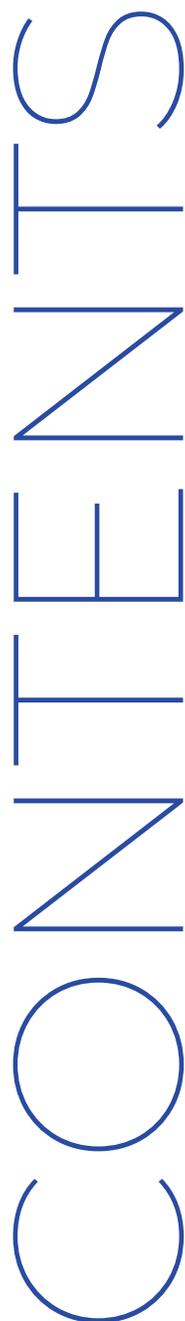


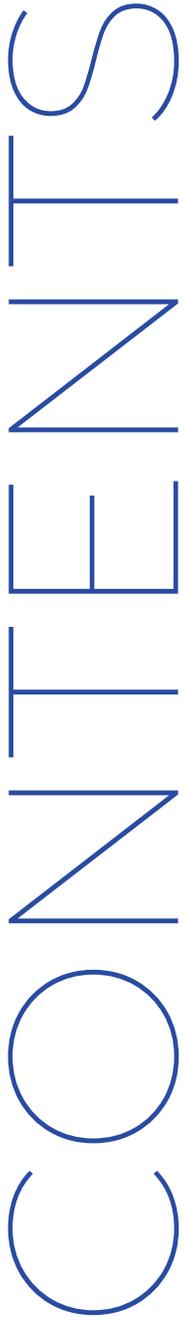
2023/2024

INTERIOR DESIGNERS INSTITUTE





Introduction	1-2
Philosophy, Goals, Mission Statement	2
History	3
Why Attend Interior Designers Institute?	4
Definition of a Professional Interior Designer	5
IDI Alumni Profiles	6
Career Planning	7-8, 76
Firms Hiring IDI Graduates & Students	9
Accreditation & Approval to Operate	10
Educational Objectives	11
Programs of Study	12
Campus Facilities	13
Learning Resources	13
Student Life	14
Student Organizations	15
Faculty	16
Faculty Profiles	17-18
Graduation	19
Avocational Certificate Course	20-25
Associate of Arts Degree in Interior Design Program	26-30
Bachelor of Arts Degree in Interior Design Program	31-38
General Education Guidelines	39-40
Master of Interior Architecture Degree Program	41-49
Continuing Education Courses	50-53
Financial Assistance	54
International Students	54
Veterans Educational Benefits	55
Placement Assistance	56
Housing Information	Addendum 6-7, 56
Admissions Requirements	56
Registration Procedures	57
Transfer Students	58
Transferability of Credits	59
Articulation or Transfer Agreements	59
Independent Study Policy	59
Attendance Policy	60
Grading System	60
Tardiness	60



Progress Reports		61
Retention of Student Records		61
Student Work		61
Leave of Absence Policy		62
Title IX Notice of Nondiscrimination		62
Clock Hour Conversion Formula		63
Completion Time		63
Recordings		63
Copyright		64
Diversity Statement		64
Procedure for Addressing Student Grievances		65-66
Satisfactory Academic Progress		67-68
Withdrawal		69
Cancellation and Refund Policy		69-72
BPPE Disclosures		73-75
Office of Student Assistance & Relief (OSAR)		73
Student Tuition Recovery Fund		74-75
Student Services		76-78
Advising/Counseling		76
Tutoring		76
Disability Services		76-77
Academic Advisement		77
Academic Honesty		78
Campus Security Act Disclosure Statement		79
Handbook for Campus Safety & Security Reporting		80-87
Emergency Preparedness		80-87
Alcohol and Substance Free Environment		83
Weapons Policy		83
Non Discrimination Policy		83
Drug Free Policy		87
Administration		88
Map		89
Term Schedules	Addendum	1
Tuition	Addendum	2-5
Housing Information	Addendum	6-7
Masters Program Application	Addendum	8-9

NON  
FURNITURE  
ROOM  
FINISH

# CHOOSE TO BE AN INTERIOR DESIGNER

## Making a dream come true.

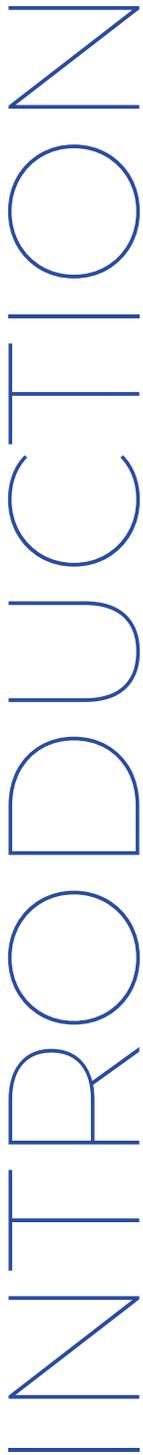
You've always had a flair... a particular style of your own. A certain feel for color, texture, shape, and light. The statement that furniture makes. You see a room, a space; it speaks to you. Speaks to your heart the language of design. You may not know, but others often do. They ask for your advice. "What do you think?" "What do you like?" They know. It is there... that innate creative potential that is seeking expression.

### **How wonderful it would be to make your passion a career.**

A career that's endlessly satisfying and rewarding because you're doing what you love. Spending hours in a world of beauty—a world of interior design. Is this too much to ask of life? Too much to hope for, just a dream? It is a dream that can come true. We can show you how. At Interior Designers Institute in Newport Beach, we offer everything and more to take your talent and ability and translate them into a fabulous career. One of the top interior design colleges in California, and the country, our faculty roster reads like a "Who's Who in Interior Design." They'll give you the personal attention you deserve—quite unlike the impersonal nature of some more prominent colleges.

From the start, you'll be immersed in interior design, growing in confidence and technical skill until you can take on even more challenging assignments. Our placement department will help you get experience in real-life working situations while you're with us. When you graduate, we will help you transition into professional interior design.

Without a dream... talent, creativity, and passion, sleep. They wait to be awakened. Refined. But dreams are not enough. Don't let your pursuit of a career in interior design remain just that... a dream. With our help, you can turn it into reality.



## PHILOSOPHY OF THE PROGRAM

Interior Design includes a scope of services performed by a professional design practitioner, qualified through **EDUCATION, EXPERIENCE, and EXAMINATION** to protect and enhance the life, health, safety, and welfare of the public.

## GOAL OF THE INSTITUTE

Interior Designers Institute is a boutique college teaching interior design and interior architecture. The college's specialized curriculum offers students a personalized education with student-focused faculty who love teaching. IDI's mission is to be an exclusive producer of interior design graduates who become some of the country's most well-known and successful designers.

## ADDITIONAL GOALS OF THE PROGRAM

Provide students with an education that enables graduates to easily enter the interior design profession as an entry-level designer.

Enable students to design spaces for a diversified community with varying cultures, physical capabilities and economic backgrounds. Understand the importance of professional ethics and integrity as an interior designer as well as contribute to the community utilizing their skills and talents .

Teach students the technical, analytical, conceptual and communication skills required of designers in the design profession.

Create a learning environment that fosters individuality, creativity, and a motivation to succeed.

## MISSION STATEMENT

Interior Designers Institute (IDI) is a private college offering degrees to educate students to develop creative concepts and effective solutions to complex problems. Faculty is comprised of practicing architects and interior designers creating a learning environment that fosters and supports creativity. With a focused curriculum IDI adapts and assimilates current market and industry trends to best prepare students entering into the global work force.

# INTERIOR DESIGNERS INSTITUTE'S HISTORY

Interior Designers Institute is a boutique college, specializing in teaching interior design and interior architecture. The college's specialized curriculum offers each student a personalized education with student-focused faculty, who love teaching. IDI's mission is to be an exclusive producer of interior design graduates, who become some of the most well known and successful designers in the country.

Interior Designers Institute was founded in 1984 in Corona del Mar, California. The steady growth of the college can be attributed in part to its reputation for excellence, the need for a high caliber interior design private college and its location in the heart of Orange County, California.

Orange County is unique in terms of affluence, progressiveness and overall acceptance of the importance of interior design. Design opportunities abound in the area, which has a multitude of interior design firms, as well as its own design center, Laguna Design Center. It is also in close proximity to the Pacific Design Center, one of the largest in the country. These factors have had a profound influence in framing the Institute's progressive approach to education and its job placement.

As a small, progressive college, the Institute has been able to adapt to design changes and trends. It has recognized the importance of active participation and involvement in the major interior design professional organizations, and maintains student chapters of ASID, IIDA and the EGB Group.

In 1990, the Institute moved to larger facilities in Newport Beach, California, offering additional classrooms and expanded student areas.

From the beginning, the emphasis at the Institute has always been on high educational standards. This was made possible by a faculty comprised of leaders in the design field, progressive classes and job placement services. The Institute has maintained an atmosphere of personal attention. This standard of excellence is the Institute's commitment to its current and future students as well as to the design community.



# WHY INTERIOR DESIGNERS INSTITUTE?

---

- » Interior Design College in Orange County offers both day and evening A.A. in Interior Design, B.A. in Interior Design, M.I.A. Degrees, and the Avocational Certificate Course for added **flexibility** in your schedule.
- » An ideal environment for learning in a warm, **supportive atmosphere**.
- » Guest speakers and field trips to leading design centers and manufacturers' showrooms. This provides a **practical focus** on your education and a smooth transition between the classroom and a career in interior design.
- » CADD (computer-aided design and drafting) courses geared **specifically** to the interior designer.
- » Reputation for **academic excellence**, as shown by numerous awards given to Institute students in international design competitions.
- » Students **participate** in showcase houses sponsored by professional design organizations, which allows them to work with leading interior designers.
- » **Personalized attention**. Studio classes have a maximum of 23 students, with an average of 15, and Lecture classes have a maximum of 49 students. At Interior Designers Institute, you are not just a number.
- » A faculty roster of **successful** working professionals.
- » **Job placement** success record for A.A. in Interior Design, B.A. in Interior Design, and M.I.A. graduates.
- » **Membership** in the major professional design societies is available to students in the A.A. in Interior Design, B.A. in Interior Design, and M.I.A. Degree Programs.
- » B.A. in Interior Design and M.I.A. students participate in the **Internship Program**, allowing them to work in design firms while attending school.
- » Students work on simulated **class projects** such as retail stores, offices, and hospitals.
- » **Financial aid**/loans and grants are available to students who qualify.

# DEFINITION OF AN INTERIOR DESIGNER

---

The professional interior designer is qualified by education and experience to enhance the function and quality of interior spaces to improve the quality of life, increase productivity, and protect the health, safety, and welfare of the public.

The professional interior designer:

- » Analyzes clients' needs, goals, and life safety requirements.
- » Integrates findings with knowledge of interior design.
- » Formulates preliminary design concepts that are aesthetic, appropriate, and functional and follow codes and standards.
- » Develops and presents final design recommendations through appropriate presentation media.
- » Prepares working drawings and specifications for non-load bearing interior construction, reflected ceiling plans, lighting, interior detailing, materials, finishes, space-planning, furnishings, fixtures, and equipment in compliance with universal accessibility guidelines and applicable codes.
- » Collaborates with professional services of other licensed practitioners in the technical areas of mechanical, electrical, and load-bearing design as required for regulatory approval.
- » Prepares and administers bids and contract documents as the client's agent.
- » Reviews and evaluates design solutions during implementation and upon completion.



# IDI ALUMNI PROFILES

---



**Nicole Perrault - Principal, Haus of Design,  
Associate of Arts Degree in Interior Design**

When looking for an interior design school, I chose IDI because of its excellent reputation and the positive things I was hearing from IDI graduates and students alike. I was attracted to the smallness of the school and felt that it was a good fit for my interior design education. The education I received at IDI set me up well for my future career in design. As the principal of Haus of Design, I am fortunate to work in an industry I love and work with other creatives who inspire me daily! I also value the connection I still maintain with IDI, as some of our best interns have come from the school, and we have also hired IDI graduates as designers at the company.



**Brad Bain -  
Theme Lighting Designer, Walt Disney Imagineering,  
Bachelor of Arts Degree in Interior Design**

My dream has been to pursue theme park design, so I cannot thank you and the rest of the faculty enough for providing me with the knowledge and tools to get to this point. The best part about IDI is the faculty. Each professor had professional experiences that they brought to the classroom to prepare me better. Their attentive teaching styles and hands-on learning created a unique environment that provided the tools for a more successful career.



**Sarah Libben - Interior Designer,  
Jacobs Engineering/Lockheed Martin,  
Master of Interior Architecture**

Sarah began her journey at IDI and completed her B.A. in Interior Design. She continued her education at IDI to challenge herself further, earning the Master of Interior Architecture Degree. She highly recommends the Master of Interior Architecture program to anyone who loves researched-based design. Sarah credits IDI with providing a comfortable space, allowing students like herself to learn with like-minded individuals. "I had finally found a college that understood what I wanted to do and knew how to get me there."

# CAREER PLANNING

---

Interior Designers Institute offers job placement services for degree program students and graduates. A natural transition from the college classroom to the workplace is the Institute's Internship Program for B.A. in Interior Design and M.I.A. students, which allows them to learn from leading designers while pursuing their studies. These students have experience working one-to-one with clients. This is a real advantage when entering the interior design field upon graduation.

The Institute will do all it can to help you find a job that best suits your needs and talents. However, like other colleges and universities, we cannot guarantee employment, although we provide excellent training and a job placement assistance program. Professor Rachel Hulan, provides resume and placement advice, by appointment, to degree students & graduates.

The wide spectrum of exciting jobs available to trained interior designers includes:

- » **COMMERCIAL DESIGNER:** Creates interior designs for offices, banks, restaurants, hospitals, hotels, and shopping centers.
- » **MODEL HOME DESIGNER:** Works with builders, developers, and architects to design model homes.
- » **RESIDENTIAL INTERIOR DESIGNER:** Designs home interiors.
- » **INDEPENDENT DESIGNER:** Performs any facet of design by freelancing or running one's own interior design business.
- » **SET DESIGNER:** Creates set designs for television, movie, and theater industries.
- » **HISTORICAL RESTORATION:** Preserves the original historical detail of a building.
- » **RETAIL STORE DESIGNER:** Designs for retail store clients.
- » **FURNITURE, TEXTILE AND WALLCOVERING DESIGNER:** Originates designs for furniture, textile and wallcovering firms.

# CAREER PLANNING

---

- » **SPECIALTY DESIGNER:** Specializes in a particular design area, such as kitchens, bathrooms, and closets.
- » **INTERIOR ILLUSTRATOR/RENDERER:** Supplies illustrations, renderings and portfolio presentations to design professionals.
- » **MANUFACTURER'S REPRESENTATIVE:** Represents a particular manufacturer's product lines in the interior design industry.
- » **SPACEPLANNER:** Plans interior spaces for commercial and/or industrial buildings used by the public.
- » **LIGHTING CONSULTANT:** Provides lighting solutions for residential and commercial interiors.
- » **SHOWROOM SALESPERSON:** Sells products to interior designers in wholesale showrooms.
- » **CADD SPECIALIST (Computer-Aided Design and Drafting):** Works with interior designers, builders, architects and others interested to help develop and carry out design plans.
- » **INTERIOR DESIGN ASSISTANT:** Assists senior designer with client projects.



# FIRMS HIRING OUR DEGREE STUDENTS INCLUDE:

---

- » **Gensler**  
Award-winning commercial architecture & design
- » **The LPA Group**  
Engineers, architects, & planners
- » **IA Interior Architects**  
Global architectural firm
- » **WHA Architects**  
Architecture, planning & design
- » **Sea Pointe Construction**  
Kitchen and bath design
- » **H . Hendy & Associates**  
DOC Award for Restaurant Design
- » **Hirsch Bedner Associates**  
Hotels and Restaurant Design / Hospitality Design
- » **CDC Designs**  
Model Homes, Apartment Communities
- » **Takara Belmont**  
Salon and spa design
- » **Michael Graves & Associates**  
World-renowned architectural and design firm
- » **Brion Jeanette Architecture**  
Luxury residential architecture & design
- » **Irvine Company**  
Residential & Commercial Design
- » **Universal Studios**
- » **Four Seasons Hotels**
- » **KI Healthcare**
- » **HGTV**  
Designer's Challenge, DesignStar, Small Space, Big Star, and more
- » **Wimberly Allison Tong & Goo**  
Hospitality, Leisure & Entertainment
- » **Taylor & Associates**  
Healthcare design
- » **Harte Brownlee & Associates**  
High-end residential design
- » **Wendi Young Design**  
High-end residential design
- » **Barclay Butera**  
High-end residential design
- » **The Hatch Design Group**  
Hospitality Design / The Cheesecake Factory restaurant
- » **Arthur Valdez & Associates**  
Designers of the Four Seasons Hotels
- » **John Benecke Interior Design**  
High-end residential design
- » **Tangram Interiors**  
Contract Furniture
- » **Maynard Designs & Interiors**  
Luxury Residential
- » **Jacobs Engineering/Lockheed Martin**  
Commercial Design
- » **Disney Studios**
- » **Sony Pictures Studios**
- » **Hoag Hospital**

# ACCREDITATION

## **IDI recognized with 2019 School of Excellence Award by ACCSC.**

---

The Avocational Certificate Course, the Associate of Arts Degree in Interior Design, the Bachelor of Arts Degree in Interior Design, and the Master of Interior Architecture Degree Programs are accredited by the Accrediting Commission of Career Schools & Colleges. The U.S. Department of Education lists ACCSC as a nationally recognized accrediting agency.

