



**SCHOOL PERFORMANCE FACT SHEET  
 CALENDAR YEARS 2023 & 2024**

Esthetician - 600

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2023          | 29                                       | 24                                | 24                          | 100%                    |
| 2024          | 31                                       | 24                                | 22                          | 92%                     |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL ↓

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
| 2023          | N/A                                      | N/A                               | N/A            | N/A                  |
| 2024          | 31                                       | 24                                | 2              | 8%                   |
| **20XX        |                                          |                                   |                |                      |
| **20XY        |                                          |                                   |                |                      |

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2023          | 29                                   | 24                  | 22                                 | 22                              | 100%                                   |
| 2024          | 31                                   | 24                  | 24                                 | 9                               | 38%                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                 | 22                                                         | 22                                    |
| 2024          | N/A                                                 | 9                                                          | 9                                     |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2023          | 22                                                   | N/A                                                                | 22                                    |
| 2024          | 9                                                    | N/A                                                                | 9                                     |



**Self-Employed / Freelance Positions**

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---------------------------------------------------------------|---------------------------------------|
| 2023          | 12                                                            | 12                                    |
| 2024          | 5                                                             | 5                                     |

**Institutional Employment**

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                                                                                                                                  | N/A                                   |
| 2024          | 1                                                                                                                                                                    | 1                                     |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Only initial after you have had sufficient time to read and understand the information.



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**OR**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|----------------------------------------|----------------------------------------|--------------|
| 2023          | 24                                   | 22                              | 22                                     | N/A                                    | 100          |
| 2024          | 24                                   | 19                              | 15                                     | 4                                      | 79           |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

**Annual salary and wages reported for graduates employed in the field.**

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001      | \$35,001      | \$40,001      | \$45,001      | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------|---------------|---------------|---------------|--------------------------------|
|               |                                    |                             | -<br>\$25,000 | -<br>\$40,000 | -<br>\$45,000 | -<br>\$50,000 |                                |
| 2023          | 22                                 | 22                          | 9             | 3             |               |               | 10                             |
| 2024          | 24                                 | 9                           | 2             | 1             | 1             |               | 5                              |

A list of sources used to substantiate salary disclosures is available from the school.

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2023: \$ 12, 505

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: \$ 13, 290

Total charges may be higher for students that do not complete on time.

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Initial only after you have had sufficient time to read and understand the information.**

**Federal Student Loan Debt**

| Calendar Year(s) | Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup> | The percentage of enrolled students in 20XX/XY receiving federal student loans to pay for this program. | The percentage of graduates in 20XX/XY who took out federal student loans to pay for this program. | The average amount of federal student loan debt of 20XX/XY graduates who took out federal student loans at this institution. |
|------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2023             | 0.00                                                                                                              | 83                                                                                                      | 92                                                                                                 | 6936                                                                                                                         |
| 2024             | 0.00                                                                                                              | 90                                                                                                      | 91                                                                                                 | 6402                                                                                                                         |

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



### **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to

Cancellation may occur when the student provides a written notice of cancellation at the following address: Lancaster Beauty School, 44646 North 10th Street West, Lancaster, CA 93534. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage,
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less application fee not to exceed \$75.00, less the amount of hours earned as scheduled, and less any deduction for the equipment, books, supplies, and learning materials.

### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less an application fee not to exceed \$75.00, and less any deduction for equipment, books, supplies, and education materials issued.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.



### STUDENT'S RIGHT TO CANCEL

The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. The student has failed to attend class for 14 days. The student fails to return from a leave of absence. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 14 days. For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Procedure (How):

#### *CANCELLATION AND WITHDRAWAL LOGS*

Lancaster Beauty School, Inc, will maintain a cancellation and withdrawal log, kept current on a monthly basis, which includes the name, address, telephone number, program, start date, date of cancellation or withdrawal (Date of Determination and Last Date of Attendance), reason, if known, and amount and date of refund, if applicable of all students who have cancelled the enrollment agreement with, or withdrawn from, the institution by calendar year. Logs will be maintained for a minimum of six years.

