is unable to find employment after graduation.
- Notifying the lender or loan servicer if the student:
 - moves or changes address
 - changes telephone number
 - changes name
 - changes Social Security Number
 - changes employers, or employer's address or telephone number changes
- Notifying UTI/NASCAR Tech/M MI Financial Aid and Student Services representatives if the student is charged or convicted, or there are changes in charge/conviction status related to a violent crime, felony or drug offense while attending UTI/NASCAR Tech/MMI.
- Making monthly payments on loan after grace period ends, unless a deferment or forbearance is in effect.
- Notifying the lender or loan servicer of anything that might later change eligibility for an existing deferment or forbearance.

For Washington State residents seeking information and resources about student loan repayment or seeking to submit a complaint relating to your student loans or student loan servicer, please visit www.wsac.wa.gov/loan-advocacy or contact the Student Loan Advocate at loanadvocate@wsac.wa.gov.

Statement of Educational Purpose

The parent or student signing a Free Application for Federal Student Aid (FAFSA) certifies the applicant (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) is not in default on a federal student loan or has made satisfactory arrangements to repay it, (3) does not owe money back on a federal student grant or has made satisfactory arrangements to repay it, (4) will notify UTI/NASCAR Tech/MMI if he or she has defaulted on a federal student loan, and (5) will not receive a federal Pell Grant from more than one college for the same period of time.

The parent or student signing the FAFSA agrees, if asked, to provide information that will verify the accuracy of the completed form. This information may include federal income tax forms for the parent or student if required to file. Also, the applicant certifies he or she understands the U.S. Secretary of Education has the authority to verify information reported on the FAFSA with the IRS and other federal agencies. If electronically signing any document related to the federal financial student aid programs using the FSA ID, the applicant certifies being the person identified by the FSA ID and has not disclosed that FSA ID to anyone else. If the applicant purposely gives false or misleading information, he or she may be fined up to \$20,000, sent to prison or both.

Referrals to the Office of Inspector General

UTI/NASCAR Tech/MMI is required by law to make referrals to the Office of Inspector General of any cases of suspected fraud and abuse involving the federal financial aid programs.

State Grants

The amount of state grant awards is contingent on the availability of funds from the applicable state. UTI/NASCAR Tech/MMI is unable to guarantee any funding based upon changes in state law or regulation. Students should contact the financial aid department at the campus for additional information on eligibility criteria and application information.

Veterans Affairs

The U. S. Department of Veterans Affairs requires Chapter 33 benefits to be applied to tuition only. These funds cannot be released to the student unless the VA assesses an overpayment to the student and excess Chapter 33 benefits exist on the student's account.

In accordance with Title 38 US Code 3679 subsection (e), Universal Technical Institute/Motorcycle Mechanics Institute/ NASCAR Technical Institute adopts the following additional provisions for any students using U.S. Department of Veterans Affairs (VA) Post 9/11 G.I. Bill® (Ch. 33) or Vocational Rehabilitation & Employment (Ch. 31) benefits, while payment to the institution is pending from the VA. This school will not:

- Prevent the student's enrollment;
- Assess a late penalty fee to the student;
- Require the student to secure alternative or additional funding;
- Deny the student access to any resources (access to classes, libraries, or other institutional facilities) available to other students who have satisfied their tuition and fee bills to the institution.

However, to qualify for this provision, such students may be required to:

- Produce the VA Certificate of Eligibility (COE) by the first day of class;
- Provide a written request to be certified;
- Provide additional information needed to properly certify the enrollment as described in other institutional policies

G.I. Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at www.benefits.va.gov/gibill.

Financial Aid Contact Information

UTI (Avondale, Bloomfield, Dallas, Long Beach, Miramar, Orlando, Rancho Cucamonga and Sacramento Campuses)

Students are encouraged to contact the Financial Aid Department at the campus where they attend classes.

Universal Technical Institute (UTI)	
UTI – Avondale, AZ	866-224-8162 F.A.DeptUTIPhoenix-internet@uti.edu
UTI – Bloomfield, NJ	833-207-6074 F.A.DeptUTIBloomfield-internet@uti.edu
UTI – Dallas/Fort Worth (Irving, TX)	877-873-1084 F.A.DeptUTIDallas-internet@uti.edu
UTI – Long Beach, CA	844-308-8838 longbeachfinancialaid@uti.edu
UTI – Miramar, FL	866-460-2458 f.a.deptmiramar-internet@uti.edu
UTI – Orlando, FL	866-247-1928 F.A.DeptMMIOrlando-internet@uti.edu
UTI – Rancho Cucamonga, CA	866-246-2151 F.A.DeptRanch-internet@uti.edu
UTI – Sacramento, CA	866-246-3432 Sacramento-FinancialAid@uti.edu

UTI/NASCAR TECH (Exton, Houston, Lisle and Mooresville Campuses)

Universal Technical Institute (UTI)	
UTI-Exton, PA	866-246-3072 F.A.DeptUTIExton-internet@uticorp.com
UTI-Houston, TX	866-246-1249 F.A.DeptHouston-internet@uticorp.com
UTI-Lisle, IL	866-246-2111 F.A.DeptLisle-internet@uti.edu
NASCAR Technical Institute	
NASCAR Tech-Mooresville, NC	866-416-2722 NASCAR-FutureFinancialAid@uti.edu

MMI

Motorcycle Mechanics Institute (MMI)	
MMI-Orlando, FL	866-247-7995 F.A.DeptMMIOrlando-internet@uti.edu
MMI-Phoenix, AZ	866-247-1942 F.A.DeptMMIPhx-internet@uticorp.com
Marine Mechanics Institute (MMI)	
MMI-Orlando, FL	866-247-7995 F.A.DeptMMIOrlando-internet@uti.edu

Code of Conduct for Education Loans

Introduction

This policy is applicable to UTI/NASCAR Tech/MMI officers, employees and agents, and prohibits a conflict of interest with their responsibilities with respect to Title IV loans. The policy is part of UTI/NASCAR Tech/MMI commitment to the highest ethical standards and conduct by its employees. It applies specifically to conduct related to financial aid.

UTI/NASCAR Tech/MMI expects the highest levels of professionalism and ethical behavior from all officers, employees and agents whose responsibilities include student financial aid matters. These individuals must avoid even the appearance or perception of any conflict of interest regarding their student aid responsibilities. They must refrain from taking any action they believe is contrary to law, regulation or the best interest of the students they are serving, and must disclose all conflicts identified in this policy.

UTI / NASCAR Tech / MMI Responsibilities

As part of its commitment to the highest ethical standards in connection with its responsibilities regarding federal financial aid, UTI/NASCAR Tech/MMI will not:

- Receive anything of value from any lender in exchange for any advantage sought by the lender in making educational loans available to enrolled or prospective students of UTI/NASCAR Tech/MMI.
- Assign, through award packaging or other methods, a first-time borrower's loan to a particular lender, or refuse to certify or delay certification of any loan based on the borrower's selection of a particular lender or guaranty agency.
- Enter into any revenue-sharing arrangement with any lender under which UTI/NASCAR Tech/MMI recommends a lender or its products in exchange for a fee or other material benefits from the lender.
- Request or accept from any lender any offer of funds to be used for private education loans, including funds for an opportunity pool loan, to students in exchange for concessions or promises to provide the lender with a specified number of loans made, a specified loan volume of such loans or a preferred lender arrangement for such loans.
- Request or accept from any lender any assistance with call center staffing or financial aid office staffing.
- Use federal funds received under federal financial aid programs to hire a registered lobbyist or pay any person or entity for securing an earmark to any legislation. UTI/NASCAR Tech/MMI will not use such funds to pay any person for influencing or attempting to influence an officer or employee of any agency, member of Congress, officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any federal contract, making of any federal grant or loan, entering into any federal cooperative agreement, or the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

Responsibilities of UTI Officers, Employees and Agents

Any officer, employee or agent of UTI/NASCAR Tech/MMI who is employed in the financial aid office of UTI/NASCAR Tech/MMI or who otherwise has responsibilities with respect to educational loans or other financial aid of UTI/NASCAR Tech/MMI is prohibited from:

- Soliciting or accepting as a gift from a lender, guarantor or servicer of educational loans any item or service having more than a \$10 value other than standard materials (e.g., brochures, training aids) related to topics such as default prevention or financial literacy.
- Accepting from a lender or its affiliate any fee, payment or other financial benefit as compensation for any type of consulting arrangement or other contract to provide services to a lender relating to education loans.
- Receiving anything of value from a lender, guarantor or group of lenders or guarantors if the employee serves on an advisory board, commission, or group established by a lender or group of lenders.

Reporting Violations of This Policy

UTI/NASCAR Tech/MMI expects officers and employees covered by this policy to report violations of this policy to the Vice President & Assistant General Counsel – Corporate Compliance. Failure to comply with this policy will result in disciplinary action, which may include termination of employment. Questions regarding this policy should be addressed to the Vice President & Assistant General Counsel – Corporate Compliance.

Collection of Delinquent Fees and Payments

The outstanding balance is an extension of credit and, as such, constitutes a Qualified Education Loan under section 523(a) (8) of the U.S. Bankruptcy Code, which is not dischargeable in bankruptcy. If the entire outstanding balance cannot be paid in full, there is an option of creating a payment plan. Late fees not to exceed the maximum amount allowed by applicable law may be incurred if the account is delinquent. The account will incur late fees until the account is paid in full. If a deferment on payments is required, a deferment for no more than two (2) months in any calendar year may be requested. In the event of a default, the student and/or parents or legal guardian promises to pay any late fees incurred and collection costs, including attorney and/or collection agency fees. Default is defined as an account that is more than 90 days (three monthly payments) past due. Any returned checks may incur a return check fee (see your Enrollment Agreement for more detail).

General Refund Policy Provisions

Under the provisions of the Higher Education Act of 1965, as amended, (HEA) Amendments of 1998, institutions must first determine the amount of any federal financial aid program funds that the student and the institution have earned and are permitted to retain. See the section entitled Return of Federal Student Aid (Title IV Funds) in this guide for details on the Return of Title IV calculation.

Tuition and fee refund policies as required by applicable state law are contained in the Catalog. The student's initial obligation to UTI/NASCAR Tech/MMI is determined using the amount calculated under (1) the requirements of an applicable state law, or (2) the applicable Institutional policy if no state policy exists. Where both a state and Institutional policy exist, UTI/NASCAR Tech/MMI will perform both calculations and provide the student the greatest refund and lowest possible obligation.

Federal financial aid program funds earned and any other funds paid on account are then deducted from the lowest initial financial obligation determined from the state (if applicable) and Institutional policies to arrive at a final financial obligation. The student will then receive any refund due or be billed for any outstanding financial obligation owed.

Return of Federal Student Aid (Title IV Funds)

Circumstances may necessitate withdrawal from UTI/NASCAR Tech/MMI. A student who received or is eligible to receive federal financial aid funds provided certain criteria are met and subsequently officially or unofficially withdraws is subject to a Return of Title IV (R2T4) Calculation as required by federal regulations. The requirements for federal financial aid when a student withdraws are separate from the Institutional Refund Policy and any applicable State Refund Policy. Therefore, a student may still owe funds to the school for unpaid Institutional charges after application of the R2T4 calculation.

Federal regulations specify how the school must determine the amount of federal financial aid earned when a student withdraws from enrollment. The percentage earned applies to Title IV financial aid that has been or could have been disbursed directly to the student or on their behalf to the Institution. The percentage of federal financial aid a student earned in a payment period is calculated as follows:

$$\frac{\text{Total Number of Calendar Days Completed in Enrollment Period}}{\text{Total Number of Calendar Days in Enrollment Period}} = \text{Percent Earned}$$

The amount of federal financial aid a student earned is determined on a pro-rata basis up to the 60% point. That is, a student who completes more than 60% of the enrollment period will earn 100% of the Title IV disbursed (or that could have been disbursed) for that enrollment period. For example:

The enrollment period for aid purposes for students John and Mary began on March 2, 2015, and was expected to end on June 15, 2015, for a total of 105 calendar days.

John completed 21 days prior to withdrawal. Federal aid totaling \$6,000 had been disbursed to John for the enrollment period.

- John's percentage of aid earned is calculated as $21/105 = 0.2$, or 20%.
- John earned 20% of the aid disbursed, or \$1,200.
- The remaining \$4,800 was returned to the federal aid programs.

Mary completed 84 days prior to withdrawal. Federal aid totaling \$7,500 had been disbursed to Mary for the enrollment period.

- Mary's percentage of aid earned is calculated as $84/105 = 0.8$, or 80%.
- Mary completed greater than 60% of the period, so she earned 100% of the \$7,500 disbursed.

UTI/NASCAR Tech/MMI will notify the student of any eligible post-withdrawal disbursement within 30 days after the date the school determines the student has withdrawn.

Any required return of funds will be made to the federal financial aid programs no later than 45 days after the date UTI/NASCAR Tech/MMI determines that the student has withdrawn. The U.S. Department of Education specifies the order of return to the federal financial aid programs. UTI/NASCAR Tech/MMI will return unearned funds to the federal financial aid programs in the order specified by regulation as follows:

- Unsubsidized Direct Loan
- Subsidized Direct Loan
- Federal PLUS Loan
- Federal Pell Grant or IASG
- Federal SEOG

ACADEMIC FREEDOM

Universal Technical Institute is committed to assuring academic freedom to faculty. Confident in the qualifications and expertise of its faculty members, the Institution encourages them to offer their individual experiences regarding content of assigned courses, organization of topics and instructional methods, providing these judgments only are made within the context of the course descriptions as currently published and the instructional methods are those officially sanctioned by the Institution and methods for which the Institution has received oversight approval. The Institution has a process to change curriculum based on faculty feedback.

Universal Technical Institute encourages instructors and students to engage in discussion and dialogue students and faculty members alike are encouraged to freely express views, however controversial, as long as they believe it would advance understanding in their specialized discipline or sub-disciplines. Teachers and students are entitled to freedom in discussing their subjects in the classroom, but they should be careful not to introduce into their discussions controversial matter with no relation to their subject.

Faculty members are free and secure to teach, investigate and participate as responsible citizens in community activities. The faculty and the administration shall maintain an educational climate conducive to the free exploration of all ideas and varying points of view. Any faculty member who finds a possible violation of academic freedom cannot be resolved informally with the Campus President may submit such a question in writing to the Vice President of New Campus Operations & Education Programs. This will initiate a review to ascertain the facts of the alleged violation and make recommendations for the resolution.

When students and faculty speak or write as citizens, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational leaders, they should remember that the public may judge their profession and their institution by their utterances. Therefore, they should at all times be accurate, exercise appropriate restraint, show respect for the opinions of others, and indicate they are not speaking for the Institution.

INSTRUCTOR ROSTERS/PROGRAMS/QUALIFICATIONS

UTI/NASCAR Tech/MMI instructors all have a minimum of three years practical work experience.

Universal Technical Institute of Arizona, Inc.			
Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alexander, Mark	Diploma	Greenway High School	Welding
Allman, David	GED	East High School	Automotive/Diesel
Atkisson Jr., James M.	Associates	Universal Technical Institute	Automotive/Diesel
Avalos, Leonardo	Diploma	Del Valle High School	Automotive/Diesel
Blakeney, Jeffrey G.	Occupational Associates Degree	Arizona Automotive Institute	Automotive/Diesel
Carter, Dennis	Associates	University of Northwestern Ohio	Automotive/Diesel
Cleary, Michael	Associates	Universal Technical Institute	Automotive/Diesel
Combs, Jon R.	Diploma	Arizona Automotive Institute	Automotive/Diesel
Conlin, Tyler G.	Associates	Universal Technical Institute	Automotive/Diesel
Crayton, Ricky J.	Associates	City University	Automotive/Diesel
Cruz, Brian	Certificate	Arizona Automotive Institute	Automotive/Diesel
Dahlen, Bob	GED	Apollo High School	Welding
Deegan, Douglas E	Bachelor of Science	East Carolina University	Automotive/Diesel
Dewyer, Stephen P.	Diploma	Cactus High School	Automotive/Diesel
Dougherty, Dennis P.	Associates	Wyoming Technical Institute	Automotive/Diesel
Egli, Robert E.	Certificate	Williamsport Area Community College	Automotive/Diesel
Flores, Rey	Certificate	School of Automotive Machinists	Automotive/Diesel
Frank, Cory J.	Associates	Universal Technical Institute	Automotive/Diesel
Gallardo, Juan P.	Diploma	Bell High School	Automotive/Diesel
Grotts, Gordon	Diploma	Oklahoma State Tech	Automotive/Diesel
Hagin, Joshua	Associates	Universal Technical Institute	Automotive/Diesel
Haines, Monica	GED	Colorado High School	Welding
Helvy, Charley E.	Bachelors	DeVry University	Automotive/Diesel
Herman, Anthony T.	Diploma	Allen Park High School	Automotive/Diesel
Holland, James D.	Diploma	Marshfield High School	Automotive/Diesel
Johannsen, Peter C.	Associates	Canton AG Tech College	Automotive/Diesel
Johnson, James	Associates	Universal Technical Institute	Automotive/Diesel
Kuba, Nathaniel D.	Diploma	Lancaster High School	Automotive/Diesel
Landry, John P.	GED	Edutek Professional College	Automotive/Diesel
Lewis, Brannon	Associates	Universal Technical Institute	Automotive/Diesel
Lythgoe, Kevin	Associates	Glendale Community College	Automotive/Diesel
Meyer, Clarence L.	Diploma	The Master's Mission	Automotive/Diesel
Miele, Steven R.	Diploma	Teaneck High School	Automotive/Diesel
Montano, Anthony F.	AOS	Universal Technical Institute	Automotive/Diesel
Nichol, James A.	Associates	Universal Technical Institute	Automotive/Diesel
Rehfeldt, Thomas	Associates	Madison Area Technical College	Welding
Reina, Salvatore	Bachelors	Pima College	Automotive/Diesel
Rhodes, Samuel T.	Associates	Universal Technical Institute	Automotive/Diesel
Robison, James M.	Bachelors	Drury University	Welding
Rogers, Brent L.	Associates	Universal Technical Institute	Automotive/Diesel
Salvo, Michael	Associates	Universal Technical Institute	Automotive/Diesel
Sargent, Jonathan R.	Associates	Universal Technical Institute	Automotive/Diesel
Shoemaker, Aneurin R.	Diploma	American Technical Center	Automotive/Diesel
Simpson, Victor J.	GED	Waheawa Adult High School	Automotive/Diesel
Skalski, Andrew S.	Diploma	Depew High School	Automotive/Diesel
Smith, Drexel D.	Masters	Masters Divinity School	Automotive/Diesel
Statzer, Michael W.	Diploma	Alhambra High School	Automotive/Diesel
Stillman, Joshua	Associates	Universal Technical Institute	Automotive/Diesel
Strmic, James L.	GED	Rio Salado	Automotive/Diesel
Thompson, Christopher R.	Diploma	Universal Technical Institute	Automotive/Diesel
Throckmorton, Christopher R.	Associates	Universal Technical Institute	Automotive/Diesel
Toney, Audie L.	Diploma	Salina Vo-Tech	Automotive/Diesel
Torres, Kerry L.	Certificate	American Tech Center	Automotive/Diesel

Universal Technical Institute of Arizona, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Varrone, Thomas	Diploma	Denver Institute of Technology	Automotive/Diesel
Verdugo, Mario F.	Associates	Universal Technical Institute	Automotive/Diesel
Westfall, Timothy J.	Diploma	LaCrescenta High School	Automotive/Diesel
Williams, John W.	Certificate	California Trade Schools	Automotive/Diesel
Xavier, Robert B.	Diploma	Mayfield High School	Automotive/Diesel

Universal Technical Institute of Texas, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Adams, Garry D.	Diploma	Bullard High School	Automotive/Diesel
Allen, Austin A.	Associates	Texas State Technical Institute	Automotive/Diesel
Arneson, Gregory L.	Certificate	Arizona Automotive Institute	Automotive/Diesel
Bailey Jr., Earl J.	Diploma	De La Salle	Automotive/Diesel
Beaulier, Kevin R.	Diploma	Vinal Tech High School	Collision
Berry, Timothy D.	Certificate	Wyoming Technical Institute	Automotive/Diesel
Bresnan, Joseph L.	Certificate	Universal Technical Institute	Automotive/Diesel
Buckner, Tommy R.	Diploma	Willis High School	Automotive/Diesel
Burt Jr., Eddie L.	Diploma	Spring High School	Automotive/Diesel
Caballero, Louis	Bachelors	University of Houston	Automotive/Diesel
Cawthorne, Keith D.	Certificate	Universal Technical Institute	Automotive/Diesel
Chalifoux, Gregory	Certificate	Wyoming Technical Institute	Collision
Chatman, Charles H.	Diploma	Willis High School	Automotive/Diesel
Chavez, Steven	Certificate	Tulsa Welding School	Welding
Conrad, Casey	Certificate	Tulsa Welding School	Welding
Contreras, Jose	Certificate	Universal Technical Institute	Collision
Cortez, Natalio C.	Associates	San Jacinto Community College	Welding
Crabtree, Robert	Certificate	University of Houston	Collision
Dotson, Brandon	Diploma	Zachary High School	Automotive/Diesel
Eckhardt, Joshua	Associates	Universal Technical Institute	Automotive/Diesel
Elliott Jr., Edwin L.	Certificate	Universal Technical Institute	Automotive/Diesel
Ferre Jr., Robert R.	GED	Texas Education Agency	Automotive/Diesel
Franklyn, Madani	Associate in Applied Science	Costatt	Welding
Garza, Efrain	Associates	San Jacinto College	Automotive/Diesel
Golding III, Charles	Diploma	Allentown High School	Automotive/Diesel
Hamill Jr., Richard E.	Diploma	Port Huron High School	Collision
Hernandez, Alexander	Diploma	Katy High School	Welding
Hummons, Terry	Certificate	Safety Star School of Welding	Welding
Keel, Scotty A.	Certificate	Universal Technical Institute	Automotive/Diesel
Lamas, Geronimo	Diploma	Universal Technical Institute	Automotive/Diesel
Lucky, Kenny	Associates	Antelope Valley College	Automotive/Diesel
Matthiesen, Scott A.	Diploma	Evergreen High School	Automotive/Diesel
McGee, Kevin B.	GED	Texas Education Agency	Collision
McGill, Lloyd T.	Associates	North Harris Community College	Automotive/Diesel
McGinty, Randolph E.	Certificate	Indiana Vocational Technical College	Collision
Miles, Daniel L.	Diploma	Oak Park High School	Automotive/Diesel
Miller, Don K.	Certificate	Universal Technical Institute	Automotive/Diesel
Moore, Larry W.	Diploma	James Madison High School	Collision
Olivares, Joseph A.	Diploma	Whittier High School	Collision
Pannell, Thad R.	Associates	San Jacinto College	Automotive/Diesel
Phelps, Corey L	Diploma	Universal Technical Institute	Automotive/Diesel
Roettgers, Christopher	Diploma	Moody High School	Automotive/Diesel
Schane, Emmett	Certificate	Texas State Technical Institute	Automotive/Diesel
Schieffer, Keith F.	Associates	Northeast Nebraska Technical College	Collision
Scott, Albert F	Diploma	Richmond Heights High School	Collision
Streadl, Michael	Associates	Lamar University	Automotive/Diesel
Teters, Allen F.	GED	Texas Education Agency	Automotive/Diesel
Topaz, Justin	Bachelors	Stockton University	Automotive/Diesel

Universal Technical Institute of Texas, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Trevino, Jaime	GED	Texas Education Agency	Automotive/Diesel
Walker, John Tommy	Diploma	Alief Hastings High School	Automotive/Diesel
Vasquez, Francisco	Associates	Universal Technical Institute	Automotive/Diesel
Williams, Eric D.	Diploma	Universal Technical Institute	Automotive/Diesel
Wright, Randall L.	Diploma	Wyoming Tech	Automotive/Diesel

Universal Technical Institute of Illinois, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alvarenga, Mike	Diploma	Universal Technical Institute	Automotive/Diesel
Bohlman, Michael	Diploma	Universal Technical Institute	Automotive/Diesel
Buelens, Michael	Diploma	Sandwich Community High School	Automotive/Diesel
Cebula, John	Bachelor of Science	Belmont University	Welding
Cinardi, Giuseppe	Diploma	College of DuPage	Automotive/Diesel
Corbin, Icha	Certificate	U.S. Navy	Welding
DiBenedetto, Nico	Diploma	Illinois Welding School	Welding
Fleming, Daniel	Certificate	Triton College	Automotive/Diesel
Gagnon, Sean	Diploma	Universal Technical Institute	Automotive/Diesel
Garza, David	Certificate	American Airlines Maintenance Academy	Automotive/Diesel
Gemini, Anthony J.	Diploma	Proviso West High School	Automotive/Diesel
Hill, Allen T.	GED	Cook County	Automotive/Diesel
Halloran, John P	Diploma	Universal Technical Institute	Automotive/Diesel
Klingsick, Ty A.	Associates	Wyoming Technical Institute	Automotive/Diesel
Lietza, Thomas P.	Associates	Triton College	Automotive/Diesel
Long, Samuel	Associates	Harper College	Welding
Mathis, Cory S.	Diploma	Lincoln Technical Institute	Automotive/Diesel
McCullough, Brian	Diploma	Lisle High School	Welding
Mellenthin, James M.	Certificate	Greer Tech	Automotive/Diesel
Miller, Thomas	Diploma	Universal Technical Institute	Automotive
Morales, David U	Associates	Waubensee Community College	Automotive/Diesel
Nilles, Eric D.	Diploma	Glenbard East High School	Automotive/Diesel
Oswald, Steven M.	Associates	Triton College	Automotive/Diesel
Pawlowski, Stephan	Diploma	Lincoln Technical Institute	Automotive/Diesel
Sillman, Robert	Diploma	Lincoln Technical Institute	Automotive/Diesel
Sjosteen, Chris	Diploma	Universal Technical Institute	Automotive/Diesel
Snuffin, Michael K	Diploma	Illinois Valley Community College	Automotive/Diesel
Stieber, Quincy	Bachelor of Science	Rasmussen College	Robotics & Automation
VanCamp, Christopher	Associates	Longview Community College	Wind Power & Industrial Maintenance
Woods, Michael R	Diploma	Driscoll Catholic High School	Automotive/Diesel

Universal Technical Institute of California, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alanis, Francisco	Diploma	Universal Technical Institute	Automotive/Diesel
Allingham, Ryan	Diploma	Fontana Unified School District, CA	Welding
Armenta, Timothy A	Diploma	Orange County Adult Education	Welding
Buchanan Jr., Charles E.	Associates	Cerritos College	Automotive/Diesel
Burch, David	Bachelor Associates	American Trinity University	Automotive/Diesel
Caballero, Christopher	Associates	Chaffey College	Automotive/Diesel
Ceja, Adrian V.	Associates	Universal Technical Institute	Automotive/Diesel
Chang, James W.	Diploma	Verdugo Hills High School	Automotive/Diesel
Davis, Ryan	Associates	Universal Technical Institute	Automotive/Diesel
Estrada, Gustavo	Associates	Lincoln Technical Institute	Automotive/Diesel
Gomez, Estevan	Diploma	Wilmar Amina Carter High School	Automotive/Diesel
Jared, Charles E.	Diploma	Arlington High School	Automotive/Diesel
Jones, Warren	Diploma	Fullerton Union High School, CA	Energy

Universal Technical Institute of California, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Lopez, Edward	Certificate	Mt. San Antonio College	Welding
Masumoto, Brian J.	Diploma	Bonita Vista High School	Welding
Mata, Pedro	Associates	Arizona Automotive Institute	Automotive/Diesel
McBride III, James L.	Associates	Victor Valley College	Automotive/Diesel
McDonald, Jason	Diploma	Valley View High School	Automotive/Diesel
Meza, Juan L.	Associates	L. A. Trade Technical College	Automotive/Diesel
Nelson, Barry D.	Associates	Cerritos College	Automotive/Diesel
Quinn, Tom	Diploma	Libertyville High School	Automotive/Diesel
Reed Jr., William J.	Diploma	Fullerton High School	Automotive/Diesel
Rittenhouse, Scott M.	Diploma	Charter Oak High School	Automotive/Diesel
Ruff, Charles F.	Diploma	California State Department of Education	Automotive/Diesel
Schooley, James	Diploma	California State Board of Education	Automotive/Diesel
Trejo, Ramses	Associates	Universal Technical Institute	Automotive/Diesel
Troxler, Bob T.	Diploma	Don Bosco Technical Institute	Automotive/Diesel
Wallan, Michael K.	Associates	Citrus College	Automotive/Diesel
Zuniga, Martin J.	Associates	Glendale Community College	Automotive/Diesel

Universal Technical Institute of Pennsylvania, Inc.

