Lytle's Redwood Empire Beauty College, dba Lytle's Beauty College
186 Wikiup Drive, Santa Rosa CA 95403 | 707-545-8490|
www.lytlesrebc.edu

SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2024 & 2025

Esthetics - 600 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2024	43	42	42	100%
2025	34	34	32	94%

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2024	43	42	38	28	74%
2025	34	33	33	23	70%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. **Admissions Office, 176 Wikiup Drive, Santa Rosa, CA. 95403**

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2024	8	2	28
2025	10	13	23

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2024	28	0	28
2025	23	0	23

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2024	12	28
2025	12	23

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2024	0	28
2025	0	23

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

This program may result in freelance or self-employment.

- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials:_____Date: _____
Only initial after you have had sufficient time to read and understand the information.

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2024	42	39	35	4	90%
2025	33	28	26	2	93%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$20,001 - $25,000	$35,001 - $40,000	$40,001 - $45,000	$45,001 - $50,000	No Salary Information Reported
2024	35	28	4	0	0	1	23
2025	33	23	0	0	0	0	23

A list of sources used to substantiate salary disclosures is available from the school. **Admissions Office, 176 Wikiup Drive, Santa Rosa, CA. 95403**

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2024: $19,300.00
Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2025: $18,745.00
Total charges may be higher for students that do not complete on time.

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education.[1]	The percentage of enrolled students in 2024/25 receiving federal student loans to pay for this program.	The percentage of graduates in 2024/25 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2024/25 graduates who took out federal student loans at this institution.
2024	0	49%	49%	$4,192.00
2025	1.5%	58%	60%	$4,551.70

[1]The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____
Student Name - Print

_____ _____
Student Signature Date

_____ _____
School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

You have the right to cancel this enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. THE DATE BY WHICH YOU HAVE TO CANCEL IS: (ENTER DATE) The College's Refund Policy is stated below. If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. The procedures that a student is required to follow to cancel this Agreement or withdraw from the College and obtain a refund are stated below.

REFUND POLICY: This is a state mandated policy following the Bureau for Private Postsecondary Education Code of Regulation 71750. This policy applies to all students and programs.

1. You have the right to cancel your enrollment agreement and obtain a refund of charges paid through attendance at the seventh (7th) calendar day after enrollment. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class. Lytle's Redwood Empire Beauty College shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed $250, if notice of cancellation is made through attendance in the 7th day after enrollment.

2. Any monies due to the student shall be refunded within 30 days of official cancellation or withdrawal. Official cancellation or withdrawal shall occur on the earlier of the dates that:

a) A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except an application fee.

b) A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/ her enrollment agreement and demands his/her money back in writing, through attendance at the seventh (7th) calendar day after enrollment. In this case, all monies collected by the school shall be refunded except a nonrefundable application fee. This policy applies regardless of whether or not the student has actually started training.

c) A student who cancels his/her enrollment agreement after the seventh (7th) calendar day of signing the enrollment agreement but prior to entering classes is entitled to a refund of all monies paid to the school less the application fee.

d) A student notifies the institution of his/her official withdrawal in writing.

e) A student is expelled by the institution.

f) For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on the written notification received at the following address: Lytle's Redwood Empire Beauty College, 186 Wikiup Drive, Santa Rosa, CA 95403, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.

a) Monies paid for the student kit are nonrefundable unless the student cancels within 7 (seven) business days of signing the enrollment agreement, as long as the kit remains unopened and unused, or the student cancels prior to entering class.

b) A student on an approved leave of absence notifies the school that he/she will not be returning. That date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the institution that the student will not be returning.

3. Any monies due a student who unofficially withdraws from Lytle's Redwood Empire Beauty College shall be refunded within 30 days of a determination by the college that the student has withdrawn without notifying Lytle's Redwood Empire Beauty College. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.

4. When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.

5. All extra costs, such as books, equipment, application fee, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment agreement.

6. Monies paid for supplies and equipment are nonrefundable after seven (7) calendar days of signing the enrollment agreement, but prior to entering classes, whichever is later.

7. If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.

8. If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.

9. A student's account may be sent to collections for nonpayment.

10. If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only if the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.

11. A student is entitled to a refund of monies not paid from federal student aid program funds. Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance. Lytle's Redwood Empire Beauty College shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed $250, if notice of cancellation is made through attendance in the 7th day after enrollment.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

Step 1: Identify all amounts paid for instruction less cost of equipment.

Step 2: Subtract the registration/application fee not to exceed $250.00. The school does charge an application fee of $100.00.

Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

Step 1: Identify all amounts paid for instruction less cost of equipment.

Step 2: Subtract the registration/application fee not to exceed $250.00.

Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

If you cancel after the cancellation date, the following schedule of tuition pro rata refund shall apply for Cosmetology students:

Percentage of Enrollment (scheduled) Cosmetology 1500 hours Due to Lytle's Beauty College

0.01%-10%	1 - 150 hours	Up to 10%
10.1% - 25%	151 - 375 hours	Up to 25%
25.1% - 50%	376 - 750 hours	Up to 50%
50.1% - 60%	751 - 900 hours	Up to 60%
60.1% or more	901 - 1500 hours	100%

Lytle's Redwood Empire Beauty College does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

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You have the right to cancel your enrollment agreement and obtain a refund of charges paid through attendance at the seventh (7th) calendar day after enrollment. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class. The school will remit a refund less an application fee, if applicable, within 45 days following your withdrawal, you are only obligated to pay only for educational services rendered and your kit, equipment, textbooks, supplies.

IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589, or visit its Web site at www. bppe.ca.gov.

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU RECEIVE A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT, PLUS ANY INTEREST, LESS THE AMOUNT OF ANY REFUND.

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SCHOOL PERFORMANCE FACT SHEET
CALENDAR YEARS 2024 & 2025

Cosmetology - 1500 Hours

On-Time Completion Rates (Graduation Rates)

Includes data for the two calendar years prior to reporting.

Calendar Year	Number of Students Who Began the Program	Students Available for Graduation	Number of On-Time Graduates	On-Time Completion Rate
2024	67	62	60	90%
2025	50	50	43	86%

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Students Who Began Program	Number of Graduates	Graduates Available for Employment	Graduates Employed in the Field	Placement Rate % Employed in the Field
2024	67	62	56	46	82%
2025	50	44	44	37	84%

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. **Admissions Office, 176 Wikiup Drive, Santa Rosa, CA. 95403**

Gainfully Employed Categories *(includes data for the two calendar years prior to reporting)*

Part-Time vs. Full-Time Employment

Calendar Year	Graduate Employed in the Field 20-29 Hours Per Week	Graduates Employed in the Field at Least 30 Hours Per Week	Total Graduates Employed in the Field
2024	7	5	46
2025	8	29	37

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the Field in a Single Position	Graduates Employed in the Field in Concurrent Aggregated Positions	Total Graduates Employed in the Field
2024	46	0	46
2025	37	0	37

Self-Employed / Freelance Positions

Calendar Year	Graduates Employed who are Self-Employed or Working Freelance	Total Graduates Employed in the Field
2024	10	46
2025	4	37

Institutional Employment

Calendar Year	Graduates Employed in the Field who are Employed by the Institution, an Employer Owned by the Institution, or an Employer who Shares Ownership with the Institution.	Total Graduates Employed in the Field
2024	0	46
2025	1	37

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

License Examination Passage Rates *(includes data for the two calendar years prior to reporting)*

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number Who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2024	62	58	52	6	90%
2025	44	43	41	2	95%

Licensure examination passage data is not available from the state agency administering the examination. We are unable to collect data from 0 graduates.

Student's Initials:_____Date: _____

Initial only after you have had sufficient time to read and understand the information.

Salary and Wage Information *(includes data for the two calendar years prior to reporting)*

Annual salary and wages reported for graduates employed in the field.

Calendar Year	Graduates Available for Employment	Graduates Employed in Field	$20,001 - $25,000	$35,001 - $40,000	$40,001 - $45,000	$45,001 - $50,000	No Salary Information Reported
2024	46	46	3	1	0	1	41
2025	44	37	0	1	0	0	36

A list of sources used to substantiate salary disclosures is available from the school. Admissions Office, 176 Wikiup Drive, Santa Rosa, CA. 95403

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Cost of Educational Program

Total charges for the program for students completing on time in 2024: $32,400.00 Total charges may be higher for students that do not complete on time.

Total charges for the program for students completing on time in 2025: $32,400.00 Total charges may be higher for students that do not complete on time.

Student's Initials:_____Date: _____
Initial only after you have had sufficient time to read and understand the information.

Federal Student Loan Debt

Calendar Year(s)	Most recent three year cohort default rate, as reported by the United State Department of Education.[1]	The percentage of enrolled students in 2024/25 receiving federal student loans to pay for this program.	The percentage of graduates in 2024/25 who took out federal student loans to pay for this program.	The average amount of federal student loan debt of 2024/25 graduates who took out federal student loans at this institution.
2024	0	66%	66%	$5,152.00
2025	1.5%	44%	48%	$11,970.29

[1]The percentage of students who defaulted on their federal student loans is called the Cohort Default Rate (CDR). It shows the percentage of this school's students who were more than 270 days (9 months) behind on their federal student loans within three years of when the first payment was due. This is the most recent CDR reported by the U.S. Department of Education.

