Catalog
2023-2024 Academic Year

Administrative offices: 5090 Caterpillar Road, Redding CA 96003

Phone number: 530-214-9446
Alternative Number: 530-255-2018
Fax: 530-232-4971

https://bethelcollegeredding.com

**This publication will be effective from
July 1, 2023 - June 30, 2024**

Table of Contents

General Information

Catalog Rights and Changes. This catalog is effective from July 1, 2023 to June 30, 2024. Special care is given to ensure the information in this publication is an accurate description of programs, policies, procedures, facilities, personnel, and other matters relevant to the operation of Bethel College.

It is the intention of Bethel College to protect the rights of students with respect to curriculum and completion requirements. There are times when catalog requirements may change. Bethel College will make every effort to ensure a student's program plan does not change wherever possible.

Bethel College has the right at its discretion to make reasonable changes in program content, class schedules, materials, and equipment as it deems necessary in the interest of improving the student's educational experience. Bethel College reserves the right to make changes in policy and procedures as circumstances dictate. When ongoing federal, state, accreditation, and/or professional changes occur that affect students currently in attendance, Bethel College will make the appropriate changes and notify the students accordingly. Bethel College will authorize substitutions for discontinued courses where appropriate.

Bethel College offers certain programs within Bethel School of Technology that are in partnership with outside organizations. The Data Science program is powered by Woz U. Woz U offers curriculum design and a Learning Management System for the Data Science program. All Full Stack Web Development, UI/UX Design, Cybersecurity, and Spiritual curriculum design and instruction within the Bethel School of Technology programs have been provided by Bethel College. Bethel College oversees all policy, admissions, retention, marketing, and any student procedure within all programs.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834 www.bppe.ca.gov, Phone: (916) 431-6959, Main Fax: (916) 263-1897.

As a prospective student, you are encouraged to review this catalog before signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you before signing an enrollment agreement.

This catalog is available online on our school's website https://bethelcollege.co/ or upon request at 5090 Caterpillar Road, Redding CA 96003.

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's website: http://www.bppe.ca.gov/

Approvals and Disclosures

Accreditation Status as a Category II Institution

Bethel College is a member of the Transnational Association of Christian Colleges and Schools (TRACS) 15935 Forest Road, Forest, VA 24551; Telephone: (434) 525-9539; e-mail: info@tracs.org, having been awarded Accredited Status as a Category II institution by the TRACS Accreditation Commission on October 24, 2023. This status is effective as of July 1, 2023, and is good for a period of up to five years- through June 30, 2028. TRACS is recognized by the United States Department of Education (ED), the Council for Higher Education Accreditation (CHEA), and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

State Licensure

Bethel College is a private institution and it is approved to operate in accordance with state standards by the Bureau for Private Postsecondary Education of California. Approval to operate means compliance with state standards as set forth in the CEC and 5, CCR. As such, the Bureau does not endorse programs, or actions that exceed minimum state standards.

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589, option #5, or by visiting osar.bppe.ca.gov.

Bankruptcy Statement

Bethel College has NO pending petition in bankruptcy, is NOT operating as a debtor in possession, HAS NOT filed a petition within the preceding five years, or HAS NOT had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

Ownership Information

Bethel College is a non-profit 509a3 subsidiary of Bethel Church of Redding which is a 501c3 non-profit organization. College Administration is located at 5090 Caterpillar Road, Redding CA 96003.

Executive Leadership

Ryan Collins, Chief Executive Officer and President
Johanna Wilson, Chief Academic Officer
Katie Langenberg, Chief Financial Officer

Richard Gordon, Spiritual and Student Life Director
David Noroña, Dean of Cinematic Arts & Screenwriting Program Head, Bethel Conservatory of the Arts
Fabiano Altamura, Dean of Performing Arts, Bethel Conservatory of the Arts
Antonio Marin, Dean of Music, Bethel Music College
Phillip Doehle, Associate Dean of Technology, Bethel School of Technology

Bethel College Board

Kris Vallotton, Chair
Julie Dyar, Vice Chair
Ryan Collins, Bethel College CEO/President

Dann Farrelly
Charlie Harper
Dr. John Jackson
Kristi McCracken
Steve Moore
Julie Winter
Brendan Wovchko

Department Directory

Administration	college@bethel.com
Admissions and Enrollment	admissions@bethel.com
Compliance and Accommodations	bc.compliance@bethel.com
Library and Learning Resources	college@bethel.com
Registrar	registrar@bethel.com
Student Accounts	student.accounts@bethel.com
Student Success	studentsuccess@bethel.com

Mission

The mission of Bethel College is to disciple, develop and deploy believers with the most in-demand skills for the future of work and train them to demonstrate the wisdom, character, and power of Jesus and His superior Kingdom in all spheres of society.

Statement of Faith

We believe that there is only one true God who is the eternal King, Creator, and Redeemer of all that is. He is perfectly holy, just, loving, and truthful. He has revealed Himself to be eternally self-existent – one being in three persons: God the Father, God the Son, and God the Holy Spirit.

We believe that the Bible is the inspired and only infallible and authoritative Word of God.

We believe that humankind was created in the image of God to know and enjoy Him, yet we willfully rejected the Lordship and glory of God for which we were intended. Because of this, sickness, death, and judgment entered the world and now creation experiences the effects and consequences of sin.

We believe in the Lord Jesus Christ, the one and only Son of God, who was conceived of the Holy Spirit, born of the virgin Mary, and is God's Anointed One, empowered by the Holy Spirit to inaugurate God's kingdom on earth. He was crucified for our sins, died, was buried, resurrected, and ascended into heaven, and is now alive today in the presence of God the Father and in His people. He is "true God" and "true man."

We believe that we are saved by God's grace, through faith in the person and work of Jesus Christ. Anyone can be restored to fellowship with God through repenting, believing, and receiving Jesus as their Savior and Lord. The Holy Spirit convicts, regenerates, justifies, sanctifies, and adopts us as we enter the kingdom of God as His sons and daughters.

We believe in the ongoing, sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life and minister supernaturally. The baptism of the Holy Spirit, according to Acts 1:4-8 and 2:4, is poured out on believers that they might have God's power to be His witnesses.

We believe in the victorious, redemptive work of Christ on the cross provides freedom from the power of the enemy – sin, lies, sickness, and torment.

We believe that the Church consists of all who put their faith in Jesus Christ. He gave His Church the ordinances of baptism and communion. The Church exists to carry on the ministry of Jesus Christ and further advance His kingdom by undoing the works of the enemy, preaching and living the good news of God's love, and discipling the nations – baptizing and teaching them to love and obey God.

We believe in the ever-increasing government of God and in the Blessed Hope, which is the glorious, visible return of the Lord Jesus Christ to rule and reign with His overcoming bride – the Church.

We believe that heaven and hell are real places. There will be a resurrection of the lost and the saved, the one to everlasting death and the other to everlasting life.

We make these foundational declarations as pillars of our faith:
- *God is good:* God is good, so we're required to dream big.
- *Nothing is impossible:* Nothing is impossible, so a huge part of our lives is designed around taking risks.
- *The blood of Jesus paid for everything:* Everything we'll ever need was dealt with at the cross, so we must come to a place of trusting Him in everything.
- *We are significant:* God has made us each to be significant, so we must serve well.

Core Values

Identity

Embrace and experience identity as sons and daughters of God and carriers of His Presence. Live purposefully and with passion to impact the world. Activate individuals to mature in the gifts, callings, and anointings uniquely appointed by God.

Nobility

Embody integrity and humility, remaining teachable and curious. Pursue maturity and character formation as lifelong and joyful acts of worship. Foster vibrant unity and faith in God by establishing a foundation of spiritual disciplines and habits.

Creativity

Partner with the creative genius of the Creator through artistic expression, technological innovation, and inspired solutions for the challenges facing the world. Develop new and unique expressions of worship that transcend the corporate Church gathering. Cultivate hope as a catalyst for inspiration in pursuit of cultural transformation.

Service

Integrate rigor and practice in academic disciplines to master essential skills for thriving in the workplace, in the community, and in the Church. Practice hospitality and inclusivity, building relational bridges as an agent of restoration and hope. Embody servant leadership as modeled in the life of Jesus.

Legacy

Transform spheres of influence with excellence, justice, and mercy. Bring reformation to local, national, and global communities to the glory of God. Build into future generations and the advancement of God's Kingdom through intentional discipleship and the transfer of knowledge and skills.

Bethel College Schools

Bethel Conservatory of the Arts

Bethel Conservatory of the Arts exists to train and equip creative revivalists who release God's Kingdom through story, movement, and emotion. Through our Spirit-filled teachers, curriculum, and environment, we will equip a generation of bold and strong storytellers who partner with the Presence as they train and perform. Our approach is threefold: To ALIGN our identity as artists

with our identity from heaven. To TRAIN students to be excellent at their craft and to risk creatively, growing in God's presence. To PERFORM as transformed and secure in identity, and to extend God's kingdom beyond the studio and stage into the world.

Bethel Music College

Bethel Music College exists to equip worship leaders, songwriters, and musicians with the technical skills and biblical foundations needed to become excellent leaders in worship ministry. Our classes are taught by leading voices in modern worship including Bethel Music, Elevation Worship, and more.

Bethel School of Technology

Bethel School of Technology set out to build a faith-based tech school as the first of its kind, that would equip believers with the most in-demand and hirable technology skills. Our greatest desire is to see students serve companies with excellence in both skill and character by representing the love of Christ to everyone, everywhere.

Institutional Objectives

The institutional objectives of Bethel College are to
1. Establish skills-based learning with biblical principles and aligned with our core values in every area of education.
2. Instruct learners to be excellent in their field of education and provide the tools for success in the most influential spheres of society under the lordship of Jesus and for His Kingdom.
3. Institute character and servant leadership within each program along with excellence in a student's craft or skill.
4. Be able to effectively use the practices of academic inquiry, investigation, innovation, and critical thinking that are essential for understanding and living out the Christian faith.
5. Provide a strong educational foundation that produces functional graduates who will be able to meet the needs of both local and global markets.

Program Objectives

Bethel College is committed to ….
● Implement new programs that meet ongoing technology changes and bridge the IT talent gap.
● Equip actors, dancers, musical theater performers, screenwriters, and filmmakers to be storyteller-artists who align with Heaven as expressions of God's Kingdom.
● Develop worship leaders and musicians who foster unity and revival in the Church through excellence and innovation.
● Provide classroom-based and online/computer-based instruction designed to develop skills in students that meet growing marketplace demand.

- Promote a work environment that attracts and retains top talent in faculty and staff roles.
- Train and equip each student as a multi-dimensional person, through technical instruction, mentoring, and spiritual discipleship
- Create an individualized approach to job search strategies for each student.
- Hosting His Presence

  We are dedicated to helping our students cultivate an awareness of God's presence in their daily lives. We believe that the presence of God transforms the world within us as it impacts the environment around us.
- Serve with Excellence

  We teach our students how to cultivate and steward excellent character. Excellence is the result of caring more than others think is wise, risking more than others think is safe, dreaming more than others think is practical, and expecting more than others think is possible.
- Create Impact

  The awareness of God's presence and the dedication to excellence are force multipliers in advancing technology, increasing productivity, and enhancing creativity. Ultimately, these attributes increase the impact of our lives on the people we serve and work with and the environments in which we serve.

Accredited Programs Offered

Bachelor of Arts (B.A.) in Acting
Certificate in Acting
Certificate in Creative Leadership (Specialization in Film & New Media)
Certificate in Creative Leadership (Specialization in Screenwriting)
Certificate in Dance
Certificate in Screenwriting
Certificate in Audio Production
Certificate in Worship Artistry
Certificate in Worship Ministry
Certificate in Cybersecurity
Certificate in Data Science
Certificate in Full Stack Web Development
Certificate in UI/UX Design

A graduate of a non-accredited degree program may be ineligible to sit for the applicable licensure exam in California and other states. A degree program that is unaccredited or a degree from an unaccredited institution is not recognized for some employment positions, including but not limited to, positions within the state of California. A student enrolled in an accredited institution is not eligible for federal financial aid programs (CEC § 94909(a)(16) and § 94897(p)).

Tuition and Fees

Program	Tuition	Enrollment Fee	Books	Estimated Supplies*
Bachelor of Arts in Acting	$27,600/year	$0	$0	$500/year
Certificate in Acting	$14,750	$0	$50	$500
Certificate in Creative Leadership (Film & New Media)	$14,500	$0	$50	$500
Certificate in Creative Leadership (Screenwriting)	$14,500	$0	$50	$500
Certificate in Dance	$14,750	$0	$50	$500
Certificate in Screenwriting	$9,800	$0	$50	$500
Certificate in Audio Production	$3,500	$0	$300	$1,000
Certificate in Worship Artistry	$5,988	$0	$150	$0
Certificate in Worship Ministry	$12,500	$0	$150	$150
Cybersecurity	$17,900	$0	$0	$0
Data Science	$17,900	$0	$0	$0
Full Stack Web Development	$17,900	$0	$0	$0
UI/UX Design	$15,900	$0	$0	$54.99/month**

*Supply estimates do not include the cost of a laptop, which is required for all students in all programs.
**Supply estimate for UI/UX Design applies to required Adobe software.

The total attendance and schedule of total charges for tuition and fees in any of our programs remain consistent within attendance of the program. Students who attend Bethel College pay complete tuition and fees for the entirety of their enrollment at Bethel College. With the exception of the Bachelor of Arts in Acting program, which may be subject to inflation-based tuition increases from year to year, at no time will students be subject to pay more than the below-stated tuition cost for their attendance at Bethel College. More information is available from Student Financial Services.

Program	Total Attendance	Total Credit Hours	Total Estimated Tuition
Bachelor of Arts in Acting	8 terms	120	$110,400
Certificate in Acting	2 terms	37	$14,750
Certificate in Creative Leadership (Film & New Media)	2 terms	30	$14,500
Certificate in Creative Leadership	2 terms	30	$14,500

(Screenwriting)			
Certificate in Dance	2 terms	37	$14,750
Certificate in Screenwriting	3 terms	20	$9,800
Certificate in Audio Production	24 weeks	13	$3,500
Certificate in Worship Artistry	36 weeks	13	$5,998
Certificate in Worship Ministry	4 terms	30	$12,500
Cybersecurity	33 weeks	32	$17,900
Data Science	33 weeks	32	$17,900
Full Stack Web Development	39 weeks	36	$17,900
UI/UX Design	33 weeks	30	$15,900

The flat rate tuition in the Bachelor Programs covers up to 43 credit hours in an Academic Year. Beyond that is charged at the part-time rate of $920/credit hour.

The flat rate tuition for the Certificate in Creative Leadership with either specialization in Screenwriting or Film & New Media covers up to 30 credit hours in an Academic Year. Beyond that, there is a charge at the part-time rate of $490/credit hour.

The flat rate tuition in the Acting & Dance Certificate Programs covers up to 37 credit hours in an Academic Year. Beyond that is charged at the part-time rate of $490/credit hour.

Charge Type	Amount
Bachelor - Non-Degree, For Credit (NDFC) (per credit hour)	$920
Bachelor - Non-Degree, Not for Credit (NDNC) (per credit hour)	$920
Bachelor - Audit Charge (per credit hour)	$920
Certificate - Non-Degree, For Credit (NDFC) (per credit hour)	$490
Certificate - Non-Degree, Not For Credit (NDNC) (per credit hour)	$490
Certificate - Audit Charge (per credit hour)	$490
In-house test-out charge (per credit hour)	$100
Independent Study Charge (per credit hour)	$100
Payment Plan Charges	As expenses are incurred
Fee for Change in Registration (per course)	$30

Fee for Reinstatement after Automatic Withdrawal	$50
Insufficient Funds	$35
Transcript Request	$15
Student Recovery Fund (non-refundable) - Cost covered by Bethel College	$2.50 per $1,000 of institutional charges
Collection Fee	Collection expenses incurred
Graduation Fee	$50

Course materials, such as books, for Bachelor of Arts in Acting and Certificate programs in Acting, Creative Leadership, and Dance are not included in tuition. Students are required to provide their own laptops.

- Students are responsible to meet attire and supply requirements for each program. Estimated costs are identified for each program. Required supplies and books will also be listed individually on each course page.

The Film and New Media program has specific minimum requirements for student laptops:

- Recommended Minimum Specs for **PC**:
    - Intel 6thGen or newer - or AMD Ryzen 1000 Series or newer *(Intel 7thGen or Ryzen 3000 Recommended)*
    - Microsoft Windows 10 (64bit) version 1909 or later
    - 16GB Ram *(32GB Recommended)*
    - 4GB graphics card *(6GB or higher Recommended)*
    - Storage: 1TB External **Portable SSD** *(2TB Recommended)*
- Recommended Minimum Specs for **Mac OS**:
    - Intel 6thGen or Newer CPU *(Intel 7thGen or newer or Apple silicon M1 or newer Recommended)*
    - macOS 10.15 (Catalina) or later
    - 16GB of Ram - *(32GB or more recommended)*
    - 4GB graphics card *(6GB or higher Recommended)*
    - Storage: 1TB External **Portable SSD** *(2TB Recommended)*

The Certificate in Audio Production offers comprehensive training on the industry-leading Digital Audio Workstations (DAWs) including Pro Tools, Logic Pro, and Ableton Live. To facilitate your learning experience and complete your assignments effectively, it is essential to have access to these tools. There are multiple ways to acquire access, such as through subscription, purchase, demo, or utilizing a third-party license from a friend or collaborator.

Course materials for the Certificate in Worship Ministry program are required to supply their own laptop. Books must be purchased at an additional charge as identified in the tuition and fees table. Refer to course syllabi for titles to purchase.

- Additional requirements:
  - Recommended MacBook Pro or laptop with similar capabilities, internet access, and Zoom
- Additional *optional* resources:
  - Audio interface
  - Microphone
  - MIDI keyboard

Course materials for Cybersecurity. Students must supply their own laptops, not a tablet. The program requires (at a minimum):
- PC (Windows 10 or 11). 8GB ram, 256GB SSD, Core i5
- Students **should not** purchase a Mac computer for this program

Data Science and Full Stack Web Development programs, such as books and software, are included in tuition. Students must supply their own laptops, not a tablet.
- Data Science-
  - Students must supply their own laptops, not a tablet. The program requires (at a minimum):
    - PC (Windows) or MacBook laptop. 8GB ram, 256GB SSD (512GB SSD is ideal), Intel Core i5/i7 quad-core 2.2GHz or AMD Ryzen 5 or higher.
    - On the Mac side, a minimum of a 13" MacBook Pro (M1) with 16GB RAM.
      - Note for Windows PC users: a dual-booted Linux OS machine may make your life easier for Python programming, but is **not** required.
  - It is advised that students do not have computers that are four years or older
- Full Stack-
  - Students must supply their own laptops, not a tablet. The program requires (at a minimum):
    - PC (Windows) or MacBook laptop. 8GB ram, 256GB SSD (512GB SSD is ideal), Intel Core i5/i7 quad-core 2.2GHz or AMD Ryzen 5 or higher.
    - On the Mac side, a minimum of a 13" MacBook Pro (M1) with 16GB RAM.
  - It is advised that students do not have computers that are four years or older

Course materials for UI/UX, such as books, are included in tuition. Students must supply their own laptop, not a tablet. Students are encouraged to subscribe to Adobe Creative Cloud, but it is not required. The program requires at a minimum:
  - Minimum: Windows PC or MacBook computer. 8GB ram, 256GB HD, Intel Core i5/i7 quad-core 2.2GHz or AMD Ryzen 5 or higher.
  - It is advised that your computer is less than 4 years old.
  - Recommended: Apple: MacBook laptop, 16GB RAM, 512GB SSD, Apple M1 processor or later – or – PC Laptop, 16GB RAM, 256GB SSD, Core i7/i9
  - We recommend a Mac over a PC, as some design programs used within course instruction are only available on Mac.

Students attending all programs must pay an initial payment at the time of enrollment. That payment is dictated by the pre-approved payment arrangement signed by the student. The student will have four different payment plan options varying from two to ten monthly payments

based on their selected program length. All payment plan students must have their final payment submitted no later than two months before the graduating day of their program.

Failure to pay for the total amount of the program including any repeated courses by the last day of their assigned payment plan will result in withdrawal from the program.

Yearly Tuition fees due for all programs at the start of their program are as follows:
- Bachelor of Arts in Acting: Initial payment will be as low as $2,760 up to $27,600 depending on the selected payment arrangement
- Certificate in Acting: Initial payment will be as low as $1,475 up to $14,750 depending on the selected payment arrangement
- Certificate in Creative Leadership (Film & New Media): Initial payment will be as low as $1,450 up to $14,500 depending on the selected payment arrangement
- Certificate in Creative Leadership (Screenwriting): Initial payment will be as low as $1,450 up to $14,500 depending on the selected payment arrangement
- Certificate in Dance: Initial payment will be as low as $1,475 up to $14,750 depending on the selected payment arrangement
- Certificate in Screenwriting: Initial payment will be as low as $980 up to $9,800 depending on the selected arrangement
- Certificate in Audio Production: Initial payment will be as low as $175 up to $3,500
- Certificate in Worship Artistry: Initial payment will be as low as $599 up to $5,988
- Certificate in Worship Ministry: Initial payment will be as low as $1,290 up to $12,500 depending on the selected payment arrangement
- Cybersecurity Online: Initial payment will be as low as $2,650 up to $17,900 depending on the selected payment arrangement
- Data Science Online: Initial payment will be as low as $2,650 up to $17,900 depending on the selected payment arrangement
- Full Stack Web Development Online: Initial payment will be as low as $2,650 up to $17,900 depending on the selected payment arrangement
- UI/UX Design Online: Initial payment will be as low as $2,150 up to $15,900 depending on the selected payment arrangement

Student Tuition Recovery Fund (STRF)
(The STRF is paid by Bethel College)

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf*, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions

regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833, (916) 431-6959, or (888) 370-7589. To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or the location of the institution or were enrolled in an educational program within the 120-day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
6. You have been awarded restitution, a refund, or another monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans. To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF. A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law. However, no claim can be paid to any student without a social security number or a taxpayer identification number.

Other Expenses

Students are responsible for finding local accommodations as Bethel College does not provide any residential facilities.

Students in the UI/UX, Full Stack, Data Science, and Cybersecurity programs will need to purchase optional software subscriptions for coursework. This responsibility is for the student to complete before they start classes.

Bethel College will cover the cost of one Cisco Certification test per student who completes the Cybersecurity program. If the student does not complete or pass the initial CompTIA test, it will be the student's responsibility to pay for the course.

Students enrolled in Bethel Music College programs will need to purchase books and other musical devices before the start of the program. Individual courses will list the required materials.

School Operations

Program Start Dates - 2023-2024

Bachelor of Arts - Acting
August 21, 2023

Certificate in Acting
August 21, 2023

Certificate in Creative Leadership (Specialization: Film & New Media or Screenwriting)
August 21, 2023

Certificate in Dance
August 21, 2023

Certificate in Screenwriting
January 8, 2024
May 13, 2024

Certificate in Audio Production
August 7, 2023
September 18, 2023
October 30, 20233
January 8, 2024
February 19, 2024
April 8, 2024
May 20, 2024

Certificate in Worship Artistry
August 7, 2023
September 18, 2023
October 30, 20233
January 8, 2024
February 19, 2024

April 8, 2024
May 20, 2024

Certificate in Worship Ministry
September 18, 2023
January 8, 2024
May 20, 2024

Cybersecurity
August 21, 2023
September 25, 2023
November 6, 2023
January 29, 2024
March 18, 2024
April 29, 2024
June 10, 202

Data Science
August 21, 2023
September 25, 2023
November 6, 2023
January 29, 2024
March 18, 2024
April 29, 2024
June 10, 2024

Full Stack Web Development
August 21, 2023
September 25, 2023
November 6, 2023
January 29, 2024
March 18, 2024
April 29, 2024
June 10, 2024

UI/UX Design
August 21, 2023
September 25, 2023
November 6, 2023

January 29, 2024
March 18, 2024
April 29, 2024
June 10, 2024

School Breaks

Labor Day	September 4, 2023
Constitution Day (classes in session)	September 18, 2023
Fall Break (BCA)	October 9 - 13, 2023
Veteran's Day	November 10, 2023
Thanksgiving Break (BCA)	November 22 - 26, 2023
Thanksgiving Break (BMC/BST)	November 20 - 26, 2023
Christmas Break (BCA)	December 11, 2023 - January 7, 2024
Christmas Break (BMC)	December 18, 2023 - January 7, 2024
Christmas Break (BST)	December 25, 2023 - January 7, 2024
Martin Luther King, Jr. Day	January 15, 2024
President's Day	February 19, 2024
Spring Break (All Programs)	March 4 - 10, 2024
Good Friday	March 29, 2024
Commencement (BCA*)	May 4, 2024
Memorial Day	May 27, 2024
Juneteenth	June 19th, 2024
Summer Break (BCA BA only)	Starts June 29, 2024
Summer Break (BST)	July 3 - 9, 2024

*Commencement celebrations for BMC and BST occur at the end of each cohort

School Closures

When an unexpected closure occurs due to extraordinary conditions such as inclement weather, students will be notified as soon as possible by email and/or phone and/or social media and/or radio and/or TV outlets that provide closure information as a public service.

School Hours of Operation

Office Hours: 8:30 AM – 4:00 PM local time zone, Monday through Friday
School Hours: 7:00 AM – 7:00 PM local time zone, Monday through Friday
8:00 AM – 10:00 PM local time zone, Saturday (when night/weekend cohorts are being offered)

Class Schedules

Online programs make course content available to students 24 hours a day, 7 days a week. Online courses will vary in length depending on course objectives and assignments. On-campus programs which offer classroom instruction meet Monday through Friday between 8:00 am and

7:00 pm Pacific Standard Time (local time zone). Daily schedules will vary depending on each program's course requirements and the current term/term.

Admissions Policies

All applicants seeking admission to a program or course(s) offered by Bethel College must complete the admissions process for their specific degree, certificate, program, or course(s) of interest, and enrollment type. Please review the definitions of Applicant Types and Enrollment Statuses as well as specific application requirements for each program in subsequent sections of this catalog for more information.

Students seeking financial aid eligibility must meet all federal financial aid requirements for aid eligibility including providing all required documentation for proof of prior learning. International students are not eligible to participate in U.S. federal financial aid programs.

Applicants to accredited programs must provide required official transcripts from prior education and show a minimum 2.5 cumulative GPA for Full Acceptance. Applicants with GPAs lower than 2.5 will have the opportunity to complete an Academic Evaluation in order to prove their academic eligibility and readiness for admission.

Applicants must give credible witness of a personal salvation experience and a growing relationship with Jesus Christ as expressed within their written application and/or admissions interview(s) and/or reference(s).

The College reserves the right to refuse or revoke admission or readmission to any prospective student or returning student. Any applicant that intentionally withholds any pertinent information or falsifies any information may be required to withdraw from Bethel College.

APPLICANT TYPE DEFINITIONS AND TRANSCRIPT REQUIREMENTS

First-Time Freshman Applicants: A first-time freshman is defined as an applicant who has not earned any college credit from an accredited institution after graduating high school (or equivalent). First time freshman applicants to accredited Bethel College programs must submit final official transcripts showing high school completion or equivalent. A Freshman applicant is one who has earned fewer than 15 credits from an accredited post secondary institution (while enrolled in high school or after graduating high school.

Transfer Student Applicants: A transfer student is defined as an applicant who has earned 15 or

more college credits from an accredited institution(s). Transfer applicants to accredited Bethel College programs must submit final official transcripts showing high school completion or equivalent as well as final official transcripts from all post-secondary education attended (colleges, university, trade schools, etc.). Transfer applicants to accredited programs with fewer than 60 credit hours from accredited institution(s) must submit both official high school (or equivalent) transcripts as well as their official post-secondary transcript(s). Transfer applicants to accredited programs with 60 or more credit hours from accredited institution(s) may submit only their official college transcripts to be considered for admission.

Transfer students wishing to participate in Financial Aid programs may still be required to provide their proof of high school completion in order to do so.

Dual Enrollment Applicants: A high school student who has not yet graduated from high school may be admitted to take Bethel College classes. High school students seeking dual enrollment in an accredited program must provide their current in-progress transcripts during their admission process and must follow GPA evaluation requirements and processes. Applicants to accredited programs must provide official in-progress transcripts. Applicants under the age of 18 require permission from a parent or legal guardian in order to enroll.

Dual enrollment applicants who are accepted will be admitted in "Non-Degree Seeking for Credit" enrollment status. If a dual enrollment student completes a Bethel College program (micro-credential, certificate, associates or bachelors degree) prior to graduating high school, the student will be responsible to communicate with the Registrar's office and provide their final official high school transcripts to the Registrar's office in order to have their NDFC status matriculated into Degree Seeking status and have their credential officially awarded.

Non Degree Seeking Applicants: Non degree seeking students (Non-Degree for Credit and Non-Degree for No Credit) are those who by permission of the Admissions Office are admitted to certain Courses without being required to satisfy all entrance requirements or carry the number of courses prescribed for regular students. Work done by non-degree seeking students does not count toward the completion of a credential (micro credential, certificate, or degree) unless such students justify regular standing by completing all admission procedures. Financial Aid is not available for students with non-degree status.

Non-Degree For Credit applicants to accredited programs are required to provide all applicable official transcripts from prior education (high school and post-secondary).

Readmission Applicants
Students who have experienced a break in enrollment of at least one non-scheduled term break (ex: a full spring or fall semester when the student should have been scheduled for classes)

must submit an Application for Readmission to the Admissions Office. When additional coursework has been completed at other institutions, official transcripts must be submitted. Applicants for readmission must be approved for re-entry.

