

3075 Adeline St. Suite 240 Berkeley, CA 94703 | (510) 849-2911 | www.ctpberk.org

School Performance Fact Sheet Calendar Years 2022 & 2023

PRO Customer Service and Administrative Training (3 months)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2022	16	16	11	69%
2023	19	19	17	89%

Student's Initia	ls: Da	ite:			
Initial only afte	r you have had	sufficient time to	read and und	derstand the ir	nformation.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calen	ndar Year	Number of Students Who	I Number of I		Graduates Employed in the	Placement Rate Employed in the
		Began Program	Graduates	Employment	Field	Field
2	2022	16	11	11	1	9%
2	2023	19	17	17	8	47%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please contact CTP's Student Services Coordinator for the list.

<u>Gainfully Employed Categories (includes data for the two calendar years prior to reporting)</u> <u>Part-Time vs. Full-Time Employment</u>

Calendar Year	Graduate Employed in the Field 10-19 Hours Per Week	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2022	0	0	1	1
2023	0	2	6	8



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Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2022	1	0	1
2023	8	0	8

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2022	0	1
2023	0	0

Institutional Employment

	Graduates Employed in the Field	
	who are Employed by the	
Calendar Year	Institution, an Employer Owned by	Total Graduates Employed in the
Calefidal feat	the Institution, or an Employer who	Field
	Shares Ownership with the	
	Institution.	
2022	0	1
2023	0	0

Initial only after you have had sufficient time to read and understand the information.



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

	First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
ı	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials:	Date:
Initial only after you have h	ad sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduate s Available for Employm ent	Gradua tes Employ ed in Field	\$5,000 – \$10,000	\$10,001 - \$15,000	\$15,001 - \$20,000	\$20,001 - \$25,000	\$25,001 - \$35,000	\$35,001 - \$45,000	\$45,001 - \$75,000	No Salary Informati on Reported
2022	11	1	0	0	0	0	0	1	0	0
2023	17	8	0	0	1	0	3	3	1	0

A list of sources used to substantiate salary disclosures is available from the school. Please contact CTP's Student Services Coordinator for the list.

Student's Initials:	Date:		
Initial only after you	have had sufficient tim	me to read and understand the info	ormation.

Cost of Educational Program

Total charges for the program for students completing on-time in 2022: \$4500. Additional charges may be incurred if the program is not completed on-time.

Total charges for the program for students completing on-time in 2023: \$4500. Additional charges may be incurred if the program is not completed on-time.



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Student's Initials:	Date:		
Initial only after you ha	eve had sufficient ti	ne to read and understand the information.	
	<u> </u>	ederal Student Loan Debt	
•		n are not eligible for federal student loans. This institution doe eria that would allow its students to participate in federal stud	
Student's Initials:	Date:	Initial only after you have had sufficient time to	read
and understand the inf	ormation.		
may have relating to co fact sheet contains the Any questions a studen institution may be direct	mpletion rates, place information as calcust the may have regarding the difference to the Bureau for the sureau for the sure sure sure sure sure sure sure sur	rivate Postsecondary Education. Regardless of any information ement rates, starting salaries, or license exam passage rates, the lated pursuant to state law. In this fact sheet that have not been satisfactorily answered by the private Postsecondary Education at 1747 N. Market Blvd., Sugov, toll-free telephone number (888) 370-7589 or by fax (916)	the uite
Student Name - Print			
		Student	
Signature		Date	
		School	
Official		Date	

Definitions

• "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.



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- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
 incarcerated, are called to active military duty, are international students that leave the United States
 or do not have a visa allowing employment in the United States, or are continuing their education in an
 accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

Any 'private pay' student has a right to a full refund of all charges paid in advance if she/he cancels this agreement during the Cancellation Period which is prior to or on the first day of instruction, or the seventh day after enrollment, whichever is later. There is a \$100 nonrefundable registration fee, and a \$200 nonrefundable learning materials fee.

The 'private pay' student may cancel an enrollment agreement and receive a refund by providing a written notice to Computer Technologies Program, 3075 Adeline Street, Suite 240, Berkeley, CA 94703.

