



Quest Nursing Education Center
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QUEST NURSING EDUCATION CENTER SCHOOL CATALOG

2023-2024



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Thank you for considering Quest Nursing Education Center as your educational institution of choice. Before you enroll, we strongly recommend that you carefully review this catalog to familiarize yourself with our programs and policies. Additionally, we are required to provide you with the School Performance Fact Sheet, which offers essential information about our school's performance and outcomes. It is important that you review this document before signing an enrollment agreement. We appreciate your interest and hope to assist you in achieving your academic and professional goals.

About Us

Quest Nursing Education Center is a reputable educational institution located in Oakland, CA, that has been providing top-quality healthcare training in the Bay Area since 2008. We are committed to offering a comprehensive training program that is tailored to suit your learning style, lifestyle, and financial needs. Our student population is diverse, allowing our students to develop a robust network of resources. We understand the importance of affordability and convenience, which is why we have designed our programs to fit the busy schedules of our students. Our Accelerated programs are particularly unique, as they provide one of the quickest and most cost-effective ways to obtain quality training. At Quest Nursing Education Center, we are dedicated to helping our students achieve their career aspirations with confidence and competence.

Campus Locations

1. **Main Campus:**
 - Address: 917 Harrison Street, Oakland, CA 94607
2. **Non-Main Campus:**
 - Location: Suite 812 & 815, 7402 North 56th Street, Tampa, FL 33617
3. **Separate Educational Center:**
 - Address: 1680 Stoneridge Mall Road, Pleasanton, CA 94588

Mission and Purpose

Quest Nursing Education Center's mission is to serve and facilitate an educational learning center focused on helping and targeting adults who desire to excel in the field of medicine and the vocational aspects of nursing. We work to accomplish this mission through vocational training and other strategic programs. Vocational training is specifically provided in the field of Health Care. Health care is a lucrative field that includes awareness of an individual's medical and self-care needs. It allows adults to extend care and help to those who need it. In addition, they obtain life management skills, enhance their possibility of finding jobs, and increase their career advancement opportunities.



Program Offerings

Quest Nursing Education Center offers a variety of programs including:

1. Nursing Assistant (NA) Program
2. Home Health Aide (HHA) Program (40 hours)
3. Emergency Medical Technician (EMT) Program
4. Medical Assistant (MA) Program
5. Vocational Nursing Program
6. Associate of Science in Vocational Nursing Program
7. IV Therapy & Blood Withdrawal Program
8. Phlebotomy Technician Course

It is important to note that Quest Nursing Education Center is a private institution and is approved to operate by the Bureau for Private Postsecondary Education (BPPE). However, BPPE approval does not imply that the Bureau endorses Quest Nursing Education Center programs, or that Bureau approval means the institution exceeds minimum state standards. Approval to operate means compliance with state standards set forth in the California Private Postsecondary Act of 2009.

There are individual agencies that provide additional regulatory oversight over our programs and are listed as follows:

- IV Therapy/Blood Withdrawal and Approved (BVNPT)
- Program Approved by California Board of Vocational-Nursing and Psychiatric Technicians (BVNPT)
- Nursing assistant/HHA Approved by (CDPH) (L&C) (ACTS)
- EMT Approved by ACEMS

Quest Nursing Education Center programs are also not accredited by an accrediting agency recognized by the U.S. Department of Education.

ADDITIONAL INFORMATION:

This institution does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under chapter 11 of the United States bankruptcy Code (11U.S.C. Sec.1101 et seq.).

Notice to Prospective Degree Program Students

This institution is provisionally approved by the Bureau for Private Postsecondary Education to offer degree programs. To continue to offer this degree program, this institution must meet the following requirements:

- Become institutionally accredited by an accrediting agency recognized by the United States Department of Education, with the scope of the accreditation covering at least one degree program.
- Achieve accreditation candidacy or pre-accreditation, as defined in regulations, by (date two years from date of provisional approval), and full accreditation by (date five years from date of provisional approval).



If this institution stops pursuing accreditation, it must:

- Stop all enrollment in its degree programs, and
- Provide a teach-out to finish the educational program or provide a refund.

An institution that fails to comply with accreditation requirements by the required dates shall have its approval to offer degree programs automatically suspended.

Location of All Classes

All classes are held at the institution's address at 917 Harrison Street, Oakland, CA 94607.

Facilities and Equipment

Quest Nursing Education Center offers a modern and well-equipped main campus to support the learning needs of our students. Our facilities include four classrooms and three skills lab spaces, each furnished with tables and chairs, a water dispenser, and high-definition monitors with media players that support HDMI connections, USB, cloud storage, and access to the school's Moodle LMS. In addition, our skills labs are fully stocked with hospital beds, training manikins, and patient care equipment required to meet the curriculum objectives of each course.

Our main campus also features two administration offices with a welcoming reception area and a student break room equipped with a microwave and refrigerator. Our library has an extensive collection of books that cover the curriculum content for all the courses offered.

All programs offered by Quest Nursing Education Center have access to these facilities and equipment, which ensure that students receive the hands-on experience and training required to be successful in their chosen healthcare career.

Student Services

Student Services at Quest Nursing Education Center are designed to support students throughout their academic and professional journey. Our services include admission, financial, guidance and counseling, job placement, library, tutoring, career, disability, technology, and student organizations.

Admission Services: Our admission services assist prospective students with the application process and guide the admission requirements and procedures.

Financial Services: We offer financial services to assist students with funding options, payment plans, and work-study applications when available.

Guidance and Counseling Services: We provide recommendations for guidance and counseling services to support students' mental health and well-being. Our staff is available to meet with students to discuss personal concerns or address any academic issues they may be facing. Instructors also provide remediation and work with students to create an action plan to help them succeed in their coursework.



Job Placement Services: Our job placement services help students find employment opportunities after completing their program.

Library Services: We provide access to various resources, including books, journals, and electronic databases, to support student learning and research.

Tutoring Services: Our experienced tutors provide one-on-one or group tutoring sessions to help students improve their academic performance.

Career Services: We offer career counseling and assistance with resume writing, interview skills, and job search strategies to help students achieve their career goals.

Disability Services: We provide accommodation and support services for students with disabilities to ensure equal access to educational opportunities.

Technology Services: Our IT department offers technical support and assistance to students to ensure they can access the necessary technology and equipment for their coursework.

Student Organizations: We encourage students to participate in extracurricular activities and offer various student organizations to help them build connections and engage in their community.

These student services are available to all students enrolled in any Quest Nursing Education Center program.

Library and Learning Resources

Quest Nursing Education Center provides students access to various library and learning resources. Our library features an extensive collection of books, journals, and electronic databases covering all areas of study, including Business, Industry, Criminal Justice, Education, Healthcare, Law, Government, Politics, Recreation, and Literature. Students can also access PubMed, a full-text archive of articles from the National Library of Medicine. An institution information specialist is available to assist with research and information retrieval. The library is open from 8 am to 4:30 pm, Monday through Friday, and student transcripts are retained permanently at the institution, with copies available upon request.

Housing for Students

While Quest Nursing Education Center does not have dormitory facilities, we provide resources to assist students with finding housing in the local area. The estimated cost of a one-bedroom apartment in Oakland, CA, near our institution, is approximately \$1500. Students may request copies of their transcripts by mail or phone, and we are not responsible for assisting students in finding housing.

Program Offerings and Curriculum Details

Program Delivery Formats

1. **Phlebotomy Program - Residential Delivery**



2. Home Health Aide- Residential Delivery

- The phlebotomy course and Home Health Aide Programs are delivered in a residential format. This means that all learning and training activities for this program are conducted on-site, at the institution's physical location. Students are expected to attend classes, practical sessions, and any related activities in person. This traditional mode of learning is often preferred for courses that require hands-on experience, such as phlebotomy, where direct skill demonstration and practice are essential.

3. All Other Programs - Hybrid Delivery:

- For all other programs offered by the institution, a hybrid mode of delivery is employed. Hybrid programs blend online and face-to-face learning experiences. This means that a part of the coursework and learning activities are conducted online, allowing for flexibility and convenience, while certain elements require physical attendance for in-person instruction and activities. Hybrid programs are designed to offer the advantages of both online and traditional classroom learning, making them suitable for a wide range of subjects where both theoretical and practical knowledge are important.

In summary, the phlebotomy and home health aide program require students to be physically present at the campus for all classes, while other programs combine online instruction with some on-campus, in-person learning experiences.

Nurse Assistant Program

The Nurse Assistant Program offered by Quest Nursing Education Center is designed to prepare qualified individuals for a career as safe and competent nursing assistants in a variety of healthcare facilities. The program duration is 4-6 weeks, consisting of 100 hours of clinical time and 60 hours of classroom time. Students must successfully demonstrate all required course skills/competencies in the school and clinical setting and complete all required course hours, totaling 160 hours. Additionally, students must attain a minimum of 75% of all points possible on all totaled coursework. Upon completion of the nurse assistant program, the student will be eligible to take a proficiency examination.

Delivery Format: Hybrid

Admission Requirements:

- Possession of High School Diploma or GED or equivalent OR pass an entrance exam.
- At least 16 years old
- Valid Social Security Number or ITIN

Program Participation Requirements:

- Good physical and mental health (verified by a health practitioner via a physical examination and tuberculosis screening and testing)



- Must receive a flu shot during flu season or will be required to wear a mask during the entire clinical rotation. Flu shot exemptions may require a medical provider note.
- Clinical facilities may require a covid vaccine for clinical participation.
- Clinical facilities may require a hepatitis B vaccine or declination.
- Must undergo a criminal background screening (Live Scan fingerprint screening)
- Ability to speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification Code:

The Nurse Assistant Program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 31-1131- Nursing Assistants.