ENROLLMENT TYPE DEFINITIONS

Students may be accepted to Bethel College's programs under the following enrollment types. Not all Enrollment Types are offered for every program.

Degree-Seeking: Degree-seeking students are seeking to participate in an accredited Certificate or Degree program. Students who complete a Certificate or Degree program as a Degree-Seeking student will graduate with an accredited Certificate of Completion or Degree in their program focus and receive college credit as outlined on their transcript.

Prospective students who do not have a High School diploma, GED, or its equivalent will not be admitted as Degree-Seeking students of Bethel College.

Students must be enrolled in Degree-Seeking status in order to be eligible for Title IV Financial Aid.

Non-Degree Seeking for Credit (NDFC): NDFC is for students who want to earn college credit while not being enrolled in a degree-seeking program. NDFC students are allowed to be simultaneously enrolled at another institution. NDFC students are seeking to participate in open accredited courses in the Bethel College catalog or in micro-credential programs such as the Coding and Christian Leadership program for high school students.

NDFC students will receive college credit upon successful completion of their course(s). Students classified as NDFC will be enrolled in classes together with degree-seeking students and are expected to complete all course requirements with a passing grade in order to earn Credit.

NDFC students are not eligible for Title IV Financial Aid.

Non-Degree Seeking for No Credit (NDNC): Students who wish to observe a class for their own personal enrichment may request an audit status for classes through the Academic Office. NDNC students who audit a class will not receive a grade for the class and will be required to retake the course if they reclassify as degree-seeking students or NDFC students.

The NDNC status is an audit-only student. An NDNC student is not one that is concurrently

enrolled full-time in courses for credit at another institution. NDNC students typically enroll in a minimal or part-time course load.

Non-Matriculated Student (NMS): NMS is a Non-Degree for No-Credit status that an applicant may be admitted under as part of an academic evaluation process due to a low GPA with an end goal of gaining acceptance into Bethel College as a Degree-Seeking Student.

Unlike NDNC students, NM students may be eligible to retroactively matriculate credit into Degree-Seeking status if and/or when they complete all appeal requirements for academic reinstatement. In order to do so, students must complete all course requirements and will receive a grade for their work as it is completed as part of the appeal process and student success plan for the applicant.

In order to qualify for matriculation into Degree-Seeking status, the student must complete a minimum number of credits in a specified amount of weeks (depending on the program of interest) and complete those credits with a minimum 2.0 GPA average at the end of this period. The student must also complete a Request to Matriculate form and all applicable enrollment documentation if their request is approved. Matriculation requirements will be provided by the Registrar's Office.

Non-matriculated students are not eligible for Title IV Financial Aid but may be eligible to participate in other student lending or funding options. Once matriculated, students may be able to appeal to the Financial Aid Office to gain eligibility for financial aid.

APPLICATION PROCESSES AND APPLICATION REQUIREMENTS

1. Applicants must complete a written admissions application. Applications are available online once released by an admissions representative.

2. The admissions process may also include any or all of the following elements, depending on the admission requirements of the specific program/course(s) the applicant is applying for:
    a. Interview with an admissions representative
    b. Interview with a program pastor
    c. Interview with a program department head
    d. Technical assessment(s)
    e. Submission and review of transcripts from prior education
    f. Submission of essay, headshot, work samples, and/or audition materials
    g. Reference(s) (References must not be related to the applicant)
    h. Additional documentation as requested by the admissions or registrar's office.

2. Students must be able to read, write, speak, understand, and communicate effectively in English. Proof of English competency requirements is based on individual program admission requirements.

3. Meet or exceed academic and documentation requirements for admission based on enrollment type or program requirements (whichever standard is most restrictive).

4. Applicants under the age of 18 require permission from a parent or legal guardian in order to enroll.

5. Must give credible witness of a personal salvation experience and a growing relationship with Jesus Christ as expressed within their written application and/or admissions interview(s) and/or reference(s).

ADDITIONAL REQUIREMENTS FOR AUDITION BASED APPLICATIONS

Audition based program applications require the applicant to submit either specific audition or work sample submissions (requirements based on program) to demonstrate their current level of ability in the art form they are interested in studying, regardless of what enrollment status they wish to pursue.

Please review the audition and/or work sample submission required for each program below. Please speak with an Admissions Counselor for detailed instructions. Do not record or create your auditions/samples prior to speaking with Admissions as you will need to review additional instructions in order to create an outstanding audition or work sample submission.

Audition Requirements for **Acting Certificate or Bachelor of Arts in Acting (No Music Theater Concentration)**
○ Video 1: 2 min. Introduction
○ Video 2: 2 min. Modern or Contemporary Monologue (Ex: O'Neill, Simon, Chekhov)
○ Video 3: 2 min. Classical Monologue (Ex: Shakespeare, Moliere, Faust, Marlowe, Webster)
○ Video 4: Song - 16 bars of a song without accompaniment.

Audition Requirements for **Acting Certificate or Bachelor of Arts in Acting with Music Theater Concentration**
○ Video 1: 2 min. Introduction
○ Video 2: 2 min. Modern or Contemporary Monologue (Ex: O'Neill, Simon, Chekhov)
○ Video 3: 2 min. Classical Monologue (Ex: Shakespeare, Moliere, Faust, Marlowe, Webster)

○ Video 4: Ballad Vocal Audition
○ Video 5: Uptempo Vocal Audition

Audition Requirements for **Dance Certificate**
● Video 1: Introduction
● Video 2: Ballet Technique
● Video 3: Contemporary & Modern
● Video 4: Contemporary or Modern Solo
● Video 5: Solo or Performance in Other Style Not Listed (Optional)

Work Sample Submission Requirements for **Creative Leadership Certificate - Screenwriting**
● Submit a two-page writing sample:
    ○ Page 1: Share 1 - 3 movie ideas.
    ○ Page 2: Share a writing sample of any kind.

Work Sample Submission Requirements for **Creative Leadership Certificate - Film & New Media**
● Submit a recent example of your video work
● Submit a PDF document outlining 3 movie ideas

Audition Requirements for **Worship Ministry Certificate**
○ Video 1: Introduction
○ Video 2: Vocal and/or instrumental recording sample.

ACADEMIC EVALUATIONS

If an applicant does not meet the minimum 2.5 cumulative GPA requirement for entrance to their program of interest, the applicant will be offered the opportunity to complete an Academic Evaluation to provide proof of academic readiness beyond the applicant's prior academic record.

The evaluation process may include:

1. The submission of a letter responding to questions assigned by the Admissions or Registrar's Office. *(Details of requirements will be issued by the Admissions Office at time of the Evaluation is being requested.)*
2. Submission of documentation to explain the circumstances that lead to
3. Interview with a representative of the Admissions or Registrar's Office or responses to additional questions from the Admissions or Registrar's Office to clarify information or items submitted.
4. Completion of a Wonderlic assessment, receiving a passing score.

a. (Find [practice test here](#))

Once an Academic Evaluation packet has been completed and reviewed, one of the following decisions will be issued:

1. Applicant will be offered Full Acceptance status
2. Applicant will be offered Provisional Acceptance status. Applicant must accept and participate in an Academic Support Plan as assigned by the Student Services Office.
3. Denial of Academic Evaluation.

Admission of International Students

- **Online Programs**
  Bethel College allows students from other countries to attend online classes. There are no additional Bethel College enrollment fees for international students. Due to the nature of instruction, students are not required to provide a visa or any kind of documentation on student visa status for online classes because all attendance is required online. Bethel College will not vouch for or provide online students with visa status.

- **On-Campus Programs**
  If accepted into a course of study that is offered on-campus, students will be provided with a Certificate of Entry I-20 document that can be taken to a U.S. embassy for an F1 visa appointment. Students will need to show their acceptance letter, proof of finances for tuition and living expenses for their first year of study, their payment receipt for their SEVIS fee, current passport, passport photos, and any other documentation requested by the embassy for their appointment.

  An international student is not eligible to be classified as an NDFC student if they are on a visitor visa (B1/B2 or Waiver/ESTA) or if they are on an M1/M2 visa.

- **Transcripts**
  International students enrolling in a credit-earning status will be asked to provide official transcripts that have been evaluated and translated into English (as applicable) through a third-party service provider such as SPANTRAN or WES during their admissions process. Applicants must request a COURSE EVALUATION to be completed on their international transcripts in order to be considered for potential transfer credit.

PROOF OF ENGLISH PROFICIENCY
Students must be able to read, write, speak, understand, and communicate effectively in English. Proof of English Competency may be requested on a case-by-case basis by an Admissions Representative. Requirements for this evaluation are listed below:

1. Submit proof of English proficiency. *Note: Residency in an English-speaking country or a country on the Exempt Countries List alone does not waive this requirement for those for*

whom English is a second language if documentation cannot be provided to demonstrate this proficiency.

    a. Applicants must provide documentation proving a proficiency score that meets Bethel College's minimum English proficiency requirement. Test scores accepted are

        i. <u>Duolingo</u> English Test.

            1. Minimum score required: 105

            2. Recommended score: 120 or higher

        ii. <u>TOEFL</u> (IBT) (Test of English as a Foreign Language)

            1. Minimum score required: 76

            2. Recommended score: 92 or higher

        iii. <u>IELTS</u> (International English Language Testing System)

            1. Minimum score required: 6.0

            2. Recommended score: 7.0 or higher

        iv. Other equivalent testing for which an equivalent score can be obtained may be considered in lieu of Duolingo, TOEFL, or IELTS.

    b. Students may also <u>seek an exception based on the criteria below.</u>

        i. Applicants who have completed high school or equivalent through an institution in a country on the list of English Proficiency Exempt Countries List

        ii. Applicants who have completed at least one year of full-time post-secondary academic course work (college or university) through an institution in a country on the English Proficiency Exempt Countries List

ENGLISH PROFICIENCY EXEMPT COUNTRIES LIST

- Antigua and Barbuda
- Australia
- The Bahamas
- Barbados
- Belize
- Bermuda
- Botswana
- The British Virgin Islands (Anguilla, St. Kitts, and Nevis)
- Canada (all provinces except Quebec)
- The Cayman Islands
- Dominica
- England
- Fiji
- The Gambia
- Ghana
- Grand Turks and Caicos Islands
- Grenada
- Guyana
- Ireland
- Jamaica
- Kenya
- Liberia
- Malta
- Mauritius
- New Zealand
- Nigeria
- Northern Ireland
- Saint Kitts and Nevis
- Saint Lucia
- Saint Vincent and the Grenadines
- Scotland
- Sierra Leone
- Solomon Islands
- Trinidad and Tobago
- Uganda
- Wales
- Zambia

- Zimbabwe

Source: List recommended by presenters at AACRAO international credential evaluation conference.

Transfer of Credit

Bethel College gives credit for previous education, training, or work experience within our Bachelors program. Bethel College will evaluate prior college-level transcripts for credit towards the General Education or Bible, Theology, & Ministry sections of our programs for transfer credits as long as the grade earned in the course was a C or higher.
Bethel College does not guarantee the transferability of our credits to another institution.

Any student who is transferring up to 15 credits from an accredited institution with a GPA of less than 2.5 and/or any student under 'probation' status will be required to pass the Core Course, Success in College.

If a student is transferring into Bethel College up to 15 credits from another accredited institution with at least a 2.5 GPA, they will not be required to take the Core Course Success in College.

NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits earned at Bethel College is at the complete discretion of the institution to which the student may seek to transfer. Acceptance of the certificate or degrees earned from Bethel College is also at the complete discretion of the institution to which the student may seek to transfer. If the certificate or degree earned at this institution is not accepted at the institution to which the student seeks to transfer, some or all of the coursework completed at Bethel College may need to be repeated at that institution. For this reason, students should ensure that attending the transfer institution aligns with their educational goals and contact the institution to determine if Bethel College credits will transfer.

Oral Roberts University (ORU) has entered into an articulation agreement with Bethel College. ORU will accept up to 12 transfer credits from the Full Stack Web Development program online into a college program chosen at the discretion of ORU and the student. The student must satisfy ORU's admission requirements and receive an evaluation of credit before being accepted for degree completion at ORU. Based on the student's declared major, ORU has discretion as to which credits will transfer. The articulation agreement is available to any student who wishes to view it upon request. Requests can be made through the admissions department by emailing admissions@betheltech.net or by calling 530-255-2018.

Indiana Wesleyan University (IWU) has entered into an articulation agreement with Bethel College. IWU will accept up to 18 transfer credits from students who have successfully completed the Full Stack Web Development program. Students will be recognized as satisfying the eighteen (18) credit hours of the Web Development specialization.

1. A student who has successfully completed the Bethel College Full Stack Web Development program and who satisfies all other admission requirements as listed in the IWU catalog is eligible for admission into the IWU Bachelor of Science in Information Technology with a specialization in Web Development program offered by the College of Adult and Professional Studies.
2. This agreement does not address courses outside the scope of Bethel College. IWU reserves the right to evaluate transfer credit independently.
3. The Bachelor of Science in Information Technology with a specialization in Web Development will be conferred by IWU after the successful completion of the combined curricula and satisfaction of graduation requirements.
4. Bethel College students who have completed the Full Stack Web Development program curriculum may receive IWU credit according to the following table:

BETHEL TECH Course(s)	IWU Course
• FSW 100 Coding From Scratch • FSW 101 Front-End Foundations	• WEB 300 Coding and Front-End Foundations for Web Development
• FSW 103 Front-End Frameworks	• WEB 301 Front-End Frameworks
• FSW 105 Database Foundations • FSW 102 Programming Foundations	• WEB 302 Database and Programming Foundations
• FSW 104 Back-End Foundations • FSW 106 Mobile Apps & Responsive Design	• WEB 303 Back End Foundations, Mobile Apps, and Responsive Design
• FSW 107 Agile Project Management & Career Skills • FSW 108 Deployment & Web Security	• WEB 304 Agile Project Management, Deployment and Web Security
• FSW 109 Project Capstone	• WEB 305 Web Development Group Project

Visible Music College (Bethel School of Technology) has entered into an articulation agreement with Bethel College. Visible will accept up to 16 transfer credits from the Full Stack Web Development program online into a chosen college program under the discretion of Visible and the student. The student will need to meet Visible's admission requirements and receive an evaluation of credit before being accepted to begin degree completion at Visible. Based on the student's declared major, Visible has discretion as to which credits will transfer. The articulation agreement is available to any student who wishes to view it upon request. Requests can be made through the admissions department by emailing admissions@bethel.com or by calling 530-255-2018.

Visible Music College and Bethel College have established an articulation agreement to foster academic collaboration and enhance the educational opportunities available to our students. This agreement enables a seamless transfer of credits between the two institutions, providing a pathway for students to broaden their educational experiences. Under this agreement, students who have successfully completed courses at Visible Music College may transfer those credits to Bethel College, and vice versa. The courses accepted for transfer will be subject to certain

conditions, including alignment in content, rigor, and outcomes, and the student must have earned a grade of "C" or higher in the transferred course.

Bethel College and Visible Music College are committed to working collaboratively to review and update course equivalencies regularly, ensuring that the transfer process remains smooth and beneficial for our students. This articulation agreement reflects our dedication to providing students with a more flexible and comprehensive educational journey, allowing them to combine the strengths of both institutions. We believe that this collaboration will enhance the academic experience for our students and contribute to their overall success. For further details on specific transfer policies and procedures, students are encouraged to contact the Registrar's Office at their respective institution.

The King's University (TKU) has entered into an articulation agreement with Bethel College. TKU will accept up to 12 transfer credits from the Full Stack Web Development program online into a chosen college program under the discretion of TKU and the student. The student will need to meet TKU's admission requirements as well as receive an evaluation of credit before they are able to begin the degree completion at TKU. Based on the student's declared major, TKU has discretion as to which credits will transfer. The articulation agreement is available to any student who wishes to view it upon request. Requests can be made through the admissions department by emailing admissions@bethel.com or by calling 530-255-2018.

William Jessup University (WJU) has entered into an articulation agreement with Bethel College. WJU will accept up to 27 transfer credits from the Data Science, Full Stack Web Development, and UI/UX design programs online into a chosen college program under the discretion of WJU and the student. The student will need to meet WJU's admission requirements as well as receive an evaluation of credit before they are able to begin the degree completion at WJU. Based on the student's declared major, WJU has discretion as to which credits will transfer. The articulation agreement is available to any student who wishes to view it upon request. Requests can be made through the admissions department by emailing admissions@bethel.com or by calling 530-255-2018.

Payment Schedules

- Bethel College does not participate in any federal or state financial aid program.
- Bethel College partners with a variety of lender organizations to offer students access to personal education payment plans. However, students may choose any lender of their choice. Payment Plan terms, interest rates, and monthly payments are between the student and the lender of choice.
    - If the student obtains a loan to pay for an educational program, the student is responsible to repay the full amount of the loan plus interest, less the amount of any refund (if applicable).
    - If the student received federal student financial aid funds, the student is entitled to a refund of the monies not paid from federal financial aid funds.
    - If the student is eligible for a loan guaranteed by the federal or state government and the student defaults on the loan, both of the following may occur:

- ■ The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- ■ The student may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

Cancellation and Refund Policy

The school must refund all monies paid if the applicant is not accepted. This includes instances where a starting program is canceled by the school.

Withdrawal and Refund after Commencement of Program

1. A student choosing to withdraw from the school after the student enters the program must submit a [Bethel College Withdrawal Form](#) in Populi. The form must indicate the expected last date of attendance and be signed and dated by the student.
2. The institution will refund 100 percent of the amount paid of institutional charges if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.
   a. Attendance is defined as, 'participation in or record of exams, quizzes, assignment submissions, attendance records, tutorials, and revival group sessions'.
3. If training is terminated *after* the student enters the program, the school may retain a percentage of the total tuition based on the number of days the student has attended the institution.
4. For the purpose of determining the **amount** of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. The amount owed equals the charge by week for the program (total institutional charge, minus non-refundable fees, divided by the number of weeks in the program), multiplied by the number of weeks the student has attended prior to withdrawal.
5. For the purpose of determining **when** the refund must be paid, the student shall be deemed to have withdrawn at the end of 30 consecutive days. If the student has completed more than 60% of the period of attendance for which the student was charged, the tuition is considered earned and the student will receive no refund.
6. Books, supplies, and fees are included in the tuition and refunded under the tuition refund policy.
7. When calculating refund the official date of a student's termination is the last day of recorded attendance; or, When the school receives written notice of the student's intention to discontinue the training program; or When the student is terminated for a violation of a published school policy which provides for termination; or, When a student, without notice, fails to attend classes for thirty calendar days.
8. All refunds must be paid within 30 calendar days of the student's official termination date.
9. Refunds will be issued within 30 days of the date of student notification, or date of school determination (withdrawn due to absences or other criteria as specified in the school catalog), or in the case of a student not returning from an authorized Leave of Absence ("LOA"), within 30 days of the date the student was scheduled to return from the LOA and did not return.

10. The following reasons for refunds are applicable:
    a. Dismissal from the program (See the Reasons for Dismissal section)
    b. Withdrawal from the program due to lack of attendance, personal emergency, financial hardship, or any other situations that are communicated between the student and the institution within the withdrawal form.

Bethel College's refund policies apply to both in person and online programs.

Postponement of Start Date

Postponement of a starting date, whether at the request of the school or the student, requires a written agreement signed by the student and the school. The agreement must set forth:
    a. Whether the postponement is for the convenience of the school or the student, and;
    b. A deadline for the new start date, beyond which the start date will not be postponed.

If the course is not commenced, or the student fails to attend by the new start date outlined in the agreement, the student will be entitled to an appropriate refund of prepaid tuition and fees within 30 days of the deadline of the new start date outlined in the agreement, determined in accordance with the school's refund policy.

Housing Information

Bethel College does not provide any housing for students who attend its programs and has no responsibility to find or assist a student in finding housing. Students who wish to attend on-campus programs must find accommodations for themselves in the Redding, CA area.

Redding offers a number of rooms, apartments, and homes for rent. Prices for individual rooms can range from $425-$800 per person per month. Apartment rental prices based on occupancy can range from $900-$1,500 per month. Rental home prices can range from $1,000-$3,000 per month. Students are encouraged to research local property management companies, and online rental communities or contact apartment complexes for exact prices and availability.

Student Services

Spiritual Mentorship

Bethel College offers all students access to student life pastors or spiritual mentors within their respective programs. This lends strength to Bethel College's vision and objectives to see the expansion of God's kingdom by providing spiritual support to enrolled students. Each pastor or mentor fosters a greater connection between students and the content provided in the spiritual biblical courses. The mentor will meet one on one with students to provide spiritual and pastoral support.

Our heart is that our students are personally transformed by Christ and then can bring cultural transformation into their families and communities. We believe that transformation happens in community and students benefit from a safe, one-on-one space with a spiritual mentor to create another layer of support and opportunity for personal transformation. Spiritual mentor sessions are an important part of the student experience.

Program Mentorship

All Bethel College students are provided program mentorship or pastoral oversight within their selected programs. This works through cooperation between instructors, students, and support personnel to accomplish the mutual goal of training and placing students. They provide academic support, assisting students with instructional review, technical questions, debugging, program review, and reinforcement of conceptual knowledge. They also counsel students on the importance of class attendance, contact students who have missed a class, and document all attendance-related matters.

Career Services

Bethel College's objective is to prepare students with a baseline of skills to help them begin careers within the industries to which they will deploy or to begin building professional networks as they continue their education.

Students at Bethel College will be equipped with skills for their respective programs. Some programs under Bethel College focus on the development and discovery of mission & calling, as well as equipping students with the skill set and plan to further pursue their dreams. Other programs will have a professional development course that will impact their professional portfolio. For example, students enrolled in the Bethel School of Technology will receive instruction on how to tailor their technical projects into marketable professional resumes. Students should review their course syllabus for more details.

The State of California requires Bethel College to report on graduate placement rates, specifically, those graduates who obtain roles <u>in the same field of study</u> as the program from which they graduate and <u>within six months</u> of graduation and includes part-time, full-time, and freelance positions.

Based on the State of California's definition of "available for employment", graduates are only excluded from placement rate calculations if they are:
- International residents who do not obtain placement in a position in the United States;
- On active military duty;
- Continuing their postsecondary education;
- Deceased; or
- Incarcerated

To ensure accurate placement rate calculations, Career Services surveys alumni at least annually to provide graduates an opportunity to self-report job placement.

Weekly Workshop - Bethel School of Technology

The Career Services course is a condition of graduation for those students in programs that offer the course. Bethel School of Technology requires students to attend weekly live workshops during the scheduled course in addition to their 6-week coursework. Students are also required to schedule one or more sessions with a Career Services mentor.

Advising

The Student Success team is available to discuss student academic progress or special needs in relation to academics and student experience. Counseling services and information about rehabilitation services are available by appointment through Bethel Church.

Parking

Free parking is available at all campus locations. Bethel Conservatory of the Arts campus locations require students to have a parking pass visible in their vehicle in order to park for free. Students can obtain a parking pass by filling out a parking form available from the Student Success team. Email studentsuccess@bethel.com to acquire this form.

Method of Instruction

All programs
Students use the following learning management systems (LMS) platforms to read and watch curriculum, review and submit assignments, and/or engage with instructors and mentors during the program:
- Populi: https://bethel.populiweb.com
- Populi for Bethel Conservatory of the Arts teach-out students **only**, via Visible Music College: https://visible.populiweb.com/
- Cisco: https://www.netacad.com/ (Cybersecurity and Data Science only)

In addition to the instructional and communication tools described herein, students are guided to find additional resources to enhance their comprehension of course materials.

Online programs
Coursework and Assignments:
- Each program has several modules, and each module has several assignments. On occasion, students may be required to complete assignments and projects on platforms other than the designated LMS.
- Students in the Certificate of Worship Ministry program create a personal YouTube account for submitting assignments.

- Students complete assignments during and at the end of each module to be reviewed by their instructor.
- Instructors teach live video workshops throughout the week according to module and topic. Students are provided with an instructional calendar before the beginning of their program and updates are communicated throughout the program by email and Slack announcements.
- Students are not required to submit any coursework through the mail.

Meetings and Communication:
- Students are given access to the messaging system Slack to communicate with instructors, mentors, technical coaches, and other students in their program. Students may also send correspondence via email.
- Students participate in weekly mentoring sessions via video chat/Zoom. Content varies by program but may include: progress updates, homework/curriculum review, tutoring, spiritual mentoring, small group connection, and/or guest speakers.
- The expected response time after Bethel College's electronic receipt of student lessons, projects, or assignments is 1 to 3 business days.

On-campus programs
Coursework and Assignments:
- Students attend classes in person
- The LMS is used to access syllabi, assignments, and other course materials and to submit completed assignments.

Meetings and Communication:
- Students can engage with instructors and staff in person or via email and request meetings as needed throughout the program.
- BCA students enrolled through Visible Music College receive an email address for the duration of their participation in the program.
- All other students are expected to provide a current, working email address to use as the primary means of communication with instructors and mentors.
- The expected response time to school-related emails from Faculty to students is:
  - Full- Time Faculty: 48 business day hours
  - Part-Time/Adjunct Faculty In-Person: 72 business day hours
  - Part-Time/Adjunct Faculty Online: "Office hours" and scheduling abilities*
    - A response is defined as:
      - Engagement to the correspondence from a student.
      - A response could include direct communication or a redirection, dictating available avenues for alternative communication.
        - This includes but not limited to; office hours, email signatures, Slack alternatives, any statement in receipt of correspondence.
- Students will also have additional access to faculty, staff, and other students via a campus-wide Slack workspace.
- Students have access to spiritual mentors for pastoral care by request.

All Bethel College staff are expected to observe a full day of Sabbath rest from work each week. Generally, most staff choose Sunday to observe the Sabbath. Instructors should ensure that their students know when their sabbath is observed.

Bethel College Teaching Modalities

<u>Asynchronous</u> teaching within an online environment refers to a method of instruction where students can access course materials and complete assignments on their own schedule, without having to attend traditional in-person classes at a set time. This approach is often used in blended learning environments, where online resources and technology are integrated into traditional face-to-face instruction.

In this type of learning environment, course materials are typically provided online, through a learning management system (LMS) or another digital platform. Students are given a set amount of time to review the materials and complete assignments, such as readings, quizzes, and essays, on their own schedule. They can communicate with their instructor and classmates through online discussion forums, email, or other communication tools. Instructors are required to grade weekly, offer office hours and facilitate online discussions in order to weekly connect with students within the online environment.

<u>Synchronous</u> teaching within an on-campus environment refers to a method of teaching and learning where instructors and students engage in real-time interactions at a set time through live instruction in an in-person interactive environment. In a synchronous teaching environment, instructors can deliver lectures and hold discussions with students in real time, and students can ask questions and receive immediate feedback. This approach can provide a sense of community and interaction in traditional face-to-face classes. Synchronous learning can also offer the opportunity for collaborative learning, where students work together in real-time on group projects or problem-solving activities. This can encourage teamwork and develop communication skills.

<u>Hybrid</u> teaching allows students to view instruction through recordings of live sessions or providing supplementary resources each week such as videos or presentations specific to a topic or subject that is essential to the context of the course. **As well as** experience live instruction or interaction with the instructor. Please note, viewing a lesson does not count towards the student's activity in the course. Graded class discussions either online or on campus must be explained or evidenced in the syllabus to assist in identifying how student interaction is assessed. Weekly assignments or assessments of any kind may be in person or online as the instructor chooses. No less than 30% of the instructional time across the length of the semester must be delivered in person by the instructor of record and scheduled on the syllabus **before** the start of the course.

The following table designates required areas of instructional focus and student engagement within each type of area of course modality. Areas that are checked are specific to what must be included in order for the course to fulfill the obligation of delivery.

	Hybrid	Asynchronous	Synchronous
Lecture Recordings	✔	✔	
Live Lecture	✔		✔
Online Discussions	✔	✔	
In-Class Participation	✔		✔
Assessment	✔	✔	✔
Instructor Feedback	✔	✔	✔
Office hours	✔	✔	✔
Online	✔	✔	
On-campus	✔		✔

Faculty

Claire Altamura - Dance Instructor
Claire studied classical ballet and contemporary dance at Arts Educational School, London. She has performed, choreographed, and taught in dance companies and schools for over 20 years in the UK, Europe, and the U.S. Her choreography in Matters of the Heart received critical acclaim at the world-famous Edinburgh Fringe Festival and she has choreographed numerous musicals.

Fabiano Altamura, BA Classical Acting - Dean of Performing Arts
A graduate of the Arts Educational Schools in London, Fabiano has worked as an actor, writer, director, and producer for over 20 years. Some of his theatre credits include South Pacific, The Boyfriend, West Side Story, and Romeo & Juliet. He co-produced the movie Unplanned and wrote, produced, and directed a new adaptation of a Christmas Carol for the Redding Civic Rep. Passionate about training creative revivalists who perform in the Presence from their true identity, he created the Dream Circle, a technique allowing actors to take risks in a safe space.

Sarah Bahn Su, BCOMM - Career Services Instructor
Sarah currently serves as the Career Services manager and is responsible for building, leading, and managing the career services function as well as working with our education partners (national and international). She is responsible for strategic planning, fiscal management, staff development, employer relationships, and leveraging the Bethel College brand within the technology, medical and business arenas. She also has adapted the career services curriculum as well as developed and teaches career skills to all students enrolled in our program.

Lisa Broere - Dance Instructor
Lisa received her training in classical ballet and modern at the Royal Conservatory in the Hague, the Netherlands. During her conservatory years, she learned and performed work from Balanchine, Netherlands Dance Theater, Sleeping Beauty, Les Sylphide, and Raymonda, and new work created by ex-dancers from Dutch National Ballet. She has performed and taught with

companies in the Netherlands and America, was the co-director of Redding City Dance Company and toured with Ad Deum Dance Company. Lisa is part of the founding faculty of Bethel Conservatory of the Arts and is the founder/director of Commūne Dance Company.