If you cancel, any payment you have made, less the nonrefundable charges described above, and any negotiable instrument signed by you shall be returned to you within 10 days following the school's receipt of your cancellation notice. But if the school gave you any equipment, you must return the equipment within 10 days of the date you signed a cancellation notice. If you do not return the equipment within this 10-day period, the school may keep an amount out of what you paid equal to the price of the equipment written in the contract.

To cancel the contract for school, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, to:

Computer Technologies Program 3075 Adeline Street, Suite 240 Berkeley, CA 94703

I cancel the cor	ntract for school.
Print Name	
Date	
C'a a a l	
Signature	

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by just telephoning the school or by not coming to class.



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School Performance Fact Sheet Calendar Years 2022 & 2023

Computer Technician Training (3 months)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2022	22	22	16	73%
2023	25	25	21	84%

Student's Ir	nitials:	Date:			
Initial only	after y	ou have had sufficient	time to read and	d understand	the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate Employed in the Field
2022	22	16	16	0	0%
2023	25	21	21	2	10%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. Please contact CTP's Student Services Coordinator for the list.

<u>Gainfully Employed Categories (includes data for the two calendar years prior to reporting)</u> <u>Part-Time vs. Full-Time Employment</u>

Calendar Year	Hour Unreported	Graduate Employed in the Field 5-10 Hours Per Week	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2022	0	0	0	0	0



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_						
	2023	0	0	0	2	2

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2022	0	0	0
2023	2	0	2

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2022	0	0
2023	0	0

Institutional Employment

	Graduates Employed in the Field	
	who are Employed by the	
Calendar Year	Institution, an Employer Owned by	Total Graduates Employed in the
Calendar Year	the Institution, or an Employer	Field
	who Shares Ownership with the	
	Institution.	
2022	0	0
2023	0	0

Student's Initials:	Date:	
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Initial only after you have had sufficient time to read and understand the information.



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License Examination Passage Rates (includes data for the two calendar years prior to reporting)

First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's initials:	Date:	
Initial	only after you have had sufficient time to read and understand the information.	
Salary a	d Wage Information (includes data for the two calendar years prior to reportin	g)

Annual salary and wages reported for graduates employed in the field.

Calenda r Year	Graduates Available for Employment	Graduates Employed in Field	\$5,001 - \$10,000	\$20,001 - \$25,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	No Salary Information Reported
2022	16	0	0	0	0	0	0	0
2023	25	2	0	0	0	0	2	0

A list of sources used to substantiate salary disclosures is available from the school. Please contact CTP's Student Services Coordinator for the list.

Student's Initials:	_ Date:
Initial only after you have h	and sufficient time to read and understand the information

Cost of Educational Program

Total charges for the program for students completing on-time in 2022: \$4500. Additional charges may be incurred if the program is not completed on-time.

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Student's Initials:	Date:		
Initial only after you h	ave had sufficient tin	ne to read and understand the info	ormation.
	Fe	ederal Student Loan Debt	
•		n are not eligible for federal studer eria that would allow its students t	
Student's Initials:	Date:	Initial only after you h	ave had sufficient time to read
and understand the in	formation.		
may have relating to confact sheet contains the Any questions a studer institution may be dire	empletion rates, place information as calcul at may have regarding cted to the Bureau fo	rivate Postsecondary Education. Rement rates, starting salaries, or licolated pursuant to state law. Ig this fact sheet that have not been by Private Postsecondary Education gov, toll-free telephone number (88)	ense exam passage rates, this satisfactorily answered by the at 1747 N. Market Blvd., Suite
Student Name - Print			
Stadent Name Time			
			Student
Signature		Date	
			School
Official		Date	

Definitions



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STUDENT'S RIGHT TO CANCEL

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The 'private pay' student may cancel an enrollment agreement and receive a refund by providing a written notice to Computer Technologies Program, 3075 Adeline Street, Suite 240, Berkeley, CA 94703.

If you cancel, any payment you have made, less the nonrefundable charges described above, and any negotiable instrument signed by you shall be returned to you within 10 days following the school's receipt of your cancellation notice. But if the school gave you any equipment, you must return the equipment within 10 days of the date you signed a cancellation notice. If you do not return the equipment within this 10-day period, the school may keep an amount out of what you paid equal to the price of the equipment written in the contract.