Description of Instruction Provided:

The program includes classroom lectures, skills lab, and clinical training. Students will learn how to provide quality care for patients, assist with daily living activities, observe patients' physical, mental, and emotional conditions, and report any changes to the nursing staff. The program is taught by experienced and certified nursing professionals who provide hands-on training to ensure that students are fully prepared for their future careers as nursing assistants.

Nurse Assistant (NA) Program Objectives:

1. Develop a comprehensive understanding of the principles and practices of nursing care.
2. Demonstrate effective communication skills with patients, families, and healthcare professionals.
3. Apply critical thinking skills to assess patient needs and respond appropriately to changes in their condition.
4. Demonstrate proficiency in basic nursing skills such as taking vital signs, performing bed baths, and assisting with activities of daily living.
5. Understand legal and ethical issues in healthcare and adhere to professional standards.
6. Gain hands-on experience through supervised clinical training in various healthcare settings.

Nurse Assistant Program Fees

Program Name	Nurse Assistant Program
Schedule of Total Charges for a period of attendance	\$1,250
Fee Breakdown	



Program Name	Nurse Assistant Program
Program Deposit fee (non-refundable)	\$250
Books and course materials (non-refundable, non-returnable)	\$250
Background check fee (non-refundable)	\$147.50
Student tuition recovery fee (non-refundable)	\$2.50
Tuition fee (\$3.66 per clock hour)	\$600
Approximate additional charges paid to a third party	
Fingerprinting	\$52
Physical exam, TB test, and flu vaccine	\$60
Uniform and shoes	\$65
Blood pressure kit	\$30
Competency exam fees	\$105
Total additional charges to a third party	\$312
Schedule of Estimated Total Charges for the entire educational program	\$1,562
Incidental Charges	
Make-up Days	\$200/day

Home Health Aide – 40-Hour Program

Certificate Course

The Home Health Aide Program is a 40-hour program designed for individuals who have successfully completed a California Nurse Assistant Certificate course. This program prepares students to become competent healthcare providers who can help individuals who are disabled, chronically ill, cognitively



impaired, or older adults live in their own homes or residential facilities instead of in health facilities or institutions. Program length is 2 weeks.

Delivery Format: Residential

Admission Requirements:

- Possession of High School Diploma or GED or equivalent OR pass an entrance exam.
- Valid Social Security Number or ITIN
- Must have successfully completed a California State Nurse Assistant Program or have certification as a Nursing assistant from the California Department of Public Health.

Program Participation Requirements:

- Good physical and mental health (verified by a health practitioner via a physical examination and tuberculosis screening and testing)
- Must receive a flu shot during flu season or will be required to wear a mask during the entire clinical rotation. Flu shot exemptions may require a medical provider note.
- Clinical facilities may require a covid vaccine for clinical participation.
- Clinical facilities may require a hepatitis B vaccine or declination.
- Must undergo a criminal background screening.
- Ability to speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Program Description/Clock Hours:

The program consists of 20 hours of clinical time and 20 hours of classroom time. Certification is granted by the California Department of Public Health Licensing and Certification program (L&C), Aide and Technician Certification Section (ATCS).

Job Classification Code:

The Home Health Aide Program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 31-1100- Home Health and Personal Care Aides.

Description of Instruction Provided:

Instruction provided includes classroom lectures, skills lab, and clinical training.

Home Health Aide (HHA) Program Objectives:

1. Develop a strong foundation in the principles and practices of home healthcare.
2. Demonstrate effective communication skills with clients and their families.



3. Apply critical thinking skills to assess clients' needs and provide appropriate care.
4. Demonstrate proficiency in basic HHA skills such as medication management, wound care, and personal hygiene.
5. Understand legal and ethical issues in healthcare and adhere to professional standards.
6. Gain hands-on experience through supervised clinical training in home healthcare settings.

Home Health Aide Program Fees

Charges and Fees	Cost
Schedule of Total Charges	\$675
Schedule of Estimated Total Charges	\$800
Program Deposit fee (non-refundable)	\$250
Books and Course Materials (non-refundable, non-returnable)	\$150
Student Tuition Recovery Fee (non-refundable)	\$0
Tuition	\$275 (at \$6.87 per clock hour)
Total Charges Paid to Institution	\$675
Physical Exam, TB Test, Flu Vaccine	\$60
Two White Scrubs and Tennis Shoes	\$65
Total Approximate Additional Charges Paid to Third Party	\$125
Total Estimated Charges for Entire Program	\$800
Incidental Charges	
Make-up Days	\$200/day



Emergency Medical Technician (EMT) Program

Program Description

The Emergency Medical Technician (EMT) program is designed to prepare qualified individuals to become safe and competent emergency medical technicians in a variety of healthcare settings and facilities. EMTs critically assess, evaluate, and treat medical and trauma patients and may work on ambulances, in fire departments or hospital emergency departments, or on search and rescue teams. The program consists of 178 hours of theory and clinical experience led by successful healthcare practitioners which may include paramedics, firefighters, nurses, and EMTs. Upon successful completion of the course, students are eligible for the National Registry of Emergency Medical Technician examination. After successful completion of this proficiency examination, certification is granted by the National Registry of Emergency Medical Technicians. Students are also eligible to apply for certification in their local county. The program length average 5- 6 weeks.

Delivery Format: Hybrid

Admission Requirements To be eligible for the EMT program, students must possess:

- High School Diploma or GED or equivalent
- Be at least 18 years old.
- Have a valid Social Security Number

Program Participation Requirements:

- Be in good physical and mental health verified by a health practitioner through a physical examination and tuberculosis screening. The following immunizations are required: MMR Vaccination (Measles, Mumps, Rubella), TB Test- (Tuberculosis) and the test must be within the past 6 months before the class start date. If known to be PPD positive, must have a negative chest x-ray.
- Pass a criminal background screening.
- Speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification Code: The EMT program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 29-2042- Emergency Medical Technician.



Description of Instruction Provided: The instruction provided in the EMT program includes classroom lectures, skills lab, and clinical training.

Emergency Medical Technician (EMT) Program Objectives:

1. Develop a comprehensive understanding of the principles and practices of emergency medical care.
2. Demonstrate effective communication skills with patients, families, and healthcare professionals.
3. Apply critical thinking skills to assess patient needs and respond appropriately to emergency situations.
4. Demonstrate proficiency in basic EMT skills such as patient assessment, airway management, and basic life support.
5. Understand legal and ethical issues in emergency care and adhere to professional standards.
6. Gain hands-on experience through supervised clinical training in emergency care settings.

Emergency Medical Technician Program Fees

Charge	Amount
Program Deposit fee (non-refundable)	\$250 (non-refundable)
Course materials fee	\$250 (non-refundable and non-returnable)
Insurance fee	\$250
Background check fee	\$150 (non-refundable)
Lab fee	\$95 (non-refundable)
Student tuition recovery fee	\$5 (non-refundable)
Tuition fee	\$1,000 (\$5.62 per clock hour)
Total charges paid to institution	\$2,000
Textbook fee	\$195



Charge	Amount
Physical exam, TB test, and flu vaccine fee	\$60
Uniform and shoes fee	\$150
Blood pressure kit fee	\$30
NREMT examination fee	\$90
EMSA registry fee	\$75
County EMS certification fee	\$70
Total additional charges paid to third party	\$670
Schedule of estimated total charges for entire educational program	\$2,670
Incidental Charges	
Make-up Days	\$200/day

Medical Assistant (MA)

Program Description

The Medical Assistant Program is a 24–26-week program designed to qualify individuals to become qualified medical assistants. The program consists of 720 hours in total, including 560 hours of theory and 160 hours of externship in the clinical setting. The program prepares students to work under the physician in an administrative and clinical capacity. The Administrative/Office Medical Assistant portion of the program prepares students to perform office duties such as phone answering, appointment scheduling, insurance billing, computerized medical records, and forms. The Clinical Medical Assistant portion of the program prepares students to assist a physician and provide care to patients in a doctor's office or clinic. The program combines classroom instruction with a medical office externship. Clinical Medical Assistants' duties include assisting the physician with exams and minor surgery, taking patient vital signs, caring for patients, performing simple lab tests, and administering medications and injections. Upon successful completion of the program, students will be eligible to take the California Certifying Board of Medical Assistants Examination (CCBMA).

Delivery Format: Hybrid



Admission Requirements

Students must possess the following:

- High School Diploma or GED or pass an ATB entrance exam.
- At least 18 years old
- Valid Social Security Number or ITIN

Participation Requirements

- Good physical and mental health (Verified by a health practitioner via a physical examination and tuberculosis screening). The following immunizations are required: MMR Vaccination (Measles Mumps Rubella), TB Test- (Tuberculosis) and the test must be within the past 6 months before the class start date. If known to be PPD positive, must have a negative chest x-ray.
- Pass a criminal background screening.
- Speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification Code

The Medical Assistant Program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 31-9092- Medical Assistants.

Description of Instruction Provided

Instruction provided includes classroom lectures, skills lab, and clinical training.