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 N. Market Blvd, Suite 225, Sacramento, CA 95834, www.bppe.ca.gov, toll-free telephone number (888) 370-7589 or by fax (916) 263-1897.

_____

Student Name - Print

_____ _____

Student Signature Date

_____ _____

School Official Date

Definitions

- "Number of Students Who Began the Program" means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.
- "Students Available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.
- "Number of On-time Graduates" is the number of students who completed the program within 100% of the published program length within the reporting calendar year.
- "On-time Completion Rate" is the number of on-time graduates divided by the number of students available for graduation.
- "150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).
- "150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the number of students available for graduation.
- "Graduates Available for Employment" means the number of graduates minus the number of graduates unavailable for employment.
- "Graduates Unavailable for Employment" means the graduates who, after graduation, die, become incarcerated, are called to active military duty, are international students that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.
- "Graduates Employed in the Field" means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable educational program.
- "Placement Rate Employed in the Field" is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.
- "Number of Graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

- "First Available Exam Date" is the date for the first available exam after a student completed a program.
- "Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.
- "Number Who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.
- "Salary" is as reported by graduate or graduate's employer.
- "No Salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

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STUDENT'S RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL AND REFUND POLICY

You have the right to cancel this enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. THE DATE BY WHICH YOU HAVE TO CANCEL IS: (ENTER DATE) The College's Refund Policy is stated below. If a student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. The procedures that a student is required to follow to cancel this Agreement or withdraw from the College and obtain a refund are stated below.

REFUND POLICY: This is a state mandated policy following the Bureau for Private Postsecondary Education Code of Regulation 71750. This policy applies to all students and programs.

1. You have the right to cancel your enrollment agreement and obtain a refund of charges paid through attendance at the seventh (7th) calendar day after enrollment. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class. Lytle's Redwood Empire Beauty College shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed $250, if notice of cancellation is made through attendance in the 7th day after enrollment.

2. Any monies due to the student shall be refunded within 30 days of official cancellation or withdrawal. Official cancellation or withdrawal shall occur on the earlier of the dates that:

a) A student is not accepted by the school. This student shall be entitled to a refund of all monies paid to the school except an application fee.

b) A student (or in the case of a student under legal age, his/her parent or guardian) cancels his/ her enrollment agreement and demands his/her money back in writing, through attendance at the seventh (7th) calendar day after enrollment. In this case, all monies collected by the school shall be refunded except a nonrefundable application fee. This policy applies regardless of whether or not the student has actually started training.

c) A student who cancels his/her enrollment agreement after the seventh (7th) calendar day of signing the enrollment agreement but prior to entering classes is entitled to a refund of all monies paid to the school less the application fee.

d) A student notifies the institution of his/her official withdrawal in writing.

e) A student is expelled by the institution.

f) For official cancellations as defined in paragraphs b, c, d, or e, the cancellation date will be determined by the postmark on the written notification received at the following address: Lytle's Redwood Empire Beauty College, 186 Wikiup Drive, Santa Rosa, CA 95403, or by the date said information is delivered to the school administrator/owner in person. Written cancellations need not take any particular form.

a) Monies paid for the student kit are nonrefundable unless the student cancels within 7 (seven) business days of signing the enrollment agreement, as long as the kit remains unopened and unused, or the student cancels prior to entering class.

b) A student on an approved leave of absence notifies the school that he/she will not be returning. That date of withdrawal determination shall be the earlier of the scheduled date of return from the leave of absence or the date the student notifies the institution that the student will not be returning.

3. Any monies due a student who unofficially withdraws from Lytle's Redwood Empire Beauty College shall be refunded within 30 days of a determination by the college that the student has withdrawn without notifying Lytle's Redwood Empire Beauty College. Unofficial withdrawals are monitored every 30 days and a determination is made to withdraw a student who has been absent from school for 14 or more consecutive calendar days; the withdrawal date that will be used in this calculation is the student's actual last date of attendance.

4. When situations of mitigating circumstances are in evidence, such as serious illness, a disabling accident, or death in the immediate family, the school may make a settlement that is reasonable and fair to both parties.

5. All extra costs, such as books, equipment, application fee, and other such charges, are not considered in the tuition adjustment computation if the charges are itemized separately in the enrollment agreement.