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Albright, Jason	Diploma	Universal Technical Institute	Automotive/Diesel
Alwine, Jordan	Certificate	CDA Technical Institute	Welding
Amici, Christopher W.	Certificate	Automotive Training Center	Automotive/Diesel
Beam, William H.	Bachelors	Ursinus College	Automotive/Diesel
Beattie, Michael R.	Certificate	Universal Technical Institute	Welding
Benfield, Benjamin W.	Diploma	Owen J. Roberts High School	Automotive/Diesel
Clark, Edward D.	Diploma	Parkland High School	Automotive/Diesel
Clark, William	Diploma	Bishop Shanahan High School	Automotive/Diesel
Coombes, James	Bachelors	Wayland Baptist University	Automotive/Diesel
Davey, Michael	Certificate	Automotive Training Center	Automotive/Diesel
Dean, Bryan P.	Diploma	Penn Co. Tech	Automotive/Diesel
Frankenfield, Preston	Diploma	Universal Technical Institute	Automotive/Diesel
Gable, Blake	Diploma	Lincoln Technical Institute	Automotive/Diesel
Gibbs, Gregory	Diploma	Thaddeus Stevens College of Technology	Automotive/Diesel
Gieswein, Eric	Diploma	Pennco Tech	Automotive/Diesel
Ginther Sr. Bruce A.	Diploma	Pottsville Area High	Automotive/Diesel
Hanth, Jordan	Certificate	Universal Technical Institute	Automotive/Diesel
Kulp, Nathan J.	Associates	North Hampton Community College	Automotive/Diesel
Malcom, Jason,	Diploma	Owen J Roberts High School	Welding
McAfee, Michael A.	Associates	Williamsport Area Community College	Automotive/Diesel
Niggel, Thomas C.	Diploma	Ohio Technical College	Automotive/Diesel
Parker Jr., Ronald E.	Diploma	Automotive Training Center	Automotive/Diesel
Robinson, David	Certificate	Lancaster Career and Technical Center	Welding
Secundo, Andrew J.	Diploma	Ridley High School	Automotive/Diesel
Shefman, Brian H.	Diploma	Lincoln High School	Automotive/Diesel
Shilling, Scott S.	Associates	Vale Technical Institute	Automotive/Diesel
Tatum, David	Diploma	Coatesville Area High School	Automotive/Diesel
Tumminello, Samuel A.	Diploma	Automotive Training Center	Automotive/Diesel
Williams, Christopher G.	Diploma	Automotive Training Center	Automotive/Diesel

Universal Technical Institute of Northern California, Inc.			
Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Beeler, Anthony	Associates	Yuba College	Welding
Cardin, Phillip A.	Associates	Chaffey College	Automotive/Diesel
Clark, Harold G.	Certificate	State of California	Automotive/Diesel
Clements, Keith J.	Diploma	Arizona Automotive Institute	Automotive/Diesel
Ellis, Jeremy	Diploma	DeSales High School	Automotive/Diesel
Garner, Steven M.	Certificate	State of California	Automotive/Diesel
Graves, Kyle	Certificate	State of California	Automotive/Diesel
Hale, Daniel	Certificate	Cosumnes River College	Automotive/Diesel
Hall, Mark	Diploma	El Camino High School	Automotive/Diesel
Hofmann, Andre	Certificate	Universal Technical Institute	Automotive/Diesel
Inocelda, Jon	Associates	Universal Technical Institute	Automotive/Diesel
Jackson, Kieran V	Certificate	State of California	Automotive/Diesel
Johnson, Jason	Diploma	El Sereno High School	Welding
Mansu, Leo	Certificate	State of California	Automotive/Diesel
Marz, Robbe D.	Diploma	Sacramento State Preparatory School	Automotive/Diesel
Murillo, Arnulfo	Certificate	Universal Technical Institute	Automotive/Diesel
Olayo Lopez, Carlos G.	Certificate	Universal Technical Institute	Automotive/Diesel
Perry, Joseph	Diploma	WyoTech	Automotive/Diesel
Puno, Louie	Associates	WyoTech	Automotive/Diesel
Reaves, Timothy	Associates	Cosumnes River College	Automotive/Diesel
Robinson, Art	Certificate	Universal Technical Institute	Automotive/Diesel
Soria, Crescencio	Diploma	Winters High School	Welding
Stamos, Jeremy J.	Diploma	Ponderosa High School	Automotive/Diesel
Teixeira, Paul	Associates	Cosumnes River College	Automotive/Diesel
Thao, Sak	Associates	WyoTech	Automotive/Diesel
Vargas, Vicente	Associates	Universal Technical Institute	Automotive/Diesel

NASCAR Technical Institute			
Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Behrend, William A.	Associates	Vermont Technical College	CNC Machining
Bingle, Pete	Certificate	Hobart School of Welding Technology	Welding
Bowmaster, Timothy S.	Diploma	Centre County Vocational – Technical School	CNC Machining
Brawdy, John	Certificate	Motorcycle Mechanics Institute	Automotive/Diesel
Bucholtz, Michael S.	Diploma	Milwaukee Area Technical College	CNC Machining
Carrier, Kevin L.	Diploma	Northwestern Business College Technical Center	Automotive/Diesel
Cogswell, Gary B.	Diploma	Holt High School	Automotive/Diesel
Cooper, Phillip H.	Diploma	Livingston State Vocational School	Automotive/Diesel
Coultrup, Warren L.	Certificate	Centennial College of Applied Arts/Technology	Automotive/Diesel
Covington, Jeffrey L.	Associates	Montreat College	Automotive/Diesel
Daniel, David L.	Certificate	Spartan School of Aeronautics	Automotive/Diesel
Diasparra, Matthew	Associates	Oklahoma State University Institute of Technology	Automotive/Diesel
Enos, Shawn	Diploma	NASCAR Technical Institute	Welding
Fingland, Matthew	Associates	Northhampton Community College	Welding
Frank, Alan	Associates	Central Carolina Community College	Automotive/Diesel
Garcia, Eduardo A.	Certificate	McFatter Technical Center	Automotive/Diesel
Haynes, Nathan	Associates	Community College of Baltimore County	Automotive/Diesel
Henderson, William E.	Diploma	Tantasqua High School	Automotive/Diesel
Hibdon, Craig W.	Associates	Spokane Community College	Automotive/Diesel, CNC Machining
Hoffman, Darrell A.	Diploma	Belleville Township High School West	Automotive/Diesel
Hoover, James	Diploma	South Iredell High School	Robotics & Automation
Jump, James	Diploma	Wren High School	Automotive/Diesel
Karol, Joseph T.	Diploma	NASCAR Technical Institute	Automotive/Diesel
Kazura, Scott	Diploma	NASCAR Technical Institute	Automotive/Diesel
Kühn, Brett	Diploma	NASCAR Technical Institute	Automotive/Diesel
Lessig, Michael S.	Certificate	Arizona Automotive Institute	Automotive/Diesel
Medley, Marque	Certificate	Virginia Technical Institute	Welding

NASCAR Technical Institute

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Miller, Jacob	Diploma	Midland High School	Welding
Muthart, Paul	Certificate	UTI Glendale Heights	Automotive/Diesel
Ngigi, Martin	Certificate	Central Piedmont Community College	Welding
Palmer, Scott A.	Diploma	Deland Senior High School	Automotive/Diesel
Palmisano, Michael	Certificate	San Jacinto College North	HVACR
Pressley, Michael S.	Diploma	NASCAR Technical Institute	Automotive/Diesel
Rossbach Jr, David A.	Diploma	Nashua Senior High School	Automotive/Diesel
Schneider, Erich M.	Diploma	Lakewood High School	Automotive/Diesel
Shimko, Donald J.	Diploma	Berea-Midpark High School & Polaris Career Center	Automotive/Diesel
Smith, Aaron E.	Associates	Northern Virginia Community College	Automotive/Diesel
Sweeney, John	Bachelors	University of Illinois Urbana-Champaign	Automotive/Diesel
Taylor Sr, Clinton A.	Certificate	North Florida Junior College	Automotive/Diesel
Troutman, Kevin M.	Diploma	Mount Pleasant High School	Automotive/Diesel, CNC Machining

Motorcycle Mechanics Institute, a division of Universal Technical Institute

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Botsford, Ian F.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Champlitto, Curran D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Chaney, Timothy G.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Conner III, William E.	Bachelors	Plymouth State College	Motorcycle
Foster, Zena	Certificate	Motorcycle Mechanics Institute	Motorcycle
Grant, Jason B.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Hague, Jordan C.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Jasper, Terrill W.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Kupferschmidt, Bruce	Certificate	Motorcycle Mechanics Institute	Motorcycle
Lancaster, Brian J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Macias, Manny	Certificate	Motorcycle Mechanics Institute	Motorcycle
Murphy, Jason	Certificate	Motorcycle Mechanics Institute	Motorcycle
Murphy, Mickileen	Certificate	Motorcycle Mechanics Institute	Motorcycle
Nitzel, Jeffery D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Osborn, Thomas M.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Roppe, Jon L.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Shelton, Donald	Certificate	Motorcycle Mechanics Institute	Motorcycle
Sisco Sr., Rick C.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Suckling, Jeffrey S.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Taylor, Bret	Certificate	Motorcycle Mechanics Institute	Motorcycle
Ziolkowski, Zbigniew E.	Certificate	Motorcycle Mechanics Institute	Motorcycle

Universal Technical Institute (Motorcycle Mechanics, Marine Mechanics and Automotive Divisions)

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Motorcycle Instructors			
Azize Sr., Juan M.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Chmielewski, Gerald D.	Diploma	Grass Lake Community School	Motorcycle
Davis, Robert J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Duray, Steven P.	Certificate	Universal Technical Institute	Motorcycle
Jackson, Fabian L.	Diploma	Motorcycle Mechanics Institute	Motorcycle
Lohlein, Robert E.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Marrapodi, David J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Marsh, Brian D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Mentzel, Dale C.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Pogorzelski, Jakub	Certificate	Motorcycle Mechanics Institute	Motorcycle
Reddick Sr., Chastin J.	Diploma	WyoTech Advanced Technical	Motorcycle
Redel Jr., Walter J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Rogers, Scott D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Simonton, Andrew J.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Stein, Richard A.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Stellato, Michael D.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Wynn Jr., William A.	Certificate	Motorcycle Mechanics Institute	Motorcycle
Marine Instructors			
Bonilla, Eddie	Diploma	American InterContinental University	Marine
Brubaker, Brian E.	Diploma	American Marine Institute	Marine
Burns, Craig A.	Diploma	Northside High School	Marine
Humphrey, Scott D.	Certificate	Seminole Community College	Marine
Lynch, David E.	Certificate	Kaw Area Vocational Technical School	Marine
McAuliffe, Charles	Certificate	Marine Mechnics Institute	Marine
Minnich, Troy	Certificate	Marine Mechnics Institute	Marine
Richards, David N.	Diploma	Eagle High School	Marine
Smith, Richard F.	Certificate	Seminole Community College	Marine
Warkentien, Charles	Certificate	Seminole Community College	Marine
Automotive/Diesel Instructors			
Aldrich, Jeffrey	Bachelors	Baptist College of America	Automotive/Diesel
Alt III, Glenn M.	Diploma	Melbourne High School	Automotive/Diesel
Anderson, David S.	GED	Career Assistance Center	Automotive/Diesel
Brown, Randall	Diploma	Universal Technical Institute	Automotive/Diesel
Flannery, Ryan J.	Diploma	West Scranton High School	Automotive/Diesel
Gonzalez, Alan M.	GED	Leesburg High School	Automotive/Diesel
Gonzalez, Reinaldo	Diploma	Liceo de Curridabat	Automotive/Diesel
Herman Sr., Jeffrey	Certificate	Lincoln Tech	Automotive/Diesel
Klobucar, Arthur K.	Diploma	High Point Regional High School	Automotive/Diesel
Leonard, LaShon	Associates	Lincoln College of Technology	Automotive/Diesel
Lopresti, Ralph V.	Associates	Daytona Beach Community College	Automotive/Diesel
Myers Sr., Scott G.	GED	Offical GED Testing Centers	Automotive/Diesel
Newman, Thomas R.	GED	Official GED Centers	Automotive/Diesel
Odell, Bradley	Associates	Hillsborough Community College	Automotive/Diesel
Poppo, David B.	Bachelors	Andrews University	Automotive/Diesel
Rodriguez, Alberto	Bachelors	Emerson College	Automotive/Diesel
Rolf, Shane C.	Diploma	Thomas Edison State College	Automotive/Diesel
Smiley, Joe W.	Diploma	Colonial High School	Automotive/Diesel
Stanton, Lacey N.	Associates	WyoTech	Automotive/Diesel
Walker Sr., Joseph B.	Associates	Central Florida Community College	Automotive/Diesel
Watkins, David C.	Certificate	Muskingum Area Joint Vocational School	Automotive/Diesel

Universal Technical Institute of Northern Texas, LLC

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Arnold, Craig	Diploma	Universal Technical Institute	Automotive/Diesel
Baker, Ron	Diploma	Lincoln Technical Institute	Automotive/Diesel
Barr, Dale	Diploma	Universal Technical Institute	Automotive/Diesel
Blanchard, Vincent	Certificate	Sequoia Institute	Automotive/Diesel
Brady, Flynt	Diploma	Sulphur High School	Welding
Brightman, Dean	Diploma	Azle High School	Welding
Buscemi, Nick	AOS	Universal Technical Institute	Automotive/Diesel
Childs, Michael	Diploma	Universal Technical Institute	Automotive/Diesel
Cram, Doug	Bachelors	University of North Texas	Automotive/Diesel
De Los Santos, Emilio	Diploma	Tulsa Welding School	Welding
Dyck, Jason	Certificate	Pacific Coast Technical Institute	Automotive/Diesel
Elrod, Joshua	Diploma	Wyotech	Automotive/Diesel
Fant, Bryan	Diploma	Irving High School	Automotive/Diesel
Fout, Daniel	Diploma	Lewisville High School	Automotive/Diesel
Francisco, Larry S.	Bachelors	Amberton Univeristy	Automotive/Diesel
Franco, Pedro	Diploma	Mission High School	Automotive/Diesel
French, John D.	Diploma	Gorham High School	Automotive/Diesel
Garcia, Alfred	Associates	Tarrant County College	Welding
Gordon, Larry	Diploma	Universal Technical Institute	Automotive/Diesel
Hays, Kelly	GED		Welding
Isbell, Michael	Diploma	Universal Technical Institute	Automotive/Diesel
Johnson, Toderick	Associates	Universal Technical Institute	Automotive/Diesel
LaBatte, Justin	Diploma	School District of Lomira	Automotive/Diesel
McFarland, Marty A.	Diploma	Irving High School	Automotive/Diesel
Mixer, Andrew	Diploma	Santa Rita High School	Automotive/Diesel
Ramirez, Francisco	Diploma	Universal Technical Institute	Automotive/Diesel
Richardson, Jerry	Associates	Universal Technical Institute	Automotive/Diesel
Roberts, Brent	Certificate	Kilgore College & Panola College	Welding
Robinson, Andrew	Bachelors	University of Texas at Arlington	Automotive/Diesel
Shackelford, Joe A.	GED		Automotive/Diesel
Slay, Derrick	Associates	Universal Technical Institute	Automotive/Diesel
Smyth, Brian	Associates	Wyotech	Automotive/Diesel
Stuckey, David	Diploma	Holdenville High School	Automotive/Diesel
Tabora, Jonathan	Diploma	Universal Technical Institute	Automotive/Diesel
Tipton, Joe	Diploma	Alvarado High School	Automotive/Diesel
Tobias, Ronnie	Associates	Florida Community College	Automotive/Diesel

Universal Technical Institute of Southern California, LLC

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Aguilar, Michael E.	Certificate	Harbor Occupational Center	Automotive/Diesel
Alcaras, David	Diploma	Cleveland High School	Automotive/Diesel
Alvarado, Raymond	Diploma	Coronado High School	Auto/Diesel
Arellano, Juan M.	Diploma	Universal Technical Institute	Automotive/Diesel/ Collision
Arevalo, Julio	Associates	Cerritos College	Collision
Barahona, Gonzalo	Associates	Cerritos Community College	Auto/Diesel
Bautista, Edison	Diploma	WyoTech	Automotive/Diesel
Berube, Mark V.	Diploma	Bishop Montgomery High School	Automotive/Diesel
Bishop, Jay R.	Diploma	Arizona Automotive Institute	Automotive/Diesel
Cabrera, Lester	Associates	Rio Hondo College	Welding
Castillo, Oliver-Ray	Diploma	Universal Technical Institute	Auto/Diesel
Daychapatormwan, Jeeradech	Bachelor	Northwood University	Automotive/Diesel
Dominguez, Jaime	Certificate	North Valley Occupational	Automotive/Diesel
Fabrizio Jr., Charles J.	Diploma	Colton/Slover Mt. High School	Collision
Fuentes, Salvador J.	Diploma	Universal Technical Institute	Automotive/Diesel
Giovannetti, Michael	Diploma	Western High School	Automotive/Diesel
Gunter, DeShaun	Diploma	Lincoln Technical Institute	Automotive/Diesel
Jordan, John	Diploma	Los Altos High School	Collision
Kazoyan, Lawrence	Diploma	Walnut High School	Automotive/Diesel
Klinke, Leslie A.	Diploma	Highlands High School	Automotive/Diesel
Lai, Jimmy	Diploma	Wilson High School	Collision
Larios, Antonio	Diploma	Saratoga High School	Welding
Mulligan, Jack	Diploma	Universal Technical Institute	Auto/Diesel
Ohm Jr., Gustavo	Associates	Cerritos Community College	Collision
Palmer, Daniel J.	Diploma	Pacifica High School	Automotive/Diesel
Parker, Vincent M.	Diploma	Compton High School	Automotive/Diesel
Reyes, Josue	Certificate	Cerritos College	Welding
Rico, Hans	Diploma	Huntington Park High School	Automotive/Diesel
Schroeder, Anna L.	Bachelor	South Seattle College	Automotive/Diesel
Shaw, David	Diploma	Universal Technical Institute	Automotive/Diesel
Vila Jr., Eduardo	Diploma	Universal Technical Institute	Collision
Villalpando, Victor H.	Diploma	Garfield High School	Collision
Villanueva, Stephen	Certificate	Center for Employment Training	Welding
Washington, Glenford	Diploma	Universal Technical Institute	Automotive/Diesel

Universal Technical Institute Northeast, LLC

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Bielitz, Ted E.	Diploma	Clifton High School	Automotive/Diesel
Davis, Brendan	Certificate	Lincoln Technical Institute	Automotive/Diesel
DeLalla, Nick	Certificate	Lincoln Technical Institute	Automotive/Diesel
DiMieri, John	Certificate	Welder Training and Testing Institute	Welding
Espaillet, Juan	Certificate	Lincoln Technical Institute	Automotive/Diesel
Gisler, Michael E.	Certificate	Lincoln Technical Institute	Automotive/Diesel
Hicken, Kyle	Certificate	Lincoln Technical Institute	Welding
Hubbard, William	Diploma	Bayonne High School	Automotive/Diesel
Johnson, Christopher	Bachelors	South Seattle College	Welding
Kelly Robert	Certificate	Lincoln Technical Institute	Automotive/Diesel
Lanz, Wesley	Diploma	Freehold High School	Automotive/Diesel
Leubner, Douglas	Diploma	Somerville High School	Automotive/Diesel
Lightcap, Richard	Associates	Warren County Community College	Welding
Lozano, Daniel	Certificate	Universal Technical Institute	Automotive/Diesel
Luzniak, Marek	Certificate	Lincoln Technical Institute	Automotive/Diesel
Matteson, Maurice	Diploma	Arlington Memorial High School	Automotive/Diesel
Moldez, Roel J.	Diploma	Dumont High School	Automotive/Diesel
Monsam, John	Bachelors	Westfield State College	Welding
O'Neill, Thomas J.	Diploma	Fair Lawn High School	Automotive/Diesel
Pechman, Steven	Diploma	Parsippany High School	Automotive/Diesel
Rauch, Justin	Diploma	West Milford High School	Automotive/Diesel
Reich, William	Diploma	Bergen County Vocational & Technical High School	Automotive/Diesel
Riccio, Stefano	Certificate	Lincoln Technical Institute	Automotive/Diesel
Rudolph, Rafael	Certificate	Lincoln Technical Institute	Automotive/Diesel
Samra, Isaac	Diploma	Wayne Valley High School	Automotive/Diesel
Timpone, Richard	Diploma	Leonia High School	Automotive/Diesel
Tolocka, Frank	Certificate	Lincoln Technical Institute	Automotive/Diesel

Universal Technical Institute West Texas, LLC

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Alexander, Jeffrey	Diploma	Trabuco Hills High School	Automotive/Diesel
Aziz, Clay	Diploma	Hays High School	Automotive/Diesel
Bettinger, Kyle	Diploma	Temple High School	Automotive/Diesel
Bobb, Edward	Diploma	Universal Technical Institute	Automotive/Diesel
Delatorre, Michael	Associates	Texas State Technical College	Automotive/Diesel
Granados, Dereck	Diploma	Andress High School	HVACR
Houston, Jason	Diploma	Arlington High School	Welding
Jordan, Jarrica	Certificate	Tennessee Technology Center Memphis	Welding
Mathis, Travis	Associates	Austin Community College	Welding
McDonald, Jeffrey	Diploma	Universal Technical Institute	Automotive/Diesel
Poole, James	Diploma	Penn Foster Career School	Automotive/Diesel
Ramirez, Aaron	Diploma	Americas High School	Welding
Reamer, Ryan	Certificate	Mansfield Technical Center	Automotive/Diesel
Rodriguez, Aldo	Diploma	Universal Technical Institute	Automotive/Diesel
Schwartz, William	Diploma	Elgin High School	Automotive/Diesel
Simental, Jason	Associates	Texas State Technical College	Automotive/Diesel
Smythe, Samuel	Diploma	Universal Technical Institute	Automotive/Diesel
Thomas, Matthew	Diploma	Highland High School	Automotive/Diesel

Universal Technical Institute South Florida, LLC

Name	Highest Degree Earned – Major Field of Study	Awarding Institution	Program(s) Taught
Bivens, Timothy	Associates	College of Mainland Texas	Welding
Brimm, Derek	GED	State of Georgia	Automotive/Diesel
Chever, Gregory	Diploma	James Monroe High School	Automotive/Diesel
Dominguez, Juan	Diploma	Lincoln Technical Institute	Automotive/Diesel
Geller, Eric	Associates	Vaughn College of Aeronautics	Aviation
Goldsmith, Daniel	Diploma	Universal Technical Institute	Automotive/Diesel
Lockhart, Randon	Diploma	South Plantation High School	Automotive/Diesel
Ramirez, Juan	Diploma	Coral Gables Senior High School	Automotive/Diesel
Roberts, Peter	Associates	Atlantic Technical Institute	Automotive/Diesel
Salmon, Desmond	Diploma	Atlantic Technical Institute	Welding
Sangale, Emmanuel	Certificate	Commonwealth of Pennsylvania	Welding
Simon, Richard	Bachelors	York College	Automotive/Diesel
Stewart, Dave	Certificate	Apex Technical	Automotive/Diesel
Torres, Harvey	Associates	Miami Dade College	Automotive/Diesel
Walters, Michael	Bachelors	Purdue University	Aviation

STUDENT COMPLAINT/GRIEVANCE PROCEDURE

Students are encouraged to first seek assistance for any type of concern or problem from an appropriate department Director or the President at their campus. Contact information can be found on pages S-1 and S-2 of this document. These individuals are identified in the administration rosters preceding this section. As required by the Accrediting Commission of Career Schools and Colleges, UTI has procedures and an operational plan for handling student complaints. Students may further consider contacting the Commission. All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school for a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.

Please direct all inquiries to:

Accrediting Commission of Career Schools & Colleges,
2101 Wilson Boulevard, Suite 302, Arlington, VA, 22201,
703-247-4212, www.accsc.org, complaints@accsc.org.

A copy of the ACCSC Complaint Form is available at the school and may be obtained by contacting the Director of Student Services or by contacting complaints@accsc.org or at <https://www.accsc.org/StudentCorner/Complaints.aspx>

Each UTI, NASCAR Tech and MMI school is licensed in the state in which it is located. Students may choose to file a complaint with his or her home state agency listed below. Students must contact their respective agencies directly for further details.

In addition to accreditation by ACCSC and each school's home-state licensing agency, UTI, NASCAR Tech and MMI are also licensed in many additional states. If the student's home state is listed below, the student may seek additional assistance with an unresolved concern by contacting the agency listed. State agencies not listed may be obtained by calling Universal Technical Institute (ask for Licensing and Compliance) toll-free at 800-859-7249. Nothing in this policy prevents a student from contacting his or her respective state agency with concerns or complaints.

State Contact Information for Student Complaints / Grievances

Arizona

If a student has a complaint against the school and exhausts all available grievance procedures, including all appeals established by the school, the student may file a written complaint with the Arizona State Board of Private Postsecondary Education. For more information, please contact the Board:

1740 W. Adams St., Suite 3008
Phoenix, AZ 85007
Telephone: 602-542-5709

California

A student or any member of the public may file a complaint about this Institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 or completing a complaint form, which can be obtained on the bureau's website at www.bppe.ca.gov/enforcement/complaint.shtml.

Bureau for Private Postsecondary Education
1747 N. Market Blvd., Ste 225, Sacramento, CA 95834
Telephone: 916-431-6924, Fax: 916-263-1897

Florida

Commission for Independent Education
325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400
Telephone: 850-245-3200, Fax: 850-245-3238

cieinfo@fldoe.org
www.fldoe.org/schools/higher-ed/fl-college-system/about-us/complaints.shtml

Illinois

Complaints against this school may be registered with the Illinois Board of Higher Education and may be submitted to:

Illinois Board of Higher Education,
Attn: Student Complaint Division
1 N. Old State Capitol Plaza, Suite 333, Springfield, IL 62701
217-782-2551, Fax: 217-782-8548

<http://complaints.ibhe.org>

Mississippi

Commission of Proprietary Schools and College Registration
3825 Ridgewood Road, Jackson, MS 39211-6453
601-432-6185

<https://www.mccb.edu/cpscr-complaints>

New Jersey

New Jersey Department of Labor & Workforce Development
Center for Occupational Employment Information
Attn: Conflicts, P.O. Box 057, Trenton, NJ 08625-0057

Conflict Resolution Questionnaire can be found on the website at <http://lwd.dol.state.nj.us/labor/lwdhome/coei/teu.html>

North Carolina

North Carolina Community College System Office of Proprietary Schools

5001 Mail Service Center, Raleigh, NC 27699-5001
Telephone: 919-807-7061
Fax: 919-807-7169

Form can be found on the website at

<http://www.nccommunitycolleges.edu/proprietary-schools>

North Carolina Post- Secondary Education Complaints (For Occupational Degree Programs)

The State Authorization Unit of the University of North Carolina System Office serves as the official state entity to receive complaints concerning post-secondary institutions that are authorized to operate in North Carolina. If students are unable to resolve a complaint through the institution's grievance procedures, they can review the [Student Complaint Policy \(PDF\)](#) and submit their complaint using the online complaint form at <https://studentcomplaints.northcarolina.edu/form>. For more information contact:

North Carolina Post-Secondary Education Complaints
223 S. West Street, Suite 1800
Raleigh, NC 27603
(919) 962-4550

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page at: <http://www.ncdoj.gov/complaint>. North Carolina residents may call (877) 566-7226. Outside of North Carolina, please call (919) 716-6000. En Espanol (919) 716-0058. If you choose to mail a complaint, please use the following address:

Consumer Protection Division
Attorney General's Office
Mail Service Center 9001
Raleigh, NC 27699-9001

Oregon

Oregon Higher Education Coordinating Commission
Private Career Schools/Office of Degree Authorization
3225 25th St., SE Salem, OR 97302

Students aggrieved by action of the school should attempt to resolve these problems with appropriate school officials. Should this procedure fail, students may contact the Oregon Higher Education Coordinating Commission.

Grievance regarding discrimination:

Any person unlawfully discriminated against, as described in ORS 345.240, may file a complaint under ORS 659A.820 with the Commissioner of the Bureau of Labor and Industries. Policies of UTI and MMI governing employees will be enforced in situations where instructional staff or other school personnel have been found to have engaged in discriminatory behavior.

Pennsylvania

State Board of Private Licensed Schools
Pennsylvania Department of Education
333 Market Street, 12th Floor, Harrisburg, PA 17126-0333

Student complaint form link: <https://www.education.pa.gov/Postsecondary-Adult/CollegeCareer/Pages/Private-Licensed-Schools.aspx>

For questions, call 717.783.8228 or e-mail: ra-pls@pa.gov.

Texas

Texas Workforce Commission

Career Schools & Colleges – Room 226-T
101 E. 15th St., Austin, TX 78778-0001

<https://twc.texas.gov/jobseekers/career-schools-colleges-students#howToSubmitAComplaintAgainstASchool>

Texas Higher Education Coordinating Board (For Occupational Degree Programs)

After exhausting the institution's grievance/complaint process, current, former, and prospective students may initiate a complaint with THECB by submitting the required forms along with evidence of their completion of their institution's complaint procedures.