Taylor Clarke, BA Music Production & BA Music Business - Audio Production Professor
Taylor Clarke is a seasoned college instructor with a passion for music, receiving dual bachelor degrees in Music Production and Music Business from Berklee College of Music. Taylor has been immersed in the music world since late middle school, evolving from a skilled musician to a professional producer and mixing engineer. His journey includes pivotal roles such as managing Bethel Music's recording studio as well as working with artists like Bethel Music, Maverick City Music, Brooke Ligertwood and more.

Dave Craig - Film & Digital Media Production Instructor
Dave's journey in the TV & film industry began in 1994 and he has since worked on both sides of the camera, in nearly every industry format. Through his production company, Dream to Screen Productions, he has produced content for The Walt Disney Company, Universal Studios, The American Film Institute, The U.S. Army, UNICEF and many other notable organizations. Dave has also worked as a lecturer, instructor and consultant since 2008, teaching digital media production and post-production while also developing curriculum for several institutions.

Andrew Daniels, BS Marketing- Adjunct Instructor
Andrew's education and background has led him to the UI/UX department as an adjunct instructor. His major experiences include his current role as Head of Design at FlutterFlow in Southern California. Previously he worked as a Design Mentor, UI Designer & Design System Manager at App Orchid. Additionally, he is the owner/founder of Kaleo Design working with over 150 startups in establishing companies as they hit the market. He has completed the MIT Executive program in 2019 in Human-Computer Interaction for User Experience Design.

Phillip Doehle, MA Applied Mathematics - Associate Dean of Technology
With over a decade of experience teaching mathematics internationally and at a college level, Phillip began his career with Bethel College as a Data Science instructor. As Director of Technical Instruction, Phillip leads the School of Technology programs and teams while continuing to teach our Data Science students.

Tanner Erickson, MA Teaching - Worship Professor
Tanner has a Master's degree in teaching as well as 9 years of experience in education. In addition to his experience as an educator, Tanner has 7 years of experience as a musician with Bethel Church, serving and playing for their local and global teams. Tanner has a passion to cultivate deep, meaningful student learning and experiences through educating, pastoring, and developing their musical and personal excellence.

Jake Glover, Ph.D. Higher Education Administration - Adjunct Screenwriting Instructor
Dr. Jake Glover has held various positions in higher education over the last 15 years. He's also an ordained minister and has held various church staff and volunteer ministry positions (worship leader, small groups ministry, youth pastor, ministry school leader). He's an alumni of the BCA Screenwriting program, a screenwriter, a short-film writer/director, and mentors film makers in his local creative community.

Richard Gordon, MSc Eng, Sc Eng - Revival Group Pastor/Professor
Richard is a pastor, software engineer, and entrepreneur with a unique blend of creativity, communication, and technology. He is passionately in love with Jesus. He pastors at the Bethel School of Supernatural Ministry helping train and pastor students in leadership, how to follow the Holy Spirit, and carry the kingdom's culture into every mountain of influence. Richard has over 10 years of software development and technology experience. He has a passion to marry ministry and business to see the world changers raised for God's kingdom.

Ella Hooper- Student Life Pastor
Ella developed the emotional health curriculum for BCA, training artists to perform from God-given identity rather than for it. Ella has over 6 years of experience as a trained Life Consultant who specializes in artists in the entertainment industry. She attended Bethel Supernatural School of Ministry from 2014 - 2017 and trained to be an Actress at Federation University in Australia from 2007-2009.

Zaven Kojakian - Cybersecurity Instructor
A computer software specialist from McGill University, Zaven has more than 2 decades of professional experience in management, team leadership, and IT technical skills. He is a subject matter expert on SAP Security. Zaven's passion is to train students to help their clients successfully bridge the gap between SAP systems and their security responsibilities.

Kerwin Kuniyoshi, BA Film Studies - Film & New Media Instructor, Production Department Coordinator
Kerwin received his BA in Film Studies from the University of California, Berkeley and attended New York University's intensive summer film production program.
He has 12+ years of experience working in music video and commercial video production. He's directed, produced, and edited projects for Twitter, Facebook, Dignity Health, and SFMOMA.
He led Bethel Media's studio division and was the executive producer and creative director for Sawyer, a video production company.

Jonathan Lee, BA Journalism & Mass Communications -Audio Production Manager & Instructor
Jonathan is a graduate of Bethel School of Supernatural Ministry and currently touring and session musician with Bethel Music. With over 10 years of experience in the worship industry as a touring and recording artist and as a worship musician serving the local church, Jonathan helps students grow as proficient musicians with Kingdom excellence.

Antonio Marin, Masters in Music Pedagogy - Dean of Music
Antonio brings over 15 years of experience in the music and worship industry as a touring and studio musician. He is a Conservatory graduate in music performance, composition, and conducting. He has a passion for equipping musicians and worship leaders to operate with excellence and authenticity. In addition to teaching program courses, Antonio offers private instrument lessons to students.

Jonathan Miller - Revival Group Pastor/Kingdom Foundations Instructor

Jon is trained in graphic design and is an ordained minister at Bethel Church. He has over a decade of leadership experience and has a passion to see students follow in Jesus' footsteps as agents of reconciliation and bridge builders in their communities.

Alyssa Morris, MA Teaching, BA Liberal Studies - Revival Group Pastor/Professor
Alyssa has over 9 years of experience in the field of education. She is a pastor, teacher, and a graduate of Bethel's Supernatural School of Ministry. She is passionate about the presence of God and seeing the kingdom of God being infused in every sphere of society. With a heart of service and excellence, she desires to see the workplace look more and more like heaven and individual lives be transformed by the power of Christ.

McKayla Morris, BA Acting - Adjunct Acting Instructor
McKayla's stage experience started with participation in high school productions and drama club. She also has experience in stage management and as a performer in BCA productions and is a graduate of Bethel Conservatory of the Arts.

Nicola Murphy, Bachelor in Tourism Management, Post Graduate Diploma in Education - Program Instructor, Teacher & Curriculum Development
Nicola was teacher-trained in New Zealand, with ten years of classroom experience. She has been with Bethel Conservatory of the Arts for over five years, developing curriculum structures and content, establishing evaluation methods, and training staff in teaching methods. Nicola has a high value for excellence, quality teaching, and student-centered learning and developed two courses in teaching and learning for both BCA and BSSM students.

Stephen Murphy - Student Life Pastor
Stephen has 11 years of experience in the public and private education sector and 4 years of ministry experience. He attended Fresno City College, Western Governors University, and G42 School of Ministry and is certified as a Nutritionist Consultant and as a Truly Heal Functional Medicine Health Coach. He has experience as a chiropractic assistant and has 4 years of experience in nutrition counseling.

Katie Narf, BFA Musical Theatre Performance & BFA Music Education - Adjunct Musical Theater Vocal Instructor
Katie holds Bachelor of Fine Arts degrees in Musical Theatre Performance and Music Education from the University of Wisconsin-Milwaukee and has completed training at the Contemporary Commercial Music (CCM) Vocal Pedagogy Institute at Shenandoah Conservatory as well as Level 1 of Estill Voice Training. Katie is an experienced vocal instructor, currently on faculty at Simpson University and in private practice. She has music director experience in a number of theatres and serves on the Board of Directors for New Stages Theatre Company in Redding.

David Noroña, BFA Drama- Dean of Cinematic Arts and Screenwriting Program Head
David has over 30 years of experience as an award-winning actor, writer, director, and producer, as well as numerous theatre, film, and television credits. He has written, directed, and produced two films for Bethel Music. He is one of the founders of the Bethel Conservatory of the Arts.

Lisa Noroña - Musical Theater Instructor

Lisa has over 28 years of diverse experience in musical theater and dance. She has performed around the world in musicals and as a lead in Jesus Christ Superstar (as Mary Magdalene) and the National Tour of West Side Story. Lisa has also appeared in several musical feature films.

Lydia Ouverson, BA Acting - Adjunct Acting Instructor
Lydia has been a theatre performer since age 4, participating in dozens of productions with Steben's Children's Theatre. She has experience in music theatre production, choreography, and directing. Lydia has studied vocal performance at the collegiate level and is a graduate of Bethel Conservatory of the Arts.

Jan Pevny - Full Stack Web Development Assistant Professor
Jan is a full stack programmer with more than 12 years of diverse experience in programming languages (PHP, Python, TypeScript/JavaScript, C#), frameworks (Symfony, Laravel, Django, Angular, ReactJS), and technologies such as Hybrid Web/Android/iOS solutions (IONIC, Google Firestore). He has worked in central Europe on projects for brands like Volkswagen, Audi, Porsche, and T-Mobile. His hobbies include trading and programming automatic strategies for financial markets. He has a passion for coding and new technologies.

Jamie Reichenberger, BS Computer Science: Big Data Analytics - Adjunct Data Science Instructor
Jamie is a software engineer, educator, and technology consultant passionate about empowering people to walk confidently in identity and giftings. She has over 5 years of experience in software engineering and is an experienced Computer Science educator, from mentoring high school students on how to code robots to tutoring advanced University Computer Science courses.
Kristen Ross, BS Health & Human Performance-Adjunct Dance Instructor
As a professional in the Health & Wellness Industry since 1998, Kristen has created and authored a variety of resources to help people make "choose life choices". As a certified personal trainer and exercise physiologist, she has trained hundreds of people since 2000. In 2008, she became a leader in Prenatal & Postpartum Fitness, offering prenatal workouts customized specifically for every month of pregnancy. In 2011, she was awarded Entrepreneur of the Year by SpiritBank in Tulsa, OK.

Pradeep (Deep) Samuel, MA Communication Arts - UI/UX instructor
A skilled graphic designer with over 20 years of experience in UI/UX, Deep also has extensive experience designing mobile and web/desktop applications, websites, and social media. He enjoys sharing his passion for design with students and seeing them grow in skill and artistry.

Bethany Scheer- Dance Instructor
Bethany traveled in her youth for dance scholarships to the Edge Performing Arts Center, did voiceover work for Walt Disney World, and modeling in the Northwest. She lived in Los Angeles for twenty years, where after completing Edge's scholarship program she danced for Brian Friedman, Tovaris Wilson, Patti LaBelle, Britney Spears, and shows like MTV Movie Awards, VH1, Star Search. She started a Dance group for creatives, partnering with ministries and homeless communities for healing and transformation.

Ashley Smith, BFA - Adjunct Screenwriting Instructor
Ashley holds a Bachelor of Fine Arts from Slippery Rock University and received teaching credentials at Carlow University. She has experience as an art instructor and teacher and is a

graduate of the Bethel Conservatory of the Arts Certificate in Creative Leadership program, with a focus in Screenwriting.

Eric Wandrey, PhL - Adjunct Screenwriting Instructor
Eric holds a licentiate in philosophy summa cum laude from Regina Apostolorum Pontifical Athenaeum in Rome. He wrote his dissertation on the earliest study of the theory of drama: Aristotle's Poetics. He has also written on art and spirituality for The National Catholic Register, The Word on Fire blog, and Shalom Tidings. His screenwriting experience includes television and feature film screenplays.

Tori Ward, BFA Dance- Adjunct Dance Instructor
Tori Ward is a graduate of Barrett the Honors College at Arizona State University with a BFA in Dance. She has been in the works of various residency artists at Arizona State including Taimy Miranda, Joan Rodriguez, and Nicole Klaymoon. In the spring of 2020, Tori presented her own choreographic work "A.I.M'' at the American College Dance Association (ACDA). In 2021 she finished her second season with CONDER/dance based in Phoenix, Arizona, and attended ZION's Winter intensive working with Vincent and Abigal Hardy.

Amy Leigh Wicks, Ph.D. Creative Writing - Acting Head of the Drama Department
Amy Leigh is a wife, mother, and artist from New York City. She holds her Ph.D. from Victoria University of Wellington, New Zealand, and her MFA from The New School, NY. She is the author of The Dangerous Country of Love and Marriage (Auckland University Press) and has over twenty years of experience acting, teaching, and growing a creative culture of collaboration and excellence.

Johanna Wilson, M.Psyc. - Chief Academic Officer, Psychology Professor
Johanna holds a Master's degree in Psychology and has a rich history in Higher Education spanning over 20+ years. Working with for-profit, non-profit, private and public institutions in many different areas across all departments and regulations within the higher education space as well as an adjunct professor for 10+years in the area of student success and psychology.

Programs

Bethel Conservatory of the Arts

Bachelor of Arts in Acting
Program Length: 8 terms (3 years)
This program confers a Bachelor of Arts in Acting degree

Program Description:
This three-year (eight-term) intensive program focuses on professional training for actors in Theatre, Film, and Television. Our formal training is centered on mainstream and classical techniques, including movement, voice & speech, on-camera work, script & character analysis, and performance.

We have a unique culture where the acting technique is built on a foundation of identity in Christ and God's presence. In this program, healthy mindsets and sustainable internal ecosystems are established to aid students in navigating the entertainment industry.

The final year focuses on performances and professional development culminating in a senior showcase for industry professionals.

Program Objectives:
This program trains professional actors to perform from their identity, not for it. Actors will be equipped to understand and manage their physical, emotional, and spiritual health from a Christian worldview. This will be achieved through rigorous training in a variety of modern and traditional acting techniques including Dream Circle, voice, speech, and movement.

Equip artists with the skills to successfully enter the entertainment industry:
- Provide classes taught by industry professionals including Casting Directors, Actors, Producers, and Directors, facilitating opportunities for industry-level connections
- Train artists in reflective and self-motivational practices and critical thinking skills
- Offer professional and personal development training - including how to secure an agent, create a resume, choose headshots and market one's talent
- Provide a variety of performance opportunities in acting including: theatrical, film, and senior showcase
- Prepare students to audition for television, film, and theater

Program Outcomes:
- Equipped to audition for castings in television, film and theater
- Equipped to perform for stage, film and television
- Equipped to partner with the Lord in their acting, as confident, well-rounded, spiritually and emotionally healthy artists
- Able to demonstrate professionalism in the entertainment industry and build industry level connections

This program is delivered primarily by IN-PERSON, ON-CAMPUS INSTRUCTION with some classes offered as online instruction. Online General Education class options are offered in conjunction with our partnership with Visible Music College.

Required Resources:
- Students are required to provide their own laptops. Refer to program supply lists for additional requirements.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work

experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses:
BA in Acting
NOTE: Tentative degree map, some courses may be offered in different terms based on enrollment. If and when changes happen the school will contact the student with any updates.

COURSE NUMBER	COURSE NAME	CREDIT HOURS
YEAR ONE - FALL TERM		
CORE		
BCAO1000	Bethel College Orientation (BCA)	0
THEO1111	Revival Group & Church Service 1	1
THEO1002	KF1: Kingdom Foundations (ONL)	2
ACTT1113	Voice and Speech 1	3
PSYC1011	Whole Hearted Artist 1	1
THEO1201	Theology of Art (ONL)	1
HUMA1001	Art of Learning	1
—	General Education class (ONL)	3
MAJOR		
ACTT1103	Acting Techniques 1	3
ACTT1111	Script Analysis	1
DANC1101	Ballet for Actors 1	1
ACTT1101	Improv 1	1
MSTH1021	Theater Dance 1	1
DANC1001	Conditioning 1	1
Term Total Credits: **20**		
YEAR ONE - SPRING TERM		
CORE		
THEO1121	Revival Group & Church Service 2	1
THEO1012	KF2: Foundations of Honor (ONL)	2
HIST1043	Theatre History	3
MAJOR		
MSTH1022	Acting through Song 1	2
ACTT2002	On Camera Acting 1	2
ACTT1212	Screenplay Table Reads 101	2
ACTT1123	Acting Techniques 2	3
ACTT1121	Character Analysis	1
ACTT1133	Voice and Speech 2	3
DANC1011	Conditioning 2	1
DANC2111	Hip Hop Dance	1
Term Total Credits: **21**		
YEAR ONE - SUMMER TERM		
CORE		
—	General Education class (ONL)	3
Term Total Credits: **3**		
Program Total Credits at end of Year 1:		**44**

COURSE NUMBER	COURSE NAME	CREDIT HOURS
YEAR TWO - FALL TERM		
CORE		
THEO2111	Revival Group & Church Service 3	1
THEO1022	KF3: Kingdom Culture (ONL)	2
THEO1211	Kingdom Storytelling (ONL)	1
SCIE2003	Nutritional Science	3
MAJOR		
ACTT2122	Monologue	2
ACTT2001	Improv and Partner Work 1	1
ACTT2101	Improv 2	1
ACTT2124	Acting Techniques 3	4
ACTT2112	Voice and Speech 3	2
DANC2101	Ballet for Actors 2	1
DANC2001	Conditioning 3	1
Term Total Credits: **19**		
YEAR TWO - SPRING TERM		
CORE		
THEO2121	Revival Group & Church Service 4	1
THEO1032	KF4: A Presence Focused Life (ONL)	2
PSYC1031	Whole Hearted Artist 2	1
—	General Education class (ONL)	3
MAJOR		
ACTT2132	Film Lab 101	2
ACTT2223	Devising New Work	3
ACTT3112	Voice and Speech 4	2
ACTT2011	Improv and Partner Work 2	1
DANC3111	Contemporary Dance 1	1
ACTT2134	Acting Techniques 4	4
DANC2011	Conditioning 4	1
Term Total Credits: **21**		
YEAR TWO - SUMMER TERM		
CORE		
—	General Education class (ONL)	3
Term Total Credits: **3**		
Program Total Credits at end of Year 2:		**87**

COURSE NUMBER	COURSE NAME	CREDIT HOURS
YEAR THREE - FALL TERM		
CORE		
THEO3111	Revival Group 5	1
THEO2001	Spiritual Journaling (ONL)	1
ACTT3001	Personal Development	1
—	General Education class (ONL)	3
MAJOR		
ACTT3002	On Camera Acting 2	2
PROD4004	Production 1	4
PROD4014	Production 2	4
ACTT4001	Voice and Speech 5	1

DANC3101	Ballet for Actors 3	1
Term Total Credits: **18**		
YEAR THREE - SPRING TERM		
CORE		
THEO3121	Revival Group 6	1
—	General Education class (ONL)	3
MAJOR		
ACTT4002	Professional Development	2
ACTT4103	Showcase	3
ACTT4011	Voice and Speech 6	1
DANC4101	Contemporary Dance 2	1
PROD4023	Production 3	3
PROD4024	Production 4	4
Term Total Credits: **18**		
Program Total Credits:		120 minimum

CORE CURRICULUM REQUIREMENTS (BACHELOR'S ONLY)

Students seeking to complete a Bachelor of Arts degree must complete a total of 48 hours of Core Curriculum credits. This includes 30 credit hours of General Education, 6 credit hours of Revival group, and an additional 12 credit hours of Bible, Theology, and Ministry courses.

COURSE NUMBER	COURSE NAME	CREDIT HOURS
English/Communication		
ENGL1013	English Composition 1	3
ENGL1023	English Composition 2	3
COMM1013	Intro to Communications	3
	TOTAL:	9
Humanities/Fine Arts		
HIST1043	Theatre History	3
HUMA1001	Art of Learning	1
	TOTAL:	4
Bible, Theology, & Ministry		
THEO1201	Theology of Art* (ONL)	1
ACTT3001	Personal Development*	1
THEO1211	Kingdom Storytelling* (ONL)	1
THEO2001	Spiritual Journaling	1
THEO1012	KF2: Foundations of Honor (ONL)	2
THEO1022	KF3: Kingdom Culture (ONL)	2
THEO1002	KF1: Kingdom Foundations (ONL)	2
THEO1032	KF4: A Presence Focused Life (ONL)	2

	TOTAL:	12
Math/Natural Science		
SCIE2003	Nutritional Science	3
MATH1013	Personal Finance	3
	TOTAL:	6
Behavioral/Social Science		
PSYC1011	Whole Hearted Artist 1*	1
PSYC1021	Whole Hearted Artist 2*	1
PSYC2013	Intro to Psychology	3
	TOTAL:	5
Community Core		
THEO1111 THEO1121 THEO2031 THEO2111 THEO3111 THEO3121	Six terms of Revival Group*	6
	TOTAL:	6
Electives		
PHIL2013	Ethics and Culture	3
SCOL1013	Success in College	3
	TOTAL:	6
Program Total Credits:		48

* These classes are not eligible to be transferred in from another institution.
ONL= Offered as an online course

Students may request a transcript evaluation for transferring credits towards their general education or BTM requirements. Students' 30 credits of general education must include at least 3 term credit hours in each of the humanities/fine arts, behavioral/social sciences, natural sciences/math categories, and a minimum of 6 credits in College level English or Writing courses.

<u>Requirements for Graduation:</u>
- Completion of at least 120 term credit hours:
  - 30 credit hours in General Education (GE) requirements
  - 12 credit hours in Bible, Theology and Ministry (BTM)
  - 6 credit hours/6 passing terms of Community Core Classes (Revival Group)
  - 72 credit hours in Acting Major, including
    - i. Successful completion of at least 3 senior performance classes
    - ii. Successful completion of the Professional Development course
- Students are required to follow the specific course map for this program to graduate. Should a student fail a course, that course must be repeated. Because the program curriculum is delivered on an annual cycle, the student may not be able to move forward in the program until the failed course is successfully completed.

- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Must have passed all degree required courses with a C- or higher
- Complete the last 30 term credit hours of the degree at Bethel College. Complete the graduate checkout/exit interview process.
- Completed financial obligations to college and others.

Occupations and Job Titles
A student who completes the Bachelor of Arts in Acting will be trained for employment in the following areas as listed on o*net (onetonline.org):

27-2011.00 Actors
25-3021.00 Self-Enrichment Teachers
27-3011.00 Broadcast Announcers and Radio Disc Jockeys
27-2042.00 Musicians and Singers
39-3092.00 Costume Attendants
39-7011.00 Tour Guides and Escorts

Certificate in Acting
Program Length: 2 terms (1 year)
This program confers a certificate of completion

Program Description:
This one-year (two-term) intensive program focuses on excellent training in foundational acting techniques. Our formal theatrical acting training is robust and includes a variety of acting techniques, movement, voice & speech, and performance opportunities. We have a unique culture where the acting technique is built upon a foundation of identity in Christ and focused on God's presence. In this program, healthy mindsets and sustainable internal ecosystems are established.

Program Objectives:
Training students to perform from their true identity by equipping them with practical tools to value and manage their physical, emotional, and spiritual health from a Christian worldview.

Equipping students with a variety of modern and traditional acting techniques including Dream Circle, voice, speech, and movement

Program Outcomes:
- Equipped to partner with the Lord in their acting.
- Equipped to audition for other acting programs.
- Equipped to develop acting endeavors for community groups, churches, and missionary organizations.
- Equipped with foundational acting technique for further development in the performing arts
- Equipped to be confident, well-rounded, spiritually and emotionally healthy artists
- Equipped to form healthy creative communities, maintaining our institutional core values.

Required Resources:

- Students are required to provide their own laptops. Refer to program supply lists for additional requirements.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Certificate in Acting

COURSE NUMBER	COURSE NAME	CREDIT HOURS
FIRST TERM		
CORE		
BCAO1000	Bethel College Orientation (BCA)	0
THEO1001	Revival Group & Bethel Church Service 1C	1
____	*Bible, Theology, & Ministry course* (ONL)*	2
____	*Bible, Theology, & Ministry course* (ONL)*	2
THEO1201	Theology of Art (ONL)	1
THEO1211	Kingdom Storytelling (ONL)	1
SPECIALIZATION		
ACTT1014	Acting Techniques 1C	4
ACTT1011	Voice and Speech 1C	1
PSYC1011	Whole Hearted Artist 1	1
DANC1121	Movement– Contemporary	1
ACTT1012	Improv 1C	2
PROD1003	Production Internship 1	3
Term Total Credits: **19**		
SECOND TERM		
CORE		
THEO1011	Revival Group & Bethel Church Service 2C	1
____	*Bible, Theology, & Ministry course* (ONL)*	2
SPECIALIZATION		
ACTT1024	Acting Techniques 2C	4
ACTT1021	Voice and Speech 2C	1
DANC1111	Movement– Ballet/Classical	1
PSYC1031	Whole Hearted Artist 2	1
ACTT1022	Improv 2C	2
ACTT1033	Devising New Works 1C	3
PROD1013	Production Internship 2	3
Term Total Credits: **18**		
Program Total Credits:		37

*Bible, Theology, & Ministry options:

- THEO1002: KF1: Kingdom Foundations (2)
- THEO1012: KF2: Foundations of Honor (2)
- THEO1022: KF3: Kingdom Culture (2)
- THEO1032: KF4: A Presence Focused Life (2)

Certificate in Creative Leadership (Film & New Media)

Program Length: 2 terms (1 year)
This program confers a certificate of completion.

Program Description:
This one-year (two term) certificate is an intensive program for beginning through intermediate filmmakers. Students are taught the 'script to screen' fundamentals of filmmaking in a combination of lecture, lab, and hands-on training by instructors and working professionals.

Course content includes learning skills needed in each phase of film development, as well as how to operate equipment on set, work in collaboration as a crew, and foundational knowledge of the industry's top software platforms. Students will have opportunities throughout the program to work and collaborate on projects within BCA and in outside partnerships with Bethel TV and other local production companies. By the end of the year, each student will also have produced, directed, shot, and edited multiple original projects.

Program Objectives:
- Providing hands-on experience in setting up and operating lighting, camera, audio, and other film equipment, as well as related audio and video post-production software used by industry professionals.
- Teaching students a foundational understanding of the filmmaking process from concept and development all the way through production, post-production, and distribution.
- Explore different film genres and formats: including narrative, documentary, and music videos, and the development of cinema as a storytelling medium
- Equip students for the workforce as part of a crew and/or to lead and develop projects of their own.
- Help students identify their strengths and goals as a filmmaker or producer.
- Train students to operate in excellence in their craft while maintaining their faith and how to integrate kingdom principles into their storytelling, leadership style, and working environment on set.

Program Outcomes:
After completing this course, students will be able to:
- Demonstrate a working knowledge of the Pre-Production, Production, and Post Production processes, including; pitching, budgeting, storyboarding, casting, scheduling, principle photography, lighting, sound, editing, and final product delivery.
- Have the necessary skills to develop a film project, understand what professionalism looks like in the industry, and have gained practical experience in a wide variety of roles, tasks, and responsibilities on different projects.
- Understand the differences between producing narrative and non-narrative productions.

- Be equipped for working in the industry in various film & TV workflows and how to work effectively in teams (both as crew and in leadership roles): including troubleshooting, collaborating, and communicating effectively.

Required Resources:
- Students are required to provide their own laptops. Refer to program supply lists for additional requirements.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:

Certificate in Creative Leadership (Film & New Media)

COURSE NUMBER	COURSE NAME	CREDIT HOURS
FIRST TERM		
CORE		
BCAO1000	Bethel College Orientation (BCA)	0
THEO1001	Revival Group + Bethel Church Service 1C	1
THEO1201	Theology of Art (ONL)	1
THEO1211	Kingdom Storytelling (ONL)	1
SPECIALIZATION		
CINE1001	Personal Development	2
FILM1003	Film Foundations	3
FILM1013	Film Foundations Lab	3
HIST1032	Film History 101	2
CINE1012	Screenplay Analysis 101	2
Term Total Credits: **15**		
SECOND TERM		
CORE		
THEO1011	Revival Group + Bethel Church Service 2C	1
SPECIALIZATION		
FILM1112	Film Lab 101	2
FILM1111	Rotations 1	1
FILM1123	Film Production	3
FILM1124	Post Production Lab	4
HIST1042	Film History 102	2
CINE1022	Screenplay Analysis 102	2
Term Total Credits: **15**		
Program Total Credits:		30

Requirements for Graduation:
- Complete 30 term credit hours in the course group specific to the certificate or certificate specialization
- Enroll in and pass the Revival Group (RG) and Bethel Church class each term
- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Have no grade lower than C minus for certificate-required courses
- Complete the last 9 term credit hours of the program at Visible Music College (includes courses taught at the BCA/Bethel College branch campus)

Occupations and Job Titles
A student who completes the Certificate in Creative Leadership (Film & New Media) will be trained for employment in the following areas as listed on o*net (onetonline.org):

27-2012.00 Producers and Directors
27-4032.00 Film and Video Editors
27-4031.00 Camera Operators, Television, Video and Film
27-2012.05 Media Technical Directors/Managers
27-4012.00 Broadcast Technicians

Certificate in Creative Leadership (Screenwriting)
Program Length: 2 terms (1 year)
This program confers a certificate of completion

Program Description:
This one-year (two-term) intensive program can be completed either in a traditional classroom setting or as an online program. Courses focus on the foundational aspects of screenwriting, kingdom storytelling, film as a storytelling medium, screenplay analysis and structure, basic revision and feedback process, and collaboration with other disciplines within the film industry. Over the course of study, students will develop an original screenplay idea from concept to first draft, as well as have the unique opportunity to collaborate with actors and filmmakers in Film Lab and see their words come to life.

Program Objectives:
- Provide students with a working knowledge of successful screenplay principles and the process of writing a feature film screenplay.
- Facilitating students in the presentation of works in process, and in the art of giving and receiving constructive feedback during the authoring process.
- Help students to integrate kingdom principles into their creative writing and storytelling process. Equipping students to work in the film industry, while maintaining their faith and character.
- Creating a place for community and connection with other creatives, where spiritual support, professional relationships, and networking can be fostered.