Interior Designers Institute is approved to offer all programs as blended online for Californian residents. Interior Designers Institute is a private institution approved by the Bureau for Private Postsecondary Education, [www.bppe.gov.ca](http://www.bppe.gov.ca). Approval to operate means compliance with minimum state standards outlined in the California Private Post Secondary Act 2009 (as amended), California Education Code (CEC), Division 7.5 of Title 5, California Code of Regulations (CCR).

The Bachelor of Arts Degree in Interior Design Program is accredited by Council for Interior Design Accreditation (CIDA). Interior Designers Institute reserves the right to change, modify or disassociate the college from any current accrediting agency or institution without prior notice.



# EDUCATIONAL OBJECTIVES

---

- » To provide a comprehensive program that includes both the theoretical and practical elements of design in both residential and commercial environments.
- » To provide an education for students that allows them as designers to protect the health, safety and welfare of the public utilizing principles of universal design.
- » To achieve competency levels in drafting, space-planning and programming, design analysis, and presentation skills, including perspective, rendering, material boards, and model making.
- » To have a strong knowledge of resources, business procedures, the interior design profession and its professional organizations.
- » To achieve competencies in interior construction, building systems, building regulations, and codes, equipment, and the necessary documents required to make this possible.
- » To develop a solid aesthetic sense using color, materials, and furnishings.
- » To enhance the student's ability to integrate art, architecture, and interior design.
- » To encourage student awareness of diverse populations, ecological concerns, and historic preservation.
- » To expose B.A. in Interior Design students to AutoCAD, Photoshop, Revit Architecture, SketchUp, InDesign, Enscape, TinkerAutoCad, and Fly-through Animation for the interior design profession.
- » To teach the student the necessary skills to enter the interior design industry in an entry level position.



# PROGRAMS OF STUDY

## **Interior Designers Institute offers four levels of study:**

---

### AVOCATIONAL CERTIFICATE COURSE

Designed for the beginning student whose primary interest is designing their own home. The Course explores residential design. Upon successful completion of the Avocational Certificate Course, the student will receive a Certificate of Completion.

### ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN

Designed for the career-oriented student. The student is awarded an Associate of Arts Degree in Interior Design upon successful completion. The A.A. Degree in Interior Design is a prerequisite for the B.A. Degree in Interior Design Program and the credit units earned apply to the B.A. Degree in Interior Design.

### BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN

Designed for the career-oriented student. Upon successful completion, the student is awarded a Bachelor of Arts Degree in Interior Design.

For detailed curriculum information about the Programs above, please refer to pages 20–38.

### MASTER OF INTERIOR ARCHITECTURE

The highest degree offered by the Institute. Upon completion, the student is awarded a Master of Interior Architecture Degree. For curriculum information about the M.I.A. Program, please see pages 41-49. For the M.I.A. Degree Program Application, see Addendum pages 8-9.

# CAMPUS FACILITIES

---

Drafting and design studios with drafting equipment, student exhibition spaces, computer lab and library with internet access, and inter-university research programs all facilitate learning and creativity in an air-conditioned setting of comfort and beauty. The Institute also offers a student lounge and plenty of convenient parking, and administrative offices where students may seek personal help and attention.

Our learning resource system library includes recent books, periodicals, and design and general subjects information. And, especially for student use, there is a resource area with hundreds of current samples of fabric, wallcoverings, carpet, and tile.

In the heart of Orange County, Interior Designers Institute is conveniently located in Newport Beach, between Los Angeles and San Diego, close to many major interior design centers, retailers, showrooms, and manufacturers.

Within close driving distance, there is easy access to fine restaurants and cultural attractions. Newport Beach is often compared to the South of France with its beautiful beaches and charm. Balboa Island and the famous artists' community of Laguna Beach are nearby. World-class shopping is nearby at South Coast Plaza and Fashion Island. Or, a student may prefer a night of opera at the spectacular Orange County Performing Arts Center. Angel Stadium of Anaheim, home of the Angels, Disneyland, and Knott's Berry Farm, are all just a few minutes drive. Activities, art, and entertainment surround the Institute.



All instruction takes place at 1061 & 1071 suite 150 Camelback St., Newport Beach, CA 92660.

# STUDENT LIFE

---

Students come to Interior Designers Institute from all areas—some from neighboring communities, some from other states and countries. Attracted by the surrounding natural beauty and pleasant climate, they discover a world of art and sophistication in which "design" is more than just a word—it's a lifestyle.

Many of our students are recent high school graduates, while others transfer from colleges and universities. Others are transitioning, either beginning careers for the first time or retraining after experience in other fields. They are of all ages, from many walks of life, and as varied and individual as life itself. But they stand together at the same threshold—the entrance to a new world of skill and knowledge in interior design.

This diversity allows the student to develop his or her uniqueness and style. At the Institute, students retain their own identities. It is that which is nurtured and makes an Institute student special. Whatever their backgrounds, their desire is the same... to learn the professional expertise needed to create beautiful interior environments.

Our class sizes are intentionally kept small, allowing individual attention and creative learning. Studio classes have a maximum of 23 students with an average of 15, and Lecture classes have a maximum of 49 students. The faculty, advisory staff, and administrative staff are all available to offer personalized attention to each student.

Each major design professional organization has on-campus chapters to help students keep current with industry trends. Students are encouraged to participate, as this networking also promotes camaraderie and dedication. It also leads to professional affiliations after graduation that will give them an edge in today's busy world.

Because the Institute offers both day and evening classes, many students have full-time jobs. Some keep their current employment, but many elect to enter the field of interior design while still attending classes. Others participate in our B.A. in Interior Design and M.I.A. job internship programs to gain valuable work experience.

At the Institute, the key qualities are "individual" attention and "individual" expression. It is where the students' common goals of success and creativity are met first by meeting their individual needs.

# STUDENT ORGANIZATIONS

## **Our students have a common goal to learn the skills needed to create beautiful interiors**

---

American Society of Interior Designers (ASID), International Interior Design Association (IIDA), and Emerging Green Builders (EGB) offer student chapters at the Institute. Participation in these organizations allows the students to meet and mix with professionals, gaining insight into the working world of interior design.

### **ASID Student Chapter**

The American Society of Interior Designers is the largest professional organization for designers, with numerous student chapters at colleges throughout the country. The organization sponsors Career Days, scholarship programs, Design Houses, and mentor programs, allowing students to interact with professionals and keep informed on current trends. Our students have received many scholarships and awards from ASID.

### **IIDA Student Chapter**

The International Interior Design Association was formed by a merger of three respected and established design organizations, the Institute of Business Designers (IBD), the International Society of Interior Designers (ISID), and the Council of Federal Interior Designers (CFID). Many of our students have won awards in the Southern California Chapter Scholarship competition.

### **EGB Group**

Emerging Green Builders is part of the United States Green Building Council (USGBC). The EGB Group consists of students dedicated to becoming future leaders of the green building movement. The EGB Group offers students the opportunity to get involved in green building locally, gain access to USGBC resources, participate in local events, and be involved in job/internship postings. The IDI Chapter was the first EGB Group in Orange County.

# FACULTY

---

Interior Designers Institute maintains the highest standards for its faculty members. All professors are degreed professionals with an average of 10 years of work experience in architecture and design. Leaders in their fields, many are associated with top firms, while others own successful interior design businesses. Most are professionally affiliated with ASID, IIDA, or AIA.

The faculty includes award-winning architects, a CBS Television set designer, ASID Designer of the Year and Platinum Award winners, members of California Board of Architects, and designers of many of the state's most prestigious projects. Faculty also includes past board members of IIDA and ASID.

In addition, the faculty includes several interior designers who have been published in such magazines as Interior Design Magazine, Woman's Day, California Homes, Profiles in Architecture, Coast Magazine, and Healthcare Design. Students can work closely with these design leaders to learn the most current design innovations and portfolio techniques.



# FACULTY PROFILES

---

## **PATRICIA BALES, EdD**

Director of Master of Interior Architecture  
Interior Designer  
Design Infusion, Interior Designer, AA, Interior Designers Institute, EdD, University of Southern California, MA, California State University, Fullerton BA, California State University, Fullerton ASID Allied Member, IIDA Associate Member  
Extensive Supervisory Experience at the University Level

## **TAMARA GONZALEZ, ASID, IIDA**

Director of Education.  
Master of Interior Architecture, Interior Designers Institute, Bachelor of Arts Degree in Interior Design, Interior Designers Institute  
Founder of Tamara Gonzalez Interiors, City of Pomona Historic Preservation Commission.  
Interior Designer with experience in historic preservation, residential and commercial design.

## **CHIDIMMA ABUKA, LEED AP**

ID+C, Fitwell Ambassador, WELL AP, ENV SP;  
Member ASID, ILFI, IIDA, ISI, IWBI, RDI, USGBC  
Master of Interior Architecture, Interior Designers Institute, MBA Concordia University, Irvine, CA, Studio Design Resilience Leader, Gensler, Sustainability Design Coordinator, Gensler

## **JOSH BERNIER, CCIDC, ASID**

Certified Interior Designer  
Master of Interior Architecture, Interior Designers Institute, Bachelor of Arts Degree in Interior Design, Interior Designers Institute  
Lead Designer, Kitchen & Bath Design Specialist  
27 Diamonds; Design Director Investors Trust; Residential Designer, Elise Interiors

## **HIBA CHABANI**

Interior Designer , BA Interior Design Interior Designers Institute;  
CAD and Sketchup Designer, Move West Design; Freelance Designer residential projects.

## **AMY CREAGER, AIA, LEED AP**

Architect  
Bachelor of Arts Degree, Cal State University, Long Beach  
Principal Architect, Brion Jeanette Architecture.  
Designs sustainable homes by specifying earth-friendly materials and working with elements of nature to minimize the home's energy needs; committed to the principles of Green Building.

## **PETE CRUZ**

**Interior Designer**  
Associate of Arts Degree in Interior Design, IDI  
Interior Designer, Principal SdDESIGNWORKS, Microsoft Certified Systems Engineer  
Interior Designer, Nicholson Construction (Retired), Operations Manager Glen R. Johnson Architectural Models.

# FACULTY PROFILES

---

## **RICK FOX, AIA, ICC**

Architect  
MA, Philosophy, CSU, Long Beach,  
B. Arch., California Polytechnic State University,  
San Luis Obispo  
Projects include Corporate Headquarters for:  
National Bank of Long Beach, BASF Research &  
Development Facility, Xerox Service Training  
Center, OPARC Adult Daycare Facility, AMO  
Pharmaceutical Manufacturing, and Kilroy Realty  
Corporation - 465,000 sq. ft.

## **DONALD GARDNER**

Certified Interior Designer  
Commercial Interior Designer  
BS, Interior Design, Woodbury College Advanced  
Studies, UCLA, Inst. D'Architettura, Venice, Italy  
CBS Television Studio Set Designer, Canadian  
Consulate General Offices and Residences, Host of  
Foreign Studies Travel, Land Planning-Nebraska,  
Kansas

## **RACHEL HULAN, ASID, NCIDQ**

Certified Interior Designer  
Certified Green Building Professional  
BA, Interior Design, Interior Designers Institute  
President, Hulan Design

## **KRISTIN PIPAL-KEEHNE**

Interior Designer  
BA, Interior Designers Institute  
Interior Designer, Kelly Sutherland McCleod  
Architecture, Inc.  
Interior Designer with experience in historic  
preservation, residential and commercial design.

## **BRAD SMITH, IIDA**

Certified Interior Designer  
Interior Designer  
BFA, Interior Design University of Houston, IIDA  
President 2001 (So. CA Chapter) Project Designer  
for Hoag Hospital Breast Center, Published in  
Interior Design Magazine Kaiser Permanente  
and Antelope Valley Medical Offices, Lancaster,  
CA, Cover of Healthcare Design Magazine, May  
2015

## **MARK TEALE, CID**

Certified Interior Designer  
Architect  
B.Arch., Southern California Institute of  
Architecture, Certified Energy Auditor, State of  
CA, Porcelanosa Showroom, Anaheim Custom  
Residence, Poppy & Seaview, Corona Del Mar,  
Owner, Teale Architecture, K.Hovnanian Design  
Gallery

## **TASHA THAYER, ASID, IIDA**

Bachelor of Arts Degree, California State  
University, Long Beach, Associate of Arts Degree,  
Interior Designers Institute  
CAD Designer at Erica Bryen Design, past  
Principal Interior Designer LH Designs; past  
Interior Designer BB Architects Inc.

## **KRISTEN WHITE-SCULLY, ASID, NKBA**

Interior Designer  
Bachelor of Science, Interior Design, The Art  
Institute of CA  
Interior Designer, West & North West Region  
Made Renovation  
Interior Designer, Adagio Within Spaces  
Dealer Representative, Walker Zanger & Assoc  
Senior Interior Designer, Marrokal Design  
Consultant, Ferguson Enterprises

# GRADUATION

---

The Institute holds yearly commencement exercises for graduates of the Master of Interior Architecture, Bachelor of Arts in Interior Design, and Associate of Arts Degree in Interior Design Programs.

Graduating students must have completed the required credit units for the respective Program with a 2.0 or better cumulative grade-point average.

A 3.0 or better cumulative grade-point average in the M.I.A. Program. For M.I.A. For program graduation requirements, see page 41.

To receive a diploma, students must submit a completed Diploma Request Form. The diploma is issued when the student has met all academic and financial obligations. Students participation in the commencement exercises is optional. Students are invited to attend, at \$60\* per reservation.

\*Graduation ceremony is held off-site and price does vary each year .



# COURSES OF STUDY

## **AVOCATIONAL CERTIFICATE COURSE**

---

The Avocational Certificate Course may be taken for personal enrichment or to learn to design one's own home. You'll tour Southern California's hottest design centers with experts as your guides. Guest speakers offer first-hand knowledge with inside tips and personal experience. This fun and exciting course is one you won't want to miss.

The Course introduces interior planning through drafting the space on paper and final concepts. The student begins designing a home from initial space planning, furniture selection, window treatments, fabrics, and flooring materials. The Course takes 11-12 weeks to complete and is vocational.

The Course totals 100 hours and is taken on a pass/not pass basis.

Although students completing the Avocational Certificate Course have obtained jobs and started their interior design businesses, students should not expect to become employed as interior designers.

The options students enrolled in the Certificate Course have to take the course to see how they like the subject and how well they do.

Upon completing the Avocational Certificate Course, comprising both Lectures and Studio Workshop, students may continue to the career-oriented Associate of Arts Degree in Interior Design.

The Avocational Certificate Course is comprised of both the Lectures and the Studio Workshops listed as follows.

# COURSES OF STUDY

## Lectures

---

### BEAUTIFUL KITCHENS

Instruction in the steps to remodeling a kitchen or designing a kitchen in a new home. Materials used in kitchen design, from wallcoverings to laminates, are reviewed. The discussion includes how to work with a kitchen design consultant and the costs involved.

### THE LUXURY BATHROOM

Remodeling and designing of both new and old bathrooms are reviewed. Materials, costs, estimates, and space planning are also discussed. A discussion of the pros and cons of using a bathroom design consultant is included.

### GREAT WINDOWS AND WALLS

Study modern and traditional window treatments, including architectural and fabric ones. Explore the wide variety of wall coverings available on the market. Papers, upholstered walls, reflective surfaces, and other wall surfaces are discussed.

### MAGIC OF COLOR

Study various color schemes and color psychology used in designing a home. Color trends in the market and materials used are discussed.

### FIELD TRIP-LAGUNA DESIGN CENTER

Tour the design center in Laguna Niguel to study sources of purchase. Students will tour sources for furniture, floorcoverings, wallcoverings, etc. Also, time is allocated for students to visit showrooms of their choice. The tour will be outside regular class time, with the date to be announced.

### FIELD TRIP-STONEMILL DESIGN CENTER

Tour the design center in Costa Mesa to study sources of purchase. Students will tour sources for furniture, floorcoverings, wallcoverings, etc. Also, time is allocated for students to visit showrooms of their choice. The tour will be outside regular class time, with the date to be announced.

### FLOORS THAT ROCK

Study the various types of floorcoverings available and the costs involved. Calculation of floorcovering estimates is also taught.

# COURSES OF STUDY

## Lectures

---

### THE NATURAL AND HEALTHY HOME

Instruction in designing sustainable and healthy interiors that are good for our environment and allergy and toxin-free. Students will learn what makes a healthy and natural home and the materials and design resources used.