#### *WITHDRAWAL CALCULATION FORM*

Lancaster Beauty School, Inc. will document through the Withdrawal Calculation Form the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

LDA = Last Date of Attendance

Last day the student was in class. DOD



**STUDENT'S RIGHT TO CANCEL**

= Date of Determination

Date which Lancaster Beauty School, Inc. is notified of withdrawal or determines the student to have withdrawn.

*COURSE AND/OR PROGRAM CANCELLATION POLICY*

If a course and/or program is cancelled after a student's enrollment, and before instruction in the course and/or program has begun, the school shall:

- a. Provide a full refund of all monies paid.
- b. Provide completion of the course and/or program.

If a school cancels a course and/or program and ceases to offer instruction after students have enrolled and instruction has begun, the school shall at its options:

- a. Provide a pro rata refund for all student transferring to another school based on the hours accepted by the receiving school.
- b. Provide completion on the course and/or program.
- c. Participate in a Take-Out Agreement.
- d. Provide a full refund of all monies paid.

If a school closes permanently and ceases to offer instructions after students have enrolled and instruction has begun, the school must make arrangements.

for students. The school has at its option:

- a. Provide a pro rata refund
- b. Participate in a Take-Out Agreement



**SCHOOL PERFORMANCE FACT SHEET  
 CALENDAR YEARS 2023 & 2024**

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**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2023          | 21                                       | 18                                | 15                          | 83%                     |
| 2024          | 40                                       | 24                                | 19                          | 79%                     |

Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL ↓

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
| 2023          | 21                                       | 18                                | 3              | 17%                  |
| 2024          | 40                                       | 24                                | 5              | 21%                  |
| **20XX        |                                          |                                   |                |                      |
| **20XY        |                                          |                                   |                |                      |

\*\*Included if the program is more than one year in length.

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2023          | 21                                   | 18                  | 4                                  | 4                               | 100%                                   |
| 2024          | 40                                   | 24                  | 12                                 | 8                               | 67%                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training.

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                 | 4                                                          | 4                                     |
| 2024          | N/A                                                 | 8                                                          | 8                                     |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2023          | 4                                                    | N/A                                                                | 4                                     |
| 2024          | 8                                                    | N/A                                                                | 8                                     |



**Self-Employed / Freelance Positions**

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                           | N/A                                   |
| 2024          | 5                                                             | 5                                     |

**Institutional Employment**

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                                                                                                                                  | N/A                                   |
| 2024          | N/A                                                                                                                                                                  | N/A                                   |

**Initial only after you have had sufficient time to read and understand the information.**

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

**Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_**

**Only initial after you have had sufficient time to read and understand the information.**



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

OR

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|----------------------------------------|----------------------------------------|--------------|
| 2023          | 18                                   | 4                               | 4                                      | N/A                                    | 100%         |
| 2024          | 24                                   | 16                              | 6                                      | 10                                     | 37%          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

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**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

**Annual salary and wages reported for graduates employed in the field.**

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 - \$25,000 | \$35,001 - \$40,000 | \$40,001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|
| 2023          | 4                                  | 4                           | 2                   | 2                   | N/A                 | N/A                 | N/A                            |
| 2024          | 12                                 | 8                           | N/A                 | N/A                 | N/A                 | N/A                 | 8                              |

A list of sources used to substantiate salary disclosures is available from the school.

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2023: \$17,117.50

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: \$17,900.00

Total charges may be higher for students that do not complete on time.

**Initial only after you have had sufficient time to read and understand the information.**

**Federal Student Loan Debt**

| Calendar Year(s) | Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup> | The percentage of enrolled students in 20XX/XY receiving federal student loans to pay for this program. | The percentage of graduates in 20XX/XY who took out federal student loans to pay for this program. | The average amount of federal student loan debt of 20XX/XY graduates who took out federal student loans at this institution. |
|------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2023             | 0.00                                                                                                              | 86                                                                                                      | 89                                                                                                 | 8299                                                                                                                         |
| 2024             | 0.00                                                                                                              | 83                                                                                                      | 83                                                                                                 | 8138                                                                                                                         |

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



### **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to

Cancellation may occur when the student provides a written notice of cancellation at the following address: Lancaster Beauty School, 44646 North 10th Street West, Lancaster, CA 93534. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage,
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less application fee not to exceed \$75.00, less the amount of hours earned as scheduled, and less any deduction for the equipment, books, supplies, and learning materials.

### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less an application fee not to exceed \$75.00, and less any deduction for equipment, books, supplies, and education materials issued.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.



### **STUDENT'S RIGHT TO CANCEL**

The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. The student has failed to attend class for 14 days. The student fails to return from a leave of absence. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 14 days. For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Procedure (How):

#### *CANCELLATION AND WITHDRAWAL LOGS*

Lancaster Beauty School, Inc, will maintain a cancellation and withdrawal log, kept current on a monthly basis, which includes the name, address, telephone number, program, start date, date of cancellation or withdrawal (Date of Determination and Last Date of Attendance), reason, if known, and amount and date of refund, if applicable of all students who have cancelled the enrollment agreement with, or withdrawn from, the institution by calendar year. Logs will be maintained for a minimum of six years.

#### *WITHDRAWAL CALCULATION FORM*

Lancaster Beauty School, Inc. will document through the Withdrawal Calculation Form the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

LDA = Last Date of Attendance

Last day the student was in class. DOD



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**STUDENT'S RIGHT TO CANCEL**

= Date of Determination

Date which Lancaster Beauty School, Inc. is notified of withdrawal or determines the student to have withdrawn.

*COURSE AND/OR PROGRAM CANCELLATION POLICY*

If a course and/or program is cancelled after a student's enrollment, and before instruction in the course and/or program has begun, the school shall:

- a. Provide a full refund of all monies paid.
- b. Provide completion of the course and/or program.

If a school cancels a course and/or program and ceases to offer instruction after students have enrolled and instruction has begun, the school shall at its options:

- a. Provide a pro rata refund for all student transferring to another school based on the hours accepted by the receiving school.
- b. Provide completion on the course and/or program.
- c. Participate in a Take-Out Agreement.
- d. Provide a full refund of all monies paid.

If a school closes permanently and ceases to offer instructions after students have enrolled and instruction has begun, the school must make arrangements.

for students. The school has at its option:

- a. Provide a pro rata refund
- b. Participate in a Take-Out Agreement



**SCHOOL PERFORMANCE FACT SHEET  
 CALENDAR YEARS 2023 & 2024**

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**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2023          | 33                                       | 20                                | 18                          | 90%                     |
| 2024          | 59                                       | 34                                | 25                          | 74%                     |

Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL ↓

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
| 2023          | 33                                       | 20                                | 2              | 10%                  |
| 2024          | 59                                       | 34                                | 9              | 26%                  |
| **20XX        |                                          |                                   |                |                      |
| **20XY        |                                          |                                   |                |                      |

\*\*Included if the program is more than one year in length.

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2023          | 33                                   | 20                  | 13                                 | 13                              | 100                                    |
| 2024          | 59                                   | 34                  | 14                                 | 10                              | 71%                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (Insert how student can obtain this information.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                 | 13                                                         | 13                                    |
| 2024          | N/A                                                 | 10                                                         | 10                                    |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2023          | 13                                                   | N/A                                                                | 13                                    |
| 2024          | 10                                                   | N/A                                                                | 10                                    |



**Self-Employed / Freelance Positions**

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---------------------------------------------------------------|---------------------------------------|
| 2023          | 3                                                             | 3                                     |
| 2024          | 5                                                             | 5                                     |

**Institutional Employment**

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                                                                                                                                  | N/A                                   |
| 2024          | N/A                                                                                                                                                                  | N/A                                   |

**Initial only after you have had sufficient time to read and understand the information.**

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

**Only initial after you have had sufficient time to read and understand the information.**



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Initial only after you have had sufficient time to read and understand the information.**

OR

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|----------------------------------------|----------------------------------------|--------------|
| 2023          | 13                                   | 13                              | 13                                     | 0                                      | 100          |
| 2024          | 34                                   | 20                              | 10                                     | 6                                      | 50%          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

**Annual salary and wages reported for graduates employed in the field.**

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 - \$25,000 | \$35,001 - \$40,000 | \$40,001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|
| 2023          | 13                                 | 13                          | 4                   | 2                   | N/A                 | N/A                 | 7                              |
| 2024          | 14                                 | 10                          | 1                   | N/A                 | 1                   | N/A                 | 8                              |

A list of sources used to substantiate salary disclosures is available from the school. (Insert how student can obtain this information.)