Medical Assistant (MA) Program Objectives:

1. Develop a comprehensive understanding of the principles and practices of medical assisting.
2. Demonstrate effective communication skills with patients, families, and healthcare professionals.
3. Apply critical thinking skills to assess patient needs and respond appropriately to changes in their condition.
4. Demonstrate proficiency in basic MA skills such as taking vital signs, performing basic laboratory procedures, and assisting with patient examinations.
5. Understand legal and ethical issues in healthcare and adhere to professional standards.
6. Gain hands-on experience through supervised clinical training in various healthcare settings.

Medical Assistant Program Fees

Program Cost Breakdown	Fees
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Program Cost Breakdown	Fees
Schedule of Total Charges for a Period of Attendance	\$16,000
Schedule of Estimated Total Charges for the Entire Educational Program	\$16,550
Program Deposit fee (non-refundable)	\$250
LMS Fee	\$1310
Student Tuition Recovery Fee (Non-Refundable)	\$40
Tuition (\$20 per clock hour)	\$14,400
Total Charges Paid to Institution	\$16,000
Approximate Additional Charges Paid to Third Party	
Medical Assistant Examination Fees	\$200
Physical Exam, TB Test, and Immunizations	\$100
Uniforms (Blue Collar Scrubs and Shoes)	\$100
Blood Pressure Kit	\$30
Textbooks	\$120
Total Additional Charges to Third Party	\$550
Schedule of Estimated Total Charges for the Entire Educational Program	\$16,550
Incidental Charges	
Make-up Days	\$200/day
Graduation Fee	\$200

Vocational Nursing

Program Description - 1539 hours, 61.5 credits. The Vocational Nursing program is a 53-week program (Full-time) or 66-week program (Part-time) consisting of 585 hours of theory and 954 hours of clinical



training, designed to prepare individuals to become vocational nurses. Vocational nurses work under the supervision of a registered nurse or physician and provide direct patient care utilizing scientific and technical expertise and manual skills. The program curriculum covers basic patient assessments, medication administration, wound dressings, vital signs, and other necessary skills to care for patients. Upon successful completion of the program, graduates receive a Certificate of Completion and are eligible to take the National Council Licensing Examination for Practical (Vocational) Nurses (NCLEX-PN) to obtain their license. Admission Requirements Students must meet the following

Delivery Format: Hybrid

Admission requirements:

- Possess a high school diploma or equivalent
- Be at least 17 years old by the program end date
- Have a valid Social Security Number or ITIN
- Successfully pass the Wonderlic Scholastic Exam entrance test with a score of at least 15.
- Interview with a designated School Representative

Program Participation Requirements:

- Good physical and mental health (verified by a health practitioner via a physical examination and tuberculosis screening and testing)
- Must receive a flu shot during flu season or will be required to wear a mask during the entire clinical rotation. Flu shot exemptions may require a medical provider note.
- Clinical facilities may require a covid vaccine for clinical participation.
- Clinical facilities may require a hepatitis B vaccine or declination.
- MMR, Varicella, Tdap vaccinations required.
- Pass a Urinary Drug Screening Test
- Must undergo a criminal background screening.
- Obtain BLS CPR certification.
- Ability to speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification Code: The Vocational Nursing program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 29-2060 Licensed Practical and Licensed Vocational Nurse.

Description of Instruction Provided: Instruction provided includes classroom lectures, skills lab, and clinical training.

Vocational Nursing (VN) Program Objectives:

1. Develop a strong foundation in the principles and practices of vocational nursing.



2. Demonstrate effective communication skills with patients, families, and healthcare professionals.
3. Apply critical thinking skills to assess patient needs and provide appropriate nursing care.
4. Demonstrate proficiency in nursing skills such as medication administration, wound care, and patient assessment.
5. Understand legal and ethical issues in healthcare and adhere to professional standards.
6. Gain hands-on experience through supervised clinical training in various healthcare settings.

Vocational Nursing (VN) Program Fees

The student has a right to cancel and obtain a refund of charges according to the standard set forth by the CEC 94920(B), which states that the institution shall refund 100% of the amount paid for institutional charges less a reasonable deposit or Program Deposit fee not to exceed \$250 if notice of cancellation is made through attendance at the first class session or the seventh day after enrollment, whichever is later.

Charge/Fee	Amount
Program Deposit fee (non-refundable)	\$250
Books and course materials (non-refundable, non-returnable)	\$250
Background check fee (non-refundable)	\$180
Administration fee (non-refundable)	\$2,500
Student tuition recovery fee (non-refundable)	\$70
Insurance fee (non-refundable)	\$250
Tuition (\$15.59 per clock hour)	\$24,000
Schedule of total charges for period of attendance	\$27,500
Additional charges paid to third party	
Physical exam, TB test, and vaccine	\$100
Uniform and shoes	\$150
BVNPT and NCLEX fees	\$350



Charge/Fee	Amount
Books and acceleratory content	\$2000
Total additional charges to third party	\$2,600
Schedule of estimated total charges for entire educational program	\$30,100
Incidental Charges	
Make-up Days	\$200/day
Graduation Fee	\$200
Program Cohort Transfer/Switch Fee	\$1500

Associate of Science in Vocational Nursing Program

Program Description - 84.5 credits. The Associate of Science in Vocational Nursing program is a 53-week program (Full-time) or 66-week program (Part-time) consisting of 585 hours of theory and 954 hours of clinical training, designed to prepare individuals to become vocational nurses. Vocational nurses work under the supervision of a registered nurse or physician and provide direct patient care utilizing scientific and technical expertise and manual skills. The program curriculum covers basic patient assessments, medication administration, wound dressings, vital signs, and other necessary skills to care for patients. Upon successful completion of the program, graduates receive a Certificate of Completion and are eligible to take the National Council Licensing Examination for Practical (Vocational) Nurses (NCLEX-PN) to obtain their license.

Delivery Format: Hybrid

Admission requirements:

- Possess a high school diploma or equivalent
- Be at least 17 years old by the program end date
- Have a valid Social Security Number or ITIN
- Successfully pass the Wonderlic Scholastic Exam entrance test with a score of at least 15.
- Interview with a designated School Representative
- Completion of the following General Education Courses



- Psychology Course 3 credits
- Sociology Course 3 credits
- Communication Course I (Oral) 3 credits
- Communication Course II (Oral or Written) 3 credits
- Algebra or Higher Math Equivalent 3 credits
- Anatomy and Physiology I with lab 4 credits
- Anatomy and Physiology II with lab 4 credits

Program Participation Requirements:

- Good physical and mental health (verified by a health practitioner via a physical examination and tuberculosis screening and testing)
- Must receive a flu shot during flu season or will be required to wear a mask during the entire clinical rotation. Flu shot exemptions may require a medical provider note.
- Clinical facilities may require a covid vaccine for clinical participation.
- Clinical facilities may require a hepatitis B vaccine or declination.
- MMR, Varicella, Tdap vaccinations required.
- Pass a Urinary Drug Screening Test
- Must undergo a criminal background screening.
- Obtain BLS CPR certification.
- Ability to speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification

The Associate of Science in Vocational Nursing Program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 29-2060 Licensed Practical and Licensed Vocational Nurse.

Associate of Science in Vocational Nursing Program Objectives:

1. Build upon the foundational principles and practices of vocational nursing by introducing more complex nursing theories and concepts.
2. Demonstrate advanced communication skills, including the ability to navigate complex interactions with patients, families, and a diverse healthcare team, and to effectively communicate in interdisciplinary healthcare settings.
3. Apply advanced critical thinking and clinical judgment to assess complex patient needs and design comprehensive nursing care plans.
4. Demonstrate advanced proficiency in nursing skills, including complex medication administration, specialized wound care, advanced patient assessment techniques, and emergency response.



5. Develop a deeper understanding of legal and ethical issues in healthcare, focusing on advocacy, ethical decision-making, and adherence to evolving professional standards.
6. Gain extensive hands-on experience through supervised clinical training in diverse healthcare settings, with an emphasis on leadership and management skills in nursing.
7. Learn to effectively collaborate within an interdisciplinary healthcare team, understanding the roles and responsibilities of different healthcare professionals.
8. Understand the principles of community health and engage in public health education, focusing on health promotion and disease prevention in diverse populations.
9. Introduce the basics of nursing research and evidence-based practice, encouraging the use of research in clinical decision-making.
10. Prepare for career advancement opportunities, including potential supervisory roles and further educational pathways in nursing.

Associate of Science in Vocational Nursing Program Fees

Charge/Fee	Amount
Program Deposit fee (non-refundable)	\$250
Books and course materials (non-refundable, non-returnable)	\$250
Background check fee (non-refundable)	\$180
Administration fee (non-refundable)	\$2,500
Student tuition recovery fee (non-refundable)	\$80
Insurance fee (non-refundable)	\$250
General Education Transfer credit fee (non-refundable)	\$5000
Tuition (\$15.59 per clock hour)	\$24,000
Schedule of total charges for period of attendance	\$32,510



Charge/Fee	Amount
Additional charges paid to third party	
Physical exam, TB test, and vaccine	\$100
Uniform and shoes	\$150
BVNPT and NCLEX fees	\$350
Books and ancillary content	\$2000
Total additional charges to third party	\$2,600
Schedule of estimated total charges for entire educational program	\$35,110
Incidental Charges	
Make-up Days	\$200/day
Graduation Fee	\$200
Program Cohort Transfer/Switch Fee	\$1500

The student has a right to cancel and obtain a refund of charges according to the standard set forth by the CEC 94920(B), which states that the institution shall refund 100% of the amount paid for institutional charges less a reasonable deposit or Program Deposit fee not to exceed \$250 if notice of cancellation is made through attendance at the first class session or the seventh day after enrollment, whichever is later.