### HISTORY OF CHAIRS

Slide presentation and discussion of historical and contemporary styles of chairs. Emphasis is placed on the primary chair styles used in today's interior design.

### OUTDOOR SPACES

Designing the new outdoor room and how to bring the indoors out. The emphasis is on creating a warm ambiance by selecting the right furniture, accessories, lighting, and materials. Use of fireplaces, fire pits, and cooking centers are included .

### DESIGN RESOURCES

Students learn wholesale sources and pricing for all residential products, from wholesale floorcoverings and lighting to accessories and furniture.

### HOME STAGING

Students learn how to stage a home to appeal to prospective buyers. Techniques are taught to highlight the home's strengths while downplaying its weaknesses. Colors, room arrangements, accessorizing, and appropriateness of style are studied with budgetary confinements in mind.

### PRINCIPLES & ELEMENTS OF DESIGN

Study the basic principles used in the design. A lecture class utilizing photographs enables students to visualize practical applications of design elements.

### PLANNING THE SPACE

Students learn the fundamentals of judging a space by using the principles and elements of design.

# COURSES OF STUDY

## Lectures

---

### THE HIGH-TECH HOME

The benefits of technology enhance a family's lifestyle at home. Students will learn how to weave the latest technology into the home for entertainment, lighting, automated window coverings, and communication. Students will learn how to personalize these spaces with innovative and unique automated systems, whether for a home theater, family room, home office, kitchen, or patio.

### CUSTOM UPHOLSTERY & CUSTOM FURNITURE

Students will learn methods of judging the quality of upholstered pieces and their construction. Materials and labor estimates are discussed.

### WORKING WITH CONTRACTORS

Introduction to communications with carpet installer, wallpaper hanger, contractor, and homeowner. Contractor communications and fees are reviewed.

### INDOOR PLANTSCAPING

Plants are an integral part of the home environment. Selection of plant types, containers and plant size and use of healthy indoor plants to create an allergy free, greener interior environment are discussed.

### COURSE REVIEW

Review of the material studied in the lectures. Students will be allowed to ask questions.



# COURSES OF STUDY

## Studio Workshops

---

### TOOLS AND EQUIPMENT

Introduction to the drafting tools and materials used in space planning. Techniques of drawing and measuring are taught.

### DRAFTING & SPACE PLANNING

A residential floor plan is assigned, and the student is given a set of requirements and taught the procedures for meeting them. Architectural symbols and blueprint reading are reviewed. Students are taught manual drafting, space planning, and traffic patterns and will have their space plans printed as part of their final concept.

### COLOR SYSTEMS AND SOLUTIONS

Study the psychological and emotional impact of color, future color trends, and the use of color in an interior. Selections of fabric and materials are used to demonstrate color theory and application. The main goal is to teach the student all possible color schemes and systems used in interior design.

### FURNITURE SPECIFICATIONS

Students will begin specifying furniture for the space plan they completed in “Drafting and Space planning.” Furniture selection and furniture sources are vital topics to be covered.

### TEXTILE SPECIFICATIONS

This class emphasizes textile selection based on appropriate fiber content and the many types of textiles on the market today. The student will begin to specify furniture pieces and window materials in the previously drafted and designed space plan. These textiles will then be prepared and mounted on the final presentation boards.

### CONCEPT DEVELOPMENT

Students are taught many different design styles and are required to focus on one for their project. A profile is completed by each student.

# COURSES OF STUDY

## Studio Workshops

---

### FINALIZING THE CONCEPT

Students will be taught to finalize selections and hone their final design solutions to reflect the intended design style. Students will complete a set of materials to represent their final design solutions.

### DESIGN CONCEPT

Students use selected materials, space plans, and notebooks to share their design solutions. The instructor and students collaborate on these design solutions and celebrate the culmination of their design experience.



# PROGRAMS OF STUDY

## **Associate of Arts Degree in Interior Design**

---

The Associate of Arts Degree in Interior Design is for the career-oriented interior design student. Emphasis is placed on teaching the student a more technical, broader, and advanced level of design. This Program explores in-depth aspects of residential design, including construction, building codes, lighting design, and ground-up construction of larger residential projects. It is ideal for students whose goal is to practice design on their own or work for a large, residential design firm. The Program also explores smaller commercial design projects. Upon completion, students may consider a design career in any of the following: model homes, set design, office spaceplanning, small-scale commercial design, interior illustration/rendering, furniture, textile and wallcovering design, and lighting design.

The A.A. Degree in Interior Design Program is a 2-year degree, scheduled on a term/quarter system. The student has the option of completing this Program in 24-48 months. Day and evening classes are available. Upon completion with a cumulative grade-point average of 2.0 or better, the student will be awarded an Associate of Arts Degree in Interior Design. The A.A. Degree in Interior Design Program has a total of 90 quarter credit units (equivalent to 60-semester credit units).

The job classifications the A.A. Degree in Interior Design Program prepares graduates for include: SOC code 27-1025 Interior Designer; 25-1027 Set and Exhibit Designers; 25-1031 Postsecondary Teachers, Architecture.

Courses or course requirements may be changed at any time by Interior Designers Institute; however, the number of credit units required for graduation will be the same as stated in the catalog upon enrollment.

# PROGRAMS OF STUDY

## **Associate of Arts Degree in Interior Design**

---

### **125 DESIGNING PHASE I**

#### **5 Units**

Beginning lecture course consisting of lectures on the design concepts in designing a home and on the selection of materials and finishes for a home. There are field trips to design centers and guest speakers who offer first-hand knowledge with inside tips and personal experience.

### **126 DESIGNING PHASE II**

#### **5 Units**

A beginning studio where a student is taken through the steps of designing a home, from initial spaceplanning, furniture selection, window treatments, fabrics, and flooring materials to the final concept.

### **200 ARCHITECTURAL DRAFTING**

#### **3.5 Units**

Drafting skills and blueprint reading. Emphasis is placed on the structural aspects of residential and commercial blueprints.

### **201 HISTORY OF INTERIORS AND ARCHITECTURE I**

#### **4 Units**

Drafting skills and blueprint reading. Emphasis is placed on the structural aspects of residential and commercial blueprints.

### **202 HISTORY OF INTERIORS AND ARCHITECTURE II**

#### **4 Units**

Study of the history of both interiors and architecture from the 1900s to the present. The social and economic influences of each period are reviewed.

# PROGRAMS OF STUDY

## **Associate of Arts Degree in Interior Design**

---

### 203 RESIDENTIAL DESIGN

#### 4 Units

Assignment of a studio project in the residential field utilizing programming, schematic design, and design development with emphasis on the spatial envelope. Students will specify all materials for the living space and complete the project by preparing a model and boards.

### 205 COMMERCIAL DESIGN I

#### 3.5 Units

Students will design a restaurant based on a concept selected in class. Students will learn restaurant space planning, material selections for restaurants, and concept development. A field trip is planned to a restaurant design firm.

### 206 COMMERCIAL DESIGN II

#### 4 Units

Students will study commercial design by designing a “lifestyle hotel” that is for a millennial-thinking clientele. Branding will be emphasized, including space planning, color concepts, and commercial materials. A field trip is taken to a hotel designed to be a “lifestyle hotel” so that students can experience a progressive concept in hotel planning.

### 208 CONSTRUCTION PRINCIPLES

#### 4 Units

Study of building techniques used in today’s building industry. Emphasis is placed on plumbing, electrical, heating, and architect/ interior design relations. Vocabulary used in the industry will be studied.

### 209 DESIGN THINKING

#### 3.5 Units

A course exploring three-dimensional design principles. Through sketching and model building, the class analyzes form, spatial ordering, and circulation systems.

# PROGRAMS OF STUDY

## Associate of Arts Degree in Interior Design

---

### 210 COLOR

#### 4 Units

In-depth study of color and its psychological effect on the environment. Color systems will be studied in detail.

### 212 PERSPECTIVE

#### 4 Units

Students will learn one- and two-point perspective and other visual rendering techniques.

### 215 SPACEPLANNING

#### 3.5 Units

A series of spaceplanning projects will be assigned. Speed and accuracy of spaceplanning are stressed—lecture to accompany the class on space allowance specifications.

### 216 SKETCHUP

#### 4 Units

Introduction to SketchUp. SketchUp is a 3D modeling CAD software program. SketchUp allows the creation of a large number of 3D models and is used for professional interior design projects.

### 217 BUSINESS PRINCIPLES

#### 4 Units

A detailed study of the principles for the management of an independent design studio. All business procedures will be researched.

### 218 TEXTILES

#### 4 Units

Exploration of the world of textiles, fibers, and their purchase and manufacturing. Resources for textile purchase also will be studied.

# PROGRAMS OF STUDY

## **Associate of Arts Degree in Interior Design**

---

### **219 LIGHTING SPECIFICATIONS**

#### **4 Units**

Analysis of lighting for both residential and contract applications. Special emphasis is on lighting vocabulary, plans, distribution, and quality.

### **220 HEALTHCARE DESIGN**

#### **4 Units**

Study of the design of health care facilities. The class is part lecture and part studio, with a set of working portfolio boards completed for the final. The class project is an addiction clinic. Specification writing is also covered in the class.

### **221 PHOTOSHOP**

#### **4 Units**

Learn skills required for the production of digital presentation boards, management of image files, printing, and integration of AutoCAD into image files.

### **222 BUILDING CODES**

#### **4 Units**

An overview of building codes required in commercial installations.

### **223 ENVIRONMENTAL DESIGN**

#### **4 Units**

Study of sustainable environments, quality of life issues, and the “smart house”-use of computers and electronics in buildings.

### **225 COMPUTER-AIDED DRAFTING I**

#### **6 Units**

Introduction to architectural computer drafting with emphasis on interior design, using AutoCAD software and Windows.

# PROGRAMS OF STUDY

## **Bachelor of Arts Degree in Interior Design**

---

The Bachelor of Arts Degree in Interior Design is designed for the career-oriented student whose goal is to design large commercial and residential projects that require a more technical and advanced level of design and stronger computer skills than explored in the A.A. in Interior Design Program. The Bachelor of Arts Degree in Interior Design Program explores advanced levels of commercial projects such as resorts and hotels, restaurants, shopping centers, office complexes, hospitals, spas, and salons. Upon completion, students may also consider a design career in any of the following: hospitality design, health care, office design, retail design, set design, interior illustration/rendering, lighting design, furniture, textile, and wallcovering design.

The B.A. Degree in Interior Design Program is a 4-year degree scheduled on a term/quarter system. The student can complete this Program in 30 to 54 months. Day and evening classes are available. Upon completion with a cumulative grade-point average of 2.0 or better, the student will be awarded a Bachelor of Arts in Interior Design—the B.A. Degree in Interior Design Program has a total of 180 quarter credit units, including 90 quarter credit units from the A.A. in Interior Design program and 45 quarter credit units of general education (transferred to IDI). General Education Units must be completed at an accredited institution that is recognized by the Department of Education. This is equivalent to 120 semester credit units.

To receive the B.A. Degree in Interior Design, the student must complete all classes shown below and 45 quarter (30 semester) credit units in general education. General education credits must be taken concurrently with, or prior to completion of, the design courses at the Institute. Upon entering the Institute, each student will consult with our staff to determine the status of any prior general education courses. These credits must be taken at an accredited institution recognized by the Department of Education. A grade of “C” or better is required to transfer credit. A suggested list of general education courses can be found on page 39-40. Students wanting more information should contact the Institute.

# PROGRAMS OF STUDY

## **Bachelor of Arts Degree in Interior Design**

---

Courses or course requirements may be changed at any time by Interior Designers Institute; however, the number of credit units required for graduation will be the same as stated in the catalog upon enrollment.

The job classifications the B.A.in Interior Design Degree Program prepares graduates for include SOC code 27-1025 Interior Designer; 25-1027 Set and Exhibit Designers; 25-1031 Postsecondary Teachers, Architecture; 27-1021 Commercial & Industrial Designer; 27-1014 Multimedia Artists; 17-3011 Architectural Drafter.

### **125 DESIGNING PHASE I\***

#### **5 Units**

Beginning lecture course consisting of lectures on the beginning design concepts in designing a home and on the selection of materials and finishes for a home. There are field trips to design centers and guest speakers who offer first-hand knowledge with inside tips and personal experience.

### **126 DESIGNING PHASE II\***

#### **5 Units**

A beginning studio where a student is taken through the steps of designing a home, from initial spaceplanning, furniture selection, window treatments, fabrics, and flooring materials to the final concept.

### **200 ARCHITECTURAL DRAFTING\***

#### **3.5 Units**

Drafting skills and blueprint reading. Emphasis is placed on the structural aspects of residential and commercial blueprints.

*\* Transfers from A.A. in Interior Design Degree Program*

# PROGRAMS OF STUDY

## **Bachelor of Arts Degree in Interior Design**

---

### **201 HISTORY OF INTERIORS AND ARCHITECTURE I\***

#### **4 Units**

Drafting skills and blueprint reading. Emphasis is placed on the structural aspects of residential and commercial blueprints.

### **202 HISTORY OF INTERIORS AND ARCHITECTURE II \***

#### **4 Units**

Study of the history of both interiors and architecture from the 1900s to the present. The social and economic influences of each period are reviewed.

### **203 RESIDENTIAL DESIGN \***

#### **4 Units**

Assignment of a studio project in the residential field utilizing programming, schematic design, and design development with emphasis on the spatial envelope. Students will specify all materials for the living space and complete the project by preparing a model and boards.

### **205 COMMERCIAL DESIGN I \***

#### **3.5 Units**

Students will design a restaurant based on a concept selected in class. Students will learn restaurant space planning, material selections for restaurants, and concept development. A field trip is planned to a restaurant design firm.

### **206 COMMERCIAL DESIGN II \***

#### **4 Units**

Students will study commercial design by designing a “lifestyle hotel” that is for a millennial-thinking clientele. Branding will be emphasized, including space planning, color concepts, and commercial materials. A field trip is taken to a hotel designed to be a “lifestyle hotel” so that students can experience a progressive concept in hotel planning.

*\* Transfers from A.A. in Interior Design Degree Program*

# PROGRAMS OF STUDY

## Bachelor of Arts Degree in Interior Design

---

### 208 CONSTRUCTION PRINCIPLES \*

#### 4 Units

Study of building techniques used in today's building industry. Emphasis is placed on plumbing, electrical, heating, and architect/ interior design relations. Vocabulary used in the industry will be studied.

### 209 DESIGN THINKING \*

#### 3.5 Units

A course exploring three-dimensional design principles. Through sketching and model building, the class analyzes form, spatial ordering, and circulation systems.

### 210 COLOR \*

#### 4 Units

In-depth study of color and its psychological effect on the environment. Color systems will be studied in detail.

### 212 PERSPECTIVE \*

#### 4 Units

Students will learn one- and two-point perspective and other visual rendering techniques.

### 215 SPACEPLANNING \*

#### 3.5 Units

A series of spaceplanning projects will be assigned. Speed and accuracy of spaceplanning are stressed—lecture to accompany the class on space allowance specifications.

### 216 SKETCHUP \*

#### 4 Units

Introduction to SketchUp. SketchUp is a 3D modeling CAD software program. SketchUp allows the creation of a large number of 3D models and is used for professional interior design projects.

*\* Transfers from A.A. in Interior Design Degree Program*

# PROGRAMS OF STUDY

## **Bachelor of Arts Degree in Interior Design**

---

### **217 BUSINESS PRINCIPLES \***

#### **4 Units**

A detailed study of the principles for the management of an independent design studio. All business procedures will be researched.

### **218 TEXTILES \***

#### **4 Units**

Exploration of the world of textiles, fibers, and their purchase and manufacturing. Resources for textile purchase also will be studied.

### **219 LIGHTING SPECIFICATIONS \***

#### **4 Units**

Analysis of lighting for both residential and contract applications. Special emphasis is on lighting vocabulary, plans, distribution, and quality.

### **220 HEALTHCARE DESIGN \***

#### **4 Units**

Study of the design of health care facilities. The class is part lecture and part studio, with a set of working portfolio boards completed for the final. The class project is an addiction clinic. Specification writing is also covered in the class.

### **221 PHOTOSHOP \***

#### **4 Units**

Learn skills required for the production of digital presentation boards, management of image files, printing, and integration of AutoCAD into image files.

### **222 BUILDING CODES \***

#### **4 Units**

An overview of building codes required in commercial installations.

*\* Transfers from A.A. in Interior Design Degree Program*

# PROGRAMS OF STUDY

## **Bachelor of Arts Degree in Interior Design**

---

### **223 ENVIRONMENTAL DESIGN \***

**4 Units**

Study of sustainable environments, quality of life issues, and the “smart house”-use of computers and electronics in buildings.

### **225 COMPUTER-AIDED DRAFTING I \***

**6 Units**

Introduction to architectural computer drafting with emphasis on interior design, using AutoCAD software and Windows.

### **421 COMPUTER-AIDED DRAFTING II**

**4 Units**

Continuation of architectural computer drafting with emphasis on interior design, using AUTOCAD software and Windows.

### **429 HISTORICAL PRESERVATION THESIS**

**8 Units**

Students study the art of historical detail and the preservation of buildings in California. Research and preservation methods are studied.