To cancel the contract for school, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, to:

Computer Technologies Program 3075 Adeline Street, Suite 240 Berkeley, CA 94703

I cancal the contract for school

rearreer trie cor	Tituet for seriooi.
Print Name	
Date	
Signature	

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by just telephoning the school or by not coming to class.



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School Performance Fact Sheet Calendar Years 2022 & 2023

Computer Skills Bootcamp (4 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2022	71	71	53	75%
2023	91	91	73	80%

Student's Initia	ls: Date:	
Initial only afte	r you have had sufficient time	to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who	Number of	Graduates Available for	Graduates Employed in the	Placement Rate Employed in the
Caleffual Teal	Began Program	Graduates	Employment	Field	Field
n/a	n/a	n/a	n/a	n/a	n/a

The Computer Skills Bootcamp 4-week course does not lead to employment, however, you may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the PRO and CTT training courses. Please contact CTP's Student Services Coordinator for the list.

<u>Gainfully Employed Categories (includes data for the two calendar years prior to reporting)</u> <u>Part-Time vs. Full-Time Employment</u>

Calendar Year	Graduate Employed in the Field 10-19 Hours Per Week	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
n/a	n/a	n/a	n/a	n/a



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Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
n/a	n/a	n/a	n/a

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
n/a	n/a	n/a

Institutional Employment

Calendar Year	Graduates Employed in the Field	
	who are Employed by the	
	Institution, an Employer Owned by	Total Graduates Employed in the
	the Institution, or an Employer	Field
	who Shares Ownership with the	
	Institution.	
n/a	n/a	n/a

Student's Initials:	Date:	
Jiaaciii 3 iiiiliais.	Date.	

Initial only after you have had sufficient time to read and understand the information.



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First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
n/a	n/a	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials:	Date:	
Initial on	ly after you have had	I sufficient time to read and understand the information.

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual salary and wages reported for graduates employed in the field.

Calenda r Year	Graduates Available for Employment	Graduates Employed in Field	\$15,001 - \$20,000	\$20,001 - \$25,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	No Salary Information Reported
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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Student's Initials:	Date:
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Cost of Educational Program

Total charges for the program for students completing on-time in 2022: \$1500. Additional charges may be incurred if the program is not completed on-time.



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notal charges for the prograi incurred if the program is no	•	ng on-time in 2023: \$1500. Additional cha	rges may be
Student's Initials:	_ Date:		
Initial only after you have h	ad sufficient time to rea	ad and understand the information.	
	<u>Federal St</u>	tudent Loan Debt	
•	= =	t eligible for federal student loans. This ins would allow its students to participate in	
Student's Initials:and understand the informa		Initial only after you have had sufficient	ent time to read
This fact sheet is filed with to may have relating to comples fact sheet contains the informany questions a student mainstitution may be directed to 225, Sacramento, CA 95834, 263-1897.	he Bureau for Private Poetion rates, placement rates mation as calculated purey have regarding this factor the Bureau for Private	estsecondary Education. Regardless of any ates, starting salaries, or license exam pass rsuant to state law. It sheet that have not been satisfactorily a Postsecondary Education at 1747 N. Mar free telephone number (888) 370-7589 or	sage rates, this inswered by the rket Blvd., Suite
Student Name - Print			
Signature		Date	_ Student
Official		Date	School

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Computer Technologies Program 3075 Adeline Street, Suite 240 Berkeley, CA 94703

I cancal the contract for school

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Print Name	
Date	
Signature	

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School Performance Fact Sheet Calendar Years 2022 & 2023

Computer Essentials (3 Weeks)

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2022	33	33	26	79%
2023	45	45	40	89%

Student's In	nitials:	Date:			
Initial only	after you ha	ve had sufficient	time to read and	understand the	e information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Students Who Began Program	Number of Graduates	Available for Employment	Employed in the Field	Employed in the Field
n/a	n/a	n/a	n/a	n/a	n/a

The Computer Essentials 3-week course does not lead to employment, however, you may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the PRO and CTT training courses. Please contact CTP's Student Services Coordinator for the list.