Further information regarding the rules governing student complaints can be found in the Texas Administrative Code: Title 19, Sections 1.110-1.120.

[https://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=3&ti=19&pt=1](https://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=3&ti=19&pt=1)

Complaints may be submitted online, via email or can be mailed. Please navigate to the website listed below for further information on how to submit a student complaint and the supporting documentation required.

Texas Higher Education Coordinating Board
Office of General Counsel
P.O. Box 12788
Austin, Texas 78711-2788

Email: studentcomplaints@theccb.state.tx.us

Website: <https://www.highered.texas.gov/links/student-complaints/>

Washington

For AOS degree program students:

Washington Student Achievement Council
917 Lakeridge Way SW
Olympia, WA 98502
360-753-7800

info@wsac.wa.gov

www.wsac.wa.gov/student-complaints

For Diploma program students:

Inquiries or complaints regarding this private vocational school may be made to the:

Workforce Training and Education Coordinating Board
128 10th Ave. SW
Olympia, WA 98501
360-709-4600

workforce@wtb.wa.gov

wtb.wa.gov

For all Washington students:

For information and resources about student loan repayment, or to submit a complaint relating to your student loans or student loan servicer, please visit www.wsac.wa.gov/loan-advocacy or contact the Student Loan Advocate at loanadvocate@wsac.wa.gov.

State Authorization Reciprocity Agreement (SARA)

SARA Complaint Resolution Process

Distance education students residing in a SARA state may appeal a complaint to the Arizona SARA Council (AZ SARA) for review after exhausting the institution's internal complaint process and the complaint process of the Arizona State Board for Private Postsecondary Education. SARA complaints must first be submitted internally for resolution through the institution's complaint system. The Arizona SARA Council will not review complaints regarding student grades or student code of conduct violations.

For additional information on the AZ SARA compliant process or to file a complaint, please visit the AZ SARA compliant page: <https://azsara.arizona.edu/complaints>

For additional information on the NC SARA process, please visit the NC SARA complaint page: <https://nc-sara.org/student-complaints>

For additional information on the Arizona State Board of Private Postsecondary Education complaint process, or to file a complaint, please visit the AZPPSE complaint page: <https://ppse.az.gov/complaint>

Students' Rights to File a Complaint with the U.S. Department of Education

Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the Institution to comply with the requirements of FERPA. Such complaints should be addressed to:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Ave., S.W.
Washington, DC 20202-4605

Students are encouraged to bring their complaints regarding the implementation of company policy to the attention of the appropriate Director of Student Services.

Veterans and Service Members Complaint Procedures

The Federal Trade Commission, U.S. Department of Defense and U.S. Department of Veterans Affairs have created customized online reporting forms in collaboration with the U.S. Department of Justice and the Consumer Financial Protection Bureau that veterans and service members can use to file consumer complaints about education institutions. Students can directly file complaints with the VA (www.benefits.va.gov/gibill/feedback.asp) and Department of Defense (www.militaryonesource.mil/voluntary-education) about the cost of attendance, marketing, graduation rates, program quality, employment prospects and course credit. The Department of Education will take e-mail complaints on these topics (Compliancecomplaints@ed.gov).

REFUND POLICY PROVISIONS

Minimum Cancellation and Refund Policy

The state and Institutional policies below are applied in the event that a student cancels his or her enrollment or withdraws from school. UTI/NASCAR Tech/MMI will apply the lower obligation determined from the state (if applicable) and Institutional policies to provide the student with the most favorable outcome. If the student has also received federal Title IV financial aid, a separate calculation will be performed in accordance with the Return of Title IV Funds policy as stated in this catalog. Also, in some cases, other funds such as those received from an agency will be returned to that provider in accordance with their program requirements. As federal regulations require that aid must first be applied to Institutional charges, any Title IV funds together with any other remaining funds paid on account will be deducted from the balance owed to the school. A complete copy of the obligation calculation together with the Return of Title IV Funds calculation if applicable will be mailed to the student. The student will then separately receive any remaining refund due or be billed for outstanding charges.

Arizona Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the federal, state, accrediting body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. The Federal Return of Funds Policy requires that in proportion to the period of enrollment remaining, grant and loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned. Please see the Financial Aid Office for a copy of this policy and examples.
- C. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100 percent of all monies paid.
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes:
 1. Cancellation must be in writing by the student, parent, guardian or guarantor.
 2. All monies paid by an applicant will be refunded if requested within three (3) days (excluding Saturday, Sunday, and state and federal holidays) after signing the Enrollment Agreement and making an initial payment. UTI shall provide a refund no later than 30 days following receipt of cancellation.
 3. An applicant subsequently requesting cancellation will be refunded all monies paid to the Institute or its representatives minus a registration fee of 15 percent of the contract price of the program but in no event will the Institute retain more than the registration fee (\$50) plus the cost of the meter if issued prior to cancellation or withdrawal.
 4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities. UTI shall provide a refund no later than 30 days following receipt of cancellation.

E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:

1. Students are charged by the enrollment periods detailed on the front of this Agreement.
2. For each enrollment period the student has completed, the student is responsible for those charges in full.
3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
4. For purposes of the refund calculation, the actual last date of attendance will be used to determine the percentage of the enrollment period attended.
5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged repeats using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

Institutional Policy

% Attended	% Retained
> 0-10%	10%
(First-time students see #6 below)	
>10%-20%	20%
>20%-30%	30%
>30%-40%	40%
>40%-50%	50%
>50%	100%

6. For first-time students during the first week of the enrollment period, the school will retain \$350 plus the amounts listed in #7.
 7. In all instances of a student terminating or being withdrawn, the Institute will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above in the Institutional policy.
 8. Refunds of less than \$5 will not be made. By signing this agreement the student authorizes the Institute to retain refunds of less than \$5.
- F. If a refund is due, monies will first be returned to the Federal Title IV Funding Programs in their required order then to other funding sources prior to the student.
- G. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
- H. Refunds due as a result of withdrawal, dismissal or cancellation shall be made within 30 days after the date the Institute dismisses the student or receives notice of withdrawal, the last date of attendance, or the date of cancellation, whichever is applicable.
- I. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- J. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
- K. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both.

California Institutional Policy

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address:
 - Sacramento Campus:** Admissions Director, Universal Technical Institute, 4100 Duckhorn Drive, Sacramento, CA 95834.
 - Rancho Cucamonga Campus:** Admissions Director, Universal Technical Institute, 9494 Haven Avenue, Rancho Cucamonga, CA 91730.
 - Long Beach Campus:** Admissions Director, Universal Technical Institute, 4175 East Conant Street, Long Beach, CA 90808.

This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.
4. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable unless student cancels within cancellation period.

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.

- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

- A. The Refund policy will be calculated as follows:
1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
 2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
 3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the period of attendance, which is the entire educational program.
 4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
 5. The refund amount will be adjusted, if applicable, for returned equipment.
- B. The Institution's Refund Policy for other institutional charges is as follows:
1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
 2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.

- C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.
- D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).
- E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.
- F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.
- G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:
 1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
 2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Florida Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the federal, state, accrediting body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. The Federal Return of Funds Policy requires that in proportion to the period of enrollment remaining, grant and loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned. Please see the Financial Aid Office for a copy of this policy and examples.
- C. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100 percent of all monies paid.
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes:
 1. Cancellation must be in writing by the student, parent, guardian or guarantor. The written notification must be sent to the Institute at the address indicated at the beginning of the student's enrollment agreement.
 2. All monies paid by an applicant will be refunded if requested within three (3) days (excluding Saturday, Sunday, and state and federal holidays) after signing the Enrollment Agreement and making an initial payment. UTI shall provide a refund no later than 30 days following receipt of cancellation.
 3. An applicant subsequently requesting cancellation will be refunded all monies paid to the Institute or its representatives minus a registration fee of 15 percent of the contract price of the program but in no event will the Institute retain more than the registration fee (\$50) plus the equipment fee of \$120 (\$365 for the Welding program) if issued prior to cancellation or withdrawal.

4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities. Washington residents please refer to the Notice of Buyer Section for Washington Residents Only.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
 1. Students are charged by the enrollment periods detailed on the front of this Agreement.
 2. For each enrollment period the student has completed, the student is responsible for those charges in full.
 3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
 4. For purposes of the refund calculation, the actual last date of attendance will be used to determine the percentage of the enrollment period attended.
 5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged repeats using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

Institutional Policy

% Attended	% Retained
> 0-40%	Prorated
> 40%	100%

 6. For first-time students during the first week of the enrollment period, the school will retain the amounts listed in #7, plus the lesser of \$350, or the pro-rated tuition for the week. After the first week, the proration schedule in #5 will apply.
 7. In all instances of a student terminating or being withdrawn, the Institute will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above in the Institutional policy.- F. If a refund is due, monies will first be returned to the Federal Title IV Funding Programs in their required order then to other funding sources prior to the student.
- G. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
- H. Refunds due as a result of withdrawal, dismissal or cancellation shall be made within 30 days after the date of determination.
- I. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- J. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
- K. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both.

Illinois Institutional Policy

The Institute reserves the right to amend the terms of its Refund Policy to meet the Federal, State, Accrediting Body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.

- A. Students shall be notified of acceptance/rejection in writing. If the applicant is not accepted by UTI, all monies received will be refunded to the applicant.
- B. Applicants should deliver or send this notice to Universal Technical Institute, 2611 Corporate West Drive, Lisle, IL 60532. Per MN state regulation, students from MN can also provide notice via phone or email.
- C. If by midnight of the third business day from the date of acceptance the applicant cancels by giving written notice, all monies paid to the UTI or its representatives will be returned to the applicant.
- D. If an applicant withdraws after midnight of the fifth day following enrollment but prior to the close of business on the student's first day of class attendance by means of written notice, charges made by the Institute to the student will not exceed a \$50 registration fee plus the cost of the meter if issued prior to cancellation.
- E. An applicant who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment within three business days following attendance at the regularly scheduled New Student Orientation or tour of the Institute. Such cancellation results in a return of all monies paid for the Institute's registration fee.

Tuition Refund Policy

Tuition charges for the percentage of the enrollment period completed are based on the percentage of attempted weeks exclusive of the cost of uncharged repeats using the percentages listed below:

- A. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:

% Attended	% Retained
> 0%-10%	10%
(First-time students see #1 below)	
>10%-20%	20%
>20%-30%	30%
>30%-40%	40%
>40%-50%	50%
>50%	100%, or a refund in an amount determined by the Institution

 1. For first-time students withdrawn during the first week of the enrollment period, the school will retain \$350 plus the amounts listed in #2.
 2. In all instances of a student terminating or being withdrawn, UTI will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above. Refunds due to the student as a result of withdrawal, dismissal or cancellation shall be made within 30 days after the date the Institute dismisses the student or receives notice of withdrawal, the last date of attendance or the date of cancellation, whichever is applicable. A student who does not attend classes for a period of fifteen (15) days and does not give the Institute, prior to or during that period, an explanation regarding absences is considered to have withdrawn from the Institute. The withdrawal date for refund computation purposes is the last date of actual attendance by the student. A return of funds to a federal student aid program or other non-student sources as a result of a student's withdrawal, dismissal or cancellation shall be made within 30 days after the date that the Institute dismisses the student or receives notice of withdrawal, the last date of attendance or the date of cancellation, whichever is applicable.

3. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period.
 4. Students who withdraw with tuition or other fees due the Institute are requested to make arrangements for payment at the time of withdrawal. The Institute will attempt to secure payment for a period of one month. Should the amount due remain unpaid for a period of 30 days after the student leaves the Institute, the account will be submitted to a commercial collection agency.
 5. If, during a program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
 6. In case of student prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute, at its determination will make a refund more favorable to the student. **Note:** Refunds of \$5 will not be made. By signing the enrollment agreement the student authorizes the Institution to retain refunds of \$5 or less.
4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute's facilities.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
 1. Students are charged by the enrollment periods detailed on the first page of this Agreement.
 2. For each enrollment period the student has completed, the student is responsible for those charges in full.
 3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
 4. For purposes of the refund calculation, the last date of attendance will be used to determine the percentage of the enrollment period attended.
 5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged retakes using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

New Jersey Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the Federal, State, Accrediting Body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. All recipients of Federal Title IV grant or loan assistance who withdraw prior to the completion of the payment period are subject to the Federal Return of Funds Policy. This policy requires that if the student withdraws prior to completion of 60% of the payment period, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned in proportion to the period of enrollment remaining. These refunds will first be returned to the federal student aid programs in their required order. Any remaining funds will be returned to the student, or parent as applicable. Refunds will be made within 30 days from the date the student withdrew or the Institute determined the student was no longer in attendance.
- C. Students shall be notified of their acceptance/rejection in writing. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100% of all monies paid.
- D. Universal Technical Institute's refund policy is based on full-time attendance in courses/programs exceeding 300 hours, but not exceeding 1200 hours (N.J.A.C. 12:41-4.1). The school may retain the registration fee and a portion of the monies paid for books, equipment and tools. The director of the school must be notified in writing within five (5) business days of the date of withdrawal. The school shall adhere to the following refund policy in the event of notification by the student of withdrawal from the school or termination by the school prior to completion of the course or program:
 1. Cancellation may be oral and followed in writing by the student, parent or guardian of a minor student.
 2. All monies paid by an applicant will be refunded if requested within (5) days after signing the Enrollment Agreement and making an initial payment.
 3. An applicant requesting cancellation beyond the fifth day, but prior to beginning classes will be refunded all monies paid to the Institute or its representatives minus a registration fee of up to 15% of the contract price of the program, but in no event will the Institute retain more than the registration fee (\$50) plus the cost of the meter if issued prior to cancellation or withdrawal.

Time of Withdrawal	Student's Responsibility
Within first 3 business days of signing this contract	0% of total tuition plus the registration fee
During the first week	10% of total tuition plus the registration fee
During weeks two and three	20% of total tuition plus the registration fee
After three weeks, but prior to 25%	45% of total tuition plus the registration fee
After 25% of program and before 50%	70% of total tuition plus the registration fee
After 50% of program is completed	100% of total tuition plus the registration fee

- F. If refunds are due as a result of withdrawal, dismissal or cancellation, etc. (exclusive of refunds due to section B above), they will first be applied to any overpayment due to the Federal Title IV programs then to any outstanding private student loan balance. Any remaining funds will be returned to the student, or parent as applicable. Refunds in this section will be made within 10 business days after the date the Institute determines the student is no longer enrolled, dismisses the student, receives notice of withdrawal, the last date of recorded attendance or the date of cancellation, whichever is applicable.
- G. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- H. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
- I. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement that is reasonable and fair to both.

North Carolina Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the federal, state or accrediting body, or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. The Federal Return of Funds Policy requires that in proportion to the period of enrollment remaining, grant and loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.
- C. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100% of all monies paid.
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes, with the following conditions:
 - 1. Cancellation must be in writing by the student, parent or guardian. The written notification must be sent to the Institute at the address indicated at the beginning of this Agreement.
 - 2. All monies paid by an applicant will be refunded if the program in which the student is enrolled is canceled due to a lack of sufficient enrollment.
 - 3. An applicant requesting cancellation prior to beginning classes will be refunded all monies paid to the Institute or its representatives minus a registration fee of 15% of the contract price of the program, but in no event will the Institute retain more than \$150 plus the cost of the meter if issued prior to cancellation or withdrawal.
 - 4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of Institute's facilities. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
 - 1. Students are charged by the enrollment periods detailed on the front of this Agreement.
 - 2. For each enrollment period the student has completed, the student is responsible for those charges in full.
 - 3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
 - 4. For purposes of the refund calculation, the actual last date of attendance will be used to determine the percentage of the enrollment period attended.
 - 5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted using the percentages shown below.

Institutional Policy

Completed	Retained
0%	0%
>0-10%	25%
>10-25%	25%
>25%	100%

- 6. For first-time students during the first week of the enrollment period, the school will retain \$350 plus the amounts listed in #7.
- 7. In all instances of a student terminating or being withdrawn, NASCAR Technical Institute will retain the registration fee and charge an administrative fee of \$100 in addition to the percentage of tuition to be retained shown above in the Institutional policy.
- 8. Refunds of less than \$5 will not be made. By signing this agreement, the student authorizes the Institute to retain refunds of \$5 or less.

- F. If a refund is due, monies will first be returned to the Federal Title IV Funding Programs in their required order then to other funding sources prior to the student. Refunds will be totally consummated within 30 days after the effective date of termination. A return of funds to a federal student aid program or other non-student sources as a result of a student's withdrawal, dismissal or cancellation shall be made within 30 days after the date the Institute dismisses the student or receives notice of withdrawal, the last date of attendance or the date of cancellation, whichever is applicable.
- G. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
- H. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- I. If during the program of training, the Institute determines that a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.
- J. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, NASCAR Technical Institute shall make a settlement that is reasonable and fair to both.

Pennsylvania Institutional Policy

- A. The Institute reserves the right to amend the terms of its Refund Policy to meet the Federal, State, Accrediting Body or any other regulatory agency statutes, guidelines or regulations in effect when an applicant or student withdraws or is terminated.
- B. All recipients of Federal Title IV grant or loan assistance who withdraw prior to the completion of the payment period are subject to the Federal Return of Funds Policy. This policy requires that if the student withdraws prior to completion of 60% of the payment period, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned in proportion to the period of enrollment remaining. These refunds will first be returned to the federal student aid programs in their required order. Any remaining funds will be returned to the student, or parent as applicable. Refunds will be made within 30 days from the date the student withdrew or the Institute determined the student was no longer in attendance. Please see the Course Catalog for a copy of this policy and examples.
- C. Students shall be notified of their acceptance/rejection in writing. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and refunded 100% of all monies paid.
- D. The Enrollment Agreement may be canceled at any time before the commencement of classes:
 - 1. Cancellation may be oral and followed in writing by the student, parent or guardian of a minor student.
 - 2. All monies paid by an applicant will be refunded if requested within (5) days after signing the Enrollment Agreement and making an initial payment.
 - 3. An applicant requesting cancellation beyond the fifth day, but prior to beginning classes will be refunded all monies paid to the Institute or its representatives minus a registration fee of up to 15% of the contract price of the program, but in no event will the Institute retain more than the registration fee (\$50) plus the cost of the meter if issued prior to cancellation or withdrawal.

- 4. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment without penalty within three (3) days following attendance of the regularly scheduled orientation or a tour of the Institute’s facilities.
- E. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund calculation will be performed:
 - 1. Students are charged by the enrollment periods detailed on the front of this Agreement.
 - 2. For each enrollment period the student has completed, the student is responsible for those charges in full.
 - 3. A refund calculation is performed for the enrollment period the student is in when the withdrawal or termination occurs.
 - 4. For purposes of the refund calculation, the last date of attendance will be used to determine the percentage of the enrollment period attended.
 - 5. Tuition charges for the percentage of the enrollment period completed are based on the percentage of weeks attempted exclusive of any uncharged retakes using the percentages shown below. Partial attendance within a week is considered a full week for purposes of this section.

Pennsylvania Institutional Policy	
% Attended	% Retained
0-10%	10%
10.1-20%	20%
20.1-25%	25%
25.1-50%	50%
50.1-100%	100%

- 6. For first-time students during the first week of the first enrollment period, the school will retain only \$350 of tuition paid, plus the registration fee of \$50.
- 7. The lab fee refund will be prorated at the same rate as tuition in accordance with the Exton Campus Refund Policy.
- 8. Refunds of less than \$5 will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less with the exception of PA residents attending the Exton, Houston, MMI-FL, and NASCAR campuses. Any credit at these locations on the student’s account will be refunded to the student/parent.
- F. In the event the student is a minor at the time of withdrawal, any monies due directly to the student will be paid to the parent, guardian or guarantor of this Agreement.
- G. If refunds are due as a result of withdrawal, dismissal or cancellation, etc. (exclusive of refunds due to section B above), they will first be applied to any overpayment due to the Federal Title IV programs then to any outstanding private student loan balance. Any remaining funds will be returned to the student, or parent as applicable. Refunds in this section will be made within 30 days after the date the Institute determines the student is no longer enrolled, dismisses the student, receives notice of withdrawal, the last date of recorded attendance or the date of cancellation, whichever is applicable.
- H. For programs with more than one enrollment period, tuition charges for the first enrollment period must be paid in full prior to beginning the second enrollment period. Tuition charges for the second or subsequent enrollment period will be assessed according to section E.
- I. If during the program of training, the Institute determines a student is not suited for this field, the Institute reserves the right to terminate the student’s training. Unused prepaid tuition, if any, will be refunded in accordance with the refund policy.

- J. In the case of prolonged illness or accident, death in the family, or other circumstances that make it impractical to complete the program, the Institute shall make a settlement that is reasonable and fair to both.
- K. Questions and concerns about this enrollment agreement may be directed to the Campus President. Questions or concerns that are not satisfactorily resolved by the Campus President or by other school officials may be brought to the attention of the State Board of Private Licensed Schools, Pennsylvania Department of Education, 333 Market Street, 12th floor, Harrisburg, Pennsylvania 17126-0333. The school is licensed by the Board.

Texas Institutional Policy

Tuition Refund Policy and Buyer's Right to Cancel

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting body or any other regulatory agency statutes, guidelines or regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student’s home state of residence, as listed in the Course Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will apply the policy that is most favorable to the student.

When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw prior to the completion of the payment period are subject to the Federal Return of Funds Policy. This policy requires that if the student withdraws prior to completion of 60% of the payment period, grant or loan assistance that has been disbursed to a student and/or credited to a student’s tuition account be returned in proportion to the period of enrollment remaining.

The Enrollment Agreement, if accepted by the Institute, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

An applicant accepted for enrollment at UTI must meet the school’s admissions requirements prior to beginning classes. In Texas, a student who does not satisfy the school’s admissions requirements will forfeit acceptance and will be entitled to a refund as outlined below.

- 1. If the Enrollment Agreement is rejected by UTI, the applicant will be notified and a full refund of all monies paid will be made.
- 2. An applicant may cancel enrollment at any time before the commencement of classes. An applicant not requesting cancellation by the scheduled starting date will be considered a student.
 - a. A full refund will be made to any student who cancels this Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays, and legal holidays) after the Enrollment Agreement is signed by the prospective student.
 - b. An applicant subsequently requesting cancellation shall be entitled to a refund of all monies paid to the Institute or its representatives minus a registration fee of 15% of the Tuition Cost of the enrollment period, but in no event may the Institute retain more than \$100 plus the cost of the meter if issued prior to cancellation.
 - c. A student who did not visit the Institute prior to signing the Enrollment Agreement may cancel enrollment within 72 hours following a tour of the Institute and equipment. Cancellation must be in writing by the student, parent, guardian, or guarantor. The written notification must be sent to the Institute at the address indicated at the beginning of this Agreement. Such cancellation results in a refund of all monies paid.

- d. A full refund will be provided to a student if the course of instruction is discontinued by the school and this prevents the student from completing the course.
 - e. A full refund of all tuition and fees is due and refundable if the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school or misrepresentation by the owner or representative of the school.
 - f. An enrolled student that does not start class by the second day of the scheduled start date and does not contact the school to reschedule or does not cancel in writing as required will be considered to have abandoned the agreement resulting in the forfeiture of the registration fee.
 - g. If, during the program of training, the Institute determines that a student is not suited for this field, the Institute reserves the right to terminate the student's training. Unused prepaid tuition, if any, will be refunded in accordance with this refund policy.
 - h. Special Cases – In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute shall make a settlement which is reasonable and fair to both. In such cases when the student is fully obligated for the tuition and intends to return to school within one year of withdrawal, there will be no additional tuition charge. Students may request grade of incomplete per Section 132.061 of the Texas Education Code.
 - i. Title IV refunds will be totally consummated within 45 days after the effective date of termination. See #2 under Refund Policy for the effective date of termination.
4. If a student enters a residence or synchronous distance education program and withdraws or is otherwise terminated after the cancellation period, the school or college may retain not more than \$100 in any administrative fees charged for the entire program. The minimum refund of the remaining tuition and fees will be the pro rata portion of tuition, fees, and other charges that the number of hours remaining in the portion of the course or program for which the student has been charged after the effective date of termination bears to the total number of hours in the portion of the course or program for which the student has been charged, except that a student may not collect a refund if the student has completed 75 percent or more of the total number of hours in the portion of the program for which the student has been charged on the effective date of termination.¹

¹More simply, the refund is based on the precise number of course time hours the student has paid for, but not yet used, at the point of termination, up to the 75 percent completion mark, after which no refund is due. Form CSC-1040R provides the precise calculation.
 5. Refunds for items of extra expense to the student such as books, tools, or other supplies are to be handled separately from refund of tuition and other academic fees. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made. For full refunds, the school can withhold costs for these types of items from the refund as long as they were necessary for the portion of the program attended and separately stated in the enrollment agreement. Any such items not required for the portion of the program attended must be included in the refund.
 6. A student who withdraws for a reason unrelated to the student's academic status after the 75 percent completion mark and requests a grade at the time of withdrawal shall be given a grade of "incomplete" and permitted to re-enroll in the course or program during the 12-month period following the date the student withdrew without payment of additional tuition for that portion of the course or program.
 7. A full refund of all tuition and fees is due and refundable in each of the following cases:
 - a. An enrollee is not accepted by the school;
 - b. If the course of instruction is discontinued by the school and this prevents the student from completing the course; or
 - c. If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

A full or partial refund may also be due in other circumstances of program deficiencies or violations of requirements for career schools and colleges.

Texas Cancellation and Refund Policy

Cancellation Policy

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the enrollment agreement.

Refund Policy

1. Refund computations will be based on scheduled course time of class attendance through the last date of attendance. Leaves of absence, suspensions and school holidays will not be counted as part of the scheduled class attendance.
2. The effective date of termination for refund purposes will be the earliest of the following:
 - a. The last day of attendance, if the student is terminated by the school;
 - b. The date of receipt of written notice from the student; or
 - c. Ten school days following the last date of attendance.
3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than \$100 in any administrative fees charged shall be retained by the school for the entire residence program or synchronous distance education course.

Refund Policy for Students Called to Active Military Service

8. A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:
 - a. If tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;

- b. A grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
 - c. The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
 - i. satisfactorily completed at least 90 percent of the required coursework for the program; and
 - ii. demonstrated sufficient mastery of the program material to receive credit for completing the program.
9. The payment of refunds will be totally completed such that the refund instrument has been negotiated or credited into the proper account(s), within 45 days after the effective date of termination.

STATE REFUND POLICIES

Arizona Residents

There are no governing regulations for accredited schools. As such, please refer to the Institutional Refund Policy.

California Residents

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address:

Sacramento Campus: Admissions Director,
Universal Technical Institute, 4100 Duckhorn Drive,
Sacramento, CA 95834.

Rancho Cucamonga Campus: Admissions Director,
Universal Technical Institute, 9494 Haven Avenue,
Rancho Cucamonga, CA 91730.

Long Beach Campus: Admissions Director,
Universal Technical Institute, 4175 East Conant Street,
Long Beach, CA 90808.

This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.

4. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable unless student cancels within cancellation period.

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

A. The Refund policy will be calculated as follows:

1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the period of attendance, which is the entire educational program.
4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
5. The refund amount will be adjusted, if applicable, for returned equipment.

B. The Institution's Refund Policy for other institutional charges is as follows:

1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.

2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.

C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.

D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).

E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.

F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.

G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:

1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Florida Residents

Refund policies which pertain to students who are receiving Title IV Federal Student Financial Assistance or veterans' benefits shall be in compliance with applicable federal regulations.

1. All institutions shall have an equitable prorated refund policy for all students, which shall be disclosed in the catalog and enrollment agreement or similar documents, and must be uniformly administered. Any nonrefundable fees or charges shall also be disclosed.
2. The institution's refund policy shall provide a formula for proration of refunds based upon the length of time the student remains enrolled, up to a minimum of 40 percent of a program, if the student is charged tuition for an entire program; or 20 percent, if the institution charges the student for a term, quarter, semester, or other time period that is less than the duration of the entire program.

3. The refund policy shall not consider that all or substantially all tuition for an entire program or term is earned when a student has been enrolled for only a minimal percentage of the program or term. The refund policy shall provide for cancellation of any obligation, other than a book and supply assessment for supplies, materials and kits which are not returnable because of use, within 3 working days from the student's signing an enrollment agreement or contract. Refunds shall be made within 30 days of the date that the institution determines that the student has withdrawn.
4. Nonrefundable fees regarding admission and registration of Florida students shall not exceed \$150.

Illinois Residents

IBHE provides that the institution shall have a fair and equitable refund policy. As such, please refer to the Institutional Refund Policy.