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2023: \$17,117.50  
 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: \$17,900.00  
 Total charges may be higher for students that do not complete on time.

**Initial only after you have had sufficient time to read and understand the information.**

**Federal Student Loan Debt**

| Calendar Year(s) | Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup> | The percentage of enrolled students in 20XX/XY receiving federal student loans to pay for this program. | The percentage of graduates in 20XX/XY who took out federal student loans to pay for this program. | The average amount of federal student loan debt of 20XX/XY graduates who took out federal student loans at this institution. |
|------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2023             | 0.00                                                                                                              | 77                                                                                                      | 81                                                                                                 | 8593                                                                                                                         |
| 2024             | 0.00                                                                                                              | 91                                                                                                      | 100                                                                                                | 10095                                                                                                                        |

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

- “Number of Students Who Began the Program” means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- “Students Available for Graduation” is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- “Number of On-time Graduates” is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- “On-time Completion Rate” is the number of on-time graduates divided by the number of students available for graduation.
- “150% Graduates” is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- “150% Completion Rate” is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- “Graduates Available for Employment” means the number of graduates minus the number of graduates unavailable for employment.
- “Graduates Unavailable for Employment” means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- “Graduates Employed in the Field” means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- “Placement Rate Employed in the Field” is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- “Number of Graduates Taking Exam” is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



### **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to

Cancellation may occur when the student provides a written notice of cancellation at the following address: Lancaster Beauty School, 44646 North 10th Street West, Lancaster, CA 93534. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage,
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less application fee not to exceed \$75.00, less the amount of hours earned as scheduled, and less any deduction for the equipment, books, supplies, and learning materials.

### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less an application fee not to exceed \$75.00, and less any deduction for equipment, books, supplies, and education materials issued.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.



### STUDENT'S RIGHT TO CANCEL

The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. The student has failed to attend class for 14 days. The student fails to return from a leave of absence. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 14 days. For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Procedure (How):

#### *CANCELLATION AND WITHDRAWAL LOGS*

Lancaster Beauty School, Inc, will maintain a cancellation and withdrawal log, kept current on a monthly basis, which includes the name, address, telephone number, program, start date, date of cancellation or withdrawal (Date of Determination and Last Date of Attendance), reason, if known, and amount and date of refund, if applicable of all students who have cancelled the enrollment agreement with, or withdrawn from, the institution by calendar year. Logs will be maintained for a minimum of six years.

#### *WITHDRAWAL CALCULATION FORM*

Lancaster Beauty School, Inc. will document through the Withdrawal Calculation Form the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

LDA = Last Date of Attendance

Last day the student was in class. DOD



**STUDENT'S RIGHT TO CANCEL**

= Date of Determination

Date which Lancaster Beauty School, Inc. is notified of withdrawal or determines the student to have withdrawn.

*COURSE AND/OR PROGRAM CANCELLATION POLICY*

If a course and/or program is cancelled after a student's enrollment, and before instruction in the course and/or program has begun, the school shall:

- a. Provide a full refund of all monies paid.
- b. Provide completion of the course and/or program.

If a school cancels a course and/or program and ceases to offer instruction after students have enrolled and instruction has begun, the school shall at its options:

- a. Provide a pro rata refund for all student transferring to another school based on the hours accepted by the receiving school.
- b. Provide completion on the course and/or program.
- c. Participate in a Take-Out Agreement.
- d. Provide a full refund of all monies paid.