### **430 CAREER STUDY/INTERNSHIP**

**6 Units**

Internship with professional designers. Learning goals are set, and a professor works with the student on a weekly basis to discuss the student’s progress .

### **443 3D DIGITAL DESIGN**

**4 Units**

The course covers 3D digital presentations. Students will learn how to complete accurate 3D virtual interior spaces using a digital workflow. The software used include SketchUp and Enscape. The 3D digital presentations completed in class will enhance the development of the student’s portfolio.

*\* Transfers from A.A. in Interior Design Degree Program*

# PROGRAMS OF STUDY

## **Bachelor of Arts Degree in Interior Design**

---

### **434 PORTFOLIO PREPARATION AND WEB DESIGN**

#### **6 Units**

Studio where students will put the polishing touch on their portfolios. Advanced portfolio styles and alternate portfolio presentation methods will be studied.

### **435 REVIT ARCHITECTURE**

#### **4 Units**

This course teaches the concepts and tools of Revit, a building information modeling program for architects and interior designers. Students are introduced to Revit's powerful 3D model organization for visualization, presentation, and creation of construction documents. Instruction demonstrates how this unique software enables design professionals to save time and reduce errors as design changes are automatically coordinated throughout the entire model and drawing set.

### **440 SENIOR STUDIO**

#### **4 Units**

An advanced studio teaching the student to solve problems of a complex nature. Developing the spatial envelope of a multilevel space for a mixed-use project, students will design the space using concepts and skills learned in prior studios. The course includes lectures, demonstrations, and critiques of works-in-progress. Digital boards and construction documents are created in this class.

### **441 KITCHEN/BATH DESIGN**

#### **4 Units**

Design and plan safe and effective kitchens and bathrooms; utilize key industry information and planning guidelines based on historical review, current industry environment, future trends, consumer lifestyles, research, building codes, and current industry practices.

# PROGRAMS OF STUDY

## Bachelor of Arts Degree in Interior Design

---

### 442 DIGITAL PRESENTATION

5 Units

Digital Presentation (Using TinkerCad, InDesign & SketchUp's Fly-through Animation) This course introduces the student to three software programs. The first four weeks teach the student to design with a 3D Printer. The second four weeks teach the student InDesign, a publishing software program, and the final four weeks develop the student's ability to create a video animation with SketchUp's Fly-through Animation.



# PROGRAMS OF STUDY

## General Education Guidelines for B.A. in Interior Design

---

The Bachelor of Arts in Interior Design Degree is a combination of interior design classes completed at the Institute and general education units completed at another accredited college and transferred into the Institute. This is unlike the Associate of Arts in Interior Design Degree in which all classes are taken at the Institute. Many students have already taken enough general education units at other colleges and do not need to take additional classes.

These need not be taken prior to entering the Program but may be taken concurrently with your interior design classes at the Institute. The general education units must be completed by the time the student completes the Bachelor's classes at the Institute.

Thirty (30) semester units are required. These units are transferred in prior to receiving the B.A. Degree in Interior Design.

General Education units must be equally divided among the following four categories:

SOCIAL and BEHAVIORAL SCIENCES	(6-9 semester units)
NATURAL SCIENCES	(6-9 semester units)
HUMANITIES (Must include 3 units in Art History Survey)	(6-9 semester units)
BASIC SKILLS	(6-9 semester units)

A student may not transfer more than 9 semester units in any one category, but must have a minimum of 6 semester units in each category for a total of 30 semester units .

# PROGRAMS OF STUDY

## General Education Guidelines for B.A. in Interior Design

---

An academic associate degree and bachelor's degree program must include general education courses in written and oral communication and quantitative principles. The remainder of the required general education courses must provide an appropriate balance of natural and physical sciences; social and 30 behavioral sciences; and humanities and fine arts that are designed to develop essential academic skills for enhanced and continued learning. (ACCSC, Substantive Standards, Standards of Accreditation)

General Education units accepted as transfer credit must have a final grade of "C" or better. Grades of "credit" will not be accepted. General education classes specific to a field such as "Business Law" will not be accepted.

An art history survey class (3-semester units) in Humanities is a required general education requirement for the school's specialized accrediting agency, CIDA. Quantitative Principles is a general education requirement for the school's accrediting agency, ACCSC.

Before any General Education classes are accepted as transfer credit, prospective students or students must arrange a review of their official transcripts to determine which units will be accepted. Students can contact the front office to schedule an appointment.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree

---

- Completed in 12-15 months.
- Classes are offered in the evenings and on weekends.
- Program eligible for Financial Aid if the student qualifies.

The Master of Interior Architecture Degree gives your career the competitive edge that only an advanced degree can offer. It is the signature of a high-achieving and focused individual.

The Master of Interior Architecture Program is the highest level of education at IDI. The MIA Program advances research and analytical skills, and independent and critical thinking, while promoting the graduate student's contribution to the field of design. It is consistent with the goals, objectives, and mission of the college.

The Master of Interior Architecture Degree Program is scheduled on a quarter system and takes 12-15 months to complete.

Upon completion with a cumulative grade point average of 3.0 or better and a 2.0 or better is required for each individual Master of Interior Architecture Degree Level course and the student must be granted Candidacy to the MIA Program from the Graduate Committee.

The student must also have fulfilled their financial obligations with IDI in order for the student to receive an MIA. All of these criteria must be met before the student receives a MIA. The Master of Interior Architecture Degree Program has a total of 45 quarter units. The clock hour conversion formula is one quarter credit hour for each ten (10) hours of classroom time plus twenty (20) hours of outside preparation or the equivalent; or for not fewer than thirty (30) hours of externship, shop instruction (contact hours), or the equivalent.

The job classifications the Master's Program prepares graduates for include: SOC code 27-1025 Interior Designer; 25-1027 Set and Exhibit Designers; 25-1000 Postsecondary Teachers; 25-1031 Post Secondary Teachers, Architecture; 25-1053 Postsecondary Teacher, Environmental Science; 27-1021 Commercial & Industrial Designer; 27-1014 Multimedia Artists; 17-3011 Architectural Drafter.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree

---

### ADMISSIONS

To qualify for admission to the Master of Interior Architecture Degree Program, the applicant must have completed a bachelor's degree in interior design, interior architecture, or architecture at a college or university located in the United States. An applicant whose transcripts or portfolio do not reflect knowledge of building codes, AutoCAD, Photoshop, and integrated computer-generated construction documents will be required to take IDI undergraduate classes 221 Photoshop, 225 CAD I, 421 CAD II, and 222 Building Codes.

### STEPS TO APPLYING FOR THE MIA:

To apply for the MIA Program, students need to submit the following:

Completed MIA Application

Flash drive of a portfolio of work completed in college. A portfolio can also include professional work.

Official college transcripts.

\$100 Application fee (non-refundable),

All items must be properly labeled with the applicant's name and contact information and submitted at one time to the attention of the following:

Executive Director,  
Interior Designers Institute,  
1061 Camelback Street, Newport Beach, CA 92660

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Curriculum

---

### **501 GRADUATE SEMINAR, THE ARTS**

6.0 Units

This multi-thematic seminar explores topics central to the decorative arts and to connoisseurship. Specialized subjects will be studied in-depth, beyond the scope of the bachelor's degree. Subjects include antiques, silver appraisal, and glass. The art of collecting fine art through consultants will include contemporary living artists and traditional artists. Guest speakers will include antique and art appraisers and fine art consultants. Field trips will be taken to the Getty Collection in Malibu, the Getty Museum in Los Angeles, and the Los Angeles County Museum of Art, where students will receive lectures from faculty. The course will include lectures, field trips, and workshops.

### **502 DESIGN PROJECT, PART 1**

4.5 Units

Students research, develop, and analyze data and design criteria for a substantial design project of their choice involving diverse populations. Students research case studies, project types, and relevant environment and behavior theory. This advanced studio requires students to integrate and synthesize the skills and knowledge gained throughout their studies to create a comprehensive project, which may include presentation drawings, models, material and furniture boards, detail drawings, and specifications. This class is Part 1 in a series of three classes that are integrated with their research thesis.

### **503 RESEARCH METHODS, PART 1**

3.5 Units

This research-based course lays the foundation for the thesis to be completed. In consultation with faculty, students will select an appropriate project type, determine the site to be used, and write a project statement and program outline. Students will learn advanced methods of research and the appropriate methods of writing to support their research.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Curriculum

---

### **504 GRADUATE SEMINAR, SPECIAL TOPICS**

6.0 Units

This seminar promotes the discussion of contemporary issues in design and advanced interior design and architectural theory and criticism conducted through case studies and readings from modern commentary and research. Individuals from the industry will be invited to participate in panel discussions on contemporary topics offering students opportunities for interaction with practicing professionals. Topics for discussion will also include global theories referencing concepts for improvement of not only the profession but of society on a global level. Microtrends, aging in place, and sustainable environments are additional topics that will be explored. The course will include lectures, panel discussions, field trips, and workshops.

### **505 DESIGN PROJECT, PART 2**

4.5 Units

This course is the second in the thesis capstone project class sequence of a student-generated project document. The course focuses on the further design development of the project and the continuation of research and analysis for thesis texts. A portfolio/sketchbook and completed thesis document are required, as are various assignments. Students are required to create a product or merchandising concept that will be incorporated into their final capstone project.

### **506 RESEARCH METHODS, PART 2**

3.5 Units

This course is the second in a series of research methods exposing students to a variety of ways to obtain new knowledge that directly relates to their thesis. Practical research methods and writing are studied. Students' research will be reviewed and critiqued by faculty.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Curriculum

---

### **507 GRADUATE SEMINAR, PROFESSIONAL PRACTICES**

6.0 Units

Last, in the three-part series, this course concentrates on professional practices and explores major areas related to the practice of interior design and the designer's role in the organization and management of the firm. Legal documents and issues related to professional practice will be discussed. Individuals from the profession will be guest speakers, and there will be panel discussions from designers in the industry. Field trips to workrooms, fabricators, and design resources are part of this seminar. The course will include lectures, field trips, and workshops.

### **508 DESIGN PROJECT, PART 3**

7.5 Units

Students finalize their capstone project. Incorporation of the capstone project into the student's portfolio will culminate in a student exhibit of this capstone project. Opening the exhibit will include a student verbal presentation of the capstone project, which may include multimedia effects. The presentation will be followed by a reception where students, faculty, and friends are invited.

### **509 RESEARCH METHODS, PART 3**

3.5 Units

The final, in a series of three classes, on the preparation of research for the student's final thesis project and paper. Emphasis is placed on proper formatting of the document in integrating coursework for the preparation of the written thesis document and final project.

Courses or course requirements may be changed at any time by Interior Designers Institute; however, the number of credit units required for graduation will be the same as stated in the catalog upon enrollment. IDI offers small class sizes. Studio classes have a maximum of 23 students, with an average of 15, and Lecture classes have a maximum of 49 students.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Student Policies

---

### **Continuous Enrollment**

Students are considered to be pursuing a master's degree only when they are formally enrolled. Students admitted to the graduate degree program are required to be enrolled at IDI for Fall, Winter, and Spring quarters each year until all degree requirements have been satisfactorily completed within the time limit. Graduate students who fail to register are no longer considered to be enrolled in the graduate degree program. After an unauthorized absence, formal readmission is required. Students who have been granted a leave of absence do not need to apply for readmission following the approved leave.

*Requests for extensions must be submitted in written form to the Executive Director. Email requests for extensions are not accepted.*

### **Thesis Report Completion and Approval**

A maximum of two 30-day extensions for thesis writing is allowed where no committee or faculty involvement is required, just formatting and non-substantive, non-topic-related editing. **Tuition:** \$1,200.00 for each 30-day extension.

Students not requiring committee or faculty involvement, just formatting and non-substantive, non-topic related editing, but requiring longer than 30 days, may request an extension of one quarter. **Tuition:** \$2,200.00 for each quarter extension

Students not meeting the requirements for a standard extension of thesis writing will be required to repeat the three Research Method classes with the next starting cohort group for the master's program. **Tuition:** Current tuition rate at the time the student is repeating the classes.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Student Policies

---

### Design Project

No extensions are available for the design project portion of the master's program.

Students not meeting the final deadline for the design project and/or students who have not been granted candidacy to the master's program will not have successfully completed the master's program and will not receive an MIA. Students who have not been granted candidacy to the master's program but who desire to continue in the master's program will be required to repeat those classes contributing to the development of the design project. Students may repeat these classes one time only. Classes required to be retaken are:

Graduate Seminar, Professional Development  
Design Project, Part 1 & Research Methods, Part 1  
Design Project, Part 2 & Research Methods, Part 2  
Design Project, Part 3 & Research Methods, Part 3

These classes must be taken when the next cohort group for the master's program begins. The classes required to be repeated must be taken and completed within the 12-15 month time period of the master's program and with the next cohort group for the master's program.

Tuition charged to the student for repeating these classes will be the current tuition rate for each class at the time the student repeats the classes.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Student Policies

---

Students who have not met the final deadline for the Design Project or students who have not been granted candidacy in the master's program will be required to complete a new Design Project/Capstone Project. The topic for the Design Project/Capstone Project will be determined by the Graduate Committee, which will take into consideration, the student's topics of interest. The Design Project/Capstone Project must be completed with the next master's program cohort group and within the 12-15 month time period of the master's program.

### **Externship**

A maximum of one extension for one quarter is allowed for completion of the externship requirement. Request for an externship extension must be done in writing prior to the required completion date and submitted to the professor supervising the externship.

**Tuition:** \$2,200.00

\*There is no guarantee as to when the next cohort group for the master's program will be offered.

### **Grade Requirement**

The Master of Interior Architecture Program is scheduled on a quarter system and takes 12-15 months to complete. Upon completion, if the student has a cumulative grade point average of 3.0 or better and has received a "C" or higher in all individual classes, and has been granted candidacy to the master's program by the Graduate Committee, will be awarded a Master of Interior Architecture. A 2.0 or better is required for each individual Master's Level course to be applied toward the total number of credits required for graduation. The Master's Degree Program has a total of 45 quarter credit units.

# PROGRAMS OF STUDY

## Master of Interior Architecture Degree Student Policies

---

### **Grading Method for Individual Classes**

Letter grades are based on standard percentages; A-F. However, to receive credit for individual courses ALL assignments must be turned in before the last day of class-no matter the point value earned.

Grading in a course will strictly adhere to IDI policy regarding absences. Two absences will merit a reduction in one letter grade, and three will merit failure.

NO points will be given for late assignments. However, to receive credit for a course ALL assignments must be turned in before the last day of class .



# CONTINUING EDUCATION

---

## HOME STAGING COURSE

Students who have completed the Avocational Certificate Course at IDI are eligible to enroll in the Continuing Education Home Staging Course. Home Staging is a home improvement that pays the biggest dividends when a home is sold. When staged, a home will appeal to a broader audience of prospective buyers and will sell faster and at a higher selling price. This is a fun and exciting course. The Home Staging course is a day and a half of instruction on preparing a home to sell. Techniques will be explored to improve the look of a home, from the curb appeal to the patio & porch. In addition, the student will be taught how to stage each room in a home to enable the home to sell quickly and at a higher selling price.

The following topics are included in the Home Staging Course:

- Sources for Accessories & Props Used in Home Staging
- Costs involved in Home Staging
- How to Work with Furniture Rental Companies
- Spaceplanning That Visually Enlarges Rooms
- Developing Curb Appeal
- How to Lighten & Brighten
- Developing Color Plans
- Tools & Equipment Needed for Home Staging
- Understanding Community Demographics
- Techniques for Staging Each Room in the Home

At the end of the Home Staging Course, upon successful completion, students receive a Certificate in Home Staging.

The Home Staging Course has a limited enrollment.

HOME STAGING COURSE TOTAL CHARGES: \$650.00 | Tuition: \$550.00 | Registration Fee (non-refundable) \$100.00 | STRF Fee is Non-Refundable. The current STRF Fee is \$0.

No books or supplies are required to be purchased for the Home Staging course.

Course Schedule: The Home Staging Course is a day and a half of instruction.

*Student's Right to Cancel Home Staging Course: The student has the right to a full refund of tuition, less any deduction for the registration fee, STRF fee, and equipment received, if he/she cancels at least seven days prior to the first class. If the student cancels at least seven days prior to the first class, any tuition payment made on his/her behalf will be returned within 30 days following the Institute's receipt of the student's cancellation in person, by mail or fax to: Administrative Office, Interior Designers Institute, 1061 Camelback St., Newport Beach, CA, 92660.*

# CONTINUING EDUCATION

---

## FLOWER WORKSHOP

Designing with flowers is a skill many designers wish they possessed. Utilizing flowers to accessorize a house, a table setting, or a mantle, can transform a space with color, life, and fragrance. Flowers have the ability to please the senses of sight and smell.

Although most interior designers love flowers, few have the ability to create arrangements that go beyond pretty and into the realm of dramatic, the unexpected, and sometimes even the magical. In the Flower Workshop, students will create three floral arrangements in class. The student takes these arrangements home to enjoy.