Mississippi Residents

When refunds are due, they shall be made within thirty (30) days of the last day of attendance if the student has provided the institution with written notification of withdrawal. All refunds shall be made without requiring a request from the student within thirty (30) days from the date that the Institution terminates the student or determines withdrawal by the student based on last day of attendance. In any event, all refunds shall be made within sixty (60) days of the student's last day of attendance. Any unused portion of fees and other institutional charges shall be refunded as follows:

- A. Refunds for Classes Canceled by the Institution. If tuition and fees are collected in advance of the starting date of a program and the institution cancels the class, one hundred percent (100%) of the tuition and fees collected shall be refunded. The refund shall be made within thirty (30) days of the planned starting date.
- B. Refunds for Students Who Withdraw on or Before the First Day of Class. If tuition processing fees are collected in advance of the starting date of classes and the student does not begin classes or withdraws on the first day of classes, no more than One Hundred Dollars (\$100) of the tuition and processing fees may be retained by the institution. The refund shall be made within thirty (30) days of the class starting date.
- C. Refund for Students Enrolled Prior to Visiting the Institution. Students who have not visited the Institution prior to enrollment will have the opportunity to withdraw without penalties within three (3) days following a documented attendance at a regularly scheduled orientation or a documented tour of the facilities and inspection of the equipment. Institutions are required to keep records of students' initial visits and orientation sessions.
- D. Refunds for Students After Instruction has Begun. Contractual obligations beyond twelve (12) months are prohibited. The refund policy for students attending proprietary institutions who incur financial obligations for a period of twelve (12) months or less shall be as follows:
 1. After the first day of classes and during the first ten percent (10%) of the period of financial obligation, the Institution shall refund at least ninety percent (90%) of the tuition;
 2. After the first ten percent (10%) of the period of financial obligation and until the end of the first twenty-five percent (25%) of the period of obligation, the Institution shall refund at least fifty percent (50%) of the tuition;
 3. After the first twenty-five percent (25%) of the period of financial obligation and until the end of the first fifty percent (50%) of the period of obligation, the Institution shall refund at least twenty-five percent (25%) of the tuition; and
 4. After the first fifty percent (50%) of the period of financial obligation, the Institution may retain all of the tuition.

New Jersey Residents

Regarding each student who withdraws from or is terminated by a private career school, the private training school shall adhere to the following refund policy:

1. The school may retain all or part of the registration fee;
2. The school may require that the student retain all books, equipment, and tools purchased from the school and issued to the student. The school may refund a portion of the monies paid if the books, equipment, and tools are in proper condition for resale;
3. For courses of 300 hours or less, the school may retain the registration fee plus a pro-rata portion of the tuition calculated on a weekly basis;
4. For full-time attendance in courses exceeding 300 hours in length, but not exceeding 1,200 hours, the school may retain the registration fee plus:
 - i. Ten percent of the total tuition, if withdrawal occurs in the first week;
 - ii. Twenty percent of the total tuition, if withdrawal occurs in the second or third week;
 - iii. Forty-five percent of the total tuition, if withdrawal occurs after the third week, but prior to the completion of 25 percent of the course; and
 - iv. Seventy percent of the total tuition, if withdrawal occurs after 25 percent, but not more than 50 percent of the course;
5. For part-time attendance in courses over 300 hours in length, calculation of the amount the school may retain in addition to the registration fee shall be:
 - i. Ten percent of the total tuition, if withdrawal occurs in the first 25 hours of scheduled attendance;
 - ii. Twenty percent of the total tuition, if withdrawal occurs between 26 and 75 hours of scheduled attendance; or
 - iii. Calculated on the same basis as for full-time attendance pursuant to 4iii through iv above after 75 hours of scheduled attendance;
6. In cases where other fees have been charged, the refund shall be based upon the extent to which the student has benefited. For example, the graduation fee shall be refunded; the activity fee shall be pro-rated;
7. Refunds shall be made payable to the student or any local, state, or Federal agency that paid tuition or paid for fees, books, materials, or supplies on behalf of the student;
8. Refunds shall be issued by check within 10 business days of the date of withdrawal or termination of the student. (See N.J.A.C. 12:41-4.3)

North Carolina Residents

2A SBCCC 400.12 Student Refunds

- a. Any proprietary school that is licensed by the State Board of Community Colleges shall maintain and publish a policy relative to the refund of the unused portion of tuition, fees, and other charges in the event the student does not enter a course or withdraws or is discontinued therefrom. The policy and implementing regulations shall provide for, at a minimum, a full refund if a student withdraws before the first day of class or the school cancels the class and a seventy-five percent (75%) refund if the student withdraws within the first twenty-five percent (25%) of the period of enrollment for which the student was charged.
- b. To comply with applicable federal regulations regarding refunds; federal regulations regarding refunds will supercede state refund regulations in this Rule.

Oregon Residents (Sacramento Campus)

The following policy applies to Oregon residents:

715-045-0036 – Cancellation And Refund Policy

- A. A student may cancel enrollment by giving written notice to the school. Unless the school has discontinued the program of instruction, the student is financially obligated to the school according to the following:
1. If cancellation occurs within five business days of the date of enrollment and before the commencement of classes, all monies specific to the enrollment agreement shall be refunded;
 2. If cancellation occurs after five business days of the date of enrollment and before the commencement of classes, the school may retain only the published registration fee. Such fee shall not exceed 15 percent of the tuition cost or \$150, whichever is less;
 3. If withdrawal or termination occurs after the commencement of classes and before completion of 50 percent of the contracted instruction program, the student shall be charged according to the published class schedule. The student shall be entitled to a pro rata refund of the tuition when the amount paid exceeds the charges owed to the school. In addition to the prorated tuition, the school may retain the registration fee, book and supply fees, and other legitimate charges owed by the student;
 4. If withdrawal or termination occurs after completion of 50 percent or more of the program, the student shall be obligated for the tuition charged for the entire program and shall not be entitled to any refund;
 5. The enrollment agreement shall be signed and dated by both the student and the authorized school official. For cancellation of the enrollment agreement referenced in Subsections (1)(a) and (b), the "date of enrollment" will be the date that the enrollment agreement is signed by both the student and the school official, whichever is later.
- B. Published Class Schedule (for the purpose of calculating tuition charges) means the period of time between the commencement of classes and the student's last date of attendance as offered by the school and scheduled by the student.
- C. The term "pro rata refund" means a refund of tuition that has been paid for a portion of the program beyond the last recorded date of attendance.
- D. When a program is measured in clock hours, the portion of the program for which the student will be charged is determined by dividing the total clock hours into the number of clock hours accrued according to the published class schedule as of the last date of attendance.
- E. When a program is measured in credit hours, the portion of the program for which the student will be charged is determined by dividing the total number of weeks into the number of weeks accrued according to the published class schedule as of the last date of attendance.
- F. For other measurements of time such as days or weeks, the portion of the enrollment period for which the student will be charged is determined by dividing the total number of days or weeks into the number of days or weeks accrued according to the published class schedule as of the last date of attendance.
- G. The term "tuition cost" means the charges for instruction including any lab fees. Tuition cost does not include application fees, registration fees or other identified program fees and costs. The school shall adopt and publish policies regarding the return of resalable books and supplies and/or the prorating of user fees other than lab fees.
- H. The school shall not charge a withdrawal fee of more than \$25.
- I. The school may adopt and apply refund calculations more favorable to the student than those described under this policy.
- J. When a cancellation, withdrawal, termination or completion occurs, a calculation of all allowable charges under this rule shall be made. If such calculations evidence that the school received total payments greater than its allowable charges:
1. Within 40 days after notification of such cancellation, withdrawal, termination or completion, a written statement showing allowable charges and total payments received shall be delivered to the student by the school together with a refund equal in amount to monies paid to the school in excess of those allowable charges;
 2. In the event payments to a student account are derived from federal and/or state tuition assistance program(s), including student loan programs, regulations governing refund notification and awarding within respective program(s) shall prevail in lieu of Section (10)(a) of this rule, but only with respect to the covered portions thereof; and
 3. In the event payments to a student account are derived from a sponsoring public agency, private agency or any source other than the student, the statement of charges and payments received together with an appropriate refund described under section (10)(a) of this rule may be delivered instead to such party(ies) in interest, but only with respect to the covered portions thereof.
- K. In case of disabling illness or accident, death in the immediate family, or other circumstances beyond the control of the student that causes the student to leave school, the school shall arrange a prorated tuition settlement that is reasonable and fair to both parties.
- L. A school shall be considered in default of the enrollment agreement when a course or program is discontinued or canceled or the school closes prior to completion of contracted services. When a school is in default, student tuition may be refunded by the school on a pro rata basis. The pro rata refund shall be allowed only if the Superintendent determines the school has made provision for students enrolled at the time of default to complete a comparable program at another institution. The provision for program completion shall be at no additional cost to the student in excess of the original contract with the defaulting school. If the school does not make such provision, a refund of all tuition and fees shall be made by the school to the students.

Pennsylvania Residents

Please refer to the Pennsylvania Institutional Policy.

Texas Cancellation and Refund Policy

Cancellation Policy

A full refund will be made to any student who cancels the enrollment contract within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the enrollment contract is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the enrollment agreement.

Refund Policy

1. Refund computations will be based on scheduled course time of class attendance through the last date of attendance. Leaves of absence, suspensions and school holidays will not be counted as part of the scheduled class attendance.
2. The effective date of termination for refund purposes will be the earliest of the following:
 - a. The last day of attendance, if the student is terminated by the school;
 - b. The date of receipt of written notice from the student; or
 - c. Ten school days following the last date of attendance.
3. If tuition and fees are collected in advance of entrance, and if after expiration of the 72 hour cancellation privilege the student does not enter school, not more than \$100 in any administrative fees charged shall be retained by the school for the entire residence program or synchronous distance education course.
4. If a student enters a residence or synchronous distance education program and withdraws or is otherwise terminated after the cancellation period, the school or college may retain not more than \$100 in any administrative fees charged for the entire program. The minimum refund of the remaining tuition and fees will be the pro rata portion of tuition, fees, and other charges that the number of hours remaining in the portion of the course or program for which the student has been charged after the effective date of termination bears to the total number of hours in the portion of the course or program for which the student has been charged, except that a student may not collect a refund if the student has completed 75 percent or more of the total number of hours in the portion of the program for which the student has been charged on the effective date of termination.¹

¹More simply, the refund is based on the precise number of course time hours the student has paid for, but not yet used, at the point of termination, up to the 75 percent completion mark, after which no refund is due. Form CSC-1040R provides the precise calculation.

5. Refunds for items of extra expense to the student such as books, tools, or other supplies are to be handled separately from refund of tuition and other academic fees. The student will not be required to purchase instructional supplies, books and tools until such time as these materials are required. Once these materials are purchased, no refund will be made. For full refunds, the school can withhold costs for these types of items from the refund as long as they were necessary for the portion of the program attended and separately stated in the enrollment agreement. Any such items not required for the portion of the program attended must be included in the refund.
6. A student who withdraws for a reason unrelated to the student's academic status after the 75 percent completion mark and requests a grade at the time of withdrawal shall be given a grade of "incomplete" and permitted to re-enroll in the course or program during the 12-month period following the date the student withdrew without payment of additional tuition for that portion of the course or program.

7. A full refund of all tuition and fees is due and refundable in each of the following cases:
 - a. An enrollee is not accepted by the school;
 - b. If the course of instruction is discontinued by the school and this prevents the student from completing the course; or
 - c. If the student's enrollment was procured as a result of any misrepresentation in advertising, promotional materials of the school, or representations by the owner or representatives of the school.

A full or partial refund may also be due in other circumstances of program deficiencies or violations of requirements for career schools and colleges.

Refund Policy for Students Called to Active Military Service

8. A student of the school or college who withdraws from the school or college as a result of the student being called to active duty in a military service of the United States or the Texas National Guard may elect one of the following options for each program in which the student is enrolled:
 - a. If tuition and fees are collected in advance of the withdrawal, a pro rata refund of any tuition, fees, or other charges paid by the student for the program and a cancellation of any unpaid tuition, fees, or other charges owed by the student for the portion of the program the student does not complete following withdrawal;
 - b. A grade of incomplete with the designation "withdrawn-military" for the courses in the program, other than courses for which the student has previously received a grade on the student's transcript, and the right to re-enroll in the program, or a substantially equivalent program if that program is no longer available, not later than the first anniversary of the date the student is discharged from active military duty without payment of additional tuition, fees, or other charges for the program other than any previously unpaid balance of the original tuition, fees, and charges for books for the program; or
 - c. The assignment of an appropriate final grade or credit for the courses in the program, but only if the instructor or instructors of the program determine that the student has:
 - i. satisfactorily completed at least 90 percent of the required coursework for the program; and
 - ii. demonstrated sufficient mastery of the program material to receive credit for completing the program.
9. The payment of refunds will be totally completed such that the refund instrument has been negotiated or credited into the proper account(s), within 45 days after the effective date of termination.

Washington Residents

Cancellation and Refund Policy for Resident Training Programs:

1. The school must refund all money paid if the applicant is not accepted. This includes instances where a starting class is canceled by the school.
2. The school must refund all money paid if the applicant cancels within five business days (excluding Sundays and holidays) after the day the contract is signed or an initial payment is made, as long as the applicant has not begun training.
3. The school may retain an established registration fee equal to 10% of the total tuition cost or \$100, whichever is less, if the applicant cancels after the fifth business day after signing the contract or making an initial payment. A "registration fee" is any fee charged by a school to process student applications and establish a student record system.
4. If training is terminated after the student enters classes, the school may retain the registration fee established under #3 (above) plus a percentage of the total tuition as described in the following table:

If the student completes this amount of training:	The school may keep this percentage of the tuition cost:
One week or up to 10%, whichever is less	10%
More than one week or 10% whichever is less but less than 25%	25%
25% through 50%	50%
More than 50%	100%

5. When calculating refunds, the official date of a student's termination is the last day of recorded attendance:
 - a. When the school receives notice of the student's intention to discontinue the training program; or,
 - b. When the student is terminated for a violation of a published school policy which provides for termination; or,
 - c. When a student, without notice, fails to attend classes for 30 calendar days.
6. All refunds must be paid within 30 calendar days of the student's official termination date.

STUDENT NOTICES AND INDIVIDUAL STATE NOTICES

UTI / MMI / NASCAR Tech

The following pages are **REQUIRED** enrollment documents.

The pages marked **RETURN THIS COPY TO UTI/MMI/NASCAR TECH WITH ENROLLMENT** must be signed and returned with the Enrollment Agreement (if the student resides in that state) as indicated on the following pages.

The pages marked **STUDENT COPY** along with the remainder of the book are to be left with the student for his or her files.

Disclosures for California Residents Attending California Campuses

A student or any member of the public may file a complaint about this Institution with the Bureau for Private Postsecondary Education by calling 888-370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau's Internet website: www.bppe.ca.gov.

Any questions a student may have regarding this Catalog that have not been satisfactorily answered by the Institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834; www.bppe.ca.gov; toll-free telephone number 888-370-7589; or by fax 916-263-1897

As a prospective student, you are encouraged to review this Catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an Enrollment Agreement.

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling 888-370-7589, option #5, or by visiting <https://osar.bppe.ca.gov/>

The campuses located in California do not have a pending petition in bankruptcy, are not operating as debtors in possession, have not filed petitions within the preceding five years and have not had petitions in bankruptcy filed against them within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.).

California Student Tuition Recovery Fund

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an education, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school.

Questions regarding the STRF may be directed to:

The Bureau for Private Postsecondary Education
1747 N. Market Blvd. Ste 225 Sacramento, CA 95834
www.bppe.ca.gov, toll-free telephone number: 888-370-7589
or fax: 916-263-1897

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120-day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four-(4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

The transferability of credits you earn at Universal Technical Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the diploma you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or diploma that you earn at this Institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain your attendance at this Institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Universal Technical Institute to determine if your credits or diploma will transfer.

Statement Concerning Loan Repayment

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

Student's Right To Cancel

The Institute reserves the right to amend the terms of its Refund and Cancellation Policy in order to comply with all applicable Federal, State, and accrediting agency regulations in effect at the time an applicant cancels this agreement, or a student withdraws or is terminated from the Institute. The policy below applies to all students unless a different policy in effect from the student's home state of residence, as listed in the School Catalog provided at the time of enrollment. In the event of the existence of a separate home-state policy, the Institute will perform calculations of all applicable policies and use the policy that is most favorable to the student. The Enrollment Agreement, if accepted by the Institute and signed by the applicant, becomes a legally binding agreement which states all the conditions of enrollment and is not subject to alteration or cancellation except as follows:

1. If the Enrollment Agreement is rejected by the Institute, the applicant will be notified and the full amount of the registration fee will be refunded.
2. The Institution shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh calendar day after enrollment, whichever is later.
3. YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or by not coming to class. Cancellation may occur when the student provides a written notice of cancellation at the following address:

Sacramento Campus: Admissions Director,
Universal Technical Institute, 4100 Duckhorn Drive,
Sacramento, CA 95834

Rancho Cucamonga Campus: Admissions Director,
Universal Technical Institute, 9494 Haven Avenue,
Rancho Cucamonga, CA 91730

Long Beach Campus: Admissions Director,
Universal Technical Institute, 4175 East Conant Street,
Long Beach, CA 90808.

This can be done by mail or by hand delivery. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement. Washington residents please refer to the Notice to Buyer Section for Washington Residents Only.

4. If the student was given any equipment or supplies, the student shall return it within ten (10) days following the notice of cancellation. If the student fails to return it in good condition, the Institution may retain the documented cost and shall refund the amount exceeding the documented cost within 10 days following the period required to return the equipment. The meter is non-refundable unless student cancels within cancellation period.

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro rata refund if you have completed 60% or less of the period of attendance. The amount of that refund is to be "prorated" according to the not completed portion of the program less, the cost of any equipment returned in good condition and a registration or administration fee not to exceed \$250. The refund is to be paid within thirty (30) days of withdrawal. Refunds of \$5 or less will not be made. By signing this agreement the student authorizes the Institute to retain refunds of \$5 or less.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

- The student notifies the Institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.
- The Institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the Institution; absence in excess of maximum set forth by the Institution; failure to return from a leave of absence and/or failure to meet financial obligations to the school.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal student financial aid program funds. The student has the right to withdraw from his/her program at any time. The Institution will determine the amount you are obligated to pay for the period of attendance, which is the entire educational program, attended and the amount (if any) that must be refunded. The same policy will be followed if you are dismissed, suspended or terminated by the Institution. The student's withdrawal date for refund purposes will be the student's actual last date of attendance. When a student withdraws or is terminated after the commencement of classes, whether initiated by the student or the Institute, a refund is determined. Recipients of Federal Title IV grant or loan assistance who withdraw on or before completion of 60% of the period of enrollment are subject to the Federal Return of Funds Policy. This policy requires that in proportion to the period of enrollment remaining, grant or loan assistance that has been disbursed to a student and/or credited to a student's tuition account be returned.

- A. The Refund policy will be calculated as follows:
1. A fifty dollar (\$50.00) registration fee will be deducted from the total period of attendance, which is the entire educational program, tuition charge.
 2. The remaining period of attendance, which is the entire educational program, tuition is divided by the total hours in the period of attendance, which is the entire educational program. The result of the calculation is the hourly charge for the period of attendance, which is the entire educational program.
 3. The tuition amount owed by the student is derived by multiplying the total hours attended by the hourly charge for the period of attendance, which is the entire educational program.
 4. The refund would be any amount in excess of the \$50.00 registration fee and the tuition amount owed.
 5. The refund amount will be adjusted, if applicable, for returned equipment.

B. The Institution's Refund Policy for other institutional charges is as follows:

1. Students who cancel their enrollment or withdraw after receiving any supplies are required to return these supplies in reasonable condition within thirty (30) days after their date of withdrawal or within ten (10) days after the WRITTEN Notice of Cancellation is sent. If not returned to the Institution within the allowable thirty (30) days, the Institution is entitled to retain the documented cost of these items from any payment received prior to refunding. If payment received does not cover the cost of the items the student received, the Institution will bill the student for the amount owed.
 2. The Lab Fee is charged for the entire program length (not just an period of attendance, which is the entire educational program). If a student withdraws before completing the entire program, the Institution will retain a pro rata amount of the Lab Fee. The pro rata amount is determined by multiplying the Lab Fee by a fraction. The fraction is the number of hours attempted in the program (the numerator) and the denominator is the total number of hours in the program. Any refund amount will be credited to the student's tuition account. Refunds (if any) will be processed as tuition refunds.
- C. If any portion of student tuition was paid from the proceeds of a loan(s) and a refund is required, the refund will be sent to the lender or to the agency that guaranteed your loan. Any remaining amount of refund will first be used to repay any Federal, then State or local organizations (student financial aid programs from which you received benefits). Any remaining amount will be paid to student.
- D. For programs with more than one period of attendance, which is the entire educational program, tuition charges for the first period of attendance, which is the entire educational program, must be paid in full prior to beginning the second period of attendance, which is the entire educational program. Tuition charges for the second or additional period(s) of attendance, which is/are the entire educational program, will be assessed according to section (C) through (F).
- E. Refunds due as a result of withdrawal, dismissal, or cancellation shall be made within 30 calendar days after the later of the Institute dismissing the student, receiving notice of withdrawal, last date of attendance, or cancellation.
- F. In case of student prolonged illness or accident, death in the family or other circumstances that make it impractical to complete the program, the Institute, at its determination, may make a refund more favorable to the student.
- G. If the student is eligible for a loan guaranteed by the Federal or State government and the student defaults on the loan, both of the following may occur:
1. The Federal or State government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
 2. The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Learning Resource System

The UTI learning resource system encompasses materials that support and enhance a student's educational experience. The Resource Center is open and available to all students and staff during campus operating hours (typically 6:00 a.m. to 8:15 p.m., Monday through Friday) and web-based resources may be accessed remotely and are therefore always available to students. The Resource Center is also available to all students anytime during normal hours of operation, outside of scheduled class time and through their own initiative.

Available resources include:

- Chilton's Digital Repair Manuals
- Mitchell Digital Repair Manuals
- Motor Age Digital Repair Manuals
- ASE Test Preparation and Study Guide Materials
- Industry Trade Magazines and Journals
- Dictionaries and Other Reference Materials
- Soft Skills Materials (business management, personal development, etc.)
- Résumé preparation and career information
- Several automotive reference software programs

Student Record Retention

Current student academic and financial records are managed in an electronic, database-driven student information system (SIS) and an electronic, database-driven document imaging system (DIS). Data is stored on a highly redundant storage area network (SAN) and backed up to offsite storage. The data is maintained indefinitely in these systems.

Required Program Disclosures for UTI California Campuses:

As required by the California Bureau for Private Postsecondary Education, below is the list of United States Department of Labor Standard Occupational Codes (SOC) for which UTI programs prepare graduates.

Not all jobs classified under these US Bureau of Labor Statistics Standard Occupational Classification ("SOC") codes are counted as in-field placements. To count as an in-field placement, UTI applies its accreditor's requirement that a particular job's duties align with the educational and training objectives of the program. Additional requirements, including those for particular states, must also be satisfied to count a job as in-field.

Rancho Cucamonga, CA Campus

Programs:

- 5000 – Automotive Technology II
- 5100 – Automotive Technology II + 1 Industry Emphasis (Ford FACT)
- 5102 – Automotive Technology II + 1 Industry Emphasis (TPAT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-3043	Rail Car Repairers

Programs:

- 290 – Diesel Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Programs:

- 5500 – Automotive & Diesel Technology II
- 5600 – Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Programs

- 560 – Welding

SOC Code	SOC Title
49-3043	Rail Car Repairers
51-4121	Welders, Cutters, Solderers, and Brazers
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders

Programs

- E02000 – Wind Turbine Technician

SOC Code	SOC Title
49-9081	Wind Turbine Service Technicians
47-4021	Elevator and Escalator Installers and Repairers
49-9041	Industrial Machinery Mechanics
49-9043	Maintenance Workers, Machinery
49-9044	Millwrights

Programs

- E01000 – Industrial Maintenance Technician

SOC Code	SOC Title
47-4021	Elevator and Escalator Installers and Repairers
49-9041	Industrial Machinery Mechanics
49-9043	Maintenance Workers, Machinery
49-9044	Millwrights

Programs

- R01000 – Robotics & Automotive Technician

SOC Code	SOC Title
17-3024	Electro-Mechanical Technicians
47-4021	Elevator and Escalator Installers and Repairers
49-9041	Industrial Machinery Mechanics
49-9043	Maintenance Workers, Machinery
49-9044	Millwrights

Long Beach, CA Campus**Programs:**

- 5000 – Automotive Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers

Program:

- 290 – Diesel Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Programs:

- 5500 – Automotive & Diesel Technology II

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Programs

- 560 – Welding

SOC Code	SOC Title
49-3043	Rail Car Repairers
51-4121	Welders, Cutters, Solderers, and Brazers
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders

Programs:

- 751 – Collision Repair & Refinish Technology
- 754 – Collision Repair & Refinish Technology + Estimating

SOC Code	SOC Title
49-3021	Automotive Body and Related Repairers
49-3023	Automotive Service Technicians and Mechanics
49-3022	Automotive Glass Installers and Repairers
41-2022	Parts Salespersons
13-1032	Insurance Appraisers, Auto Damage
51-9122	Painters, Transportation Equipment

Programs

- A01000 – Airframe & Powerplant Technician

SOC Code	SOC Title
49-2091	Avionics Technicians
49-3011	Aircraft Mechanics and Service Technicians
51-2011	Aircraft Structure, Surfaces, Rigging, and Systems Assemblers

Sacramento, CA Campus**Programs:**

- 0080 – Automotive Service Technology
- 5000 – Automotive Technology II
- 5100 – Automotive Technology II + Industry Emphasis (Ford FACT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers

Program:

- 290 – Diesel Technology II
- 051 – Diesel Technology II + 1 Industry Emphasis (Welding)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Program:

- 5500 – Automotive & Diesel Technology II
- 5600 – Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)

SOC Code	SOC Title
49-3041	Farm Equipment Mechanics and Service Technicians
49-3042	Mobile Heavy Equipment Mechanics, Except Engines
49-3023	Automotive Service Technicians and Mechanics
49-2093	Electrical and Electronics Installers and Repairers, Transportation Equipment
49-2096	Electronic Equipment Installers and Repairers, Motor Vehicles
49-3031	Bus and Truck Mechanics and Diesel Engine Specialists
49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
49-3053	Outdoor Power Equipment and Other Small Engine Mechanics
41-2022	Parts Salespersons
49-3092	Recreational Vehicle Service Technicians
49-2092	Electric Motor, Power Tool, and Related Repairers
49-9041	Industrial Machinery Mechanics
47-4021	Elevator Installers and Repairers
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
49-3043	Rail Car Repairers

Program:

- 751 – Collision Repair & Refinish Technology
- 754 – Collision Repair & Refinish Technology + Estimating

SOC Code	SOC Title
49-3021	Automotive Body and Related Repairers
49-3023	Automotive Service Technicians and Mechanics
49-3022	Automotive Glass Installers and Repairers
41-2022	Parts Salespersons
13-1032	Insurance Appraisers, Auto Damage
51-9122	Painters, Transportation Equipment

Disclosures for Mississippi Residents

Recruitment:

- H. Recruiting shall be ethical and compatible with the educational objectives of the Institution.
- I. The Institution shall provide students, in writing, the information being communicated to them to ensure that each representative is communicating current and accurate information. Recruitment information shall include the following:
 - 1. Programs of study and individual courses
 - 2. Tuition and fees
 - 3. Terms
 - 4. Institution operating policies
 - 5. Certificates and diplomas offered
 - 6. Transferability of credit hours
 - 7. Graduation policies
 - 8. The percentage of students who complete their program of study within 150% of the normal time for completion
 - 9. The percentage of graduates employed in their fields of study or related field within six months after completion of or graduation from their programs of study
- J. Representatives of the Institution shall use only those job titles that accurately reflect their actual duties and responsibilities.

Disclosures for New Jersey Residents

Unannounced School Closure:

In the event of an unannounced school closure, students enrolled at the time of the closure must contact the Department of Labor and Workforce Development's Training Evaluation Unit within ninety (90) calendar days of the closure. Failure to do so within the ninety (90) days may exclude the student from any available form of assistance. Please contact the Training Evaluation Unit via email at trainingevaluationunit@dol.nj.gov.

Institutional Disclosure Reporting Table
Reporting Period: July 1, 2021 To June 30, 2022

INSTITUTION NAME: U.T.I. of Illinois, Inc.	Indicate all ways the disclosure information is distributed or made available to students at this
	<input checked="" type="checkbox"/> Attached to Enrollment Agreement
	<input type="checkbox"/> Provided in Current Academic Catalog
	<input checked="" type="checkbox"/> Reported on School Website
	Other:

Per Section 1095.200 of 23 Ill. Adm. Code 1095:

The following information must be submitted to the Board annually; failure to do so is grounds for immediate revocation of the permit of approval.