IV Therapy and Blood Withdrawal Program

Diploma Program Description

IV Therapy and Blood Withdrawal Program Description This 36-hour course is designed to provide students with the necessary knowledge and skills to initiate intravenous therapy and perform blood withdrawal. Upon successful completion of the program, students will receive certification in IV therapy and blood withdrawal from the Board of Vocational Nursing and Psychiatric Technicians (BVNPT).



Delivery Format: Hybrid

Admission Requirements To be eligible for the program, students must possess the following:

- Successful completion of a Vocational Nursing, Registered Nursing Program, Physician Assistant program, Medical School, or demonstrate eligibility to attain licensure for a career that includes a scope of initiating intravenous therapy and blood withdrawal.

Participation Requirements

- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification Code: The IV Therapy and Blood Withdrawal Program prepares graduates for additional certification for the following job classifications as classified by the United States Department of Labor: Code: 29-2060 Licensed Practical and Licensed Vocational Nurse.

Description of Instruction Provided: Instruction provided includes classroom lectures, skills lab, and clinical training.

IV Therapy/Blood Withdrawal (IV/BW) Program Objectives:

1. Develop a comprehensive understanding of the principles and practices of IV therapy and blood withdrawal.
2. Demonstrate effective communication skills with patients, families, and healthcare professionals.
3. Apply critical thinking skills to assess patient needs and provide appropriate IV therapy and blood withdrawal care.
4. Understand the indications, contraindications, and potential complications associated with IV therapy and blood withdrawal.
5. Demonstrate proficiency in the use of equipment and techniques related to IV therapy and blood withdrawal.
6. Gain hands-on experience through supervised clinical training in various healthcare settings, including hospitals, clinics, and blood donation centers.

IV Therapy/Blood Withdrawal Program Fees

Fees	Charges (\$)
Program Deposit fee (non-refundable)	250



Fees	Charges (\$)
Books and course materials fee (non-refundable)	50
Student tuition recovery fee (non-refundable)	0
Tuition fee (4.86 per clock hour)	175
Total charges paid to institution	475
Approximate additional charges paid to third party	Charges (\$)
None	0
Schedule of charges	Charges (\$)
Schedule of total charges for a period of attendance	475
Schedule of estimated total charges for entire program	475
Incidental Charges	
Make-up Days if applicable	\$200/day

Phlebotomy Technician Course

Our comprehensive 80-hour Phlebotomy Technician Course is designed to equip aspiring healthcare professionals with the essential knowledge and practical skills required to excel in the field of phlebotomy. The course is divided into two components: 40 hours of didactic instruction and 40 hours of practical training in a clinical setting. This program not only meets the educational eligibility criteria necessary to become a California Certified Phlebotomist but also ensures that students are well-prepared for the demands of this critical healthcare role.

Delivery Format: Residential

Course Objectives:

1. Mastering Phlebotomy Techniques: Develop proficiency in venipuncture and capillary puncture techniques, ensuring accurate and efficient blood specimen collection.



2. **Understanding Anatomy and Physiology:** Gain a solid understanding of the anatomy and physiology relevant to phlebotomy, including knowledge of vascular structures and the circulatory system.
3. **Infection Control and Safety:** Learn and apply industry-standard infection control practices and safety protocols to minimize the risk of exposure to bloodborne pathogens and ensure a safe working environment.
4. **Patient Interaction and Communication Skills:** Develop effective communication skills to interact with patients, explain procedures, and alleviate anxieties associated with blood collection.
5. **Hands-On Clinical Experience:** Apply theoretical knowledge in a real-world clinical setting during 40 hours of practical training. Gain exposure to various healthcare settings, working with diverse patient populations.
6. **Legal and Ethical Considerations:** Understand the legal and ethical aspects of phlebotomy practice, including patient confidentiality, informed consent, and adherence to relevant state regulations, with a particular focus on California requirements.
7. Upon successful completion of the course, students will not only have fulfilled the educational eligibility requirements for California Certified Phlebotomist licensure but will also possess the confidence and competence needed to excel in their roles as phlebotomy technicians. Our program combines rigorous didactic instruction with hands-on training to ensure that graduates are well-prepared to contribute to the healthcare industry as skilled and ethical phlebotomy professionals.

Program Requirements and Disclosures

1. Admission Requirements and California Requirements for Phlebotomy Technician Program:

To be eligible for the Phlebotomy Technician program in California, you must fulfill **ONE** of the following requirements:

- a) Provide a copy of your high school completion transcript.
- b) Submit a transcript indicating successful completion of a graduation equivalency exam, such as the GED or Hi-Set exam.
- c) Show evidence of completion of three college-level biology courses.
- d) If you have a non-U.S. transcript, provide documentation of a transcript analysis confirming U.S. high school equivalency.

2. Felony Conviction Disclosure:



Please be aware that the phlebotomy technician application includes questions regarding past felony convictions. Applicants with a felony conviction are encouraged to disclose this information for a thorough review of eligibility, as certain convictions may impact participation in the program or future employment in the healthcare field.

3. Program Commitment to Clinical Training:

Our Phlebotomy Technician program is committed to providing a comprehensive learning experience, including a clinical training component. Students are expected to complete the clinical training within the specified time frame of the program to fulfill the requirements for certification.

4. Clinical Training Provider Requirements:

During the clinical training phase, students may be required to meet various prerequisites and incur certain expenses, which may include:

- Completion of specific immunization requirements.
- A tuberculosis (TB) test to ensure student and patient safety.
- Certification in first aid to respond effectively in emergencies.
- Obtaining insurance coverage as required by the clinical training provider.
- Purchasing specific clothing or attire necessary for clinical placement.

Please note that these requirements and associated expenses are set by the clinical training provider and are essential for participation in the clinical training component.

5. Grading Policy and Attendance Requirements:

Our grading policy ensures fairness and consistency in evaluating student performance. Attendance for all lectures is mandatory, and a requirement for successful completion of the program. A clear make-up policy is in place to accommodate unavoidable absences, which will be communicated to you at the beginning of the program.

Factors considered in the grading process include class participation, practical skills assessments, written examinations, and clinical training performance.

By enrolling in our Certified Phlebotomy Technician program, you acknowledge your understanding and agreement to these disclosure statements. It's important to review this information carefully before embarking on your journey to become a certified phlebotomy technician.

Additional Requirements

Program Participation Requirements:



- Good physical and mental health (verified by a health practitioner via a physical examination and tuberculosis screening and testing)
- Must receive a flu shot during flu season or will be required to wear a mask during the entire clinical rotation. Flu shot exemptions may require a medical provider note.
- Clinical facilities may require a covid vaccine for clinical participation.
- Clinical facilities may require a hepatitis B vaccine or declination.
- MMR, Varicella, Tdap vaccinations required.
- Pass a Urinary Drug Screening Test
- Must undergo a criminal background screening.
- Obtain BLS CPR certification.
- Ability to speak, read, and write the English language.
- Possess proficient computer skills, including navigating operating systems, managing files, using common office applications, and engaging in online communication, as computer literacy is essential for academic success and program readiness.

Job Classification

The Phlebotomy Technician Program prepares graduates for the following job classifications as classified by the United States Department of Labor: Code: 31-9097- Phlebotomists.

Phlebotomy Technician Program Fees

Charge	Amount
Program Deposit fee (non-refundable)	\$250 (non-refundable)
LMS fee	\$995 (non-refundable and non-returnable)
Student tuition recovery fee	\$5 (non-refundable)
Tuition fee	\$2000 (\$25 per clock hour)
Total charges paid to institution	\$3,250
Textbook fee	\$100
Physical exam, TB test, and flu vaccine fee	\$100
Uniform and shoes and equipment fee	\$100



Charge	Amount
Examination fee	\$100
Certification fee	\$100
Total additional charges paid to third party	\$500
Schedule of estimated total charges for entire educational program	\$3,750
Incidental Charges	
Make-up Days if applicable	\$200/day

Articulation or Transfer Agreement

Quest Nursing Education Center currently does not have any agreement in place for articulation or transfer with any other college or university.

Acceptance of Credits – Transfer Credit Earned at other Institutions.

Quest Nursing Education Center strives to provide our students with the best possible education and is committed to ensuring that transfer credits are awarded fairly and accurately. The acceptance of credits earned outside of the institution is at the sole discretion of the Quest Nursing Education Center.

General Policies are as follows:

1. Credits earned outside of the institution may be applied toward the award of a credential and may be derived from a combination of any or all of the following:
 - a. Credits earned at and transferred from other postsecondary institutions, when congruent and applicable to our institution's program and when validated and confirmed by our institution.
 - b. Successful completion of challenge examinations or standardized tests demonstrating learning at the credential level in specific subject matter areas.
 - c. Prior learning, as validated, evaluated, and confirmed by qualified instructors at our institution.
 - d. The standard formula for conversion to semester hours will be used when credit is being awarded from an institution that operates on a quarter or trimester schedule.