In the Flower Workshop, you will learn the following key points to floral arranging:

- What makes an arrangement magical
- Color plans for arrangements
- Selecting flowers & greens
- Vases, vessels & containers used
- Tools used to create arrangements
- How to extend the life of floral arrangements
- Flowers for table settings, including seasonal arrangement

The Flower Workshop has a limited enrollment of 20 students.

The course totals 6 hours and is avocational.

Only students who have completed the Avocational Certificate Course at IDI are eligible to register for the Flower Workshop. Lunch is provided.

FLOWER WORKSHOP TUITION TOTAL CHARGES: \$650.00 | Tuition: \$550.00, Registration Fee (non-refundable) \$100. | STRF Fee is Non-Refundable. The current STRF Fee is \$0.

Course Schedule: 9 am – 3 pm Lunch is provided at no cost to the student.

*Student's Right to Cancel Flower Workshop: The student has the right to a full refund of tuition, less any deduction for the registration fee, STRF fee, and equipment received, if he/she cancels at least seven days prior to the first class. If the student cancels at least seven days prior to the first class, any tuition payment made on his/her behalf will be returned within 30 days following the Institute's receipt of the student's cancellation in person, by mail or fax to: Administrative Office, Interior Designers Institute, 1061 Camelback St., Newport Beach, CA 92660.*

# CONTINUING EDUCATION

---

## EVENT DECOR

Successful interior designers have a wide array of career possibilities. The possibilities are endless when considering the many talents of an interior designer, from home staging to creating imaginative floral arrangements to planning the décor of special events. All of these possibilities might not be the typical path considered by designers, but all are attractive options.

Baby boomers and millennials have increased the demand for more elaborate birthday parties and anniversaries and companies request global meetings, retreats, and conferences, all of which require elaborate planning and décor. The interior designer is the answer to their needs. Many business models can be created for the Event Décor planner from full-time to part-time and from local venues to global venues. All of these are ever-changing and always exciting in the thriving business of Event Planning.

The following topics are included in the Event Décor Planning class:

- The following topics are included in the Event Décor Planning class:
- Understanding event décor including the design of the tables and room (both interior & exterior)
- Selection of tablecloths, napkins, runners, chair covers, and assorted linen
- Entertainment, lighting, sound, videography & photography
- Color & theme selections
- Selection of venue
- Budgeting & charging for services
- Vendor negotiating & contracts
- Menu selection
- Destination venue planning
- Social media, branding, and personalization
- Setting up an event planning business

The Event Décor Planning class totals 6 hours and is a continuing education class. Only students who have completed the Avocational Certificate Course at idi are eligible to register for this class.

The Event Décor Planning class has a limited enrollment of 20 students.

EVENT DÉCOR PLANNING CLASS TUITION TOTAL CHARGES: TUITION AND FEES \$550.00 | Tuition: \$400.00 | Registration Fee (non-refundable) \$100 | STRF Fee is Non-Refundable. The current STRF Fee is \$0.

Course Schedule: 9 am – 3 pm Lunch is provided at no cost to the student

# CONTINUING EDUCATION

---

## INDIVIDUAL COURSES

Students who have completed the Avocational Certificate Course at IDI are eligible to register for Individual Courses.

Students can choose from the following degree-level courses without enrolling in the Associate of Arts in Interior Design Degree Program:

210 Color, 212 Perspective, 218 Textiles, or 202 History of Interiors & Architecture II.

Any number from one to four courses can be taken in a quarter, space permitting. The maximum time frame to complete the four courses is one year from the start of the first course or courses taken. At any time during the one-year time period, the student can apply the four units earned for each of the courses toward the Associate of Arts Degree Program at Interior Designers Institute. A grade of "C" or better is required for a course to be applied.

No units are awarded unless the student enters the A.A. Degree Program at IDI.

INDIVIDUAL COURSES TUITION TOTAL CHARGES: TUITION AND FEES \$2095.00, estimated books & supplies \$125 (price above is for one 12-week course, each additional course is an additional \$1995.00) | Tuition: \$1995.00 per course | Registration Fee (non-refundable) \$100 | STRF Fee is Non-Refundable. The current STRF Fee is \$0.

Course Schedule: 3-hour class meeting each week for the duration of the quarter (12 weeks)

*Student's Right to Cancel Individual Courses: The student has the right to a full refund of tuition, less any deduction for the registration fee, STRF fee, and equipment received, if he/she cancels at least seven days prior to the first class. If the student cancels at least seven days prior to the first class, any tuition payment made on his/her behalf will be returned within 30 days following the Institute's receipt of the student's cancellation in person, by mail or fax to: Administrative Office, Interior Designers Institute, 1061 Camelback St., Newport Beach, CA, 92660*

# FINANCIAL ASSISTANCE

---

Interior Designers Institute has a Federal financial aid program, which is available to students who qualify. Qualification is based on need analysis, which is done following the student's submission of the Free Application for Federal Student Aid and related documentation to the Institute.

In order to apply for financial aid, the student must be enrolled in a Degree Program at Interior Designers Institute.

A student who is enrolled only in the Avocational Certificate Course is not eligible to apply for financial aid.

The Institute participates in the Federal Pell Grant, Federal Student Loan, and Federal Parent Loan (PLUS) Programs. Any student desiring further information regarding financial aid and the application process should contact the Financial Aid Administrator.

If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from federal student financial aid program funds.

# INTERNATIONAL STUDENTS

---

The Institute accepts international students and does provide Form I-20s to obtain F-1 Visas. Proof of proficiency in English is required. The prospective student must provide Test of English Language Proficiency (TOEFL) test scores as documentation of English proficiency by providing evidence of a written TOEFL score of 500 or higher, a computerized TOEFL score of 173 or higher, or internet-based TOEFL score of 61 or higher. All classes are taught in English. No English Language Service is provided, and IDI does not teach English as a second language (ESL) classes.

# VETERANS ADMINISTRATION EDUCATIONAL BENEFITS

---

Veterans, Veteran spouses, and dependents enrolled at or wanting to enroll at Interior Designers Institute may be eligible for educational benefits under the Veterans Administration Educational Benefits Program. Veterans and dependents are required to comply with Veteran Administration regulations in regard to attendance and acceptable academic progress. Contact the admissions office at Interior Designers Institute for more information.

## Veterans Affairs Disclosures

### Public-Law 115-407 Section 103

Interior Designers Institute permits any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under Chapter 31 or 33 (a certificate of eligibility can also include a Statement of Benefits obtained from the Department of Veterans Affairs (VA) website eBenefits, or a VAF 28-1905 form for Chapter 31 authorization purposes) and ending on the earlier of the following dates:

1. The date on which payment from VA is made to the institution.
2. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

Interior Designers Institute will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to Interior Designers Institute due to the delayed disbursement funding from VA under chapter 31 or 33.

### Public Law 111-377 Section 204

Any reporting fee paid to the Interior Designers Institute after the date of the enactment of the Post-9/11 Veterans Educational Assistance Improvements Act of 2011 shall be utilized by Interior Designers Institute solely for the making of certifications required under this chapter or chapter 31, 34, or 35 of this title or for otherwise supporting programs for Veterans. When Interior Designers Institute uses reporting fees, Interior Designers Institute ensures that they are being used for the purposes identified in Public Law 111-377. Interior Designers Institute ensures these fees cannot be received for General Expenses.

# PLACEMENT ASSISTANCE

---

The Institute maintains bulletin boards, and binders in the Library listing job opportunities for both beginning and advanced students in degree programs. Placement Assistance is not provided for students enrolled in the Avocational Certificate Course.

Students may view bulletin boards during the term between the hours of 9:00 am–8:00 pm Monday through Thursday and 9:30 am–3:00 pm on Friday. Bulletin boards are available only to students and graduates of the Institute. Binders in the Library listing job opportunities are available during library hours or from the front office when library is closed.

Specific questions pertaining to job placement/career planning should be directed to Rachel Hulan, Career Placement.

# HOUSING

---

The Institute does not provide on-campus housing and does not assist students in finding housing. See the Addendum for a list of housing located near the Institute and the approximate cost.

# ADMISSION REQUIREMENTS

---

To qualify for admission to Interior Designers Institute, you must have graduated from high school or completed the equivalent. Documentation of high school graduation or a G.E.D., the HiSET, or TASC must be submitted prior to the first date of attendance. A TOEFL Score of 500 or higher is required (if high school was completed in another country, a certified evaluation must be provided stating that the qualification is equivalent to an accredited USA high school diploma).

A prior design background is not necessary, although a keen interest in interior design is desirable. The Institute has an open enrollment policy. For M.I.A. program admission requirements, refer to page 42.

Interior Designers Institute is an equal opportunity educator and does not discriminate on the basis of race, religion, color, gender, sexual orientation, genetic information, age, disability or national origin.

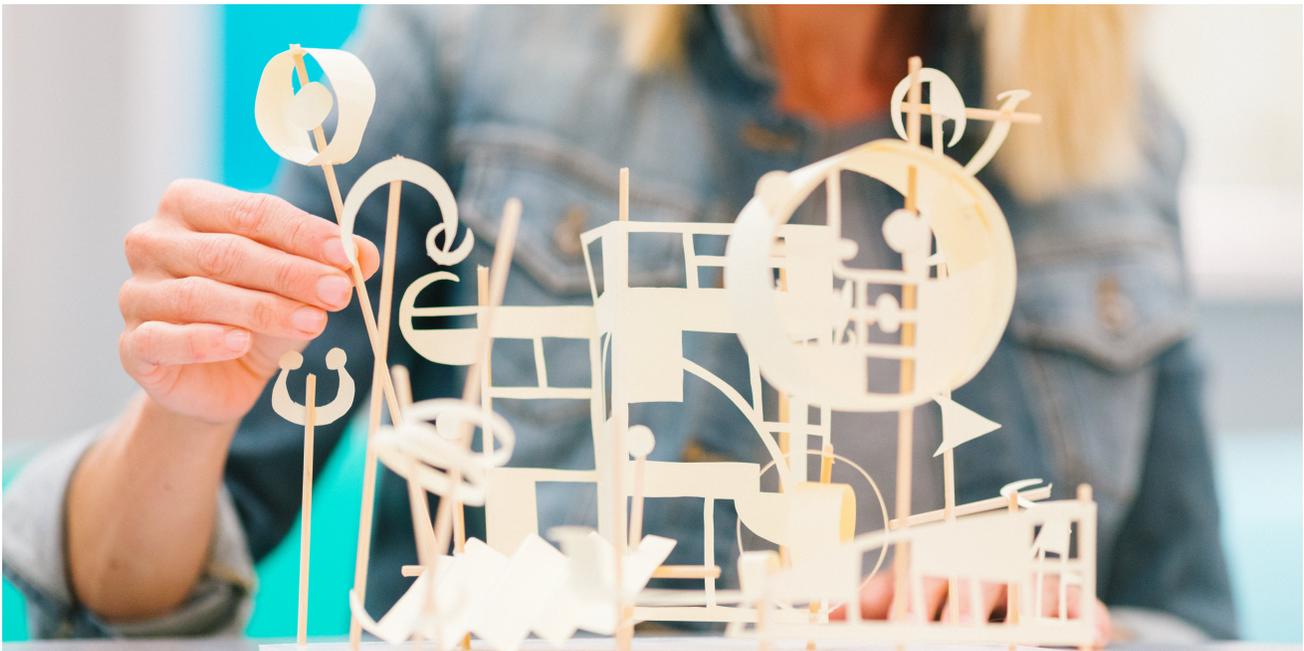
# REGISTRATION PROCEDURES

---

To register at Interior Designers Institute, you must submit the following:

1. A completed registration form.
2. Registration Fee: Certificate Course \$95 (Non-Refundable) Registration Fee per Degree Program (A.A. in Interior Design, B.A. in Interior Design, & M.I.A) \$100 (Non-Refundable). For international students, the registration fee is \$250 per program (Non-Refundable).
3. Two passport-size photos.
4. Documentation of high school graduation or the equivalent must be submitted prior to the first date of attendance.

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement. The catalog is online at <http://idi.edu/download-school-catalog>. To request a catalog please contact Admissions or the Front Office on 949-675-4451.



# TRANSFER STUDENTS

---

Potential transfer credits are evaluated on an individual basis. The student must provide official college transcripts for evaluation. Final acceptance is at the discretion of the Institute. Contact the Administrative Office for more information and to set up an appointment for transcript review. The Institute has not entered into an articulation or transfer agreement with any other college or university.

If a student decides to transfer from Interior Designers Institute to another college, it is the responsibility of that student, not the Institute, to investigate any necessary transfer requirements. However, like other colleges and universities, the Institute cannot guarantee transfer of credits.

The Institute does not award credit for practical experience or experiential learning. The Institute does not accept ability-to-benefit students. There is no credit given through challenge examinations or achievement tests.

## MAXIMUM TRANSFER CREDIT UNITS FROM OTHER INSTITUTIONS

---

Avocational Certificate Course 0 Quarter Credit Units

Associate of Arts Degree in Interior Design 38 Quarter Credit Units (Interior Design)

Bachelor of Arts Degree in Interior Design 38 Quarter Credit Units (Interior Design)

45 Quarter Credit Units (General Education)

Master of Interior Architecture 22 Quarter Credit Units

# NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT INTERIOR DESIGNERS INSTITUTE

---

The transferability of credits you earn at Interior Designers Institute is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the Associate of Arts Degree in Interior Design, Bachelor of Arts in Interior Design or Master of Interior Architecture Degree Programs is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at the institution you are transferring. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Interior Designers Institute to determine if your credits or degree will transfer.

## ARTICULATION OR TRANSFER AGREEMENTS

---

Interior Designers Institute has not entered into an articulation agreement or transfer agreement with any other college or university.

## INDEPENDENT STUDY POLICY

---

Interior Designers Institute does not accept independent study. Independent study is not accepted as alternative curriculum at Interior Designers Institute.

# ATTENDANCE

---

Students are required to attend class during all regularly scheduled class periods. All matters related to student absences (making up work missed, tests missed, etc.) are to be arranged between the student and the professor. All professors will, at the beginning of each quarter, announce their policies for handling absences. Students must adhere to the requirements for each course. Students must be present for quizzes, mid-terms, and final exams unless the reasons for the absences are acceptable to the professor.

Any student absent more than two consecutive class meetings or three non-consecutive class meetings per course may be dropped from the individual course.

# TARDINESS

---

Tardiness is defined as arriving more than 15 minutes after class has started.

# GRADING SYSTEM

---

A - Excellent	4.0 – 3.5
B - Good	3.4 – 3.0
C - Average	2.9 – 2.0
D - Below average	1.9 – 1.0
F - Failing	0.9 – 0.0

# PROGRESS REPORTS

---

Grades are based on the professors' evaluation of the student's performance, classwork, and exams. All work must be submitted before the last class unless other arrangements have been made with the professor. Once a grade is submitted to the Registrar, it becomes part of the student's permanent record. Progress reports are mailed by the Registrar's office following the end of each quarter. An academic appeal of a final grade must be submitted within seven days of the postmarked date of the Progress Report. Issues involving grade assignments must be addressed directly with the faculty member issuing the grade. Grade changes are made only in cases of numerical miscalculation by the faculty member issuing the grade.

# RETENTION OF STUDENT RECORDS

---

The Institute maintains current records for a period of five years from the student's date of completion or withdrawal at its principal place of business in California. They are available for inspection and copying during normal business hours by the Department of Consumer Affairs or the California Attorney General. The Institute complies with the Federal Family Educational Rights and Privacy Act of 1974. Transcript requests are \$10 per copy.

# STUDENT WORK

---

In order to receive a passing grade in a course, a student must submit all required work by the final class meeting of the course. Students not meeting the deadline will be required to retake the course at their own expense.

Projects can be picked up at specified times during the following term. All unclaimed work will be disposed of. Interior Designers Institute reserves the right to keep work for exhibition display, publications, or accreditation purposes. We make every effort to safeguard the work, however, we cannot guarantee its safety and the Institute is not responsible for loss or damage to any personal property.

# LEAVE OF ABSENCE POLICY

---

A student may request a Leave of Absence for a period of up to 90 days. An approved Leave of Absence will be granted when the absence is emergent or unforeseen, and there is a reasonable expectation that the student will return to IDI. The reasons for granting an approved Leave of Absence may include but are not limited to, the student having serious medical problems, military duty, pregnancy, or jury duty.

For an approved Leave of Absence, the student must provide a written request (form is available at the front office) that is signed and dated and documentation that supports the reason for the request. When the approved Leave of Absence is granted, student receives email notification, together with expected graduation date change.

Extensions may be requested if the student's circumstances warrant; the student, however, may be on approved Leave of Absence for a maximum of 180 days in any twelve-month period (Note: Extensions must be requested in writing they are not automatically granted if the student remains absent).

The student will be withdrawn from the college if he/she does not return at the conclusion of the approved Leave of Absence unless an extension has been granted.