If a school closes permanently and ceases to offer instructions after students have enrolled and instruction has begun, the school must make arrangements.

for students. The school has at its option:

- a. Provide a pro rata refund
- b. Participate in a Take-Out Agreement



**SCHOOL PERFORMANCE FACT SHEET CALENDAR  
 YEARS 2023 & 2024**

Manicuring - 400

**On-Time Completion Rates (Graduation Rates)**  
*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2023          | N/A                                      | N/A                               | N/A                         | N/A                     |
| 2024          | 1                                        | 1                                 | 1                           | 100                     |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**150% TABLE OPTIONAL ↓**

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
| 2023          | N/A                                      | N/A                               | N/A            | N/A                  |
| 2024          | N/A                                      | N/A                               | N/A            | N/A                  |
| **20XX        |                                          |                                   |                |                      |
| **20XY        |                                          |                                   |                |                      |

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2023          | N/A                                  | N/A                 | N/A                                | N/A                             | N/A                                    |
| 2024          | 1                                    | 1                   | 1                                  | 1                               | 100                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (Insert how student can obtain this information.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                 | N/A                                                        | N/A                                   |
| 2024          | N/A                                                 | 1                                                          | 1                                     |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                  | N/A                                                                | N/A                                   |
| 2024          | 1                                                    | N/A                                                                | 1                                     |



**Self-Employed / Freelance Positions**

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                           | N/A                                   |
| 2024          | 1                                                             | 1                                     |

**Institutional Employment**

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                                                                                                                                  | N/A                                   |
| 2024          | N/A                                                                                                                                                                  | N/A                                   |

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Only initial after you have had sufficient time to read and understand the information.**



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| mm/dd/yyyy                |                             |                                      | N / A                           | N / A                  | N / A                  |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      | N / A                           | N / A                  | N / A                  |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**OR**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|----------------------------------------|----------------------------------------|--------------|
| 2023          | N/A                                  | N/A                             | N/A                                    | N/A                                    | N/A          |
| 2024          | 1                                    | 1                               | 1                                      | N/A                                    | 100          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

**Annual salary and wages reported for graduates employed in the field.**

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 | \$35,001 | \$40,001 | \$45,001 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|----------|----------|----------|----------|--------------------------------|
|               |                                    |                             | -        | -        | -        | -        |                                |
|               |                                    |                             | \$25,000 | \$40,000 | \$45,000 | \$50,000 |                                |
| 2023          | N/A                                | N/A                         | N/A      | N/A      | N/A      | N/A      | N/A                            |
| 2024          | 1                                  | 1                           | N/A      | N/A      | N/A      | N/A      | 1                              |

A list of sources used to substantiate salary disclosures is available from the school. (Insert how student can obtain this information.)

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Cost of Educational Program**

Total charges for the program for students completing on time in 2023: \$7210

Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024: \$7785

Total charges may be higher for students that do not complete on time.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

**Federal Student Loan Debt**

| Calendar Year(s) | Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup> | The percentage of enrolled students in 20XX/XY receiving federal student loans to pay for this program. | The percentage of graduates in 20XX/XY who took out federal student loans to pay for this program. | The average amount of federal student loan debt of 20XX/XY graduates who took out federal student loans at this institution. |
|------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2023             | N/A                                                                                                               | N/A                                                                                                     | N/A                                                                                                | N/A                                                                                                                          |
| 2024             | 0                                                                                                                 | 0                                                                                                       | 0                                                                                                  | 0                                                                                                                            |

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

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This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.



- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.



### **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to

Cancellation may occur when the student provides a written notice of cancellation at the following address: Lancaster Beauty School, 44646 North 10th Street West, Lancaster, CA 93534. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage,
4. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that the student no longer wishes to be bound by the Enrollment Agreement.
5. If the Enrollment Agreement is cancelled the school will refund the student any money he/she paid, less application fee not to exceed \$75.00, less the amount of hours earned as scheduled, and less any deduction for the equipment, books, supplies, and learning materials.

### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less an application fee not to exceed \$75.00, and less any deduction for equipment, books, supplies, and education materials issued.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.