2. Credits may be earned for individual courses. However, if a course has a theory and clinical component, credit can only be granted for both theoretical and clinical courses, not for one component of the course.
3. A student may only receive a maximum of 75% of the credits required for completion of the program through transfer credits.
4. Transfer credits will only be granted for courses where the student earned a letter grade of C or higher. No credit will be given for grades lower than C or for courses that the student failed or did not complete.
5. A fee will be charged for each transfer credit applied- see program fees as applicable
6. Transfer credits may also be granted for qualifying College-Level Examination Program (CLEP) courses.
7. StraighterLine ACE courses are also acceptable for transfer credit.
8. The final decision regarding transfer credits rests with the Chief Academic Officer (CAO). The CAO using their expertise, will review the content of the course and determine whether the credit awarded deems to be approved and granted as credit toward one's degree. This is especially important to keep in mind for courses not included on the list above.

Quest Nursing Education Center will communicate any transfer credit options available to students on a course-by-course basis. Students seeking more information regarding Transfer Credits and Challenging Exams are encouraged to visit the Registrar's office for further guidance and assistance.

Challenge Examinations and Achievement Tests for Transfer Credit

Quest Nursing Education Center accepts the following challenge examinations as a means of obtaining credit for some of the courses that may be applied toward the credential.

1. Institution administered Challenge Tests
2. CLEP Exams
3. DSST Exams
4. National League for Nursing (NLN) Acceleration Challenge Examinations (NACE)
5. ATI Nursing
6. Elsevier
7. Wolters Kluwer
8. Lippincott Williams & Wilkins
9. McGraw Hill

If available, final exams or exams designed to test the entire course from our vendors including ATI Nursing, Elsevier, Wolters Kluwer, Lippincott Williams & Wilkins, and McGraw Hill, may be chosen as an exam for credit. Students must achieve a minimum score set by the vendor or institution as a passing rate.



If the student meets that score, they may receive credit for the course. Please note that the availability of vendor exams may vary and not all exams may be available for every course. Our school will communicate any options available to students on a course-by-course basis.

For the Vocational Nursing Program and the Associates of Science in Vocational Nursing Program, Quest Nursing Education Center accepts credits earned by their students in nursing courses taken in the last 5 years, including vocational or practical nursing courses, registered nursing courses, psychiatric technician courses, and nursing assistant courses. Other courses may be considered if they are deemed equivalent to courses in the program. Nursing courses taken over 5 years are not accepted. There are no time recency requirements for general education courses to be transferred in. For credit transfers, the student must also submit official transcripts from the institution. The department will evaluate the transcripts to determine if the course content meets the criteria for granting credit. The institution does not have an articulation or transfer agreement with any other college or university. The evaluation process is free of charge for students.

The program will consider the following courses:

1. Vocational or practical nursing courses
2. Registered Nursing courses
3. Psychiatric technician courses
4. Armed services nursing courses
5. Nursing assistant courses
6. Other courses that the school determines are equivalent to the courses in the program.

Ability to Benefit (ATB) Students

Quest Nursing Education Center accepts Ability to Benefit (ATB) students and the following ATB tests: Combined English Language Skills Assessment (CELSA) Forms 1 and 2, with passing scores of 97 on either form 1 or 2, and the Wonderlic Basic Skills Test, with passing scores of 200 on the verbal section and 210 on the quantitative section.

Award of Credit for Prior Experiential Learning

Only students enrolling in the Vocational Nursing Program or the Associate of Science in Vocational Nursing Program may request an award of credit for prior experiential learning. This institution does not provide this option for all other programs. For the Vocational Nursing Students, credit is granted for knowledge and skills acquired through experience. The student must submit a work verification letter from the employer and or supervisor that includes their name, work title, duration of experience, a description of experience gained, and skills demonstrated. The institution will review the letter and will then require the student to successfully pass a written and/or practical examination to validate skills acquired during the experience.

The Vocational nursing director will then provide the equivalent credit towards the requirement of the Vocational nursing program. If a student does not agree with the amount of credit granted, they may



write a written appeal to the program director who will review the request and make a final determination. No payment is required by the student for the evaluation of credit process; Transfer credit fees may apply- see program fee schedule.

Transferability of Credits and Credentials Earned at QNEC

Please note that the transfer of credits and credentials earned at Quest Nursing Education Center is subject to the discretion of the institution to which you may apply for transfer. The acceptance of the certificate or degree you earn in our educational program is also subject to the discretion of the transfer institution. If the certificate or degree you earn at our institution is not accepted at the transfer institution, you may be required to retake some or all your coursework. Therefore, it is important that you ensure your attendance at Quest Nursing Education Center aligns with your educational goals. We recommend that you contact the institution you plan to transfer to after attending our program to determine if your certificate or degree will transfer.

Nursing Education and Licensure Policy

Completion of nursing education provided by Quest Nursing Education Center (Institution) does not guarantee licensure. Licensure is determined by the state's Board of Nursing after the state has evaluated and confirmed that the student meets all licensing requirements as specified by the particular state in which the student is applying for licensure.

1. **Educational Completion:** Graduation from or completion of the nursing education program offered by the institution signifies fulfillment of the educational requirements set forth by the program.
2. **State Licensing Authority:** The authority to grant nursing licensure resides with the state's Board of Nursing, which establishes and administers the licensing process.
3. **Licensing Requirements:** Licensing requirements may vary by state and can include, but are not limited to, successful completion of a nursing program, passing a licensing examination, and meeting specific background check and eligibility criteria.
4. **Professional Licensure Examination:** Graduates of the nursing program may be required to successfully pass a state-sanctioned professional licensure examination as part of the licensing process.
5. **Additional Requirements:** States may impose additional criteria for licensure, which can include continuing education, immunization records, and other prerequisites.
6. **Continued Compliance:** It is the responsibility of the student to remain informed about and comply with the licensing requirements established by the state in which they intend to seek licensure.



7. **Support and Resources:** The institution is committed to providing support and resources to assist graduates in their pursuit of licensure. This may include access to review materials, information on licensure examination procedures, and guidance on meeting state-specific requirements.
8. **Notification of Licensure Decisions:** The institution encourages students to promptly notify the institution of their licensure status after receiving notification from the state's Board of Nursing.
9. **Professional Ethics and Standards:** Graduates are expected to uphold the highest professional and ethical standards in their practice, in accordance with the policies and guidelines of the state's Board of Nursing.

Foreign Student & English Proficiency

To enroll at Quest Nursing Education Center, students must be eligible to study in the United States. The institution does not provide visa services for foreign students and all courses are taught in English without any ESL instruction. Therefore, students must be able to speak, read, and write English at the level of a United States high school graduate. Proof of English-language proficiency can be provided through one of the following:

- A TOEFL paper test score of at least 400 or a TOEFL iBT (Internet Based Test) score of at least 65
- Successful completion of an intermediate ESL course at an accredited institution
- Completion of a high school diploma or GED in the United States
- Completion of a high school diploma or college program in a nation where English is the language of education (foreign diplomas must be evaluated by a credentialing agency to be equivalent to a US high school diploma)
- Successful completion of college-level English classes at a US accredited institution
- Scoring at least a 15 on the Wonderlic Scholastic Exam

Foreign students and students whose native language is not English must provide proof of English-language proficiency. Additionally, students must meet the requirements for entrance exams, such as passing an Ability to Benefit entrance exam. For more information about these tests, students can visit the California Department of Education website at <http://www.cde.ca.gov/ta/tg/gd/>.

Standards of Student Achievement

To successfully complete their program, students must achieve a minimum score of **75%** on all graded course work and demonstrate all required skills and competencies. In addition, students must complete the required course hours. Evaluations are conducted at the midpoint and end of the course to ensure students are meeting these standards of achievement.

ELIGIBILITY FOR VOCATIONAL NURSE LICENSURE

Quest Nursing Education Center offers programs that prepare students for the Vocational Nurse License in California. To be eligible for licensure, students must meet the following requirements:



1. Complete and sign the "Application for Vocational Nurse Licensure."
2. Successfully complete a state-approved Vocational Nursing Program
3. Pass a background check by submitting the required Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) fingerprints. Note that a license will not be issued until the board receives the background information from DOJ.
4. Attach the appropriate nonrefundable fee payable to the "BVNPT."
5. Successfully pass a written examination, such as the National Council Licensing Examination for Practical (Vocational) Nursing (NCLEX) or the National League for Nursing Test Pool Practical Nursing Examination (NLN).

At Quest Nursing Education Center, we prepare our students for success in meeting these requirements and obtaining their Vocational Nurse License.

FINANCIAL AID

Federal and State Financial Aid: Quest Nursing Education Center does not participate in federal and state financial aid programs.

Other Forms of Financial Aid: Students have the option to finance their education through private third-party loans and scholarships. To assist students in this process, Quest Nursing Education Center provides access to its institutional catalog to the third party. This allows the third party to gather information about the program and institution where the student will be attending.

Responsibilities and Consequences of Obtaining an Educational Loan

When obtaining a loan to pay for their educational program, students should be aware of the following responsibilities and consequences. First, they are responsible for repaying the full amount of the loan plus interest, less than any refund received. Second, if the student receives federal student financial aid funds, they are entitled to a refund of any funds not used towards their educational expenses. However, if the student defaults on the loan, the federal or state government, or a loan guarantee agency, may take action against them, including applying any income tax refund to reduce the balance owed on the loan. Additionally, the student may become ineligible for any other federal student financial aid or government assistance until the loan is repaid.