# TITLE IX NOTICE OF NONDISCRIMINATION

---

Interior Designers Institute does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to educational programs, as is required by Title IX. Questions regarding Title IX, please contact the college's Title IX Coordinator at: Interior Designers Institute, Attn: Title IX Coordinator, 1061 Camelback St., Newport Beach, CA 92660, Phone: 949/675-4451, Email: [TitleIXCoordinator@idi.edu](mailto:TitleIXCoordinator@idi.edu)

# CLOCK HOUR

---

The Associate of Arts Degree in Interior Design requires 90 quarter units, the Bachelor of Arts Degree in Interior Design requires 180 quarter units, and the Master of Interior Architecture requires 45 quarter units. The clock hour conversion formula is one quarter credit hour equals 30 units comprised of the following academic activities:

- One clock hour in a didactic learning environment = 2 units
- One clock hour in a supervised laboratory setting of instruction = 1.5 units
- One hour of externship = 1 unit
- One hour of out-of-class work and/or preparation for the didactic learning environment or supervised laboratory setting of instruction that is designed to measure the student's achievement competency relative to the required subject matter objectives = 0.5 units

# COMPLETION TIME

---

The Associate of Arts Degree in Interior Design can take 24 to 48 months to complete, and the Bachelor of Arts Degree in Interior Design can take 12 to 36 months to complete. The Master of Interior Architecture Degree can take 12 to 15 months to complete. The completion times depend upon the number of units the student elects to carry each term.

Interior Designers Institute is not responsible for any accident, injury, or other miscellaneous mishap that may occur outside the Institute during any field trips.

# RECORDING

---

A student may not record any class without written permission from the professor of that class. No video or digital recording may be made of any class unless permission is granted.

# COPYRIGHT

---

No video/audio/digital recording may be made of any class. A student may not record any class in any program without written permission from Interior Designers Institute. All parts of Interior Designers Institute's programs (i.e. course syllabi, curriculum content, student visual aids, handouts and blueprints, etc.) are proprietary and cannot be reproduced or sold. No part of these proprietary materials can be used for the instruction of students at any level outside the Institute.

# DIVERSITY STATEMENT

---

Interior Designers Institute endeavors to enhance the educational experience of its students by supporting and creating a diverse design community. In all areas of the college's operations such as recruitment and admission, exposure to diverse faculty, creating curriculum that increases awareness of diversity and other learning opportunities, the college has strived to welcome and embrace diversity. The college strives to provide learning opportunities and experiences that encourage students to consider design in the widest possible context and to understand the student's role as professional interior designers of the future on how to contribute positively to society in improving their community, nation and the current and future condition of the world.



# PROCEDURE FOR ADDRESSING STUDENT GRIEVANCES

---

Interior Designers Institute maintains an “open door” policy for students. Any questions, problems, or grievances should be discussed with the Executive Director.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225, Sacramento, CA 95834; Mailing Address: P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), (888) 370-7589 (toll-free), (916) 263-1897 (fax).

A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the Bureau’s Internet website ([www.bppe.ca.gov](http://www.bppe.ca.gov)).

The Institute does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, nor has it had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

The Bureau of Private Postsecondary Education approves Interior Designers Institute, approval to operate means compliance with state standards as set forth by the Bureau. For more information, please visit the bureau’s website at [www.bppe.ca.gov](http://www.bppe.ca.gov). In addition, the following is the Accrediting Commission of Career Schools and Colleges’ procedure for handling student complaints, a copy of which is posted on the bulletin board in the Student Lounge: “Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a published procedure and operational plan for handling student complaints. If a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission. All complaints considered by the Commission must be in written form with permission from the complainant(s) for the Commission to forward a copy of the complaint to the school for a response. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.”

# PROCEDURE FOR ADDRESSING STUDENT GRIEVANCES

---

Please direct all inquiries to:

Accrediting Commission of Career Schools and Colleges  
2101 Wilson Boulevard, Suite 302  
Arlington, VA 22201  
or phone (703) 247-4212

A copy of the Commission Complaint Form may be obtained by contacting the Executive Director or online at [accsc.org](http://accsc.org).



# SATISFACTORY ACADEMIC PROGRESS POLICY

---

All students are evaluated for satisfactory academic progress at the end of each payment period (academic term).

**Quantitative progress** is defined as the credit hours achieved divided by the credit hours attempted. To make satisfactory quantitative academic progress, a student must have successfully completed at least 75% of the credits attempted at each term. **Qualitative progress** is determined by the student's cumulative grade point average (GPA). Grades for all classes attempted are part of the cumulative GPA. The minimum cumulative GPA required for satisfactory qualitative academic progress is 2.0 for the A.A. in Interior Design, and B.A. in Interior Design programs, and 3.0 for the M.I.A program.

Grades of "F" and "I" are counted as credit hours attempted but not achieved and have a 0.00 value toward the GPA. A student receiving an incomplete ("I") grade in a class is given until the first Friday of the following term to complete the necessary coursework, or the grade will revert to an "F." Repetitions of coursework are counted as credit hours attempted. Coursework repeated may adversely affect a student's academic progress in terms of the maximum time frame, which is 1.5 times the credit hours required to complete the A.A. in Interior Design, B.A. in Interior Design, or M.I.A. program. A class cannot be attempted more than three (3) times. Students who withdraw from a course of the program will receive a grade of "W," which has no impact on their GPA. The credit hours for the course(s) are counted as attempted but not achieved.

## ACADEMIC WARNING/ACADEMIC PROBATION

Any student not meeting the required academic progress at the evaluation period will be placed on academic warning/probation for one payment period (academic term) beginning the next payment period (academic term). Student is notified by mail. The student is eligible for financial aid during the academic warning/probation period. Any student failing to bring their cumulative GPA up to the minimum 2.0 for the A.A. in Interior Design and B.A. in Interior Design programs and 3.0 for the M.I.A. program after the payment period (academic term) on academic warning/probation will be terminated from the Institute.

# SATISFACTORY ACADEMIC PROGRESS POLICY

---

## APPEAL PROCESS

A student who has been terminated may apply for reinstatement after one quarter has elapsed. The appeal should be addressed to the Executive Director and must be accompanied by documentation of mitigating circumstances that have prevented the student from attaining satisfactory academic progress and evidence that changes have occurred to allow the student to now meet standards of academic progress. Reinstatement is at the discretion of the Executive Director.

## MAXIMUM TIME FRAME

All program requirements must be completed within a maximum time frame of 1.5 times the normal program length, as measured in attempted credit hours .

Program	Credit Hours Required	Maximum Credit Hours Attempted
A.A. in Interior Design	90	135
B.A. in Interior Design	135 (does not include transfer of 45 general education units as required)	202
M.I.A.	45	67

Students exceeding the maximum attempted credits are no longer eligible to receive financial aid.

## TRANSFER STUDENTS

A student transferring credit into the Institute is required to complete the balance of the number of classes for graduation. The maximum time frame to complete remains 1.5 times the credit hours required.

The cumulative GPA of students transferring credit into the Institute will be calculated only on the work completed while at this school. The minimum cumulative GPA remains 2.0 for the A.A. in Interior Design and B.A. in Interior Design programs and 3.0 for the M.I.A program.

# WITHDRAWAL

---

A student has the right to withdraw from the institute at any time and shall be deemed to have withdrawn when any of the following occur; (a) notifying the School of withdrawal or the actual date of withdrawal; (b) the School terminates enrollment; (c) student's failure to attend classes for a three-week period; (d) student's failure to return from a leave of absence. Student is notified by email when course withdrawals, incomplete classes and course failures, effect expected graduation date.

# CANCELLATION & REFUND POLICY

---

## **STUDENT'S RIGHT TO CANCEL**

The Student has the right to cancel this Enrollment Agreement and obtain a refund of charges paid through attendance at the first class session (first day of class(es)) or the seventh day after enrollment (seven days from the date when the enrollment agreement was signed), or within seven days from the date of the first class session, whichever is later. The notice of cancellation shall be in writing and submitted via mail, email to [contact@idi.edu](mailto:contact@idi.edu), or in-person to the Administrative Office. If the notice is deposited in the mail, it is deemed effective as of the date of the postmark if properly addressed with proper postage. If emailed, it is deemed effective as of the date the email was electronically delivered.

## **WITHDRAWING AFTER CLASSES HAVE STARTED**

A student may withdraw from the School at any time after the cancellation period as described above and receive a pro-rata refund in accordance with the School's refund policy. A student may officially withdraw by giving written notice to the Administrative Office by mail, email, or in person. The notice is effective as of the date of the postmark, if properly addressed with proper postage, date it is emailed, or delivered in person. For the purposes of determining a refund, Student is deemed to have withdrawn on the earliest of the date Student provides written notice to the Administrative Office of intent to withdraw; the date the School terminates the Student's enrollment due to academic failure or violation of its rules and policies; the date Student fails to attend classes for a period of 14 days; the date Student fails to return as scheduled from an approved leave of absence.

# CANCELLATION & REFUND POLICY

---

The withdrawal date shall be the last date of recorded attendance. The date of the determination of withdrawal will be the scheduled date of return from Leave of Absence. If the Student withdraws from School after the cancellation period, the refund policy described below will apply.

If the amount The student has paid is more than the amount the Student owes for the time attended, a refund will be made within 45 days of the official withdrawal date. If the amount Student owes is more than the amount Student has already paid, Student must make arrangements with the School to pay the balance.

## REFUND POLICY

If withdrawal occurs after the cancellation period and up to 60% of the instruction of the quarter, the School will refund a pro-rated tuition amount. For example: If student completes only three weeks of a 12-week course and paid \$2400.00 tuition, the student would receive a refund of \$1800.00.

$$\begin{array}{rclcl} \$2400 & \times & \frac{9 \text{ weeks not attended}}{12 \text{ weeks to complete}} & = & \$1800 \\ \text{(Amount Paid)} & & & & \text{(Refund Amount)} \end{array}$$

Once more than 60 percent of the quarter has elapsed (including absences), there will be no refund to Student. If the student has received federal student financial aid funds, the Student may be entitled to a refund of monies not paid from federal student financial aid program funds. The registration fee of \$100 is a non-refundable item; the STRF Fee is a non-refundable item. Equipment, books, supplies, tools, kits, and any other items issued and received by the student would not be returnable. Once received by the student, it will belong to the student and will represent a liability to the student.

# CANCELLATION & REFUND POLICY

---

## **RETURN OF TITLE IV FUNDS**

The School participates in federal financial aid. Students who receive loans are responsible for repaying the loan amount, plus any interest, less the amount of any refunds, and if those students have received federal student financial aid funds, they are entitled to a refund of the monies not paid to the federal student financial aid program fund. For students who have received Title IV financial assistance, the Federal Return of Title IV Funds calculation will be completed first, and applicable funds returned.

Returned funds will be reduced from the payments received on behalf of the student before applying the institutional refund policy to determine whether the student is owed a refund or if a balance is owed to the School. If a balance is owed to the School, the student has to make arrangements to pay it. In compliance with Federal regulations, the School will determine how much Federal student financial assistance the student has earned or not earned when a student who is a Title IV recipient withdraws from the School. The Federal Return of Title IV Funds formula dictates the amount of federal Title IV aid that must be returned to the federal government or the lending institution by the school and/or student. The federal formula is applicable to an eligible student receiving federal aid when that student withdraws on or before the 60% point in time in the payment period. The Return of Title IV Funds calculation may result in the student owing a balance to the Federal Government and, in some cases, to the School. Refunds are made within forty-five (45) days of withdrawal.

**WITHDRAWAL BEFORE 60%** The School must perform an R2T4 calculation to determine the amount of earned aid up through the 60% point in each payment period and use the Department of Education's prorated schedule to determine the amount of R2T4 funds the student has earned at the time of withdrawal. After the 60% point in the payment period or period of enrollment, a student has earned 100% of the Title IV funds he or she was scheduled to receive during the period.

**WITHDRAWAL AFTER 60%** For a student who withdraws after the 60% point-in-time, there are no unearned funds. However, the School will still calculate the Institutional Refund and R2T4 for financial aid recipients. To calculate the amount earned, the School will determine the percentage by dividing the total number of credit hours the student was scheduled to complete in the payment period as of the last day of attendance by the total number of credit hours in the payment period.

# CANCELLATION & REFUND POLICY

---

If a refund results from this calculation, federal policy requires that these unearned funds be returned to the applicable Title IV financial aid fund source. Funds are refunded to the Title IV Programs in the following federally mandated order: (1) Unsubsidized Federal Direct Loan; (2) Subsidized Federal Direct Loan; (3) Federal Direct PLUS Loan; (4) Federal Pell Grants; (5) Federal Supplemental Education Opportunity Grant (SEOG); (6) other grant or loan assistance authorized by Title IV of the HEA, as amended .

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The School will notify the student of any post-withdrawal disbursement loan funds for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received. The student or parent, in the case of Federal Direct PLUS Loans, needs to provide permission before any loan funds may be disbursed on the student's account or disbursed to the student or parent. However, the School may automatically use all or a portion of the post-withdrawal disbursement of grant funds for tuition and fees, and with the student's authorization, the School may automatically use the grant funds for other educationally-related charges. Any balance of grant funds that may be available will be offered to the student.

If the Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of: the institutional charges multiplied by the percentage of unearned Federal student financial assistance funds; or the entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned includes grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received.

The School will notify the student as to the amount owed and how and where it should be returned.

NOTICE: YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THE INSTITUTION UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.

# BUREAU FOR PRIVATE POST SECONDARY EDUCATION DISCLOSURES

---

As a prospective student, you are encouraged to review both this catalog and the School Performance Fact Sheet (which must be provided to you) prior to signing an enrollment agreement. The catalog is on-line at <http://idi.edu/download-school-catalog>. To request a catalog please contact Admissions or the Front Office on 949-675-4451.

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225, Sacramento, CA 95834 or P.O. Box 980818, West Sacramento, CA 95798-0818, [www.bppe.ca.gov](http://www.bppe.ca.gov), (888) 370-7589 (toll free), (916) 263-1897 (fax). A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888)370-7589 or by completing a complaint form, which can be obtained on the bureau's internet web site ([www.bppe.ca.gov](http://www.bppe.ca.gov)).

The Institute does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, nor has it had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

Interior Designers Institute is approved by the Bureau of Private Postsecondary Education, approval to operate means compliance with state standards as set forth by the Bureau. For more information, please visit the bureau website at [www.bppe.ca.gov](http://www.bppe.ca.gov)

## NOTICE

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370- 7589, option #5, or by visiting [osar.bppe.ca.gov](http://osar.bppe.ca.gov).

This catalog includes programs that are approved by the California Bureau for Private Postsecondary Education ([www.bppe.ca.gov](http://www.bppe.ca.gov)) and subject to the California Private Postsecondary Education Act of 2009 and others that are not. Certain rights and protections outlined in this catalog, including but not limited to student refund rights, cancellation rights, and Student Tuition Recovery Fund (STRF) eligibility, apply only to the following state approved programs: Associate of Arts Degree in Interior Design, Bachelor of Arts Degree in Interior Design, Master of Interior Architecture Degree and the Avocational Interior Design Certificate Course (Avocational Interior Design Certificate course may not lead to employment). Continuing Education Courses: Home Staging, Flower Workshop, Event Decor and Individual Courses may not lead to employment are not listed as approved.

# STUDENT TUITION RECOVERY FUND DISCLOSURES

---

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for protection from the STRF, and you are not required to pay the STRF assessment if you are not a California resident or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market, Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120-day period before the closure of the institution or the location of the institution or were enrolled in an educational program within the 120-day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so. The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.

# STUDENT TUITION RECOVERY FUND DISCLOSURES

---

6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF. A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.



# STUDENT SERVICES

---

At Interior Designers Institute (IDI), your education and career goals are personal to us. Our student-centered faculty and staff are devoted to making your IDI experience a positive one.

We are available to talk with you one-on-one about anything related to your education, including financial aid, tutoring resources, technology assistance, transportation, childcare and housing recommendations. Advising is available to all IDI students.

## **ADVISING/COUNSELING**

General student questions or requests for assistance should be directed to Christine Casados. She can address concerns and provide assistance, or referrals to qualified individuals or organizations as needed.

Student questions of a purely academic nature should be first directed to the appropriate faculty, or the Director of Education.

## **CAREER PLANNING**

Professor Rachel Hulan provides resume and placement advice, by appointment, to degree students and graduates.

## **TUTORING**

The front office has available printed lists of peer tutors for courses offered at IDI. Tutor pricing begins at \$45 per hour and prices are set by the individual tutor. Tutoring aims to help students improve their skills to achieve academic success. All tutors are recommended by IDI faculty. For more information about the tutors, please contact or stop by the Front Office.

## **DISABILITY POLICY**

Interior Designers Institute provides reasonable accommodation to students with disabilities in compliance with State and federal legislation, including Sections 504 and 508 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA). Students who are in need of accommodation should contact Christine Casados, for more information and further advice. Interior Designers Institute does not have a CTP Program for students with intellectual disabilities.

Accommodations may include (but are not limited to):

- Quiet area/room for testing
- Additional time for testing or completing studio work
- Permission to record classroom lectures

# STUDENT SERVICES

---

Since accommodations are specific to each student, we encourage students who are comfortable doing so to informally raise any questions or concerns about implementing accommodations with their instructors.