6. Monies paid for supplies and equipment are nonrefundable after seven (7) calendar days of signing the enrollment agreement, but prior to entering classes, whichever is later.

7. If a course and/or program is cancelled subsequent to a student's enrollment, and before instruction in the course and/or program has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.

8. If a course and/or program is cancelled and ceases to offer instruction after the student has enrolled and instruction has begun, the school shall either provide a full refund of all monies paid or provide completion of the course and/or program.

9. A student's account may be sent to collections for nonpayment.

10. If an institution closes or discontinues a program prior to the completion of the contracted services, the institution shall provide a pro-rata refund only if the Bureau determines the school made provisions for students enrolled at the time of default to complete a comparable educational program at another institution at no additional charge to the student beyond the amount of the total charges in the original enrollment agreement. If the institution does not make that provision, the institution shall provide students a full refund of all institutional charges.

11. A student is entitled to a refund of monies not paid from federal student aid program funds. Students are responsible for the amount owed. If a student obtains a student loan, he/she is responsible for repaying the loan amount, plus interest, less the amount of any refund. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance. Lytle's Redwood Empire Beauty College shall refund 100% of the amount paid for institutional charges, less a reasonable deposit or application fee not to exceed $250, if notice of cancellation is made through attendance in the 7th day after enrollment.

If you are eligible for a loan guaranteed by the federal or state government and you default on the loan, both of the following may occur:

1. The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
2. You may not be eligible for any other federal student financial aid at another institution or other government assistance until the loan is repaid.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965.

Step 1: Identify all amounts paid for instruction less cost of equipment.

Step 2: Subtract the registration/application fee not to exceed $250.00. The school does charge an application fee of $100.00.

Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

An institution that participates in the federal student financial aid programs complies with this article by complying with applicable regulations of the federal student financial aid programs under Title IV of the federal Higher Education Act of 1965. The institution shall also provide a pro rata refund of non-federal student financial aid program monies paid for institutional charges to students who have completed 60 percent or less of the period of attendance.

Step 1: Identify all amounts paid for instruction less cost of equipment.

Step 2: Subtract the registration/application fee not to exceed $250.00.

Step 3: Apply a pro rata refund based on the percentage of scheduled hours completed in the program.

If you cancel after the cancellation date, the following schedule of tuition pro rata refund shall apply for Cosmetology students:

Percentage of Enrollment (scheduled) Cosmetology 1500 hours Due to Lytle's Beauty College

0.01%-10%	1 - 150 hours	Up to 10%
10.1% - 25%	151 - 375 hours	Up to 25%
25.1% - 50%	376 - 750 hours	Up to 50%
50.1% - 60%	751 - 900 hours	Up to 60%
60.1% or more	901 - 1500 hours	100%

Lytle's Redwood Empire Beauty College does not have a pending petition in bankruptcy, has never filed for bankruptcy petition within the preceding five (5) years, nor operated as a debtor in possession or had a petition of bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

You have the right to cancel your enrollment agreement and obtain a refund of charges paid through attendance at the seventh (7th) calendar day after enrollment. YOU MUST CANCEL IN WRITING. Students do not have the right to cancel by telephoning the school or by not coming to class. The school will remit a refund less an application fee, if applicable, within 45 days following your withdrawal, you are only obligated to pay only for educational services rendered and your kit, equipment, textbooks, supplies.

IF THE AMOUNT YOU HAVE PAID IS MORE THAN THE AMOUNT YOU OWE FOR THE TIME YOU ATTENDED, THEN A REFUND WILL BE MADE WITHIN 30 DAYS OF WITHDRAWAL. IF THE AMOUNT YOU OWE IS MORE THAN THE AMOUNT YOU HAVE ALREADY PAID, THEN YOU WILL HAVE TO MAKE ARRANGEMENTS TO PAY IT.

REMEMBER, YOU MUST CANCEL IN WRITING. You do not have the right to cancel by telephoning the school or failing to attend classes. If you have any complaints, questions, or problems that you cannot resolve with the school, write or call the Bureau for Private Postsecondary Education 1747 N. Market Blvd., Suite 225, Sacramento, CA 95834, (916) 574-8900 or (888) 370-7589, or visit its Web site at www. bppe.ca.gov.

YOU ARE RESPONSIBLE FOR THIS AMOUNT. IF YOU RECEIVE A STUDENT LOAN, YOU ARE RESPONSIBLE FOR REPAYING THE LOAN AMOUNT, PLUS ANY INTEREST, LESS THE AMOUNT OF ANY REFUND.