Program Outcomes:
After completing this program, students will be able to:

- Apply screenplay format, structure, and developmental process, using methods by Syd Field, Blake Snyder Christopher Vogler, John Truby, Chris Riley, and David Noroña.
- Synthesize and apply the screenwriting development process by taking a movie idea from one-line concept to first draft of their own original screenplay, in addition to collaborating in groups.
- Understand the writer's process and role in working with other creative professionals to bring a film to life.
- Understand the principles of kingdom storytelling and how to integrate kingdom concepts into screenplay ideas.

Required Resources:
- Students are required to provide their own laptops. Refer to program supply lists for additional requirements.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Certificate of Creative Leadership (Screenwriting)

COURSE NUMBER	COURSE NAME	CREDIT HOURS
FIRST TERM		
CORE		
BCAO1000	Bethel College Orientation (BCA)	0
THEO1001	Revival Group + Bethel Church Service 1C	1
THEO1201	Theology of Art (ONL)	1
THEO1211	Kingdom Storytelling (ONL)	1
SPECIALIZATION		
CINE1001	Personal Development	2
SCRE1004	Foundational Screenwriting	4
SCRE1001	Writer Mentorship 101	1
SCRE1003	Writer's Room 101	3
CINE1012	Screenplay Analysis 101	2
Term Total Credits: **15**		
SECOND TERM		
CORE		
THEO1011	Revival Group + Bethel Church Service 2C	1
SPECIALIZATION		
SCRE1022	Film Lab 101	2

SCRE1011	Writer Mentorship 102	1
SCRE1032	Screenwriting Table Reads 101	2
SCRE1014	Intermediate Screenwriting	4
SCRE1013	Writer's Room 102	3
CINE1022	Screenplay Analysis 102	2
Term Total Credits: **15**		
Program Total Credits:		30

Requirements for Graduation:
- Complete 30 term credit hours in the course group specific to the certificate or certificate specialization
- Enroll in and pass the Revival Group (RG) and Bethel Church class each term
- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Have no grade lower than C minus for certificate-required courses
- Complete the last 9 term credit hours of the program at Visible Music College (includes courses taught at the BCA/Bethel College branch campus)

Occupations and Job Titles
A student who completes the Certificate Creative Leadership (Screenwriting) will be trained for employment in the following areas as listed on o*net (onetonline.org):
27-2012.00   Producers and Directors
27-3043.05   Poets, Lyricists, and Creative Writers
27-3043.00   Writers and Authors

Certificate in Dance
Program Length: 2 terms (1 year)
This program confers a certificate of completion

Program Description:
This one-year (two-term) intensive program is designed for the intermediate to advanced dancer. Students are fully immersed in a unique presence-focused culture where formal dance technique training is built upon a foundation of identity in Christ. Over the course of study, students will strengthen their technical skill level, performance expression, and choreographic potential and discover & develop their artistic calling.

Courses include Ballet, Contemporary Modern, Broadway Jazz, Hip-hop, Choreography, Dance Pedagogy, Dance History, and Personal & Professional Development. Unlike other programs, BCA students have the unique opportunity to be part of an inspiring community of dancers, actors, screenwriters, and filmmakers to create stories that will bring impact and change to the entertainment industry.

Program Objectives:
- Provide high-quality education and training of technique in ballet, contemporary modern, broadway jazz & hip hop

- Train artists to perform from their true identity in Christ through creating a safe environment where a value for God's presence and practical tools for physical, emotional and spiritual well-being are prioritized
- Develop the student's choreographic ability and artistic expression
- Facilitate a place for community & mentorship and teach students how to navigate life in a healthy community
- Draw students into a deeper relationship with Jesus and equip students to operate in the gifts of the Holy Spirit
- Challenge students in the discovery of purpose and creative calling and equip students with the skills to successfully begin a career or pursue further education in dance.

Program Outcomes:
- Students will have developed a strong foundation in dance technique, musicality, performance, and choreography
- Students will be equipped to be confident, well-rounded, spiritually and emotionally healthy dancers
- Students will have created a solo & group choreography, a personal plan for emotional & physical health as a dancer and have gained foundational tools for teaching dance
- Students will be proficient in the practice of performing in God's Presence and dancing from a place of identity in Christ.
- Students will form healthy creative communities, maintaining the core values of Bethel College
- Students will be equipped with fundamental skills necessary to begin a career in dance or advance in pursuit of a degree in dance

This program is delivered by IN-PERSON, ON-CAMPUS INSTRUCTION.

Required Resources:
- Students are required to provide their own laptops. Refer to program supply lists for additional requirements.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Certificate in Dance

COURSE NUMBER	COURSE NAME	CREDIT HOURS
FALL TERM		

CORE			
	BCAO1000	Bethel College Orientation (BCA)	0
	THEO1001	Revival Group & Bethel Church Service 1C	1
	DANC1012	Personal Development 1	2
	THEO1201	Theology of Art (ONL)	1
	THEO1211	Kingdom Storytelling (ONL)	1
SPECIALIZATION			
	DANC1013	Ballet 1	3
	DANC1061	Jazz 1	1
	DANC1023	Contemporary Modern 1	3
	DANC1032	Hip Hop 1	2
	DANC1081	Choreography Composition 1	1
	DANC1072	Dance History 1	2
	DANC1062	Worship 1	2
Term Total Credits: **19**			
SPRING TERM			
CORE			
	THEO1011	Revival Group & Bethel Church Service 2C	1
	DANC1052	Personal Development 2	2
SPECIALIZATION			
	DANC1033	Ballet 2	3
	DANC1071	Jazz 2	1
	DANC1043	Contemporary Modern 2	3
	DANC1042	Hip Hop 2	2
	DANC1091	Choreography Composition 2	2
	DANC1411	Dance Pedagogy	1
	DANC1412	Production	3
Term Total Credits: **18**			
Program Total Credits:			37

Requirements for Graduation:
- Complete 37 term credit hours in the course group specific to the certificate or certificate specialization
- Enroll in and pass the Revival Group (RG) and Bethel Church class each term
- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Have no grade lower than C minus for certificate-required courses
- Complete the last 9 term credit hours of the program at Visible Music College (includes courses taught at the BCA/Bethel College branch campus)

Occupations and Job Titles
A student who completes the Certificate in Dance will be trained for employment in the following areas as listed on o*net (onetonline.org):
    27-2031.00 Dancers
    27-2032.00 Choreographers

Certificate in Screenwriting
Program Length: 3 terms (1 year)
This program confers a certificate of completion.

Program Description:

In this Online three-term intensive program, courses focus on the foundational aspects of screenwriting, kingdom storytelling, film as a storytelling medium, screenplay analysis and structure, basic revision, and feedback. Over the course of study students will incorporate the program materials and feedback from mentors to develop an original, feature length, screenplay idea from concept to first draft.

Program Objectives:

- Provide students with a working knowledge of successful screenplay principles and the process of writing a feature film screenplay.
- Facilitating students in the presentation of works in process, and in the art of giving and receiving constructive feedback during the authoring process.
- Help students to integrate kingdom principles into their creative writing and storytelling process. Equipping students to work in the film industry, while maintaining their faith and character.
- Creating a place for community and connection with other creatives, where spiritual support, professional relationships and networking can be fostered.

Program Outcomes:

After completing this program, students will be able to:

- Apply screenplay format, structure and developmental process, using methods by Syd Field, Blake Snyder Christopher Vogler, John Truby, Chris Riley and David Noroña.
- Synthesize and apply the screenwriting development process by taking a movie idea from one-line concept to first draft of their own original screenplay, in addition to collaborating with mentors and peers.
- Understand the writer's process and role in working with other creative professionals to bring a film to life.
- Understand the principles of kingdom storytelling and how to integrate kingdom concepts into screenplay ideas.

This program is delivered by ONLINE, HYBRID.

Required Resources:
- Students are required to provide their own laptops. Refer to program supply lists for additional requirements.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work

experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Certificate in Screenwriting

COURSE NUMBER	COURSE NAME	CREDITS
FIRST TERM		
BCAO1000	Orientation for Bethel Conservatory of the Arts	0
THEO1001	Revival Group + Bethel Church Service 1C	1
THEO1211	Kingdom Storytelling	1
SCRE1101	Writer Mentorship 101	1
SCRE1104	Foundational Screenwriting	4
Term Total Credits: **7**		
SECOND TERM		
THEO1011	Revival Group + Bethel Church Service 2C	1
SCRE1111	Writer Mentorship 102	1
SCRE1114	Intermediate Screenwriting	4
Term Total Credits: **6**		
THIRD TERM		
CINE1141	Professional Development	1
THEO1021	Revival Group + Bethel Church Service 3C	1
SCRE1124	Screenplay Revision 101	4
SCRE1131	Writer Mentorship 103	1
Term Total Credits: **7**		
Program Credit Total:		**20**

Requirements for Graduation:
- Earn a minimum **cumulative** GPA of 2.0 or higher between all courses taken
- Earn a C- or higher in each course (for credits to be applied towards your degree/certificate)
- Fulfill all remaining financial obligations to the college

Occupations and Job Titles
A student who completes the Certificate in Dance will be trained for employment in the following areas as listed on o*net (onetonline.org):
      27-3043.00 Writers and Authors
      27-2012.00 Producers and Directors
      27-3043.05 Poets, Lyricists and Creative Writers

Bethel Music College

Certificate in Audio Production
Program Length: 24 weeks
This program confers a certificate of completion.

Program Description:
The Bethel Audio Production Certificate is a comprehensive 6-month program designed to equip students with the necessary skills and knowledge to excel in the field of audio production. This program combines theoretical learning with hands-on practical experience to ensure a well-rounded education. Students will gain proficiency in audio engineering, production techniques, instrument training, team leadership, and digital audio workstations (DAWs). Whether aspiring to work in recording studios, live sound production, or audio post-production, this program provides a solid foundation for a successful career in the audio industry.

Program Objectives:
- Teach and equip students to become excellent professionals in the area of Audio production
- Teach and equip students to understand audio fundamentals and their application to recording, editing and releasing songs
- Teach and equip students to apply production techniques to deliver excellence in sound and audio streaming
- Teach and equip students to apply mixing techniques to deliver excellence in mixing songs to the industry highest standard
- Teach and equip students to operate as audio engineers and leaders with integrity of character
- Tech and equip students to apply production techniques to help musicians, singers and songwriters to capture and release their sound to the industry highest standard.

Program Outcomes:
Upon completion of the Bethel Audio Production Certificate program, students will:
- Possess a strong foundation in audio engineering principles, techniques, and terminology.
- Demonstrate proficiency in operating various audio equipment and industry-standard software.
- Understand the fundamentals of instrument training and its application in audio production.
- Exhibit effective team leadership skills in a collaborative audio production environment.
- Apply their knowledge to create high-quality audio recordings, mixes, and productions.
- Have a comprehensive understanding of digital audio workstations (DAWs) such as Pro Tools, Logic Pro, and Ableton Live.
- Gain a solid understanding of audio streaming foundations and its relevance in the modern audio industry.

This program is delivered by ONLINE, COMPUTER-BASED INSTRUCTION.

Required Resources:
- Students are required to provide their own laptops for coursework. Students must have the ability to record and upload videos to the student's YouTube channel created for the program. A laptop with video and microphone with downloaded recording software (such as Garage Band) or a smartphone is acceptable.
- This program offers comprehensive training on the industry-leading Digital Audio Workstations (DAWs) including Pro Tools, Logic Pro, and Ableton Live. To facilitate your learning experience and complete your assignments effectively, it is essential to have access to these tools. There are multiple ways to acquire access, such as through subscription, purchase, demo, or utilizing a third-party license from a friend or collaborator.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:

Certificate in Audio Production

COURSE NUMBER	COURSE NAME	CREDITS
BMCO1221	Audio Fundamentals	1
BMCO1231	Audio Engineering 101: Audio tracking & Microphones	1
BMCO1241	Applied Production and Instrument Training 1	1
BMCO1131	Audio Streaming Foundations A	1
BMCO1141	Audio Streaming Foundations B	1
BMCO1151	DAWs Overview A (Pro tools, Logic Pro, Ableton Live)	1
BMCO1161	DAWs Overview B (Pro tools, Logic Pro, Ableton Live)	1
BMCO1171	Production Lab 1	1
BMCO1182	Spiritual Formations	2
BMCO1191	Team Leadership	1
BMCO1201	Applied Production and Instrument Training 2	1
BMCO1211	Production Lab 2	1
Program Credit Total:		**13**

Requirements for Graduation:

- Successfully complete all courses as indicated in the program schedule
- Maintain a minimum grade point average (GPA) of 2.0.
- Satisfy all attendance and academic requirements

Occupations and Job Titles
A student who completes the Certificate in Audio Production will be trained for employment in the following areas as listed on o*net (onetonline.org):

27-4014.00 Audio engineer - Sound Engineering Technicians
27-2012.00 Producer - Producers and Directors
27-4011.00 Audio Editor - Audio and Video Technicians
27-4014.00 Mixing Engineer - Sound Engineering Technicians
27-4014.00 Mastering Engineer - Sound Engineering Technicians
27-2041.00 Song Arranger - Music Directors and Composers
27-4014.00 Monitor Engineer - Sound Engineering Technicians
27-4011.00 Audio Specialist - Audio and Video Technicians
25-3099.00 Teacher - Teachers and Instructors, All Other

Certificate in Worship Artistry
Program Length: 36 weeks
This program confers a certificate of completion.

Program Description:
This online certificate program is not for credit. Courses focus on music theory, musicianship, the music industry, and biblical foundations of worship ministry. All students create a digital portfolio (via YouTube) and are mentored by current worship leaders. Students have the opportunity to engage with and receive private music instruction from world-class worship leaders and worship artists as well as participate in a live recording.

Program Objectives:
- Provide excellent, evidence-based training in leading worship and worship teams
- Connect students with current worship leaders and worship artists for mentorship and guidance
- Facilitate a place for community, where professional relationships and networking can be fostered and nurtured.
- Equip students to operate in the gifts of the Holy Spirit, be shaped as people of noble character, and be empowered to follow Jesus as ministers of worship to Him and for His glory.

Program Outcomes:
- Students will be equipped to pursue musical excellence and operate in servant leadership from a foundation of biblically-defined identity.
- Students will learn principles for building successful and healthy worship teams, which will positively impact their leadership in every area of life.
- Partnering with local churches, students will form healthy creative communities, maintaining the core values of Bethel College

This program is delivered by ONLINE, COMPUTER-BASED INSTRUCTION.

Required Resources:
- Students are required to provide their own laptops for coursework. Students must have the ability to record and upload videos to the student's YouTube channel created for the program. A laptop with video and microphone with downloaded recording software (such as Garage Band) or a smartphone is acceptable.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Certificate in Worship Artistry

COURSE NUMBER	COURSE NAME	CREDIT HOURS
BMCO1101	Foundations of Artistry and Worship Music	1
BMCO1111	Foundations of Music Language 1	1
BMCO1311	Intro to Music and Business A	1
BMCO1321	Intro to Music and Business B	1
BMCO1401	Instrument and Production Training 1	1
BMCO1501	Artist Development 1	1
BMCO1511	Artist Development 2	1
BMCO1121	Foundations of Music Language 2	1
BMCO1601	Spiritual Formation for Artistic Leadership A	1
BMCO1411	Instrument and Production Training 2	1
BMCO1521	Songwriting Lab	1
BMCO1611	Spiritual Formation for Artistic Leadership B	1
BMCO1811	Final Recording Project A	0.5
BMCO1821	Final Recording Project B	0.5
Program Credit Total:		13

Requirements for Graduation:
- Successfully complete all courses as indicated in the program schedule
- Maintain a minimum grade point average (GPA) of 2.0.
- Satisfy all attendance and academic requirements

Occupations and Job Titles
A student who completes the Certificate in Worship Ministry will be trained for employment in the following areas as listed on o*net (onetonline.org):

      27-2042.00 Musicians and Singers
      21-2021.00 Directors, Religious Activities and Education

Certificate in Worship Ministry

Program Length: 24 weeks
This program confers a certificate of completion

Program Description:
This online certificate program confers 30 credits and consists of 12 courses. Courses focus on music theory, musicianship, the music industry, and biblical foundations of worship ministry. All students create a digital portfolio (via YouTube) and are mentored by current worship leaders. Students have the opportunity to engage with and receive private music instruction from world-class worship leaders and worship artists.

Program Objectives:
- Provide excellent, evidence-based training in leading worship and worship teams
- Connect students with current worship leaders and worship artists for mentorship and guidance
- Facilitate a place for community, where professional relationships and networking can be fostered and nurtured.
- Equip students to operate in the gifts of the Holy Spirit, be shaped as people of noble character, and be empowered to follow Jesus as ministers of worship to Him and for His glory.

Program Outcomes:
- Students will be equipped to pursue musical excellence and operate in servant leadership from a foundation of biblically-defined identity.
- Students will learn principles for building successful and healthy worship teams, which will positively impact their leadership in every area of life
- Partnering with local churches, students will form healthy creative communities, maintaining the core values of Bethel College

This program is delivered by ONLINE, COMPUTER-BASED INSTRUCTION.

Required Resources:
- Students are required to provide their own laptops for coursework. Students must have the ability to record and upload videos to the student's YouTube channel created for the program. A laptop with video and microphone with downloaded recording software (such as Garage Band) or a smartphone is acceptable.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in

the collection and storage of information in their courses. Any special equipment or supplies will be communicated via supply lists or class syllabi.
- Classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in classes to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Certificate in Worship Ministry

COURSE NUMBER	COURSE NAME	CREDIT HOURS	PREREQUISITE/S
BMCO1003	Biblical Foundation of Worship Ministry	3	
BMCO1083	Music Theory Applied to Worship 1	3	
BMCO1102	Fundamentals of Music and Business A	1.5	
BMCO1112	Fundamentals of Music and Business B	1.5	BMCO1102
BMCO1043	Instrument and Production Training for Worship 1	3	
BMCO1063	Applied Worship Lab 1	3	
BMCO1033	Worship Ministry Fundamentals	3	
BMCO1093	Music Theory Applied to Worship 2	3	BMCO1083
BMCO1012	Spiritual Formation for Worship Ministry Leadership A	1.5	
BMCO1053	Instrument and Production Training for Worship 2	3	BMCO1043
BMCO1073	Applied Worship Lab 2	3	BMCO1063
BMCO1022	Spiritual Formation for Worship Ministry Leadership B	1.5	BMCO1012
Program Credit Total:		30	

Requirements for Graduation:
- Successfully complete all courses as indicated in the program schedule
- Maintain a minimum grade point average (GPA) of 2.0.
- Satisfy all attendance and academic requirements

Occupations and Job Titles
A student who completes the Certificate in Worship Ministry will be trained for employment in the following areas as listed on o*net (onetonline.org):

27-2042.00 Musicians and Singers
21-2021.00 Directors, Religious Activities and Education

Bethel School of Technology

Cybersecurity

Program Length: 33 weeks
This program confers a certificate of completion.

Program Description:
This is an instructor-led or instructor-supported training course that targets the needs of individuals who want to start a career as a Cybersecurity Specialist, Information Security Analyst, Security Architect, or Cryptographer. Students will build expertise with databases, networks, firewalls, and hardware to protect companies and organizations from attacks. Instruction of software programming and curriculum design is powered by Woz-U.

Program Objectives:
- The Cybersecurity program provides training for an entry-level career in the Cybersecurity industry.
- The program will focus on security information, procedures, and processes used in all types of business, governmental, and non-profit environments.
- The program includes training in security basics, network basics and defense, identity and access management, cryptography concepts, system administration, logging and monitoring, programming, web security, project management, and threats and vulnerabilities.

Program Outcomes:
- Understand and function within system administration information on installing and configuring network components; OS familiarity and some scripting.
- Have a basic understanding of media, topologies, protocols and standards, network support, and the knowledge and skills to sit for network certification
- Use various tools to assess the security posture of an organization and understand the possible impact of various vulnerabilities.
- Implement various access management controls and account management practices.
- Identify security concepts, threat actors and attributes, organizational security, policy, procedures and frameworks, security controls, business impact analysis, risk management, incident response, and disaster recovery.

This program is delivered by ONLINE, COMPUTER-BASED INSTRUCTION.

Required Resources:
- Minimum: PC (Windows) or MacBook computer. 4GB ram, 256GB HD, Core i5
  - It is advised that students do not have computers that are five years or older.
- Recommended: PC (Windows) or MacBook laptop. 8GB ram, 256GB SSD, Core i5 This will become the student's programming rig. Every student will need their own computer for coursework, downloading programming resources, and housing their coding projects.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in

the collection and storage of information in their courses. Any special equipment or supplies will be communicated via the instructor or course syllabi.
● Classes may utilize sources from Internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in class to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Cybersecurity

COURSE NUMBER	COURSE NAME	CREDIT HOURS	PREREQUISITE/S
THEO1002	KF1: Kingdom Foundations	2	Admission to Course
CYBR1002	Security Foundations	2	Admission to Course
CYBR1012	Networking Foundations	2	CYBR1002
THEO1012	KF2: Foundations of Honor	2	THEO1002
CYBR1022	System Administration	2	CYBR1012
CYBR1032	Network Defense	2	CYBR1022
THEO1022	KF3: Kingdom Culture	2	THEO1012
CYBR1042	Cryptography and Access Management	2	CYBR1032
CYBR1052	Logging and Monitoring	2	CYBR1042
THEO1032	KF4: A Presence Focused Life	2	THEO1022
CYBR1062	Programming Foundations in Python	2	CYBR1052
CYBR1072	Web Application Security and Project Management	2	CYBR1062
CYBR1082	Threats and Vulnerabilities	2	CYBR1072
CRSV1102	Career Services	2	Admission to Program
CYBR1104	Final Project	2	CYBR1082
Program Credit Total:		**30**	

Requirements for Graduation:
Students are required to participate in the final group project as an active member of the team. Daily evaluations are done as to their involvement in the final projects.
● The Final Project course combines each part of the program into a group project for the student. Each student will work together as a team member for the group project, which includes daily scrum meetings to cover tasks and progress while working separately to complete them. The final project is due at the end of the course.
Students are required to complete every course throughout the program and complete the final project.

Required Resources:

Students must supply their own laptops, not a tablet. The program requires (at a minimum):
- PC (Windows 10 or 11). 8GB ram, 256GB SSD, Core i5
- Students should **not** purchase a Mac computer for this program

Occupations and Job Titles
A student who completes the Cybersecurity program will be trained for employment in the following areas as listed on o*net at onetonline.org:

15-1299.09	Information Technology Project Managers
15-1299.05	Information Security Engineers
15-1299.06	Digital Forensics Analysts
15-1299.04	Penetration Tester
15-1212.00	Information Security Analysts
15-1231.00	Computer Network Support Specialists
11-3021.00	Computer and Information Systems Managers
15-1211.00	Computer Systems Analysts
13-1199.07	Security Management Specialists

Data Science
Program Length: 33 weeks
This program confers a certificate of completion.

Program Description:
This is an instructor-led or instructor-supported training course that targets the needs of individuals who want to start a career in data analysis and data science. It prepares students for job opportunities in various industries, including manufacturing, finance, insurance, health care, and retail. Instruction of software programming and curriculum design is powered by Woz-U.

Program Objectives:
- Students will attain the fundamentals of computer science, statistics, and applied mathematics while incorporating real-world examples.
- Students will learn to balance the theory and practice of applied mathematics and computer science, allowing them to analyze and handle large-scale data sets.
- Students will also learn how to transform information to discover relationships and insights into complex data sets for today's business world.

Students completing this program will be skilled in the following areas:
Data analysis, hypothesis testing, data visualization, metric development, process control, machine learning, modeling, and optimization. Students will learn to do these analyses using Python and R.

Program Outcomes:
After completing this program, students will be able to:
- Mine datasets for better understanding
- Create metrics, and implement monitoring plans
- Create models for prediction and planning

- Implement Machine Learning algorithms
- Use regression analysis to explain relationships
- Create visualizations
- Test various hypotheses in a designed experiment
- Prepare and deliver findings reports to all audiences

Data Analytics Micro-Credential:

Any course with an * next to it, qualifies as a micro-credential which, though providing transferable accredited courses- is not an accredited program or certificate. This is an experiential learning option for any student who may aspire to acquire data analytic skills.

The student who completes the Data Analytics micro-credential acquires only a confirmation of completion. This is not a concentration, minor, or degree. This micro-credential introduces skills for aspiring data analysts. This program provides students an introduction to querying structured data using SQL, programming fundamentals using Python, and data wrangling/visualization methods using various tools. By completing this concentration, students will obtain a valuable certification and skills to support businesses in meeting their data-related needs.
The program covers critical aspects of the data lifecycle, starting with extracting relevant data, transforming it into a meaningful format, and ultimately presenting valuable insights to stakeholders. Through this concentration, students gain an understanding of fundamental concepts that are widely applicable across multiple industries.

The course of study lasts 15 weeks and includes the following classes DSO108 Databases, DSO109 Programming Foundations in Python, DSO104, Data Wrangling and Visualizations, DSO106 Machine Learning and Modeling, Revival Group 1 & 2.

For more information, please contact admission@bethel.com

Bethel Tech For Life

Bethel Tech for Life courses are classified under Non-Degree Seeking for No Credit courses at Bethel College.

Terms of Participation - Bethel Tech for Life

Bethel School of Technology invites graduates of our Full Stack Web Development program to participate in Bethel Tech for Life, which enables graduates to take additional coding courses in support of their ongoing education and growth in coding skills. This allows the option for alumni who graduated from the Full Stack program to take additional courses offered that were not completed during their enrollment. For example, if the alumni focused on JavaScript during their enrolled program and now have the desire to go back and learn C#. Bethel Tech for Life allows the alumni to take additional courses. Students need to self assess and they do not receive any credits for completing the course.

Bethel Tech for Life participants do not receive access to a Mentor, Instructor-led sessions, or live chat support. The Bethel Tech for Life benefit is not transferable to friends, family, or employers. In order to qualify for the Bethel Tech for Life benefits and the Alumni Grant graduates

must be in good financial standing with the school.

This program is delivered by ONLINE, COMPUTER-BASED INSTRUCTION.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via the instructor or course syllabi.
- Classes may utilize sources from Internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interview, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Instructors will provide specific information on resources that will be utilized/required in class to support content and aid in research.

Complete Listing of Courses and Prerequisites:

Data Science

COURSE NUMBER	COURSE NAME	CREDIT HOURS	PREREQUISITE/S
THEO1002	KF1: Kingdom Foundations	2	Admission to Course
DSO101	Basic Statistics	2	Admission to Course
DSO102	Statistical Programming in R	2	DSO101
THEO1012	KF2: Foundations of Honor	2	THEO1002
DSO108	Databases*	2	DSO102
DSO109	Programming Foundations in Python*	2	DSO108
THEO1022	KF3: Kingdom Culture	2	THEO1012
DSO104	Data Wrangling and Visualization*	2	DSO109
DSO105	Intermediate Statistics	2	DSO104
DSO106	Machine Learning and Modeling*	2	DSO105
THEO1032	KF4: A Presence Focused Life	2	THEO1022
DSO107	Intro to Big Data	2	DSO106
DSO103	Metrics and Data Processing	2	DSO107
DSO110	Final Project	4	ALL DSO Modules
CRSV1102	Career Services	2	Admissions to Program
Program Credit Total:		**32**	

*courses qualify for experiential learning micro-credential transferable credit.

Requirements for Graduation:

Students are required to participate in the final project. Daily evaluations are done as to their involvement in the final projects. Additionally, students must complete an individual project on a topic of their choosing. The project may include experimental design and data collection, and will be completed using several of the following techniques to bring the data to life:
- Experimental design and hypothesis testing
- Modeling
- Machine Learning techniques
- Process monitoring
- Visualization
- Student projects must be approved by an instructor or director.
- Student must be a helpful, active participant in the final project
- Student must complete the Resume Building and Interview Preparation exercises
- Student must be current on financial obligations

Required Resources:
- Students must supply their own laptops, not a tablet. The program requires (at a minimum):
- PC (Windows) or MacBook laptop. 8GB ram, 256GB SSD (512GB SSD is ideal), Intel Core i5/i7 quad-core 2.2GHz or AMD Ryzen 5 or higher.
- On the Mac side, a minimum of a 13" MacBook Pro (M1) with 16GB RAM.
    - Note for Windows PC users: a dual-booted Linux OS machine may make your life easier for Python programming, but is **not** required.
- It is advised that students do not have computers that are four years or older

Occupations and Job Titles
A student who completes the Data Science program will be trained for employment in the following areas as listed on o*net onetonline.org:

15-1133.00	Software Developers, Systems Software
15-1141.00	Database Administrators
15-1199.01	Software Quality Assurance Engineers and Testers
15-1132.00	Software Developers, Applications
15-1199.06	Database Architects
11-3021.00	Computer and Information Systems Managers
15-1121.00	Computer Systems Analysts
15-1143.00	Computer Network Architect
15-1199.07	Data Warehousing Specialists
15-2041.00	Statisticians

Full-Stack Web Development
Program Length: 39 weeks
This course offers a certificate of completion.

Program Description:
This is an instructor-led or instructor-supported training course that targets the needs of individuals who want to start a career in web development by applying the latest web languages and software programming concepts, such as authentication and authorization, RESTful APIs,

and advanced database structures such as many to many relationships. It will allow for job opportunities in fields such as front-end development, back-end development, and full-stack development.