For those uncomfortable speaking with their instructors or when a desired resolution has yet to be reached, questions or concerns regarding the implementation of accommodations should be directed to the Executive Director.

Service dogs are permitted for students with a qualifying, documented disability. Students requesting an emotional support animal be permitted on campus must obtain prior approval and provide qualifying disability documentation.

Exclusions of service dogs and emotional support animals are determined on an individualized basis when one of the following conditions exists:

- The dog or animal is disruptive and not effectively controlled
- The presence of the service dog would fundamentally change the nature of the classroom
- The service dog or emotional support animal's presence, behavior, or actions pose an unreasonable or direct threat to property and the health or safety of others



# STUDENT SERVICES

---

## **ACADEMIC HONESTY**

IDI students actively immersed in the educational process draw knowledge and experiences from many sources. The study of interior design is creative and often includes collaboration under faculty supervision while requiring that all work submitted be that of the individual student.

The following guidelines have been established and should be consulted when determining what constitutes an individual effort:

- All assignments turned in for academic credit should be completed in a manner that does not raise questions of academic honesty.
- Examples of academic dishonesty or plagiarism include, but are not limited to:
  - Submitting work that is different from the student's effort.
  - Turning in work previously submitted for academic credit in any course by anyone, including yourself.
  - Giving your work to another student to use for any purpose, including to convey a design idea or concept.
  - Failure to cite the words or ideas of another taken from any source, including books, research materials, the Internet, faculty members, or another student. Quoted material requires quotation marks and citation of the source.
  - Representing the pattern of ideas, writing, or work of another as your own.

Violations of academic honesty are cause for lowering a grade, failing a course, academic warning, and administrative withdrawal.

If faculty members suspect academic dishonesty, they will notify the Director of Education, for further investigation and action. All questions regarding academic honesty should be directed to the Director of Education.

## **ACADEMIC ADVISEMENT**

Academic advisors are available to answer any questions regarding classes the student has enrolled in, future class registration, and overall schedule or graduation planning. The Institute maintains an “open door” policy for students. Staff members are available for student questions or advice when they are in their offices. If the staff member is unavailable, students may contact the Administrative Office to arrange a convenient meeting time.

# CAMPUS SECURITY ACT DISCLOSURE STATEMENT

---

The Campus Security Act (Public Law 102-26) requires postsecondary institutions to disclose the number of instances in which specific types of crimes have occurred in any building or any property owned or controlled by the institution which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by the institution. In compliance with that law, the following reflects this institution's crime statistics. The most recent reported statistics are available on the school website [idi.edu](http://idi.edu), listed under "Disclosures," "IDI Annual Campus Safety and Security Survey." IDI has had zero reportable incidences since 1995.

## **ON-CAMPUS STATISTICS OF CRIMINAL OFFENSE**

### **Reported within 2019, 2020, 2021, 2022 calendar years**

Criminal Homicide 0	Aggravated Assault/Battery 0	Rape 0
Burglary 0	Sexual Assault 0	Arson 0
Robbery 0	Motor Vehicle Theft 0	Liquor Law Violation 0
Weapons Possession 0	Drug Abuse Violation 0	Prejudice Crimes 0
Unfounded Reports of Sexual Assault 0		

This institution employs campus security personnel and encourages both its employees and students to immediately report suspected criminal activity or other emergencies to the nearest available campus security officer or school official and/or in the event of an emergency, to directly contact local law enforcement or other emergency response agencies by dialing "911".

Only students, employees, and other parties having business with this institution should be on institutional property. Other individuals present on institutional property at any time without the expressed permission of the appropriate institutional official(s) shall be viewed as trespassing and may be subject to a fine and/or arrest. In addition, students and employees present on institutional property during periods of non-operation without the express permission of the appropriate institutional official(s) shall also be viewed as trespassing and may also be subject to a fine and/or arrest.

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

An unarmed guard is available after 5:30 pm Monday-Thursday to assist students, faculty, and staff of IDI. The guard is authorized to request identification from those individuals, who are unfamiliar to them, and identification is required of all individuals arriving or leaving after the campus buildings are secured. The guard has the authority to evict unauthorized persons from the premises. Students are advised to carry their IDI Photo ID Student Card at all times and to present them upon request. Security personnel may not make arrests but are instructed to promptly contact Newport Beach Police Department and the Executive Director if any illegal activity occurs.

Campus Security Authorities at IDI include security officers or any official of the institution who has significant responsibility for student and campus activities. The Title IV Director or her designee may identify other officials as it is deemed necessary.

The IDI Authorities are:

Title	Phone
Title IX Coordinator	(949) 675-4451
Executive Director	(949) 675-4451
Admissions Officer	(949) 675-4451
Student Services	(949) 675-4451

All members of the campus community are encouraged to report crimes or criminal activity to IDI security via Universal Protection at (866) 234-9851 or to an individual on the Campus Security list.

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

## ADVISORS - CONFIDENTIAL

As a result of the negotiated rulemaking process, which followed the signing into law of the 1998 amendments to 20 U.S.C., Section 1092(f), clarification was given to those considered to be Campus Security Authorities. Advisors, when acting as such, are not considered to be a Campus Security Authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. Student Services Office or Executive Director, when acting as advisors are not considered to be campus security authority and are not required to report crimes for inclusions into the annual disclosure of crime statistics.

Executive Director, if and when deemed appropriate, will inform persons being advised of the procedures to report crimes on a voluntary, confidential basis for inclusion into the annual crime statistics. Please contact the Executive Director at (949) 675-4451 to confidentially report a crime.

If a student is a victim of a crime and does not want to pursue action with IDI or the criminal justice system, the student still may want to consider making a confidential report. With the student's permission, the Executive Director can file a report on the details of the incident without revealing the student's identity. The purpose of the confidential report is to comply with the student's wish to keep the matter confidential while taking steps to ensure the safety of the student and that of others. Reports filed in this manner are counted and disclosed in the Annual Security Report statistics for IDI. Reports are kept in a secure location in the office of the Executive Director.

For additional information on Student Services, please contact the Executive Director at (949) 675-4451.

IDI maintains a Crime Log of all criminal incidents reported to the institution. The Crime Log includes the date and time the incident occurred, the nature of the offense, the location of the offense, and the offense allegedly committed. The Crime Log is available for public inspection in the Executive Director's office during normal business hours.

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

IDI will simultaneously provide in writing to both the accused and accuser the results of any disciplinary proceeding conducted against a student accused of dating violence, domestic violence, sexual assault, or stalking. The accused and accuser may appeal the result of the institutional disciplinary hearing by submitting a written appeal within 30 days of the result to the Executive Director, Interior Designers Institute, 1061 Camelback Street, Newport Beach, CA 92660. Any changes to the final result will be simultaneously provided in writing to both the accused and accuser within 30 days of receipt of appeal.

## **RELATIONSHIPS WITH LOCAL AND STATE POLICE**

In the event of an emergency, the IDI security will first confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the college community. IDI will communicate without delay via email, cell phone, or text message. It is the student's responsibility to provide current contact information and to activate their IDI student email account. Notifications are not limited to violent crimes or crimes against person, but may be threats to persons or to property. For example, there may be a rash of burglaries or motor vehicles thefts that merit a notification because they represent a continuing threat to the campus community .

The decision to issue a notification is based on the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. Notification should allow the members of the campus community to protect themselves. Notifications include information about the crime that triggered the notification and all information that will promote safety and that would aid in the prevention of similar crimes.

## **KEY FOBS**

Security of IDI students and faculty is a high priority. To prevent unauthorized individuals from entering any campus facility, each student and faculty member is issued a key fob, providing building access. The key fob is required to be used at all times. Do not share the key fob. There is no charge for the key fob; however, loss of the key fob will result in a \$100 fee.

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

## **ALCOHOL & SUBSTANCE-FREE ENVIRONMENT**

Pursuant to federal and state drug laws, employees and students are prohibited from the unlawful manufacture, distribution, possession, sale, or use of illicit/illegal drugs. IDI also enforces state laws regarding underage drinking. The prohibition applies while on IDI property or when participating in any institutional activity. Students or employees who violate this policy will be subject to disciplinary action up to and including expulsion for IDI or termination of employment.

In keeping with sections 120(a) through 9d) of the Higher Education Act of 1965, as amended, including the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226), a “Drug-Free Schools and Campuses” publication, the Drug Prevention Policy, is provided to all IDI students and employees annually.

## **WEAPONS POLICY**

Possession or use of firearms, fireworks, ammunition, or other dangerous weapons or materials is prohibited on IDI-controlled property and at all college-sponsored activities.

## **NON-DISCRIMINATION/SEXUAL HARASSMENT POLICY (Title IX)**

IDI is committed to providing a safe learning and working environment for students and employees that is free of all forms of discrimination, harassment, exploitation, or intimidation. In keeping with this commitment, IDI maintains a strict policy prohibiting all forms of unlawful harassment based on race, religion, color, sex, age, national origin, disability, veteran status, or any other characteristics or condition protected by state or federal law. This policy applies to all IDI staff, faculty, students, and agents. Sexual harassment is a form of discrimination that can undermine the foundation of trust and mutual respect that must prevail for the college to fulfill its educational mission. Every member of the campus community should be aware that the college strongly opposes discrimination and that such behavior is prohibited both by law and IDI’s conduct policy. Violations of the non-discrimination policy or sexual harassment policy will not be tolerated, and corrective action up to and including disqualification may be taken. For the complete policies or to file a complaint, information is available by contacting the Title IX Coordinator, [TitleIXCoordinator@idi.edu](mailto:TitleIXCoordinator@idi.edu).

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

## PROGRAMS TO INFORM STUDENTS AND EMPLOYEES ABOUT THE PREVENTION OF CRIMES

IDI will provide resources for seminars and workshops designed to heighten awareness of crime and its prevention. In addition to the annual campus security report, students and staff are notified of specific security concerns as they arise throughout the year.

In the event that IDI, when working with local police or IDI security, determines that a particular criminal offense continues to be a threat to the campus community, it will notify the campus community by email and make announcements in each class.

Students, Faculty, and Administrative Staff are requested to review all policies that are distributed that refer to crime awareness, campus security, discrimination, and student conduct.

## PROGRAMS AND PROCEDURES REGARDING SEXUAL VIOLENCE

Sexual Violence, including Domestic Violence, is prohibited by IDI and is incompatible with the Institution's goal of providing a healthy educational environment for students, faculty, staff, and guests. Sexual offenses involve the physical contact of a sexual nature which is against one's will or without one's consent.

Consent requires a voluntary, positive agreement between the participants to engage in specific sexual activity. Sexual activity that is nonconsensual would include, but is not limited to:

- nonconsensual sexual intercourse or penetration (vaginal, oral, or anal) by any means;
- nonconsensual sexual contact (any touching or intimate body parts with any body part or object without consent);
- sexual contact with a person while knowing or having reason to know that the person is incapacitated by any means including alcohol or drugs.

Sexual violence can be perpetrated by a stranger or acquaintance. Both men and women can be victims or perpetrators. The following website provides information on registered sex offenders in California: <https://www.meganslaw.ca.gov/>

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

## EMERGENCY NOTIFICATION

At IDI, the safety of our students, faculty, and staff is of primary importance and we all are committed to preventing situations that could cause harm to any member of our campus community. Sometimes emergencies do occur, however, and in the event of an emergency, it's critical to stay informed. IDI will deliver notifications to all students via text message and to the student's IDI email address.

### Why is this important?

The information in the emergency notification system will be used primarily to contact all members of the campus community in case of an emergency, an evacuation due to a natural disaster, or some other urgent situation that requires a wide-scale notification of the IDI community as determined by the Executive Director.

## EMERGENCY NOTIFICATION AND EVACUATION POLICY

Process used to confirm that there is a significant emergency or dangerous situation: In the event of a report of a dangerous or emergency situation to any staff member, the staff member will contact the Executive Director or any member of the administration. The Executive Director or other administrative member will then review the situation, and if appropriate confer with local law enforcement to confirm the issue(s) involved and determine if activation of the Emergency Notification system is warranted.

The only reason IDI would not immediately notify the campus community is if doing so would compromise efforts to assist a victim, contain the emergency, respond to the emergency, or otherwise mitigate the emergency.

In the event the emergency requires IDI to close temporarily, the Executive Director will generate an email announcing the duration of the closure.

In the event of a fire, students should proceed to the nearest exit. In an earthquake, falling objects pose the greatest danger. Students should get under a study desk or table if possible. Kneel down and cover their head with their arms. Duck, cover, and hold. If evacuation is necessary, students should proceed to the closest exit. Evacuation plans are posted throughout the campus.

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

## **CAMPUS SECURITY REPORT-CAMPUS SECURITY ACT DISCLOSURES**

The purpose of this report is to advise current and prospective students, faculty, and staff of crimes that have occurred on campus during the past calendar year, to define the procedures for reporting criminal actions or other emergencies occurring on campus, and to state the policies concerning the college's response to such reports.

## **SECURITY OF CAMPUS FACILITIES**

During an academic term, the school's doors are opened at 8:30 am Monday through Thursday and are secured at 9:15 pm, and on Friday, they are opened at 9:30 am and are secured at 3:00 pm. Students may access the drafting rooms and computer labs during these times. No one is allowed to enter the facilities after closing or before opening without authorization for a school official. There is a security guard from 5:30 pm – 9:30 pm Monday through Thursday. The phone number for Universal Protection is 866-234-9851. The security guard and administration personnel are responsible for checking that opening and closing procedures are followed.

## **PARKING LOT**

Interior Designers Institute contracts a private security company to monitor activities in the parking areas in the evenings. Each student and employee is encouraged to be vigilant of criminal activity and to report any such activity to the security guard by calling Universal Protection at 866-234-9851 or by contacting a local law enforcement agency immediately.

## **REPORTING PROCEDURES**

When notified of any criminal activity, the administrator will report the activity to the local law enforcement agency immediately. Additionally, the campus community will be notified in writing, within 48 hours, of a confirmed report. During the school orientation program, the students will be informed about campus security procedures and policies, and the students will be encouraged to be responsible for their own security and the security of others. In the event of an emergency, local law enforcement officials can be contacted by calling 911 to report any criminal activity.

# HANDBOOK FOR CAMPUS SAFETY AND SECURITY REPORTING EMERGENCY PREPAREDNESS

---

## **POSSESSION, USE, AND SALE OF ALCOHOLIC BEVERAGES OR ILLEGAL DRUGS**

IDI has established policies concerning the possession, use, and sale of alcohol and illegal drugs by the staff and students. Each student and employee is informed that the facility complies with the Drug-Free Work Place Act of 1988 and the results of non-compliance with the terms of this Act. For further information concerning this policy or for an additional copy please contact Student Services.

## **PERSONAL PROPERTY**

IDI is not responsible for lost or stolen property. All students and staff are reminded not to leave personal property unattended for any length of time.

## **ACTIVE SHOOTER**

Active Shooter incidents are unpredictable and of short duration. Although they are rare, faculty have been trained in implementing specific actions outlined here. Students should use common sense and follow the instructions of the administration and or your professor. If there is no administration or professor present, the following actions should be taken without them. First, run with an escape route in mind. Evacuate regardless of whether others agree to follow. Leave belongings behind and only help others if possible. Do not move wounded people. Hide by remaining out of the active shooter's view. Hideouts should provide protection if shots are fired. Blockade doors with heavy furniture, turn off the lights, close blinds, and silence cell phones. The best locations provide options for movement. Remain quiet and do not answer the door until emergency personnel arrive. As a last resort, attack the active shooter. Act aggressively, throwing items. Commit to actions and follow through. When police officers arrive, follow their instructions, walk with your hands raised, and do not speak to officers unless spoken to.