DISCLOSURE REPORTING CATEGORY	Automotive Technology	Automotive Technology + FACT	Automotive Technology + TPAT	Automotive/Diesel & Industrial Technology	Diesel & Industrial Technology + FACT	Diesel & Industrial Technology	Diesel & Industrial Technology + Daimler Trucks	Welding Technology	
CIP Code	47.0604	47.0604	47.0604	47.0604	47.0604	47.0605	47.0605	48.0508	
SOC Codes	41-2022 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3053 49-3092	41-2022 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3053 49-3092	41-2022 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3053 49-3092	41-2022 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3053 49-3092 49-9041	41-2022 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3053 49-3092 49-9041	41-2022 47-4021 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3043 49-3092 49-9041	41-2022 47-4021 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3043 49-3092 49-9041	41-2022 47-4021 49-1011 49-2092 49-2093 49-2096 49-3023 49-3031 49-3041 49-3042 49-3043 49-3092 49-9041	49-3043 51-4121 51-4122
A) For each program of study, report:									
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.	0	0	0	0	0	0	0	71	
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:									
a) New starts	326	79	56	141	15	117	20	118	
b) Re-enrollments	36	10	15	25	1	22	10	5	
c) Transfers into the program from other programs at the school	271	82	64	226	36	153	28	0	
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).	633	171	135	392	52	292	58	194	
4) The number of students enrolled in the program or course of instruction during the 12-month reporting period who:									
a) Transferred out of the program or course and into another program or course at the school	28	34	32	57	20	18	20	0	
b) Completed or graduated from a program or course of instruction	170	41	36	99	9	102	13	89	
c) Withdrew from the school	155	33	28	96	10	57	5	27	
d) Are still enrolled	280	63	39	140	13	115	20	78	
5) The number of students enrolled in the program or course of instruction who were:									
a) Placed in their field of study	83	25	24	53	5	58	8	32	
b) Placed in a related field	0	0	0	0	0	0	0	0	
c) Placed out of the field	0	0	0	0	0	0	0	0	
d) Not available for placement due to personal reasons	5	0	0	2	0	1	0	3	
e) Not employed	82	16	12	44	4	43	5	54	
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	72	14	17	44	4	46	5	26	
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.**	\$33,844	\$34,379	\$31,347	\$39,739	\$35,698	\$42,842	\$48,589	\$42,315	

*A course of instruction is a standalone course that meets for an extended period of time and provides instruction that may or may not be related to a program of study, but is either not part of the sequence or can be taken independent of the full sequence as a stand-alone option. A Course of Instruction may directly prepare students for a certificate or other completion credential or it can stand alone as an optional preparation or, in the case of students requiring catch-up work, a prerequisite for a program. A stand-alone course might lead to a credential to be used toward preparing individuals for a trade, occupation, vocation, profession; or it might improve, enhance or add to skills and abilities related to occupational/career opportunities.

**The Graduates' salary data is calculated based upon the hourly wage data provided by the Graduate or employer multiplied by 40 hours per week multiplied by 52 weeks for each employed Graduate.

Note: As indicated in the PBVS Administrative Rules, Section 1095.200, student retention and graduation rates must be maintained that are appropriate to standards in the field. Furthermore, a State licensing examination or professional certification examination passage rate of at least 50% of the average passage rate for schools within the industry for any State licensing examination or professional certification examination must be maintained. In the event that the school fails to meet the minimum standards, that school shall be placed on probation for one year. If that school's passage rate in its next reporting period does not exceed 50% of the average passage rate of that class of schools as a whole, then the Board shall revoke the school's approval for that program to operate in this State. Such revocation also shall be grounds for reviewing the approval to operate as an institution.

U.T.I. of Illinois, Inc. is approved by the Division of Private Business and Vocational Schools of Illinois Board of Higher Education.
Complaints against this school may be registered with the Board of Higher Education and may be submitted to:
Illinois Board of Higher Education
Attn: Student Complaint Division
1 N. Old State Capitol Plaza, Suite 333,
Springfield, IL 62701
217-782-2551

I acknowledge that I have been given and have read the Catalog, Enrollment Agreement and this disclosure. I fully understand which program I am agreeing to enroll into, and fully understand said program's objective and description.

Student Signature _____ Date _____

Texas Residents

Notice of Cancellation
Universal Technical Institute

- Universal Technical Institute - 5151 Regent Boulevard, Irving, TX
Universal Technical Institute - 721 Lockhaven Drive, Houston, TX
Universal Technical Institute - 301 West Howard Lane, Austin, TX

I, (Student's Printed Name), do hereby notify Universal Technical Institute at the address checked

above of my intent to cancel my Enrollment Agreement dated the of , 20

I am initiating this written Notice of Cancellation within the 72-hour cancellation period that expires on the of , 20 as stated in the Refund and Cancellation Policy.

A full refund will be made to any student who cancels the Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the Enrollment Agreement is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the Enrollment Agreement.

A full refund will also be made to any student who cancels their enrollment within three (3) days (until midnight of the third day excluding Saturdays, Sundays and legal holidays) following a tour and inspection of the school.

Student's Signature Date

Student's Printed Name Date

Student's Social Security No.

Texas Residents
Notice of Cancellation
Universal Technical Institute

- Universal Technical Institute – 5151 Regent Boulevard, Irving, TX
- Universal Technical Institute – 721 Lockhaven Drive, Houston, TX
- Universal Technical Institute – 301 West Howard Lane, Austin, TX

I, _____, do hereby notify Universal Technical Institute at the address checked
(Student's Printed Name)

above of my intent to cancel my Enrollment Agreement dated the _____ of _____, 20 _____.

I am initiating this written Notice of Cancellation within the 72-hour cancellation period that expires
on the _____ of _____, 20 _____ as stated in the Refund and Cancellation Policy.

A full refund will be made to any student who cancels the Enrollment Agreement within 72 hours (until midnight of the third day excluding Saturdays, Sundays and legal holidays) after the Enrollment Agreement is signed. A full refund will also be made to any student who cancels enrollment within the student's first three scheduled class days, except that the school may retain not more than \$100 in any administrative fees charged, as well as items of extra expense that are necessary for the portion of the program attended and stated separately on the Enrollment Agreement.

A full refund will also be made to any student who cancels their enrollment within three (3) days (until midnight of the third day excluding Saturdays, Sundays and legal holidays) following a tour and inspection of the school.

Student's Signature _____ Date _____

Student's Printed Name _____ Date _____

Student's Social Security No. _____

Disclosure for Washington Residents (AOS Degree Students)

The transferability of credits earned at Universal Technical Institute of Northern California, Inc. is at the discretion of the receiving college, university, or other educational institution. Students considering transferring to any institution should not assume that credits earned in any program of study at Universal Technical Institute of Northern California, Inc. will be accepted by the receiving institution. Similarly, the ability of a degree, certificate, diploma, or other academic credential earned at Universal Technical Institute of Northern California, Inc. to satisfy an admission requirement of another institution is at the discretion of the receiving institution. Accreditation does not guarantee credentials or credits earned at Universal Technical Institute of Northern California, Inc. will be accepted by or transferred to another institution. To minimize the risk of having to repeat coursework, students should contact the receiving institution in advance for evaluation and determination of transferability of credits and/or acceptability of degrees, diplomas, or certificates earned.

The Washington Student Achievement Council (WSAC) has authority to investigate student complaints against specific schools. WSAC may not be able to investigate every student complaint. Visit www.wsac.wa.gov/student-complaints for information regarding the WSAC complaint process.

TUITION AND CAMPUS SPECIFIC INFORMATION

Terms of Payment

Payment of tuition and remaining fees is due on the first day of class. Payment will be satisfied by either cash payments or through a financial aid package. Further information on securing a financial aid package can be obtained by contacting the school's Financial Aid Department.

We understand cost can be a concern for many students. Our goal is to help students make their education at UTI/MMI/NASCAR Tech an affordable, valuable investment toward a fulfilling career. We work with each student to determine who qualifies for financial aid and the total amount of aid available, given a prospective student's financial situation.

A helpful tool is our Tuition Estimator (Net Price Calculator), which can help you determine the cost and affordability of our programs as well as the opportunities associated with investing in your education. To try it, go to www.uti.edu/net-price-calculator.

Details about program tuition, lab fee and the cost of the required digital multimeter are in the following Tuition Charts, which also includes the length of the program and type of graduation document awarded.

⁰¹ Universal Technical Institute: Avondale, Arizona Campus

MAIN CAMPUS

10695 West Pierce Street, Suite 100, Avondale, AZ 85323 • (623) 245-4600 • 1-800-859-1202

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee †	Laptop Fee †	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$42,500	\$50	\$195	\$135	\$300	\$43,180	AOS
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81.0	1830.0	66	\$52,350	\$50	\$195	\$135	\$300	\$53,030	AOS
5109	Automotive Technology II + 1 Industry Emphasis (GM)	77.0	1740.0	63	\$50,550	\$50	\$195	\$135	\$300	\$51,230	AOS
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$50,550	\$50	\$195	\$135	\$300	\$51,230	AOS
290	Diesel Technology II	53.5	1202.5	45	\$38,950	\$50	\$195	\$135	\$300	\$39,630	Diploma
5403	Diesel Technology II + 1 Industry Emphasis (DTNA Finish First)***	69.5	1562.5	57	\$46,850	\$50	\$195	\$135	\$300	\$47,530	AOS
5404	Diesel Technology II + 1 Industry Emphasis (Cummins) >	68.5	1562.5	57	\$46,850	\$50	\$195	\$135	\$300	\$47,530	AOS
5402	Diesel Technology II + 1 Industry Emphasis (Cummins Power Generation) >	69.5	1562.5	57	\$47,300	\$50	\$195	\$135	\$300	\$47,980	AOS
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$54,550	\$50	\$195	\$135	\$300	\$55,230	AOS
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110.0	2483.0	90	\$64,400	\$50	\$195	\$135	\$300	\$65,080	AOS
560	Welding Technology	36.0	900.0	36	\$23,650	\$50	\$195	\$375	N/A	\$24,270	Diploma
A01000	Airframe & Powerplant Technician	69.0	1950.0	78	\$48,750	\$50	\$195	\$135	\$300	\$49,430	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee †	Total	Graduation Document
5104	Automotive Essentials Technology II + 1 Industry Emphasis (Ford FACT**)	69.5	1,575.50	57	\$40,400	\$50	\$95	\$120	\$40,665	AOS
5106	Automotive Essentials Technology II + 1 Industry Emphasis (GM)	65.5	1,485.50	54	\$38,700	\$50	\$95	\$120	\$38,965	AOS

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

^A Registration fees may vary by state, but in no instance will they exceed the amount listed above.

† Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

*** Any currently enrolled student meeting the Attendance requirements may request a program change into the program.

> Students enrolled in these programs must maintain a 3.0 GPA in order to complete the Cummins/Cummins Power Generation Portion of the program.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

⁰² Universal Technical Institute: Houston, Texas Campus

MAIN CAMPUS

721 Lockhaven Drive, Houston, TX 77073 • 281-443-6262 • 1-800-325-0354

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Laptop Fee ⁺	Total	Graduation Document
4050	Automotive Technology	68.0	1530.0	51	\$40,250	\$50	\$195	\$135	\$300	\$40,930	AOS
4150	Automotive Technology + FACT**	88.0	1980.0	66	\$50,100	\$50	\$195	\$135	\$300	\$50,780	AOS
4153	Automotive Technology + BMW FastTrack	84.0	1890.0	63	\$48,300	\$50	\$195	\$135	\$300	\$48,980	AOS
4550	Diesel & Industrial Technology	60.0	1350.0	45	\$37,550	\$50	\$195	\$135	\$300	\$38,230	AOS
4651	Diesel & Industrial Technology + Cummins >	75.0	1710.0	57	\$45,450	\$50	\$195	\$135	\$300	\$46,130	AOS
4750	Automotive/Diesel & Industrial Technology	100.0	2250.0	75	\$51,400	\$50	\$195	\$135	\$300	\$52,080	AOS
4850	Automotive/Diesel & Industrial Technology + FACT**	120.0	2700.0	90	\$61,250	\$50	\$195	\$135	\$300	\$61,930	AOS
751	Collision Repair & Refinish Technology	68.0	1530.0	51	\$40,250	\$50	\$195	\$0~	N/A	\$40,495	Diploma
754	Collision Repair & Refinish Technology + Estimating	72.0	1620.0	54	\$42,750	\$50	\$195	\$0~	N/A	\$42,995	Diploma
560	Welding Technology	36.0	900.0	36	\$22,250	\$50	\$195	\$375	N/A	\$22,870	Diploma
E01000	Industrial Maintenance Technician •	28.0	750.0	30	\$19,250	\$50	\$195	\$135	\$300	\$19,930	Diploma
E02000	Wind Turbine Technician •	26.5	750.0	30	\$19,250	\$50	\$195	\$135	\$300	\$19,930	Diploma
H01000	HVACR Technician •	38.5	975.0	39	\$22,700	\$50	\$195	\$135	\$625	\$23,705	Diploma
R01000	Robotics & Automation Technician •	49.0	1275.0	51	\$32,550	\$50	\$195	\$135	\$865	\$33,795	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Total	Graduation Document	
137	Automotive Technology + NATT	79.5	1,800.0	60	\$42,700	\$50	\$195	\$120	\$43,065	Diploma	

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

^A Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

~ Program does not require meter.

> Students enrolled in these programs must maintain a 3.0 GPA in order to complete the Cummins/Cummins Power Generation Portion of the program.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

• Program not eligible for VA benefits

⁰³ Universal Technical Institute : Lisle, Illinois Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323
2611 Corporate West Drive, Lisle, IL 60532 • (630) 529-2662 • 1-800-441-4248

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^a	Lab Fee	Equip. Fee [≠]	Laptop Fee +	Total	Graduation Document
8000	Automotive Technology •	68.0	1530.0	51	\$42,300	\$50	\$195	\$135	\$300	\$42,980	Diploma
8100	Automotive Technology + FACT** •	88.0	1980.0	66	\$52,150	\$50	\$195	\$135	\$300	\$52,830	Diploma
8102	Automotive Technology + TPAT**** •	84.0	1890.0	63	\$50,350	\$50	\$195	\$135	\$300	\$51,030	Diploma
8103	Automotive Technology + BMW FastTrack •	84.0	1890.0	63	\$50,350	\$50	\$195	\$135	\$300	\$51,030	Diploma
8500	Diesel & Industrial Technology •	60.0	1350.0	45	\$39,350	\$50	\$195	\$135	\$300	\$40,030	Diploma
8601	Diesel & Industrial Technology + Daimler Trucks Finish First**** •	76.0	1710.0	57	\$47,250	\$50	\$195	\$135	\$300	\$47,930	Diploma
8700	Automotive/Diesel & Industrial Technology •	100.0	2250.0	75	\$53,750	\$50	\$195	\$135	\$300	\$54,430	Diploma
8800	Automotive/Diesel & Industrial Technology + FACT** •	120.0	2700.0	90	\$63,600	\$50	\$195	\$135	\$300	\$64,280	Diploma
560	Welding Technology	36.0	900.0	36	\$22,450	\$50	\$195	\$375	N/A	\$23,070	Diploma
E02000	Wind Turbine Technician	26.5	750.0	30	\$19,250	\$50	\$195	\$135	\$300	\$19,930	Diploma
E01000	Industrial Maintenance Technician	28.0	750.0	30	\$19,250	\$50	\$195	\$135	\$300	\$19,930	Diploma
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$32,550	\$50	\$195	\$135	\$865	\$33,795	Diploma

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

^a Registration fees may vary by state, but in no instance will they exceed the amount listed above.

≠ Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

*** Any currently enrolled student meeting the Attendance requirements may request a program change into the program.

**** TPAT represents Toyota Professional Automotive Training.

• Program not eligible for VA benefits

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

04 Universal Technical Institute: Rancho Cucamonga, California Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323

Class sessions are held at: 9494 Haven Avenue, Rancho Cucamonga, CA 91730 • (909) 484-1929 • 1-888-692-7800

TUITION CHART

All programs may not be available to students from states outside of California

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip Fee#	Laptop Fee +	Estimated Total >>	Graduation Document
Automotive											
5050	Automotive Technology II	61.0	1380.0	51	\$43,150	\$50	\$195	\$135	\$300	\$43,830	AOS
Automotive Technology II + 1 Industry Emphasis											
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81.0	1830.0	66	\$52,950	\$50	\$195	\$135	\$300	\$53,630	AOS
5152	Automotive Technology II + 1 Industry Emphasis (TPAT)	77.0	1740.0	63	\$51,200	\$50	\$195	\$135	\$300	\$51,880	AOS
Diesel											
295	Diesel Technology II	53.5	1211.0	45	\$40,250	\$50	\$195	\$135	\$300	\$40,930	Diploma
Automotive & Diesel											
5550	Automotive & Diesel Technology II	90.0	2033.0	75	\$54,950	\$50	\$195	\$135	\$300	\$55,630	AOS
Automotive & Diesel Technology II + 1 Industry Emphasis											
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110.0	2483.0	90	\$64,800	\$50	\$195	\$135	\$300	\$65,480	AOS
Welding											
560	Welding Technology	36.0	900.0	36	\$24,300	\$50	\$195	\$375	N/A	\$24,920	Diploma
Wind Turbine Technician											
E02000	Wind Turbine Technician	26.5	750.0	30	\$19,900	\$50	\$195	\$135	\$300	\$20,580	Diploma
Industrial Maintenance Technician											
E01000	Industrial Maintenance Technician	28.0	750.0	30	\$19,900	\$50	\$195	\$135	\$300	\$20,580	Diploma
Robotics & Automation Technician											
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$33,550	\$50	\$195	\$135	\$865	\$34,795	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee^	Lab Fee	Equip Fee#	Laptop Fee +	Estimated Total >>	Graduation Document
5000	Automotive Technology II	61	1,380	51	\$43,150	\$50	\$195	\$135	\$300	\$43,830	AOS
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81	1,830	66	\$52,950	\$50	\$195	\$135	\$300	\$53,630	AOS
5102	Automotive Technology II + 1 Industry Emphasis (TPAT)	77	1,740	63	\$51,200	\$50	\$195	\$135	\$300	\$51,880	AOS
290	Diesel Technology II	53.5	1,202.5	45	\$40,250	\$50	\$195	\$135	\$300	\$40,930	Diploma
5500	Automotive & Diesel Technology II	90	2,033	75	\$54,950	\$50	\$195	\$135	\$300	\$55,630	AOS
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110	2,483	90	\$64,800	\$50	\$195	\$135	\$300	\$65,480	AOS
5107	Automotive Technology II + 1 Industry Emphasis (SMOG)	67	1,515	57	\$44,600	\$50	\$195	\$120	N/A	\$44,965	AOS

^ Registration fees may vary by state, but in no instance will they exceed the amount listed above.

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

>> Please note that there may be a state-required Student Tuition Recovery Fund (STRF) fee in addition to the fees listed above. This fee requirement varies based on rates set by the Bureau for Private Postsecondary Education and can range in price between \$0 and \$100 depending on when you enroll in your program. Should you be required to pay this fee, it will be reflected in your enrollment agreement.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

• Program not eligible for VA benefits

TUTION BREAKDOWN BY PERIOD

#	PROGRAM	CRD	HRS	WKS	COST
5050	Automotive Technology II				
	Period 1	17.9	405.9	15	\$12,691.00
	Period 2	17.9	405.9	15	\$12,691.00
	Period 3	14.4	324.7	12	\$10,153.00
	Period 4	10.8	243.5	9	\$7,615.00
	TOTAL	61.0	1380.0	51.0	\$43,150.00

#	PROGRAM	CRD	HRS	WKS	COST
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)				
	Period 1	18.4	415.9	15	\$12,034.00
	Period 2	18.4	415.9	15	\$12,034.00
	Period 3	18.4	415.9	15	\$12,034.00
	Period 4	18.4	415.9	15	\$12,034.00
	Period 5	7.4	166.4	6	\$4,814.00
TOTAL	81.0	1830.0	66.0	\$ 52,950.00	

#	PROGRAM	CRD	HRS	WKS	COST
R01000	Robotics & Automation Technician				
	Period 1	14.4	375.0	15	\$9,868.00
	Period 2	14.4	375.0	15	\$9,868.00
	Period 3	11.5	300.0	12	\$7,894.00
	Period 4	8.7	225.0	9	\$5,920.00
TOTAL	49.0	1275.0	51.0	\$ 33,550.00	

#	PROGRAM	CRD	HRS	WKS	COST
5152	Automotive Technology II + 1 Industry Emphasis (TPAT)				
	Period 1	18.3	414.3	15	\$12,190.00
	Period 2	18.3	414.3	15	\$12,190.00
	Period 3	18.3	414.3	15	\$12,190.00
	Period 4	18.3	414.3	15	\$12,190.00
	Period 5	3.8	82.9	3	\$2,440.00
TOTAL	77.0	1740.0	63.0	\$51,200.00	

#	PROGRAM	CRD	HRS	WKS	COST
5550	Automotive & Diesel Technology II				
	Period 1	18.0	406.6	15	\$10,990.00
	Period 2	18.0	406.6	15	\$10,990.00
	Period 3	18.0	406.6	15	\$10,990.00
	Period 4	18.0	406.6	15	\$10,990.00
	Period 5	18.0	406.6	15	\$10,990.00
TOTAL	90.0	2033.0	75.0	\$ 54,950.00	

#	PROGRAM	CRD	HRS	WKS	COST
295	Diesel Technology II				
	Period 1	17.8	403.7	15	\$13,417.00
	Period 2	17.8	403.7	15	\$13,417.00
	Period 3	17.9	403.7	15	\$13,416.00
	TOTAL	53.5	1211.0	45.0	\$40,250.00

#	PROGRAM	CRD	HRS	WKS	COST
560	Welding Technology				
	Period 1	15.0	375.0	15	\$10,125.00
	Period 2	15.0	375.0	15	\$10,125.00
	Period 3	6.0	150.0	6	\$4,050.00
TOTAL	36.0	900.0	36.0	\$24,300.00	

#	PROGRAM	CRD	HRS	WKS	COST
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)				
	Period 1	18.3	413.8	15	\$10,800.00
	Period 2	18.3	413.8	15	\$10,800.00
	Period 3	18.3	413.8	15	\$10,800.00
	Period 5	18.3	413.8	15	\$10,800.00
	Period 6	18.3	413.8	15	\$10,800.00
	Period 7	18.5	413.8	15	\$10,800.00
	TOTAL	110.0	2483.0	90.0	\$64,800.00

#	PROGRAM	CRD	HRS	WKS	COST
E02000	Wind Turbine Technician				
	Period 1	13.3	375.0	15	\$9,950.00
	Period 2	13.2	375.0	15	\$9,950.00
TOTAL	26.5	750.0	30.0	\$ 19,900.00	

#	PROGRAM	CRD	HRS	WKS	COST
E01000	Industrial Maintenance Technician				
	Period 1	14.0	375.0	15	\$9,950.00
	Period 2	14.0	375.0	15	\$9,950.00
TOTAL	28.0	750.0	30.0	\$ 19,900.00	

⁰⁵ Universal Technical Institute: Exton, Pennsylvania Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. - 721 Lockhaven Drive, Houston, TX 77073
 750 Pennsylvania Drive, Exton, PA 19341 • (610) 458-5595 • 1-877-884-3986

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document
8000	Automotive Technology	68.0	1530.0	51	\$40,500	\$50	\$195	\$135	\$300	\$41,180	Diploma
8100	Automotive Technology + FACT**	88.0	1980.0	66	\$50,350	\$50	\$195	\$135	\$300	\$51,030	Diploma
8103	Automotive Technology + BMW FastTrack	84.0	1890.0	63	\$48,550	\$50	\$195	\$135	\$300	\$49,230	Diploma
8500	Diesel & Industrial Technology	60.0	1350.0	45	\$38,150	\$50	\$195	\$135	\$300	\$38,830	Diploma
8602	Diesel & Industrial Technology + Cummins >	75.0	1710.0	57	\$46,050	\$50	\$195	\$135	\$300	\$46,730	Diploma
8700	Automotive/Diesel & Industrial Technology	100.0	2250.0	75	\$51,950	\$50	\$195	\$135	\$300	\$52,630	Diploma
8800	Automotive/Diesel & Industrial Technology + FACT**	120.0	2700.0	90	\$61,800	\$50	\$195	\$135	\$300	\$62,480	Diploma
560	Welding Technology	36.0	900.0	36	\$23,100	\$50	\$195	\$375	N/A	\$23,720	Diploma
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$32,550	\$50	\$195	\$135	\$865	\$33,795	Diploma

THE FOLLOWING PROGRAMS ARE ONLY AVAILABLE FOR GRAD REENROLLS STUDENTS ONLY											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document
9000	Automotive/Diesel & Industrial Technology	112.5	2450.0	100	\$56,950	\$0	\$0	\$0	\$300	\$57,250	AST

THE FOLLOWING PROGRAM(S) ARE NO LONGER ENROLLING NEW STUDENTS											
8600	Diesel & Industrial Technology + Cummins >	75.0	1710.0	57	\$44,300	\$50	\$195	\$120	\$44,665	Diploma	

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

> Students enrolled in these programs must maintain a 3.5 GPA in order to complete the Cummins/Cummins Power Generation Portion of the program.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

⁰⁶ Universal Technical Institute: Sacramento, California Campus

A Branch Campus of Motorcycle Mechanics Institute; a Division of Universal Technical Institute 10695 West Pierce Street, Suite 200, Avondale, AZ 85323
 Class sessions are held at: 4100 Duckhorn Drive, Sacramento, CA 95834 (916) 263-9100 • 1-877-884-2254

TUITION CHART

All programs may not be available to students from states outside of California

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee ⁺	Estimated Total [»]	Graduation Document
Automotive											
5050	Automotive Technology II	61.0	1,380.0	51	\$42,750	\$50	\$195	\$135	\$300	\$43,430	AOS
Automotive Technology II + 1 Industry Emphasis											
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81.0	1,830.0	66	\$52,600	\$50	\$195	\$135	\$300	\$53,280	AOS
Diesel											
295	Diesel Technology II	53.5	1,211.0	45	\$40,250	\$50	\$195	\$135	\$300	\$40,930	Diploma
Automotive & Diesel											
5550	Automotive & Diesel Technology II	90.0	2,033.0	75	\$54,950	\$50	\$195	\$135	\$300	\$55,630	AOS
Automotive & Diesel Technology II + 1 Industry Emphasis											
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110.0	2,483.0	90	\$64,800	\$50	\$195	\$135	\$300	\$65,480	AOS
Welding											
U00560	Welding Technology	36.0	900.0	36	\$24,050	\$50	\$195	\$375	N/A	\$24,670	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee ⁺	Total	Graduation Document
051	Diesel Technology II + 1 Industry Emphasis (Welding)	57.5	1292.5	48	\$38,300	\$50	\$95	\$120	N/A	\$38,565	Diploma
080	Automotive Service Technology II	38.5	882.0	33	\$25,700	\$50	\$195	\$120	N/A	\$26,065	Certificate
5102	Automotive Technology II + 1 Industry Emphasis (TPAT)	77.0	1740.0	63	\$45,700	\$50	\$95	\$120	N/A	\$45,965	AOS
5103	Automotive Technology II + 1 Industry Emphasis (Welding)	65.0	1470.0	54	\$40,500	\$50	\$95	\$120	N/A	\$40,765	AOS
5000	Automotive Technology II	61.0	1380.0	51	\$41,500	\$50	\$195	\$120	\$300	\$42,165	AOS
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)	81.0	1830.0	66	\$51,050	\$50	\$195	\$120	\$300	\$51,715	AOS
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$53,350	\$50	\$195	\$120	\$300	\$54,015	AOS
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)	110.0	2483.0	90	\$62,900	\$50	\$195	\$120	\$300	\$63,565	AOS
290	Diesel Technology II	53.5	1202.5	45	\$39,100	\$50	\$195	\$120	\$300	\$39,765	Diploma

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

⊕ Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

>> Please note that there may be a state-required Student Tuition Recovery Fund (STRF) fee in addition to the fees listed above. This fee requirement varies based on rates set by the Bureau for Private Postsecondary Education and can range in price between \$0 and \$100 depending on when you enroll in your program. Should you be required to pay this fee, it will be reflected in your enrollment agreement.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements

TUITION BREAKDOWN BY PERIOD

#	PROGRAM	CRD	HRS	WKS	COST
5050	Automotive Technology II				
	Period 1	17.9	405.9	15	\$12,574.00
	Period 2	17.9	405.9	15	\$12,574.00
	Period 3	14.4	324.7	12	\$10,059.00
	Period 4	10.8	243.5	9	\$7,543.00
	TOTAL	61.0	1380.0	51.0	\$ 42,750.00

#	PROGRAM	CRD	HRS	WKS	COST
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)				
	Period 1	18.4	415.9	15	\$11,955.00
	Period 2	18.4	415.9	15	\$11,955.00
	Period 3	18.4	415.9	15	\$11,955.00
	Period 4	18.4	415.9	15	\$11,955.00
	Period 5	7.4	166.4	6	\$4,780.00
	TOTAL	81.0	1830.0	66.0	\$ 52,600.00