Objectives:
Students completing this course will be skilled in the following areas:
- One of the following coding languages: JavaScript/TypeScript or C#
- One of the following front-end frameworks: React or Angular
- HTML
- CSS
- REST API
- Web application servers
- SQL and NoSQL database systems
- Git source control system

After completing this course, students will be able to:
- Understand and use one of the following coding languages and Frontend Frameworks:
  - Languages: JavaScript/TypeScript or C#
  - Frontend Frameworks: React or Angular
- Develop and maintain websites using HTML, JavaScript, TypeScript, and CSS
- Control the style and layout of multiple web pages using Cascading Style Sheets (CSS)
- Implement server-side functionality using a back-end programming language
- Build and deploy standalone console applications
- Use a front-end framework such as Angular or React to produce interactive UIs
- Build web-enabled applications using a web framework
- Build service-oriented, n-tier applications
- Develop SQL and NoSQL based database applications

This program is delivered by ONLINE BASED INSTRUCTION

Front-End Web Development Micro-Credential:
Any course with an * next to it, qualifies as a micro-credential which, though providing transferable accredited courses- is not an accredited program or certificate. This is an experiential learning option for any student who may aspire to acquire data analytic skills.

The student who completes the Front-End Web Development micro-credential acquires only a confirmation of completion. This is not a concentration, minor, or degree. This micro-credential introduces skills for aspiring students to learn the skills and knowledge needed to develop and design user interfaces for websites and web applications. This certificate program typically includes courses on HTML, CSS, JavaScript, and React, which are the core languages used in front-end development.

In addition to these core skills, students may also learn about web design principles, responsive design, and website optimization techniques. They may also be introduced to popular front-end frameworks and libraries, and will get hands-on experience with React library.

The course of study lasts 15 weeks, 12 weeks of instruction with 3 weeks of Career Readiness Workshop access and includes the following classes FSWD1002 Coding Structures, FSWD1012 Web Foundations, FSWD1044 or 1054 React Framework & Revival Group.

For more information, please contact admission@bethel.com

Required Resources:
- The program requires (at a minimum):
  - PC (Windows) or MacBook laptop. 8GB ram, 256GB SSD (512GB SSD is ideal), Intel Core i5/i7 quad-core 2.2GHz or AMD Ryzen 5 or higher.
  - On the Mac side, a minimum of a 13" MacBook Pro (M1) with 16GB RAM.
  - It is advised that students do not have computers that are four years or older
- This will become the student's programming rig. Every student will need their own computer. Students are downloading programming resources to their computers, and it will also house their coding projects.

Additional Resources:
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via the instructor by the first class meeting.
- Classes may utilize sources from Internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interview, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Your instructor will provide specific information on resources that will be utilized/required in class to support content and aid in research.

Complete Listing of Courses and Prerequisites:
Full Stack Web Development

COURSE NUMBER	COURSE NAME	CREDIT HOURS	PREREQUISITE/S
THEO1002	KF1: Kingdom Foundations	2	Admission to Course
FSWD1002	Coding Structures*	2	Admission to Course
FSWD1012	Web Foundations*	2	FSWD1002
THEO1012	Kingdom Foundations I	2	THEO1002
FSWD1032; FSWD1022	Foundations of Programming	2	FSWD1012
FSWD1054; FSWD1044	Front End Frameworks*	4	FSWD1032 OR FSWD1022
THEO1022	Kingdom Foundations II	2	THEO1012
FSWD1062	Databases	2	FSWD1054; FSWD1044
FSWD1084; FSWD1074	Backend Frameworks	4	FSWD1062
THEO1032	KF4: A Presence Focused Life	2	THEO1022
FSWD1092	Deployment and Cloud Security	2	FSWD1084 OR FSWD1074
FSWD117	Data Structures, Algorithms, & Agile Methodologies	2	FSWD1084 OR FSWD1074
CRSV1102	Career Services	2	Admission to Course
FSWD1122; FSWD1112	Mobile Development	2	FSWD1084 OR FSWD1074
FSWD1134	Final Project	4	All Modules
Program Credit Total:		36	

*courses qualify for experiential learning micro-credential transferable credit.

Requirements for Graduation:
- Requirements for Completion Students are required to participate in the final group project as an active member of the team. Daily evaluations are done as to their involvement in the final projects. Additionally, students must complete an individual project on a topic of their choosing that meets these requirements:
  - Students must complete the requirements of the Kingdom Core Foundation course
  - Student projects must be approved by an instructor or director.
  - The student's project must be aesthetically pleasing.
  - Student applications must utilize a SQL or NoSQL datastore
  - Students must utilize a front-end framework to enable SPA functionality
  - The student must be a helpful, active participant in the group project
  - Students must complete the Resume Building and Interview Preparation exercises
  - Students must have a passing grade (2.0) upon completion of the final week of the course
  - Students must be current on financial obligations

Occupations and Job Titles
A student who completes the Full Stack Web Development program will be trained for employment in the following areas as listed on o*net onetonline.org:

15-1134.00 Web Developers
15-1121.00 Computer Systems Analysts
15-1131.00 Computer Programmers
15-1133.00 Software Developers, Systems Software
15-1141.00 Database Administrators
15-1199.01 Software Quality Assurance Engineers and Testers
15-1132.00 Software Developers, Applications

UI/UX Design

Program Length: 33 weeks
This program confers a certificate of completion.

Program Description:
The UI/UX Design brings a design-centric introduction to user interface and user experience design, and offers pragmatic, skill-based instruction centered around a visual communications aspect, rather than one on one focused on marketing or programming alone. Within the 33-week course, students will summarize and demonstrate all stages of the UI/UX development process, from ideation to defining a client project's strategy, scope, and information architecture, to developing research sitemaps and wireframes. Students will learn current best practices and conventions in UI/UX design and apply them to create effective and compelling screen-based experiences for websites or apps. Students will also be given an introduction to coding basics and frameworks through coding languages and frontend and backend foundations.

Program Objectives:
Students completing this course will be skilled in the following areas:
- Summarize and demonstrate all stages of the UI/UX development process
- User research, defining a project's strategy, scope, and information architecture, as well as developing sitemaps and wireframes.
- A foundational understanding of HTML, CSS, JavaScript, and Back-end foundational web structures
- Best practices and conventions in UX design and apply them to create effective and compelling screen-based experiences for websites or apps.

Program Outcomes:
After completing this course, students will be able to:
- Understand the use of the following coding languages and Frontend Frameworks:
  - Languages: HTML, CSS, Javascript
- Develop and maintain the user experience within a website
- Ensure the product makes sense to the client and to the user by creating a path that logically flows from one step to the next
- Connect the use of the product to ensure each page visually communicates that path.
- Control the style and layout of multiple web pages
- Build and deploy client projects and presentations
- Target users to develop a clear understanding of their needs, define interaction models, design wireframes, build prototypes and work on brand color.

- Conduct user testing and review metrics and focus-group reactions so they're able to make the necessary tweaks to enhance the product.

This program is delivered by ONLINE, COMPUTER-BASED BASED INSTRUCTION

Required Resources:
- Minimum: Windows PC or MacBook computer. 4GB ram, 256GB HD, Core i5
  - It is advised that your computer is less than 5 years old.
- Recommended: MacBook laptop, 8GB ram, 256GB SSD, Core i5 or ARM.
  - We recommend a Mac over a PC, as some design programs used within course instruction are only available on Mac.

Additional Resources:
- Adobe Creative Cloud (monthly subscription costs apply)
- Students are expected to supply notebooks, pens, pencils, highlighters, folders, ring binders, calculators, USB storage devices, and other general supplies as needed to aid in the collection and storage of information in their courses. Any special equipment or supplies will be communicated via the instructor by the first class meeting.
- Classes may utilize sources from Internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Your instructor will provide specific information on resources that will be utilized/required in class to support content and aid in research.

Complete Listing of Courses and Prerequisites:
UI/UX Design

COURSE NUMBER	COURSE NAME	CREDIT HOURS	PREREQUISITE/S
THEO1002	KF1: Kingdom Foundations	2	Admission to Course
UIUX1002	Design Thinking and Structures	2	Admission to Course
UIUX1012	Research Methods	2	UIUXO1002
THEO1012	KF2: Foundations of Honor	2	THEO1002
UIUX1022	Research Demonstration	2	UIUXO1012
UIUX1032	Ideation and Strategy	2	UIUXO1022
UIUX1042	Coding Structures	2	UIUXO1022
UIUX1052	Frontend Theories and Practice	2	UIUXO1042
THEO1022	KF3: Kingdom Culture	2	THEO1012
THEO1032	KF4: A Presence Focused Life	2	THEO1022
UIUX1164	Interaction Design and Prototyping	4	UIUXO1052
UIUX1074	Capstone Design	4	UIUXO1164
UIUX1082	Presentations, Pitches, and Proposals	2	All UIUX Modules
CRSV1102	Career Services	2	Admission to Program
THEO1002	KF1: Kingdom Foundations	2	Admission to Course
Program Credit Total:		**34**	

Requirements for Graduation:
- Requirements for Completion Students are required to participate in the final group project as an active member of the team. Daily evaluations are done as to their involvement in the final projects. Additionally, students must complete an individual project on a topic of their choosing that meets these requirements:
    - Students must complete the requirements of the Kingdom Core Foundation course
    - Student projects must be approved by an instructor or director.
    - Student's project must be aesthetically pleasing.
    - Students must show an understanding and knowledge of ideation techniques, user stories, sitemaps, card sorting, and brand strategy.
    - Students must show a clear understanding of concepts regarding empathy maps, user personals, journey maps, and data analysis.
    - Student must complete the Resume Building and Interview Preparation exercises
    - Student must have a passing grade (2.0) upon completion of the final week of the course
    - Student must be current on financial obligations

Required Resources:
Course materials for UI/UX, such as books, are included in tuition. Students must supply their own laptop, not a tablet. Students are encouraged to subscribe to Adobe Creative Cloud, but it is not required. The program requires at a minimum:
    - Minimum: Windows PC or MacBook computer. 8GB ram, 256GB HD, Intel Core i5/i7 quad-core 2.2GHz or AMD Ryzen 5 or higher.

- It is advised that your computer is less than 4 years old.
- Recommended: Apple: MacBook laptop, 16GB RAM, 512GB SSD, Apple M1 processor or later – or – PC Laptop, 16GB RAM, 256GB SSD, Core i7/i9
- We recommend a Mac over a PC, as some design programs used within course instruction are only available on Mac.

Occupations and Job Titles
A student who completes the UI/UX Web development program will be trained for employment in the following areas as listed on o*net onetonline.org:

15-1134.00 - Web Developers
27-1024.00 - Graphic Designers
27-1029.00 - Designers, All Other

Academic Policies

Satisfactory Academic Progress Policy

Evaluation of Academic Progress

Students can monitor their academic progress in all of their courses at any time through the college's learning management system (LMS), Populi. At the end of each term, the Registrar will evaluate students for **Satisfactory Academic Progress (SAP)** and identify which students require academic rehabilitative measures.

Adding a Concentration/Minor after Initial Enrollment

For a student to add a minor or additional concentration* after their initial enrollment, they must have completed their most recent semester as having met all minimum requirements for Satisfactory Academic Progress at the college. Students who are on an Academic Probation or Academic Suspension may not add the concentration until these statuses have ended and the student has met Satisfactory Academic Progress.

A student can request this change by completing the appropriate form in Bethel College Populi under the Forms tab. Approval to add a concentration or minor may require an interview and/or approval from the relevant department head, as well as authorization from the Registrar's office. This decision will not be able to be appealed.

A concentration can also only be added to a degree program during the normal semester registration period and no later than after the last day to add or drop a class has passed. Since registration changes will be necessary to add a student into the substitute courses for the nearest term. If the request for the addition is later than the add/drop date, the student will need to wait until the following registration period to add the concentration, but can make their request in advance of the next registration period. Changes will then not be reflected on the student record until the following term, although the student will be notified of the status of their request.

*Addition of the Musical Theater concentration will incur an additional Musical Theater program fee to the student's tuition (see current list of fees), so students should not submit their request without speaking to a student account representative to see how it will affect any remaining tuition payments or student billing. This step should be completed before the request is made to the Office of the Registrar for the change.

Academic Discipline & Student Success Support Plans

Academic performance that fails to achieve or indicates difficulty in achieving SAP will result in either "Academic Warning", "Academic Probation", and/or "Academic Suspension". All of these rehabilitative measures involve meetings designed to help the student overcome any challenges related to achieving SAP.

Academic Warning

An Academic Warning is not considered a disciplinary or punitive measure but is extended as a courtesy from Bethel College to the student. An Academic Warning will be issued at the conclusion of any term in which the student's cumulative GPA drops below 2.25 but is still above 2.0, or in any term/term when the Registrar's office deems it necessary to advise the student regarding his or her Satisfactory Academic Progress and its endangerment in the foreseeable future.

The Academic Warning will be in effect for the following term/term and will be communicated to the student via email. The Academic Warning status will also be added to the student's record in Populi (but will not be printed on transcripts). The student will need to meet with their advisor within the first week of classes to discuss their Academic progress. The student will remain on Academic Warning throughout the term/term which will be resolved when the student has a term GPA of 2.25 or higher at the end of the term/term.

Academic Warning improvement steps may include but are not limited to

> 1. A **mandatory** meeting with the student's Student Success Coach within the first week of classes. **Voluntary** & periodic supplemental meetings can be scheduled on request after this meeting.
>
> 2. **Voluntary** reduction of total Attempted Credit Hours for the term/term to improve student success.
>
> 3. **Voluntary** participation in the creation and implementation of an academic support and/or pastoral care plan.
>
> 4. **Voluntary** participation in scheduled Student success workshops during the term.

Academic Probation

A student will be placed on Academic Probation at the completion of the first term/term in which either his or her current term's GPA falls below 2.00 or the student fails to complete at least 67% of the Attempted Hours for that term/term. A student on Academic Probation may still be eligible to receive financial aid (depending on their financial aid standing). **Academic Probation is *not* an appealable status since the student is still eligible to enroll in school and receive financial aid.**

The Academic Probation will be in effect for the following term/term and will be communicated via email. The Academic Probation status will be also added to the student's record in Populi and *will* print on a student's transcripts. Any Bethel College student that has a current status of 'probation' will be unable to add a concentration or minor to their degree, until the probation period has been lifted.

Academic Probation improvement steps may include but are not limited to

1. A **mandatory** initial meeting with the student's Student Success Coach to discuss academic progress and student support options. **Mandatory** periodic check-ins during the term/term to review progress.

2. A **mandatory** reduction of attempted credits for students enrolled in Bachelor's programs. This will be done in conjunction with the Registrar's office in order to *retain full-time status* for the student, but allow a greater chance of student success in enrolled courses. Students enrolled in other programs may **voluntarily** reduce their attempted credits if they feel this is necessary to improve Academic success.Students may reduce their schedule further (drop/withdraw from a course) if they think it will be beneficial to their success, but may **not** swap classes (add/drop) within the customized schedule & credit load until the Academic Probation has ended.

3. **Mandatory** participation in the creation and implementation of an academic support plan and/or pastoral care plan. *Failure to adhere to student requirements in any implemented plan (such as assigned meetings with advisors or mentors, required workshops, or peer tutoring hours) may cause further Academic Discipline.*

4. **Mandatory** attendance in Student Success workshops or peer tutoring hours as assigned in the Academic Support plan.

5. Not being allowed to perform or serve at promotional events on behalf of the college (this does not affect the student's ability to perform in events related to curricular requirements).

Academic Suspension

A student on Academic Probation who does not meet satisfactory progress at the end of their term/term will be placed on Academic Suspension if the student's current term GPA remains below 2.00 and/or the student fails to complete at least 67% of the Attempted Credit Hours.

The student will be suspended from Bethel College for the following term/term and *may file a suspension appeal or petition* to downgrade their status to second probation by contacting the Registrar's Office, which will supply the student with the *Academic Suspension Appeal* form.

The Academic Suspension and relevant start and end dates will be communicated through an email to the student's school email address and the student will be withdrawn from any classes for the applicable term/term. The Academic Suspension status will be applied to the student's record in Populi and *will* print on student transcripts. Students will need to reach out to the Registrar's office or their Student Success Coach during the next registration period to be added to courses for the following term/term.

If an appeal is approved, the student will be notified by the Registrar's office via student email, allowed to re-register in their courses, and will be placed on probation for a subsequent term/term. Failure to meet SAP in the second term/term of Academic Probation will make the next Academic Suspension *not* eligible for an appeal. See more information regarding an appeal in the "Student Appeal Process" section below.

On-campus International Students studying under an F1 visa who are placed on Academic Suspension will need to exit the U.S. immediately (as well as any dependents on F2 status). This Academic discipline status will cause a SEVIS termination of their I-20 due to restrictions on registration and the potential impact on their program end date. The student will need to reapply for a new visa and/or a new I-20 from their home country to gain readmission to the U.S. and may need a new & revised program end date due to the gap in registration.

A student on Academic Suspension is not eligible to receive financial aid during the next term/term they are registered. Upon his or her return to the college, the student must come back into compliance with the Satisfactory Academic Progress standards *without* the benefit of financial aid. Please see "Reinstatement of Satisfactory Academic Progress" below.

Student Appeal Process

Students can appeal an Academic suspension by requesting the "*Academic Suspension Appeal*" form from the Registrar's Office. The student will need to submit the completed appeal form *7 calendar days before* the start of the next term/term, so the Registrar's office can adjust any registration changes due to a successful appeal before the "last day to add a class" date has passed. **Failure to submit the completed appeal form before the term has started will mean that the student has forfeited their right to an appeal for that term/term.**

Once the Registrar's office has received the form, the appeal request will be reviewed by the Academic Appeals Committee, which will vote for approval or denial before the "last day to add a class date" for the term has passed. The student will be notified of the decision in an email to the email address on file in Populi.

If the appeal is approved, the student will be re-registered into their courses and their student record in Populi will be updated to reflect that the appeal was approved and the student is now on Academic Probation. The student will need to schedule a meeting with their advisor/student

success coach to create an Academic Support plan within 7 calendar days of the notification of the appeal decision. Failure to meet SAP at the end of the Academic Probation will cause a student to be placed back on Academic Suspension *without* the ability to appeal.

If the appeal is denied, the student will remain on suspension for the length of that term/term and will need to register for their next courses during the next open registration period to return to school the following term/term.

Reinstatement of Satisfactory Academic Progress

The student who has failed to achieve Satisfactory Academic Progress has been placed on Academic Suspension, and has re-enrolled following his or her suspension **may not qualify for student federal aid.**

The eligibility for student federal aid is determined by the two factors of having at least a 2.00 cumulative GPA and passing at least 67% of their total attempted credits. If it is determined that the student is not eligible to receive student federal aid, then the student must take and complete courses **at his or her own expense** in order to raise the cumulative GPA to 2.00 or higher and pass at least 67% of the total attempted credits.

The student will be academically evaluated at the end of each term for compliance with the Satisfactory Academic Progress standards. Upon achieving Satisfactory Academic Progress, the student may apply for student federal aid for the following term.

Academic Expulsion

A student will be placed on Academic Expulsion following a second Suspension during the student's time at Bethel College. Such a student has demonstrated that he or she is not equipped to succeed at Bethel College because of academic or other factors. In this situation, the student will be expelled and dismissed from the college. This discipline status will be applied to the student's record in Populi and will also print on transcripts.

The Academic Expulsion will be communicated through a mailed letter and an email to the student's school email address. A student under Academic Expulsion must complete the normal process for exiting the college.

If the student would like to return to the college in the future, he or she must reapply through the Admissions Office and go through an Academic Interview before gaining new admission to the college.

Administrative Withdrawal

A student's continued enrollment at Bethel College is a privilege based not only on satisfactory scholastic status but also on demonstrated ability to meet program demands and continued alignment with conduct standards. Bethel College makes resources available through the Student Success and Spiritual & Student Life teams to support students in successfully completing the program and navigating challenges that may arise. Students who cannot

successfully meet program demands or who are unable to adhere to conduct and lifestyle guidelines will be subject to suspension or expulsion according to established policies.

If a student has been withdrawn for consecutive non-attendance/non-participation in *all* registered courses in a term (without filing a Leave of Absence (LOA) or a pending request for excused absences) or has not returned to school after their Leave of Absence (LOA) has ended, they will also be administratively withdrawn from the college.

Attendance Policies

Class Attendance

The relational and mentoring nature of education at Bethel College influences the college's view on class attendance. Because we believe that interaction between student peers and between students and faculty is vital, class attendance is required. Attendance is a factor in the final grade of every course offered at Bethel College, as indicated in each course's syllabus.

The following policies govern class attendance:

1. Students will not be awarded credit in any course where their attendance percentage falls below 80%, regardless of the reason(s) for absence. If the student's final attendance percentage is below 80%, he or she will automatically receive a failing grade (FN=failing for non-attendance).

2. If a student has two consecutive weeks of missed class, they must be administratively withdrawn from the college.

3. No more than 20% of the total attendance events will be excused, regardless of the reason.

4. Students may track their current attendance percentages on each course's Populi page (this can be seen by navigating to the course's dashboard and looking at the attendance detail in the right gray box).

5. Excused Absences: In the case of absences due to (1) unforeseen family emergencies, (2) illness with a doctor's note, (3) funeral, or (4) required jury duty or court summons (where the student is not at fault), or (5) a wedding of an immediate family member, or (6) degree-related professional development (with prior approval by the respective school director) the student may request an excused absence by completing the "Request for Excused Absence" form.
   - For emergencies and illnesses, the request must be filed within 5 business days of the student's return.
   - For planned absences, the request must be filed at least 1 business day in advance.
   - Documentation is required for all students requesting an excused absence and approvals will not be given without documentation.

- The Registrar's office approves requests for excused absences (faculty may not excuse student absences) and will notify the student by email. Excused absences will be granted at the discretion of the Registrar's office in consideration with the impact on the student's academic progress and total attendance.
- Students who are granted an excused absence are responsible for notifying instructors of their absence and obtaining any missed work or class materials, which must be coordinated with the instructor **within 5 school days of the student's return to school.**

- **No more than 20% of the total attendance events will be excused, regardless of the reason**

Leave of Absence

Bethel College administration may grant a leave of absence (LOA) to a student after determining the student has met one of the following criteria:

- Military Service
- Extended Jury Duty (beyond 2 weeks)
- Family Emergencies needing 30 days or more
- Medical Emergencies needing 30 days or more

Leaves of absence are intended to be used for longer absences, such as a full term or the remainder of the current term, and should only be requested if the situation would not fall under a regular "Excused Absence" request.

LOA requests must be submitted to the Registrar's Office with a statement indicating the reason(s) for the LOA. Bethel College has 10 days to determine eligibility for the LOA after receipt of the request.

If approved, the student's enrollment in the program will be paused and the student will be granted the option to return in a future cohort at the same point in the program at which they decided to take the LOA.

The duration of the LOA may not exceed the length of a full term unless an exception has been granted. Only one LOA per program will be permitted to a student. After this time, if the student does not re-enroll in classes, the student will be administratively withdrawn from the program and enrollment will be terminated.

Tardies

Students will be marked as "tardy" in a class if they arrive or log in between 1 - 10 minutes after the start time of the class. Arriving or logging on 10 minutes or more after the start time will be considered the same as a full absence. Bethel College's policy is that three (3) tardies equal one (1) absence. This information should also be listed at the bottom of each course's syllabus.

Online Attendance & Class Participation

Regular attendance is critical for success in any course and is especially true for online courses. Federal guidelines mandate that substantive engagement in *academically related activities* constitutes attendance in an online course.

Some examples of *academically related activities* are:
- Participating in any assigned course activity, such as posting a meaningful discussion board post per assignment guidelines, taking a quiz or test, submitting an assignment, etc.
- Discussing the subject matter of the course online with other students via a discussion board or with the instructor, such as discussing the topic of a writing assignment with the instructor.

Importantly, there are some activities that are **not considered** *academically related* and do not qualify as attendance in online courses.

For example, the following examples **do not** qualify as *academically related activities*:
- Emailing the instructor requesting an assignment extension
- Making plans to submit an assignment
- Logging into the course via Populi
- Posting to the course Bulletin Board on the Course Dashboard page
- Posting a self-introduction to a discussion board

Removal from A Course

Non-Attendance at the Beginning of a Term

For any given term length, students must engage in *academically related activities* (as described above) before the drop date listed on the Bethel College Academic Calendar or be automatically dropped from the course for non-attendance. See the chart below for details.

	Time to Engage	Consequences
3 -7 Week Term	Student has to engage in academically related activities **within 7 calendar days** of the start of term.	After 7 calendar days, student is withdrawn from the course.
12 - 15 Week Term	Student has to engage in academically related activities **within 14 calendar days** of the start of term.	After 14 calendar days, student is withdrawn from the course.

Lack of Participation During a Term

Federal guidelines mandate that substantive engagement in *academically related activities* constitutes attendance in an online course. During the term, non-participation is counted as continuous and not cumulative. This means that failure to engage in *academically related activities* over a specific period of **continuous time** during the term **will result in the student being withdrawn from the course and issued either a withdrawn failing (WF) or failing (F)** grade depending on when the non-participation occurs in the term.

This period of continuous non-participation is determined by the total length of the term. For example, a student will be withdrawn from an online course after 14 successive days of non-participation during a 15-week term.

Length of Continuous Non-Participation by Term

	Time of Non-Participation	Consequence
3 - 7 Week Term	7 Days, including weekends	If prior to last day to withdraw, student will be withdrawn from the course and issued the grade of "WF." If after the last day to withdraw, student will be issued the grade of "F."
12 - 15 Week Term	14 Days, including weekends	If prior to last day to withdraw, student will be withdrawn from the course and issued the grade of "WF." If after the last day to withdraw, student will be issued the grade of "F."

Non-Participation During Scheduled Breaks and Weekends

A student may still participate in an online course during a scheduled break (e.g., Thanksgiving Break, Fall Break, Spring Break) and have it count as participation; however, scheduled break days do not count toward the non-participation that a student may be accruing in an online course. Importantly, non-participation does accrue on weekend days that are not considered scheduled breaks. Refer to the Bethel College Academic Calendar for scheduled breaks.

Reinstatement After Automatic Withdrawal from Online Course

If a student has been withdrawn from an online course for non-participation during a term, a student can appeal for reinstatement. Reinstatement to an online course is at the approval and discretion of the Office of the Registrar. To request reinstatement to an online course, the student must submit a Reinstatement After Automatic Withdrawal Request form in Populi specifically requesting reinstatement and pay the Reinstatement After Automatic Withdrawal fee.

This form must include:
(1) a valid reason and explanation for why they should be reinstated to the course,
(2) a proposed plan for how the student intends to complete the course assignments and requirements during the remainder of the term, and
(3) an attachment containing **at least one assignment** demonstrating further progress in the

course.

Note: Reinstatement requests that do not include evidence of actual participation will be denied.

Withdrawal

An official withdrawal occurs when you, as an enrolled student, decide you must leave Bethel College at any time after starting the course. Leaving the course without completing the official withdrawal process may result in the assignment of a temporary or failing course grade.

a) A student choosing to withdraw from the school after the commencement of the course must complete the Bethel College Withdraw Form in Populi and meet with their Student Success Coach.

b) The form is to indicate the expected last date of attendance and be signed and dated by the student. An administrative withdrawal occurs when you, as an enrolled student, are not in compliance with attendance, satisfactory progress, and/or the code of conduct policies. Students who withdraw due to an emergency, such as personal or family illness or national service, may be re-enrolled into another Bethel College course following approval by the Registrar.

All students will be responsible for the tuition and fee charges associated with the course and other charges related to attending Bethel College as outlined in the STUDENT'S RIGHT TO CANCEL AND REFUND POLICY section of this catalog.

Course Add/Drop Policy

Add a Course

Student-initiated changes are subject to a change of registration fee. A student may add on-campus classes to their schedule during the first week of the term without penalty. Online courses must be added at least one week prior to the start of the course without penalty. Courses may not be added after the 7th day of the official course start date . The student is responsible for initiating the process by submitting the Bethel College Add/Drop Course Request form in Populi and consulting with a Student Success Coach.

In-Person Course Drop

Any change in a student's course schedule after the first week of the term is subject to a change of registration fee. A student may drop classes in their schedule during the first week of the term without academic penalty. A student may withdraw from a course after the registration period, receiving a W grade, until the end of the ninth week of the term. (To withdraw from all classes, see the section titled "Withdraw" in the Catalog.)

Any changes made after the first week of the term are subject to a change of registration fee, regardless of delivery method. The student is responsible for initiating the process by obtaining and completing the proper Bethel College Add/Drop Course Request form in Populi. Refunds are

based on the official drop date, which is the date the completed form is received in the Office of the Registrar.

The effective date of the drop will be the electronic date stamp on the Bethel College Add/Drop Course Request form in Populi. Failure to officially withdraw from a course will result in a grade of F or WF and forfeiture of tuition refund. A student no longer registered for credit is ineligible for further attendance in the class.

Online Course Drop

Student-initiated changes after the first week of class are subject to a change of registration fee. The student is responsible for initiating the process by submitting the online Bethel College Add/Drop Course Request form in Populi. Refunds are based on the official drop date, which is the date the completed form is received in the Office of the Registrar. A student may drop online classes in their schedule during the first week of the course without academic penalty. A student may withdraw from a course after the registration period, receiving a W grade, until the end of the ninth week of the term. (To withdraw from all classes, see the section titled "Withdraw" in the Catalog.)

The effective date of the drop will be the electronic date stamp on the Bethel College Add/Drop Course Request form in Populi. Failure to withdraw from the class by submission of a Bethel College Add/Drop Course Request form will result in an F being entered on the permanent transcript for the class and any refunds for the class are forfeited.

A student who has officially dropped a class and who is no longer registered for credit is ineligible for further attendance in that class. Dropping a class may affect the student's financial aid eligibility. It is the student's responsibility to contact the Financial Aid office for information. Student-initiated changes are subject to a change of registration fee. In addition, students are responsible for being aware of the add/drop deadlines for each course and any additional fees that may be associated with dropping or adding a course.