### **STUDENT'S RIGHT TO CANCEL**

The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. The student has failed to attend class for 14 days. The student fails to return from a leave of absence. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 14 days. For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Procedure (How):

#### *CANCELLATION AND WITHDRAWAL LOGS*

Lancaster Beauty School, Inc, will maintain a cancellation and withdrawal log, kept current on a monthly basis, which includes the name, address, telephone number, program, start date, date of cancellation or withdrawal (Date of Determination and Last Date of Attendance), reason, if known, and amount and date of refund, if applicable of all students who have cancelled the enrollment agreement with, or withdrawn from, the institution by calendar year. Logs will be maintained for a minimum of six years.

#### *WITHDRAWAL CALCULATION FORM*

Lancaster Beauty School, Inc. will document through the Withdrawal Calculation Form the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

LDA = Last Date of Attendance

Last day the student was in class. DOD



**STUDENT'S RIGHT TO CANCEL**

= Date of Determination

Date which Lancaster Beauty School, Inc. is notified of withdrawal or determines the student to have withdrawn.

*COURSE AND/OR PROGRAM CANCELLATION POLICY*

If a course and/or program is cancelled after a student's enrollment, and before instruction in the course and/or program has begun, the school shall:

- a. Provide a full refund of all monies paid.
- b. Provide completion of the course and/or program.

If a school cancels a course and/or program and ceases to offer instruction after students have enrolled and instruction has begun, the school shall at its options:

- a. Provide a pro rata refund for all student transferring to another school based on the hours accepted by the receiving school.
- b. Provide completion on the course and/or program.
- c. Participate in a Take-Out Agreement.
- d. Provide a full refund of all monies paid.

If a school closes permanently and ceases to offer instructions after students have enrolled and instruction has begun, the school must make arrangements.

for students. The school has at its option:

- a. Provide a pro rata refund
- b. Participate in a Take-Out Agreement



**SCHOOL PERFORMANCE FACT SHEET CALENDAR  
 YEARS 2023 & 2024**

Advance Manicuring- 600

**On-Time Completion Rates (Graduation Rates)**

*Includes data for the two calendar years prior to reporting.*

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | Number of On-Time Graduates | On-Time Completion Rate |
|---------------|------------------------------------------|-----------------------------------|-----------------------------|-------------------------|
| 2023          | 19                                       | 13                                | 13                          | 100                     |
| 2024          | 17                                       | 14                                | 12                          | 86                      |

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.

150% TABLE OPTIONAL ↓

**Students Completing Within 150% of the Published Program Length**

| Calendar Year | Number of Students Who Began the Program | Students Available for Graduation | 150% Graduates | 150% Completion Rate |
|---------------|------------------------------------------|-----------------------------------|----------------|----------------------|
| 2023          | 19                                       | 13                                | N/A            | N/A                  |
| 2024          | 17                                       | 14                                | 2              | 14%                  |
| **20XX        |                                          |                                   |                |                      |
| **20XY        |                                          |                                   |                |                      |

\*\*Included if the program is more than one year in length.

Student's Initials: \_\_\_\_\_ Date: \_\_\_\_\_

Initial only after you have had sufficient time to read and understand the information.



**Job Placement Rates (includes data for the two calendar years prior to reporting)**

| Calendar Year | Number of Students Who Began Program | Number of Graduates | Graduates Available for Employment | Graduates Employed in the Field | Placement Rate % Employed in the Field |
|---------------|--------------------------------------|---------------------|------------------------------------|---------------------------------|----------------------------------------|
| 2023          | 19                                   | 13                  | 8                                  | 8                               | 100%                                   |
| 2024          | 17                                   | 14                  | 9                                  | 7                               | 78%                                    |

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. (Insert how student can obtain this information.)