#	PROGRAM	CRD	HRS	WKS	COST
295	Diesel Technology II				
	Period 1	17.8	403.7	15	\$13,417.00
	Period 2	17.8	403.7	15	\$13,417.00
	Period 3	17.9	403.7	15	\$13,416.00
	TOTAL	53.5	1211.0	45.0	\$ 40,250.00

#	PROGRAM	CRD	HRS	WKS	COST
5550	Automotive & Diesel Technology II				
	Period 1	18.0	406.6	15	\$10,990.00
	Period 2	18.0	406.6	15	\$10,990.00
	Period 3	18.0	406.6	15	\$10,990.00
	Period 4	18.0	406.6	15	\$10,990.00
	Period 5	18.0	406.6	15	\$10,990.00
	TOTAL	90.0	2033.0	75.0	\$ 54,950.00

#	PROGRAM	CRD	HRS	WKS	COST
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)				
	Period 1	18.3	413.8	15	\$10,800.00
	Period 2	18.3	413.8	15	\$10,800.00
	Period 3	18.3	413.8	15	\$10,800.00
	Period 4	18.3	413.8	15	\$10,800.00
	Period 5	18.3	413.8	15	\$10,800.00
	Period 6	18.5	413.8	15	\$10,800.00
	TOTAL	110.0	2483.0	90.0	\$ 64,800.00

#	PROGRAM	CRD	HRS	WKS	COST
560	Welding Technology				
	Period 1	15.0	375.0	15	\$9,729.00
	Period 2	15.0	375.0	15	\$9,729.00
	Period 3	6.0	150.0	6	\$3,892.00
	TOTAL	36.0	900.0	36.0	\$ 23,350.00

⁰⁷ NASCAR Technical Institute: Mooresville, North Carolina Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323
 220 Byers Creek Road, Mooresville, NC 28117 • (704) 658-1950 • 1-866-316-2722

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document
4200	NTI Automotive Technology	64.0	1440.0	48	\$41,850	\$50	\$195	\$135	\$300	\$42,530	AOS
4201	NTI Automotive Technology + Ford FACT**	84.0	1890.0	63	\$51,700	\$50	\$195	\$135	\$300	\$52,380	AOS
4202	NTI Automotive Technology + Mopar TEC	80.0	1800.0	60	\$49,900	\$50	\$195	\$135	\$300	\$50,580	AOS
4250	NTI Automotive Technology + NASCAR	84.0	1890.0	63	\$49,750	\$50	\$195	\$135	\$300	\$50,430	AOS
4251	NTI Automotive Technology + NASCAR + Ford FACT**	104.0	2340.0	78	\$59,600	\$50	\$195	\$135	\$300	\$60,280	AOS
4252	NTI Automotive Technology + NASCAR + Mopar TEC	100.0	2250.0	75	\$57,800	\$50	\$195	\$135	\$300	\$58,480	AOS
550	CNC Machining Technology	36.0	900.0	36	\$21,300	\$50	\$195	\$0~	N/A	\$21,545	Diploma
560	Welding Technology	36.0	900.0	36	\$23,100	\$50	\$195	\$375	N/A	\$23,720	Diploma
H01000	HVACR Technician	38.5	975.0	39	\$22,700	\$50	\$195	\$135	\$625	\$23,705	Diploma
R01000	Robotics & Automation Technician	49.0	1275.0	51	\$32,550	\$50	\$195	\$135	\$865	\$33,795	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Total	Graduation Document	
155	Automotive Technology & NASCAR + NATT	91.5	2070.0	69	\$49,250	\$50	\$195	\$120	\$49,615	Diploma	
149	Automotive Technology & NASCAR Engines I & II + NATT	75.5	1710.0	57	\$44,150	\$50	\$195	\$120	\$44,515	Diploma	
8200	Automotive Technology & NASCAR Engines I & II	64.0	1440.0	48	\$39,450	\$50	\$195	\$120	\$39,815	Diploma	
8201	Automotive Technology & NASCAR Engines I & II + FACT**	84.0	1890.0	63	\$48,700	\$50	\$195	\$120	\$49,065	Diploma	
8250	Automotive Technology & NASCAR + Pit Crew	84.0	1890.0	63	\$46,900	\$50	\$195	\$120	\$47,265	Diploma	
8251	Automotive Technology & NASCAR + FACT** + Pit Crew	104.0	2340.0	78	\$56,150	\$50	\$195	\$120	\$56,515	Diploma	
8202	Automotive Technology & NASCAR Engines I & II + Mopar TEC	80.0	1800.0	60	\$46,950	\$50	\$195	\$120	\$47,315	Diploma	
8252	Automotive Technology & NASCAR + Mopar TEC + Pit Crew	100.0	2250.0	75	\$54,450	\$50	\$195	\$120	\$54,815	Diploma	

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

^A Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

~ Program does not require meter.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

¹⁰ **Motorcycle Mechanics Institute:**

A DIVISION OF UNIVERSAL TECHNICAL INSTITUTE

MAIN CAMPUS

Avondale, Arizona Campus

10695 West Pierce Street, Suite 200, Avondale, AZ 85323 • (623) 245-4600 • 1-800-859-1202

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023

Program Number (Internal Use Only)	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document
Motorcycle Technician Training II											
M07201	Harley-Davidson Training	56.0	1200.0	48	\$29,200	\$50	\$195	\$135	\$300	\$29,880	Diploma
M07202	BMW & YamaPro Training >										
M07203	FAST & HonTech Training										
M07204	HonTech & K-Tech Training										
M07205	HonTech & YamaPro Training										
M07206	K-Tech & YamaPro Training										
M07211	BMW & FAST Training >										
M07212	BMW & HonTech Training >										
M07213	BMW & K-Tech Training >										
M07214	FAST & K-Tech Training										
M07215	FAST & YamaPro Training										
Motorcycle Technician Training III											
M08000	BMW, HonTech & K-Tech Training >	70	1500.0	60	\$36,500	\$50	\$195	\$135	\$300	\$37,180	AOS
M08001	BMW, HonTech & YamaPro Training >										
M08002	BMW, K-Tech & YamaPro Training >										
M08003	FAST, HonTech & K-Tech Training										
M08004	FAST, K-Tech & YamaPro Training										
M08005	HonTech, K-Tech & YamaPro Training										
M08006	Harley-Davidson & BMW Training >										
M08007	Harley-Davidson & FAST Training										
M08008	Harley-Davidson & HonTech Training										
M08009	Harley-Davidson & K-Tech Training										
M08010	Harley-Davidson & YamaPro Training										
M08011	BMW, HonTech & FAST Training >										
M08012	BMW, K-Tech & FAST Training >										
M08013	BMW, FAST & YamaPro Training >										
M08014	FAST, HonTech & YamaPro Training										

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document	
Motorcycle Technician + Performance	52.5	1125.0	45	\$24,600	\$50	\$195	\$120	N/A	\$24,965	Diploma	
HDLM Motorcycle Technician + Import	63.0	1350.0	54	\$29,500	\$50	\$195	\$120	N/A	\$29,865	Diploma	
Motorcycle Technician + H-D Late Model & Early Model (M07210)	56	1200.0	48	\$27,550	\$50	\$195	\$120	N/A	\$27,915	Diploma	
Motorcycle Technician Training I											
M07011	Motorcycle Technician + H-D Late Model	49.0	1050.0	42	\$24,800	\$50	\$195	\$120	\$300	\$25,465	Diploma
M07012	> Motorcycle Technician + BMW & FAST										
M07013	> Motorcycle Technician + BMW & HonTech										
M07014	> Motorcycle Technician + BMW & K-Tech										
M07015	> Motorcycle Technician + BMW & YamaPro										
M07016	Motorcycle Technician + FAST & HonTech										
M07017	Motorcycle Technician + FAST & K-Tech										
M07018	Motorcycle Technician + FAST & YamaPro										
M07019	Motorcycle Technician + HonTech & K-Tech										
M07020	Motorcycle Technician + HonTech & YamaPro										
M07021	Motorcycle Technician + K-Tech & YamaPro										

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class and are required by the beginning of MOTD-103. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Equipment fee may be waived if the student owns a multimeter. The equipment and lab fee are due prior to the first day of class.

> Students enrolled in this program must maintain a 3.0 GPA and 90% professionalism rate in order to complete the BMW portion of the program.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

11 Motorcycle Mechanics Institute

A DIVISION OF UNIVERSAL TECHNICAL INSTITUTE

A Branch Campus of the Main Campus – 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

Orlando, Florida Campus

2202 W. Taft Vineland Road, Orlando, FL 32837 (407) 240-2422 • 1-800-342-9253

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
Program Number (Internal Use Only)	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [≠]	Laptop Fee +	Total	Graduation Document
Motorcycle Technician Training II											
M07201	Harley-Davidson Training	56.0	1200.0	48	\$29,200	\$50	\$195	\$135	\$300	\$29,880	Diploma
M07202	> BMW & YamaPro Training										
M07203	FAST & HonTech Training										
M07204	HonTech & K-Tech Training										
M07205	HonTech & YamaPro Training										
M07206	K-Tech & YamaPro Training										
M07211	> BMW & FAST Training										
M07212	> BMW & HonTech Training										
M07213	> BMW & K-Tech Training										
M07214	FAST & K-Tech Training										
M07215	FAST & YamaPro Training										
Motorcycle Technician Training III											
M08000	> BMW, HonTech & K-Tech Training	70.0	1500.0	60	\$36,500	\$50	\$195	\$135	\$300	\$37,180	OAD
M08001	> BMW, HonTech & YamaPro Training										
M08002	> BMW, K-Tech & YamaPro Training										
M08003	FAST, HonTech & K-Tech Training										
M08004	FAST, K-Tech & YamaPro Training										
M08005	HonTech, K-Tech & YamaPro Training										
M08006	> Harley-Davidson & BMW Training										
M08007	Harley-Davidson & FAST Training										
M08008	Harley-Davidson & HonTech Training										
M08009	Harley-Davidson & K-Tech Training										
M08010	Harley-Davidson & YamaPro Training										
M08011	> BMW, HonTech & FAST Training										
M08012	> BMW, K-Tech & FAST Training										
M08013	> BMW, FAST & YamaPro Training										
M08014	FAST, HonTech & YamaPro Training										

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [≠]	Laptop Fee +	Total	Graduation Document
Motorcycle Technician + Performance	52.5	1125.0	45	\$24,600	\$50	\$195	\$120	N/A	\$24,965	Diploma
HDLM Motorcycle Technician + Import	63.0	1350.0	54	\$29,500	\$50	\$195	\$120	N/A	\$29,865	Diploma
Motorcycle Technician + H-D Late Model & Early Model (M07210)	56	1200.0	48	\$27,550	\$50	\$195	\$120	N/A	\$27,915	Diploma
Motorcycle Technician Training I	49.0	1050.0	42	\$24,800	\$50	\$195	\$120	\$300	\$25,465	Diploma
Motorcycle Technician + H-D Late Model										
> Motorcycle Technician + BMW & FAST										
> Motorcycle Technician + BMW & HonTech										
> Motorcycle Technician + BMW & K-Tech										
> Motorcycle Technician + BMW & YamaPro										
Motorcycle Technician + FAST & HonTech										
Motorcycle Technician + FAST & K-Tech										
Motorcycle Technician + FAST & YamaPro										
Motorcycle Technician + HonTech & K-Tech										
Motorcycle Technician + HonTech & YamaPro										
Motorcycle Technician + K-Tech & YamaPro										

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class and are required by the beginning of MOTD-103. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[≠] Equipment fee may be waived if the student owns a multimeter. The equipment and lab fee are due prior to the first day of class.

> Students enrolled in this program must maintain a 3.0 GPA and 90% professionalism rate in order to complete the BMW portion of the program.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

¹¹ Marine Mechanics Institute

A DIVISION OF UNIVERSAL TECHNICAL INSTITUTE

A Branch Campus of the Main Campus – 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

Orlando, Florida Campus

2202 W. Taft Vineland Road, Orlando, FL 32837 (407) 240-2422 • 1-800-342-9253

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Laptop Fee ⁺	Total	Graduation Document
M00687	Marine Technician Specialist	51.5	1275.0	51	\$33,350	\$50	\$195	\$135	\$300	\$34,030	Diploma
M00688	Marine & Diesel Technician Training	62.0	1513.5	60	\$40,700	\$50	\$195	\$135	\$300	\$41,380	OAD

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

Students are required to have a meter by the beginning of Clinic 4 of their prerequisite program.

^A Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Equipment fee may be waived if the student owns a multimeter. The equipment and lab fee are due prior to the first day of class.

⁺ Laptop fee may be waived if the student owns a laptop that meets system requirements.

¹² Universal Technical Institute

AUTOMOTIVE DIVISION

A Branch Campus of the Main Campus – 10695 West Pierce Street, Suite 200, Avondale, AZ 85323

Orlando, Florida Campus

2202 W. Taft Vineland Road, Orlando, FL 32837 (407) 240-2422 • 1-800-342-9253

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊖]	Laptop Fee ⁺	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$42,150	\$50	\$195	\$135	\$300	\$42,830	OAD
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT)**	81.0	1830.0	66	\$51,950	\$50	\$195	\$135	\$300	\$52,630	OAD
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$50,200	\$50	\$195	\$135	\$300	\$50,880	OAD
290	Diesel Technology II	53.5	1202.5	45	\$38,550	\$50	\$195	\$135	\$300	\$39,230	Diploma
5403	Diesel Technology II + 1 Industry Emphasis (DTNA Finish First)***	69.5	1562.5	57	\$46,450	\$50	\$195	\$135	\$300	\$47,130	OAD
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$53,750	\$50	\$195	\$135	\$300	\$54,430	OAD
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT)**	110.0	2483.0	90	\$63,600	\$50	\$195	\$135	\$300	\$64,280	OAD

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊖]	Total	Graduation Document
179	Automotive Technology II	61.0	1380.0	51	\$38,750	\$50	\$195	\$120	\$39,115	Diploma
5108	Automotive Technology II + 1 Industry Emphasis (Nissan NATT)	72.5	1650.0	60	\$44,400	\$50	\$195	\$120	\$44,765	OAD

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊖] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

** FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

*** Any currently enrolled student meeting the Attendance requirements may request a program change into the program.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

⁵¹ Universal Technical Institute: Dallas/Fort Worth, Texas Campus

A Branch Campus of Universal Technical Institute of Texas, Inc.– 721 Lockhaven Drive, Houston, TX 77073
 5151 Regent Boulevard, Irving, TX 75063-2480 • (972) 505-2200 • 1-877- 873-1083

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$42,550	\$50	\$195	\$135	\$300	\$43,230	AOS
290	Diesel Technology II	53.5	1202.5	45	\$38,950	\$50	\$195	\$135	\$300	\$39,630	Diploma
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$54,550	\$50	\$195	\$135	\$300	\$55,230	AOS
560	Welding Technology	36.0	900.0	36	\$22,950	\$50	\$195	\$375	N/A	\$23,570	Diploma

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

• Program not eligible for VA benefits.

⁵² Universal Technical Institute: Long Beach, California Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323
 Class sessions are held at: 4175 E. Conant Street, Long Beach, CA 90808 • 1-844-308-8838

TUITION CHART

All programs may not be available to students from states outside of California

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost *	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Estimated Total ^{>>}	Graduation Document
Automotive											
5050	Automotive Technology II	61.0	1,380.0	51	\$43,150	\$50	\$195	\$135	\$300	\$43,830	AOS
Automotive Technology II + 1 Industry Emphasis											
5160	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1,740.0	63	\$51,200	\$50	\$195	\$135	\$300	\$51,880	AOS
Diesel											
295	Diesel Technology II	53.5	1,211.0	45	\$40,250	\$50	\$195	\$135	\$300	\$40,930	Diploma
Automotive & Diesel											
5550	Automotive & Diesel Technology II	90.0	2,033.0	75	\$54,950	\$50	\$195	\$135	\$300	\$55,630	AOS
Collision											
751	Collision Repair & Refinish Technology	68.0	1,530.0	51	\$43,850	\$50	\$195	\$0~	N/A	\$44,095	Diploma
754	Collision Repair & Refinish Technology + Estimating	72.0	1,620.0	54	\$46,250	\$50	\$195	\$0~	N/A	\$46,495	Diploma
Welding											
560	Welding Technology	36.0	900.0	36	\$24,300	\$50	\$195	\$375	N/A	\$24,920	Diploma
Aviation											
A01000	Airframe & Powerplant Technician	69.0	1,950.0	78	\$48,750	\$50	\$195	\$135	\$300	\$49,430	Diploma

THE FOLLOWING PROGRAMS ARE NO LONGER ENROLLING NEW STUDENTS:

#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Laptop Fee +	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$43,150	\$50	\$195	\$135	\$300	\$43,830	AOS
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$51,200	\$50	\$195	\$135	\$300	\$51,880	AOS
290	Diesel Technology II	53.5	1202.5	45	\$40,250	\$50	\$195	\$135	\$300	\$40,930	Diploma
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$54,950	\$50	\$195	\$135	\$300	\$55,630	AOS
5108	Automotive Technology II + 1 Industry Emphasis (Nissan NATT)	72.5	1650.0	60	\$45,350	\$50	\$195	\$120	N/A	\$45,715	AOS

^A Registration fees may vary by state, but in no instance will they exceed the amount listed above.

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

⊕ Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

>> Please note that there may be a state-required Student Tuition Recovery Fund (STRF) fee in addition to the fees listed above. This fee requirement varies based on rates set by the Bureau for Private Postsecondary Education and can range in price between \$0 and \$100 depending on when you enroll in your program. Should you be required to pay this fee, it will be reflected in your enrollment agreement.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

TUITION BREAKDOWN BY PERIOD

#	PROGRAM	CRD	HRS	WKS	COST
5050	Automotive Technology II				
	Period 1	17.9	405.9	15	\$12,691.00
	Period 2	17.9	405.9	15	\$12,691.00
	Period 3	14.4	324.7	12	\$10,153.00
	Period 4	10.8	243.5	9	\$7,615.00
	TOTAL	61.0	1380.0	51.0	\$ 43,150.00

#	PROGRAM	CRD	HRS	WKS	COST
295	Diesel Technology II				
	Period 1	17.8	403.7	15	\$13,417.00
	Period 2	17.8	403.7	15	\$13,417.00
	Period 3	17.9	403.7	15	\$13,416.00
	TOTAL	53.5	1211.0	45.0	\$ 40,250.00

#	PROGRAM	CRD	HRS	WKS	COST
751	Collision Repair & Refinish Technology				
	Period 1	20.0	450.0	15	\$12,897.00
	Period 2	20.0	450.0	15	\$12,897.00
	Period 3	16.0	360.0	12	\$10,318.00
	Period 4	12.0	270.0	9	\$7,738.00
	TOTAL	68.0	1530.0	51.0	\$ 43,850.00

#	PROGRAM	CRD	HRS	WKS	COST
A01000	Airframe & Powerplant Technician				
	Period 1	13.3	375.0	15	\$9,375.00
	Period 2	13.3	375.0	15	\$9,375.00
	Period 3	13.3	375.0	15	\$9,375.00
	Period 4	13.3	375.0	15	\$9,375.00
	Period 5	8.0	225.0	9	\$5,625.00
	Period 6	7.8	225.0	9	\$5,625.00
	TOTAL	69.0	1950.0	78.0	\$48,750.00

#	PROGRAM	CRD	HRS	WKS	COST
5160	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)				
	Period 1	18.3	414.3	15	\$12,190.00
	Period 2	18.3	414.3	15	\$12,190.00
	Period 3	18.3	414.3	15	\$12,190.00
	Period 4	18.3	414.3	15	\$12,190.00
	Period 5	3.8	82.9	3	\$2,440.00
	TOTAL	77.0	1740.0	63.0	\$ 51,200.00

#	PROGRAM	CRD	HRS	WKS	COST
5550	Automotive & Diesel Technology II				
	Period 1	18.0	406.6	15	\$10,990.00
	Period 2	18.0	406.6	15	\$10,990.00
	Period 3	18.0	406.6	15	\$10,990.00
	Period 4	18.0	406.6	15	\$10,990.00
	Period 5	18.0	406.6	15	\$10,990.00
	TOTAL	90.0	2033.0	75.0	\$ 54,950.00

#	PROGRAM	CRD	HRS	WKS	COST
754	Collision Repair & Refinish Technology + Estimating				
	Period 1	20.0	450.0	15	\$12,847.00
	Period 2	20.0	450.0	15	\$12,847.00
	Period 3	16.0	360.0	12	\$10,278.00
	Period 4	16.0	360.0	12	\$10,278.00
	TOTAL	72.0	1620.0	54.0	\$ 46,250.00

⁵³ Universal Technical Institute: Bloomfield, New Jersey Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. – 721 Lockhaven Drive, Houston, TX 77073
 1515 Broad St., Bloomfield, NJ 07003 • (973) 866-2200 • 1-833-207-6077

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee ^A	Lab Fee	Equip. Fee [⊕]	Laptop Fee ⁺	Total	Graduation Document
179	Automotive Technology II •	61.0	1380.0	51	\$41,450	\$50	\$195	\$135	\$300	\$42,130	Certificate
172	Automotive Technology II + 1 Industry Emphasis (Ford FACT ^{**}) •	81.0	1830.0	66	\$51,300	\$50	\$195	\$135	\$300	\$51,980	Certificate
290	Diesel Technology II •	53.5	1202.5	45	\$39,100	\$50	\$195	\$135	\$300	\$39,780	Certificate
279	Automotive & Diesel Technology II •	90.0	2033.0	75	\$53,350	\$50	\$195	\$135	\$300	\$54,030	Certificate
255	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT ^{**}) •	110.0	2483.0	90	\$63,200	\$50	\$195	\$135	\$300	\$63,880	Certificate
560	Welding Technology	36.0	900.0	36	\$22,450	\$50	\$195	\$375	N/A	\$23,070	Certificate

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

^A Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[⊕] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

^{**} FACT represents Ford Accelerated Credential Training. FACT includes Ford diesel instruction.

• Program not eligible for VA benefits.

⁺ Laptop fee may be waived if the student owns a laptop that meets system requirements.

⁵⁴ Universal Technical Institute: Austin, Texas Campus

A Branch Campus of Universal Technical Institute of Texas, Inc. – 721 Lockhaven Drive, Houston, TX 77073
 301 West Howard Lane Austin, TX 78753 • (737) 284-3100 • 1-800-940-9101

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [⊕]	Laptop Fee ⁺	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$41,400	\$50	\$195	\$135	\$300	\$42,080	AOS
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$52,950	\$50	\$195	\$135	\$300	\$53,630	AOS
290	Diesel Technology II	53.5	1202.5	45	\$38,250	\$50	\$195	\$135	\$300	\$38,930	Diploma
560	Welding Technology	36.0	900.0	36	\$23,100	\$50	\$195	\$375	N/A	\$23,720	Diploma
H01000	HVACR Technician	38.5	975.0	39	\$22,700	\$50	\$195	\$135	\$625	\$23,705	Diploma

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

⊕ Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

⁵⁵ Universal Technical Institute: Miramar, Florida Campus

A Branch Campus of Universal Technical Institute of Arizona, Inc. – 10695 W. Pierce Street, Suite 100, Avondale, AZ 85323
 2601 Southwest 145th Avenue, Miramar, FL 33027 Phone: (754) 946-5595 • 1-866-460-2454

TUITION CHART

NOTE: Tuitions are based on enrollment dates – Enrollment date is on or after 09/01/2023											
#	Programs	Sem. Credit Hrs.	Clock Hours	No. Weeks	Tuition Cost*	Reg. Fee [^]	Lab Fee	Equip. Fee [#]	Laptop Fee ⁺	Total	Graduation Document
5000	Automotive Technology II	61.0	1380.0	51	\$42,150	\$50	\$195	\$135	\$300	\$42,830	OAD
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)	77.0	1740.0	63	\$51,450	\$50	\$195	\$135	\$300	\$52,130	OAD
290	Diesel Technology II	53.5	1202.5	45	\$38,550	\$50	\$195	\$135	\$300	\$39,230	Diploma
5500	Automotive & Diesel Technology II	90.0	2033.0	75	\$53,750	\$50	\$195	\$135	\$300	\$54,430	OAD
560	Welding Technology	36.0	900.0	36	\$23,100	\$50	\$195	\$375	N/A	\$23,720	Diploma
A01000	Airframe & Powerplant Technician •	69.0	1950.0	78	\$47,350	\$50	\$195	\$135	\$300	\$48,030	Diploma

* Tuition Cost includes course books (text/workbooks), one work shirt, two T-shirts, and safety glasses. UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts. The lab and meter fees are due prior to the first day of class. A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. Upon the second and subsequent retakes, the student will incur a \$750 charge. Re-enrollments are subject to a \$50.00 fee.

[^] Registration fees may vary by state, but in no instance will they exceed the amount listed above.

[#] Automotive and Diesel students may have their Equipment Fee waived if student owns a multimeter. Equipment fees are due prior to the first day of class.

• Program not eligible for VA benefits.

+ Laptop fee may be waived if the student owns a laptop that meets system requirements.

Catalog Addendum to Course Catalog 2023 – 2024
Volume 23 Number 04
Effective June 30, 2023

This catalog addendum pertains to the following locations:

Universal Technical Institute 10695 W. Pierce Street Suite 100 Avondale, AZ 85323	Universal Technical Institute 4175 East Conant Street Long Beach, CA 90808	Universal Technical Institute 4100 Duckhorn Drive Sacramento, CA 95834	Universal Technical Institute 9494 Haven Avenue Rancho Cucamonga, CA 91730
Universal Technical Institute 2202 W. Taft Vineland Road Orlando, FL 32837	Marine Mechanics Institute 2202 W. Taft Vineland Road Orlando, FL 32837	Universal Technical Institute 5151 Regent Boulevard Irving, TX 75063	Universal Technical Institute 301 West Howard Lane Austin, TX 78753
Universal Technical Institute 2601 SW 145 th Avenue Miramar, FL 33027	Universal Technical Institute 2611 Corporate West Drive Lisle, IL 60532	Universal Technical Institute 750 Pennsylvania Drive Exton, PA 19341	Universal Technical Institute 721 Lockhaven Drive Houston, TX 77073
Motorcycle Mechanics Institute a division of Universal Technical Institute 10695 W. Pierce Street Suite 200 Avondale, AZ 85323	Motorcycle Mechanics Institute 2202 W. Taft Vineland Road Orlando, FL 32837	NASCAR Technical Institute 220 Buyers Creek Road Mooresville, NC 28117	Universal Technical Institute 1515 Broad Street Bloomfield, NJ 07003

Universal Technical Institute, Inc., reserves the right to make changes to the course catalog when required by institutional policy, or federal, state, or accrediting agency regulation. As required in certain states where the school is licensed, the school will provide advance notice of changes to the information contained in the catalog.

This catalog addendum to the catalog is certified to be true and correct to the best of my knowledge.

Jerome Grant
Chief Executive Officer

Catalog Addendum to Course Catalog 2023 – 2024

Volume 23 Number 04

Effective June 30, 2023

UNIVERSAL TECHNICAL INSTITUTE CATALOG CATALOG (TECH II)

[uti_catalog_ii.pdf](#)

Effective May 18, 2023

New Program

Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)

Program 5110 – Miramar, FL

63 Weeks, 77 Semester credit

Hours: 801.97 Classroom 938.03 Lab

Airframe & Powerplant Technician (Pending)

Program: A01000 - Miramar, FL

78 Weeks, 69 Semester Credits

Hours: 766 Classroom 1184 Lab

Effective April 1, 2023

Sacramento, Rancho Cucamonga, and Long Beach CA Campus program/course updates

New Course Number/Title - Programs

AT12-206: Battery Electric Vehicle Technology replaced course AD12-102: Introduction to Powertrains in the following programs.

- Automotive Technology II
- Automotive Technology II + 1 Industry Emphasis (FORD FACT)
- Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)
- Automotive Technology II + 1 Industry Emphasis (TPAT)
- Automotive & Diesel Technology II
- Automotive & Diesel Technology II + 1 Industry Emphasis (FORD FACT)

Course Description:

This course focuses on Battery Electrical Vehicle (BEV) operation with emphasis on critical safety standards, measures and understanding of how-to diagnosis, repair, test, and remove components on high-voltage vehicles. Students will learn about different types of electric vehicles, electric vehicle safety, electrical and electronic systems, network operations and diagnosis, high-voltage components and operations, high-voltage battery service and BEV subsystems. Equipment used in this course: electric vehicles, electric drive assemblies, high-voltage and low-voltage diagnostic tools, and specialty/measurement tools.

Program

Diesel Technology II

New Course Number/Title

AD12-154: Manual Transmissions replaced course AD12-102: Introduction to Powertrains in the following programs.