FINANCIAL POLICY AND PAYMENT OPTIONS

At Quest Nursing Education Center, we have a strict financial policy that prohibits us from extending credit or lending money to individuals or institutions for educational programs. All charges, whether for institutional or non-institutional purposes, must be paid in full at the time of enrollment.



Accepted Forms of Payment: We accept credit cards, money orders, and cashier's checks as forms of payment. Please note that we do not accept personal checks. If you have any questions about our financial policy or payment options, please contact our office for further assistance.

STUDENT TUITION RECOVERY FUND (STRF)

The State of California established the Student Tuition Recovery Fund (STRF) to protect and assist students in case of economic loss suffered by a student in an educational program at a qualifying institution. To be eligible for protection, the student must be a California resident or enrolled in a residency program and prepay all or part of their tuition.

In accordance with California law, Quest Nursing Education Center is required to collect a state-imposed assessment for the STRF, which will be paid on behalf of eligible students. It is important to note that students who are not California residents or enrolled in a residency program are not eligible for protection from the STRF and are not required to pay the STRF assessment.

If you believe you are eligible for STRF reimbursement, your application must be received within four (4) years from the date of the action or event that made you eligible for recovery from STRF. Please keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school, as you may need them to support your STRF application.

Qualifying events for STRF reimbursement include:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and the student did not choose to participate in an approved teach-out plan or did not complete a chosen teach-out plan approved by the Bureau.
2. The student was enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or location of the institution, or was enrolled in an educational program within the 120-day period before the program was discontinued.
3. The student was enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. The student has been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but has been unable to collect the award from the institution.



7. The student sought legal counsel that resulted in the cancellation of one or more of their student loans and has an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the student must provide a social security number or taxpayer identification number.

For more information regarding STRF, questions may be directed to the Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Suite 225, Sacramento, CA 95834, (888) 370-7589, or online at <https://www.bppe.ca.gov/>.

Student's Right to Cancel and Obtain Refund

According to the standards set forth by CEC 94920 (b), students have the right to cancel their enrollment and obtain a refund of charges. Institutions are required to refund 100 percent of the amount paid for institutional charges, minus a reasonable deposit or Program Deposit fee (non-refundable) not exceeding \$250, if the cancellation notice is made through attendance at the first-class session, or the seventh day after enrollment, whichever is later. This policy ensures that students have the flexibility to change their minds and make informed decisions regarding their education.

Refund Policy for Withdrawing Students

At Quest Nursing Education Center, the refund policy applies to students who withdraw from the educational program, whether voluntarily or involuntarily. A student is considered withdrawn from an educational program when they are unable to continue attendance, regardless of the reason.

Refunds of tuition and fees in a program paid in advance or sums due when a student cancels, withdraws, or is terminated from classes and/or the institution will be determined as follows:

1. All monies will be refunded if the school does not accept the applicant or if the student cancels within three (3) business days after signing the enrollment agreement and making the initial payment.
2. Cancellation after the third (3rd) Business Day, but before the first class, results in a refund of all monies paid, except for the registration fee if applicable (not to exceed \$100.00).
3. Books, course software(s), and supplies become non-refundable/non-returnable after attendance has begun.
4. Items of extra expense to a student, such as instructional supplies or equipment, tools, student activities, laboratory fees, service charges, rentals, credentialing fees, deposits, and all other charges, are not considered in tuition refund computations.
5. A student's last day of attendance is the last day a student had academically related activity, which may include but is not limited to logging in to the course LMS, projects, clinical experiences, or examinations.



6. A determined date of withdrawal is the date that an institution determines that a student was no longer in school, referred to as the date of determination.
7. If a student completes more than 60% of the program, they are responsible for paying the full tuition, and there is no refund available.
8. For students who complete less than 60% of the program, they are entitled to a refund of amounts paid to the school in excess of their calculated Cost of Instruction. The Cost of Instruction is determined by multiplying the cost per clock hour by the number of hours attended.

It is important to note that non-refundable fees, as identified in the breakdown of charges for the program, are not included in refund calculations. This refund policy also applies to tuition paid by a third party on behalf of a student.

If the institution has collected money from a student for a bond, library usage, or fees for a license, application, or examination, and the institution has not paid the money to the third party at the time of the student's withdrawal or cancellation, the institution shall refund the money to the student within 45 days.

If the calculated refund amount is less than the student's current unpaid balance, a refund will not be issued, and the student remains responsible for the amounts due to the school.

For students who have received federal student financial aid funds, they are entitled to a refund of money not paid from federal student financial aid program funds.

Refunds will be issued to the original payer of the tuition, and they will be made within 45 days of the Determination Date of Withdrawal. For students who withdraw before attending the program, the determination date of withdrawal will be based on the date the withdrawal/cancellation notice is received from the student or the day before the educational program starts, whichever is earlier.

All notices to withdraw/cancel must be in writing and can be submitted in person to the admission office or via email at questnec@gmail.com.

Refund Calculation Formula

Cost of Instruction = (Cost per clock hour) x number of hours attended.

Total Course Tuition paid by Student - Cost of Instruction = Refund due.

Termination/Cancellation Policy Overview:

This policy applies to students who withdraw from attending the educational program:



1. A student shall be considered to have withdrawn from an educational program when he or she withdraws in writing or is deemed withdrawn by the institution. This occurs when a student is unable to continue attendance in the educational program regardless of the reason.
2. For students who withdraw prior to attending the program, the determination date of withdrawal will be based on the date the withdrawal/cancellation notice is received from the student or the day before the educational program is to start, whichever is earlier.
3. ALL notices to withdraw/cancel must be in writing and must be submitted via email at questnec@gmail.com.

Student Cancellation of Enrollment Policy:

This policy outlines the procedures and guidelines for students who wish to cancel their enrollment in an educational program:

1. Cancellation Eligibility: Students are eligible to cancel their enrollment if they have formally enrolled in the educational program but wish to withdraw before the program's commencement or during their enrollment period.
2. Written Notification: All requests for cancellation of enrollment must be submitted in writing. This can be done by sending an email to the designated cancellation address provided by the institution: (questnec@gmail.com).
3. Cancellation Deadline: To be eligible for a full refund of tuition and fees, students must submit their cancellation request within three (3) business days after signing the enrollment agreement and making the initial payment.
4. Refund Eligibility: Refunds for tuition and fees will be processed according to the institution's refund policy, which outlines the specific circumstances under which refunds are granted.
5. Refund Processing Timeframe: Refunds will be issued within 45 days of the determination date of withdrawal.
6. Non-Refundable Items: Certain items, such as books, course software(s), supplies, and deposits, become non-refundable/non-returnable after attendance has begun, in accordance with the institution's refund policy.
7. Cancellation After Program Commencement: If a student cancels enrollment after the educational program has commenced, refunds will be determined based on the institution's pro-rated refund policy.
8. Transfer Credits: Fees paid for transfer credits are 100% refundable until a student has enrolled and attended courses in the institution for at least four weeks, after which transfer credit fees become non-refundable.



9. Record Keeping and Documentation: The institution will maintain detailed documentation of the cancellation process, including communications, decisions, and any agreements reached with the student.
10. Notification of Outcome: The institution will acknowledge the student's cancellation request and provide a written confirmation of the outcome, including details of any applicable refunds or non-refundable charges.

Withdrawal, Dismissal, or Termination of Students Policy:

This policy outlines the procedures and guidelines for withdrawal, dismissal, or termination of students from an educational program:

1. Types of Discontinuation: This policy covers three distinct scenarios: voluntary withdrawal initiated by the student, dismissal based on institutional policies, or termination due to specific circumstances outlined in the institution's policies.
2. Voluntary Withdrawal: Students have the right to voluntarily withdraw from the educational program at any time. Withdrawal requests must be submitted in writing to questnec@gmail.com.
3. Dismissal for Non-Compliance: The institution reserves the right to dismiss students for non-compliance with institutional policies, including academic misconduct, violations of codes of conduct, or failure to meet academic or attendance requirements.
4. Termination Due to Specific Circumstances: Termination may occur in cases where a student's behavior poses a threat to the safety and well-being of themselves or others, or if the student is unable to meet the academic or attendance requirements of the program.
5. Notification of Discontinuation: Students will be formally notified in writing of their withdrawal, dismissal, or termination from the program. The notification will include the reasons for the decision and any relevant appeal processes.
6. Transcript and Record Retention: The institution will maintain academic records and transcripts of students who have been withdrawn, dismissed, or terminated in accordance with applicable laws and regulations.
7. Financial Obligations: Students who are withdrawn, dismissed, or terminated may still be responsible for any outstanding financial obligations to the institution, in accordance with the institution's policies.
8. Re-Enrollment Eligibility: The institution will specify any conditions under which students who have been withdrawn, dismissed, or terminated may be eligible for re-enrollment in the future. Please refer to the Re-enrollment Eligibility Policy.



Appeals Process:

In the event of withdrawal, dismissal, or termination, students have the right to request an appeal if they believe the decision was made in error or that there were extenuating circumstances.

Definitions:

The "determination date of withdrawal" refers to the specific point in time when an educational institution officially recognizes that a student has withdrawn from their educational program. It is a critical date used to calculate refunds, determine academic progress, and assess various aspects related to the student's status within the program.

The term "Last Day of Attendance" (LDA) refers to the specific date on which a student attended their last class or actively participated in an educational program before withdrawing or discontinuing their enrollment.