**Gainfully Employed Categories (includes data for the two calendar years prior to reporting)**

**Part-Time vs. Full-Time Employment**

| Calendar Year | Graduate Employed in the Field 20-29 Hours Per Week | Graduates Employed in the Field at Least 30 Hours Per Week | Total Graduates Employed in the Field |
|---------------|-----------------------------------------------------|------------------------------------------------------------|---------------------------------------|
| 2023          | 0                                                   | 8                                                          | 8                                     |
| 2024          | 1                                                   | 6                                                          | 7                                     |

**Single Position vs. Concurrent Aggregated Position**

| Calendar Year | Graduates Employed in the Field in a Single Position | Graduates Employed in the Field in Concurrent Aggregated Positions | Total Graduates Employed in the Field |
|---------------|------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------|
| 2023          | 8                                                    | N/A                                                                | 8                                     |
| 2024          | 7                                                    | N/A                                                                | 7                                     |



**Self-Employed / Freelance Positions**

| Calendar Year | Graduates Employed who are Self-Employed or Working Freelance | Total Graduates Employed in the Field |
|---------------|---------------------------------------------------------------|---------------------------------------|
| 2023          | 4                                                             | 4                                     |
| 2024          | 3                                                             | 3                                     |

**Institutional Employment**

| Calendar Year | Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution. | Total Graduates Employed in the Field |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 2023          | N/A                                                                                                                                                                  | N/A                                   |
| 2024          | N/A                                                                                                                                                                  | N/A                                   |

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**IF the majority of graduates from this program obtain jobs in self-employment or freelance work add:**

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Only initial after you have had sufficient time to read and understand the information.**



**License Examination Passage Rates (includes data for the two calendar years prior to reporting)**

| First Available Exam Date | Date Exam Results Announced | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed Exam | Number Who Failed Exam | Passage Rate |
|---------------------------|-----------------------------|--------------------------------------|---------------------------------|------------------------|------------------------|--------------|
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |
| mm/dd/yyyy                |                             |                                      |                                 |                        |                        |              |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**OR**

| Calendar Year | Number of Graduates in Calendar Year | Number of Graduates Taking Exam | Number Who Passed First Available Exam | Number Who Failed First Available Exam | Passage Rate |
|---------------|--------------------------------------|---------------------------------|----------------------------------------|----------------------------------------|--------------|
| 2023          | 13                                   | 8                               | 8                                      | 0                                      | 100%         |
| 2024          | 14                                   | 9                               | 7                                      | 2                                      | 78%          |

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from # graduates.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**



**Salary and Wage Information (includes data for the two calendar years prior to reporting)**

**Annual salary and wages reported for graduates employed in the field.**

| Calendar Year | Graduates Available for Employment | Graduates Employed in Field | \$20,001 - \$25,000 | \$35,001 - \$40,000 | \$40,001 - \$45,000 | \$45,001 - \$50,000 | No Salary Information Reported |
|---------------|------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|
| 2023          | 8                                  | 8                           | 6                   | 1                   |                     |                     | 1                              |
| 2024          | 9                                  | 7                           | 1                   | 1                   |                     |                     | 5                              |

A list of sources used to substantiate salary disclosures is available from the school. (Insert how student can obtain this information.)

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Initial only after you have had sufficient time to read and understand the information.**

**Cost of Educational Program**

Total charges for the program for students completing on time in 2023: \$10,100  
 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2024 \$10,885  
 Total charges may be higher for students that do not complete on time.

**Student's Initials:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**Federal Student Loan Debt**

| Calendar Year(s) | Most recent three year cohort default rate, as reported by the United State Department of Education. <sup>1</sup> | The percentage of enrolled students in 20XX/XY receiving federal student loans to pay for this program. | The percentage of graduates in 20XX/XY who took out federal student loans to pay for this program. | The average amount of federal student loan debt of 20XX/XY graduates who took out federal student loans at this institution. |
|------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2023             | 0.00                                                                                                              | 79                                                                                                      | 77                                                                                                 | 6168                                                                                                                         |
| 2024             | 0.00                                                                                                              | 80                                                                                                      | 67                                                                                                 | 6104                                                                                                                         |

<sup>1</sup>The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.