# ADMINISTRATION

---

**Judy Deaton**

ASID, IIDA, CID  
President

**Patricia Bales, Ed.D.**

Allied ASID, IIDA Associate,  
Director of Graduate Education

**Tamara Gonzalez**

Director of Education

**Christine Casados**

Admissions Representative  
Student Services

**Rachel Hulan, ASID, NCIDQ**

Career Placement

**Tammy Solomons**

Executive Director

**Renee Robles**

Financial Aid Administrator  
Title IX Coordinator

**Luann Ferguson**

Controller

**Stephanie Pappas**

Librarian

**Samantha Arizaga**

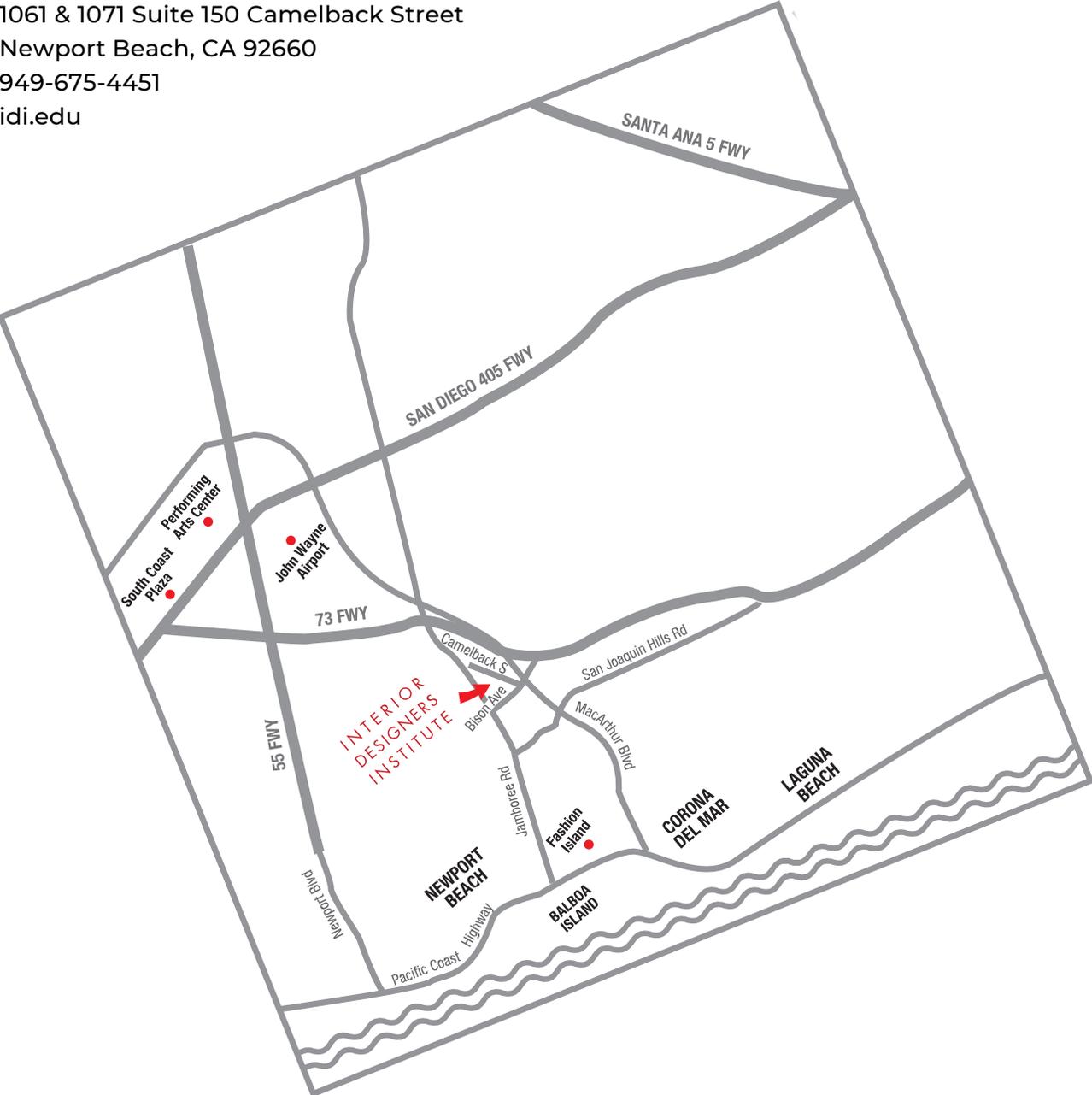
Administrative Assistant



# LOCATION

---

**INTERIOR DESIGNERS INSTITUTE**  
1061 & 1071 Suite 150 Camelback Street  
Newport Beach, CA 92660  
949-675-4451  
idi.edu



# CATALOG ADDENDUM VALID: 08/01/2023-07/31/2024

## 2023 TERM SCHEDULE\*

**WINTER TERM 2023:** Monday, January 9 through Monday, April 3

Holidays: Monday, January 16, 2023 – Martin Luther King Jr. Day,  
Monday, February 20, 2023 – Presidents' Day

Spring Break: Tuesday, April 4, 2023 – Sunday, April 30, 2023

**SPRING/SUMMER TERM 2023:** Monday, May 1 through Sunday, July 23

Holidays: Monday, May 29, 2023 – Memorial Day  
Tuesday, July 4, 2023 – Independence Day

Summer Break: Monday, July 24, 2023 – Sunday, September 10, 2023

**FALL TERM 2023:** Monday, September 11 through Monday, December 11

Holidays: Monday, September 25, 2023 – Yom Kippur  
Monday, October 9, 2023 – Indigenous Peoples' Day  
Monday, November 19 – Sunday, November 26, 2023 – Thanksgiving

Winter Break: Tuesday, December 12, 2023 – Sunday, January 7, 2024

## 2024 TERM SCHEDULE\*

**WINTER TERM 2024:** Monday, January 8 through Sunday, March 31

Holidays: Monday, January 15, 2024 – Martin Luther King Jr. Day  
Monday, February 19, 2024 – Presidents' Day

Spring Break: Monday, April 1, 2024 – Sunday, May 5, 2024

**SPRING/SUMMER TERM 2024:** Monday, May 6 through Monday, July 29

Holidays: Monday, May 27, 2024 – Memorial Day  
Thursday, July 4, 2024 – Independence Day

Summer Break: Tuesday, July 30, 2024 – Sunday, September 8, 2024

**FALL TERM 2024:** Monday, September 9 through Monday, December 9

Holidays: Thursday, October 3, 2024 – Rosh Hashanah  
Monday, October 14, 2024 – Indigenous Peoples' Day  
Monday, November 11, 2024 – Veteran's Day  
Monday, November 25 – Sunday, December 1, 2024 – Thanksgiving

Winter Break: Tuesday, December 10, 2024 – Sunday, January 5, 2025

*\*subject to change at the discretion of Interior Designers Institute*

# AVOCATIONAL CERTIFICATE COURSE TUITION

---

## **AVOCATIONAL CERTIFICATE COURSE IN INTERIOR DESIGN TUITION EFFECTIVE 08/2023 TUITION \$2,400.00**

\$2400.00 Tuition Payment in full or three monthly tuition payments of \$800.00

Above tuition does not include \$95.00 (Non-Refundable Registration Fee) payable at registration. Tuition does not include the supply kit, notebook, textbook, and bag purchased from the school for \$300.00 (shipping is extra if required) and is payable with the first payment. Additional miscellaneous supplies to be purchased outside of school are estimated at \$250.00. Course is completed in 11 - 12 weeks, with 2 class meetings per week. Upon successful completion certificate is issued. Payment in full due one month before class starts, or three payments due one month before class starts and first and second month thereafter. STRF Fee is Non-Refundable. Current STRF Fee is \$5.00

TOTAL CHARGES FOR ENTIRE AVOCATIONAL CERTIFICATE COURSE: \$2800

TOTAL ESTIMATED CHARGES FOR AVOCATIONAL CERTIFICATE COURSE \$3050

## **Avocational Certificate Course offered individually**

Lecture Series or Studio Workshop - 1 class meeting per week.

### **TUITION \$1,200.00 each**

\$1,200.00 Tuition Payment in full or 3 monthly tuition payments of \$400.00

Above tuition does not include \$95.00 (Non-Refundable Registration Fee) payable at registration. Tuition does not include the supply kit, notebook, textbook and bag purchased from the school for \$200.00 (shipping is extra if required) and payable with the first payment. Additional miscellaneous supplies to be purchased outside of school are estimated at \$250.00. Certificate issued upon successful completion of both Lecture Series & Studio Workshop. Payment in full due one month before class starts, or three payments due one month before class starts and first and second month thereafter. STRF Fee is Non-Refundable. Current STRF Fee is \$2.50

TOTAL CHARGES FOR ENTIRE AVOCATIONAL CERTIFICATE INDIVIDUAL COURSE: \$1,497.50.

TOTAL ESTIMATED CHARGES FOR AVOCATIONAL CERTIFICATE INDIVIDUAL COURSE: \$1,747.50

# ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN TUITION

---

## ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN TUITION

EFFECTIVE 05/2020

TUITION for Two-Year Degree (\$19,950 per year) \$39,900.00  
\$1,995.00 Per Class (20 classes, \$499.00 average cost per credit unit)

The student is responsible for the cost of the number of classes he/she enrolls in each term and will be billed quarterly as follows:

- **FULL-TIME** - Program completed in approximately 5 – 12 week terms/quarters.
  - 14 Credit Units \$7980.00 Payment in full each term or Minimum three monthly payments of \$2,660.00
- **3/4 TIME** - Program completed in approximately 7 – 12 week terms/quarters.
  - 10.5 Credit Units \$5985.00 Payment in full each term or Minimum three monthly payments of \$1,995.00
- **PART-TIME** - Program completed in approximately 10 – 12 week terms/quarters.
  - 6-7 Credit Units \$3990.00 Payment in full each term or three monthly payments of \$1,330.00

The above tuition does not include \$100.00 (Non-Refundable Registration Fee, International Students are charged \$250.00 Non-Refundable Registration Fee) payable at registration or the cost of textbooks and supplies estimated at \$2,500.00 or Lab Fees of \$600.00. STRF Fee is Non-Refundable. The current STRF Fee is \$100.00

Payment in full is due one month before class starts, or three payments are due one month before class starts and the first and second month thereafter.

TOTAL CHARGES FOR THE ENTIRE ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN: \$40,700  
TOTAL ESTIMATED CHARGES FOR ASSOCIATE OF ARTS DEGREE IN INTERIOR DESIGN: \$43,200

# BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN TUITION

---

## **BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN TUITION**

**EFFECTIVE 08/2015**

The prerequisite is completion of the Associate of Arts Degree in Interior Design and payment of their tuition, as shown on page 3.

TUITION \$19,950.00

\$2,217.00 per class (\$443.00 average cost per credit unit)

The student is responsible for the cost of the number of classes he/she enrolls in each term and will be billed quarterly as follows:

- **3/4 TIME** - Program completed in approximately 3 – 12 week terms/quarters.
  - 10.5 Credit Units \$6,651.00 Payment in full each term or Minimum of three monthly payments of \$2,217.00
- **PART-TIME** - Program completed in approximately 5 – 12 week terms/quarters.
  - 6 Credit Units \$4,434.00 Payment in full each term or Minimum of three monthly payments of \$1,478.00

The above tuition does not include the \$100.00 (Non-Refundable Registration Fee, International Students are charged \$250.00 Non-Refundable Registration Fee) payable at registration or the cost of textbooks and supplies estimated at \$2,500.00 or Lab Fees of \$800.00. STRF Fee is Non-Refundable. The current STRF Fee is \$50.00

To achieve a Bachelor of Arts Degree, a student must transfer 45 quarter credit units of general education from an accredited college.

Payment in full is due one month before class starts, or three payments are due one month before class starts and the first and second month thereafter.

For students receiving federal funds, please refer to the Student Enrollment Agreement for the Title IV refund policy.

TOTAL CHARGES FOR THE ENTIRE BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN: \$20,900

TOTAL ESTIMATED CHARGES FOR BACHELOR OF ARTS DEGREE IN INTERIOR DESIGN: \$23,400

# MASTER OF INTERIOR ARCHITECTURE TUITION

---

## MASTER OF INTERIOR ARCHITECTURE DEGREE TUITION

Effective 05/2020

The prerequisite is completion of the Bachelor of Arts Degree in Interior Design and payment of their tuition as shown herein.

TUITION \$19,500.00

\$2,167.00 per class, \$433.00 per credit unit

Program is completed in 3 terms ..... \$6,500.00 per term.

Program is completed in 4 terms ..... \$2,167.00 per class.

The above tuition does not include \$100.00 (Non-Refundable Registration Fee) payable at registration or the cost of textbooks and supplies estimated at \$2,500.00. STRF Fee is Non-Refundable. The current STRF Fee is \$50.00

Payment in full is due one month before class starts, or three payments are due one month before class starts and the first and second month thereafter.

TOTAL CHARGES FOR THE ENTIRE MASTER OF INTERIOR ARCHITECTURE DEGREE: \$19,650

TOTAL ESTIMATED CHARGES FOR MASTER OF INTERIOR ARCHITECTURE DEGREE: \$22,150

**NOTE:** If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If the student has received federal student financial aid funds, the student is entitled to a refund of the moneys not paid from the federal student financial aid program funds. For students receiving federal funds please refer to Student Enrollment Agreement for Title IV refund policy.

# HOUSING INFORMATION

---

## **THE BAYS**

Four Swimming Pools, 24hr Laundry, 1 Bdrm.: \$2,495 & up  
1 Baywood Drive facility, Fitness Center, Clubhouse, 2 Bdrm.: Call for price  
Newport Beach, CA 92660 Spa & Pet Friendly 3 Bdrm.: Call for price (949)644-55552.  
6 miles from IDI (8-10min)  
[www.irvinecompanyapartments.com/communities/the-bays](http://www.irvinecompanyapartments.com/communities/the-bays)

## **PARK PLACE**

Three Saltwater Pools, Four Spas, FitnessStudio: \$2,580 & up  
339 Michelson DriveCenter, Car wash Area, and Pet Friendly 1 Bdrm.: \$2,780 & up  
Irvine, CA 926122 Bdrm.: \$3,645 & up  
(949)825-5858  
2.9 miles from IDI (8-10min)  
[www.irvinecompanyapartments.com/communities/park-place](http://www.irvinecompanyapartments.com/communities/park-place)

## **PARK MESA VILLAS**

Swimming Pool, Spa, 24hr Fitness Center1 Bdrm.: \$2,200 & up  
550 Paularino Ave Clubhouse, Tennis Courts, Laundry Facility 2 Bdrm.: Call for price  
Costa Mesa, CA 92626 Pet Friendly (714)751-6995  
3.8 miles from IDI (7-10min)  
[www.mesamanagement.net/park.php](http://www.mesamanagement.net/park.php)

## **THE CAPE APARTMENTS**

Swimming Pool, Spa, Jogging Path1 Bdrm.: \$2,060 & up  
1000 South Coast DriveBasketball Court, Laundry Facility, Media 2 Bdrm.: \$2,650 & up  
Costa Mesa, CA 92626 Center, Gameroom, Car wash Area, and 3 Bdrm.: \$3,330 & up  
(800)550-4878 Pet Friendly  
[www.rentthecape.com](http://www.rentthecape.com)  
4.8 miles from IDI (9-10min)

## **EIGHT 80 NEWPORT BEACH**

Pet friendly, Fitness Center, Pool, SpaStudio: \$1,858 & up  
880 Irvine AveLaundry Facilities, Central A/C and Fireplace1 Bdrm.: \$2,121 & up  
Newport Beach, CA 92663 2 Bdrm.: \$2,766 & up  
(844)561-2871  
5.0 miles from IDI (12-15min)  
<https://www.udr.com/orange-county-apartments/newport-beach/eight-80-newport-beach/>

# HOUSING INFORMATION

---

## **WIMBLEDON GLEN**

Spa, Pool, Car wash area, Pet Friendly, Studio: \$2,125 & up  
1142 Buckingham Drive Smoke-Free, A/C and Covered Parking 1 Bdrm.: \$2,265 & up  
Costa Mesa, CA 92626 2 Bdrm.: \$3,085 & up  
(800)886-9335  
5.2 miles from IDI (9-10min)  
[www.rentwimbledonglen.com](http://www.rentwimbledonglen.com)

## **WESTMINSTER CROSSING**

Furnished available, air conditioning, patio 1 Bdrm: \$1,187 & up  
7122-7140 Westminster Boulevard Dishwasher, cable ready. 2 Bdrm: \$  
Westminster, CA 926833 Bdrm: \$ \$667-\$2,315  
(714)242-6209  
13 miles from IDI (17 mins)  
<https://www.rent.com/california/westminster-apartments/westminster-crossing-4-100078599>

\*03/2023 Prices subject to change- please contact listed apartment office for current rates

## **Other helpful apartment searches:**

[www.irvinecompanyapartments.com](http://www.irvinecompanyapartments.com)  
[www.apartmentguide.com](http://www.apartmentguide.com) [www.rentjungle.com](http://www.rentjungle.com) [www.apartments.com](http://www.apartments.com)  
[www.collegestudentapartments.com/college/idi/apartments/](http://www.collegestudentapartments.com/college/idi/apartments/)  
[www.forrent.com](http://www.forrent.com)

# MASTER OF INTERIOR ARCHITECTURE APPLICATION

---

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

College(s) Attended  
and Date Graduated: \_\_\_\_\_

College Major : \_\_\_\_\_

High School Attended: \_\_\_\_\_

What special topics in Interior Architecture interest you?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Summarize your work history or attach a resume.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# MASTER OF INTERIOR ARCHITECTURE APPLICATION

---

Do you have knowledge of the USBC? (circle one) YES or NO

Do you have knowledge of the local building codes? (circle one) YES or NO

Have you taken the NCIDQ Exam? (circle one) YES or NO

If not, do you feel you could pass the NCIDQ Exam? (circle one) YES or NO

**TO APPLY FOR THE MIA DEGREE PROGRAM, STUDENTS NEED TO SUBMIT THE FOLLOWING:**

- Completed MIA Application
- Flash drive of a portfolio of work completed in college. A portfolio can also include professional work.
- Official college transcripts
- \$100 Application fee (non-refundable),

All items must be properly labeled with the applicant's name and contact information and submitted at one time to the attention of the following:

Executive Director  
Interior Designers Institute  
1061 Camelback Street  
Newport Beach, CA 92660

Allow four weeks for Application Review