Diesel Technology II

48 weeks, 53.5 semester credits

Hours = 675 classroom, 536 lab

Semester Credit Hrs. = 53.5

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Course #	Course Name	Lecture Hrs.	Lab Hours	Total Hrs.	Semester Credit Hrs.	TWC Credit Hrs.
AD12-101	Introduction to Engines	37.5	34	71.5	3	3
AD12-103	Introduction Automotive Physical Science: Undercar Systems	38.5	34	72.5	3	3
AD12-104	Automotive Physical Science Principles: Electrical Fundamentals	40	36	76	3.5	3
AD12-105	Electrical Applications	45.5	36	81.5	3.5	3.5
AT12-154	Manual Transmissions	47	36	83	3.5	3.5
AD12-156	Technology Principles and Consumer Communication of Automotive HVAC	51	36	87	4	4
AD12-157	Advanced Electrical Applications	50.5	36	86.5	4	4
DT12-161	Hydraulics	37	36	73	3	3
DT12-162	Steering and Suspension Systems	36.5	36	72.5	3	3
DT12-163	Drive Train	47	36	83	3.5	3.5
DT12-164	Brakes	50	36	86	4	4
DT12-211	Diesel Engines	50	36	86	4	4
DT12-212	Diesel Engine Fuel Systems and Accessories	50	36	86	4	4
DT12-213	Preventative Maintenance	51	36	87	4	4
DT12-214	Transport Refrigeration	43.5	36	79.5	3.5	3.5
Total Hours		675	536	1211	53.5	53

Program number updates:

Sacramento, Rancho, and Sacramento CA Campuses only

New Program numbers:

Program #	Program
5050	Automotive Technology II
5150	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)
5550	Automotive & Diesel Technology II
5650	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)
5160	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)
5152	Automotive Technology II + 1 Industry Emphasis (TPAT)
295	Diesel Technology II

Programs no longer eligible for Enrollment:

Program #	Program
5000	Automotive Technology II
5100	Automotive Technology II + 1 Industry Emphasis (Ford FACT**)
5500	Automotive & Diesel Technology II
5600	Automotive & Diesel Technology II + 1 Industry Emphasis (Ford FACT**)
5110	Automotive Technology II + 1 Industry Emphasis (BMW FastTrack)
5102	Automotive Technology II + 1 Industry Emphasis (TPAT)
290	Diesel Technology II

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- [uti_catalog_i.pdf](#)
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- [mmi_catalog.pdf \(uti.edu\)](#)

Effective July 21, 2023

ADMISSIONS PROCEDURES AND ENTRANCE REQUIREMENTS

English Language Proficiency – Page 13 – Updates

All instruction at all UTI campuses is conducted in English. English language proficiency is an admissions requirement for all programs. English language fluency is established through verification of the applicant’s graduation from a US high school, from a high school in a country in which English is the primary language or where English as a Second Language is mandatory, or a GED or similar equivalency certificate issued by a US state or school district. If an applicant cannot provide one of these documents, proficiency may be determined through the admissions interview process. No formal English language proficiency testing is offered by UTI; however, a student may be required to pass a TOEFL test if there are concerns about the applicant’s level of fluency. UTI does not provide any ESL or other English language learning services.

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[mmi_catalog.pdf \(uti.edu\)](#)

Effective September 1, 2023

PROGRAM-SPECIFIC ATTENDANCE AND GRADING INFORMATION

UTI and NASCAR Tech – PG. S-7 - Additional bullet

- Graduation dates are subject to change when students fail a course, take a Leave of Absence, or otherwise experience an interruption during their program of study. Students will be advised of graduation date changes during advising sessions on the aforementioned items.

MMI Marine / MMI Motorcycle – PG. S-8 - Additional bullet

- Graduation dates are subject to change when students fail a course, take a Leave of Absence, or otherwise experience an interruption during their program of study. Students will be advised of graduation date changes during advising sessions on the aforementioned items.

COURSE RETAKE POLICIES AND INFORMATION

Course Retakes - SIG-17 - Updates

Course Retakes

All failed courses required for an enrolled program of study must be retaken until successfully completed.

A student is permitted to retake only one course for any reason at no additional charge for the duration of their program within the same department group. If a student voluntarily repeats a course to improve grades, the student must take the repeat course prior to the final course in their program. The course will be scheduled as a retake and all academic standards are applicable, as described further in this section. (After a program is completed, all repeated courses are refreshers and do not impact grades or Cumulative Grade Point Average.) Upon the second and subsequent retakes, the student will incur a \$750 charge.

Retake fee appeals will be considered if students had extenuating circumstances (with documentation) that prevented them from successfully completing the course and/or they academically failed after exhausting all options and resources. Students wishing to appeal a retake fee should consult the Course Retake Fee Appeal Types section below and contact the Student Services department for more detail on this appeals process.

A student may retake a previously completed course at no charge if a class is not available in the student's scheduled session as long as space permits. The course will be scheduled as a retake and the final grade, including an attendance or academic failure, will appear on the transcript. The course with the highest overall grade will be included in CGPA calculations. Standards of Academic Progress (SAP) and academic standing policies apply to voluntary retakes as well as required retakes.

In situations when a student completed courses under different curriculum versions, it is not always possible for the course that is voluntarily retaken to replace the previous course(s) grade. This occurs when courses in one program do not have direct equivalents in the other program/curriculum. In these situations, the course(s) that is voluntarily retaken will remain on the top of the transcript and included in CGPA calculations as will the prior course(s) since there is not a direct (1:1) course equivalent. For more information, please visit the Student Services Department.

Upon graduation, students may return at any time and refresh classes from their original programs as often as they desire at no additional tuition cost (provided the course is still offered and there is space available in the course). Students will be responsible for any other costs, such as lab fees associated with any course they may wish to retake. The course can only be taken for informational purposes to refresh knowledge in the subject area. Class size and availability may affect a requested return date. Grades for refresher courses will not be included in any official transcript.

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Course Retake Fee Appeal Types

Type 1 – Type 1 scenarios occur when a student is requesting a retake fee be waived due to extenuating circumstances for which he or she has “legitimate documentation,” which includes any evidence that clearly connects the student’s failure in the course to the circumstance outlined in the documentation. Type 1 situations can result from either academic or attendance failures. Student Services Directors (or designee) have discretion to approve waivers in these situations.

Type 2 – Type 2 scenarios occur when a student is requesting a retake fee be waived due to extenuating circumstances for which documentation is either absent or incomplete. The Appeals Committee will review and approve/deny any requests.

Re-enrollment – PG. S-19

Students in good standing at the time of withdrawal from school are eligible to reapply for admission. If a student is approved for reenrollment, the student may be subject to a probationary period depending on his or her status at the time of withdrawal. The Student Services department provides assistance with the reenrollment process. (Due to the COVID pandemic, some students left school prior to completing the lab portion of their course(s). Those courses will reflect as Dropped-Incomplete. Students will need to retake the course in full in its current format upon return.)

Students may be granted re-enrollment after suspension at the discretion of the Student Services Director or designee. Terminated students must submit a successful appeal for re-enrollment and should consult the Appeals (other than FA Probation) section of this Catalog. Generally, all withdrawn students must wait to resume school at least six weeks to allow for record processing. Upon re-enrolling from suspension for failing to meet the terms of an academic probation, students will be placed on a two-course academic probation and financial aid eligibility will be reinstated. Failure of either course during the probation period will result in termination from school. Please see the Academic Standing vs. Satisfactory Academic Progress chart for more details. Those who wish to re-enroll and graduate from a lesser program must first fulfill or resolve any outstanding appeals, drug treatment counseling, disciplinary concerns, etc., if applicable. Students in these scenarios should contact Student Services for additional guidance.

In order to receive the tuition price at the time of the student’s original enrollment, the student must re-enroll into the same program and resume class within three years of their last date of attendance. After three years, students are subject to the current tuition price.

Re-enroll students are subject to the retake fee policy under Course Retakes effective September 1, 2023. Re-enroll benefits are still being honored for eligible students until no longer applicable.

Students are required to complete at least 25% of the credits for their program at the location awarding their credentials. Exceptions to this policy are made for students who transfer to attend an MSAT program. Students returning to a degree-granting program may have additional credit requirements if the student previously attended a non-degree program; Student Services will review additional credit requirements with students during the re-enroll process.

Graduates who wish to re-enroll in the same department group will receive the tuition price at the time of the student’s original enrollment if they re-enroll and resume class within three years of their graduation date. After three years, graduates are subject to the current tuition price. Note: the tuition for graduates who wish to return will be based on flat rate tuition where available.

Students must pay a minimum of \$250 towards their balance AND have identified funding to cover all of the prior balance prior to re-enrollment. Students will be eligible to make payments on the remaining balance. Students with remaining prior balances must meet with a financial aid advisor to be counseled and work through the funding options. If a student cannot identify a funding source outside and chooses to utilize the payment plan, for a portion or all of the prior balance, the payment plan must still be financially reasonable and appropriate for the student’s needs and ability to pay. Note: If a student is able to secure the entire prior balance, including the \$250 payment minimum with alternative resources, then an exception can be made for the \$250 payment prior to re-enrollment.

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MSAT GRANT PROGRAM

Why UTI Stands Out – Scholarship Programs – Page 5 – Updates

Universal Technical Institute is offering a grant program to assist students who wish to further their education by enrolling in a Student-Paid Manufacturer Specific Advanced Training Program (MSAT). The MSAT Grant Program will cover the cost of a Student-Paid MSAT in the Automotive or Diesel industry. The grant will be available to all students who meet the eligibility criteria; there is no separate application process. This grant will be awarded after the successful completion of the tenth (10th) course in the initial core program. Visit the UTI Scholarship website at: <https://www.uti.edu/financial-aid/scholarships-grants?hf=1> for grant program information.

GRANT ELIGIBILITY REQUIREMENTS:

- Be enrolled to start an Automotive, Diesel or Auto/Diesel program on September 18, 2023, and be enrolled in an Automotive or Diesel Student-Paid MSAT Program at the same campus (this program does not include Pit Crew located at the NASCAR Technical Institute campus).
- Eligibility will be based on the approved FAFSA results sent to the school, called an Institutional Student Information Record (ISIR) that is on file for the 2022-2023 financial award year. An approved ISIR meeting the EFC criteria of 0-11,000 must be received by the school no later than 9 days following the student's start date to be considered eligible.
- Eligible applicants must meet the academic requirements for the Student-Paid MSAT Program in order to maintain grant eligibility.
- In the event of withdrawal, suspension, or termination from school, the Student-Paid MSAT Grant Program will become void and cannot be applied to future enrollments.
- If a student program changes out of the MSAT Program at any time during their enrollment, the MSAT Grant Program will become void and cannot be reapplied at a later time.

STUDENT CODE OF CONDUCT

Student Code of Conduct and Conduct Investigation Process – SIG 23 – SIG 24 - Updates

UTI/NASCAR Tech/MMI/MIAT (collectively “UTI” or the “Institute”) success depends on many factors, including the quality of its instruction, the employment of its graduates and the image its students project. From the day a student starts at UTI, they become part of a proud tradition and, as part of that tradition, we expect that students want to share in the benefits of UTI's reputation for years to come.

There is more to being a successful technician than learning the skills in class. Qualities such as dependability, professionalism, positive attitude, and good attendance are as important to any employer as the technical knowledge the employee possesses. The rules listed below will help develop the qualities necessary to become a successful student and employee.

SCOPE OF THE CODE OF CONDUCT

The Code of Conduct applies to conduct that occurs from the time of a student's application for admission to UTI through the actual awarding of a diploma, degree, or certificate (even if the conduct is not discovered until after the diploma, degree, or certificate is awarded). The Code of Conduct also applies to conduct that occurs on or off campus, including conduct that occurs online or virtually, including through electronic communications, on social media platforms, and on third-party websites. UTI reserves the right to investigate and resolve reports of alleged violations of the Code of Conduct, and impose disciplinary action where appropriate, in all such situations. UTI officials will determine in their sole discretion if the Code of Conduct has been violated.

UTI reserves the right to investigate and resolve any report or incident of an alleged violation of this Code of Conduct and impose disciplinary action as appropriate regardless of whether that conduct is also alleged to have violated a local, state, or federal law or regulation. UTI's Student Conduct Investigation and Resolution Procedure set forth below is separate, distinct,

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and independent of any criminal processes. While UTI may temporarily delay its processes under this procedure to avoid interfering with law enforcement efforts if requested by law enforcement, UTI will otherwise apply this policy and its processes without regard to the status or outcome of any criminal process.

PROHIBITED CONDUCT

The following conduct and behaviors are prohibited or restricted by this Student Code of Conduct. Violations of these policies or assisting or encouraging others in the violation of these policies, may lead to disciplinary action. An attempt to commit any of these acts, as well as assisting or willfully encouraging any such act, is considered a violation of UTI policy.

Academic Dishonesty

Enrollment at UTI requires adherence to the Institute’s standards of academic integrity. Behavior that violates these standards, includes, but is not limited to:

1. Cheating: using unauthorized notes, study aids, or information on an examination; altering a graded work after it has been returned, then submitting the work for regrading; allowing another person to do one’s work and submitting that work under one’s own name; submitting identical or similar assignments for credit in more than one course without prior permission from the course instructors; submitting someone else’s work as your own, including, but not limited to material obtained in whole or in part from commercial study or homework help websites, or submitting content generated or altered by digital paraphrasing tools or other artificial intelligence technologies.
2. Plagiarism: submitting material that in part or whole is not entirely one’s own work without attributing those same portions to their correct source.
3. Fabrication: falsifying or inventing any information, data, or citation; presenting data that were not gathered in accordance with standard guidelines defining the appropriate methods for collecting or generating data and failing to include an accurate account of the method by which the data were gathered or collected.
4. Obtaining an unfair advantage: (a) stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor; (b) stealing, destroying, defacing, or concealing library, training equipment, or other resource materials with the purpose of depriving others of their use; (c) unauthorized collaborating on an academic assignment; (d) retaining, possessing, using, or circulating previously given examination materials, where those materials clearly indicate that they are to be returned to the instructor at the conclusion of the examination or otherwise not to be shared or circulated; (e) intentionally obstructing or interfering with another student’s academic work; (f) recycling one’s own work done in previous classes without obtaining permission from one’s current instructor; or (g) otherwise undertaking activity with the purpose of creating or obtaining an unfair academic advantage over other students’ academic work.
5. Aiding and abetting academic dishonesty: (a) providing material, information, or other assistance to another person with knowledge that such aid could be used in any of the violations stated above; (b) providing false information in connection with any inquiry regarding academic integrity; or (c) providing (including selling) class materials to websites that sell or otherwise share such materials – including homework, exams and exam solutions, submitted papers or projects, as well as original course materials (for example, note packets, PowerPoint decks, etc.).
6. Falsification of records and official documents: altering documents affecting academic records; forging signatures of authorization; falsifying information on an official academic document, such as a grade report, letter of permission, petition, drop/add form, ID card, or any other official Institute document; falsifying medical or other official documentation that has a bearing on campus access, the excuse of absences or missed examinations and assignments.

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7. Unauthorized access to computerized academic or administrative records or systems: viewing or altering computer records, modifying computer programs or systems, releasing or dispensing information gained via unauthorized access, or interfering with the use or availability of computer systems or information.

Civility, Mutual Respect, and Violence

As members of the UTI community, students are expected to treat other members of the UTI community, including other students, instructors, staff, and guests, with civility, respect, and consideration. Demeaning, intimidating, threatening, or violent behaviors depart from this standard for civility and respect and have no place in the UTI community. Conduct that violates this policy includes, but is not limited to the following:

- Intimidating, harassing, or bullying any UTI community member or visitor through words or actions. Such behavior includes:
 - Physical contact, such as hitting or shoving;
 - Threats of violence or expressions of intent to cause physical harm;
 - Verbal assaults, such as teasing, name-calling, derogatory language, and insults;
 - Social isolation and manipulation;
 - Knowingly spreading false rumors; and
 - Any other behavior that causes harm to a person or damage to property or causes fear for a person's safety or the safety of others
- Profanity, cursing, vulgar language, and profane gestures
- Antagonizing or not following reasonable instructions of UTI staff or instructors;
- Any other type of behavior that infringes on the safety of any UTI community member or affects any community member's ability to learn or work in the UTI community.

This policy covers conduct both on- and off-campus, and in all forms of electronic communications and online activity, including on social media and third-party sites.

Destruction Of Property

Destroying, damaging, defacing, or vandalizing UTI property or the personal property of UTI students, staff, or visitors on or off campus is not tolerated.

Disruptive or Disorderly Conduct

Any type of disruptive behavior or conduct that involves disturbing the peace of the Institute and/or local community is not tolerated. Prohibited conduct includes, but is not limited to:

- Sleeping in class, laboratories, or other instructional areas;
- Leaving the classroom or shop area without permission;
- Significantly interfering with the functioning of the Institute;
- Causing or allowing excessive or disruptive noise, including but not limited to excessive noise from motorcycles, cars, and stereos, and any violations of local noise ordinances;
- Urinating or defecating in public view or in a public space, or in any space not intended for such purpose;
- Any behavior that objectively prevents a student or group of students from benefiting from a class, program, or activity.

Cellular Phones

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Cell phones must be on silent mode and put away (out of sight in pocket or backpack) during class and lab, including during quizzes and examinations. Cell phone usage is allowed during official break times or in the case of emergencies with prior instructor authorization.

Drugs and Alcohol

UTI's full Drug and Alcohol Policy can be found in the Course Catalog.

UTI prohibits the use, possession, or distribution of alcohol, marijuana, illegal drugs, and other controlled substances on Institute property or as part of any officially sponsored off-campus activity. This prohibition includes:

- Use or possession of alcohol by individuals under the age of 21 (or the age of majority in the jurisdiction), on or off Institute property;
- Providing or distributing alcohol to individuals under the age of 21 (or the age of majority in the jurisdiction), on or off Institute property;
- Being intoxicated or under the influence of alcohol, marijuana, or illegal drugs on Institute property and at Institute sponsored events;
- Driving while intoxicated or under the influence of alcohol, marijuana, or any illegal drug or controlled substance, on or off Institute property;
- Misuse of controlled substances, including prescription medication (except as expressly permitted by all levels of legal authority), on or off Institute property;
- Manufacturing or distribution of illegal drugs, controlled substances, or drug paraphernalia on or off Institute property; and
- Violations of any other laws, regulations, or policies pertaining to the use, possession, manufacture, or distribution of alcohol, marijuana, illegal drugs, controlled substances, or drug paraphernalia whether on or off Institute property.

Although UTI has campuses in some states that have passed laws allowing the use of marijuana in certain circumstances, federal laws classify marijuana as a controlled substance and prohibit marijuana use, possession, and distribution at institutions of higher education. UTI's policy follows federal law and accordingly prohibits the use, possession, and distribution of marijuana at all of its campuses, including in states where marijuana usage is otherwise permitted under state law.

As a condition of acceptance, UTI students agree that they may be subject to random and/or for-cause drug testing throughout their attendance as set forth in UTI's Drug and Alcohol and Substance Abuse Prevention Policy included in the Course Catalog. UTI works cooperatively with police and drug/alcohol agencies to promote prevention strategies and, where necessary, respond to students who are in possession of or under the influence of alcohol or illegal drugs.

Electronic Communications, Social Media, and Online Conduct

The Code of Conduct prohibits any conduct that occurs through electronic forms of communication, on social media sites, or on other third-party sites or platforms that constitutes a violation of the Code of Conduct and/or any UTI policy. The Code of Conduct also applies to students using or participating in UTI's online training. Students should not engage in any conduct online or electronically, including during online trainings, that is prohibited under the Code. This includes any language or behavior that is harassing, threatening, discriminatory, denigrating, unprofessional or disrespectful, and any other behavior prohibited by this Code.

Endangering Self or Others

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Any action (or threat of action) that endangers or threatens to endanger the health, safety, or well-being of any person (including oneself). Severity and/or persistence may be considered.

Conduct that can amount to endangering self or others includes, but is not limited to:

- Acts that endanger human life, or threaten physical injury
- Unwanted physical contact with any person that reasonably places that person in fear of physical injury or danger (e.g., physical restriction, fighting, pushing, punching, slapping, spitting on, and/or kicking any person).

Failure to Comply

The Student Code of Conduct and all other UTI policies are designed with the safety and well-being of the UTI community in mind. As such, students are expected to comply with the request or instruction of a UTI official when they are addressing policy or Code violations or concerns. This includes, but is not limited to, the following prohibited conduct:

- Failure to comply promptly with the reasonable request or instruction of an Institute official or law enforcement or emergency personnel acting in an official capacity;
- Refusing to provide identification;
- Refusing to dispose of or turn over to UTI personnel prohibited items;
- Failing to respond; and,
- Failing to follow temporary expectations or guidelines imposed for the purposes of safety and welfare, such as those associated with COVID-19.

Students encountering requests to comply with an Institute official that they believe exhibit demonstrable signs of being rooted in bias can report the incident pursuant to UTI's Discrimination Grievance Procedure.

Fire Safety

Acts that jeopardize the safety or security of the UTI, the UTI community, or any UTI facilities, building, or premises, including:

- Intentionally damaging or destroying property by fire or explosives;
- Creating or maintaining a fire or fire hazard (except as specifically authorized);
- Tampering with or misuse of emergency or fire safety equipment, including emergency call devices, fire alarms, fire exits, firefighting equipment, smoke/heat detectors, or sprinkler systems;
- Failing to immediately exit any facility or building when a fire alarm or other emergency notification has been sounded, or hindering or impairing the orderly evacuation of any UTI facility, building, or premises;
- Smoking in any enclosed UTI facility, in any designated outdoor areas, or within 25 feet of an entrance, open window, ventilation intake, or similar feature of any enclosed UTI facility; and
- Violations of state or local fire and fire-related ordinances.

Food

In order to maintain a clean, professional environment and avoid distraction:

- Food and drinks are not allowed in labs, computer labs or shop areas.
- Food is not allowed in the classrooms unless the campus specifically allows students to eat in the classrooms during lunch or break times to accommodate campus space limitations.

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- Students are generally allowed to bring drinks into the classroom during class time but are required to follow any limitations or restrictions imposed by the campus, facility, or instructor with regard to drinks.
- Littering on campus is prohibited.

Guns/Weapons

Possession of guns or weapons of any description, including any knife with a blade longer than 2 inches, box cutters, fireworks or explosive devices is prohibited on campus, on campus property, and at UTI activities or events, including in parking lots and vehicles, except where state law mandates exceptions to this prohibition and only to the extent of that mandated exception. Possession of toy, fake, replica or other imitation guns (collectively, “toy guns”), which include any type of airsoft, water, or gel guns (and look-alikes) is also prohibited on campus, on campus property, and at school activities or events. Toy guns may not only pose a risk to other students when used, but also may create a risk of harm to community members, including the possessor, due to their resemblance to real guns.

Information Technology

Misconduct related to UTI computer, network, or telecommunications systems or resources, including the following:

- Unauthorized use of facilities, services, equipment, account numbers, or files, including using a user name or account assigned to another user or providing another user with access to your user name or account;
- Reading, copying, changing, deleting, tampering with, or destruction of another user’s files, software, programs, and accounts (including monitoring another user’s data communications) without permission of the owner;
- Use of UTI resources to interfere with the work of another student, a faculty member, or a UTI official, or that otherwise interferes with normal operation of UTI systems;
- Use of computing facilities and resources in violation of copyright laws (including unauthorized downloading or sharing of copyrighted files); and
- Violation of any other UTI policy regarding computers, networks, or electronic communication.

Misconduct within the Student Conduct Process

Misconduct related to the student conduct process, including the following:

- Failure or refusal to appear upon request or to cooperate in the investigation, hearing, or administration of cases of alleged violations of UTI policies;
- Falsification, distortion, or misrepresentation of information in the investigation, hearing, or administration of cases of alleged policy violation;
- Making a frivolous or malicious complaint pursuant to the UTI’s student conduct procedures (including an appeal);
- Any action that attempts to retaliate against, intimidate, threaten, coerce, discriminate against, or improperly influence any UTI community member for reporting alleged violations of policy or concern for the health or safety of a UTI community member, assisting another in making such a report, or participating in an investigation or resolution of such matters;
- Unauthorized release or disclosure of information related to a student conduct proceeding;
- Failure to comply with the sanctions or outcomes imposed for violations of this code or other UTI policies; and
- Failure to comply with the interim actions or informal resolution put in place by a UTI administrator, including, but not limited to, failure to comply with a no- contact directive.

Misrepresentation

Acts of fraud, misrepresentation, or dishonesty, including the following:

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- Forgery, alteration, or misuse of UTI documents, records, or identification or other materials;
- Knowingly furnishing false, forged, or inappropriately altered information to UTI, any UTI official, or emergency response personnel;
- Intentionally misrepresenting UTI, any UTI official, your status at UTI or utilizing UTI's brand without permission;
- Possession, use, manufacture, or distribution of identification cards or devices that are false or fraudulent or that misrepresent an individual's identity, age, or other personal characteristics, including using another individual's identification.
- Intentionally initiating or causing to be initiated any false report, warning, or threat of emergency or crisis.

Other Vehicles

- Mini and pocket bikes are not allowed on campus.
- Skateboarding is prohibited on campus.
- Vehicles that are UTI property, including UTI training vehicles, are not to be removed from campus. UTI training vehicles may only be driven in and out of labs when supervised by the Instructor. Motorcycle Mechanics Institute vehicles may not be ridden into or out of labs. Test drives and test rides of any UTI vehicle off campus are prohibited.

Photography and Audio or Video Recording

Audio or video recorders, cameras or any other electronic reproduction devices are not permitted in the classroom unless used pursuant to an accommodation plan issued by Student Services. This prohibition includes the use of camera and audio- or video-recording features or applications on a cellphone, computer, or other personal device. Unauthorized photography or the audio/video recording of Instructors, other UTI staff, or other students without their consent is prohibited. UTI will abide by any state, local or federal laws that require UTI to allow recordings.

Smoking/Chewing Tobacco

The use of any tobacco products, including cigarettes, electronic cigarettes, alternative nicotine products, and chewing tobacco is only allowed in designated areas on campus by students of legal age to use or consume such products, as determined by applicable federal, state, and/or municipal laws or regulations. Each campus posts the locations of designated smoking/chewing areas. When not in use, electronic smoking devices (e.g., e-cigarettes, e-cigs, e-cigars, e-pipes, personal vaporizers, electronic nicotine delivery systems) must be stored in appropriate cases. Battery-powered devices are prohibited on UTI premises unless carried in cases that prevent activation of the battery or noncombustible cases. Cases should:

- Securely hold the device and ensure smoking devices are not accidentally activated.
- Allow the battery and activation component to be stored separately.
- Be made of non-combustible material, such as metal.

No charging is allowed on or within UTI premises, and no portable charging cases are allowed.

Speeding/Reckless Driving

Speeding and reckless driving of motorcycles and cars on and around campus is prohibited. Please help us honor our neighbors and community by riding and driving in a professional manner. Speed is not to exceed 5 miles per hour or posted speed limit signs on campus.

Theft and Possession of Stolen Property

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Stealing or taking property that does not belong to you without permission from the owner and the knowing possession, sale, or distribution of stolen property on or off campus are not tolerated.

Unauthorized Use of UTI Properties

Unauthorized access to, entry to, presence in, or use of UTI properties, including the following:

- UTI facilities, property, systems, or services;
- Roofs, balconies, or fire escapes of any UTI building or facility for any purpose except in case of an emergency;
- Possession, duplication, distribution, or use of keys, access codes, access cards, or other means of entry or access to any UTI property, premises, or location.

Violations of Laws and Other Policies

Any action in violation of federal, state, or local laws or ordinances based on conduct occurring on or off campus, and any action that violates any other UTI policies, is not tolerated.

DISCIPLINARY ACTION

When a student is found in violation of the Code of Conduct, disciplinary actions appropriate to the policy violation(s) will be assigned. Disciplinary actions may include the following types of actions or any combination of the following actions. They do not necessarily occur in the order below based on the severity of the violation.

Compliance with all assigned sanctions within the time allocated is mandatory. Failure to complete or comply with any assigned sanction, or failure to meet an assigned deadline (if applicable), may result in further disciplinary action, and/or the placement of a hold on a student's UTI account. If a student withdraws or takes a leave from UTI prior to the completion of their sanctions, they must complete all assigned sanctions before they will be considered for re-enrollment.