Student Achievement

All programs utilize the following grade scales as applied to student completion of a course(s) or module(s). This scale also applies to a student's overall GPA.

A	= 94% - 100%	or GPA 4.0
A -	= 90% - 93%	or GPA 3.67
B +	= 88% - 89%	or GPA 3.33
B	= 84% - 87%	or GPA 3.0
B-	= 80% - 83%	or GPA 2.67
C+	= 78% - 79%	or GPA 2.33
C	= 74% - 77%	or GPA 2.0
C-	= 70% - 73%	or GPA 1.67
D+	= 68% - 69%	or GPA 1.33
D	= 65% - 67%	or GPA 1.00
D-	= 60% - 63%	or GPA 0.67

F   = 0% - 59%   or GPA 0.0

GRADING SYSTEM

All academic work at Bethel College is evaluated by the instructor or school official according to the following letter grades:

A The grade of "A" denotes superlative performance in the work undertaken and distinction in academic achievement.

B The grade of "B" denotes consistently good performance in the work undertaken and academic achievement that is above average.

C The grade of "C" denotes satisfactory performance in the work undertaken and average academic achievement.

D The grade of "D" denotes minimal performance in the work undertaken and academic achievement that is below average. If a "D" is given as a final grade, *the student must repeat the entire course and earn a passing grade to receive course credit.*

F The grade of "F" denotes failure in the work undertaken and academic achievement that is unacceptable. If an "F" is given as a final grade, *the student must repeat the entire course and earn a passing grade to receive course credit.*

P The grade of "P" (in courses graded on a "P/F" basis) indicates passing work but does not affect the student's GPA.

I The grade of "I" is a temporary placeholder that denotes incomplete coursework. The grade of "I" cannot be used to allow students to revise poor work or complete extra credit.

W The grade of "W" indicates that a student has withdrawn from the course or from Bethel College before the last published date for withdrawal. While this grade does not affect the student's GPA, the course is counted toward the "attempted hours" in the quantitative determination of Satisfactory Academic Progress and financial aid eligibility. Please see the refund policy regarding tuition charges based on the withdrawal date.

WF The grade of "WF" indicates that a student was failing the course upon withdrawing from the college after 60% of the term, and is treated like an "F." This grade will also be applied if a student was withdrawn for continuous non-participation in a course or if a student was withdrawn from a course for Academic Misconduct (such as plagiarism). A student will need to pay to retake this course in the future.

AUD The grade of "AUD" denotes "Audit" and has no effect on a student's grade point average. No course credit is awarded to a student who audits a course.

"I" or INCOMPLETE Grading Process

Instructors, with the Registrar's Office approval, may issue an "I" only in extreme cases where a student could not complete the course within the term. Documentation and/or a written explanation for the reason will also be required from the student to allow approval of an "I" grade and an extended deadline for late work. The new deadline for completion will be set by the Registrar's Office (if the request for an Incomplete grade is approved).

- Once an "I" has been granted, the student must complete all outstanding coursework before the established Incomplete Coursework Due date for the term (usually four to six weeks after the "I" has been granted). This deadline will be communicated to both the student and the instructor by the Registrar's office.
- The grade of "I" will not be included in the student's Grade Point Average until the grade has been updated.
- Failure to resolve an "I" grade by the deadline will result in the student receiving a grade for the assessable completed work at that current time for the course.

Completion Rate (Pace of Completion)

All students must progress at a pace that allows the student to complete their program within the maximum allotted time frame.

The pace is calculated by dividing the number of successfully completed credits by the number of attempted credits. Students must pass at least 67% of all attempted credit hours with a grade of C- or better.

Non-passing grades are: F (Failing), I (Incomplete), WF (withdrawn fail), or W (withdraw)

Attempted credit hours are: all hours for the current program regardless of grade received, transfer hours accepted at Bethel College from any other college or university. Repeated and non-passing grades will also count as attempted credit hours even if the grade is no longer calculated in the GPA.

Maximum Time Complete
Students have up to 150% of their program length to complete their degree before they become ineligible to receive financial aid (including Federal Direct and PLUS loans).

Refer to the chart below to review the maximum timeframe by degree type:

Degree Type	Maximum Timeframe
Undergraduate - BA in Acting	180 Credit Hours
Certificate - Acting	56 Credit Hours
Certificate- Audio Production	20 Credit Hours
Certificate- Creative Leadership (Specialization in Film and New Media)	45 Credit Hours
Certificate - Creative Leadership (Specialization in Screenwriting)	45 Credit Hours
Certificate - Cyber Security	48 Credit Hours
Certificate - Dance	56 credit hours

Certificate - Data Science	48 Credit Hours
Certificate - Full-Stack Web Development	54 Credit Hours
Certificate- Screenwriting	30 Credit Hours
Certificate - Worship Artistry	20 Credit Hours
Certificate - Worship Ministry	45 Credit Hours
Certificate - UI/UX Design	48 Credit Hours

Grade Change Policy

Appealing a Grade
After final grades have been finalized in the Office of the Registrar, a grade in a course may be changed only by the course instructor or the Registrar. Appeals must be directed first to the instructor, then to the department head, and then to the Office of the Registrar using the Bethel College Petition for Grade Change form in Populi. The deadline to file an appeal is within six months of the last day of the course for the grade in question.

Grade changes must be supported by evidence, such as an instructor's assessment of a student's work or an error in calculating a grade. Grade appeals should be based on compelling, documented evidence of an instructor's misunderstanding of a student's work, an error in the calculation of a grade, or other extraordinary circumstances. If the student has concerns beyond a resolution of the grade in question, they should refer to the procedures to resolve student grievances.

Bethel College is committed to creating an environment of support for all our students, and instructors are encouraged to review grade change requests with compassion and understanding. Appeals should be considered on the basis of fairness and equity, and instructors should exercise discretion in granting grade changes when appropriate.

Credit Hour Definition

Bethel College defines a credit hour in relation to the expected amount of work needed to achieve the student learning outcomes stated in the course syllabi, college catalog, and/or the institutional assessment, which amounts to approximately:

- One hour of classroom instruction and two hours of homework each week over the course within a 15-week term, OR
- An average of 1 hour and 20 mins of instruction time, 30 mins of mentorship time and 6 hours and 20 mins of self-paced project design within a 3-week course, OR
- An average of 1 hour and 40 mins of instruction time and 5 hours of self-paced homework/project time within a six-week course.

Internship

Courses that provide credit for internship hours will be labeled as such within the course description. Internships earn 1 credit hour for 30 hours completed within the term. The instructor of Record is responsible to record student hours and ensure the 30-hour threshold is met.

Independent Study

Occasionally, due to course population or student degree progress, a student may need to engage in an independent study with a faculty member. Independent study courses cannot exceed 25% of a student's overall coursework requirement. Reasons for independent study:

1. Being blocked out of a required course because of changes in course schedules;
2. Needing a single unit of credit to meet some requirement when no one unit classes are offered;
3. Required courses in a degree program that are not being offered;
4. Extenuating circumstances that make regular class attendance impossible or impractical.

The normal independent study class is 2 credits, although 3 credits may be approved on a case-by-case basis.

Academic Standards Per credit:

- Recommended 500 pages of reading.
- Recommended 10 pages of writing.
- Recommended at least 1 contact hour with faculty.
- Study experience may include seminars, workshops, reading, or other comparable instruction methodology.
- The ratio of independent (outside of class) experience to in-class time usually follows this ratio: 1:1 for lower-division courses, 2:1 for upper-division courses, and 3:1 for internships.

Student Records, Grade Reporting, and Transcripts

Student academic and internal financial records are maintained and filed in a secure and safe manner in perpetuity. Students are able to view their records upon written request to Bethel College administration.

Official transcripts will be provided to the student at the time of graduation at no charge. Personal payment plan terms, interest rates, and monthly payments are between the student and the lender of choice. Student personal payment plan records are maintained by the lender.

Should the institution cease operation, whether voluntarily or involuntarily, educational records or legible true copies shall be filed with the California State Board for Private Postsecondary Education within 15 days of ceasing educational operations.

Records Retention

Bethel College maintains a file for each student who enrolls in the institution whether or not the student completes the educational service. Student records are maintained for a minimum of five years from the student's date of completion or withdrawal, with progress and performance data, and completion certificate, including a student transcript, maintained

indefinitely. Bethel College maintains and retains all records required by The Bureau of Private Postsecondary Education.

Student records required by the Act are maintained in the state of California, and stored in digital software in a manner secure from damage or loss. Bethel College will take reasonable steps to protect the privacy of personal information contained in student records. All student records will be made immediately available by the institution for inspection and copying during normal business hours by the Bureau of Private Postsecondary Education and any entity authorized to conduct investigations. If Bethel College closes, it will arrange for the storage and safekeeping in California of all records required to be maintained by the Act for as long as those records must be maintained.

Students may request to review their student records or receive a copy of their completion certificate or transcript by contacting registrar@bethel.com.

Distance Education

All students taking a course online can expect receipt of student lessons, projects and assignments to be returned within 72 hours following the due date. This correspondence will occur through the Learning Management System.

For information specific to the delivery of instruction in programs using distance education, see the section titled "Method of Instruction".

Graduation Requirements

Certificate Programs:
Certificate in Audio Production, Screenwriting, Worship Artistry, Worship Ministry, Cybersecurity, Data Science, Full Stack Web Development, or UI/UX Design
- Successfully complete all courses as indicated in the program schedule
- Maintain a minimum grade point average (GPA) of 2.0.
- Satisfy all attendance and academic requirements

On-Campus Programs:
Bachelor of Arts in Acting
- Complete 120 term credit hours:
  - 30 credit hours in General Education (GE) requirements*
  - 12 credit hours in Bible, Theology, and Ministry (BTM)*
  - 6 Core Community classes (Revival Group)
  - 72 credit hours in Acting Major
- Participate and pass at least 3 production/performance courses.
- Successfully Pass Professional Development and Senior Showcase courses.
- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Must have passed all degree-required courses with a C- or higher
- Complete the graduate checkout/exit interview process
- Complete all financial obligations to the College.

Certificate in Creative Leadership (specialization in Film & New Media or Screenwriting), Certificate in Acting, or Certificate in Dance
- Complete all term credit hours in the course group specific to the certificate or certificate specialization.
- Successfully pass the Revival Group (RG) and Bethel Church class each term
- Maintain a minimum cumulative grade point average (GPA) of 2.0
- Must have passed all certificate-required courses with a C- or higher
- Complete all financial obligations to the College.

All Programs:
A continuously enrolled student is entitled to graduate under the academic requirements stated in the catalog in effect at the time of the student's enrollment. Students who re-enter do so under the catalog in effect at the time of their re-enrollment.

Placement Assistance

Bethel College offers support to graduates in the form of tools and resources for job lead referrals and job skills development. Any assistance provided with job searches is not a guarantee, expressed or implied, of future employment. Current law prohibits any school from guaranteeing job placement as an inducement to enroll students.

Successful job assistance is dependent upon the mutual effort of the graduate and Bethel College. Students and graduates are encouraged to seek employment on their own and keep records, informing the Career Services department of those efforts.

School Policy Regarding Student Conduct Causes for Expulsion or Dismissal

A student will be expelled from Bethel College under the following conditions:
- Participation in hate speech or bigotry of any kind, whether written or spoken, while on campus or participating in Bethel College activities. Activities include but are not limited to class time, virtual meetings, or while utilizing Bethel College LMS or electronic resources (such as Slack or email)
- Failure to abide by conduct guidelines stated in the student handbook
- Failure to complete required assessments with a passing grade
- Refusal to participate in required group assignments
- Any willful action that impedes the education of another student
- Any act of violence while attending courses
- Failure to comply with the attendance policy or fulfill attendance requirements
- Breach of any part of the contracts signed between Bethel College and the student
- Release of Bethel College intellectual property publicly, such as curriculum or lesson materials, without permission from Bethel College
- Failure to make required payments to financing partners, if required by their agreements

- Failure to academically progress through the program by successfully completing each module
- Misconduct - including but not limited to:
  - Cyber bullying
  - Academic dishonesty
  - Plagiarism in all forms
  - Fraudulent admission documents
  - Actions in contrast to the Bethel College Core Values
  - Violation of freedom plan standards
  - Violations of California laws which are considered to be violations of regulations
  - Any unlawful conduct or illegal action against themselves or others that results in arrest and/or prison time
  - Use of weapons, facsimile weapons, candles, fireworks, knives, or other objects that may cause harm to other people or damage to Bethel College property
  - The sell, use or possession of illegal drugs
  - Harassment in any form

Causes for Readmission

A student that is expelled due to the reasons listed in the above policy will not be readmitted under any circumstances. If a student is expelled for another reason, the Registrar or CAO will assess the student's written request on a case-by-case basis.

Students expelled for unsatisfactory academic progress are offered a slot in the subsequent course (where 20% of seats are reserved for rollback students), with first priority given to students who previously had perfect attendance and no behavioral incidents. Students with absences receive second priority, and students with prior behavioral incidents are given third priority. In the event there is no space in the next immediate course, Bethel College will work with the student to find a subsequent course that is suitable.

Students who are granted an opportunity to be considered for readmission must complete required admissions steps including a written readmission application, readmission interview, and if requested by the Registrar, CAO, or Director of Enrollment and Student Services, pastoral recommendation, completion of an academic evaluation and/or student success plan.

Students who are granted readmission must also complete all required enrollment processes prior to being re-enrolled in classes. These processes may include but are not limited to ensuring that student accounts are current and/or cleared by the Student Accounts office and updated enrollment documents as needed.

Procedures to Resolve Student Grievances

This grievance process does not apply to Final Grade appeals, Sexual Harassment complaints, or SAP Academic Probation appeals.

Bethel College supports and encourages brave communication. The grievance process provides students with steps to escalate and resolve misunderstandings, concerns, or issues in a fair, equitable, and timely manner. A student may invoke this process if they believe that a Bethel College employee, fellow student, or third party associated with the School has violated a policy and/or has acted in a manner that is discriminatory, inappropriate, or unfair to the student.

Students who attend Bethel College through a partner institution are subject to this grievance process. In the event a grievance involves an employee of a partner institution, the Compliance Manager will identify the correct representative at the partner institution to represent the institution through this process.

Consistent with Biblical principles for conflict resolution (see Matthew 18:15-20), students are encouraged to attempt to resolve issues directly with the involved individual(s) whenever possible. Only when the informal means of resolution are not reached, will the formal grievance process be followed.

The grievance process should be initiated as soon as possible following the culminating incident. Note that specific timelines are defined in the informal and formal grievance processes to ensure timely resolution.

Informal Grievance Process

1. In accordance with our values as a Christ centered community the student must first attempt to discuss the matter with the individual(s) involved and seek a resolution that preserves mutual respect, honor, and understanding.
2. If a resolution is not reached within **ten days** after attempting to initiate a discussion, or if the student chooses not to discuss the matter with the individual(s) involved, the student can seek mediation support.
   a. For mediation support the student has the option to reach out to their Student Support Coach, Mentor or Spiritual Mentor can assist in preparation for the conversation.
      i. To preserve the privacy and integrity of involved parties, it is best to minimize discussion about the issue with others in the Bethel College environment who are not involved.
3. If, after mediation support, the issue cannot be resolved within **seven additional days**, it is up to the student to report the matter to Compliance (bc.compliance@bethel.com). The Compliance Manager will be responsible for gathering information, communicating with all parties, and attempting to assist in a reasonable resolution.
4. If the grievance involves a Bethel College employee, a mentor, a fellow student or a third party; Compliance may be required to disseminate information to the CAO, a supervisor or similar appropriate party.
5. At this point, if a resolution has not been reached, this informal grievance can be accelerated to a Formal Grievance.

Formal Grievance Process

The student must notify the Compliance Manager in writing within 30 days of either the culminating incident or notification of a sanction. If a student does not provide written notice, with applicable documentation, within 30 days of the sanction notice or event, he or she waives the right to pursue the appeal/grievance.

The Compliance Manager will present the grievance to the CAO as determined by the nature of the grievance:

1. To file a formal grievance, the student must exhaust all of their options in the informal grievance process **first**.
2. The student is responsible to notify Compliance in writing at bc.compliance@bethel.com within **30 days** of either the culminating incident or notification of a sanction.
   a. If a student does not provide written notice, within **30 days** of the sanction notice or event, then he or she waives the right to pursue the grievance/appeal.
   b. Compliance will respond within **7 days** of receipt of the email, with a Populi form that the student is required to complete. The information in the form will ask **specific** questions about how the informal grievance has accelerated to this point.
3. Compliance will present the grievance as determined by the nature of the grievance.
   a. The Compliance Manager will be responsible for gathering information, communicating with all parties, and attempting to assist in a reasonable resolution.
   b. If the grievance involves a Bethel College employee, a mentor, a fellow student or a third party; Compliance may be required to disseminate information to the CAO, a supervisor or similar appropriate party.
4. Compliance will provide a copy of the form/appeal to the CAO, the Dean or Supervisor over the faculty or staff. The CAO has the right to choose to convene the Academic Development Team to review the student's form.
   a. At this point, action must be rendered within **30 days of receipt of the grievance**. This could include a mediated meeting between the student and the faculty or staff member for resolution.
5. The CAO, Dean or Supervisor have **30 days to complete an investigation and offer a solution**. If the student feels unfairly treated or requests an appeal, they will need to email the Compliance Manager.
   a. An appeal form will be sent to the student within **7 days of receipt of the email.** Once the appeal form has been submitted, the CAO has the option to unilaterally handle an investigation, launch a new investigation, or assemble an Academic Development Team to assess the appeal and offer a solution.

Personal Grievance Process:

1. <u>Fellow student:</u> Compliance will identify an appropriate party to facilitate a timely conversation between the students, employing brave communication principles outlined in the code of conduct with a goal of respectful resolution.
    a. This could be their Student Success Coach, Mentor or Spiritual Mentor.
2. <u>Member of Bethel College faculty or staff:</u> Within **7 days of receipt**, Compliance will provide a copy of the form/appeal to the CAO, Dean, or Supervisor who will review the student's grievance and render a decision. The CAO may choose to assemble the Academic Development Team, which may require more information to be gathered from the student.

At any time a student may file a complaint with the Bureau of Private Postsecondary Education 2535 Capitol Oaks Drive, Suite 400 Sacramento, CA 95833 Telephone: (916) 431-6959 FAX: (916) 263-1897

Facilities and Learning Resources

Facilities

Bethel College's administrative offices are located at 5090 Caterpillar Road, Redding CA 96003. The College occupies 6,340 square feet of the facility, with office space for employees, classroom space, and an open area for teamwork. The facility has ample parking to accommodate students and staff.

Bethel College has provisions for the distance learning students including office spaces for privacy during live meetings and technology to facilitate meetings, such as paid Zoom accounts.

Bethel Conservatory of the Arts holds in-person classes in Redding, CA at the following locations: 935 Locust Street, 1040 Locust Street, and 2105 East Street. These buildings include rehearsal spaces, classrooms, and performance spaces. Administrative offices are also located at 935 Locust Street.

The institution provides equipment used for instruction or provided to a student that is not obsolete and is sufficient for instructional purposes to reasonably assure that a student acquires the necessary level of education, training, skill, and experience to obtain employment in the field of training and to perform the tasks associated with the occupation or job title to which the educational program was represented to lead.

Bethel College's facilities including heating and cooling, ventilation, lighting, classrooms, and campus environs, that are well-maintained. The institution maintains all valid permits required by any public agencies relating to the health and safety of the institution's facilities and equipment on file, and such permits are available upon request.

Learning Resources

Students have access to Bethel College's online resources 24/7. Online resources include access to mentors and instructors during stated office hours, workshops, and recordings of instructions and webinars. Other information and resources that a student may need are located on the internet. Online classes may utilize sources from internet sites, periodicals, newspapers, professional (or business) publications, state-specific laws or codes, magazines, personal interviews, guest speakers, publisher-provided information (via CD, DVD, or website), instructor work experience, video, audio or other visual files/documents to convey and aid in obtaining course objectives. Your instructor will provide specific information on resources that will be utilized/required in class to support content and aid in research.

Bethel College Library is located at 935 Locust St, Redding, CA 96001. Students can check out books through the Learning Management System or can request a list of free resources from instructors and program mentors if they wish to supplement the curriculum. Students are also encouraged to obtain materials from public and institutional libraries in their communities where available. Each program department faculty performs collection development on each library resource pertaining to their particular program. Program faculty review these resources annually making decisions on retention or purge

Statements of Compliance

Questions or concerns regarding Bethel College's obligations and/or compliance under these federal regulations may be directed to college@bethel.com.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects the academic and other educational records of students from unauthorized access. It allows Bethel College to refuse to issue a transcript in the event of an outstanding financial obligation or to a national loan program.

FERPA permits access to Bethel College's academic records under the "legitimate need to know" clause. This allows program mentors, administrators, instructors, and selected staff access as long as the use of such information is within the purpose of the institution and for the benefit of the student.

FERPA allows third-party access to academic records under the following circumstances:
1. with the student's signed release,
2. to the parent of a student who is legally an adult but is a financial dependent of the parent, and
3. for academic research, provided all personally identifiable information is removed from the data.

Parents, guardians, spouses, or other family members must present proof of the student's financial dependence or written approval from the student to Bethel College before a discussion

about grades or academic performance can be conducted. The FERPA release does not apply to the disclosure of copies of progress reports or final grades.

Civil Rights Act of 1964 (title VI, Section 601)

Bethel College complies with the Civil Rights Act of 1964 (Title VI, Section 601). The Act provides that "no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." A student or applicant who believes that Bethel College has failed to comply with this Act may file a written complaint with the Office for Civil Rights, Department of Health, Education and Welfare, Washington, D.C.

Non-Discrimination Policy

Bethel College admits students of any race, color, disability, gender, religion, and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students. We do not discriminate on the basis of race, color, or national or ethnic origin in the administration of our educational and admissions policies, scholarship and loan programs, and other administrative programs. This policy meets the requirements of the Internal Revenue Service's Revenue Procedure 75-70, dated March 1976.

Rehabilitation Act of 1973 and the American Disabilities Act of 1990

Bethel College does not discriminate on the basis of disability (as defined in Title 1 of the Americans with Disabilities Act (ADA)) in the recruitment and admission of qualified students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal laws and regulations.

Additionally, Bethel College is compliant with Title II of the 1990 Amendment and Section 504. As a private post-secondary institution that **currently does not** receive funding from the federal government. For more information, please email bc.compliance@bethel.com

Student Right-to-Know Act

Bethel College makes available to any enrolled or prospective student its program completion (graduation) rate. This information is available from the Registrar upon request.

COURSE CATALOG

Course Descriptions
Courses are listed alphabetically by subject prefix within the school of instruction.

Bethel Conservatory of the Arts

ACTT1011: Voice & Speech 1C
Students will learn the progression of alignment, breathing, thought impulse, phonation, resonation, and articulation through lectures, exercises, and coursework.

ACTT1012: Improv 1C
Spontaneity, instinct, and truthful action are developed through improvisation techniques. A broad spectrum of exercises is utilized, to free the student from self-consciousness, fear, and pretense.

ACTT1014: Acting Techniques 1C
Students learn to perform in the Presence, take risks, address blockages, receive direction, be vulnerable and open, and identify and respond to atmospheres, using Fabiano Altamura's Dream Circle Technique. They also learn the fundamentals of breaking down a role and developing a character, using Uta Hagen's acting techniques.

ACTT1021: Voice and Speech 2C
Students will continue to learn the progression of alignment, breathing, thought impulse, phonation, resonation, and articulation through lectures, exercises, and coursework.

ACTT1022: Improv 2C
Building on the skills learned in Improv 1C, students learn through spontaneity, instinct, and truthful action and continue to develop through improvisation techniques. A broad spectrum of exercises is utilized, to free the student from self-consciousness, fear, and pretense.

ACTT1024: Acting Techniques 2C
Students continue to learn to perform in the Presence, take risks, address blockages, receive direction, be vulnerable and open, and identify and respond to atmospheres, using Fabiano Altamura's Dream Circle Technique. Students will utilize skills learned in Acting Techniques 1C for character and build on foundational skills with exercises, lectures, and coursework.

ACTT1033: Devising New Works 1C
Students collaborate and workshop original works culminating in a final presentation under the guidance of their faculty.

ACTT1101: Improv 1
Spontaneity, instinct, and truthful action are developed through improvisation techniques. A broad spectrum of exercises is utilized, to free the student from self-consciousness, fear, and pretense.

ACTT1103: Acting Techniques 1
Students learn to perform in the Presence, take risks, address blockages, receive direction, be vulnerable and open, and identify and respond to atmospheres, using Fabiano Altamura's Dream Circle Technique. They also learn the fundamentals of breaking down a role and developing a character, using Uta Hagen's acting techniques.

ACTT1111: Script Analysis
Students are exposed to a variety of plays. Text is broken down into plot, scene, action, objective, and beats, enabling the student to make accurate interpretative choices. With these tools, effective storytelling is produced.

ACTT1113: Voice & Speech 1
Students will learn the progression of alignment, breathing, thought impulse, phonation, resonation, and articulation through lectures, exercises, and coursework.

ACTT1121: Character Analysis
Through in-class exercises students explore character archetypes, how each one functions in stories throughout history, and learn how to apply this to scene work.

ACTT1123: Acting Techniques 2
Students continue to learn to perform in the Presence, take risks, address blockages, receive direction, be vulnerable and open, and identify and respond to atmospheres, using Fabiano Altamura's Dream Circle Technique. Students will utilize skills learned in Acting Techniques 1 for character and

scene work using the fundamentals of Uta Hagen.

ACTT1133: Voice & Speech 2
Students will continue to learn the progression of alignment, breathing, thought impulse, phonation, resonation, and articulation through lectures, exercises, and coursework.

ACTT1212: Screenplay Table Reads 101
First Year BA Acting and First Year Screenwriting students end the year in a series of screenplay table reads. Acting students gain invaluable experience in preparing quickly for auditions and table reads, like working professional actors; and learn screenplay format and structure. Screenwriting students observe how the actor interprets their material to aid them in future revisions and will gain experience giving and receiving constructive feedback from other writers.

ACTT2001: Improv and Partner Work 1
Students explore their individual movement and what it looks like to combine their own creativity with someone else's. Using different individual and group exercises the student will grow their creativity, explore the connection with others through movement and become more confident in their individual movement. The student will also gain spatial awareness and develop their ability to collaborate.

ACTT2002: On-Camera Acting 1
Students learn the basics of on-camera acting using a variety of scenes and monologues from television and film and how this differs from acting on stage. Students learn how to take adjustments and blocking from the director and apply them to their performance.

ACTT2011: Improv and Partner Work 2
Students dive deeper into the technique and strength of using improvisation to physically connect to the other. Different contact improvisation & partner work techniques will be used to enhance the student's ability to involve their body and weight when dancing with a partner. Students will explore their acting monologues and scene work through movement and partner work and will be challenged to connect their acting with dance and act through dance.

ACTT2101: Improv 2
Building on the skills learned in Improv 1, students learn through spontaneity, instinct, and truthful action and continue to develop through improvisation techniques. A broad spectrum of exercises is utilized, to free the student from self-consciousness, fear, and pretense.

ACTT2112: Voice and Speech 3
This course focuses on building a personal warmup, based on both new and previously learned vocal methods. We will also begin building a thorough understanding of the anatomy of speech, the practice of standard American speech, and the mechanics of accent work. Work will also consist of lectures, exercises, quizzes, and class discussions of the anatomy and physiology of the human voice. Evaluation through interviews and short story performance is a goal of incorporating the work.

ACTT2122: Monologue
Students workshop a series of monologues based on character type to display their personal range and will apply this to a final audition. Reflective learning, feedback, and evaluation practices will be conducted by peers and faculty, to enhance individual technique and performance.

ACTT2124: Acting Techniques 3
In this course, students will explore the works of the great playwright Anton Chekhov and the style and nuances of the theatrical era of naturalism. Students will learn to use the tools of Active Analysis to dissect characters and scripts, identify key events, and embody those events on stage. The techniques of Declan Donnellan as represented in his book, "The Actor and the Target" will be used to identify and overcome common blocks the actor faces.

ACTT2132: Film Lab 101
This laboratory class offers students from the Film and New Media, Screenwriting, and Acting Programs the unique opportunity to collaborate. Students learn the fundamentals of each other's craft and work together as actors, writers, and film crew on a simulated film set. Goal: For all three disciplines to learn the basics about the other's craft and to grow in empathy, understanding, and respect.

ACTT2134: Acting Techniques 4
Students learn how to understand, interpret and act Shakespearean scenes using rich coloration and techniques within the parameters of the language, i.e. prose and iambic pentameter. Different perspectives are challenged as students develop a deeper understanding of selected plays in the genres of comedy, tragedy, and the histories. Through group discussion, this class explores the social, moral, and political issues that Shakespeare's texts represent, and contribute to his development as a playwright.

ACTT2223: Devising New Work
Students collaborate and workshop original works culminating in a final presentation under the guidance of their faculty.

ACTT3001: Personal Development
Students learn their specific acting type, how to develop a health plan, and the tools actors need when entering the entertainment industry such as professional etiquette when approaching representation, casting directors, directors, and producers. This class includes lectures from industry professionals, including agents, managers, casting directors, and others. We will also address the biblical and spiritual aspects of living as a whole-hearted artist in the industry.

ACTT3112: Voice and Speech 4
Students continue laying a foundation for accent acquisition using IPA by delving into speech analysis and exploration of play.