Re-enrollment Eligibility Policy:

Re-enrollment applications are welcomed, but it is important to note that re-enrollment is not guaranteed. Each application will be reviewed on an individual basis, and admissions decisions will be made at the discretion of the institutional representative responsible for student admissions into the institution and the specific program.

Factors that may be considered in the re-enrollment review process include, but are not limited to:

1. **Academic Performance:** The applicant's previous academic record, including grades, attendance, and any academic probation or dismissals.
2. **Conduct and Behavior:** Any history of misconduct or violations of institutional policies.
3. **Program Availability:** Availability of space in the desired program or course.
4. **Compliance with Institutional Policies:** Adherence to all institutional policies, including financial obligations and code of conduct.
5. **Relevant Documentation:** Submission of all required documentation and completion of any necessary steps outlined in the re-enrollment process.

It is important to emphasize that meeting the minimum eligibility criteria does not guarantee re-enrollment. The decision will be based on a holistic assessment of the applicant's qualifications and suitability for re-enrollment.

The institution reserves the right to make final determinations regarding re-enrollment, and decisions will be communicated in a timely manner to the applicant.



This policy applies to all individuals seeking re-enrollment in any program offered by the institution. It is subject to periodic review and updates. The institution will ensure compliance with all applicable laws and regulations regarding admissions and re-enrollment.

Notification and Procedures for Program Termination Policy:

This policy outlines the procedures and notifications in the event of a program termination:

1. **Notification to Students and Stakeholders:** In the event of a program termination, the institution will provide timely and clear notification to all affected students, faculty, staff, and relevant stakeholders. The notification will include the reasons for the termination, the effective date, and any available alternatives or options for affected students.
2. **Official Announcement:** The institution will issue an official announcement regarding the program termination through appropriate channels, which may include the institution's website, official social media accounts, and direct communication to affected parties.
3. **Student Advising and Support:** The institution will designate a responsible party or office to provide personalized advising and support to affected students. This support may include guidance on transfer options, assistance with credit transfers, and information on available resources for affected students.
4. **Transcript and Record Retention:** The institution will ensure that transcripts and academic records of affected students are maintained and accessible even after the program termination. Students will have continued access to their academic records as required by applicable regulations and accrediting bodies.
5. **Refund and Financial Obligations:** Any outstanding financial obligations of affected students related to the terminated program will be addressed in accordance with the institution's existing refund policies and applicable laws and regulations.
6. **Teaching Out or Transfer Options:** If feasible and appropriate, the institution will make efforts to facilitate the completion of the program for affected students through teach-out arrangements with other institutions or by assisting students in transferring to similar programs at accredited institutions.
7. **Compliance with Regulatory Requirements:** The institution will ensure compliance with all applicable regulatory requirements and accrediting body standards related to program termination, including timely reporting and any necessary approvals.

Attendance Policies

At Quest Nursing Education Center, attendance is crucial to a student's success. Students are expected to attend all scheduled classroom and clinical sessions. Failure to attend sessions may result in the inability



to complete the program. Requests for make-up sessions may be considered, but the institution is not obligated to provide them. In addition, the following policies apply:

1. Students must attend classes and clinical hours for the full scheduled time. If unable to attend, the student must notify the instructor and/or appropriate staff immediately.
2. Tardiness is defined as not being present at the beginning of the established class time. Leaving early is also considered tardiness.
3. Three episodes of tardiness are equivalent to one missed day.
4. If a student is more than 30 minutes late to class or clinical sessions, they will be dismissed and considered absent for the day.
5. A student may not be absent for more than 2 theory days or 2 clinical days per term. For courses of 4 months or less in duration, a student may not miss more than 15% of clinical hours and 15% of theory hours. Failure to comply may result in expulsion from the program. The student will be required to make up all clinical and theory days missed before progressing to the next term.
6. Make-up clinical hours can include performance evaluation in the skills lab or additional time in the clinical setting. Make-up theory hours can include independent study, additional assignments, written exams, attendance at seminars, and research reports. For programs with a minimum hour completion requirement for certification by an agency, make-up time must be hour for hour with an instructor in the same type of setting they were absent from.
7. Exceptions to the attendance policy may be made for emergency occurrences beyond the student's control, such as medical or family emergencies. Excusable absences require documentation, and the institution reserves the right to request a medical doctor's statement regarding satisfactory health status following an illness or injury before a student's return.
8. Students are responsible for paying the fees associated with make-up days.

Satisfactory Academic Progress (SAP) – Degree Programs

To ensure satisfactory academic progress towards a degree, students will be evaluated at the end of each term based on two factors:

1. **Qualitative Measure (Cumulative GPA)**
 - Students must maintain a cumulative grade point average (GPA) of 2.0 or higher for all credit hours attempted, which is equivalent to a "C" average. The GPA will be calculated based on all completed coursework, except for the grade of "W".
2. **Quantitative Measure (Credit Hour Progression)**
 - Students must complete at least 67% of the credit hours they attempt each semester to remain in compliance with the satisfactory academic progress policy. Credit hour



progression will be calculated based on the cumulative total of attempted hours to earned hours. For instance, if a student enrolls for 12 term credit hours, they must complete a minimum of 8 term credit hours ($12 \times 67\% = 8$) for the term.

3. Maximum Timeframe to Complete (150%)

- Students must complete their degree program within a maximum allowable timeframe that is equal to 150% of the length of the program. For instance, if a program requires 100 credits for graduation, the student has a maximum allowable timeframe of 150 credits attempted. If a student reaches or exceeds the acceptable maximum timeframe, they will be withdrawn from the program. Accepted transfer coursework will be counted in the maximum timeframe, while repeat course credits will also be applied towards it. However, required remedial coursework will not be counted towards the maximum timeframe (up to 30 credits). It is important to note that course withdrawals and repetitions are included and will affect the student's GPA.

Grades

The minimum satisfactory grades for didactic/theory courses are A, B, or C, while a grade of P is the minimum for clinical courses. If a student receives a grade of "F" in a didactic or clinical course, they are not in good academic standing. In such cases, the program director will review the student's academic progress and place them on academic probation. The student may repeat the course at the next available time. Probationary status will be removed once they have satisfied the passing requirement for that course. If a student fails the repeated course, they will be withdrawn from the program. Moreover, if a student is on probation and fails another course during the program, they will be withdrawn from the program.

Grade Appeals

If a student believes that they have received an unfair evaluation or grade, they may consult with the corresponding faculty member. If, after meeting with the instructor, the student still believes they have been unfairly graded, they may then present a written formal grade appeal to the program director. The Grade Appeal Form must be submitted within a week of the activity grade posting (e.g., homework, quiz, exam, paper, presentation, etc.) on the school website. Appeals will not be considered unless they are based on one or more of the following factors:

1. An error in grade computation or
2. Different standards from those established in the course syllabus and corresponding rubric.

The school will provide written notification within 72 hours of receiving the Grade Appeal Form.



Academic Evaluation and Appeals Policy

Student Evaluation - Warning Status:

If a student fails to meet satisfactory academic progress (SAP), they will automatically receive an academic warning. The corresponding Academic Coordinator will evaluate the student's case and schedule a meeting with the student. Students who demonstrate a commitment to overcoming their academic barriers will be placed on probation for the next academic period, allowing them to retake failed courses or upgrade skills that lowered their GPA until they meet the Standards of Satisfactory Progress.

Student Evaluation - Probation Status:

A probation status occurs when a student is placed on a unique academic plan to regain SAP. The Academic Coordinator grants probation based on the feasibility of the student regaining SAP. The coordinator will meet with the student and complete an Academic Counseling Form, modifying the student's program schedule to accommodate retaking the required failed course. The counseling form must explain why the student failed to meet SAP and what has changed to allow them to meet SAP in the following evaluation period. Students may be required to take a leave of absence until the next course offering at the school. The student's academic progress will be evaluated after the probation period to confirm the Standards of Satisfactory Academic Progress have been met. If so, the student will be removed from probation status. However, students are only allowed one probationary period, and those who do not complete the probation period will be withdrawn from the school via Academic Dismissal.

Student Evaluation - Appeal Process:

If the Academic Coordinator does not grant a probation period, a student may appeal for reconsideration by presenting a letter to the school's Director that specifies why the student failed to meet SAP and what has changed to allow them to meet SAP in the next evaluation period. The school will respond in writing within fourteen days. If the appeal is approved, the Academic Coordinator will define an Academic Plan that both parties agree on to ensure the student meets SAP by a specified point in time. The Academic Plan must show that the student will be evaluated at the end of each course of the probation period. Students who fail to follow the plan will be withdrawn from the school at the end of the probation period via Academic Dismissal.

Satisfactory Academic Progress (SAP) – Certificate Programs

For certificate programs, the criteria for satisfactory academic progress are designed to be more flexible, recognizing the shorter duration and different educational objectives of these programs. While the qualitative and quantitative measures remain essential, certificate and diploma program students will have the following variations in the SAP policy:

1. **Qualitative Measure (Cumulative GPA):** Students must maintain a cumulative grade point average (GPA) of 2.0 or higher for all courses attempted, which is equivalent to a "C" average.
2. **Quantitative Measure (Credit Hour Progression):** Students must complete at least 67% of the credit or course hours they attempt each semester to remain in compliance with the satisfactory academic progress policy for certificate programs.