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\_\_\_\_\_  
Student Name - Print

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Official

\_\_\_\_\_  
Date



### Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
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- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
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- "First Available Exam Date" is the date for the first available exam after a student completed a program.
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### **STUDENT'S RIGHT TO CANCEL**

You have the right to cancel your agreement for a program of instruction, without any penalty or obligations, through attendance at the first-class session or the seventh calendar day after enrollment, whichever is later. After the end of the cancellation period, you also have the right to stop school at any time; and you have the right to receive a pro rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance.

Cancellation of this agreement can occur up to

Cancellation may occur when the student provides a written notice of cancellation at the following address: Lancaster Beauty School, 44646 North 10th Street West, Lancaster, CA 93534. This can be done by mail or by hand delivery.

3. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with proper postage,
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### **WITHDRAWAL FROM THE PROGRAM**

You may withdraw from the school at any time after the cancellation period (described above) and receive a pro-rata refund if you have completed 60 percent or less of the scheduled days in the current payment period in your program through the last day of attendance. The refund will be less an application fee not to exceed \$75.00, and less any deduction for equipment, books, supplies, and education materials issued.

For the purpose of determining a refund under this section, a student shall be deemed to have withdrawn from a program of instruction when any of the following occurs:

The student notifies the institution of the student's withdrawal or as of the date of the student's withdrawal, whichever is later.



### **STUDENT'S RIGHT TO CANCEL**

The institution terminates the student's enrollment for failure to maintain satisfactory progress; failure to abide by the rules and regulations of the institution; absences in excess of maximum set forth by the institution; and/or failure to meet financial obligations to the School. The student has failed to attend class for 14 days. The student fails to return from a leave of absence. For the purpose of determining the amount of the refund, the date of the student's withdrawal shall be deemed the last date of recorded attendance. For the purpose of determining when the refund must be paid, the student shall be deemed to have withdrawn at the end of 14 days. For programs beyond the current "payment period," if you withdraw prior to the next payment period, all charges collected for the next period will be refunded. If any portion of the tuition was paid from the proceeds of a loan or third party, the refund shall be sent to the lender, third party or, if appropriate, to the state or federal agency that guaranteed or reinsured the loan. Any amount of the refund in excess of the unpaid balance of the loan shall be first used to repay any student financial aid programs from which the student received benefits, in proportion to the amount of the benefits received, and any remaining amount shall be paid to the student. If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

Procedure (How):

#### *CANCELLATION AND WITHDRAWAL LOGS*

Lancaster Beauty School, Inc, will maintain a cancellation and withdrawal log, kept current on a monthly basis, which includes the name, address, telephone number, program, start date, date of cancellation or withdrawal (Date of Determination and Last Date of Attendance), reason, if known, and amount and date of refund, if applicable of all students who have cancelled the enrollment agreement with, or withdrawn from, the institution by calendar year. Logs will be maintained for a minimum of six years.

#### *WITHDRAWAL CALCULATION FORM*

Lancaster Beauty School, Inc. will document through the Withdrawal Calculation Form the amount of a refund, including the amount refunded for tuition and the amount for other itemized charges, the method of calculating the refund, the date the refund was made, and the name and address of the person or entity to which the refund was sent.

LDA = Last Date of Attendance

Last day the student was in class. DOD



**STUDENT'S RIGHT TO CANCEL**

= Date of Determination

Date which Lancaster Beauty School, Inc. is notified of withdrawal or determines the student to have withdrawn.

*COURSE AND/OR PROGRAM CANCELLATION POLICY*

If a course and/or program is cancelled after a student's enrollment, and before instruction in the course and/or program has begun, the school shall:

- a. Provide a full refund of all monies paid.
- b. Provide completion of the course and/or program.

If a school cancels a course and/or program and ceases to offer instruction after students have enrolled and instruction has begun, the school shall at its options:

- a. Provide a pro rata refund for all student transferring to another school based on the hours accepted by the receiving school.
- b. Provide completion on the course and/or program.
- c. Participate in a Take-Out Agreement.
- d. Provide a full refund of all monies paid.

If a school closes permanently and ceases to offer instructions after students have enrolled and instruction has begun, the school must make arrangements.

for students. The school has at its option:

- a. Provide a pro rata refund
- b. Participate in a Take-Out Agreement