ACTT3002: On Camera Acting 2
Building from On Camera Acting 1, students learn advanced on-camera acting techniques, whilst learning the art of self-tapes, slating, cold reads, and how to audition for television and film using a variety of mainstream scripts.

ACTT4001: Voice and Speech 5
Students build a reliable personal warmup, based on both new and previously learned vocal methods. We will continue to develop a thorough understanding of the anatomy and practices of speech, in both standard American and accent work. Individual projects developed in accordance with the actor's understanding of the type will also be included.

ACTT4002: Professional Development
Students build on tools learned from Personal Development including the creation of promotional tools including resumes, reels, personal websites, and subscriptions to IMDB, Actors Access, etc. Students also research and choose scenes for Showcase (ACTT4103). *Personal Development is a prerequisite for this course.*

ACTT4011: Voice and Speech 6
Students continue to build a reliable personal warmup, based on both new and previously learned vocal methods. We will also examine individual vocal needs through private lessons and individual goals. The objective is a vocal instrument in direct connection with impulses - physical, mental, emotional, and textual. Individual evaluation within the spring projects is the goal of incorporating the work. Individual projects developed in accordance with the actor's understanding of the type will also be included.

ACTT4103: Showcase
The last course in the Devising New Work sequence intended for seniors in the BA in Acting program. All BCA students workshop and showcase a series of performance pieces from scene and monologue work, to songs and dance pieces throughout the year, on a rotational basis. Reflective learning, feedback, and evaluation practices will be conducted by students and teachers, to enhance individual technique and performance. *Personal Development is a prerequisite for this course.*

CINE1001: Personal Development
Students will learn tools and essential life skills in order to become equipped as creative professionals. The student will grow in their identity and learn how to make healthy life decisions relating to emotions, self-awareness, body, soul, and mind through teaching sessions, discussions, personal reflections, and exploration.

CINE1012: Screenplay Analysis 101
Students read, analyze and learn to dissect critically-acclaimed and/or commercially successful screenplays. Students utilize story and scene analysis techniques by "Save the Cat!" author Blake Snyder. [No prerequisite].

CINE1022: Screenplay Analysis 102
In this follow-up course to Screenplay Analysis 101, students read and analyze critically-acclaimed episodic (television) scripts. While the first half of the term focuses on understanding the episodic format, during the second half of the term students work in peer groups to develop class presentations. Though Foundational Screenwriting and Intermediate Screenwriting are not prerequisites, reference will be made to key elements of that course. Screenplay Analysis 102 is meant to be a deeper exploration of Foundational & Intermediate Screenwriting courses.

CINE1141: Professional Development
(12 week online course) BCA faculty and guest master teachers currently in the industry share their own professional experiences, tools and tips to help prepare students pursuing a career as a screenwriter. In addition, students research and prepare a personalized plan with actionable creative and career goals.

CINE1441: Professional Development for Screenwriters
Student writers learn basic social media marketing, personal website development, preparation of a resume, reel, pitching skills, and writing materials for entering the entertainment industry as a professional writer. In addition to BCA faculty, guest master teachers currently in the industry will be invited to share their own professional experiences, tools, and tips to help prepare students seeking representation. (Certain modules may be cross-listed with Professional Development in other programs.)

DANC1001: Conditioning 1
The physical body is the primary instrument for the performing artist. Students will engage in practical exercises, learn techniques to facilitate proper structural alignment, and learn basic exercises for core and joint strengthening and full-body integration. This course can be taken multiple times for course credit.

DANC1012: Personal Development 1
In this course the students will be equipped with tools and essential skills to be a sustainable healthy dancer, spiritually, emotionally, and physically. Through teaching, discussion, and personal reflection and exploration the student will grow in their identity and learn how to make healthy life decisions, for both emotional health as well as physical well-being. Topics include, but are not limited to: comparison, self-awareness, body image, nutrition, and injury prevention.

DANC1013: Ballet 1
Students develop and strengthen the fundamentals of classical ballet technique focusing on placement, alignment, and coordination of the body. Students develop stamina and stability in the demonstration of pirouettes, grand allegro, and adage. Knowledge and experience of ballet vocabulary and movement patterns will be established through exercises at the barre and in the center. Practice and repetition are key learning methods and are accompanied by correction and adjustments.

DANC1023: Contemporary Modern 1
Specific contemporary and modern dance styles are used to give the student a breadth of technique and vocabulary in this expansive dance form. This course will develop strength, flexibility, and artistic freedom within the student's movement. The class consists of floor work, center work, across-the-floor, improvisation, and choreography to focus on artistry. Improvisation and partner work techniques are included to further the student's vocabulary and intricate movement.

DANC1032: Hip Hop 1
This course will explore foundational hip-hop dance styles and how they correlate to the expression of hip-hop dance today. Developing personal expression and style, while learning to match a group's timing and movement will be a key focus. Movement mechanics, hip-hop technique, and freestyle will be strengthened giving the student a solid foundation in hip-hop.

DANC1033: Ballet 2
Building upon the foundation laid in Ballet 1 students are challenged in classical ballet movement vocabulary and a more mature sense of musicality and quality of movement is emphasized. Students develop stamina and stability in the demonstration of pirouettes, grand allegro, and adage and are encouraged to demonstrate a greater sense of performance in their execution of classical ballet exercises. Practice and repetition are key learning methods and are accompanied by correction and adjustments.

DANC1042: Hip Hop 2
This course will be a continuation and deeper understanding of foundational hip-hop dance styles and current-day urban dance choreography & techniques. Developing personal expression and style, while deepening skills and techniques will be a key focus. Movement mechanics, hip-hop technique, and freestyle will be strengthened giving the student a solid foundation in hip-hop.

DANC1043: Contemporary Modern 2
This course dives deeper into the contemporary and modern dance techniques used in Contemporary Modern 1 to further grow the student's technical ability and movement vocabulary. Strength, flexibility, and artistic freedom will be developed within the student's movement. The class consists of conditioning, floor work, center work, across-the-floor, improvisation, and choreography to focus on artistry. Dance techniques included in this course are Graham, Cunningham, and Limon techniques.

DANC1052: Personal Development 2
Eph. 2:10 says "For we are His workmanship, created in Christ Jesus for good works, which God prepared beforehand that we should walk in them." This course aims to help the student discover their God-given destiny and develop a personal pathway to bring their creative dreams into reality. Through teaching, discussion, and personalized exercises the student will discover more about their calling, learn to dream,

build habits and goals and gain practical tools to continue their journey beyond the classroom.

DANC1061: Jazz 1

Coursework introduces students to the foundational styles of jazz. Students will learn intermediate/advanced jazz choreography in various styles of jazz, implementing their dance technique and exploring stylistic details. Warm-ups will incorporate knowledge of isolations, strength training, and flexibility. Course material will focus on the individual dancer leaving students with a strong sense of musicality, character development, and artistic expression.

DANC1062: Worship 1

The student develops a deep understanding of dancing in the Presence in this class as well as the power residing in their dance. Declaration, prayer, worship, the prophetic, inner/physical healing, and transformation are explored through the art form of dance, aligning spirit, soul, and body. This course will give the student tools to have a greater impact with their movement, choreography, and storytelling.

DANC1071: Jazz 2

Coursework continues to build students' knowledge of the foundational styles of jazz, through to more commercial techniques of today. Students will learn intermediate/advanced jazz choreography which accompanies the jumps, turns, and tricks of today's modern jazz movement. Warm-ups will incorporate knowledge of isolations, strength training, and flexibility. Course material will focus on the individual dancer leaving students with a strong sense of musicality, the ability to improv, and a wide knowledge of jazz dance history and its culture.

DANC1072: Dance History

This class covers the historical background of dance, tracing its growth and development from the early stages of movement to the modern day. Each dance discipline explores its contribution to the dance world by studying technique, style, choreographers, and dancers. Included are prominent figures like Vaganova, Balanchine, Martha Graham, Jose Limon, Bob Fosse, and Luigi. Dance material from each era and style will be watched and discussed.

DANC1081: Choreography Composition 1

(Improvisation & Partnerwork) The focus of Choreography Composition 1 will be improvisation and partner work. Students will discover their own artistic movement and grow in confidence in their improvisation. Students will be challenged to connect to themselves on a deeper level and learn to connect

and collaborate within group improvisation. Contact improvisation and contemporary lift techniques will be introduced to enhance the student's ability to dance with a partner, both in an improvised and choreographed setting.

DANC1091: Choreography Composition 2

(Solo Choreography) This course will provide the student with a solid foundation for their personal journey into choreography. The student will grow in their understanding as well as the application of principles used in the creation of choreography. Through improvisation, imagination, movement creation, and choreography study the student will develop their own creative potential and understand the technical aspects of choreographing. Included in this course the students will create a personal choreography project.

DANC1101: Ballet for Actors 1

Students learn the basic fundamental elements of ballet technique. Placement, alignment and coordination of the body are taught. Students will gain understanding in basic ballet theory and vocabulary. Practice and repetition are key learning methods and are accompanied by correction and adjustments.

DANC1111: Movement - Ballet/Classical

Students are introduced to the basic fundamental elements of ballet technique. Placement, alignment and coordination of the body are taught. Students will gain understanding in basic ballet theory and vocabulary. Practice and repetition are key learning methods and are accompanied by correction and adjustments.

DANC1121: Movement - Contemporary

This course introduces the student to the basic foundational principles of Contemporary Modern dance. Students gain strength, flexibility and an awareness of their body in space. Through exercises and improvisation, students will develop freedom in their own movement and expression.

DANC1411: Dance Pedagogy

In this course students will be introduced to the basics of teaching dance including teaching methods, teacher planning tools, class structure, movement creation, and music & media. Students will grow in their communication skills in the areas of demonstration and feedback and will learn how to host God's presence in a room. To be a teacher is to be a learner and this course aims to provide students with practical tools to become lifelong learners.

DANC1412: Production

End of term performance-based project for Dance Certificate program.
All Dance certificate students workshop and showcase a series of performance pieces. Students will work with choreographers as well as collaborate together. This performance project aims to grow students as performers and to give them a studio-to-stage experience.

DANC2101: Ballet for Actors 2
Students continue to build upon the fundamental elements of ballet technique, where placement, alignment and coordination of the body are taught. Knowledge and experience of ballet vocabulary and movement patterns will be established as students gain more confidence and strength in center work. Practice and repetition are key learning methods and are accompanied by correction and adjustments.

DANC2111: Hip Hop Dance
This course will explore foundational hip-hop dance styles and how they correlate to the expression of hip-hop dance today. Developing personal expression and style, while learning to match a group's timing and movement will be a key focus. Movement mechanics, hip-hop technique, and freestyle will be strengthened giving the student a solid foundation in hip-hop.

DANC3101: Ballet for Actors 3
Building upon previous Ballet courses, students learn to apply ballet knowledge to the theater. Selected dances and steps are being taught to expand the actor's movement vocabulary and artistic expression. Students are challenged to integrate their ballet technique into dance choreography.

DANC3111: Contemporary Dance 1
This course introduces the student to the technique and vocabulary of Contemporary Modern dance. Movement principles like core control, breath, weight, fall and release will be explored. Students develop strength, flexibility and artistic freedom within their movement.

DANC4101: Contemporary Dance 2
Building upon the technique in previous dance classes, students continue growing in their movement technique, strength, flexibility and artistic freedom. The actor will gain a deeper spiritual and emotional connection to their movement, the music and the story.

FILM1003: Film Foundations
Students will learn the five phases of film and TV production and gain an understanding of the various departments and crew positions involved in the production process. Students will explore everything from development and pre-production to the intricacies of directing and cinematography, and finally, the post-production process, with an emphasis on learning the professional workflows used in the industry.

FILM1013: Film Foundations Lab
Students will apply what they have learned in Film Foundations through practical exercises, and through creating and producing short film projects dedicated to understanding visual storytelling concepts and documentary-style filmmaking techniques.

FILM1111: Rotations 1
In this hands-on course, students will gain experience in real-world productions through partnerships with Bethel Media, local production companies, and other in-house opportunities. Students will get to observe working professionals and put into practice concepts gained in their foundational lecture and production courses by working on a variety of different production styles and genres, from live-switching events to narrative filmmaking.

FILM1112: Film Lab 101
This laboratory class offers students from the Film and New Media, Screenwriting, and Acting Programs the unique opportunity to collaborate. Students learn the fundamentals of each other's craft and work together as actors, writers, and film crew on a simulated film set. Goal: For all three disciplines to learn the basics about the other's craft and to grow in empathy, understanding, and respect.

FILM1123: Film Production
In this term-long course, students will be immersed in a hands-on production experience where they will produce, direct and edit a full narrative scene while directing actors and leading a crew. When not directing their scene, students will serve in the various crew roles and positions on their classmates' projects. Students will round out the term by pitching a concept for a personal project, which they will write, produce, direct, and edit to be screened by their peers at the end of the term.

FILM1124: Post Production Lab
Students will learn the fundamentals of film and TV editing, sound mixing, design, color correction, and color grading and apply these concepts to their projects using Industry post-production workflows and

media management.

MSTH1001: Theater Dance 1C
This course introduces Musical Theater through story and dance. Students will learn theatrical dance techniques and choreography. Course material will include an exploration of musicals, choreographers, and historical moments of the Theater. This class highlights 2 aspects of a musical: story and dance.

MSTH1002: Acting Through Song 1C
Students are led from song selection through the performance of two contrasting musical theater audition songs, an essential tool for every working actor. Through learning industry techniques, the performer develops thoughtful, compelling musical performances and learns not just to sing the song, but more importantly, to act the song.

MSTH1011: Voice Lab 1 - Solo/Ensemble
Introductory course focused on vocal pedagogy including How to use vocal technique to expand your range, develop breath control, intonation and development of vocal registers, and how to become more confident in vocal performances. Course includes one on one instruction and ensemble classes.

MSTH1021: Theater Dance 1
This course introduces Musical Theater through story and dance. Students will learn theatrical dance techniques and choreography. Course material will include an exploration of musicals, choreographers, and historical moments of the Theater. This class highlights 2 aspects of a musical: story and dance.

MSTH1022: Acting Through Song 1
Students are led from song selection through the performance of two contrasting musical theater audition songs, an essential tool for every working actor. Through learning industry techniques, the performer develops thoughtful, compelling musical performances and learns not just to sing the song, but more importantly, to act the song.

MSTH1031: Voice Lab 2 - Solo/Ensemble
This course builds on techniques from Voice Lab 1 to further the technique and awareness of the performer's voice. Content includes one on one instruction as well as ensemble classes.

MSTH2001: Theater Dance 2
This course builds on the technique and style learned in Theater Dance 1. This course may include different styles of dance that pertain to musical theater (Jazz,

tap, hip hop). The student will continue to build their knowledge of theater etiquette, expand their repertoire of musicals and continue to develop their ability to act through dance.

MSTH2002: Acting Through Song 2
Acting through Song 2 builds onto techniques learned in Acting through Song 1. This course leads students from song selection through to the performance of a musical theater duet. The student continues to develop thoughtful, compelling musical performances and learns, not just to sing the song, but, more importantly, to act the song.

MSTH2011: Voice Lab 3
This course builds on techniques from Voice Lab 2 to further the technique and awareness of the performer's voice. Course includes sight singing, vocal pedagogy and ensemble singing. This course also has a one on one instruction.

MSTH2021: Theater Dance 3
This course builds on technique and style learned in Theater Dance 2. This course may include different styles of dance that pertain to musical theater (Jazz, tap, hip hop). The student will continue to build their knowledge of Musical Theater through story, dance and character. Students will learn theatrical dance technique, choreography and performance. Homework: 2-3 hours per week. (includes personal rehearsal time, assignments and quizzes.

MSTH2031: Voice Lab 4
This course builds on techniques from Voice Lab 3 to further the technique and awareness of the performer's voice. Course includes sight singing, vocal pedagogy and ensemble singing. This course also has a one on one instruction.

MSTH3001: Theater Dance 4
This course builds on technique and style learned in Theater Dance 3. This course may include different styles of dance that pertain to musical theater (Jazz, tap, hip hop). The student will continue to build their knowledge of theater etiquette, expand their repertoire of musicals and continue to develop their ability of Acting through dance. Homework: 2-3 hours per week. (includes personal rehearsal time, assignments and quizzes)

MSTH3031: Voice Lab 5
This course builds on techniques from Voice Lab 4 to further the technique and awareness of the performer's voice. Course further develops the students sight singing, vocal pedagogy, singing in different styles and more advanced ensemble

singing.This course also has one on one vocal instruction.

MSTH4001: Theater Dance 5

This course builds on technique and style learned in Theater Dance 4. This course may include different styles of dance that pertain to musical theater (Jazz, tap, hip hop). The student will continue to build their knowledge of theater etiquette, expand their repertoire of musicals and continue to develop their ability of Acting through dance.

MSTH4011: Acting Through Song 3

Acting through Song 3 builds onto techniques learned in Acting through Song 1& 2. This course leads students from song selection through to the performance of a musical theater solo/duet/group. The student continues to develop thoughtful, compelling musical performances and learns, not just to sing the song, but, more importantly, to act the song.

MSTH4031: Voice Lab 6

This course builds on techniques from Voice Lab 5 to further the technique and awareness of the performer's voice. Course further develops the students   sight singing, vocal pedagogy, singing in different styles and more advanced ensemble singing. This course also has one on one vocal instruction.

PROD3001: Production Elective

In this one credit optional course, students will take skills acquired from their technique classes and apply them to full length production(s) chosen by the director. Students will actively engage in rehearsals and workshops designed to mimic professionalism expected in their chosen field. This course is an optional elective for first, second, or third year Acting BA students selected to be part of an active production. Credits are assigned based on the anticipated role or responsibilities.

PROD3002: Production Elective

In this two credit optional course, students will take skills acquired from their technique classes and apply them to full length production(s) chosen by the director. Students will actively engage in rehearsals and workshops designed to mimic professionalism expected in their chosen field. This course is an optional elective for first, second, or third year Acting BA students selected to be part of an active production. Credits are assigned based on the anticipated role or responsibilities.

PROD3003: Production Elective

In this three credit optional course, students will take skills acquired from their technique classes and apply them to full length production(s) chosen by the director. Students will actively engage in rehearsals and workshops designed to mimic professionalism expected in their chosen field. This course is an optional elective for first, second, or third year Acting BA students selected to be part of an active production. Credits are assigned based on the anticipated role or responsibilities.

PROD3004: Production Elective

In this four credit optional course, students will take skills acquired from their technique classes and apply them to full length production(s) chosen by the director. Students will actively engage in rehearsals and workshops designed to mimic professionalism expected in their chosen field. This course is an optional elective for first, second, or third year Acting BA students selected to be part of an active production. Credits are assigned based on the anticipated role or responsibilities.

PROD4004: Production 1

Production 1 is a seven-week foundational course where students learn the basic elements of producing and performing in a stage play including: script selection, analysis, and breakdown, in addition to introductory elements of production, like lighting, sound & music, set construction, wardrobe, props, front of house, stage management, and marketing. Actors prepare to partake in an industry-standard rehearsal process, while learning professional etiquette, and will apply these skills in the pre-production of an actual show. *Prerequisite: 78 credit hours earned towards total degree progress.*

PROD4014: Production 2

Production 2 is a seven-week foundational course where students learn the basic elements of producing and performing in a stage play including: script selection, analysis, and breakdown, in addition to introductory elements of production, like lighting, sound & music, set construction, wardrobe, props, front of house, stage management, and marketing. Actors prepare to partake in an industry-standard rehearsal process, while learning professional etiquette, and will apply these skills in the pre-production of an actual show. Prerequisite: PROD4004 - Production 1, and 78 credit hours earned towards total degree progress.

PROD4023: Production 3

Production 3 is a six-week course where Senior Acting students will be cast into Film and New Media student-led scene productions to recreate scenes

from film & television. Actors will apply the basic principles of acting on camera, including basic professionalism, characterization, scene preparation, and set protocol. Additionally, actors will assist as additional crew on set. *Prerequisite: 78 credit hours earned towards total degree progress.*

PROD4024: Production 4

Production 4 is a 12 week intermediate course, where students build upon foundational elements introduced in prior production courses and learn leadership over various student production teams and student crew members. Actors continue to practice industry-standard rehearsal process, professionalism, and performance technique. *Prerequisite: PROD4014 - Production 2, and 78 credit hours earned towards total degree progress.*

PROD1003: Production Internship 1

Students will learn about the theater production process and related practical skills while serving in varying non-cast roles to gain valuable hands-on experience working together as a crew to bring a production to life. Students will be assigned a role that could include: set construction, costumes, box office maintenance, prop management, production admin, marketing, or stage management. *Additional logged hours outside of class sessions will be required to complete necessary tasks related to production performances.*

PROD1013: Production Internship 2

Students continue to grow in their professional skills through the theater production process while serving in varying non-cast roles to gain valuable hands-on experience working together as a crew to bring a production to life. Students will be assigned a role that could include: set construction, costumes, box office maintenance, prop management, production admin, marketing, or stage management. *Additional logged hours outside of class sessions will be required to complete necessary tasks related to production performances.*

SCRE1004: Foundational Screenwriting

A theoretical and practical introduction to the human phenomenon of storytelling, what stories are, and how screenwriters seek to communicate meaning. Students will apply concepts from Syd Field, Robert McKee, Christopher Vogler, Joseph Campbell, Blake Snyder, and others to develop an original feature-length screen story from multiple ideas through idea evaluation and selection, character creation and development, story structure, treatment, and beat sheet. This course is a prerequisite for Intermediate Screenwriting.

SCRE1001: Writer Mentorship 101

Students meet online throughout the semester for both one on one and small group discussion and mentorship. Topics include personalized writing skills and exercises, story questions and solutions, and the student writer's scripts in progress.

SCRE1003: Writer's Room 101

Writers Room 101 is an intimate series of round table discussions and exercises on-premise, character, and plot. In addition, students work through the development of a short film as a part of the Scene Collaborative Project, a cross-departmental project which includes actors and filmmakers. This course is meant to be taken in tandem with the course Foundational Screenwriting as writers will also present their work occasionally for peer feedback.

SCRE1011: Writer Mentorship 102

Students continue to meet online throughout the semester for both one on one and small group discussion and mentorship. Topics include personalized writing skills and exercises, story questions and solutions, and the student writer's scripts in progress. Prerequisite: Writer Mentorship 101

SCRE1013: Writer's Room 102

This course is an intimate "round-table" discussion and series of exercises that build on both Foundational Screenwriting and Writers Room 101. Writers present their original material for instructor and peer feedback to assist them in their story development and revision process. The second term focuses on extensive personal peer and instructor feedback on student writers' original screenplays pages.

SCRE1014: Intermediate Screenwriting

This course builds on the principles, skills, and individual story development work introduced in Foundational Screenwriting. Students will apply these principles to write their first draft of an original, feature-length screenplay. Class time will include developing skills in writing dialogue, effective dramatic scenes, compelling narratives, and workshopping of pages with opportunities to receive individualized instructor feedback. Prerequisite: Foundational Screenwriting.

SCRE1022: Film Lab 101

This laboratory class offers students from the Film and New Media, Screenwriting, and Acting Programs the unique opportunity to collaborate. Students learn the fundamentals of each other's craft and work

108

together as actors, writers, and film crew on a simulated film set. Goal: For all three disciplines to learn the basics about the other's craft and to grow in empathy, understanding, and respect.

SCRE1032: Screenwriting Table Reads 101

First Year BA Acting and First Year Screenwriting students end the year in a series of screenplay table reads. Acting students gain invaluable experience in preparing quickly for auditions and table reads, like working professional actors; and learn screenplay format and structure. Screenwriting students observe how the actor interprets their material to aid them in future revisions and will gain experience giving and receiving constructive feedback from other writers.

SCRE1104: Foundational Screenwriting

(12 week online course) A theoretical and practical introduction to the human phenomenon of storytelling, what stories are, and how screenwriters seek to communicate meaning. Students will apply concepts from Syd Field, Robert McKee, Christopher Vogler, Joseph Campbell, Blake Snyder, and others to develop an original feature-length screen story from multiple ideas through idea evaluation and selection, character creation and development, story structure, treatment, and beat sheet. This course is a prerequisite for Intermediate Screenwriting.

SCRE1101: Writer Mentorship 101

(12 week online course) Students meet online throughout the semester for both one on one and small group discussion and mentorship. Topics include personalized writing skills and exercises, story questions and solutions, and the student writer's scripts in progress.

SCRE1111: Writer Mentorship 102

(12 week online course) Students continue to meet online throughout the semester for both one on one and small group discussion and mentorship. Topics include personalized writing skills and exercises, story questions and solutions, and the student writer's scripts in progress. *Prerequisite: Writer Mentorship 101*

SCRE1114: Intermediate Screenwriting

(12 week online course) This course builds on the principles, skills, and individual story development work introduced in Foundational Screenwriting. Students will apply these principles to write their first draft of an original, feature-length screenplay. Class time will include developing skills in writing dialogue, effective dramatic scenes, compelling narratives, and workshopping of pages with opportunities to receive individualized instructor feedback. *Prerequisite:*

Foundational Screenwriting.

SCRE1124: Screenplay Revision 101

(12 week online course) Students learn screenwriting revision techniques and apply the process to the student's original first draft screenplay, written during the first year program. Students learn to identify elements of their screenplay (dialogue, character, action) for a focused revision pass.

SCRE1131: Writer Mentorship 103

(12 week online course) Students meet online throughout the semester for both one on one and small group discussion and mentorship. Topics include personalized writing skills and exercises, story questions and solutions, and the student writer's scripts in progress. *Prerequisite: Writer Mentorship 102*

SCRE2002: Mentoring Writers 101

Students will be mentored by Screenwriting faculty to help them identify story issues and solutions, and to develop their voice, style, and story concepts. Completing the Creative Leadership Certificate with a specialization in Screenwriting is a prerequisite for this course.

SCRE2003: Foundational Episodic Writing

Students learn the first phase of episodic series development from concept to treatment, in addition to outlining their original series "Bible", in preparation for scripting the first (pilot) episode in Intermediate Episodic Writing. The Creative Leadership Certificate with a Specialization in Screenwriting is a prerequisite for this course.

SCRE2013: Screenplay Revision 101

Students learn screenwriting revision techniques and apply the process to the student's original first draft screenplay, written during the first year program. Students learn to identify elements of their screenplay (dialogue, character, action) for a focused revision pass.

SCRE2023: Writer's Room 201

This course is an intimate "round-table" discussion for all Screenwriting students and is meant as an in-depth extension of Foundational Episodic Writing. Writers present their exercises, series concepts, and original material for peer and instructor feedback and end with an original series concept and series bible. The Creative Leadership Certificate with a Specialization in Screenwriting is a prerequisite for this course.

SCRE2033: Writer's Room 202

This course is an intimate "round-table" discussion for all Screenwriting students and is meant as an in-depth extension of Intermediate Episodic Writing. Writers present their exercises, series concepts, and original material for peer and instructor feedback and end with an original series concept and series bible. The Creative Leadership Certificate with a Specialization in Screenwriting is a prerequisite for this course.

SCRE2043: Independent Writing Project 101
In this independent study-style course, the student will set personal writing goals and develop a screenwriting project in support of their other courses under guidance from their assigned Screenwriting faculty. The Creative Leadership Certificate with a Specialization in Screenwriting is a prerequisite for this course.

SCRE2051: Screenwriting Table Reads 201
Students choose either their original drama or comedy series concept, developed in Writers Room 201/202, and write a full first draft of the pilot episode. The course culminates with a table read.

SCRE2053: Independent Writing Project 102
In this independent study-style course, the student will continue to set personal writing goals and continue working on their screenwriting project started in Independent Writing Project 101 under guidance from their assigned Screenwriting faculty. The Creative Leadership Certificate with a Specialization in Screenwriting is a prerequisite for this course.

SCRE2102: Mentoring Writers 102
Students will build on what was learned in Mentoring Writers 101 and continue to be mentored by Screenwriting faculty to help them identify story issues and solutions, and to develop their voice, style, and story concepts. Completing the Creative Leadership Certificate with a specialization in Screenwriting is a prerequisite for this course.

SCRE2103: Intermediate Episodic Writing
Students apply techniques and preparation learned in the Foundational Episodic Writing course to execute the scripting of their original series' first (pilot) episode. The Creative Leadership Certificate with a Specialization in Screenwriting is a prerequisite for this course.

SCRE2113: Screenplay Revision 102
Students build upon Revision 101 and continue to apply the process to their original screenplay, drafted during the first-year program. Students complete the course with a fully revised and polished original screenplay.

Bethel Music College

BMCO1101 Foundations of Artistry and Worship Music
Overview of the literary, historical, geographical, and religious dimensions of worship ministry and the worshiper's identity in the Old and New Testaments. The approach used is intended to give a general but complete view of worship through the Bible. The student will be guided to an understanding of our call to worship throughout history.

BMCO1111 Foundations of Music Language 1
Establishes a music theory basis for worship in the context of the local church. Topics covered include The Nashville Number System, note reading, chords and scales, time signatures, key signatures, and musical terminology.

BMCO1121 Foundations of Music Language 2
Builds on course content in BMCO1083. Topics include triad chords, seventh chords, chord inversions, key signatures, and musical terminology.

BMCO1311 Intro to Music and Business (A)
The course studies the fundamentals of the music industry. Includes an overview of the history of the music industry, promotion, copyrights, touring, publishing, marketing, finance, streaming and radio, regional music communities, and international distribution. Students receive mentoring and guidance for monetizing creativity, building a music portfolio, and planning a successful career in the music industry.

BMCO1321 Intro to Music and Business (B)
Continuation of BMCO1102. Topics include album production and branding, career planning, and the development of a career plan as a music artist.