<u>Gainfully Employed Categories (includes data for the two calendar years prior to reporting)</u> Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 10-19 Hours Per Week	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
n/a	n/a	n/a	n/a	n/a



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Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
n/a	n/a	n/a	n/a

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
n/a	n/a	n/a

Institutional Employment

	Graduates Employed in the Field	
Calendar Year	who are Employed by the	
	Institution, an Employer Owned by	Total Graduates Employed in the
	the Institution, or an Employer	Field
	who Shares Ownership with the	
	Institution.	
n/a	n/a	n/a

Stud	lent'	's Initials:	Date:	

Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates (includes data for the two calendar years prior to reporting)



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	First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed Exam	Number Who Failed Exam	Passage Rate
1	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials: _	Date:	
Initial o	nly after you have had suffi	cient time to read and understand the information

Salary and Wage Information (includes data for the two calendar years prior to reporting) Annual salary and wages reported for graduates employed in the field.

Calenda r Year	Graduates Available for Employment	Graduates Employed in Field	\$15,001 - \$20,000	\$20,001 - \$25,000	\$30,001 - \$35,000	\$35,001 - \$40,000	\$40,001 - \$45,000	No Salary Information Reported
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

A list of sources used to substantiate salary disclosures is available from the school. Please contact CTP's Student Services Coordinator for the list.

The Computer Essentials 3-week course does not lead to employment, however, you may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training in the PRO and CTT training courses. Please contact CTP's Student Services Coordinator for the list.

Student's Initials:	Date:	
Initial onl	v after vou have had	sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on-time in 2022: \$750. Additional charges may be incurred if the program is not completed on-time.



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lotal charges for the progran incurred if the program is no		n-time in 2023: \$750. Additional charge	es may be
Student's Initials:	Date:		
Initial only after you have ha	ad sufficient time to read a	nd understand the information.	
	<u>Federal Stude</u>	nt Loan Debt	
•	•	t eligible for federal student loans. This would allow its students to participate	
Student's Initials:	Date: !	Initial only after you have had sufficier	nt time to read
may have relating to completed fact sheet contains the informand of the contains and the informand of the contains a student may be directed to the contains the	ne Bureau for Private Postse tion rates, placement rates, mation as calculated pursua have regarding this fact sho o the Bureau for Private Pos	econdary Education. Regardless of any is starting salaries, or license exam passa ant to state law. eet that have not been satisfactorily and stsecondary Education at 1747 N. Mark telephone number (888) 370-7589 or b	age rates, this swered by the et Blvd., Suite
student Name - Print			Student
Signature	Date		Juueni
om : 1			School
Official	Dat	e	

Definitions



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- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become
 incarcerated, are called to active military duty, are international students that leave the United States
 or do not have a visa allowing employment in the United States, or are continuing their education in an
 accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.
- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.



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• "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



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STUDENT'S RIGHT TO CANCEL

Any 'private pay' student has a right to a full refund of all charges paid in advance if she/he cancels this agreement during the Cancellation Period which is prior to or on the first day of instruction, or the seventh day after enrollment, whichever is later. There is a \$100 nonrefundable registration fee, and a \$200 nonrefundable learning materials fee.

The 'private pay' student may cancel an enrollment agreement and receive a refund by providing a written notice to Computer Technologies Program, 3075 Adeline Street, Suite 240, Berkeley, CA 94703.

If you cancel, any payment you have made, less the nonrefundable charges described above, and any negotiable instrument signed by you shall be returned to you within 10 days following the school's receipt of your cancellation notice. But if the school gave you any equipment, you must return the equipment within 10 days of the date you signed a cancellation notice. If you do not return the equipment within this 10-day period, the school may keep an amount out of what you paid equal to the price of the equipment written in the contract.

To cancel the contract for school, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, to:

Computer Technologies Program 3075 Adeline Street, Suite 240 Berkeley, CA 94703

I cancal the contract for school

rearreer trie cor	Tituet for seriooi.
Print Name	
Date	
Signature	

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by just telephoning the school or by not coming to class.