- **Warning:** Formal notice that a student's actions violated an Institute policy, that such actions are not acceptable in our community, and that further misconduct, or any other violation of an Institute policy, may result in more impactful disciplinary action.
- **Written Notice:** A written statement to the student that UTI/NASCAR Tech/MMI/MIAT regulations have been violated with the possibility that stronger disciplinary action could occur in the event of future violations.
- **Removal From Class:** A student can be subject to removal from class. Such students are required to go to the Student Services department for advisement related to absence for the remainder of the course to avoid withdrawal from school. The professionalism grade of the student may be affected. The retake fee policy will apply if the student is removed for the remainder of the course.
- **Restitution:** Repayment for conduct such as damage to or theft of property may take the form of repairing, replacing, or otherwise account for the property affected.
- **Probation/Loss or Restriction of Privileges or Activities:** A student's on-campus activities may be limited for a specified period of time. The student is advised in writing of probable suspension or termination for further violations.
- **Suspension:** Suspension will result in a withdrawal from school and discontinuation of financial aid eligibility. A student who is suspended may request to re-enroll after the suspension period.
- **Termination:** Termination actions are for situations that warrant action more severe than suspension. Depending on the severity of the situation, students may be terminated due to a single violation of the Code of Conduct. Termination may also be appropriate after a student has received more than one suspension for violations of the Code of Conduct. Students who are terminated from UTI for Code of Conduct violations must be approved for re-admittance through the Petition for Re-enrollment process set forth below.

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Additional Disciplinary Actions for Academic Dishonesty

In addition to the above sanctions, disciplinary actions for proven cases involving academic dishonesty may include:

- Reduced or failing grade
- Ineligibility for certain awards, honors, and special programs
- Revocation of an awarded degree

PETITION FOR RE-ENROLLMENT FOLLOWING TERMINATION

Procedure for petitioning for re-enrollment following termination due to violations of the Student Code of Conduct: A petition must be submitted in writing thoroughly explaining why the student feels he or she should be approved for re-enrollment. The petition must explain how and why the student feels he or she would be successful if permitted to re-enroll. The student may also provide any supporting documentation regarding the petition.

A Readmission Petition Committee will consist of at least three of the following administrators or their designees: Campus President, Student Services Director, Financial Aid Director, Career Services Director, and/or Education Director.

A Readmission Committee will be formed upon receipt of the student's complete petition. The Committee will seek to review the petition within seven business days of the Committee being formed. Students will be notified in writing, in person or via telephone of the Committee's decision. If a student is approved for re-enrollment by the Committee at a particular campus and the student seeks to re-enroll at another campus, another appeal may be required. Students are protected from retaliation under the harassment policy listed in this document.

STUDENT CONDUCT INVESTIGATION AND DISCIPLINARY PROCEDURES

APPLICABILITY

This policy applies to reports or complaints of violations of the Code of Conduct, which may be submitted by anyone. Reports or complaints of alleged conduct that falls within the scope of a separate specific UTI/NASCAR Tech/MMI/MIAT ("UTI") policy (e.g., *Harassment, Title IX Sexual Harassment, Sexual Misconduct*) will be handled in accordance with the procedures outlined in those specific policies. If more than one policy or procedure may apply to some or all of the conduct at issue in a report or complaint, UTI will determine in its discretion what policy and procedure to use in addressing and resolving the report or complaint.

PROCEDURES

Concerns regarding a potential violation of the Code of Conduct should be reported to the Student Services Director. UTI will consider and evaluate all such concerns based on the specific facts and in consultation with other appropriate individuals as needed. Many concerns may not warrant a formal investigation and can be resolved through informal discussions with the individuals involved. If UTI determines that an investigation is necessary, the following steps will typically apply.

The allegations shall be investigated fully and fairly, within a reasonable amount of time, and as confidentially as possible, consistent with the need to conduct an investigation. An investigation will typically consist of the following steps, but these steps are provided only as a guideline and are not binding:

- Written notice to the student of the alleged violation(s) of the Code of Conduct and a brief summary of the available facts relating to the alleged violation
- An interview or interviews with the accused student
- Interviews with other individuals as needed

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- Review of relevant documents or other information gathered

An investigation will typically be carried out internally by UTI personnel but may be referred to an external investigator depending on the circumstances.

All members of the UTI community are expected to cooperate in good faith and to be truthful in participating in conduct investigations. Refusal to cooperate and/or provide truthful information may warrant disciplinary action.

The individual conducting the investigation will determine whether a preponderance of the evidence supports a finding that one or more violations of the Code of Conduct has occurred. The investigation shall be documented with factual findings and supporting evidence in the form of an outcome letter or other documentation.

As soon as practicable, the student shall be informed of the results of the investigation. This may be done within the context of a meeting or in writing, at the sole discretion of the individual overseeing the matter. Students who are directed to attend a meeting must promptly respond to a meeting request and schedule the meeting for the earliest possible date. Refusal or failure to respond to communications on behalf of UTI regarding holding a meeting to review investigation results or to schedule and attend the scheduled meeting may result in disciplinary action, which could include suspension until such time as the meeting occurs or initiation of the applicable termination process.

If the investigation results in no finding against the student, the matter will be closed. If the investigation results in a finding that a violation of the Code of Conduct occurred, appropriate corrective and/or disciplinary action will be taken. Potential disciplinary action may include, but is not limited to, one or more of the “Disciplinary Actions” set forth in the Code of Conduct. Refusal or failure to cooperate with the assigned corrective and/or disciplinary action may result in additional disciplinary action, up to and including termination.

Either party may appeal the finding on the following grounds:

- A procedural irregularity that could have affected the outcome;
- There is new evidence that was not reasonably available during the investigation that could have affected the outcome;
- The investigator had a conflict of interest or bias against the appealing party that could have affected the outcome;
- or
- The sanction is disproportionate to the finding.

The appeal must be in writing and submitted to the Student Services Director or designee within ten (10) business days of the date of the student is notified of the results of the investigation. It must include an explanation of the basis for appeal and any supporting information for the appeal. The Student Services Director or designee will review the appeal, any supporting materials, and any response, and will issue a written determination as soon as practicable. The Student Services Director may, in their discretion, defer any disciplinary or corrective action until the appeal process has been finalized.

The determination of a complaint becomes final when the time for appeal has passed with no party filing an appeal or, if any appeal is filed, at the point when the Student Services Director has resolved all appeals. No further review beyond the appeal is permitted.

Notwithstanding the foregoing provisions, UTI shall have the immediate right, where reasonably necessary in its discretion to preserve an appropriate learning environment and/or to protect the health and safety of the student or of others, to remove such student from class or any other program-related activity or function on an interim basis pending the outcome of an investigation and/or appeal. In such a circumstance, the student will be provided written notice of the reasons for the

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interim removal and an opportunity to meet with the Student Services Director as soon as practicable to discuss the reasons for the interim removal.

RETALIATION AND BAD FAITH ALLEGATIONS

UTI is committed to fostering an environment in which individuals may candidly and honestly report suspected misconduct without fear of retribution. Accordingly, retaliation is prohibited in any form against any individual who reports alleged misconduct or who participates in the investigation. Any individual who is found to have knowingly filed a false allegation of misconduct may be subject to disciplinary action, up to and including termination.

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Effective September 20, 2023

Texas Cancellation Refund Policy – Refund Policy (S84 – S85) – Section #1 - Updates

For every course completed, the total clock hours are utilized in the withdrawal calculation. Campus close days, leaves of absence and suspensions are deducted at 1/15th of the total clock hours for each day.

If the student withdraws during a course, withdrawal calculations are performed by determining which of the 15 days the student's last day of attendance (LDA) falls on, as determined by on-campus attendance or Online Academic Activity Standards (see Education Grading Policy). For each day of the course, including the LDA, 1/15th of the course's clock hours are utilized.

For example, if a student's LDA is on day 10, the clock hours calculated will be 10/15th of the total clock hours for the course.

Effective: October 9, 2023

Third-Party Exam Fees

UTI will subsidize the cost of third-party exam fees up to \$1800 subject to the conditions outlined in the catalog. Exam fees may exceed subsidized amounts.

Effective October 10, 2023

FAA CERTIFICATION

Students who satisfactorily complete the required sections of the aviation curriculum are qualified to apply for FAA certification and associated ratings. In order to secure this FAA certification, applicants must pass written, oral, and practical examinations. These examinations are administered by an FAA designated third party. A fee is charged at the time of the examination. The school's Certificate of Completion certifies the student has successfully met the educational objectives in accordance with required standards under 14 CFR Part 147. Students in the Airframe and Powerplant Technician program are eligible to receive three (3) Certificates of Completion - General, Airframe, and Powerplant - provided all required courses are complete with a passing grade (2.0 grade point average or above). Please Note: A student presenting the FAA Certificate of Completion for General, Airframe or Powerplant may take the written examination for each section upon completion of the corresponding curriculum. FAA Written Airman Knowledge Testing Procedures are described in the following section.

FAA Written Airman Knowledge Testing (AKT) Procedure for General, Airframe, and Powerplant 1. Contact Student Services to obtain a Certificate of Completion for General, Airframe or Powerplant once the section is completed. 2. Follow the directions in the Certificate of Completion packet provided by Student Services. To register for an FAA tracking number, go Effective Dates: June 30, 2023 – March 31, 2023

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to: <http://iacra.faa.gov/IACRA>. 3. Use your FAA tracking number to register for an account on <https://faa.psiexams.com/faa/login>. 4. See Third Party Exam Fees section below for information about costs.

Students choosing to test for the General written test prior to completion of the Airframe or Powerplant section should be aware: 1. To qualify to take the AMG written test, a student must have passed all components of the curriculum in the General (Air Science) curriculum. 2. If applicable, before retesting after a failed AMG written test, the student must either: a. Undergo additional instruction by an airman (such as a faculty or staff member at the school) holding an FAA mechanic certificate on code specific instructional items associated with the previous test, or b. Wait thirty (30) days to retest. If additional instruction is successfully completed with a school instructor, the student will receive an approval form certifying that the student has been provided with additional instruction for each subject failed on the AMG written test and that the instructor considers the student ready for retesting.

FAA Oral and Practical Airman Knowledge Testing (AKT) Procedure for Airframe and Powerplant 1. Complete two (2) 8610-2 Airman Certificate and/or Rating applications at www.faa.gov. These forms must be completed legibly. Take these forms to the Designated Mechanic Examiner (DME) for the oral and practical tests. 2. Schedule a general and airframe or a general and powerplant oral and practical test with a Designated Mechanic Examiner (DME). DME contact information may be obtained from Student Services or Education. 3. Present the UTI Certificate of Completion and the written Airman Knowledge Test Reports (AKTR) for general and airframe or general and powerplant to a Designated Mechanic Examiner (DME) for the oral and practical test. 4. The Designated Mechanic Examiner (DME) will administer the oral and practical test and issue a temporary certificate upon successful completion. 5. Student should provide a copy of all testing results to UTI.

Early FAA Oral and Practical Exams In accordance with 14 CFR 65.80, whenever UTI demonstrates to an FAA inspector that a student has made satisfactory progress at the school and is prepared to take the oral and practical tests prescribed by 14 CFR 65.79, that student may take those tests during the final subjects of training in the approved curriculum, before meeting the applicable experience requirements for 14 CFR 65.77 and before passing each section of the written tests prescribed by 14 CFR 65.75. A student may request to take their final oral and practical (O&P) exams before completion of the last written exams. To qualify for early oral and practical testing, a student must have a cumulative grade point average of 3.0 and be approved by the Education Director. Students wishing to take an early oral and practical exam must submit UTI's Request for Early Testing. Early oral and practical exams can be taken 45 days prior to the last day of scheduled training and must be completed prior to the last day of scheduled training.

Third Party Exam Fees UTI will fund the cost of third-party professional licensing exam fees (up to the specified maximum amount outlined in Catalog Addendum) provided the exam is completed within 120 calendar days from the student's graduation and the student satisfies at least one of the following: 1. Achieves a GPA of 3.0 or higher in the completed section(s) for which the student wishes to take the third-party licensing exam; 2. Passes all embedded practice tests within the curriculum (with an 85% or better score) for the applicable section(s); 3. Takes a "full question study" in the school's test prep software and passes with a minimum of 85% in the area(s) for which the student wishes to take the third-party licensing exam: General, Airframe, and/or Powerplant; or 4. Participate in a total of 16 hours of one-on-one tutoring with an Aviation instructor or qualified LRC staff in the specific section being tested.

Students are responsible for fees and costs associated with third-party licensing exams taken beyond 120 calendar days from their graduation date.

State Contact Information for Student Complaints / Grievances

North Carolina Post- Secondary Education Complaints (For Degree Programs) – Updates – S-76

To file a complaint with the Consumer Protection Division of the North Carolina Department of Justice, please visit the State Attorney General's web page at: <http://www.ncdoj.gov/complaint>. North Carolina residents may call (877) 566-7226. Outside of North Carolina, please call (919) 716-6000. En Espanol (919) 716-0058. If you choose to mail a complaint, please use the following address:

Consumer Protection Division

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Attorney General's Office
Mail Service Center 9001
Raleigh, NC 27699-9001

CLASSROOM AND FACILITY SAFETY RULES

Climb and Rescue Safety Requirements Policy – Updates – S28 – S29

UTI has adopted and complies with the safety standards published by ANSI (American National Standards Institute) with respect to our Climb and Rescue course and the personal fall arrest equipment utilized. This standard establishes requirements for the design, performance, qualification testing, test methods, marking, instruction, training, maintenance, and removal from service of lanyards and positioning lanyards. The training contains certain physical practical training activities including without limitation: climbing vertical and sloped surfaces, suspension in a full body harness, using mechanical advantage rope systems to pull loads, walking at heights, carrying and lifting heavy objects, and standing on hard surfaces. Students must be able to safely participate in these activities, and due to the capacity restrictions of the necessary safety equipment, students must maintain their bodyweight in the required range of 130 to 275 pounds. Additionally, students must be able to lift and carry at least 45 pounds.

Academic and Attendance Policies

Attendance Rate, Academic Stating Policy and Satisfactory Academic Progress Policy – Updates - S-4

Courses with the status of “tested out” are excluded from CGPA, POP and MTF calculations. UTI/NASCAR Tech/MMI generally does not accept transfer credits from other Institutions unless formalized through an articulation agreement with a participating institution. Courses are reflected as Transfer Credit on transcripts in these scenarios and are included SAP calculations.

In addition, students transferring from one school in the UTI network to another due to a campus closure are eligible to have all prior courses reviewed to determine applicable transfer credit. Official transcripts will be reviewed by the Education Department to ensure courses are of similar content, contain comparable learning objectives and hours, and have been completed with a C or better. Transcripts will reflect any courses where credit is granted as Transfer Credit for the course status.

Please see the Challenge Course Credit and Campus Transfer Credit policy in this catalog for more information.

Why UTI Stands Out

Transfer to Other Institute Credits to UTI – Updates - Pg. 10

UTI/NASCAR Tech/MMI generally does not accept transfer credits from other Institutions unless formalized through an articulation agreement with a participating institution. Courses are reflected as Transfer Credit on transcripts in these scenarios and are included SAP calculations.

In addition, students transferring from one school in the UTI network to another due to a campus closure are eligible to have all prior courses reviewed to determine applicable transfer credit. Official transcripts will be reviewed by the Education Department to ensure courses are of similar content, contain comparable learning objectives and hours, and have been completed with a C or better. Transcripts will reflect any courses where credit is granted as Transfer Credit for the course status.

Unless noted above, students with relevant prior coursework or experience may attempt to test out of the course. If the student passes the test, the course status becomes “tested out.” Courses with the status of tested out are not included in the CGPA, POP or MTF calculations. Please see the Challenge Course Credit and Campus Transfer Credit policy in this catalog for more information.

Challenge Course Credit – Updates – S-22

UTI (Automotive & Diesel Technology)/NASCAR Tech/MMI

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A student or sponsoring agency may request challenge exam credit. There is a maximum number of six courses that may be challenged.

MMI Motorcycle Program

A student or sponsoring agency may request challenge exam credit for only the following courses: ● MOTD-101 Engines, Transmissions and Precision Measurement ● MOTD-102 Chassis, Suspension and Final Drive ● MOTD-103 Electrical Systems ● MOTD-104 Vehicle Maintenance ● MOTD-105 Engine Troubleshooting and Noise Diagnosis ○ Note: To challenge MOTD-105, you must complete or successfully challenge MOTD-101. ● MOTD-106 Electrical Diagnostics ○ Note: To challenge MOTD-106, you must complete or successfully challenge MOTD-103.

MMI Marine Program

A student or sponsoring agency may request challenge exam credit for only the following courses: ● MRND-101 Engines ● MRND-102 Lower Units/Outdrives ● MRND-103 Rigging ● MRND-104 Service Operations ● MRND-105 Fuel & Lubrication Systems ● MRND-106 Electrical Basics ● MRND-107 Electrical Systems ○ Note: To challenge MRND-107, you must complete or successfully challenge MRND-106.

Robotics Program

A student or sponsoring agency may request challenge exam credit for only the following courses: □ ET10-104 - DC Electrical Theory ● ET10-105 - AC Electrical Theory ● RT10-102 - Practical Math and Applied Physics ○ Student must provide proof of OSHA 10 certification ● RT10-103 - Metrology ● RT10-201 - Digital Electronics and Circuits ● RT10-207 - Computer Aided Design ● RT10-209 - Hydraulics and Pneumatics

IMT/Wind Program

A student or sponsoring agency may request challenge exam credit for only the following courses: ● ET10-101 - Energy Industry Fundamentals ○ Student must show proof of EIF certification ● ET10-102 - Safety Compliance ● ET10-104 - DC Electrical Theory ● ET10-105 - AC Electrical Theory ● RT10-102 - Practical Math and Applied Physics ○ Student must provide proof of OSHA 10 certification ● RT10-103 - Metrology

Aviation Program

A student or sponsoring agency may request challenge exam credit for only the following courses: ● AS10-101 - Human Factors, Math & Basic Physics ● AS10-102 - Drawings, FARs, and Ground Control ● AS10-103 - Materials and Processes, Cleaning and Corrosion, Inspection ● AS10-104 - Fluid Lines, Fittings, Tools, Safety, and Weights and Balance ● AS10-105 - Basic Electricity I ● AS10-106 - Basic Electricity II

Students who have achieved FAA certification are not required to challenge test courses in that section as knowledge mastery is demonstrated via the certification process.

HVACR Program

A student or sponsoring agency may request challenge exam credit for only the following courses: ● HV10-001 - HVAC Core & Basic Electricity ● HV10-002 - Electric Motors, OSHA ● HV10-003 - Basic Refrigeration Systems ● HV10-009 - Construction Codes and EPA 608 ○ Student must provide EPA 608 ● HV10-004 - Air Conditioning Systems I ● HV10-007 - Heating Systems II

In addition to a challenge exam, students will be required to complete a hands-on demonstration to validate proficiency of the course content for all HVACR courses except HV10-009.

Collision Repair & Refinish Program

Students may challenge only the courses below, provided they have current completion records in the required I-CAR modules listed and are verified with their I-CAR transcripts: ● CRRT-103 Exterior Panel Replacement ● CRRT-105 Welding and Cutting ● CRRT-108 Introduction to Refinishing ● CRRT-124 Exterior Panel Repair II

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Effective December 5, 2023

ADMISSION PROCEDURES AND ENTRANCE REQUIREMENTS

Tools and Supplies – Updates

Tech I & NASCAR Technical Catalog – PG. 16

Tech II Catalog – PG. 15

MMI Catalog – PG. 14

All tools necessary for training are supplied except for programs that require a digital multimeter which must meet or exceed specifications set by the school. Programs that require a multimeter are outlined in the Tuition Chart. This meter is used throughout the program and ultimately will be an essential tool for students when they graduate and obtain employment in the occupational field. The approved digital multimeter is available for purchase at the campus and the current cost of the multimeter is listed on the Tuition Chart.

Automotive Technology, Diesel Technology, Collision Repair & Refinish Technology, Motorcycle, Marine, Airframe & Powerplant Technician, and HVACR Technician students who are near graduation and have no outstanding obligations to the school will receive a Career Starter Tool Set Voucher, redeemable for specific Snap on® tool sets. Vouchers should be redeemed with your campus Snap on® tools representative prior to graduation. Vouchers hold no value 90 days after graduation. Students are only eligible to receive tools through this offer one time. Students who have transferred to another campus within the MMI/UTI/MIAT/NASCAR Tech system after having received a Snap on® tool voucher will not be eligible to receive another Snap on® tool voucher through this offer. Students will also have access to tool discounts through the Snap on® Student Excellence Program as long as they are attending classes at UTI full time. The major tools and equipment that students will use are described individually in the course descriptions for each program (where appropriate).

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CATALOG (TECH I)

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Effective December 5, 2023

New Programs: Houston, Texas Campus

HVACR Technician

Program HV1000:

39 weeks, 38.5 semester credits Hours: 506.5 class, 468.5 lab

Industrial Maintenance Technician

Program E01000:

30 weeks, 28 semester credits Hours: 393.5 class, 356.5 lab

Robotics & Automation Technician

Program R01000

51 weeks, 49 semester credits Hours: 697.5 class, 577.5 lab

Wind Turbine Technician

Program E02000

30 weeks, 25.5 semester credits Hours: 370.5 class, 379.5 Lab

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Effective 12/4/2023

Academic Standards and Grading for Manufacturer-Specific Advanced Training – Student Paid – PG S-14

Cummins Engines

The first Cummins Engines course has a GATE test in the second week of the course. Passing the GATE is measured by scoring a 90% or above on each of the three lab tests and 84% or above on the BETT written test. Students who do not achieve the minimum requirements will have failed and be required to repeat the course in order to continue in the Cummins Engines program. Students who fail the GATE will not be allowed to take any further post-tests in that respective Cummins course without a complete course retake. In order to be eligible for the Cummins engine program students must have a 3.0 GPA or better.

Effective 12/18/2023

Student Paid Manufacturer and Training Course Descriptions

Ford Systems 1 (ADTF-130) – Tech I Catalog – PG 83 / Tech II Catalog – PG 89 - Updates

Students will learn Ford-specific procedures for performing battery, starting and charging systems diagnosis and circuit diagnosis. They will receive training in electronics theory and operation. They will use diagnostic tools to troubleshoot and repair electrical problems. Students are also trained to use the Ford Motor Company online service publications and resources to diagnose and repair Ford and Lincoln vehicles.

Ford Systems 3 (ADTF-132) – Tech I Catalog – PG 83 / Tech II Catalog – PG 89 - Updates

Students will learn to use the latest equipment to diagnose noise, vibration and harshness concerns. They will learn to diagnose and repair advanced braking systems using dedicated tools and procedures. Students will learn to diagnose and repair Ford's base and electronic steering systems. Students will also acquire Ford-specific training in multiplexed steering and suspension dynamic control systems. Performing quality vehicle and system inspections will be emphasized during the course. Students will be trained to diagnose and service Ford braking systems. They will learn to diagnose and repair advanced braking systems using dedicated tools and procedures. Students will learn to diagnose and repair Ford's base and electronic steering systems. They will also acquire Ford-specific training in multiplexed steering and suspension systems. Performing quality vehicle and system inspections will be emphasized during the course.

Academic Standards And Grading For Manufacturer-Specific Advanced Training – Student Paid

FORD FACT – Tech I Catalog – PG 83 / Tech II Catalog – PG 89 - Updates

Students enrolled in Ford FACT are required by Ford Motor Company to meet separate objectives by completing 100% of the assigned FACT modules available through UTI/NASCAR Tech and achieving an 80% or better classroom and lab evaluation grade for each of the Ford courses in the FACT section of their program to be considered credentialed by Ford.

The Ford electrical and electronics classroom credentials require students to achieve a minimum 80% in both the classroom and lab evaluation grades in order to continue their training in FACT. Students who do not achieve the Ford 80% minimum requirement for these electrical and electronics classroom credentials will have failed that respective UTI/NASCAR Tech course and be required to repeat that course in order to continue in FACT.

Once the Ford electrical and electronics classroom credentials have been achieved, students may pass each UTI/NASCAR Tech course with a minimum course grade average of 70% or greater in order to graduate as required by UTI/NASCAR Tech. However, they will not be eligible to receive any additional Ford credential that falls below the 80% Ford grading standard.

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Course Credential Repeat Policies and Information

FORD FACT – Tech I Catalog – PG 84 / Tech II Catalog – PG 90 – New Language

The Ford electrical and electronics classroom credentials require students to achieve a minimum 80% in both the classroom and lab evaluation grades in order to continue their training in FACT. Students who do not achieve the Ford 80% minimum requirement for these two credentials will be considered to have failed that course and be required to repeat it in order to continue in FACT.

Once the Ford electrical and electronics classroom credentials have been achieved, students enrolled in the Ford FACT program who pass the course with the UTI minimum 70% grade threshold but do not meet the 80% threshold required by Ford for each credential may repeat the section of the UTI course related to that subject matter then repeat the credential final evaluation. All lab final evaluations are graded as a pass or fail outcome.

Students must make pre-approved arrangements with campus education management to participate in the course hours during their off session, keeping in mind the Ford credential prerequisites must be met prior to the completion of FACT. Students choosing to repeat the specific section of FACT training during their off session in order to achieve the Ford credential will not receive course credit for the time spent in class and the UTI course grade earned previously will not be adjusted.

Students will receive the Ford credential if they earn the required 80% or better in both the classroom and lab evaluation grades and meet all the credential prerequisite requirements. All lab final evaluations are graded as a pass or fail outcome. Students may take advantage of this Ford FACT credential repeat opportunity once per course and there is no additional charge for the makeup hours completed during a student's off session.

Accreditation/State Licensing

Memberships – Tech I Catalog PG. 12/ Tech II Catalog PG.12/ MMI Catalog PG.11 – Updates

Universal Technical Institute is no longer a member of the Pennsylvania Private School Association.

Universal Technical Institute is a member of the Mid-Atlantic Association of Career Schools.



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Visit UTI.edu

Class sessions are held at the locations above (with exception of Corporate Offices)

Effective: 12/18/2023 to 09/30/2024

For important information about the educational debt, earnings and completion rates of students who attended this program, visit www.uti.edu/disclosures. All photos represent programs listed in this document.



UTI

- Avondale (PHX), AZ
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- Bloomfield, NJ
- Dallas/Fort Worth, TX
- Exton (PHL), PA
- Houston, TX
- Lisle (CHI), IL
- Long Beach (LA), CA
- Miramar, FL
- Mooresville (CLT), NC
- Orlando, FL
- Rancho Cucamonga (LA), CA
- Sacramento, CA

MMI-MOTORCYCLE

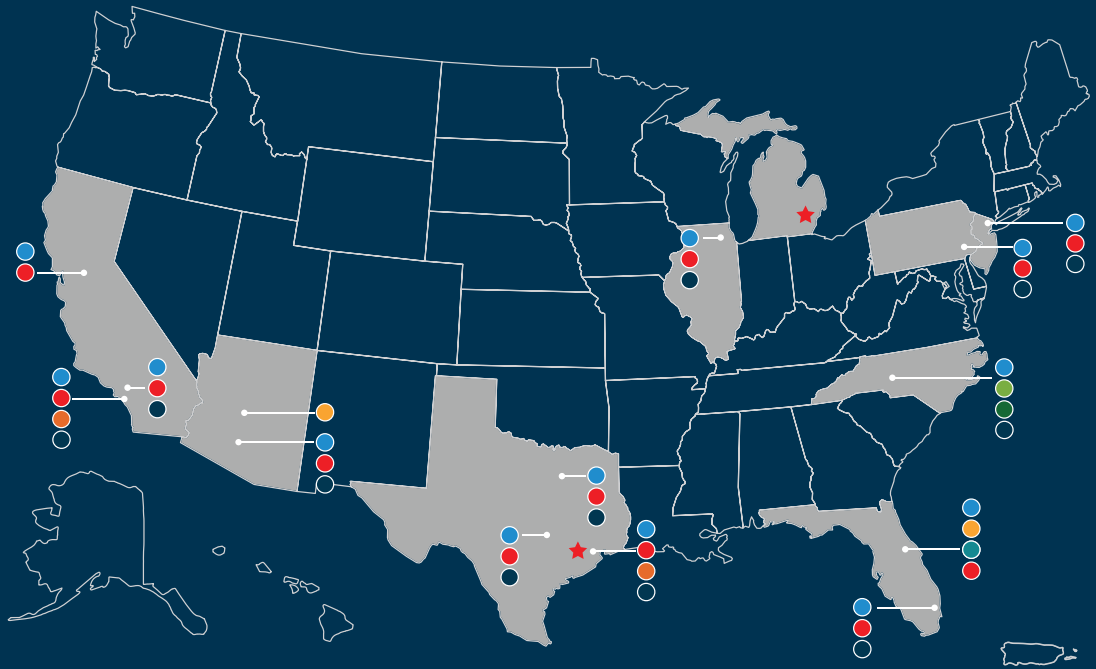
- Orlando, FL
- Phoenix, AZ

MMI-MARINE

- Orlando, FL

NASCAR TECH

- Mooresville (CLT), NC



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 - Aviation Maintenance
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 - Energy Technology
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 - HVACR
 - Nondestructive Testing*
 - MOTORCYCLE & POWERSPORTS
 - DIESEL
 - CNC MACHINING
 - NASCAR
 - MARINE
 - WELDING
- *Houston Campus Only