BMCO1401 Instrument and Production Training 1
Helps students establish an instrument and production foundation to support their roles as worship leaders in the context of the local church.

Topics include instrument technique, gear, and audio production.

BMCO1411 Instrument and Production Training 2
Advanced training on instrument technique, gear, and audio production built on content introduced in BMCO1043.

BMCO1501 Songwriting 1
Gives students foundational knowledge and practice in spontaneous worship, songwriting, musicianship, and worship leading as essential skills for leading and playing worship in the local church.

BMCO1511 Artist Development 1
An overview of the most important elements in contemporary worship ministry and worship culture from the perspective of some of the most influential voices contributing to the current, global worship movement. The course offers practical guidance and insight into growing as a worshiper, worship team member, and worship leader, and for establishing successful and long-term worship ministry practices

BMCO1521 Artist Development 2
Advanced training in spontaneous worship, songwriting, musicianship, and worship leading built on content introduced in BMCO1063.

BMCO1601 Spiritual Formation for Artistic Leadership (A)
Introduction to spiritual practices designed to help the student grow in the grace of God and in their worship ministry leadership. The student will learn to encounter God in every stage and season of life and to develop a true lifestyle of worship, wholeness, and leadership - both on and off the stage.

BMCO1611 Spiritual Formation for Artistic Leadership (B)
This course builds on and continues the content introduced in BMCO1012.

BMCO1811 Final Recording Project A
Students record their final project at a professional studio.

BMCO1821 Final Recording Project B
Students record their final project at a professional studio.

BMCO1003 Biblical Foundation of Worship Ministry
Overview of the literary, historical, geographical, and religious dimensions of worship ministry and the worshiper's identity in the Old and New Testaments.

The approach used is intended to give a general but complete view of worship through the Bible. The student will be guided to an understanding of our call to worship throughout history.

BMCO1012 Spiritual Formation for Worship Ministry Leadership (A)
Introduction to spiritual practices designed to help the student grow in the grace of God and in their worship ministry leadership. The student will learn to encounter God in every stage and season of life and to develop a true lifestyle of worship, wholeness, and leadership - both on and off the stage.

BMCO1022 Spiritual Formation for Worship Ministry Leadership (B)
This course builds on and continues the content introduced in BMCO1012.

BMCO1033 Worship Ministry Fundamentals
An overview of the most important elements in contemporary worship ministry and worship culture from the perspective of some of the most influential voices contributing to the current, global worship movement. The course offers practical guidance and insight into growing as a worshiper, worship team member, and worship leader, and for establishing successful and long-term worship ministry practices.

BMCO1043 Instrument and Production Training 1
Helps students establish an instrument and production foundation to support their roles as worship leaders in the context of the local church. Topics include instrument technique, gear, and audio production.

BMCO1053 Instrument and Production Training 2
Advanced training on instrument technique, gear, and audio production built on content introduced in BMCO1043.

BMCO1063 Applied Worship Lab 1
Gives students foundational knowledge and practice in spontaneous worship, songwriting, musicianship, and worship leading as essential skills for leading and playing worship in the local church.

BMCO1073 Applied Worship Lab 2
Advanced training in spontaneous worship, songwriting, musicianship, and worship leading built on content introduced in BMCO1063.

BMCO1083 Music Theory Applied to Worship 1
Establishes a music theory basis for worship in the context of the local church. Topics covered include The Nashville Number System, note reading, chords

and scales, time signatures, key signatures, and musical terminology.

BMCO1093 Music Theory Applied to Worship 2
Builds on course content in BMCO1083. Topics include triad chords, seventh chords, chord inversions, key signatures, and musical terminology.

BMCO1221 Audio Fundamentals
This course provides an introduction to the fundamentals of audio engineering. Topics covered include sound theory, acoustics, audio signal flow, microphone types, and basic recording techniques.

BMCO1102 Fundamentals of Music and Business (A)
The course studies the fundamentals of the music industry. Includes an overview of the history of the music industry, promotion, copyrights, touring, publishing, marketing, finance, streaming and radio, regional music communities, and international distribution. Students receive mentorship and guidance for monetizing creativity, building a music portfolio, and planning a successful career in the music industry.

BMCO1231 Audio engineering 101: Audio tracking & Microphones
The Audio Engineering 101: Audio Tracking & Microphones course is a comprehensive introduction to the fundamental principles and techniques of audio tracking and microphone usage. This course is designed to provide students with a solid foundation in capturing high-quality audio recordings in various recording environments.

BMCO1112 Fundamentals of Music and Business (B)
Continuation of BMCO1102. Topics include album production and branding, career planning, and the development of a career plan as a music artist.

BMCO1241 Applied Production and Instrument Training 1
Students will receive practical training in recording techniques, editing, and mixing. Additionally, this course focuses on instrument training to develop a well-rounded understanding of audio production.

BMCO1131 Audio streaming Foundations A
This course delves into the world of audio streaming, exploring the fundamental principles and technologies behind it. Students will gain a comprehensive understanding of how audio streaming works, its

impact on the music industry, and its relevance in modern audio production.

BMCO1141 Audio streaming Foundations B
Building upon the knowledge gained in Audio Streaming Foundations A; the Audio Streaming Foundations B course continues the exploration of audio streaming technologies and practices. This course delves deeper into advanced concepts and techniques involved in the delivery of high-quality audio content over streaming platforms.

BMCO1151 DAWs overview A (Pro tools, Logic Pro, Ableton Live)
This course offers an in-depth exploration of Pro Tools, covering its interface, features, recording capabilities, and editing tools. Students will gain proficiency in this industry-standard DAW.

BMCO1161 DAWs overview B (Pro tools, Logic Pro, Ableton Live)
Similarly, this course focuses on Logic Pro, another popular DAW, providing students with comprehensive training in its features, editing tools, virtual instruments, and mixing capabilities.

BMCO1171 Production Lab 1
This hands-on lab course allows students to apply their knowledge and skills in a real-world production environment. They will work on audio projects, collaborating with fellow students and instructors to develop their expertise.

BMCO1182 Spiritual Formations
The Spiritual Formation course is designed to foster personal and spiritual growth, deepening one's relationship with oneself, others, and a higher power. This course provides a nurturing environment where students can explore and develop their spiritual beliefs, values, and practices.

BMCO1191 Team Leadership
In this course, students will develop essential leadership skills to effectively manage audio production teams. Topics covered include communication, problem-solving, conflict resolution, and project management.

BMCO1201 Applied Production and Instrument Training 2

Building upon the foundational knowledge gained in the previous course, students will further develop their production skills and instrument training. They will refine their recording, editing, and mixing techniques.

BMCO1211 Production lab 2
This advanced production lab provides students with an opportunity to work on more complex audio projects. They will apply advanced production techniques, experiment with different genres, and refine their artistic vision.

Bethel School of Technology

CYBR1002 Security Foundations
The Security Foundations course will help students gain a fundamental understanding of security concepts that will be used throughout the Cybersecurity track. Topics covered include basic security concepts, threat actors and attributes, organizational security, policy, procedures and frameworks, security controls, business impact analysis, risk management, incident response, and disaster recovery.

CYBR1012 Networking Foundations
The course will provide instruction in technical skills required in network administration and support. This course will include information on media, topologies, protocols and standards, network support, and the knowledge and skills to sit for network certification.

CYBR1022 System Administration
The course will cover System Administration basics and will also provide a security-oriented perspective. This course will include general system administration information on installing and configuring network components, OS familiarity, and some scripting. Additional topics include threats, vulnerabilities, secure protocols, and secure system design.

CYBR1032 Network Defense
The Network Defense course will give students an overview of the various hardware and software tools available to defend a network against attack. Students will use various tools to assess the security posture of an organization and understand the possible impact of various vulnerabilities. Additionally, this course will cover the concepts of penetration testing and vulnerabilities testing.

CYBR1042 Cryptography and Access Management
The course will cover the different methodologies and concepts of Cryptography and Access management. Students will be exposed to different cryptography algorithms used to ensure the safe transmission, storage, and use of sensitive data. Students will also learn how to implement various access management controls and account management practices.

CYBR1052 Logging and Monitoring
The course will give students the knowledge and skills needed to properly analyze and interpret various security-related logs produced by different security-related technologies. This will focus on standard logs and Intrusion Detection and Prevention Systems. Students will also gain a basic understanding of forensics analysis and be presented with related topics such as chain of authority.

CYBR1062 Programming Foundation
This course will give students programming foundations in languages utilized in the industry. This course also provides a secure foundation upon which students can build as they progress through the program.

CYBR1072 Web Application Security and Project Management
This course will teach students about Web Application Security and Project Management and is intended to be an introduction to these key concepts. Students will learn the mindset, discipline, and methods for securing a software project and traditional project management concepts with a focus on Agile software development methodology. Students will complete this course with both a theoretical model and specific technical knowledge.

CYBR1082 Threats and Vulnerabilities
The Threats and Vulnerabilities course will provide students with an in-depth look at the various threats and vulnerabilities faced by every organization and technology user. These will cover those related to hardware, software, and people, including a detailed review of Social Engineering as used by various threat actors. Students will be able to identify and compare several types of attacks and related impacts.

CYBR1104 Final Project
The Final Project course combines each part of the program into a group project for the student. Each student will work together as a team member for the group project, which includes daily scrum meetings to cover tasks and progress while working separately to complete them. The final group project is due at the end of the course.

DSO101 Basic Statistics
The Basic Statistics course will help students gain a fundamental understanding of statistical concepts that will be used throughout the Data Science program. Topics covered include probability, data types, common distributions, common descriptive statistics, and statistical inference.

DSO102 Statistical Programming in R
The Statistical Programming course teaches students how to load R and RStudio onto their PC. Students will then learn basic scripting commands and will be introduced to a vast library of functions to perform various statistical analyses.

DSO108 Databases*
This course is an introduction to working with and designing databases. Students will develop a foundational knowledge of database concepts, theory, and an overview of the various implementations and architectures.

DSO109 Programming Foundations in Python*
This course will give students programming foundations in Python. This course also provides a secure foundation upon which students can build as they progress through the program.

DSO104 Data Wrangling and Visualizations*
The Data Visualization course is designed to help students understand that the heavy lifting in any analysis happens before the analytical procedure starts. Data wrangling is the process of changing the structure and format of raw data until the data are compatible with sometimes rigid requirements for analysis. Data wrangling also includes a quick sanity check of data quality. Data Visualization will give students an understanding and appreciation of the power of representing data graphically.

DSO105 Intermediate Statistics
The Intermediate Statistics course is designed to teach students about hypothesis testing under multiple scenarios. Students will be able to determine which hypothesis test to utilize and be able to perform that test. Students will also learn to identify and verify the data requirements for each hypothesis test.

DSO106 Machine Learning and Modeling*
The Machine Learning and Modeling course will introduce students to several commonly used machine learning methods. Students will learn how to determine the best methods for a given set of data, and how to use common software tools to utilize these methods.

DSO107 Introduction to Big Data
The Introduction to Big Data course introduces students to Big Data on a conceptual level and gives students exposure and practice with several skills and tools currently in use. These skills will be taught at a manageable level, and then scale-up methods will be used to help students grasp the meaning and popularity of analyzing substantial amounts of data. Students will learn the foundational concepts of Big Data and will know how to move from Big Data basics to more business-specific needs and requirements.

DSO103 Metrics and Data Processing
The Metrics and Data Processing course will prepare students to be able to create new metrics that directly answer or monitor business questions. This module will also teach the theory and practice of statistical process control. Upon completion of this module, students will be equipped to help businesses monitor their processes and know when a process is out-of-control and needs to be fixed.

DSO110 Final Project
This course combines many parts of the program to develop a robust analysis of a large dataset. Each student will participate in several roles, including making contributions to the analysis. The team will have regular meetings to cover tasks and will work separately to complete them. The final analysis will be presented at graduation before potential employers.

FSWD1002 Coding Structures
In this course, we equip students with the basics of web development and a how-to on using the basics of HTML, CSS, and JS to create dynamic web pages. This course covers the basics of programming, the history of the internet, and how to set up and use some basic development tools for web development. Focusing on the foundations of HTML, CSS, and JS, we show students how to use and create simple website components that leverage user interaction by accessing the DOM. In addition, the course also provides an introduction to version control and using Git.

FSWD1012 Web Foundations

114

In this course, we equip the students with advanced web development concepts with hands-on experience with in-depth JS and CSS concepts. With this knowledge, a student should be able to create a dynamic, responsive website with dynamic data fetching from external sources and user interactions.

FSWD1022 Foundations of Programing - C#
In this course, we equip students with the basics of programming using Java from the basic syntax to advanced concepts like classes and test-driven development. This course covers basic C# syntax and specific environments setup and then dives deep into the foundational concepts that make up the language. We then demonstrate the concepts of decision-making, looping, and functional programming. In addition, they are introduced to the basics of Object-Oriented Programming. To wrap up the course, they are introduced to debugging techniques and test-driven development concepts.

FSWD1032 Foundations of Programming - TypeScript
In this course, we equip students with the basics of using the TypeScript programming language from its basic concept of Types and the different functionalities offered within the language. This course covers the basics of using the TypeScript language and how to set up the programming environment for the same. We then introduce the students to basic concepts in TS - types, functions, interfaces, and classes and in addition, advanced concepts like decorators, namespaces, and modules. In addition, concepts like testing and debugging are also covered.

FSWD1044 Frontend Frameworks - Angular
In this course, we equip students with the basics of developing Single Page Applications (SPAs) using TypeScript(a superset of JS) and the different concepts that make up a SPA. This course covers the basics of the Angular Framework and introduces the world of SPAs using TypeScript. With a focus on the different parts that make up a SPA, we show students how to create complex web applications that are well-structured and organized. In addition, the course also explores the concept of data handling, storage, and persistence via the usage of local storage and a mock backend server using JSON-server.

FSWD1054 Frontend Frameworks - React*
In this course, we equip students with the basics of developing Single Page Applications (SPAs) using JSX (a hybrid of JS and XML) and the different concepts that make up a SPA. This course covers the basics of the React library and introduces the world of SPAs using JSX and Babel. With a focus on the different

parts that make up a SPA, we show students how to create complex web applications that are well-structured and organized. In addition, the course also explores the concept of data handling, storage, and persistence via the usage of redux, local storage, and a mock backend server using JSON-server.

FSWD1062 Databases
In this course, we equip students with the basics of database systems and design an effective database solution for data storage and retrieval. This course walks through the concept of data modeling and the basics of designing a database and the different things to consider when choosing a database type. Focusing on the functionality of the different types of databases, students are introduced to both relational and distributed databases via MySQL and MongoDB. They are given an in-depth understanding of performing queries to obtain specific results and other CRUD operations. In addition, they are given an introduction to the concept of indexes.

FSWD1074 Backend Frameworks - C#
In this course, we equip students with the foundational concepts of a backend web server and REST API designing to create and implement a full-stack web application. This course covers the basics of a backend server application, and how to create and handle incoming server requests. We introduce students to the concept of using ORM libraries to incorporate data persistence into the backend server. The students are later introduced to the concept of authentication and authorization. In addition, the students are given an in-depth look into the world of REST APIs and how to connect a backend to a frontend and create a full-stack application.

FSWD1084 Backend Frameworks - TypeScript
In this course, we equip students with the foundational concepts of a backend web server and REST API designing to create and implement a full-stack web application. This course covers the basics of a backend server application, and how to create and handle incoming server requests. We introduce students to the concept of using ORM libraries to incorporate data persistence into the backend server. The students are later introduced to the concept of authentication and authorization. In addition, the students are given an in-depth look into the world of REST APIs and how to connect a backend to a frontend and create a full-stack application.

FSWD1092 Deployment and Cloud Security
In this course, we teach students how to deploy web applications to the cloud and to use agile frameworks to manage projects. This course covers the basics of

deploying a server, the different methods for deployment, implementing automation, and continuous deployment. We take the students through different deployment scenarios and exercises to give them a better understanding of the process.

FSWD1102 Data Structures, Algorithms, & Agile Methodologies

In this course, we equip students with the fundamentals of algorithm designing, data modeling, and a strong foundation in logical programming. The course covers different data modeling solutions via data structures and the different properties associated with them. After that, we take students through some well-known algorithm problems and the different solutions that have been used to solve them. In addition, we take a look at some advanced data structures like graphs and hash tables as well.

FSWD1112 Mobile Development - Ionic Angular

In this course, we equip students with the critical skills needed to build mobile applications using the Ionic framework. This course covers using web technologies to build mobile applications. We show students how to start building mobile applications and how to use the frameworks and application programming interfaces internal to the device and external to the device. Throughout this course, students will build many small apps to apply concepts of the mobile application.

FSWD1122 Mobile Development - React Native

In this course, we equip students with the critical skills needed to build mobile applications using the React Native framework. This course covers using web technologies to build mobile applications. We show students how to start building mobile applications and how to use the frameworks and application programming interfaces internal to the device and external to the device. Throughout this course, students will build many small apps to apply concepts of the mobile application.

FSWD1134 Final Project

In this course, we equip students with the different phases of developing a full-stack application in a team environment and the different strategies used to streamline workflow. This course covers the basics of

working with a team and developing an idea for an application while providing a structure to start working on building on an application as a team. We give students the opportunity to use different collaborative tools and coding tools to create user-friendly applications which use a database for data persistence and are responsive.

UIUX1002 Design Thinking and Structures

Basics of design principles, user empathy, and testing product hypotheses.

UIUX1012 Research Methods

Overview of user research methods including quantitative, qualitative, and competitive analysis.

UIUX1022 Research Demonstration

Concepts of empathy maps, user personals, journey maps, and data analysis.

UIUX1032 Ideation and Strategy

Discovery and development of ideation techniques, user stories, sitemaps, card sorting, and brand strategy.

UIUXO1042 Coding Structures*

Basics of HTML, CSS, Javascript, and Git Source Control.

UIUXO1052 Frontend Theories and Practice

Advanced concepts of HTML, CSS, and JavaScript.

UIUXO1064 Interaction Design and Prototyping

Lab environment where students develop competency in design tools, sketching screens, wireframes, grid layouts, UI patterns, and libraries. Key concepts of rapid prototyping, creating a prototype with a tool like Sketch, Figma, or Adobe XD.

UIUX1074 Capstone Design

Presentation of individual and client projects upon graduation.

UIUX1082 Presentations, Pitches, and Proposals

Building case studies, design presentations, processes, and client projects. Develop a portfolio platform, personal brand, resumes, and social media content for hiring and the digital marketplace.

General Education Requirements

BCAO1000: Bethel College Orientation (BCA)

Orientation is required of all first-time incoming students into the Bethel Conservatory of the Arts.

Orientation will introduce the student to several overarching facets of the school, including educational philosophy, community values, relational ministry, servanthood, and the pursuit of the student's field within the scope of the kingdom of God. Other topics will include those beneficial to the academic success of the student, such as time management, work ethic, personal practice/project techniques, and introduction to resources including laptop training, electronic materials, and familiarization with the Library.

COMM1013 Intro to Communications
Introduction to Communications is a foundational course designed to provide students with a comprehensive understanding of the principles, theories, and practical applications of communication in various contexts. Through an exploration of communication theories, techniques, and skills, students will develop the necessary tools to effectively convey ideas, express themselves, and engage in meaningful interactions in both personal and professional settings.

CRSV1102 Career Services
This course covers advanced job search techniques, instructing students on how to leverage LinkedIn to build a personal brand and land key connections. We show students how to effectively research the industry and employer of interest before applying for a position. This course also provides resume consultations to help students build powerful resumes that recruiters look for.

ENGL1013 English Composition 1
English Composition 1 is a foundational course designed to develop students' writing skills and critical thinking abilities. Through a combination of reading, writing, and revision exercises, students will learn the principles of effective written communication and gain the necessary tools to express their ideas clearly and coherently. This course focuses on the writing process, including prewriting, drafting, revising, and editing, as well as fundamental grammar and punctuation rules. Through the exploration of various genres and topics, students will enhance their ability to analyze texts, develop arguments, and engage in academic discourse.

ENGL1023 English Composition 2
English Composition 2 is an advanced writing course designed to further develop students' writing skills, critical thinking abilities, and rhetorical awareness. Building upon the foundational knowledge gained in English Composition 1, this course focuses on advanced writing techniques, rhetorical strategies, research methodologies, and argumentation. Students will engage with a variety of texts, both nonfiction and literary, and apply advanced analytical and writing skills to produce well-crafted and persuasive essays. Emphasis will be placed on effective argumentation, synthesis of sources, and the development of a unique writing voice.

ETHC2013 Ethics and Culture
Ethics and Culture is an interdisciplinary course that explores the ethical principles and values rooted in the Christian tradition and their intersection with contemporary cultural issues. Through critical analysis, ethical reasoning, and theological reflection, students will examine the moral implications of Christian teachings and how they shape individual and communal behaviors. The course will delve into a range of ethical topics, including social justice, human rights, environmental stewardship, bioethics, and the ethical challenges posed by modern technology. By examining the relationship between faith, ethics, and culture, students will develop a deeper understanding of Christian moral responsibility and the implications for living a life of integrity and compassion.

MATH2013 Personal Finance
Designed to help students understand the impact of financial decisions on their personal, professional, and community lives. More specifically, the course will discuss personal finance and quantitative reasoning concepts, frameworks, and techniques to plan, implement, and evaluate financial strategies and tactics. Topics will also include the time value of money, major consumer purchases (e.g., home, car, student loans, credit cards), retirement planning, investment options and their interrelationship with psychological, sociological, and economic factors. The course will culminate with the development of a comprehensive personal financial plan and simulate investment, retirement, tax, insurance, credit, and other financial decisions. The long-term objective is for students to develop a critically-reflective and adaptive capacity for life-long financial decision-making.

HIST1032: Film History 101
In this course students will watch, study, and examine selected films from the birth of cinema to the 1950s. The course includes screenings, class discussions, historical/theoretical readings, and film analysis.

HIST1042: Film History 102
This course builds on the material from Film History 101. Students will watch, study, and examine selected films from the 1960s to the 21st century.

The course includes screenings, class discussions, historical/theoretical readings, and film analysis.

HIST1043: Theatre History

This class covers the historical background of drama, tracing its growth and development from the dawn of theater in ancient Greece to the modern day. Each of the major periods is examined as a context in which dramatic literature was developed and how it influenced culture and society. Plays representative of each period are read and discussed.

HUMA1001: The Art of Learning

This course provides students with practical tools to maximize their absorption of teaching material at BCA, develop self-management skills, and become lifelong learners. The content covered includes the exploration of different learning styles and needs, goal-setting practices, constructive feedback, reflective practice, critical analysis, and great study tools.

PSYC1011: Whole Hearted Artist 1

Students will be equipped with tools and essential life skills to be a sustainable artist. Using class debate and discussion, students will learn how to navigate common issues which arise for the artist and learn how to make healthy life decisions relating to emotions, self-awareness, body, soul, and mind.

PSYC1021: Whole Hearted Artist 2C

Students will continue to be equipped with tools and essential life skills to be a sustainable artist. Using class debate and discussion, students will learn how to navigate common issues which arise for the artist and learn how to make healthy life decisions relating to emotions, self awareness, body, soul and mind.

PSYC1031: Whole Hearted Artist 2

A continuation of part 1 of Whole Hearted Artist. Students will be equipped with tools and essential life skills to be sustainable artists. Using class debate and discussion, students will learn how to navigate common issues which arise for the artist and learn how to make healthy life decisions relating to emotions, self-awareness, body, soul, and mind.

PSYC2013: Intro to Psychology

Introduction to Psychology is a foundational course that explores the fundamental concepts, theories, and methods of psychology. Through a comprehensive examination of human behavior, cognition, and emotions, students will gain a broad understanding of the principles that underlie human thought and actions. The course introduces students to key psychological theories and research findings, while also providing practical applications of psychological knowledge in everyday life. By engaging with diverse topics, students will develop critical thinking skills and a deeper appreciation for the complexity of human behavior.

SCIE2003 Nutritional Science

Nutritional Science applies an intuitive, exploratory, and science-based approach, exploring how nutrition influences the body and soul and examining the connections between diet and health. It covers the functions and operations of the known essential nutritional elements of food for the human body and offers application knowledge on how to incorporate these elements, in order to improve wellness and nutritional status and maintain and recover health to an optimal state.

SCOL1013 Success in College

Success in College is a comprehensive course designed to equip students with the essential skills, strategies, and mindset necessary to thrive in their academic pursuits and make the most of their college experience. Through a combination of interactive discussions, practical exercises, self-reflection, and goal-setting activities, students will develop a strong foundation for personal, academic, and professional success. This course aims to empower students with the tools and resources they need to navigate the challenges and opportunities of college life effectively.

THEO1002: KF1: Kingdom Foundations

The student can demonstrate a working knowledge of God's unconditional love for them as well as the purpose and value of Christ's crucifixion, resurrection, and ascension on their identity. Develop the ability to identify the greatness in those around them and to view others as the Bible instructs us. Students understand or, ideally, can believe the biblical truth that God wants them to prosper and co-create with them. Revivalists who live and work from their identity, not for it, and have innovative thoughts and ideas that they are motivated to achieve with God.

THEO1012: KF2: Foundations of Honor
Students are taken through a comprehensive study of core values, practices, and cultural effects of honor in the Kingdom of God. Clear biblical teaching and illustrations, along with provoking questions and targeted action points, equip and train the student to examine their own biblical foundation and build a solid Kingdom foundation of honor in their lives, homes, businesses, churches, and communities.

THEO1022: KF3: Kingdom Culture

Students are introduced to and understand the value of biblical core values. The students can explain, reference, and apply key scriptures that form the foundation for Bethel's core values. Students develop their own set of biblical core values that will assist them in navigating the pressures of the workplace and their personal life.

THEO1032: KF4: A Presence Focused Life

Students will be able to compare their ability to host the Presence of God in their everyday life, with a key focus on the workplace, distinguishing the difference between their core beliefs of who God wants to be for all people in all situations. They will unpack and illustrate key truths from scripture, be a practitioner and interpret how to live from the foundation that the Spirit of God lives in and to overflow His Spirit into their world through the connection of Biblical teaching, guest speakers, and community instruction.

THEO1001: Revival Group & Bethel Church Service 1C

All BCA certificate students gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with kingdom values, biblical foundations and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO1011: Revival Group & Bethel Church Service 2C

All BCA certificate students gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with kingdom values, biblical foundations and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO1021: Revival Group & Bethel Church Service 3C

BCA online screenwriting certificate students gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with kingdom values, biblical foundations and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO1111: Revival Group & Bethel Church Service 1

All BA students gather together during this two-hour block, fostering community and spiritual growth. Students are pastored, coached, and equipped with leadership skills, biblical foundations, and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO1121: Revival Group & Bethel Church Service 2

All BA students gather together during this two-hour block, fostering community and spiritual growth. Students are pastored, coached, and equipped with leadership skills, biblical foundations, and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO1201: Theology of Art

Understanding the biblical foundations of creating and performing in the Presence from Exodus 31, 33, 35, and 36. Students learn the importance of the artist in Scripture and God as the Creator. Understanding the biblical principles in how to develop as an artist, from a foundation of identity as a son or daughter of God, learning to create from identity, not for it. Practical tools are taught, equipping students to step out in full freedom, vulnerability, and individuality as an artist.

THEO1211: Kingdom Storytelling

Introduction to Biblical storytelling principles and the Trinity as storyteller. Students will also survey the comparative mythology story models, structure, and concepts of Joseph Campbell and Christopher Vogler; the montage theory of Russian filmmaker Lev Kuleshov; the Life Psychology modality of Erik Erikson, and screenwriting expert, Robert McKee. Students will author an original, modern Kingdom parable. This course is mandatory for all BCA students.

THEO2021: Revival Group & Bethel Church Service

BCA 2nd year screenwriting students gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with kingdom values, biblical foundations and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO2031: Revival Group & Bethel Church Service

BCA 2nd year screenwriting students continue to gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with kingdom values, biblical foundations and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO2111: Revival Group & Bethel Church Service 3

All BA students gather together during this two-hour

119

block, fostering community and spiritual growth. Students are pastored, coached, and equipped with leadership skills, biblical foundations, and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO2121: Revival Group & Bethel Church Service 4
All BA students gather together during this two-hour block, fostering community and spiritual growth. Students are pastored, coached, and equipped with leadership skills, biblical foundations, and opportunities to strengthen their faith. During the weekend students are required to attend a church service at Bethel Church.

THEO3111: Revival Group 5
All BA students gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with leadership skills, biblical foundations and opportunities to strengthen their faith. Students are given the opportunity to pour into new students and will learn what it means to influence and mentor others. Senior students are not required to go to a specific church service but are highly encouraged to make church a regular part of their week.

THEO3121: Revival Group 6
All BA students gather together during this two hour block, fostering community and spiritual growth. Students are pastored, coached and equipped with leadership skills, biblical foundations and opportunities to strengthen their faith. Students are given the opportunity to pour into new students and will learn what it means to influence and mentor others. Senior students are not required to go to a specific church service but are highly encouraged to make church a regular part of their week.

THEO2001: Spiritual Journaling
In this course, students explore spiritual development and personal growth of the creative professional through assigned readings and written responses. Emphasis will be placed on individual growth through journaling as a spiritual discipline.

Acknowledgments

Within 10 days from the date that Bethel College revises a catalog, or publishes a new catalog, Bethel College shall submit a written or electronic copy of the catalog to the State Board. The catalog shall be available to students and prospective students in a written or electronic format. Students will have access to the catalog on Bethel College's website or can request a copy from the administrative office located at 5090 Caterpillar Road, Redding CA 96003.

Version 7: publication date February 16, 2024