3. **Maximum Timeframe to Complete (150%):** The maximum allowable timeframe for certificate and programs will be adjusted proportionally based on the program's length. For instance, if a certificate program requires 30 credits for completion, the student will have a maximum allowable timeframe of 45 credits attempted. If a certificate program requires 4 weeks for completion, the student will have a maximum allowable timeframe of 6 weeks for completion.

These criteria aim to provide a balanced and achievable standard for students in certificate and diploma programs while maintaining the rigor required for degree programs.

Termination, Appeal, Reinstatement, and Re-Enrollment:

If a student needs to discontinue their training, they should meet with the Registrar to discuss the situation. Regardless of whether termination is voluntary or involuntary, students are responsible for paying the amount of tuition and fees due to the school based on the refund policy.

Appeal Process for Termination:

If a student disagrees with a dismissal decision made by the school, they have the right to appeal by submitting a written request to the Registrar describing the circumstances or conditions warranting special consideration. The school will respond in writing within two weeks.

Reinstatement with Special Terms and Conditions:

If the appeal is accepted, the student will be reinstated according to the special terms and conditions stipulated by the Registrar. These terms and conditions may include:

1. A specific probationary period during which the student must demonstrate improved academic performance or adherence to institutional policies.
2. Required meetings with academic advisors or coordinators to monitor progress and provide support.
3. Completion of specific academic or administrative tasks as determined by the school.
4. Any other conditions deemed necessary to address the circumstances that led to the dismissal.

Notification of Reinstatement:

The student will receive written notification from the school within two weeks of the appeal's acceptance, outlining the terms and conditions of their reinstatement. It is the student's responsibility to adhere to these conditions and demonstrate their commitment to their academic and institutional responsibilities.

Re-Enrollment Process:

An application for re-enrollment may be submitted to the school no earlier than 30 days from the termination date. Students who are reinstated but did not pursue or win an appeal may be reinstated under particular conditions.



To re-enroll, students must complete a re-enrollment form and submit it to the Registrar. The school will respond in writing within two weeks regarding the status of the re-enrollment request. The decision on re-enrollment will take into consideration the student's previous academic performance, adherence to any special terms and conditions, and the availability of program slots.

Please note that re-enrollment is subject to the school's policies and program availability, and students are permitted to re-enroll only once. Emergency situations may be approved to allow students to re-enroll after presenting the circumstances to the Admission Committee. The school will respond in writing within two weeks.

PROBATION AND DISMISSAL POLICIES

The institution may terminate the Enrollment Agreement and dismiss a student from the program if they violate any of the following policies:

- Failure to maintain satisfactory progress.
- Failure to comply with the attendance and student conduct policies of the institution.
- Failure to meet financial obligations to the school.
- Violation of any of the conditions as set forth in the Enrollment Agreement.

If a student is at risk of being dismissed for violating the policies listed above, they will receive a written notice that they are on Institutional Probation. The probation notice will outline the circumstances under which dismissal will be warranted moving forward. It is important to note that a student may be terminated without receiving a probation notice, and the decision to dismiss the student is ultimately determined by the School Administrator.

LEAVE OF ABSENCE POLICIES

At Quest Nursing Education Center, students should be aware that the institution does not offer leave of absences. If a student must take a break from their studies for any reason, they will be required to withdraw from the program and reapply for admission in the future.

STUDENT RIGHTS, GRIEVANCES, AND COMPLAINTS PROCEDURES

All students at Quest Nursing Education Center are entitled to fair treatment and due process, in accordance with institutional policies and the law.

If a student has a grievance, they must first attempt to resolve the issue verbally with the party responsible. If a resolution is not reached, the student may speak to their instructor and then the administrative registrar. If the issue remains unresolved, the student can file a formal written complaint via email to the Institution's administrator at questnec@gmail.com. The administrator will respond to the student's complaint within 5 business days.



If a student or member of the public wishes to file a complaint about the institution, they may contact the Bureau for Private Postsecondary Education at (888) 370-7589, or by completing a complaint form available on the bureau's website at www.bppe.ca.gov.

RETENTION OF STUDENT RECORDS

At Quest Nursing Education Center, we take the retention of our students' academic and financial records seriously. In accordance with BPPE guidelines, all records are secured in locked fire-resistant cabinets at our location at 917 Harrison Street, Oakland, CA 94607, as well as in a secure electronic database.

We maintain a file for each student who enrolls in our institution, regardless of whether they complete the educational program or not. Financial and academic records are kept separate in their respective files, which contain all pertinent records. These include written records, transcripts of any formal education or training, testing, or experience that are relevant to the student's qualifications for admission, credit, or transfer.

We store pertinent records for a period of 5 years from the student's date of completion or withdrawal. Transcripts, on the other hand, are stored and retained permanently. Our students have the right to inspect their academic and financial records by appointment during regular school hours. They may also request copies of their records via phone.

We take our students' privacy seriously and therefore do not release or disclose academic, personal, or financial information without first securing a written release from the student. For more information about our retention of student records, please visit our website at www.questnursingschool.com or contact us at (510) 452-1444.

Distance Education Program Information

Quest Nursing Education Center does not offer any distance education programs at this time. Please note that all programs are offered in-person at our campus located at 917 Harrison Street, Oakland, CA 94607.

Institution Faculty & Staff

Here is a formatted table that includes the faculty information:

Name	Credentials	Experience	Certifications	Degrees and Conferring Institution Level of Education
Anthony Ogbodo	RN, BSN, MSN	15+ years in nursing	Board of Vocational Nursing and Psychiatric Technician approved Faculty	Masters of Science in Nursing from Sonoma State University Bachelor of Science in Nursing from California State University, Stanislaus



Name	Credentials	Experience	Certifications	Degrees and Conferring Institution Level of Education
Uzoamaka Ogbodo	RN, BSN	7+ years in nursing	Board of Vocational Nursing and Psychiatric Technician approved Instructor	Master's Degree in Nursing – Walden University
Erica Leonard	LVN	7+ years in direct patient care experience	California Department of Public Health Director of Staff Development Designation, Board of Vocational Nursing and Psychiatric Technician approved Instructor	Associates in Science, Pre-Nursing/Health Science Institution: Butler Community College
Akachukwu Mbanugo	MS, BS, LVN	15+ years in nursing experience	Board of Vocational Nursing and Psychiatric Technician approved Instructor	University of Washington – Bachelor's of Arts Washington University- Master of Health Administration
Saima Rashid	LVN,RN	Bachelor of Science in Medicine, Bachelor of Surgery	20+ years in medical field	Bachelor of Science in Medicine/ Bachelor of Surgery- University of Punjab Pakistan Diploma in Vocational Nursing, Quest Nursing Education Center
Xin Wang	LVN	Bachelor's Degree, LVN	3+ years direct patient care experience in Nursing California Department of Public Health Director of Staff Development	Bachelor of Economics by Institution: Central University of Finance and Economics Diploma in Vocational Nursing, Quest



Name	Credentials	Experience	Certifications	Degrees and Conferring Institution
				Level of Education
			Designation	Nursing Education Center
Fekerte Bezuayehu	Paramedic	Emergency Medical Technician Paramedic 10+ years direct patient care experience in Nursing and Medical Field	Dental Hygienist Certified Phlebotomy Technician	Bachelor of Arts, Natural Science- Concordia University
Tameika Dabney	LVN	11+ Years Experience direct patient care	California Department of Public Health Director of Staff Development Designation	Bachelors of Science in Health Science California State University, East Bay Masters of Health Administration, University of Phoenix
Acheampomaa Osei-Donkor	LVN, RN		Director of Staff Development Designation	Bachelor of Arts in Economics and Sociology, University of Ghana Diploma in Vocational Nursing, Quest Nursing Education Center
Dorcus Mabara	LVN		Director of Staff Development Designation	Bachelor of Business Administration in Finance, Solusi University Bachelor of Science in Nursing, Quest Nursing Education Center
Jessica Simms	LVN		Director of Staff Development Designation	Diploma in Vocational Nursing, Unitek College
Nicole Johnson	RN		Director of Staff	Associate of Science, Registered



Name	Credentials	Experience	Certifications	Degrees and Conferring Institution Level of Education
			Development Designation	Nursing, City College of San Francisco
Stacey Eletu	RN, BSN, MSN, DNP	15+ years in direct patient care experience in nursing	California Department of Public Health Director of Staff Development Designation	Bachelor of Science, Nutrition and Physiology- University of California Berkeley Bachelor of Science in Nursing- Samuel Merritt University Masters of Science in Nursing- California State University Dominguez Hills Post-Masters Family Nurse Practitioner- University of Massachusetts Boston Doctorate of Nursing Practice- Touro University, Nevada

Note: The table above includes information for the faculty at Quest Nursing Education Center.

Management Team and Administrative Staff

Name	Position
Sara Wu	Administrative Registrar
Stacey Eletu	Administrator
Shol Eletu	Administrator

Additional Questions

For any questions regarding this catalog that have not been satisfactorily answered by the institution, students may contact the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833 or P.O. Box 980818, West Sacramento, CA 95798-0818. The website address is



Quest Nursing Education Center
917 Harrison Street, Oakland, CA 94607
P: (510) 452-1444 F: (510) 452-1444
www.questnursingschool.com

www.bppe.ca.gov, and the telephone and fax numbers are (888) 370-7589 or (916) 263-1897, and (916) 574-8900 or (916) 263-1897. The Bureau's physical address is 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834.